

REVISIONS TO CC PLANS

1. Make request for tiff images of the CC# to be emailed to you for “redline markup only”. Request to our sewer maproom via EMAIL: DPU_GIS_MAPPING@COLUMBUS.GOV

2. Submit full size redline markup to 757 Carolyn Avenue Columbus OH 43224 Andy Beard (attn: Sewers and Drainage)
 - On the title sheet, provide an overview description of the major changes and reference which sheets are affected.
 - Each subsequent sheet with revisions shall have a description specific to the changes on that particular sheet.
 - provide revision triangle symbol in the description box and place symbol next to all applicable changes being made.
 - Strike through information being revised so as to remain visible in lieu of deleting it.

3. Comments will be returned to applicant as needed.

4. If a request for a resubmittal of redline is not made then **proceed with the 2nd MAPROOM REQUEST** for tiff images for final revision approval

5. Submit final revised mylars, cd-rom of revised tiff images, and original redline markup to 910 Dublin Road (attn: Bill Stover). We will be notified of any revisions awaiting our approval and will process accordingly.

