

Columbus City Bulletin



2007

ANNUAL REPORT

Andrea Blevins, City Clerk
COLUMBUS, OHIO

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2007 ANNUAL REPORT

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**CITY COUNCIL
2006 ANNUAL REPORT**

2007 City Council Annual Report

Columbus continues to weather the storm of economic uncertainty better than most Ohio cities thanks to prudent fiscal planning and an aggressive development agenda, especially in the field of high-tech growth. Columbus' Triple-A bond rating by three investment services, including Moody's Investor's Service and Standard & Poor's, the highest credit ranking possible for a city, allows Columbus to borrow money for projects at the lowest interest rate possible.

During the past year the City Council has added three new members. In 2007 Andrew J. Ginther and Priscilla R. Tyson were appointed to City Council. Hearcel F. Craig was nominated and unanimously approved to replace Patsy Thomas, who left City Council to join the Franklin County Municipal Court.

Committee assignments included President Mentel, Rules and Reference Committee; President Pro Tem Boyce, Finance and Zoning; Councilmember Craig, Judiciary and Court Administration; Andrew J. Ginther, Safety and Utilities; Maryellen O'Shaughnessy, Public Service & Transportation and Development; Charleta B. Tavares, Health, Housing & Human Services and Workforce Development; Priscilla R. Tyson, Administration and Recreation and Parks.

By far the largest portion of the General Fund Budget is spent on Public Safety. 71% of the budget goes to police and fire protection. Safety Chair Andrew J. Ginther sponsored a comprehensive ordinance aimed at curbing scrap metal theft in Columbus. The worldwide demand for cooper, steel and other metal products is credited with leading to a spike in scrap metal theft across the Ohio. Councilmember Ginther's ordinance created a licensing system for metal dealers, requires the fingerprint of the person selling the metal, and has a reporting and tracking component in the ordinance that will help police recover stolen items and arrest those who sold the metal.

Additional public safety highlights include:

- \$8,572,180 for new fire training academy
- \$4,454,208 for new Franklinton fire station
- \$1,356,545 for new police helicopter
- \$688,480 for new police cruisers
- \$283,000 for Community Crime Patrol
- \$71,750 for new police holsters
- \$34,000 for Central Ohio Crime Stoppers
- \$3,480 for bomb detecting robot

Financial uncertainty in the lending and home markets dominated the headlines much of 2007. Both problems heavily impact Columbus residents and their ability to provide food, clothing and shelter for their families.

To help meet the needs of those who are the most poor among us, there have been sweeping changes in the way the City of Columbus deals with the homeless population.

Council President Mentel and Mayor Coleman pledged to create a cabinet level position to coordinate the city's response to the situation, one that features a set of protocols that guides city employees from various departments on what their responsibilities are when they come across a homeless person or family.

Additional social service highlights sponsored by Health, Housing and Human Services Committee Chair Charleta B. Tavares include:

- More than \$2.1 million for Community Shelter Board (CSB) Safety Net Program
- \$584,000 for CSB's Rebuilding Lives Program
- \$442,212 in Emergency Human Services Funding

The Columbus City Council along with partners in the Development Department and companies in the private and non-profit sectors continue to work together to make Columbus an attractive place for businesses to grow. Councilmember Maryellen O'Shaughnessy chairs the Development Committee that has handled many significant pieces of legislation during the last year. They include:

- Tax incentive package for Zyvex Performance Materials to relocate from Texas to Columbus
- CSX Railroad traffic study for the Groveport Road and State Route 104 area
- More than \$6.1 million in Clean Ohio grants for three major cleanup and redevelopment efforts
 1. \$3 million for Columbus Coated Fabrics site
 2. \$3 million for Techneglas site
 3. \$102,000 for Kimball West site

Councilmembers also worked closely with Franklin County Municipal Clerk of Court Lori M. Tyack to improve day to day operations in her office. Phase two of the Court's imaging project was begun, allowing the Clerk to convert millions of paper documents to computer files. Councilmember Hearcel F. Craig, chair of the Judiciary and Court Administration Committee, also helped launch the *E-Ticket* program that equipped five Columbus police cruisers with the hardware needed to issue and print traffic citations from their mobile computers. *E-Ticket* allows officers to complete the ticket writing process in less than 60 seconds, allowing them to move on to other police business more quickly.

Our city's Recreation and Parks Department adds to the quality of life in Columbus in an immeasurable way. During the last year, work to rebuild a popular Clintonville community center was begun. Recreation and Parks Committee Chair Priscilla R. Tyson was on hand for the groundbreaking of the improved Whetstone Recreation Center, a facility that originally opened in 1956. A \$5.4 million renovation project includes an 8300 square foot addition and the latest energy-saving and environmentally-friendly technology.

Tyson also sponsored an ordinance to continue the planning to redevelop the Whittier Peninsula. A portion of the area to the south of downtown is already slated to become a Metro Park so residents can enjoy the beauty of nature. Future developments under consideration by the City of Columbus include an “executive” length golf facility and other recreational venues.

And finally there was the unprecedented work to improve communication between City Council and the city’s Area Commissions and civic associations. Council President Mentel and Councilmember Maryellen O’Shaughnessy empanelled a work group to study the relationship between City Hall and these vital organizations. The workgroup, chaired by Gary L. Baker, II, met from May-September 2007 and reported nearly 20 findings, including suggestions to increase funding for Area Commissions, improve the records retention capabilities of those organizations, and reserve time for such groups to address their concerns during City Council meetings. City Councilmembers continue to study their findings and promise to enact those that will improve the functionality of Columbus’ Area Commissions and civic associations.

**CITY TREASURER
2006 ANNUAL REPORT**

ANNUAL REPORT
DEPARTMENT OF CITY TREASURER
FOR THE YEAR ENDING DECEMBER 31, 2007

The authority and responsibilities of the City Treasurer are set forth in Sections 88 through 96 of the Charter of the City of Columbus. Section 88 specifically states that "the treasurer shall be the custodian of all money belonging to the city and subject to the provision of any trust, of all money held in trust by it".

Specific regulations concerning the deposit of public funds are contained in Chapter 321 of the Columbus City Code, while rules regarding the investment of public funds are covered under Chapter 325.

The average daily balance of investments in 2007 was \$ 1,053,007,696.01 with investment earning of \$ 54,371,343.62 for a yield of 5.163%. The investment balance at year end was \$1,124,171,924.59. Schedules of all investment activity for the year, and the portfolio composition as of December 31, 2007 are presented later in this report.

Columbus City Treasurer's Office
Balance Sheet as of 12/31/07

ASSETS:

Cash in Banks	4,568,823.77
Cash-in-Payroll Account	239,159.47
Cash-on-Hand	241,220.61
Receivable Items	22,642.51
Currency for Deposit	60,400.00
Sinking Fund Coupons	25,980,418.74
Returned Checks	78,092.72
Treasury Investments	1,125,773,963.75
Total Assets	----- \$1,156,964,721.57

LIABILITIES:

Auditor's Warrants Payable	10,256,219.28
Sinking Fund Warrants Payable	25,991,873.87
Payroll Checks Issued	239,159.47
Advance Receipts	7,974,912.76
Total Liabilities	----- 44,462,165.38
City Fund Balance	1,112,492,746.94
Sinking Fund Balance	9,809.25
Total Fund Balances	----- \$1,112,502,556.19
Total Liabilities and Fund Balance	\$1,156,964,721.57

Columbus City Treasurer
Investment Earnings-Cash Basis
1987-2007

Year	Earnings
1987	\$28,388,518.85
1988	\$22,060,069.73
1989	\$25,936,181.69
1990	\$25,462,770.85
1991	\$21,972,435.31
1992	\$14,630,762.90
1993	\$14,078,568.03
1994	\$14,407,539.40
1995	\$21,167,207.89
1996	\$24,328,056.80
1997	\$26,925,897.15
1998	\$29,599,645.25
1999	\$31,525,495.24
2000	\$36,981,982.63
2001	\$40,300,193.79
2002	\$26,027,402.32
2003	\$16,136,402.90
2004	\$10,336,025.03
2005	\$18,399,091.67
2006	\$40,591,894.60
2007	\$56,766,391.82

CITY OF COLUMBUS
DECEMBER 31, 2007
INVESTMENTS BY TYPE

	Amount	Average Yield	% of Portfolio
FFCB Coupon Notes	8,295,827.21	5.28%	.74%
FFCB Coupon Notes-Callable	40,000,000.00	4.78%	3.55%
	-----	-----	
Federal Farm Credit Bank	48,295,827.21	4.29%	
FHLB Coupon Notes	64,816,056.65	5.10%	5.76%
FHLB Coupon Notes-Callable	435,944,436.85	4.83%	38.72%
	-----	-----	
Federal Home Loan Bank	500,760,493.50	44.48%	
FHLMC Coupon Notes	42,465,452.69	5.07%	3.77%
FHLMC Coupon Notes-Callable	35,000,000.00	4.71%	3.11%
	-----	-----	
Federal Home Loan Mortgage Corp.	77,465,452.69	6.88%	
FNMA Coupon Notes	10,329,524.32	5.24%	0.92%
FNMA Coupon Notes-Callable	62,956,773.37	5.04%	5.59%
	-----	-----	
Federal National Mortgage Association	73,286,297.69	6.51%	
Certificates of Deposit	207,000,000.00	4.89%	18.39%
Star Ohio	86,029,191.50	4.60%	7.64%
Bank One Bank Account	77,324,509.55	4.73%	6.87%
Huntington Premier Money Market	1,966,557.37	4.34%	0.17%
Fifth Third Account	4,351,776.10	4.41%	0.39%
Key Bank	48,793,858.14	4.91%	4.33%
Hilock/Lewis Sewer Assessment	500,000.00	4.75%	0.04%
Total Investments	1,125,773,963.75	4.85%	100.00%

**CITY ATTORNEY'S OFFICE
2006 ANNUAL REPORT**

Columbus City Attorney
2007 Annual Report
Richard C. Pfeiffer, Jr. – Columbus City Attorney
www.columbuscityattorney.org

During calendar year 2007 the Columbus City Attorney's office employed on a daily average 125 full-time employees, 58 of whom were attorneys, and 33 part-time employees. The office's operations were funded from the general fund, the land acquisition fund and grant funds. The combined total for these funds was \$11,704,517.

Civil Division – Business & Regulations Section
Daniel W. Drake, Chief Counsel and Section Chief

This section serves as the general counsel to City officials with respect to issues of day-to-day City services, legislation, contracts, zoning, environmental and economic development plans. Included among these activities were: a) representation of the City in several cases in the Court of Appeals, one of which was a decision involving the City's Assault Weapons ban ordinance another of which was a dispute with the Ohio Department of Transportation relative to building-size advertising wall murals in the downtown area; b) negotiation and preparation of documents for Huntington Park ballpark, for the Lincoln Theater, for the Whittier Peninsula remediation, for the Big Darby Watershed Management Plan and the Hayden Run/Northwest and Albany Park/Northeast "Pay-As-We-Grow" initiatives. In 2007 the section's attorneys reviewed more than 6,250 City contracts and more than 4,300 pieces of legislation, as well as responding to over 4,000 formal and informal requests for legal opinions.

Civil Division – Labor & Employment Section
Pamela J. Gordon, Section Chief

At the beginning of 2007 the section was handling 123 litigation matters. Over the course of the year, 88 new labor and employment lawsuits and/or administrative charges were filed against the City and/or its employees. During the year, 101 cases were closed. Of those that were closed, the section successfully defended in 60, while of the remaining, 26 were settled and 15 were resolved against the City consisting of arbitrations, Bureau of Workers' Compensation, Industrial Commission and Unemployment Compensation Review Commission cases.

The Family and Medical Leave Act, the Fair Labor Standards Act, Americans with Disabilities Act, Age Discrimination in Employment Act, Title VII, and the Ohio Civil Rights Act are subjects on which the section's attorneys daily provide legal advice to City officials and managers who are responsible for over eight thousand City employees, most of whom are represented by one of seven bargaining agents.

Civil Division – Litigation Section
Glenn B. Redick, Chief

Litigation matters seeking monetary damages from the City and/or its employees is what this section principally deals with. In 2007 there were 51 such new lawsuits filed that were handled by this section demanding approximately \$22,000,000 in damages. The section closed 49 cases that in total demanded \$32,100,000. Of these, 13 were resolved by way of settlement, 2 at trial (winning one and losing one), 7 were dismissed by way of summary judgment while 27 were dismissed in favor of the City by way of motions, affirmation by an appellate court or some other dispositive manner. The City paid out \$541,965 to resolve the litigation-section-handled cases that were settled and the one verdict that was adverse. An additional \$284,301 was paid out to resolve litigation cases that were handled by Labor and Employment and Business/Regulations.

Claims Division
Nancy L. Weidman, Division Chief

This division is responsible for the collection of delinquent debts owed to the City and for the investigation and payment of personal injury and property damage claims for and against the City. In 2007 \$1,419,306.07 was collected from delinquent taxpayers through the efforts of two staff attorneys and three support staff, while \$1,035,252.68 was collected as a result of the efforts of our two outside agencies. \$161,956.63 was collected through the efforts of one staff attorney and one support staff for other than tax-related indebtedness owed the City, while \$31,375.52 was collected as a result of the efforts of our outside agencies. \$38,245.00 was collected by one staff attorney as a result of foreclosure actions joined on behalf of the Department of Development and the Division of Income Tax of the City Auditor's Office. 1, 552 tax lawsuits and 85 non-tax suits were filed in 2007. The section also investigated and processed 58 new claims against the City and paid damages totaling \$206,537.07 on behalf of our clients in 2007.

Police Legal Advisor's Office
Jeffrey S. Furbee, Chief

This office provides comprehensive legal advice, information and training to the Columbus Division of Police. In 2007 its three attorneys delivered over 120 hours of legal training to recruits and 100 hours of advanced legal training to officers, in addition to publishing 16 legal updates that covered court decisions and statutory changes. Roll-call trainings were provided to the following units: vice, accident investigation, narcotics, SWAT and helicopter. On a twenty-four hour/seven-day-a-week basis the attorneys respond to questions from officers in the field, as well as responding to many oral requests for opinions and advice while participating in phone calls, email exchanges, division meetings and contract reviews. Two of the attorneys in this section were also members of the Zone Initiative team, attending many police roll calls and community meetings.

Prosecutor Division

Lara N. Baker, Chief Prosecutor

This division prosecutes criminal misdemeanor and traffic offenses in the fifteen trial and four arraignment courtrooms of the Franklin County Municipal Court. It did this on behalf of the citizens of Columbus, all Franklin County Townships and on contract with 14 other municipalities within Franklin County.

Prosecutor Division – Trial Staff

Bill R. Hedrick – First Assistant

With a trial staff of 17 courtroom prosecutors, 4 domestic violence prosecutors, 2 arraignment court prosecutors, 1 environmental prosecutor and 1 rotating appellate prosecutor, the division was responsible for the prosecution of 144,361 criminal misdemeanor and traffic offenses. On average each trial attorney handled 398 cases a month. Of the criminal misdemeanors filed in 2007, 5,861 were OVI (operating a vehicle while under the influence) cases and 4456 were domestic violence and domestic-violence-related cases, with 2,654 of the latter being handled by the 4 domestic violence prosecutors. 80% of the OVI case that were concluded in 2007 resulted in a conviction. With the placement of a permanent and experienced prosecutor in the “summoned-in” arraignment court room (Robert B. Levering staffs this courtroom that is designated as courtroom 4-C), 29% of OVI cases were resolved at arraignment with a 92% conviction rate.

Prosecutor Division – Domestic Violence/Stalking Unit

Anne M. Murray, Director

This unit consists of a director, a chief advocate, a lead stalking advocate, two lead advocates, 11 full-time victim advocates, 3 support staff, 2 investigators and liaisons from CHOICES, Franklin County Children Services, Southeast Mental Health, Inc., the Legal Aid Society of Columbus and Capital University Law School’s Family Advocacy Clinic. The principal goal of this division is to protect the victims of domestic violence and/or stalking and to hold the offenders accountable. Of the 4456 domestic violence and domestic-violence-related cases filed in 2007, approximately 65% ended with a successful prosecution. In addition to assisting the victims of those cases, the unit secured 556 protection orders. Approximately 10% of the City Attorney office’s budget is devoted to this unit and the work of protecting victims of domestic violence.

Prosecutor Division – Prosecution Resources Unit
Robert S. Tobias, Director

In 2007 the Prosecution Resources Unit was created for the purpose of putting under one director the intake, night prosecutor mediation and check resolution (bad checks) programs. Robert S. Tobias leads this new effort. The Intake section processed 6,636 citizen complaints, determining that 720 of these complaints contained sufficient evidence to establish probable cause to file 1,425 criminal charges. Additionally, the section assisted 378 individuals who believed they were victims of identity fraud. As a result of that assistance 1,129 cases (several of the 378 individuals had several cases) were investigated with 924 of those being resolved. In 2007 the mediation program mediated 139 case of out 302 complaints which were referred to it. Of those 139, 108 ended with a mediated agreement between the parties. The Check Resolution program scheduled 21,450 hearings on dishonored checks that had a total face value of \$1,298,244.53. The hearings resulted in \$487,872.86 being recovered. 532 passing bad checks also resulted from the hearings.

Prosecutor Division – Appellate Unit
Matthew A. Kanai, Director

At the end of 2007, Matthew A. Kanai concluded his tenure as director of this unit, and joined the staff of Ohio Attorney General Marc Dann. Melanie R. Tobias became the new director. This unit completed 22 merit briefs to the Court of Appeals for the 10th District and 7 briefs contra jurisdiction to the Ohio Supreme Court. Members of this unit engaged in 15 oral arguments before the 10th District. Of decisions rendered and/or cases terminated, there were 32 as follows: a) 1 U.S. Supreme Court, certiorari denied in our favor; b) 4 Ohio Supreme Court, certiorari denied on all 4 in our favor; c) 27 Tenth District Court of Appeals as follows: i) 15 wins; ii) 5 substantive losses and one concession loss; iii) 5 dismissals in our favor and one dismissal that was negotiated. The unit's law clerks completed approximately 1,800 motions, while the unit also handled 2,133 objections to applications for expungements, represented the City in 7 contested parking appeals and 5 contested red light camera appeals and represented the Bureau of Motor Vehicles in 196 12-points suspension hearings.

Prosecutor Division – Legal Assistant Unit
Bonnie R. Finneran, Office Manager

This eleven person unit manages the case files required by the trial staff, meaning that each legal assistant generated and maintained in 2007 an average of 18,045 case files, with each case having an average of three court dates. The unit also processed 67,877 cases for storage.

Prosecutor Division – Legal Secretary
Jesse W. Curry, III, Legal Secretary

Mr. Curry assures that communications to the division are directed to the appropriate persons for action in a timely manner. He coordinated the filling of 113 public records requests, and the processing of the contracts and billings the office has with the 14 municipalities whose prosecution in the Franklin County Municipal Court is handled by the division. In 2007 the division billed the contracting municipalities \$218,755 for services rendered to them by the division.

Real Estate Division
John C. Klein, III, Chief Real Estate Attorney

This division is responsible for the acquisition of all real property interests needed by the City, the provision of legal assistance with regard to all real estate matters, including the sale and leasing of property, tax abatement, tax increment financing and other legal questions related to real estate taxes. In 2007 the division provided legal and negotiating advice for a number of major projects contributing to Columbus' development, including completing the acquisition of properties for the widening of Morse Road from Karl Road to Cleveland Avenue. In other acquisition activity for City projects, such as news roads, road widenings and storm and sanitary sewers, the division processed the acquisition of 634 parcels of real estate.

Zone Initiative Team
Robert A. Beattley, Tannisha D. Bell, Stephen C. Dunbar, Natalia S. Harris
Jolita M. Spurlock

In 2007 the City Attorney created this unit and staffed it with five attorneys, each attorney being assigned to one of the five zones designated as organizing units by the Division of Police. The goal of this project was to shorten the lines of communications between where a problem was identified and a resolution venue was found. Each zone attorney attended multiple police roll-calls and community meetings in their respective zones. Both Mr. Dunbar and Ms. Harris had additional duties in the Police Legal Advisors unit. Under Ms. Bell's leadership an effort to mitigate the negative effects of street prostitution was undertaken, to include the start of a John School. Mr. Beattley was the lead attorney working with Mayor Michael Coleman's Home Again initiative designed to eliminate blighted structures and create new housing in Columbus' older neighborhoods. To that end 349 complaints for injunctive relief were filed. Ms. Spurlock was the lead attorney in initiating foreclosure complaints on blighted properties on which the City obtained judgments as a result of the actions filed by Mr. Beattley. 11 foreclosure complaints were filed in 2007, resulting in 5 successful sales out of 7 sheriff sale auctions. The City was the successful bidder in 4 of the sales. Net process from the sales was \$3,200. 17 foreclosure actions were pending at the end of 2007.

-END-

www.columbuscityattorney.org

**2007 ANNUAL REPORT
COLUMBUS INCOME TAX DIVISION**

The Columbus Income Tax Division is charged with the collection, audit, and enforcement of the 2.0% municipal income tax pursuant to Chapter 361 of the Columbus City Codes.

Financial data contained in this report reflects actual collections, refunds, etc., as recorded by the Income Tax Division of the City of Columbus. Such data may vary from that contained in the Auditor's official fund accounting records due to the normal time requirements for processing documents prior to being recorded with the City Auditor. A reconciliation of the data appears below.

The following is a report of Columbus income tax collections for 2007:

Gross collections in 2007 via Income Tax Division	\$533,303,129
Transfers to other cities	(412,057)
Collections in transit 12/31/2006	+ 2,622,065
Collections in transit 12/31/2007	(802,938)
Refunds paid in 2007	<u>(12,857,479)</u>
Income tax revenues (budgetary basis per Auditor's annual report)	<u>\$521,852,720</u>

The funds collected from the tax are allocated for municipal purposes as set forth in Chapter 361.36 of Columbus City Codes.

The Columbus Income Tax ordinance provides that 25% of the total collection of income tax to be set-aside for the payment of principal and interest on bonds and notes issued by the City. The remainder provides the General Fund with its major source of revenue.

Withholding accounts made up	85.2% of the total tax revenue for Columbus in 2007.
Business accounts made up	11.1% of the total tax revenue for Columbus in 2007.
Individual accounts made up	3.7% of the total tax revenue for Columbus in 2007.

By contract, this Division administered the collection of the municipal income tax for the following municipalities in 2007: Brice, Canal Winchester, Groveport, Harrisburg, Marble Cliff, and Obetz. For the administrative service of collecting the income taxes for these suburbs, Columbus General Fund received collection fees based on the gross income tax collections for each of these communities. Fees collected during 2007 for administering the income tax collections of the administered suburbs amounted to \$319,455.18. This is to be compared to \$338,157.00 in fees collected in 2006. The collection fees charged to the suburbs are based on a four-part formula that is specifically designed to recover only the cost of administering the tax.

The total expenditure to operate the Income Tax Division during 2007 was \$7,373,608.53. This includes salaries, fringes, income tax forms, new equipment, and miscellaneous supplies including postage. This

represents administrative service for income tax collection for Columbus and six satellite communities. The authorized strength of the Income Tax Division in 2007 was 82 full-time and 1 part-time employees.

City Income Tax receipts processed in 2007 through the Delinquent Section amounted to \$6,155,479.08. This amount included delinquent tax, penalty and interest charges for Columbus and all administered cities.

During 2007, the Income Tax Division referred 1,553 cases to the City Attorney's office for filing civil suits on delinquent assessments totaling \$4,356,522.00.

On December 31, 2007 the Division had 678,043 accounts on its tax files. This total is comprised of 582,673 "Direct" and 95,370 "Withholding" accounts.

	ACTIVE	INACTIVE		
CORPORATE	18,234	51,853		
FIDUCIARY	256	1,799		
INDIVIDUAL	46,606	422,169		
PARTNERSHIP	0	4,848	Required to file as entities.	
ENTITY/PRTSHIP	7,721	13,887		
COURTESY	-0-	15,300		
TOTAL – DIRECT	72,817	509,856	TOTAL	582,673
- WITHHOLDING	21,432	73,938	TOTAL	95,370
GRAND TOTAL	94,249	583,794	TOTAL	678,043

The total number of accounts on the tax database increased by 26,496 in 2007.

Submitted by: Melinda J Frank
Income Tax Division Administrator

MJF/MDJ

**CITY AUDITOR
2006 ANNUAL REPORT**



HUGH J. DORRIAN

CITY AUDITOR
614 / 645-7615

City of Columbus
OHIO

90 WEST BROAD STREET
COLUMBUS, OH 43215

ROBERT L. MCDANIEL

DEPUTY CITY AUDITOR
FAX: 614 / 645-8444

March 12, 2008

Mr. Michael Mentel
President
City Council
Columbus, Ohio 43215

Dear President Mentel:

Submitted herewith is the annual report of the Department of City Auditor, City of Columbus, Ohio, in accordance with Section 231 of the Columbus City Charter for calendar year 2007.

The Auditor is the City's chief accounting officer. He keeps in accurate, systematized detail, a record of the receipts, disbursements, assets and liabilities of the City and presents such facts periodically to officials and to the public in summaries and analytical schedules as prescribed in the City's charter.

An independent audit is conducted of the City and its chief accounting officer. This audit for 2007 is now in progress. An annual financial report of the total City for the year ended December 31, 2007 containing the independent auditor's report will be issued on or about May 16, 2008.

The following report simply details certain data applicable to the Department of City Auditor, Accounting and Reporting Division 22-01. A separate report will be filed with the Council by the Department of City Auditor, Division of Income Tax 22-02.

Very truly yours,

Hugh J. Dorrian
City Auditor

HJD/rlm
Enclosure

City of Columbus, Ohio
 Department of City Auditor
 Division 22-01
 Years ending December 31

Total Expenditures

	<u>2007</u>
Personal service	\$ 2,159,969
Materials and supplies	48,599
Services	2,104,673
Other disbursements	730
Capital outlay	<u>-</u>
	<u>\$ 4,307,971</u>

Hotel-Motel Tax Collections

Chapter 371 of the City Code provides for the collection of an excise tax on transient lodging accommodations. The City Auditor administers the collection of the tax. The following table shows the gross receipts of the last ten years.

(in thousands)

2007	\$14,883	2002	\$11,046
2006	13,948	2001	11,140
2005	13,073	2000	11,426
2004	11,731	1999	10,841
2003	11,441	1998	10,275

Miscellaneous Data

	<u>2007</u>	<u>2006</u>	<u>2005</u>	<u>2004</u>	<u>2003</u>
Vouchers paid	121,723	98,985	90,255	88,071	106,083
Receiving warrants written	8,124	7,915	7,695	7,249	6,926
Disbursing warrants written	77,076	77,345	77,133	72,356	74,330
Funds and sub-funds accounted for:					
General	7	7	6	5	4
Special Revenue	45	46	44	43	44
Trust & Agency	21	19	19	19	19
Debt Service	21	15	19	15	14
Internal Service	6	6	6	7	7
Capital Projects	39	37	33	33	29
Enterprise	<u>33</u>	<u>42</u>	<u>34</u>	<u>40</u>	<u>40</u>
Total	<u>172</u>	<u>172</u>	<u>161</u>	<u>162</u>	<u>157</u>

**MAYOR'S OFFICE
2006 ANNUAL REPORT**

Mayor Coleman's Office 2007 Annual Report

The City of Columbus continues to grow and thrive, despite the on-going economic downturn, and continues to invest in top-quality neighborhood services under the direction of Mayor Michael B. Coleman. 2007 saw a variety of initiatives to increase the quality of life, add affordable housing stock, build neighborhood pride, leverage regional planning and economic development, and ensure public safety.

By building partnerships with City Council, the Franklin County Commissioners, residents, neighborhood associations and local businesses, Mayor Coleman moved forward his agenda of neighborhood improvement in 2007 with specific results.

While economic challenges continue to face Ohio, Columbus is still the state's economic power. Mayor Coleman's fiscal restraint has included cuts of more than \$250 million from continuation levels in the City budget. Significant cuts were made to all City Departments except Public Safety in recent year, but largely without reducing essential neighborhood services. Despite cuts in many areas, the 2008 Budget is once again balanced and ensures the continued delivery of key services, and funds new recruit classes in the Divisions of Police and Fire.

In 2007, the Mayor announced the creation of the 2012 Bicentennial Commission including more than 250 people working to help the City prepare for its 200th anniversary. The 2012 Bicentennial Commission is led by 3 co-chairs: Bishop Timothy Clarke, of the First Church of God, Ohio State University President E. Gordon Gee, and Abigail S. Wexner, Founder and Chair of the Columbus Coalition Against Family Violence, and hundreds of volunteers to ask residents what they want to see accomplished in Columbus by 2012. Over 10,000 comments have been gathered through the festival 2012 Think Tank, neighborhood surveys, town hall meetings, and the 2012 Citizen Summit, attended by more than 1,700 people.

Neighborhood safety continues to be a top focus for the City, and the Police Strike Force and the Anti-Gang initiatives continue to reduce crime. Last year these initiatives resulted in 225 illegal guns confiscated, 1,200 arrests, and a 24% decline in homicides. In addition construction began on new policing centers in the University District and the Far East as well as new construction of a brand new Fire Training Academy and Fire Station #10 in Franklinton.

Major initiatives continue including: Neighborhood Pride, which has now helped clean up 54 areas; the HOME AGAIN program that has impacted over 600 homes; the first sidewalks were built under OPERATION SAFEWALKS to improve pedestrian safety; and other on-going investments at Northland Mall site, King Lincoln District, South Parsons Avenue and Downtown. In addition we demolished Woodland Meadows, a vacant, 122 building blighted apartment complex on South James Road.

2007 also saw new accomplishments in the Mayor's Get Green Columbus initiative including: increasing free recycling for Columbus neighborhoods with the addition of 121 new drop off locations; increasing recycling at City building through an expanded employee recycling program; the signing of the Central Ohio Green compact with MORPC and 11 central Ohio communities to create a more environmentally friendly community; updated the City's Green Fleet policy to reduce vehicle fuel consumption and emissions; signed the U.S. Mayor's Climate Protection Agreement to commit to reduce the City's impact on global warming.

Responsible budgeting, neighborhood investment and regional cooperation are all important to ensure the future success of Columbus. The Mayor's commitment to partnerships and sound policies will allow for Columbus to continue its stable and sustainable growth and will ensure that the City can protect the quality of life that has earned the community a national reputation.

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**MAYOR'S OFFICE OF EDUCATION
2006 ANNUAL REPORT**



2007 Mayor's Office of Education



Report to Columbus City Council



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Mayor's Office of Education 2007 Report to Columbus City Council

Capital Kids Accomplishments

The Mayor's Office of Education operated the four original Capital Kids programs at four recreation centers (one on each side of Columbus); Sawyer, Sullivant, Fedderson, and Marion Franklin. The maximum capacity for each site during the school year is 35 students per site. We were proud that parents found the program worthwhile and all four sites operated at maximum capacity. Capital Kids is proud to partner in after school with Girl Scouts, the Columbus Health Department's YES program, Children's Hunger Alliance, Mid-Ohio Food Bank, Columbus Division of Fire, Lowe's, Columbus City Schools, the Columbus Foundation, Limited Brands, United Way of Central Ohio, Franklin County Department of Job and Family Services, and a host of other donors and providers.

With the assistance of an evaluator, the students, parents, teachers, staff and site directors participated in a comprehensive evaluation of each site. As part of the evaluation, a data base was developed that has enabled us to have a snapshot view of the overall success of the program as well as the individual success of the students enrolled. An electronic version of the evaluation is available for public perusal on the City's website. Additionally, we are now using our evaluation to drive program improvement and decisions.

In addition to the school year program, each Capital Kids site operated a six week summer program, and again each site served 35 students during the summer months.

As has long been the responsibility of the OOE, we provided after school funding to approximately 16 Columbus community-based organizations. This afforded those agencies to serve more than 635 unduplicated students during the school year. In addition to several agencies that have been funded since the inception of the OOE, we also expanded our funding to include a few new agencies that provide valuable after school programs for youth.

Columbus/Franklin County Youth Works

In collaboration with the City of Columbus, Franklin County (supported by FCDJFS and the County Commissioners), and the Central Ohio Workforce Investment Corporation (COWIC), the OOE collaborated to administer the Columbus/Franklin County Youth Works program (CFCYW), which was a summer youth employment program serving youth between the ages of 14 – 21. They were paid \$6.50 per hour and worked 25 hours per week for six weeks.

As part of CFCYW, we contracted \$155,287 in CDBG funds to COWIC to administer to the City's Clean Teams. They employed 111 youth for 30 hours per week for six weeks. The Youth Works program had some challenges, but overall, the student evaluations for the program were positive.

City Student Tech Corps

In partnership with Tech Corps Ohio and with generous financial support from the FCDJFS, the OOE recruited 100 students for the City Student Tech Corp program for October 2006 – June 2007. Initially, we enrolled 100 high

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School students in this technology based program. Each student was required to attend session one day per week. Those students who completed the program with 90% attendance received a completion stipend of \$250 and summer employment. Of those students enrolled 67 of the students completed the program and all were placed in technology jobs for the summer. Commissioner Paula Brooks was the commencement speaker for the program. Of the 67 placed in summer job, 66 successfully completed employment. 100% of the employers have requested students for summer 2008 and have requested more students than last summer. Due to the success of the 2006-07 program, we were awarded funds to conduct the program for the 2007-08 academic year, as well as the employment component for the summer of 2008.

Columbus Youth Commission (CYC)

The Columbus Youth Commission had a significant staffing transition during 2007, with the hiring and termination of a Coordinator. For the first time in the YC history, we did not fill all of the Commission seats during 2007. A plan is in place to address these challenges in 2008. One highlight of the year was the annual Youth Summit. The Summit's youth attendance exceeded 450 young people and had many parents who came to partake of the edutainment portion of the Summit.

Other OOE Accomplishments

- Continued "Education Is Everybody's Business" in 2007 on GTC-3
- Diane Berinato chaired oratorical contest for NMA
- Director represented the City of Columbus as a speaker in 17 local schools, and at three local conferences
- Served on the Ensuring Youth Succeed Impact Council for United Way of Central Ohio
- Kirsten Fluellen represented the City of Columbus on the Check Smart Scholarship Committee

- Marvene Mitchell assisted in securing T.D. Jakes for the Mayor's Prayer Luncheon in 2007, which had attendance of more than 1,000 people.
- Terri Burke-Higgins recruited 144 mentors for Project Mentor for Columbus City School in the fall of 2007

**CIVIL SERVICE COMMISSION
2006 ANNUAL REPORT**

2007 Report to Columbus City Council

The Columbus Covenant identifies peak performance as one of its seven goals. The Civil Service Commission plays an integral role in helping the City achieve the peak performance goal for its 8,200 full-time employees. City employees serve the public in a wide variety of jobs, such as cable workers, public health sanitarians, and wastewater chemists. Other City employees work in jobs such as 311 operators and nurses. Still other employees provide the support that keeps the front-line workers moving. These jobs include automotive mechanics, computer operators, and fiscal assistants. For about 97 percent of all City jobs, the Civil Service Commission assesses the qualifications of applicants to help ensure they are capable of delivering quality services to the public. The more competent the City workforce is, the greater the quantity and quality of services that can be provided to the public with the same tax dollars.

Recruitment

The City's primary recruitment tool is an automated job interest database. This service can be utilized over the internet at the Commission's website, by mail, or in person at the Commission offices. A potential applicant can indicate an interest in a particular job and when the City is taking applications for that job, the applicant receives a notice to apply. During 2007, 95 percent of these requests for service were filed using the internet. The Commission website also provides applicants comprehensive access to City of Columbus job information including current vacancies, job descriptions, qualification requirements, and salary information. During 2007, the Commission received over 21,000 job interest forms that triggered the mailing of nearly 14,000 notices of either job vacancies or testing opportunities to potential applicants. More than 14,000 applications for City jobs were filed with the Commission during the year; over 10,000 of these were filed through the website.

Applicant Testing

One of the primary ways the Commission supports the peak performance goal is to administer the City's competitive testing system. For approximately 47 percent of the City's job classifications (301 of 646 job classes), the Commission staff develops and administers exams designed to measure important knowledge, skills, and abilities needed for successful job performance. These tests are conducted at one of the Commission's two testing centers. By testing, applicants compete for jobs by demonstrating their qualifications through performance tests, written tests, training and experience assessments, and other ways. This system guarantees the public access to City jobs and helps ensure that tax dollars are spent hiring highly, rather than marginally, qualified employees.

The current practice for many City jobs is to conduct a test when there is a vacancy. This practice provides better service to applicants who do not waste time testing when

there are no vacancies. It provides better service to the departments as they can recruit from the current labor pool. The overall result of the testing system is that the City can more easily hire the highest qualified applicants available to serve the public and meet its peak performance goal.

During 2007, 99 tests were completed, including 19 promotional exams and 5 qualifying (pass/fail) exams. Additionally, the Commission conducted qualification reviews for noncompetitive vacancies, certifying the names of 582 applicants and resulting in 498 appointments.

At the end of 2007, the Commission reached its goal to eliminate employees with provisional status through testing. While four full-time, provisional employees remain, down from over 2,000 in 1990, these employees are in classes with hiring moratoriums imposed and which will be abolished when vacant. As such, there are no plans to test these classes and the provisional testing project which lasted over a decade has been closed.

Class Plan Maintenance

The Civil Service Commission maintains the City's class plan to provide a sound structural framework for all personnel actions, including an equitable compensation plan. The Commission's five-year review standard for City job classes means that if the Commission, during the preceding five years, reviewed all the City job classifications, the class plan would be considered up-to-date. Regular class plan reviews and revisions are necessary to make the classifications consistent with the ever-changing needs of the City agencies.

During 2007 the Commission took action on 158 job classifications, including making 79 revisions, 3 creations, 7 abolishments, and 67 reviews with no change. These efforts brought the total number of classes (with pay assigned) in the City's class plan to 646. Further, 100 percent of the City's classes were current at year end using the five-year standard.

Related to its classification responsibilities, the Commission also conducts job audits. The purpose of these audits is to ensure that City employees are performing the duties for which they were hired and are being compensated. During 2007, the staff completed 18 job audits. Five of the audits resulted in a determination that no change was warranted. Twelve audits resulted in a determination the position required a reallocation or appropriate duties needed to be reassigned to the position. Another 82 positions were randomly reviewed, of which 81 were determined to be properly classified and one was deferred to audit. In addition, at the request of the Department of Public Safety, in 2007 the Commission staff conducted a special audit of 28 positions assigned to the sworn ranks. Of these positions, the Commission recommended that 26 positions be civilianized and 2 remain assigned to sworn personnel.

Payroll and Personnel Actions

Another City Charter responsibility conferred upon the Commission is the monitoring and certification of the entire bi-weekly City payroll. This means that no City employee can be paid until the Commission certifies that the individual was hired and continues to be employed in accordance with the Charter and Civil Service Commission Rules. The monitoring process includes verifying personnel transactions such as appointments, changes in pay status, leave of absences, and residency compliance. During 2007, the Commission processed an average of 1,200 transactions per month before the payroll was certified as correct and paychecks issued.

Over the course of the year, the City hired 1,080 new employees, 498 in full-time and 582 in part-time positions. A total of 232 City employees received upgrades or promotions during the year. Employee separations totaled 698, which included 487 resignations and 125 retirements.

Columbus Public Schools

In addition to overseeing the classified service of the City, the Ohio Revised Code provides that the Commission oversees the approximately 2,200 employees in the classified service of the Columbus Board of Education. As of December, there were 174 job classes in the Columbus City Schools class plan. During the course of the year, the Commission created three new job classifications and approved recommendations for revisions to two classification specifications.

Civil Service Commissioners

The City Charter provides that the Mayor, with the approval of City Council, appoint the three Civil Service Commissioners. It is their responsibility to establish the rules that govern the selection, classification, promotion, and termination of the classified employees of the City of Columbus and the Columbus City Schools. During 2007, the Commission ruled on applicant appeals, heard employee disciplinary appeals, amended Commission Rules and Regulations, and responded to personnel requests from department directors, elected City officials, and the school board.

Throughout 2007, the full Commission held 11 regular public meetings. Additionally, one Commissioner and two Civil Service staff members held 6 trial board sessions to hear disciplinary appeals. On 2 occasions, a Commission staff member served as a hearing officer to investigate residency compliance cases.

With respect to the Commission's docket, a total of 20 disciplinary appeals and 32 non-disciplinary appeals were filed during the year. The Commission ruled on 19 disciplinary and 33 non-disciplinary appeals. Additionally during the year applicants removed from

eligibility lists as a result of background checks filed 145 new requests for administrative reviews. The Commission ruled on 141 administrative reviews, reinstating 53 applicants and denying 88 requests.

Civil Service Commissioners:

Grady L. Pettigrew, III, President
(Term expires January 31, 2012.)

Eileen Y. Paley, Member
(Term expires February 1, 2008.)

Jeffrey D. Porter, Member
(Term expires January 31, 2010.)

**COMMUNITY RELATIONS COMMISSION
2006 ANNUAL REPORT**

2007 Annual Report

City of Columbus
Community Relations Commission
1111 East Broad St., Room 302
Columbus, Ohio 43205

(614) 645 – 1993

James L. Stowe, Executive Director

Nancy Collier, Chair

Building A Community For All

INTRODUCTION

Mayor Michael B. Coleman, City Council Members, and the citizens and residents of the City of Columbus, please accept this document as the official Community Relations Commission's 2007 Annual Report. During 2007, the Commission diligently worked to "Build A Community for All." Key program and activity highlights to help accomplish this included, the MLK program and March, Holocaust Remembrance Observance, and the Mayor's Community Prayer Luncheon. We believe that the enhancement of community relations and diversity education and programming will help to eliminate discrimination and provide the mortar for "Building a Community for All."

This report is divided into eight sections. Each section provides a description of activities performed by either an individual staff member or the staff as a whole.

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DIVERSITY EDUCATION AND TRAINING

The goal of CRC diversity education and training is to develop diversity awareness and appreciation among the residents of the City of Columbus. Appreciation and understanding of diversity will enhance community relations and help people to gain a better understanding of different cultures, faiths and lifestyles. Organizations and agencies that participated in CRC diversity education/training in 2007 included:

- City-wide Human Resources Training
- Amerireads Program Capital University
- Capital University
- Ohio Dominican University
- The Ohio State University
- Ohio Hosing Finance Agency
- Columbus Fire Department

Successes - Reaching a variety of departments within City government and creating a consistency of approach in managing diversity as a customer service enhancement. Significant cost savings to the city in saved outsourcing fees.

COMMUNITY RELATIONS and COMMUNITY OUTREACH EFFORTS

- Provided outreach for all quadrants of the City of Columbus, complaints and disagreements among neighbors, homeless persons, immigrants/refugees, any resident needing linkage to city services and referrals to social service agencies, disputing organizations and businesses, libraries, churches, synagogues, temples and mosques. Provide diversity tours of Columbus for individuals and organizations upon request.
- Provided outreach to Columbus Jewish Federation and Holocaust Education Council, as curator and maintainer of Front Street Gallery and Cultural Display.
- Coordinated several Public Educational Forums (Freedom of Speech, Freedom of the Press, and Eminent Domain) which were broadcast on GTC-3 TV.
- Coordinated Martin Luther King Day March and Celebration at Veteran's Memorial,
- Provided Santa and 1000 pounds of candy for the Franklinton holiday parade.
- 3 Good Neighbor Agreements

- Society of Government Management Professionals, SGMP, Coordinated area hotels giving donations to those in need.
- Participated in or provided coordination assistance for events & festivals: Gates Avenue Church El Día Los Niños, Hot Times Festival, Gladden Community House Christmas, Franklinton Board of Trade Auction, St. John's Christmas Homeless Lunch, Victim's Awareness, Santa in Franklinton, Columbus Culture Fest.
- Represented CRC on LEON (Latino Empowerment Outreach Network), SGMP (Society of Government Management Professionals) & Chair of Outreach Project, Clear Channel Advisory Board, Capital Area Humane Society, Celebrity Chief event, St. Patrick's Day Parade, Provided outreach projects for churches & schools, Ubuntu Program, Franklinton and Southwest Area Commissions, Jet Blue, East Columbus Civic Assoc.

Successes - Set the groundwork to generate revenue for diversity trainings conducted by CRC. Kept up with the pulse of neighborhood issues.

Challenges - Providing outreach to all quadrants of the city. Providing new and updated training information and techniques without budgeted dollars for staff development, as well as keeping pace with culture training requests, due to the growing diversity in our community.

DISCRIMINATION INVESTIGATIONS and CASE SUMMARIES

The Community Relations Commission is charged with the enforcement of City Code Chapter 2331 regarding prohibition of discrimination in employment, housing, public accommodations, Racial Profiling, interfering with civil rights and ethnic intimidation. Protected classes under the City Code are race, color, religion, sex, sexual orientation, ancestry and national origin. Below is a summary of the case management of the CRC for 2007 from approximately 386 inquiries/contacts.

- Total Perfected Complaints 38
- Opened Cases 09
- Closed Cases 07

Case Categories

- Race 13 (some in conjunction with other charges)
- Sexual Orientation 03
- Sex 03
- Religion 08
- National Origin 09
- Retaliation 05 (in conjunction with other charges)
- Racial Profiling 16
- Color 02
- Sexual harassment 00
- Employment 22
- Housing 09
- Public Accommodation 02

Successes – Continued effort to change City Code to include disability and familial status as protected classes. CRC is seeking “substantial equivalency” with federal standards in order to seek reimbursement for processing HUD fair housing cases.

Challenges – Inability for the current Commission process to assist individuals who have been discriminated against due to a disability and familial status. Procedural policy clarification on police cases needed from administration.

MAYOR'S NEW AMERICANS INITIATIVE

Program Goal

Provide coordination of resources with the City, County, State, and community in a culturally sensitive manner and to address the needs of our growing immigrant and refugee populations and maximize the impact of existing City of Columbus and Franklin County services. Working together as one Columbus, we can help empower new arrivals toward self-sufficiency and transition our city into a world community. This is the Columbus Way.

Objectives

- Increase awareness and promote understanding of diverse cultural and linguistic communities across the City of Columbus
- Educate New Americans about accessing City Services
- Provide coordination for Quality of Life Issues to include transportation, housing, employment, health, education, and language (LEP)
- Establish community plan for peak performance service delivery.
- Enhance the promotion of existing education and social activities that foster greater appreciation of diverse cultures.
- Publish subsequent editions of the civic guide and provide a complementing training program for mainstream communities, in general and immigrant/refugee communities in particular.
- Organize a New American business forum in order to increase New American business participation in the City bidding process.
- Conduct periodic studies and surveys into issues effecting New American populations Including population growth, housing, health care, etc.
- Facilitate a two way integration process that implicates both host communities and immigrant/refugee communities.
- Establish New American professional Development program and create a resume bank to enhance job opportunities for new American populations.
- Organize and support New American festivals and community events.

CRC PROGRAMS

CRC program highlights for 2007 include:

- Martin Luther King, Jr. March and Celebration
- Columbus Regional Martin Luther King, Jr. Oratorical Contest
- Mayor's Prayer Luncheon
- Holocaust Remembrance program
- Columbus Culture Fest
- ABC's of CPD and CFD
- Quarterly Community Forums
- Community Tapestry and Conversations TV Programs
- Santa comes to Franklinton
- Outreach activity at St. John's Church

SUCCESSES AND CHALLENGES FOR 2007

Successes

- Ability to put in place several contracts to implement the New Americans Initiative.
- Effectively bridged the gap between needs and resources in many areas of Columbus.

Challenges

- Decreasing economic resources resulting in increased tension between and among groups within the community.

- Keeping pace with the needs of our very diverse community with declining financial resources.

KEY OBJECTIVES FOR 2008

- To continue to provide education and programming to help alleviate misconceptions about other cultures.
- Complete the revisions to the Civil Rights ordinance for City of Columbus.
- Create funding strategies to help fund Commission program and outreach activities

CRC COMMISSIONERS AND STAFF

Nancy Collier
 Rebecca Nelson
 Ahmad Al-Akhras
 Asma Alkhuraisat
 Neal Barkan
 Julia Arbin-Carbonell
 Rabbi Harold Berman
 Master Joon P. Choi
 Victor Davis
 Elfi DiBella
 William Dodson
 Dilip Doshi
 Fran Frazier
 Mary Howard
 Theotis James
 Dr. J. S. Jindal
 Bethmara Kessler
 Angela Mingo
 Rebecca Nelson
 Hassan Omar
 Alyson Poirier
 Aaron Riley
 Brian Shinn
 Donald Wallick
 Tykiah Wright

CRC STAFF

Napoleon Bell
 Abdirizak Farah
 Gale Gray
 Nelson Hewitt
 Karen Nolan Mitchell
 Neal Semel
 James L. Stowe, Executive Director
 Guadalupe Velasquez

Ex-Officio Members:

Chris Cozad, Mayor's Office
 Barb Seckler, Department of Public Safety

**EQUAL BUSINESS OPPORTUNITY
2006 ANNUAL REPORT**

**EQUAL BUSINESS OPPORTUNITY COMMISSION OFFICE
2007 ANNUAL REPORT**

Dear Business Community,

The Equal Business Opportunity Commission Office (EBOCO) was established to administer and to enforce compliance with the Title 39 the City of Columbus' affirmative action code. Section 3921.03, City of Columbus Code to compile, to review and to analyze minority and female business utilization also mandates EBOCO. The utilization is based upon the city contract awards, contract payments and vendor registration date. EBOCO is also responsible for the development and submittal of quarterly utilization reports to the Mayor and City Council. In addition, as a result, of Executive Order 96-02, EBOCO is also charged with developing race and gender-neutral initiatives to assist small businesses in obtaining procurement opportunities with the City of Columbus.

In 2007, EBOCO continually strived to live up to the goals of Mayor Michael Coleman's Columbus Covenant. While our principal goal is the securing of opportunities for small, minority and women owned businesses, the rationale for that commitment is based on the "Covenant" principal that "the economic vitality of that business community will have a significant impact on the neighborhood they are located."

Working with our internal and external partners, in 2007 we achieved a 14.52% utilization rate for minority and female owned businesses. The professional service was over 29%, Construction was 9.59% and Goods and Services was 7.81% of payments. We continued to work with external partners to promote the message of inclusiveness through aggressive outreach.

The Office of Contract Compliance continued to certify companies to do business with the City. 521 additional firms were certified verses 2006. This was an increase of 15%.

EBO Specialist continued to work with departments by reviewing contracts and legislation, sitting on evaluation teams and working to ensure that the evaluation process is fair. Targeted bid specification reviews were conducted and other important customer service related functions.

EBOCO Operational Successes 2007

\$47.7 million dollars were paid to minority and female firms in 2007 which was a 17% increase over 2006

Professional Services Utilization reached a record 29%

Implemented Certification Partnerships with WBEC-SE and SCOMBC

Created Department Inclusion Plans

Implemented the "Access to Business Opportunities" TV Show

Worked to promoted inclusiveness on the Huntington Ballpark Project

Conducted aggressive outreach activities to promote the City's desire to be inclusive

Rotary Speaker – MBE Forum

Ohio Small Business & Entrepreneur Expo

The Columbus Post (EBOCO Reaches out Article)

Basis for Successful Enterprise Partnership

State of Ohio Conference Participation

Professional Services Internal Meetings

City Small Business Conference

Neighborhood Pride

PPM Construction Seminar with Public Utilities

Ohio Growth Summit Participation

SBA Certification Meeting Participation

Helping Businesses Succeed Initiative

Columbus Minority Inclusion Collaborative Meetings

King Lincoln District Event

African Weekender Ad

MBE/DBE Taskforce Meetings

Diversity Bridge Meetings

MBE/EDGE Certification Seminar with COMBA

The WBEC-SE "Partnering for Profit 2007 Women's Conference

Contract Compliance Department Training

Comba Open House and meet the buyer sessions

City New American's Business Forum

Marketing Seminar- Part 2/Bascom & Adams

EBO Members are representatives on Evaluation Teams
 EBO Specialists reviewed 871 pieces of legislation and 322 contracts
 Held internal meetings to eliminate barriers and improve customer service
 Conducted bid specification and language reviews
 Assisted entrepreneurs with business start-up guidance
 Communicated with constituents through forums, television show, website and electronic newsletters to ensure that the City of Columbus continues to be inclusive and the best city in the nation in which to live, work and raise a family.

UTILIZATION SNAPSHOT REPORT
Equal Business Opportunity Commission Office
City of Columbus, Ohio
Reporting Period: January 1— December 31, 2007

Total Payments	\$ 328,809,102
Prime Minority/Female Dollars	28,463,669
Sub Minority/Female Dollars	19,278,455

Overall Utilization **14.52%**

<u>Category Breakdown</u>	<u>Total Payments</u>	<u>Minority/Female \$</u>	<u>Percentage</u>
Construction	\$147,278,527	\$14,130,323	9.59%
Goods & Services	\$ 90,440,960	\$ 7,065,802	7.81%
Professional Services	\$ 91,089,612	\$26,545,999	29.14%

*For complete 2007 utilization report please view the EBOCO website at Columbus.gov

DEPARTMENT OF FINANCE
2006 ANNUAL REPORT

**DEPARTMENT OF FINANCE & MANAGEMENT
2007 ANNUAL REPORT**

Highlights from 2007 for each major program area within the department follow.

FINANCIAL MANAGEMENT DIVISION

The Financial Management Division consists of five functional operations: Budget Management, Debt Management, Grants Management, Performance Management and Purchasing.

Budget Management

The 2008 Mayor's proposed budget was submitted to City Council on November 15, 2007 pursuant to City Code requirements. The document's format was one that focused on achievement of the city's strategic plan to implement the Columbus Covenant. The budget process used was a "target" methodology, in which a pro-rated amount of 100 percent of the estimated available general fund revenue was allocated to city departments. As general fund budget reductions were necessary in 2008, the budget management section assisted departments in preparing budgets that included the requisite reductions.

The budget management section monitored and reported the financial status of city agencies throughout the year. Three quarterly financial reviews were conducted, where the status of each of the city's major operating funds was reviewed and financial projections reported. Less intensive reviews were also conducted at the end of each month, to monitor revenue and expenditure trends in light of the continuing financial challenges.

A 2007 year-end report was published, which compared overall 2007 revenues and expenditures to 2006 levels as well as to the projections made in the third quarter financial review. Ten-year pro forma operating statements for the general fund and for most operating funds were updated. The city's three-year financial plan for 2007-2008-2009 for the general fund was updated. The budget section also provided cost analyses for labor negotiations as needed. Finally, the budget section continued procedures intended to monitor and control hiring and spending on goods and services.

Debt Management

The Debt Management section coordinated the 2007 capital improvements budget (CIB) and the 6-year 2007-2012 capital improvements plan (CIP). In cooperation with the City Auditor, the section participated in the issuance of \$1,426,966 in special assessment bond and note sales. In November, the city issued \$228.4 million of general obligation bonds to provide monies for new capital projects.

The city's long-term general obligation bond credit ratings of AAA by Standard and Poor's Corporation, Aaa by Moody's Investors Service and AAA by Fitch Ratings, Inc. were maintained in 2007. Since 1995, the City has maintained these ratings from Standard and Poor's Corporation and Moody's Investor Service. In 2006, the city requested and received their first long-term credit rating from Fitch Ratings, Inc. The bond ratings for all three national rating agencies represent the highest long-term credit rating that can be achieved.

Work continued on the development of a centralized capital improvements reporting and tracking system to monitor the progress of various capital infrastructure projects throughout the city. The 2008 – 2013 CIP submissions from city agencies were submitted for the first time under this partially completed system.

Meanwhile, monthly meetings with all departments continue to monitor the status and timelines for the city's capital projects, specifically those for which bonds have been sold.

Grants Management

The Grants Management section continues to coordinate the financial and regulatory aspects of the Community Development Block Grant (CDBG) Program, the HOME Investment Partnership Fund, the Emergency Shelter Grant, and the Housing Opportunities for Persons with AIDS (HOPWA) Grant.

The section's program management functions include preparing the annual Consolidated Plan budget, federal prevailing wage compliance, monitoring, performing regulatory and financial audits of Consolidated Plan funded programs, providing technical assistance to city departments, providing cash management and financial services, and submitting year end performance and financial reports to the U.S. Department of Housing and Urban Development (HUD).

Grants Management provided for the administration of HUD's environmental review requirements for all of the above-described grants as well as other HUD grants received by the public housing authority and non-profit agencies. In addition, staff administered the city's fair housing contract and its loan servicing contract for community development loans.

Performance Management

In 2007 the Office of Performance Management continued its support of the Columbus*Stat performance management process. Columbus*Stat is a weekly meeting that includes the Mayor and key staff, along with three directors, and a department's management team. A total of 60 Columbus*Stat meetings were held in 2007, and the Office of Performance Management prepared performance management briefs and meeting presentations for each meeting, discussing operational performance, key projects and major initiatives.

In addition to supporting the weekly Columbus*Stat meetings, the Office of Performance Management also conducted a strategic review of all City department's performance measures. The review was designed to refocus performance measurement on the effectiveness and efficiency of City programs, as well as streamline measurement, thereby reducing the cost of performance data collection. In collaboration with City departments, the review resulted in a significant revision of performance measures reported to the Office of Performance Management, refocused on the effectiveness and efficiency of City programs and services. It also reduced the burden of performance data reporting, cutting the number of measures from approximately 3,000 to 1,000.

Following the strategic review of performance measures, the Office of Performance Management developed and implemented the City's Performance Dashboards system, providing all City executive and management staff with on-demand access to performance information in an easy to use format. The Office currently monitors and supports over 120 different program performance dashboards, containing data on approximately 1,000 performance indicators.

PURCHASING OFFICE

In 2007 implementation of Vendor Services continued to include the electronic processing of 2,483 informal bids and publishing all formal bids on the City's website. A total of 3,060 bids were published on the website. The City's new Environmental Preference Code took effect and environmental preference language was included in all bids. Research to include 'green' product specifications in bids resulted in 21 Universal Term Contract (UTC) awards.

With input from all city agency purchasers, in 2007 the Purchasing Office created 5,642 agreements to purchase nearly \$124 million of materials, supplies, equipment and services. The average turnaround time for formal bid purchases (those exceeding \$20,000) was 126 days. Turnaround time for informal bid purchases was 16 days. Purchase orders referencing universal term contracts were approved in less than one day. Overall, 8 percent more procurement documents were processed encumbering 21 percent more funds while processing time decreased by more than 8 percent compared to 2006. All procurement actions were accomplished without a single lawsuit.

The Purchasing staff continued to process bids for the City to participate in Homeland Security Grant awards administered by Franklin County as authorized in an Inter-governmental Agreement signed by Mayor Coleman and the Franklin County Commissioners (Ordinance #1917-2005). As a result, 96 bids were processed for a total of \$3,305,363 in Homeland Security Grant Awards.

Procurement staff provided significant customer service outreach to several hundred prospective supplier businesses at events such as the Public Utilities Small Business Conference, the South Central Regional Minority Supplier Development Council (SCRMSDC) Forum, and the Small Business Administration & Columbus Urban League Workshops. This included instruction on online Vendor Services registration and bidding.

The Purchasing Office provided Performance Purchasing system and Vendor Services online bidding training to agencies at the Human Resources Training Facility. Classes were held throughout the year to inform those involved in procurement about City Code bidding requirements and how to complete procurement activities through the Performance and Vendor Services applications. Thousands of supplier inquiries related to Vendor Services were handled through email, telephone or onsite consultation. Additionally, Performance and Vendor Services training meetings were held with Equal Business Opportunity Office staff as well as sessions to advise EBOCO about the registration status of their clients. A total of 1,032 training hours were provided to 192 internal City system users in 2007. A Customer Satisfaction Survey resulted in an overall rating of purchasing services as 75 percent good to excellent.

The Purchasing Office continued to provide training through the bi-monthly Performance Special Interest Group meetings. The importance of using appropriate procurement techniques was taught by Purchasing staff at three frontline supervisor training sessions and four internal cooperative purchasing group meetings with all city agency purchasers and/or fiscal personnel.

Throughout the year, the Purchasing Office completed 19 surplus sales transactions resulting in total sales revenue of \$770,670.

The Finance & Management Department's Print and Copy Shop continues to serve city agency customers in a timely and efficient manner.

ASSET MANAGEMENT GROUP

The Asset Management Group consists of the Facilities Management Division, the Fleet Management Division, the Real Estate Management Office and the Construction Management Office. The Construction Management Office was added to the Department of Finance and Management effective November 6, 2006 and the Fleet Management Division was added effective May 1, 2007. The Asset Management Group was formed in order for the city to better coordinate and manage city owned real estate and facilities used for city operations.

FACILITIES MANAGEMENT DIVISION

The Division is charged with providing security, general maintenance and custodial services for facilities occupied by many departments of the city, including all downtown administrative buildings, the Franklin County Municipal Court building, all facilities used by the Divisions of Police and Fire, Refuse Division facilities, Health Department facilities, 1393 East Broad, and the I-71 North Complex.

Significant projects of the Division in 2007 include:

- Custodial operations purchased new equipment and deployed a new staff and supervisor creating numerous efficiencies and better customer satisfaction ratings
- Implementation of a preventative maintenance programs for HVAC and boiler equipment for buildings under the Division's purview
- Implementation of a comprehensive roof maintenance plan for bi-annual inspections and repairs. This plan will allow for new and renovated roofs to achieve their life expectancy
- Restructured the snow removal plan for the downtown campus. This change allows for less man-hours and resources to remove snow and ice from the surrounding sidewalks and stairs
- Completed an inventory review and audit of the Division warehouse located at 640 Nationwide Boulevard and 120 Marconi Boulevard. In 2008, the Division will sell the scrap metal and non useable copper materials recovered from these buildings
- Completion of 6,600 building maintenance work orders throughout the year
- Created the positions of Security Manager and Safety Manager

FLEET MANAGEMENT DIVISION

The Fleet Management Division maintains the City's motorized equipment, operates repair facilities at multiple locations, and develops vehicle utilization and replacement policies. An internal service division, Fleet Management must recover its expenditures by charging other city agencies for services rendered.

Highlights of 2007 include:

- Construction on the new fleet facility continued during 2007, with a substantial completion date of January 25th, 2008
- Achieved an overall 94.8 percent customer satisfaction rating for the year
- Exceeded goal of 67 percent shop labor efficiency by achieving a 71 percent efficiency average for all shops for the year
- Completed nearly 34,000 work order requests or an average of 131/day
- Met or exceeded 100 percent of vehicle availability for the Fire Division, Transportation, Development, Rec and Parks and Refuse Collection Division with respect to vehicles needed for everyday use
- Reduced the overall fleet by 26 vehicles and disposed of 346 vehicles, resulting in \$636,455 in proceeds to the City Treasurer
- Received \$8,786 from the mail sale of old tires and shop assets, which normally the Division would pay to scrap
- Implemented vehicle pool in August, now averaging 60+ rentals/month, near 100 percent customer satisfaction rating, Enterprise contract has been established, and the pool has reduced Development's fleet by seven vehicles (and reduced Development's parking bill because these units were in the parking deck).
- Continued an aggressive "green" program by developing the Mayor's "Green Fleet Action Plan" that sets goals with targets, reviews current initiatives, outlines strategies and recommends actions. The plan was approved and implemented January 1, 2008. Other green initiatives included:
 - Expanded the use of biodiesel to include all Refuse fueling locations
 - 92 flex fuel vehicles were purchased by the Police Division. And additional 109 flex fuel cruisers on order.
 - "Green" purchasing language that gives preference to hybrids, flex fuel vehicles and CNG vehicles was included as part of the 2008 light duty vehicle UTC specifications
 - Worked with the Refuse and Transportation divisions to specify CNG vehicles for bid. Refuse has one CNG rear loader on order and scheduled for delivery in first quarter 2008. Transportation added CNG as an option in their specifications for street sweepers.
 - Fleet was awarded a grant from the EPA for approximately \$79,000 to fund the installation of 21 hydraulic heaters for Refuse vehicles and 9 DOCs for Transportation vehicles. An additional (CMAQ) grant for \$1.3 million that Fleet applied for in 2006 is still pending final approval with ODOT and Federal Highway Safety.
 - Five Refuse trucks purchased in 2007 came equipped with hydraulic heaters
- Hired a new Safety Manager, Claims Investigator (new position) and Fiscal Officer

- Began 24/7 operation at the Greenlawn repair facility on Dec. 30
- 18 employees passed 37 Automotive Service Excellence (ASE) certifications and 27 ASE re-certifications (recertification is needed every 5 years)
- 8 employees passed 10 Emergency Vehicle Technician (EVT) certifications
- Implemented new auto body repair process with private vendors.
- Collected \$207,158 for damages (a 65 percent increase over subrogated dollars collected during 2006) related to accidents where the City was not at fault to repair vehicles at outside vendors
- Two of 12 maintenance shops were incident and injury free in 2007
- Twenty-one employees received recognition at the 2007 Mayor's awards ceremony including at least one monetary award recipient.
- Increased transitional work hours from 896 to 2,744
- Provided training in Powered Industrial Truck operation; recycling and disposal of antifreeze; MRSA awareness and prevention
- Submitted Safety Eyewear, Powered Industrial Trucks, PPE and Respiratory Protection programs for approval
- Completed the following trainings: Heil Factory Python Arm training, Bendix Air Disc Brake training and Wayne Curbtender factory training
- Continued to meet regularly with customers via the bi-monthly Consumer Panel meetings

REAL ESTATE MANAGEMENT OFFICE

The Office provides centralized management and stewardship of all real property (other than rights-of-way and utility easements) used in city operations and serves as a resource to all city entities for real estate research, negotiation, acquisition and leasing. The Office administers lease agreements, acquires property for use in city operations, and disposes of surplus property. The Office maintains databases of all city owned property, leases, and deeds and other instruments as evidence of title. The Office is responsible for over 1,000 city-owned parcels and approximately forty-eight (48) leases in which the City is either a tenant or landlord. In addition to these duties, in the 4th Quarter, the Office assumed responsibility for overseeing the City's property risk program and now manages the City's liability insurance and boiler insurance policies.

Significant projects of the Office in 2007 include:

- Implemented a new Web-based real estate and lease management database system to efficiently and accurately track and manage City real estate assets and leases
- Site selection and acquisition of 724 Woodrow Avenue for use by Public Safety for the new Property Room
- Site selection and acquisition of 1533 Alum Creek for use by Recreation and Parks to replace the warehouse operations currently located on the Whittier Peninsula
- Site selection and negotiations for a site of approximately 12.6 acres for the construction of the new Police Heliport
- Site acquisition of approximately 45 acres for the construction of the City's new Impound Lot and Parking Violations Bureau to replace operations currently located on the Whittier Peninsula
- Negotiated and completed fourteen (14) lease and lease renewal agreements

CONSTRUCTION MANAGEMENT OFFICE

A construction manager was brought on in 2007 and the Office of Construction Management is converting to a system of construction program management according to established project management protocols.

Significant Office of Construction Management projects in 2007 include:

- Completed the renovation of the Jerry Hammond Center at 1111 East Broad Street
- Completed the design of the new Westside Family Health Center at 2300 West Broad Street and the new Fire Station #35 on Waggoner Road
- Completed the new SWAT and Canine Unit facility at the old Police Training Academy
- Programming for the renovation of the old Police Headquarters, 120 West Gay Street, was largely completed
- Completed the programming for the new Police Heliport on West Broad Street, the impound lot complex on State Route 104, and renovation of the North Market
- Completed the design and began construction of the new Fire Station #10 on West Broad Street, the new Fire Training Center on South Parsons Avenue, the new Moody/Hall Neighborhood Policing Center on 11th Avenue, the new Far East Police Station, and the renovation of 333 West Broad Street for Police Precincts 8 and 16
- Began the design of the Police Property Room and renovation of 734 Woodrow Avenue
- Began a multi-year renovation of the Municipal Court Building at 375 South High Street
- Numerous minor projects were completed in 2007 and many others were in various stages
- The Office of Construction Management is also serving as the Owner's Representative for two new parking garages and the Scioto Mile projects (Capitol South) and the restoration of the Nationwide Skywalk (Nationwide)

**COLUMBUS HEALTH DEPARTMENT
2006 ANNUAL REPORT**



COLUMBUS PUBLIC HEALTH DEPARTMENT 2007 Annual Report



Our Mission

Columbus Public Health is a leader in improving the health and safety of Columbus by monitoring community health status, identifying and addressing public health threats, enforcing laws that protect the public's health, and providing services to prevent and control disease.

Our Goals

- Provide visible **leadership** to effectively identify and respond to public health threats and priorities.
- Develop **sustainable community systems** for addressing public health threats and priorities.
- Establish greater **visibility and support** for Columbus Public Health among community leaders, other organizations and the general public.
- **Provide tools and education** designed to empower people and neighborhoods to gain greater control of the factors that influence their health.
- Develop organizational **capacity and resources** to support department-wide efficiency and effectiveness.

Public health in Columbus has a rich 175 year history of social justice, serving the underserved and helping all people live healthier and safer lives. While different than it was 175 years ago, our work at Columbus Public Health is relevant to today's needs in a world where new emerging infections, disasters and looming public health threats are a way of life.

In 2007, our legacy of care and protection was put to the test as we responded to outbreaks, chemical spills, and emerging infections. CPH also educated the public to help them make healthier choices about where to eat, play and work. We also continued to enhance and improve programs and health services that our residents rely upon every day.

2007 highlights include:

- Lead Screening Event – Partnering with WBNS-10TV, CPH inspected thousands of toys for lead and tested nearly 100 children for lead poisoning or exposure.
- SIGNS -- Nearly 1,000 fewer re-inspections were required because food facilities corrected violations more promptly, a direct result of the SIGNS Public Health Information Initiative.
- Farmer's Markets – CPH conducted three Farmer's Markets, improving access to fresh fruits and vegetables for nearly 5,000 residents.
- National Awards - Two CPH Environmental Health Initiatives received national awards for developing model public health practices: Mercury Thermometer Exchange (for Digital) Campaign and the Pool and Spa Operators Course. Additionally, the Safe Communities Program received an award for their teen traffic safety teams in 12 Franklin County high schools.
- Vital Statistics – CPH registered a record number of births and deaths: 24,863 births in Franklin County and 10,592 deaths.
- Health Advisory Committees – Facilitated and provided leadership to the newly developed South Side Health Advisory Committee.
- Infectious Disease – Developed an educational MRSA DVD and conducted a training conference for Ohio athletic directors.
- Mercury Spill – CPH helped manage 2 mercury spills in order to protect the public.
- Served as a point of information and expertise to Columbus residents and visitors through more than 250 television, print and radio interviews.

Columbus Public Health has achieved its core purpose of **Healthier, Safer People** by expanding successful programs, tools and partnerships to address our changing community needs and public health threats.

HEALTHIER FAMILIES

Columbus Public Health provides a wide range of clinical services and programs that empower people to live healthier lives. All services are provided at low or no cost and include translation services if needed. Each day, more than 1,000 residents visit our main facilities on Parsons Avenue which is also home to the Physicians' Free Clinic (of the Columbus Medical Association) and serves as a diabetes screening site for the Central Ohio Diabetes Association. Health promotion activities are conducted throughout the community, including schools and community centers. Staff also works throughout Columbus neighborhoods assessing health risks, developing strategies to address them, partnering with other health care providers and community groups to improve health outcomes and linking individuals to critical health and social services.

Promoting Healthier Food & Nutrition:

- Served a monthly average of 34,245 pregnant, breastfeeding and recently postpartum women, infants and children under the age of 5 years, providing them with vouchers for foods with essential nutrients needed during critical periods of growth and development.
- Served 3,618 WIC participants and community members through the Farmers Market Nutrition Program at The CPH Farmers' Markets. The WIC voucher redemption rate was 87%, exceeding the State average of 79%.
- Provided nutrition, breastfeeding and physical activity promotion and education services through 123,285 clinic visits at 11 Columbus Public Health operated WIC clinic locations.
- Supported breastfeeding as the optimal source of nutrition for babies by providing 212 breast pumps to women who are having breastfeeding problems or who are returning to work/school, and an additional 697 hand pumps to breastfeeding woman enrolled in the WIC program.
- Enhanced access to WIC services through the establishment of a clinic at The St. Stephens Community Center on E.17thAve. and the relocation of the John Maloney South Side Clinic.

Promoting Healthier Mothers & Babies:

- Provided basic preventive health care services for low-income women 5 days/week at three clinic sites.
- Provided on-going care to 1,379 obstetric clients during 7,722 clinic visits.
- Completed 632 pregnancy tests for women who lacked access to care, and linked these women to an appropriate health care provider.
- Provided comprehensive health exams, family planning, health counseling and referral for 1,274 gynecology clients during 2,236 clinic visits.
- Convened the Franklin County Maternal Depression Task Force to enhance the mental health care system for pregnant and parenting women in Franklin County.
- Administered and analyzed barriers to prenatal care among 250 Pregnancy Care Connection providers.
- Made newborn home visits to 1,737 mothers and infants, 138 teen moms and 873 first time moms.
- Linked 348 mothers and infants to needed primary care.
- Conducted 3,718 home visits to pregnant and parenting women to provide support, education and case management services.
- Provided 40 Pack 'N Plays for Columbus families and educated them on safe sleep practices.
- Provided 530 bus tickets for prenatal appointments, program events and other appointments.

Promoting Healthier Children:

- Implemented a program to help children learn healthy eating and exercise habits in 45 Columbus area early learning centers, training 450 teachers and reaching 2,500 children (0-5 years old).
- Provided 38,595 immunizations to Columbus residents.
- Received an award from the CDC for having the highest urban county immunization rate (80%) in 2006.
- Received an award from the Ohio Department of Health for a significant improvement in urban clinic immunization rates for children less than 35 months of age. (31% in 2004 to 85% in 2007).
- Provided two Health Professional Conferences: Pertussis Prevention and an Immunization Summit.
- Held two Immunization Outreach Events at St. Phillips Episcopal/YMCA and The King Arts Complex.
- Sent 11,000 reminders to parents regarding immunization and lead testing.
- Participated in more than 30 organizational events throughout Franklin County to increase immunization rates in neighborhoods where rates are lowest.
- Analyzed all child deaths in 2005 for the Child Fatality Review Team.

Promoting Healthier Homes:

- Conducted 397 home evaluations and provided 2,455 telephone consultations regarding lead, asthma, and mold.
- Investigated 100 instances of inside animal filth and agricultural animal permit requests.
- Consulted with 326 families about rat control and distributed 3,835 rat prevention brochures door-to-door.
- Consulted with 103 families about preventing mosquito borne diseases and treated for mosquitoes as needed.
- Provided in-home education to 160 families to control and prevent asthma triggers, lead poisoning and other safety hazards.

Promoting Healthier Living:

- Provided dental care for 4,810 patient visits.
- Served 941 women through the Breast and Cervical Cancer Program, 208 of whom received cancer screening and 25% of whom needed case management services.
- Provided alcohol and drug assessment and treatment services to 1,048 individuals.

- Provided the YES assessment and treatment services program for 504 children enrolled in the YES alcohol and other drug prevention/education program.
- Performed interventions for health needs assessment, education and linkage through 16,642 interventions at 1,564 Columbus sites, including Neighborhood Pride Centers.
- Community Health staff assisted residents through more than 2,300 phone calls for information and referral.
- Reached more than 4,500 residents at 40 Community Wellness events and at 27 on-going sites in the community.
- Provided information on smoking cessation to 700 people interested in quitting smoking.
- Continued relationship with City EMS and assisted them in dealing with frequent 911 callers with 72 referrals.
- Completed seasonal influenza surveillance, including analysis and dissemination of 24 weekly summaries and one seasonal summary.
- Prepared and completed 22 formal requests for epidemiological/public health data consultation, including development of a diabetes fact sheet, map and talking points and compilation of public health data for NACCHO's Big City Inventory.

HEALTHIER NEIGHBORHOODS

Columbus Public Health is working with community groups, churches and schools to build healthier neighborhoods through a variety of services that protect against disease, provide access to care and increase health and safety features.

- Completed five community-wide rabies vaccination clinics for dogs, cats and ferrets, vaccinating 615 animals.
- Inspected 3,961 premises for rats.
- Treated 117 locations where mosquitoes were found to be carrying diseases and hundreds of areas with high mosquito populations.
- Coordinated development of an automated air quality alert system to inform all 8,200 city employees of unhealthy levels of ozone and particulate matter.
- Conducted a survey of food items available in zip codes 43206, 43207 and 43219.
- Provided CPH employees and visitors with access to tobacco cessation support as part of CPH's Smoke Free Campus.
- Assisted Columbus City Schools in developing a 3-year action plan for healthier schools, including healthier food and drink choices.
- Developed walking maps for 9 Neighborhood Pride areas to assist residents in being more active.
- Engaged 46 Columbus businesses in implementing wellness initiatives for employees.
- Implemented a hospital-based Infant Safe Sleep and SIDS Risk Reduction Initiative, including observational audits, staff surveys and education.
- Secured \$6,750 from the CJ Foundation for SIDS to host a community symposium on infant safe sleep and SIDS risk reduction.
- Received a \$10,000 Columbus Medical Association Foundation grant for production costs associated with WOSU-TV and the showing of "Unnatural Causes: Is Inequality Making Us Sick?"
- Received a \$100,000 Ohio Commission on Minority Health grant to establish a Local Office of Minority Health in Columbus, including the formation of the Minority Health Advisory Committee to help guide its development.
- Added four churches to the Faithworks Coalition, representing a minimum of 4,500 members.
- Held The Clergy 2007 FW Caucus to focus on the importance of Health Ministry for more than 200 attendees.
- Provided Neighborhood Relations consulting to Environmental Health and CPH in collaboration with the MFC and industry "Good Neighbor" meetings.
- Formed the South Side Community Health Advisory Committee.
- Coordinated 73 CPH Community Wellness Events.
- Participated in Neighborhood Pride Weeks.
- Monitored, assessed and evaluated the city's contract with Community Neighborhood Health Centers Inc.
- Assisted the Columbus Neighborhood Health Centers with West Side and John R. Maloney Health Center developments.
- Developed a Public Health Research Districts Map for use in small area analyses.
- Conducted an analysis of key MCH indicators for Perinatal Region IV's 33 counties and received award for Best Use of Data at Children's Hospital Quality Forum.

SAFER FAMILIES

Columbus Public Health protects Columbus families and neighborhoods from environmental hazards, monitors and coordinates community-wide efforts to reduce the impact of natural disasters and other emergencies, reduces the risk of injuries to pedestrians, and promotes the safety and well-being of babies in automobiles and other settings.

Protecting From Injury:

- Inspected 539 car seats, correcting the misuse of 93% that were improperly installed.
- Provided safer travel for 289 children by giving 81 car seat classes for 108 parents and caregivers.
- Conducted 252 in-home childcare safety inspections.

- Advocated through Safe Kids Central Ohio for state legislation that requires children ages 4 to 8 and up to 4'9" tall to be restrained in booster seats when traveling in a vehicle.
- Provided 125 children with booster seats through the Ohio Hispanic Coalition from Safe Kids Central Ohio.
- Provided "Spot the Tot" education to 100 children and parents on the importance of checking for children before backing up, not playing in trunks of cars, not leaving children in vehicles with adults and use of booster seats.
- Provided bicycle helmets to 488 children in Columbus.
- Provided education about healthier, safer travel, biking, water safety and pedestrian safety to more than 3,327 children and adults through central Ohio events.
- Provided pedestrian safety education to 425 children at Weinland Park Elementary through the Walk to School Day.
- Held the first fundraising dinner and silent auction for Safe Kids Central Ohio, raising approximately \$4,500.
- Screened 8,312 children for lead poisoning and provided 50 risk assessments on homes of lead poisoned children.
- Held the 2nd annual Safe Holiday event for more than 100 people and gave safe toys to all the children.
- Provided safety education to 8,735 students in Franklin County.
- Distributed nearly 30,000 educational materials to remind drivers and passengers to buckle up.
- Educated 55 teens in safe driving techniques at a local driving rodeo event.
- Conducted the 11th Annual Walk to School Day, where 20 adults walked 40 elementary school children to school.
- Reviewed all 205 child deaths in Franklin County in 2006, and made prevention recommendations.
- Published and distributed 40,000 copies of the child safety booklet titled *Top Ten Tips for Healthier, Safer Children*.
- Provided intervention to 894 families whose children were at risk for abuse and neglect.
- Provided Occupational Health Services, including physical exams and immunizations to 26 City programs.

Protecting From Disease:

- Created a system to provide inspection information on the Columbus Public Health Web site, resulting in 9% of all CPH site visits - the 5th most-accessed page.
- Quarantined or tested 1,078 dogs, cats and ferrets for rabies.
- Treated 83 premises for rats.
- Completed 4,455 inspections for mosquito breeding at standing water sites and killed mosquito larva if present.
- Controlled sexually transmitted diseases by examining and treating 11,719 individuals.
- Reduced the cases of primary and secondary syphilis cases in Franklin County by 37%, compared to 2006
- Prevented the spread of HIV by providing 8,826 HIV tests and 9,339 HIV counseling sessions on lowering risks.
- Investigated 3,451 communicable disease cases and 32 food borne and disease outbreaks.
- Isolated and housed 3 infectious, homeless TB patients for 363 days last year to protect the health of our residents.
- Protected Columbus residents from TB by screening nearly 10,500 individuals.
- Prevented the spread of TB through nearly 30,000 patient visits for the treatment of TB disease; 15,769 outreach and education visits; following 105 active and suspected tuberculosis cases and their contacts; and assuring 89% completed therapy.
- Assisted 2,150 TB patients in completing therapy for latent TB infection.

Protecting from Disaster:

- Conducted emergency response to a local mercury spill, including public information, activation of ICS, surveillance and hotline.
- Developed and implemented Chemical, Biological, Radiological/Nuclear and Explosive Incidents training.
- Participated in Franklin County's full-scale exercise to test our operation center, point-of-distribution set up, mobilization of pharmaceutical cache, Biowatch and the Joint Information Center.
- Developed and hosted the Pandemic Planning Summit for Central Ohio's largest employers.
- Established the Central Ohio Health Network for staff, partner and stakeholder emergency notification with the Franklin County Health Department.
- Developed and hosted a Pandemic Planning Summit for area school districts.
- Conducted a Pandemic Influenza Unified Command Tabletop exercise with Franklin County's Board of Health and EMA.
- Created and conducted a crisis and risk communication, media relations and message development workshop with the Ohio Department of Health.
- Conducted Animal Emergency Care Plan Tabletop exercise.
- Maintained multi-disciplinary planning work groups to coordinate local response to terrorist (Health Intelligence Team), CBRNE (Biowatch, Pharmaceutical and Radiological) and mass mortality events.

SAFER NEIGHBORHOODS

Columbus Public Health is working for safer neighborhoods by leading and practicing community wide emergency preparedness drills and by responding to emergency situations in order to protect the public.

Protecting from Hazards:

- Collected 950 mercury thermometers, 35 thermostats, 58 blood pressure cuffs and more than 40 pounds of bulk mercury in small containers.
- Responded to 6 hazardous material incidents.
- Inspected 208 infectious/medical waste generation facilities.
- Performed 6 maternity hospital inspections.
- Investigated more than 83 public complaints regarding environmental health concerns.
- Received 756 indoor air complaints, resulting in 259 on-site complaint inspections, 65 warning letters and 10 fines for non-compliance of Ohio's Indoor Air Law.
- Assisted with community-wide promotion of the chemical emergency warning siren for the Watkins Road community on the south side.
- Performed 23 on-site chemical facility consultations regarding risk and vulnerability assessment.
- Processed 751 Community Right-to-Know requests for chemical inventory information.
- Participated in four hazardous material exercises with the Northwest Area Strike Team in Hilliard, Worthington, Westerville and Washington Township.

Protecting from Disease:

- Consulted and assisted in the investigation of more than 25 public health events, including 2 mercury spills, pertussis outbreak in a local school system, TB student screenings, skin infections in a work group, several food borne outbreaks, and review and dissemination of 10 Real-time Outbreak and Disease Surveillance application alerts.
- Presented Pandemic Influenza 101 trainings with materials to 2,554 Columbus community members, including participants from 37 divisions of Columbus City employees.
- Received the Master of Disaster Implementers Award in partnership with the American Red Cross of Greater Columbus.
- Developed the first Health Intelligence Team in the nation to develop scientific and medical guidance on top public health threats.
- Developed a Planning for Pandemic Influenza educational DVD for community distribution.
- Held educational forums announcing the SIGNS Public Health Information Initiative and distributed the first placards.
- Conducted 20 ServSafe classes in 3 languages for more than 545 attendees.
- Conducted 39 Person in Charge classes in 3 languages for more than 1,066 attendees.
- Issued 7,125 food licenses.
- Conducted 13,199 food inspections.
- Investigated and resolved 52 dangerous animal complaints.
- Inspected and resolved 43 community rat complaints.
- Trapped 26,649 mosquitoes from 716 locations throughout the city to test for human diseases carried by mosquitoes.
- Conducted 36 food safety classes in English for 1,281 participants.
- Conducted 15 food safety classes in Spanish, Chinese and Somali for 156 participants.
- Held 7 pool operator classes for 139 participants.
- Held 4 blood borne pathogen classes for 98 participants.
- Licensed 56 body art establishments and issued 26 temporary body art licenses, resulting in a total of 216 inspections.

Protecting From Injury:

- Partnered with the Division of Transportation to install crosswalks on all four streets at seven intersections on E. Livingston Ave.
- Provided the Grab-A-Cab project at area bars to reduce drinking and driving.

For further information on how Columbus Public Health works towards Healthier, Safer People, visit our website:
www.publichealth.columbus.gov

**HUMAN RESOURCES DEPARTMENT
2006 ANNUAL REPORT**

<p style="text-align: center;">Human Resources Department 2007 Annual Report</p>

The success of any organization is dependent upon its workforce. The City strives to provide a work environment that promotes workforce development, recognizes excellence within its personnel, and ensures fair and equal treatment to its employees, applicants and customers. The City recognizes that in order for Columbus to be the best City in the nation in which, to “live, work and raise a family”, its’ employees must be valued as an important asset.

To this end, the Human Resources Department’s mission is to promote and support organizational excellence through effective human resources programming administered in an environment that embraces diversity, quality customer service and professional development.

In 2007, 36 employees (**32 FT, 4 PT**) fulfilled Human Resources functions related to Administration; Labor Relations; Occupational Health & Safety; Employee Benefits & Risk Management; The Office of Equal Employment Opportunity; Citywide Training and Development, Employee Resources and Compensation Management Programs.

The Labor Relations program area houses the following functions: Labor Relations, Drug Free Workplace Programs (DFWP) and Quality of Working Life (QWL).

Labor Relations

The Labor Relations Section conducts grievance and disciplinary hearings for all AFSCME Local 1632, CMAGE/CWA Local 4502, FOP/OLC bargaining unit members (representing non-uniformed employees) and MCP employees within the City. Ninety-three (93) grievances were advanced to Step 2 of the grievance procedure by the unions. There were two hundred-nine (209) disciplinary hearings conducted and twenty-eight (28) fitness for duty hearings conducted

Negotiations were initiated and concluded with FOP/Ohio Labor Council in the early part of the year with an in-house chief negotiator. Negotiations with IAFF Local 67 began in May 2007. The Labor Relations Section in conjunction with the other sections of the Human Resources Department and the Civil Service Commission utilizes the People Team Committee to share information with the City representatives who perform the human resources and labor relations functions within City departments. This group, in conjunction with the HR “Best Practices” Committee, continues to bring consistency to the development and application of policies and the administration of collective bargaining agreements.

Drug Free Workplace Program

The DFWP is managed by the Drug and Alcohol Coordinator (DAC). This program oversees drug and alcohol tests of City employees in six categories: reasonable suspicion, random, post-accident, return to duty, follow-up and pre-employment testing. The program is also responsible for the development and implementation of the City’s policies and procedures for a drug free workplace. The DAC designs and coordinates the training of all employees regarding DFWP.

Over 2000 tests were conducted in the above mentioned categories in 2007. The number of positive test results was lower in 2007 than in 2006. Education efforts continued in the following areas: New Hire Orientation, Frontline Supervision and division specific trainings.

Quality of Working Life Program

The Quality of Working Life (QWL) program continues to support labor\management cooperation in the workplace through the use of the QWL Committees. There are currently 40 committees which are found in most departments and divisions in the City. The forum supports an open dialogue among employees and managers. There are currently twenty-six (26) facilitators who assist the committees in their meetings. Discussions in these meetings are aimed at consensus resolution to issues and concerns in the workplace.

Training was provided to committee chairpersons and vice chairpersons four (4) times during the year.

The other six sections, under a central management structure, of the Human Resources Department include: Employee Benefits/Risk Management; Equal Employment Opportunity; Citywide Training & Development; Employee Resources; Occupational Safety and Health Programs and Compensation Management.

Occupational Safety and Health Program

The goal of this program area is to design a comprehensive, integrated Occupational Safety and Health Program that promotes a safe and healthy working environment for all City employees.

The City's Safety philosophy and its success in preventing workplace injuries is grounded in the fundamental principle that safety is among the highest of our core values.

In 2007, the Citywide Occupational Safety and Health Advisory Committee (COSHAC) and the Technical Advisory Safety Committee (TASC), with the support of managers, supervisors and employees, played a key role in identifying, evaluating, and controlling workplace hazards that reduced injuries and at-risk work practices in the City of Columbus.

The support of the Mayors Office, Administration, Council and the continuing efforts of Joint Union and Management Health and Safety Committee's has contributed significantly to our success in making Columbus the best City in the nation in which to live, work, and raise a family.

Employee Benefits/Risk Management

The Employee Benefits/Risk Management program area continues to administer injury leave, Workers' Compensation, unemployment compensation, COBRA and employee insurance programs in accordance with applicable laws and/or negotiated union contracts.

In a collaborative effort with the Bureau of Workers' Compensation and the City's MCO, workers' compensation claims have been strategically managed to reduce the number of days lost from work. These efforts, coupled with transitional work accommodations, resulted in 5,329 fewer days lost due to injury in 2007 than in 2006. Employee Benefits continues to work with various departments on the Transitional Work Duty program.

Risk Management participated in additional workers' compensation cost saving programs which resulted in refunds from BWC of \$1.8 million in 2007. These programs include: Participation in the Handicap Reimbursement program; Subrogation of BWC claims; and protests of inaccurate claims rating analysis performed by BWC.

Risk Management continues its participation in the BWC Retrospective Rating Program in 2007, a cost savings program which will result in a potential savings of \$9.4 million. The Retrospective Rating Program is an alternative rating plan that will allow the City to assume a portion of risk (workers' compensation claims cost) in exchange for a possible reduction in premium.

The Employee Benefits section continues its initiatives on the "Healthy Columbus" Program. The citywide wellness and disease management program promotes a healthy lifestyle with all employees and their families and provides education to reduce health risk factors and assist in reducing the City's health care costs. Several programs were conducted in 2007 including: Yoga classes; a citywide walking program; flu shot clinics and hosting the "Healthy Heart" night which featured guest speaker Representative Joyce Beatty.

The Employee Benefits section conducted a formal bid process for its health insurance benefits including dental, short term disability, vision, life and COBRA insurance administration in 2007. The Employee Benefits section continues to participate in union negotiations with respect to benefit plan changes.

The Citywide Employee Health Fairs were held in May and November, with increased wellness and health screenings and services being offered. In an effort to increase the availability of flu vaccinations to all city employees and their family members, flu shots clinics were conducted throughout the City. Flu shot vouchers were also available, at no cost, to all city employees and family members (over the age of 4) at participating Kroger pharmacies and CVS Minute Clinics. An annual benefits fair was conducted during 2007, with increased employee participation. EBRM was an active participant in the Citywide Human Resources Conference held in October 2007.

Equal Employment Opportunity

In 2007, the City Equal Employment Opportunity Office continued to respond to EEO related inquiries and complaints on a timely basis and achieved its goal of effectively resolving them at the lowest levels possible. The EEO Office conducted training sessions on EEO related topics for both supervisors and employees and the number of employees trained in 2007 exceeded the number for the previous year. As a result of these and other proactive measures, there continues to be considerable reduction in the number of significant or substantive EEO complaints received during the past year. Also, during the 2007 calendar year, the EEO Office composed, as a part of the Mayor's Initiative for Strategic Recruitment and Retention, seventeen individual EEO plans, representing the same number of City offices and departments, which were combined into the City-Wide Equal Employment Opportunity Plan. The Plan was approved by the U.S. Department of Justice. The EEO Office executed plans to present a Black History Month Celebration featuring Richard Loring's African Footprint. The production, jointly-sponsored by several community businesses and organizations, was highly successful and acclaimed for the extraordinary level of the performances by the South African company.

Training and Employee Development

Citywide Training and Development Center of Excellence (CTDCE) formerly Citywide Office of Training and Development (COTD) is committed to offering quality courses to City employees that are cost effective to the City while helping to improve employee performance and service delivery to the citizens. In 2007, CTDCE offered over 851 classes in 113 different topic areas. The 8,812 attendees to City classes included City of Columbus employees from every department and over 75 persons from 25 different local non-profit agencies or local municipalities. Instructors were able to train 699 employees in Microsoft Office products and over 311 employees in CPR/AED certification. These two courses alone saved the City over \$129,886 in instructional fees.

In conjunction with Community Relations, CTDCE was able to offer Somali culture, Hispanic culture, and basic Spanish language classes to improve communication with the New American population within Columbus. CTDCE maintains partnerships with local agencies such as Columbus Public Schools, Columbus State, Columbus Area Labor Management, and Columbus Housing Partnership to provide various supplemental trainings to employees such as GED, management classes, and information to help first time homebuyers. The City's Employee Assistance Program (EAP) provides on going training in communication and employee relation skills via the CTDCE course offerings.

In addition to regularly scheduled classes in Frontline Supervision, Leadership-Management, Sexual Harassment, and Violence in the Workplace, CTDCE offers a variety of safety courses such as Defensive Driving, First Aid and Pandemic Flu Preparedness.

Partnerships were established with several colleges and universities in the Columbus area to mentor young professionals in the Human Resources and Organizational Development fields. Students have been afforded opportunities to intern and/or participate in one-time class activities that avail "real-life" experiences faced by the Training and Development professional.

A major Citywide Training Needs Assessment (TNA) initiative was conducted to gain additional awareness of City needs and to increase the strategic alignment with Citywide and Department specific missions and objectives. CTDCE staff members spent 4th quarter 2007 reviewing Training Needs Assessment (TNA)

results and revising many aspects of the training and development area. As a result, over fifty (50) new or re-designed courses will be offered to CTDCE customers in 2008.

Goals for 2008 and beyond were identified, researched and established in late 2007 based upon the numerous TNA survey responses, industry trends, and interviews conducted with Director level leadership throughout the City of Columbus organization.

Employee Resources

The Department of Human Resources, Employee Resources section, is responsible for the citywide coordination of the Operation Feed and Combined Charitable Campaigns. In 2007, City of Columbus employees donated over \$217,000 to the Combined Charities Campaign and a record breaking 120,000 plus meals to the Mid-Ohio Food Bank.

In 2007 the Employee Resources section continued to focus on expanding its recruiting resources in order to attract diverse qualified candidates. 10 additional strategically focused job fairs were attended in 2007; increasing the distribution of job interest packets to 2049. Expansions included attending more college and university career fairs in order to address the Mayor's initiative to attract the "young and talented" population. Additionally, more job postings were placed with our contracted on-line recruiting company. A record breaking, 44,266 views were tracked for the 264 jobs that were posted with our contracted on-line recruiting company. Our expanded partnership with GTC-3 TV continues to allow us the opportunity to air job vacancies and testing announcements every day numerous times a day.

During the 2007 Employee Recognition Program 1,328 employees were recognized for longevity and hundreds of additional individuals were recognized for safety initiatives, cost saving ideas, Skills Development, and the Mayor's Award of Excellence.

This section also kept employees abreast of the latest resources, discounts, activities and events available to them by way of paycheck stuffers, memos, posters, citywide voicemails, e-mails, newsletter articles and mailings.

Compensation Management

The Compensation Management Section of the Department of Human Resources is responsible for the development, implementation and administration of compensation policies, procedures and strategies that promote the development of a fair equitable and market driven compensation management systems. In addition, it is also responsible for developing and managing effective individual performance management programs.

During 2007 the Compensation Management Program area served as the functional lead for the Columbus Human Resources Information System (CHRIS) project. The project is a \$2.6 million collaborative effort between HR, Civil Service, DoT and the City Auditor aimed at integrating critical functions in each of the referenced departments in a single system to achieve greater efficiencies.

A "Recruitment Toolbox" was created on the HR website in an effort to provide additional resources to departments in support of their strategic recruitment and retention objectives. Further enhancements to the Performance Excellence Program (PEP) were completed in 2007 resulting in greater functionality. Finally a market analysis of the pay structures in the AFSCME bargaining units was conducted in preparation for 2008 negotiations.

**RECREATION AND PARKS DEPARTMENT
2006 ANNUAL REPORT**

2007 INTRODUCTION TO COLUMBUS RECREATION AND PARKS

The Columbus Recreation and Parks Department works to create and maintain enjoyable, safe and healthy lifestyles to enrich the lives of our citizens. The department also promotes the preservation and wise use of natural resources as well as the enhancement of the local economy through parks, recreation programs, and special events. All of this is accomplished through the department's vision to provide leisure opportunities for all, which means something for everyone...naturally.

ADMINISTRATION DIVISION

Central Ohio Area Agency on Aging

The Central Ohio Area Agency on Aging (COAAA) provided health and social services to older adults and families throughout an eight-county area. Some of those services included working with 2,936 participants enrolled in the state's PASSPORT program, recruiting 10 assisted living facilities to participate in the Medicaid Assisted Living Waiver program, implementing a new evidence-based disease prevention program through the Ohio Department of Aging, and providing prescription education, enrollment and problem resolution to 4,734 people regarding Medicare Part D.

COAAA employee, Julia Nack, received two awards at the 2007 National Guardianship Association Conference for her work on the development of national standards of practice and a model code of ethics regarding volunteer guardians. Other COAAA employees spoke at 54 events, attended 25 health fairs, and sponsored the 32nd "Central Ohio Senior Citizens Hall of Fame" ceremony, the 16th Paraprofessional Conference, the "Central Ohio Senior Olympics", the "Senior Jobs Fair", the first "Active Again Festival at the Arnold Fitness Classic", and the Ohio Association of Gerontology and Education Conference.

COAAA also implemented a reverse 911 service to allow automatic phone contact with staff in emergency situations, partnered with the Franklin County Office on Aging (FCOA) to successfully pass a senior services levy to fund the Senior Options Program, and joined FCOA to establish a caregiver registry.

In addition, COAAA offered a new summer series of the Caregiver Tool Box for caregiver trainings to 291 people, participated for the third year in the Elders Project with The Ohio State University to place three MSW students in rural aging services organizations, and administered the Senior Farmers Market program through LifeCare Alliance by providing 2,649 food vouchers in seven counties.

Development

The Development Section had another successful year in promoting opportunities through its volunteer organization. In 2007, citizens provided over 27,825 volunteer instances for a total of 196,942 volunteer hours at a value of more than \$3,554,803, which is equivalent to the cost of an extra 94 full-time employees.

In addition, the section tracked, obtained, and/or assisted in the receipt of \$868,640 in sponsorships and \$768,059 in grants. Development also facilitated the in-kind turf donation from OSU from their football stadium for use at several of our baseball diamonds, coordinated 292 park cleanups for a contribution of over 11,040 volunteer hours at a value of \$199,272, and recruited 179 high school student volunteers in our Columbus Kids Care Program who worked at our recreation centers, golf courses, in the Therapeutic Recreation Section, and at the Davis Youth Performing Arts Center.

The Development Section also raised \$51,000 for the P.L.A.Y. (Private Leisure Assistance for Youth) endowment fund to provide scholarships to children from low-income families to participate in a variety of our fee-based activities, and dispersed \$66,177 in P.L.A.Y. grants to 4,312 participants. The section also produced the community recreation summer brochure, provided graphic and design work for the entire department, and coordinated displays for department participation at several events including the OSU Wellness Fair, the Ohio State Fair, and Kidzapalooza.

Fiscal

Always looking for new and alternative options on saving money or efficiently enhancing operations, the Fiscal Section held the sixth, annual budget summit focusing on reductions and prioritized restorations for the 2008 budget. The section also processed 275 requisitions, 225 solicitations, 2,574 purchase orders, and 13,176 invoices, as well as provided support and customer service for revenue collections, payables, purchasing, legislation, receivables, records retention, and property management. The section also continued the efficiency of the department's warehouse operations by completing all responsibilities with one part-time and two full-time

employees who provide storage, delivery and moving services for the entire department. In addition, Fiscal worked closely with an external auditing firm in its review of the department's cash handling and payroll procedures.

Golf

During 2007, the Golf Division received \$4,677,249 in revenues and there were 260,107 rounds of golf played at the department's seven courses.

Capital improvements included completion of continuous cart paths at Raymond Memorial Golf Course along with repaving the parking lot, 13 bunker renovations and seven bunker removals at Walnut Hill Golf Course, clubhouse carpet replacement at Airport Golf Course, and ADA improvements at Champions, Raymond and Turnberry Golf Courses.

The Golf Division also hosted the "Greater Columbus Men's Amateur Championship", the "Greater Columbus Women's Amateur Championship", the "Greater Columbus Junior Tournament Series", the "Robert Sandidge Sr/Jr Tournament", and the "Greater Columbus Senior Tournament Series and Championship".

Human Resources

The Human Resources Section provides basic services in the areas of recruiting, hiring, payroll, benefits and contract administration, grievance resolution, disciplinary action, training, occupational safety, and accident and claim investigations.

Throughout 2007, Human Resources developed a new tracking system to follow applicants through the hiring process, to keep the process moving forward, and to ensure that staff had equal access to the hiring process. The section also hired 19 full-time and 269 part-time positions, continued an excellent safety program, attended local job fairs, assisted with the continued coordination of AED installations at the community recreation centers and the training on the use of those life saving devices, and procured the Hepatitis B vaccine through the city's Health Department for our Building and Park Maintenance employees.

Planning & Design

Planning and Design completed the city's first sprayground at Barnett Park, which was part of a land transfer with Columbus Public Schools and included the demolition of the former Barnett School, expanded parking, a new loop walkway, a full basketball court, picnic shelter, restrooms, and relocation of the playground equipment. The park improvements and the sprayground were recognized and received the 2007 "Superior Award" for outstanding facility development from the Ohio Parks and Recreation Association.

The section also renovated 20 neighborhood playgrounds, developed two new parks at Prescott Commons and Trabue Woods, installed a boardwalk in Somerset Park, created an outdoor terrace around the shelter at Goodale Park, and completed improvements at Alum Crest, Moeller, Maynard & Summit, Holton, Karns, Weinland, and Smith Parks.

Other improvements completed by Planning and Design included parking and roadwork at Westgate, Indian Mound, Innis and Tuttle Parks, and new lighting at Griggs Reservoir as well as Big Walnut, Sawyer, Antrim, Woodward and Sawyer Parks. In addition, renovations to Brentnell Recreation Center were finished including an expanded gymnasium, the addition of an auditorium and art room, and renovated kitchen facilities, classrooms, weight room, restrooms and offices. Other projects included the start of transformation work at Whetstone Recreation Center including its environmentally "green" roof with completion set for June 2008, the demolition of four buildings on St. Clair Ave. to make room for expansions at Milo Grogan Recreation Center, and the conclusion of a feasibility study on regional family centers.

Trail projects for 2007 included a one-half mile connector on the west side of the Olentangy Trail to link neighborhoods north of St. Rt. 161, the construction of the Clintonville/Broadmeadows bridge south of Antrim Park on the Olentangy Trail, and the completion of the first phase of a regional way finding sign system for all of the greenways in Central Ohio.

Planning and Design also worked with the city on the final plans for the department's administrative office moves to 1111 E. Broad St. from the Whittier Peninsula, as well as the relocation of the maintenance and warehouse facilities to Alum Creek Dr. In addition, the section acquired 82.69 acres of parkland, received \$3.663 million in Clean Ohio, NatureWorks and WRRSP/OEPA grants for the acquisition and/or preservation of parkland primarily along stream corridors, collected \$58,040 in parkland dedication monies, and inspected more than 305 parks, parkland and/or easements in which 111 encroachments were identified and 85 were resolved.

PARKS DIVISION

Building & Park Maintenance, and Forestry & Horticulture

For the 28th consecutive year, the Forestry and Horticulture Section on behalf of the department received the national “Tree City Award”, celebrated “Arbor Day” at the Virginia Street Island in the Eastmoor neighborhood with the planting of 21 trees in addition to the 264 street trees planted in the area as part of Mayor Coleman’s “Green Initiative”, reached their goal of planting 4,000 new street trees, coordinated plantings at City Hall as well as Bicentennial, Schiller, Frank Fetch, Deaf School and Goodale Parks, and planted the city’s first Earthkind Garden with roses that do not require chemicals or insecticides at the Whetstone Park of Roses.

The Park Maintenance Section led the city’s cleanup efforts at several large homeless camps in which many people were placed in permanent housing and parkland areas were restored to clean and safe conditions. The section also supported all of the Mayor’s “Neighborhood Pride” efforts throughout the year, installed docks at Griggs, Hoover and O’Shaughnessy Reservoirs, provided support to department festivals and special events, provided a new bike corral at downtown events as part of the Mayor’s “Pedal Instead” program, and worked with volunteers and department staff regarding beautification efforts and numerous park cleanups throughout the city.

Building Maintenance completed annual air conditioning and heating unit inspections, spent a tremendous amount of time preparing and repairing the former Sharon School site which was used as a temporary programming location during the Whetstone Recreation Center’s renovation project, provided support on design review for roof renovations, remodeling projects and water line replacements, and focused attention on the cleaning and removal of graffiti problems in our parks.

Permits

In charge of rental facilities for the department including shelter houses, athletic complexes and marinas at the city’s three reservoirs, the Permits Section accomplished many tasks in 2007. They worked with the Planning and Design staff to install new decorative railing for the brick patios at Goodale Park shelter house, generated nearly \$150,000 in revenues at North Bank Park Pavilion, entered into agreements with 13 catering companies to provide catering and alcohol services, and operated the historic Lincoln Theater ballroom.

The section also successfully refinished all gym floors at the five athletic complexes and installed small ice machines for emergency injury purposes, effectively conducted the public boat dock lottery, provided weekly dock cleaning for public marina customers, operated the tennis court reservations, revised the block party permit application process to enhance customer service, and provided rental services at nine enclosed shelter houses, five athletic complexes, and four marinas serving hundreds of thousands of customers.

Natural Resources and Outdoor Education

The Natural Resources Section partnered with Columbia Gas to plant 2,800 trees and shrubs in the Hoover Nature Preserve, conducted the city’s first prescribed burn of the prairie at Whetstone Park in conjunction with the Columbus Fire Division, and partnered with the Adena Brook Association and the city’s Public Service Department to install the first rain garden on city property at the intersection of High St. and Overbrook Dr. The section also completed the first phase of the Hayden Falls boardwalk, planted 900 trees at Whetstone Park in cooperation with Battelle Memorial Institute, removed thousands of lineal feet of honeysuckle within various parks with the assistance of volunteers, and received a \$48,000 NatureWorks grant to install two walking trails at Big Run Park.

The Office of Outdoor Education provided programs for more than 8,375 participants at Indian Village, 5,432 at the Indoor Adventure Center, and for 1,687 youth at summer day camps. Outdoor Education also received a \$15,000 grant from the Recreational Boating and Fishing Foundation as one of six anchor agencies nationwide to provide fishing and boating opportunities such as “Free Family Fishing Fridays”, a therapeutic recreation camp fishing program, and a “Teach Me Fishing Festival”. In addition, the section established a garden at Indian Village in conjunction with the Franklin Park Conservatory’s “Growing to Green” community garden program.

RECREATION DIVISION

Arts

The Cultural Arts Center had a successful season with 10 main hall and 12 loft gallery exhibitions, 342 art classes for 3,400 students, the “Conversations and Coffee” lecture series with an average of 33 people attending each week, and hosting several receptions/events including the Enameling Society’s International Conference, the Greater Columbus Arts Council’s Summer and Winter Art Teacher’s Institutes, the Columbus Art Quilt Alliance

meetings, Polymer Clay Guild workshops, and the Ohio Writer's Guild and the Central Ohio Watercolor Society's monthly meetings. The center also worked closely with its affiliated non-profit group, the Friends of the Cultural Arts Center, to receive a \$10,000 Herschede Foundation Grant for promotional activities, and to generate \$157,000 in revenues.

The Columbus Youth Performing Arts Center produced seven main stage shows including "The Miser" and Disney's "High School Musical", and a one-act play written by teenagers titled "InSecurity" which explored how teens deal with their insecurities and how those insecurities shape their environment. The center also created a hip hop theatre workshop for students at the Columbus Arts Impact Middle School, developed a new drama partnership with the Columbus Public Schools Gifted and Talented Education Program, organized an open microphone night titled "Coffee and Cabaret" for young people, provided summer theatrical camps for kids, became a member of the Arts and Culture Education Collective to discuss artistic education in Columbus, and produced the first 24-Hour theatre event for teens with 10 actors, three writers, and three directors who all created three original short plays in literally 24 hours.

In addition to conducting public retail sales of arts and crafts produced by seniors, the Golden Hobby Shop hosted nine special events including two American Doll shows, a pre-Mother's Day sale, a holiday open house, and several events in conjunction with the German Village Society such as the Village Valuables Sale and their Haus & Garten Tour. The shop also participated at the "Columbus Rose Festival", the Ohio State Fair, and "Oktoberfest".

Community Recreation

Recreational activities played a big part in helping others through the Community Recreation Section. For example, the section successfully completed the tenth annual "Empty Bowls" project raising more than \$12,000 for the Mid-Ohio Food Bank, as well as collecting \$9,943 in donations from department employees for the annual "Operation Feed" campaign.

Community Recreation's other highlights included coordinating the annual "Fall Harvest Jamboree" at Smith Farm to provide urban families an opportunity to experience farm life, directing two "Hershey track and Field Meets", organizing the "State Fair Boxing Show", managing the "MLB Pitch, Hit and Run" local and sectional competitions as well as the "NFL Punt, Pass and Kick" championships, and offering citywide competitions in basketball, gymnastics, wrestling, track, boxing, and cheer and dance. Also added to the programming schedule in 2007 was a late night summer basketball program at four sites, a "4-Day Art and Play" travel playground program, summer camps and fishing activities, and the renovation of 13 baseball diamonds in cooperation with the Cincinnati Reds at Driving, Westgate and Woodward Parks.

For older adults, the 50+ section held the annual "Senior Fest" at Franklin Park, line dancing to the delight of more than 200 participants at Gillie, the "Creative Arts Event" at Martin Janis as well as a holiday Columbus Symphony strings concert, a "50+ Walking Jamboree" at Three Creeks Park, and the annual "Gram and Gramps" camp at Indian Village Day Camp for young and old alike.

Therapeutic Recreation established a partnership with The Ohio State University to provide practicum opportunities for students studying Adapted Physical Education, they hosted the Paralympic Academy Columbus in partnership with the Columbus Ice Hockey Club for an ice skating experience for those who are mentally and physically-challenged, organized a Bocce ball clinic with USA Bocce, and secured grant funding for two sports camps.

The Aquatics Section provided its annual, free "Learn-to-Swim" classes at all nine outdoor swimming pools, held the third year of "Operation Get Wet" in which people came to city pools for free when the weather reached 90-degree temperatures and above for three or more consecutive days, and was home to six area high school swim team programs, one independent swim team and the U.S. Elite Diving program.

Special Events

The Special Events Music in the Air program once again successfully coordinated the annual "Festival Latino" and "Jazz & Rib Fest" with a combined attendance of 650,000 along with one Canadian, 17 national and six local ribbers, and 43 community service organizations. Music in the Air also produced downtown and community performance series including the downtown in Genoa Park "Rhythm on the River" series, the "Short North Sunday Jazz Concerts" in Goodale Park, and the "Topiary Garden Concerts" in Deaf School Park to the delight of 8,500 attendees. They also contracted with 532 artists including 21 national/international touring groups, raised \$834,591 through sponsorships and grants, and obtained \$291,767 through in-kind services.

The Special Events Section provided \$35,400 in financial support to 13 non-profit organizations for their special events through the department's Sponsorship Through Partnership program, supported the "Columbus International Triathlon and Sports Expo" at Atrim Park for 500 amateur competitors, coordinated the seventh annual

“Grange Insurance Family Fun Fest” with 20,000 attendees, organized the annual “Holiday Lighting” at City Hall, and processed 51 permit applications for public events.

Sports

The Sports Section hosted a record 30 straight weekends of tournaments primarily for softball and baseball at Berliner Park including the USSSA Boys Baseball Tournament, had 160 teams play in the “Christopher Columbus Softball Tournament, increased fall softball league play from 371 teams in 2006 to 440 in 2007, and added lights to McCoy Park for softball play after dark. The section also organized the annual “Central Ohio Senior Olympics” for 550 participants, began planning for the 2008 “Senior Winter Games” which will be a first-time event, and held 10 soccer tournaments at Spindler Park for 1,000 teams or 14,000 athletes including the “Youth State Soccer Cup” for 166 teams. This soccer complex also hosted the “Collegiate Ultimate Frisbee Championship” for 60 teams, and plans are in place to add more youth, women’s and co-recreational soccer leagues, as well as Lacrosse in 2008.

From a technology standpoint, the section utilized “arbiter.net” to allow officials and scorekeepers to view their schedules and assign themselves to any available opening seven days a week, 24-hours a day, and the section’s website was used by more than 80 percent of players to sign up for league play.

**PUBLIC SAFETY DEPARTMENT
2006 ANNUAL REPORT**

DEPARTMENT OF PUBLIC SAFETY

The Department of Public Safety manages the operations for the Divisions of Police and Fire and Support Services for the City of Columbus. Its mission is to provide quality dependable public safety services to the citizens of Columbus.

Under the leadership of Mayor Michael B. Coleman and Safety Director Mitchell J. Brown, the Safety Department improved safety services and contributed to making Columbus the best place to live, work and raise a family.

SAFETY DIRECTOR'S OFFICE

Mayor's Strike Force Initiative

Created in 2005, the Police Strike Force puts more officers on the street to prevent and fight crime. This pro-active, aggressive strategy allows police officers to "play offense" to attack crime hot spots, prevent crime and increase our residents' sense of security.

The City increased funding for the 2007 Strike Force, investing \$1 million for an 18-week deployment. Police made 1,195 arrests, took 205 crime guns off the streets, seized hundreds of pounds of illegal drugs and confiscated \$224,466 in cash. During the last three years, strike force members have made 2,187 arrests and taken a total of 447 guns off the streets of Columbus.

Several enhancements were made to the 2007 Strike Force. The City invested an additional \$95,000 to equip police cruisers with laptop computers, giving police officers quick access to records checks and real-time crime data. In addition, School Resource Officers worked with the Strike Force for the first time, serving outstanding warrants that resulted in 64 felony arrests.

The Police Strike Force has become a national model for pro-active law enforcement and this innovative anti-crime strategy continues to keep our community safe.

City Combats Scrap Metal Theft

Addressing the concerns of neighborhood leaders on the south side and around Columbus, the Administration worked closely with Columbus Police and Council Member Andrew Ginther to pass groundbreaking legislation to regulate businesses that buy and sell metals for recycling. Scrap yards must now comply with a number of provisions designed to combat the plague of thefts, occurring locally and worldwide, caused by significant price increases for metal. These provisions include: requiring scrap yards to obtain a license from the Columbus Department of Public Safety; to get photo identification and fingerprints from sellers; to use common language in describing items purchased; to provide Columbus Police a daily list of items purchased; to record unique identification traits of certain items such as vehicle identification numbers, places restrictions on the sale of certain items without proof of ownership (e.g. grave markers, shopping carts, beer kegs, electric or communication cable, guard rails, manhole covers, sculptures, consumer appliances, and catalytic converters); and to prohibit sales from juveniles and known thieves. The Safety Department, Police and the Scrap Metal Industry are working on purchasing a software system that makes it easier to track metal sales.

Columbus earned \$6.2 million for Federal Grant to Purchase High Tech tools for Police and Fire

A U.S. Department of Justice Grant was awarded to the Columbus Department of Public Safety to improve communication between Columbus Police Officers, Firefighters, residents and neighboring law enforcement agencies. The \$6.2 million grant allows the Safety Department to purchase technological enhancements that include Laptop computers, radios and a Mug Shot Database.

The *Mobil Data Computer Laptops with modems* will equip 587 laptop computers in police cruisers, making safety and crime data more accessible to the community and allowing police officers to share information at neighborhood meetings and calls for service. Modem connections will also provide first-time high speed connections to fire apparatus. Fire fighters will have access to data including a scene's floor plan, the location of utilities and any hazardous materials, and information regarding hazardous conditions.

Columbus Police officers will also be equipped with 300 new Marcs radios, allowing them to communicate directly with State of Ohio law enforcement officials, which is particularly important during a large-scale emergency or a homeland security incident.

The Mug Shot Database is a new, web-based system that will allow law enforcement agencies in Ohio and around the United States to identify potential criminal suspects more quickly via the internet rather than traveling to Columbus for the information.

The high-tech tools will help police officers share real-time crime data with our residents and strengthen our cooperation with regional law enforcement officials. It will also allow fire fighters to have more detailed information before they enter an emergency scene.

Bricks and Mortar

Fire Station #10

Construction began for Fire Station #10 in Franklinton to replace the oldest operating fire station, located in the historic Franklinton neighborhood. It is the City's first Leadership in Energy and Environmental Design (LEED) Certified construction project that sets a new "Green" standard for all future city capital improvement projects. The City invested \$4.4 million in the single story structure at a size of 21,428 square feet. Fire Fighters and Facility staff worked closely with community members to ensure that the new building fit in with the character of the neighborhood. The new fire station is scheduled to open in October 2008.

Fire Training Center

Mayor Coleman and City officials broke ground for a new Fire Training Center in July 2007, located behind the Fire Administration building on Parsons Avenue. The new, state-of-the-art facility includes a practical skills building, a burn building, a training tower and a roof simulator. The City's investment of \$8.6 million ensures that fire fighters will be trained to provide the best EMS and Fire Services in America. It is an environmentally "Green" LEED standard center that uses recycled materials, Indoor Air Quality Management and several other "Green" elements.

Fire Station #35

Design was completed for a brand new fire station on the Far East side and capital bond money has been identified to purchase the equipment for this facility. The City is scheduled to break ground in late 2008.

OSU Neighborhood Policing Center

Construction began on a joint facility that will house CPD, OSU Police, Community Crime Patrol and a Neighborhood Pride center and is scheduled to open in July 2008.

Far East Neighborhood Policing Center

The City broke ground on a \$1.9 million Policing Center that will serve and protect the residents of the 14th police precinct on the Far East side. By dividing the current substation on Winchester Pike that houses precinct 9 and 14, it brings 50 police officers closer to the residents they serve. The environmentally friendly structure includes community space for meetings and events.

McKinley Avenue Police Complex

This new facility, which used to be the Police Training Academy, was completely transformed as part of the \$3.5 million renovation that houses police specialty units including SWAT, a newly constructed building for the Police Canine Unit, the Dive Team, and the Mounted Unit.

DIVISION OF POLICE

- The Division transitioned from the Smith and Wesson .45 caliber handgun to the Smith and Wesson M&P .40 caliber handgun. The transition was necessary due to production being stopped on the .45 caliber Smith and Wesson model 4506.
- Communications Bureau personnel wrote 1,164,973 incidents, and dispatched 764,471 calls for service. The total number of dispatched calls for service was slightly higher compared to 763,809 in 2006.
- Two police recruit classes were seated in July and December 2007.
- Zone 1 created a directed patrol team called H.E.A.T. (Heightened Enforcement Attack Team). The team made over 140 felony arrests throughout the year for Murder, Aggravated Robbery, Kidnapping, Rape and Burglary.
- Construction began on the new substation for 14 Precinct. Groundbreaking was July 2007.
- Land was purchased to build a new heliport for the Helicopter Unit.
- S.W.A.T. and K-9 built new facilities on the old academy grounds.
- Narcotics Bureau personnel worked a number of investigations seizing approximately 7.4 million dollars in cash and numerous variations of drugs with the street value of approximately 37.6 million dollars.

DIVISION OF FIRE

- The Columbus Division of Fire officially received international accredited agency status from the Commission on Fire Accreditation International, Inc.
- Design work and bidding was completed for Station 35 to be constructed at Waggoner Road and Waggoner Grove Boulevard.
- The Division of Fire received 5 homeland security grant awards. These grants were in excess of \$540,000. They are for training, hazmat and the bomb squad.
- The Division of Fire has purchased TeleStaff and continues to work to bring the product online, to improve the effectiveness of staffing assignments.
- The Recruitment section with hard work and dedication successfully increased minority representation on the current eligibility list of fire candidates.

- In 2007 Public Safety personnel from Fire, Police and Support Services/Communications formed a committee to oversee the purchase of a new CAD system. A private consulting firm (eGov) was hired to assist with the project. The project is scheduled to be completed in 2009.
- A contract was signed with Locution Systems, Inc. for the purchase and installation of an automated station alerting system. The new system will be installed in 2008.
- The Training Bureau ordered equipment to implement a Division wide distance learning program.
- The Bureau conducted over 6,600 inspections in 2007, along with 23,504 performed by the fire companies.

DIVISION OF SUPPORT SERVICES

- New Unified Communications Emergency Response Vehicle (CERV) \$1.2 million.
- New Unified Incident Command Vehicle (UICV) \$1.25 million
- New PBX Telephone System for Columbus Police (ongoing savings per year \$275,000) Investment: \$265,000.
- New Emergency Backup Power Generator System for the E911 and Dispatch Facility \$300,000.
- Wiring and Communications for new Police SWAT Building.
- Programming and distribution of 1,100 new 800 MHz “Interoperable 800 MHz Radios” within the MSA.
- New “Data Sharing Initiative Grant” from COPS \$6.22 million (total grants administered to date \$23 million).
- Fire Apparatus and Vehicle Data Computer Replacement Program (130 units)
- Police “Vision Haw” Color Camera system (140 units)
- Implementation of a new “Scrap Metal License Code”.
- Created new “Taxi Cab Stands” for the Arena District.

**PUBLIC SERVICE DEPARTMENT
2006 ANNUAL REPORT**

Department of Public Service 2007 Annual Report

The Department of Public Service provides a variety of services to residents of the City of Columbus, including trash collection, snow removal and pothole patching. The Department oversees construction of wheelchair ramps in accordance with the standards of the American with Disabilities Act, guides installation of sidewalks near elementary schools in Columbus, and inspects public and private projects. Selection of traffic-calming measures also falls to the Department, as does the enforcement of parking meters.

The Department of Public Service consists of three divisions and the Director's office:

- **The Division of Refuse Collection** delivers a comprehensive, cost-effective, environmentally sound, and technically reliable residential solid-waste collection, disposal and reduction system for residents of the City of Columbus. Refuse Collection provides yard-waste pickup through a private contractor and, also through private contracts, offers curb-side recycling and drop-off recycling. Refuse is responsible for picking up dead animals in the right-of-way, and addresses graffiti removal, recycling education, illegal dumping and community litter cleanups through Keep Columbus Beautiful.
- **The Division of Transportation** is responsible for the planning and design of streets, highways and abutting lands; installation and maintenance of all traffic-control devices; the determination and layout of parking restrictions; and the design and placement of pavement markings, traffic signs and traffic-control devices.
- **The Parking Violations Bureau** enforces parking meters, collects meter revenue, sells residential parking permits and releases impounded vehicles.

The Director's Office is responsible for the City's 311 Service Center and manages the Paving-the-Way road-construction information service. Department-wide fiscal and human resource functions are managed in the Director's Office as well.

311 Service Center Highlights:

- A new call management system was installed, improving call-routing and allowing better analysis of center performance. System provides information to callers such as expected wait times.
- The Service Center processed 283,777 calls and requests for service.
- Of these requests, 173,903 individual service requests were created; all other requests were resolved immediately (e.g., phone numbers, office locations, etc.)
- Of these 173,903 requests, 29,164 were submitted via the web - 311@columbus.gov.
- English, Spanish and Somali-speaking representatives staff the Service Center.
- The Service Center will begin operating from a single location, 1111 E. Broad Street, in 2008.

Safety Highlights:

- Reduced recordable injuries by 15%, from 102 in 2006 to 87 in 2007.
- Increased transitional return-to-work days Department wide by 31%, from 1,087 days in 2006 to 1,429 days in 2007, while reducing lost-time work days by 9%.

Paving the Way Road Construction Information Service Highlights:

- Worked with partners to perform program review and evaluation. Report recommended continuation of program and expansion of road-construction information service into all counties adjacent to Franklin County. Maintained program website which includes road-construction information from all central Ohio jurisdictions; PTW website continues to be the second most linked-to site serving central Ohio (Ohio State's osu.edu is the first).

The Columbus **Parking Violations Bureau (PVB)** is responsible for parking enforcement and issuing parking-related citations; releasing impounded vehicles; parking-meter collections; residential parking-permit sales; and all related cashiering and accounting functions for parking citations and the operation of the Division of Police Impound Lot.

PVB provides a central location for citizens to pay their parking tickets; file a complaint about a parking violation; request, and attend, an adjudication hearing for a parking violation; report a broken parking meter; discuss a parking violation; and retrieve impounded vehicles.

PVB is located at 400 West Whittier Street in downtown Columbus. The hours of operation are from 9:00 a.m. to 8:00 p.m., Monday through Friday; 8:00 a.m. to 7:00 p.m., Saturday; and is closed on Sundays. The bureau employs 37 full-time employees and 1 part-time employee.

The Parking Violations Bureau maintains all parking-violation tickets issued by in-house staff, as well as Columbus Division of Police officers. PVB also provides and maintains an on-line inquiry and payment system for fast response to the public's needs and wants at www.columbuspvb.com.

The Parking Violations Bureau successfully employs a vigorous notification program to encourage prompt payments by violators, as evidenced by an 89% collection rate. The bureau has partnered with the Ohio Bureau of Motor Vehicles DETER program in applying license and registration holds for delinquent violators. In 2007, PVB collected \$386,548 as a result of this program.

In 2007, PVB's electronic payment system brought in a record \$2,230,732 from its pay-by-web and pay-by-phone systems from more than 54,200 transactions. This represents 40.5 percent of all ticket payments received for the year. More than 11,860 emails were received and answered for the year. Hand-held ticket-writing computers helped identify 407 chronic repeat parking violators with large outstanding debts to the City.

For 2007, the PVB and Division of Police issued 181,397 parking-related citations, with 86 percent issued by PVB employees. Revenues in 2007 were as follows: \$5,484,949 from parking citations; \$3,384,450 from impound and storage fees; \$3,140,617 from parking-meter revenue; \$106,464 from residential parking permits; \$19,557 from parking-meter debit-card sales; and \$650 from returned check fees for a grand total of \$12,136,687 deposited into the City's General Fund.

Finally, there were 2,047 adjudication hearings held at the PVB in 2007; 1,200 violations were upheld and 847 were dismissed.

The **Refuse Collection Division** provides weekly residential trash-collection services to approximately 327,507 households and administers programs for waste reduction, recycling, and litter prevention and volunteer cleanup.

- Refuse Collection disposed of 327,491.09 tons of municipal solid waste, which represents a 3.32% decrease from 2006. Through recycling programs, 16,310.15 tons of recycling, 34,258.87 tons of yard waste, and 329.20 tons of household hazardous waste were diverted from the landfill in 2007. This combined total of 50,898.22 tons represents 13.45% of the city's residential waste stream that was diverted from the landfill in 2007. This represents a 5.09% increase from 2006. The combined total waste stream for 2007 was 378,389.31 tons.
- Collected and disposed of 3,135 dead animals (1,114 domestic and 2,021 wild).
- Customer satisfaction remains high. The average favorable response percentages were: trash collection 93%, timeliness of service 95% and bulk service 91%.
- The division's safety personnel assisted with Household Hazardous Waste Collection events at three collection points held at each transfer station. Coordination with Columbus Police, Solid Waste Authority of Central Ohio, Transportation Division and Refuse Collection led to the successful diversion of 253,885 pounds of hazardous material from the Franklin County Landfill.

- Keep Columbus Beautiful received the President's Circle Award, a Keep America Beautiful National Award.
- In 2007, KCB:
 - Provided materials for 437 volunteer litter cleanups, using 8,771 volunteers, who contributed 26,084 volunteer hours and collected 344,559 pounds/172.3 tons (11,485 bags) of litter;
 - Organized 5 volunteer graffiti paint-overs on private property;
 - Supervised 20 community service-worker cleanups, where 149 workers collected 44,160 pounds of litter and 75 tires;
 - Continued its partnership with Neighborhood Pride by recruiting and coordinating 1,181 volunteers (working 4,306 hours), who participated in 52 events (litter cleanups, graffiti paint-overs, and beautification projects) within the Pride areas. Volunteers collected 1,707 bags/25.6 tons (51,210 pounds) of litter and debris in the Pride areas.

The **Transportation Division** plans, designs, and inspects road and highway improvements. It also maintains the City's streets, highways, alleys, bridges and traffic-control systems. It assures that construction within the right of way is in accordance with the City's plans and specifications. In 2007, the Division was responsible for:

- Converting Gay Street back to a two-way road after being one-way for more than 30 years;
- Partner with the Division of Sewerage & Drainage to complete construction on McKinley Avenue improvements, resolving the recurring street-flooding problem that Franklinton residents, businesses and downtown commuters from northwest Franklin County had endured for years;
- Completing construction on new pavement, curb and sidewalk along with a larger storm sewer to improve drainage on Demorest Road south of Sullivant Avenue and along Sullivant Avenue from Wilson Road to just east of Demorest Road;
- Constructed 2,059 curb ramps citywide;
- Resurfaced 7.3 lane miles and built 106 (of 2,059 above) ADA ramps on North High Street in the Short North area;
- Installed a new LED lighting system on the Short North Arches;
- Achieved zero lost-time accidents in Inspection Services;
- Completed Franklinton Community Mobility Plan;
- Developed Bicentennial Bikeways Plan, due for completion in early 2008; released Draft Plan in December for public input;
- Initiated development of Operation SAFEWALKS program;
- Completed Pedestrian Thoroughfare Plan, Walkable Streets Study and Protocols for Multi-Jurisdictional Traffic Studies in collaboration with Mid-Ohio Regional Planning Commission;
- Deployed speed-awareness trailers to 310 locations
- Built approximately 16.4 miles of new sidewalks at a cost of \$7.6 million to serve COTA bus riders, school children and the general public;
- Installed 43 bike racks in the downtown and Short North areas;
- Developed and executed Countdown Pedestrian Signal Study, including four trial installations using video surveillance and user survey, to determine effectiveness of devices and their acceptance; produced report and criteria for future installations;
- Completed School Warning Signal Upgrade Program, with 245 20MPH flashing-light units installed at 109 public and private schools in last eight years;
- Completed remaining 11 red-light-photo enforcement installations, bringing citywide total to 20 cameras;
- Installed audible pedestrian signals at nine locations;
- Assisted with installation and maintenance of three manufacturers' parking- meter kiosks for three-month testing period;
- Piloted street-sweeping program in the Central Business District to accommodate the demand for overnight parking from increasing numbers of citizens living downtown;

- Refurbished signals at 16 locations; rebuilt six signals on Gay Street;
- Silk-screened 7,053 signs, fabricated 828 street-name signs and produced 32,027 computer-generated signs;
- Swept 14,159 curb miles, mowed 2,894 swath miles and patched 70,183 potholes;
- Revamped Snow & Ice Control Plan and increased anti-icing program;
- Surface treated 13 lane miles of alleys;
- Collected 66 tons of litter during annual spring cleanup;
- Contributed to six Neighborhood Prides and four Mini Prides, and assisted in cleanups at several homeless encampments and five special events.

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DEPARTMENT OF TECHNOLOGY
2006 ANNUAL REPORT

Department of Technology
2007 Annual Report to Columbus City Council
D R A F T

MISSION STATEMENT

The Department of Technology will leverage technology to make Columbus the best-performing municipality in the Mid-West.

The Department of Technology (DoT) supports the local government information infrastructure to promote the delivery of exceptional customer service, increased efficiency and the achievement of peak performance by:

- providing and sustaining uninterrupted, secure, and reliable information systems;
- developing and instituting information management policy and procedures; and
- ensuring digital equity to eliminate the digital divide that exists in city government and in our communities

DoT achieves this through the:

- maintenance of the city's information management systems;
- development and management of the city's network;
- provision of citywide telephone support services (including cell phones and pagers);
- design and maintenance of the city's website (www.columbus.gov);
- desktop computer support;
- operation of public, educational, and government access television channels; and
- support of the City of Columbus 311 Call Center

2008 Planned Activities – Mayoral Initiatives

The following Mayoral Initiatives will be completed by the Department over the course of the year. These initiatives are categorized by Columbus Covenant Goal.

Customer Service

WASIMS Upgrade Banner 4.0 Implementation

Working with the Department of Public Utilities and Indus, implement the latest version of their “Banner” software package which provides billing and customer service functions to DPU. The Division of Power and Water will also convert their obsolete electricity billing system to this system which will centralize billing in the Water and Sewer Information Management System (WASIMS) thus reducing risk and increasing cost savings to the City.

Columbus 2012

DoT will support this important Mayoral initiative as required during the upcoming year with programming and web support as requested.

Mail Inserter Acquisition

Deploy new inserter equipment in the newly renovated data center replacing old, obsolete equipment increasing distribution of envelope mailing service levels. The City annually mails 1.5 million water bills and 234 thousand quarterly tax statements each year. The new equipment will ensure the timeliness of these mailings and the resultant revenues that are received by the City.

Neighborhoods

Accela Automation Implementation Support the Accela “One-Stop-Shop” permitting center system version 4.0 upgrade. This upgrade will integrate and build upon the City's Geographical Information System (GIS), the City's 311 system, and a common City wide telephone service system. With the implementation of this upgrade mobile computing will be introduced allowing City personnel who work in field locations to perform their duties at remote locations. This will provide significant cost savings in personnel time and fleet fuel costs.

Home Again

DoT will continue to enhance the vacant housing maps by providing for routine, automatic updating of the maps and reporting. Potential plans call for the migration of these maps and information into the upgraded Accela Automation application.

Safety

CADD Implementation Support

DoT will partner with the department of Public Safety to assist in the implementation of a new computer-aided dispatching system (CADD) which is critical to the efficient dispatching of the City's first responders in emergency situations.

Telestaff Staffing Automation Implementation

Partner with the department of Public Safety, Division of Fire, to implement an automated staffing system utilizing state-of-the-art information technology and telephony technology. This system will use all negotiated labor agreements to provided staffing guidelines on a daily basis.

Distance Learning Implementation

The department is working with the Division of Fire to implement a new distance learning facility within each Fire station. When implemented, this system will enable individual fire fighters to take annual mandatory courses in order to maintain their life saving certifications at their individual firehouse via the Internet. By doing so, the division has estimated the annual overtime savings at approximately one million dollars.

Economic Development

Citywide Network Connectivity Plan

Continue to refine the development of and implement portions of a Citywide Connectivity Plan that will outline the most efficient means by which to connect, for data exchange and telephone voice traffic, to city facilities. Continue researching and implementing wireless/fiber optic/broadband network technology, integrating it with the overall City network if practical. Next, the department will use the information from this plan to determine the extent to which connectivity can be used as an incentive for economic development.

Peak Performance

Implementation of Lawson Payroll and Human Resources System

The Department of Technology is partnering with the Auditor's Office and several other City Agencies on the implementation of a new state-of-the-art payroll and human resource system (CHRIS). During 2008, DoT will partner with these stakeholders to implement the system according to schedules that will be established during this initiative.

SPL Work Order Management Initiatives

The Work Order Management System (WAM - formerly SPL) was rolled out to Watershed and the DPU storekeepers at 12 primary Utility locations: SMOC, Southerly WWTP, Jackson Pike WWTP, Compost, Water Distribution Maintenance - 910 Dublin Road, Water Distribution Maintenance - 910B Dublin Road, Water Control Center - 910 Dublin Road, Dublin Road Water Plant, Parsons Ave Water Plant, Hap Cremean Water Plant, Indianola Meter Shop, Indianola Field Services. All DPU inventory is tracked and managed via the system. Benefits include better inventory control which will save money and assist in maintaining work schedules.

Automated Capital Improvement Budget Implementation

Partner with the Finance and Asset Management Department to complete the design and development of the standard citywide system for gathering, analyzing, and publishing the City's Capital Improvement Budget and (CIB). The Capital Improvement Program (CIP) portion of the application was completed and implemented by all City departments last year. This system will be capable of publishing information on the Internet for all residents to view.

Information Technology Disaster Recovery Planning

Build and deploy the initial information technology disaster recovery center for the purpose of providing a location to reconstitute mission critical applications in the event the citywide data center is compromised. DoT will partner to the extent possible with other City departments to gain economies of scale with the co-location of other City departments disaster recovery sites at this primary site.

E-Government

DoT will continue to offer inter- and intranet services, also known as “E-Government” thus providing local citizenry with increased access to local government services and information. In 2008, DoT plans to offer a comprehensive knowledge base that can be used by residents to gain information on the City’s processes and how to request City services; the information offered will be the same database that is currently used by the City’s 311 Call Center representatives in responding to requests. Additionally, DoT will continue to support and assist city departments in their efforts to reach out to their customers via the internet.

VOIP Implementation

The department Centrex replacement project will migrate portions of the city’s central telephone switching system (Centrex), provided AT&T, to a converged voice and data solution, voice over internet protocol (VOIP). This will take advantage of the city’s current data network infrastructure investment, providing the latest technological advancements that will allow the city to dramatically reduce telephone line costs while providing enhanced telephony service.

Graphical Information System (GIS) Initiative

The Department will continue to expand its geographic information system (GIS) capabilities with a greater focus on assisting city agencies to integrate graphical information from the GIS Central Repository. This repository contains the underlying geographic location information (e.g. street center lines, building & parcel locations), which is or will be utilized by many key City mission critical applications such as the Computer Aided Dispatch (CADD), 311 Customer, Accela One-Stop-Shop and the Water and Sewer Information Management Systems (WASIMS).

Information Security Initiatives

DoT will expand its security initiatives to maintain compliance with industry standards and Federal requirements and regulations in the areas of Enterprise policy, intrusion detection and prevention systems, and annual vulnerability assessments.

IT Strategic Planning and Chargeback System Replacement

DoT will engage a consultant who will facilitate the writing of an information technology strategic plan that will provide a framework and direction for the City’s information technology function for the next few years. This plan will also include implementation of an information technology chargeback billing application that will facilitate the efficient chargeback of information technology costs to the appropriate City Department.

2007 Accomplishments

The following list outlines the major initiatives that were successfully completed in the year just past. The initiatives are categorized by Columbus Covenant Goals.

Customer Service

E-Government (government through electronic media)

In 2007 the City of Columbus experienced 53,296,665 visits to its web sites by citizens are seeking information. The Home page was the site most visited with 1,627,031 individual visits from 1,009,705 visitors. Additionally, Columbus continues to place more services online for citizens to access. The following number of transactions and payments were processed though the Internet:

Business Process	Number of Transactions	Dollar Amount
Water Payments	96,500	\$13,863,819
Income Tax	23,332	\$61,398,202
Parking Violations	48,598	\$1,899,839
Total	168,430	\$77,161,860

The number of total transactions in 2007 increased by 43,131 or 34% over 2006. The total dollar amount paid online increased by \$23,699,323 or 44%.

Cable Television Section Accomplishments

The Cable Television Section produced 423 new programs for the government access channel during 2007. This is a 15% increase over the preceding year's production.

New programming initiated in 2007 includes two regular series:

- *Call the Roll*, hosted by Columbus City Council President Michael C. Mentel and coordinated through the Council Communications Office
- *Community Notes*, hosted by City Attorney Rick Pfeiffer

The Cable Television Section collaborated with the Columbus Health Department in producing informational programming on the Pandemic Flu, MRSA, HIV and Diabetes.

Neighborhoods

Vacant Housing Application

DoT completed and implemented two phases of improvements to the Vacant Housing application. Benefits to the City is a more efficient means to enter data about inspections so that corrections can be made and the neighborhoods/areas improved. The application is used by Code Enforcement, the City Attorney's Office to track and develop information concerning vacant housing in Columbus. Additionally, it will soon be used by Public Safety to assist in the analysis of potential areas crime.

Peak Performance

Citywide Wireless Initiative

DoT remained lead for DoT regarding research, testing, and implementing for Building Services Division with regards to the Accela Automation implementation. Identified and compiled security issues related to the remote use of mobile devices that will be utilized by Development Department personnel communicating with the Accela application from the field. To ensure that the City's informational assets are secure DoT worked with the pertinent vendors and fashioned a secure solution.

Mayor Coleman "Get Green" Initiative

DoT has been involved with the Environmental Steward and Health Department in several projects to move this program forward. Early last year, DoT participated in the Air Quality Alert working group and provided fundamental support in implementing the Air Quality Alert program within the City. This program which is active during the late Spring and Summer, utilizes the City's electronic (e-mail) and voice mail systems to notify City employees of air quality alerts that are issued by MORPC.

Additionally, DoT has instituted Energy Star@ guidelines in the purchase and installation of all new PC's to reduce power consumption. DoT continues to research additional power management solutions to further reduce the power requirements of the older installed PC's.

Implementation of Lawson Payroll and Human Resources System

DoT participated with the steering committee to successfully bid a new payroll and Human Resources System for the City. This steering committee was made up of all key executive stakeholders from City departments/agencies such as the Auditor's Office, Human Resources and Civil Service. The Lawson payroll application along with several human resources components were selected. Legislation was passed and a contract executed. Work on this implementation is scheduled to continue through 2008.

Jerry Hammond Center Fiber Optic Connectivity

The Cable Interconnect Section instituted a contract to begin the process of establishing fiber connectivity to the new Jerry Hammond Center. The fiber optic infrastructure placed will be used as a transport for voice (VoIP), data, video and building security. This infrastructure enables the Department of Finance and Management to continue to implement recommendations in the space needs study/master plan including relocation of the Recreation and Parks

Department, the Community Relations Commission, the Department of Technology, and the 311 Center to the Jerry Hammond Center.

Fleet Management Fleet Maintenance Facility Fiber Optic Connectivity

The Cable Interconnect Section instituted a contract to begin the process of establishing fiber connectivity to the new Fleet Maintenance facility on Groves Road. The fiber optic infrastructure placed will be used as a transport for voice over the Internet (VoIP), data, video and building security. This infrastructure enables the Fleet Management Division to consolidate current maintenance operations and the administrative offices into one location.

Police SWAT Relocation

The Cable Interconnect Section provide fiber optic design, engineering, procurement and installation services enabling SWAT to move to their new facility. The fiber optic transport is used for both voice and data services and allowed for a reduction in leased communication costs.

Mayor's 2007 State of the City address live from The Ohio Theatre

The Cable Interconnect Section provided satellite video uplink and downlink services to the Cable Television Section and enabled the Mayor's State of the City Address to be cablecast live to all three (3) Cable providers reaching a broader audience. Additionally, the Cable Interconnect Section streamed audio and video to the Internet and encoded and archived the State of the City address for viewing on demand.

State Emergency Response Plan (SERP)

The Cable Interconnect Section provided fiber optic transport and video services that enabled the Columbus Division of Fire to host, conduct, and stage a scenario that demonstrated to members from the International Association of Firefighters (IAFF), representatives from all 50 states, the Ohio Fire Chiefs Association, State EMA, and State of Ohio officials how the State Emergency Response Plan works. The presentation was based at the Columbus Police Academy auditorium and dispatching took place from the Columbus Division of Fire dispatch center.

Traffic Camera video to the E-911 Emergency Command Center.

The Cable Interconnect Section installed fiber optic and video cables and installed fiber optic transmitter/receivers in the Fairwood Avenue facility and in City Hall in order to provide Traffic Camera video to the Fire Dispatching Center. Access to this video assists the Fire Division by allowing them to survey an accident scene and assess the type and number of resources to dispatch to a scene.

Citywide PC Rollout

1,073 personal computers (PC) were received in 2007. 903 were installed, 124 PC's are currently waiting for Fire (Distance Learning Program) due to no furniture or data connectivity. 46 PC's imaged but not deployed awaiting Fleet Managements move to the new service center on Groves Road. The department deployed 187 more PC's in 2007 than in 2006.

Citywide Telephone Interactive Voice Response System Rollout

During 2007 DoT successfully implemented a Citywide interactive voice response system which intercepts resident/customer incoming calls for the Water, Sewer Maintenance and 311 call centers and Department of Technology IT Help Desk. This system provides professional customer service to residents as they contact various City departments for services.

SPL Inventory Bar-Codes

DoT's MetroNet and SPL teams partnered to empower inventory management through bar code scanning at multiple store rooms across 12 primary Utility locations (SMOC, Southerly WWTP, Jackson Pike WWTP, Compost, Water Dist Maint - 910 Dublin Road, Water Dist Maint - 910B Dublin Road, Water Control Center - 910 Dublin Road, Dublin Road Water Plant, Parsons Ave Water Plant, Hap Cremean Water Plant, Indianola Meter Shop, Indianola Field Services). This additional functionality within SPL will provide for more accurate and timely inventory control of Water & Power and Sewer repair parts.

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**DEPARTMENT OF DEVELOPMENT
2006 ANNUAL REPORT**

The Department of Development is pleased to submit the 2007 Annual Report. The report highlights the accomplishments of the Department as we work to promote the goals of the Columbus Covenant set forth by Mayor Michael B. Coleman. It is our goal to continue to strengthen our neighborhoods as we work to make Columbus America's 21st Century City.

Economic/Downtown Development

In 2007 the Economic Development Division leveraged City resources to secure 30 new projects. Over the next 5-10 years, the businesses in these projects will create 2,653 new jobs, \$1.8 million of new income tax and \$253 million of new private investment. The businesses will also retain 1,525 existing jobs in Columbus.

The Economic Development Division conducts the monitoring and compliance for the City's property tax incentives and coordinates the Columbus Tax Incentive Review Council (TIRC). One-hundred and twenty-eight (128) projects were reviewed in 2007 by the TIRC, including 74 Enterprise Zone and CRA agreements, 45 TIF districts, 9 pre-1994 and 8 residential CRA districts. Together, this portfolio of projects represents \$5.8 billion in real and personal property investment and 42,000 jobs created and/or retained.

The Special Projects component of the Economic Development Division oversees the administration and coordination of the City's brownfield redevelopment program as well as various tax abatement projects and the creation of tax increment finance districts around Columbus. New brownfield redevelopment projects from 2007 include the redevelopment of the former Columbus Coated Fabrics and Techneglas sites. Clean Ohio Grants in the amount of \$3 million each have been awarded to each of these projects. These grants will leverage a combined \$65 million in private investment, the development of 600 new residential units and the creation of 1,500 new jobs.

In 2007, more than \$7.3 million was spent for infrastructure improvements to support economic development projects. The city's loan programs administered by CCDC and ECDI closed 50 loans leveraging over \$9 million in private investment and created 42 jobs.

The Planning Division

The Planning Division completed and City Council adopted the following six plans in 2007: Eastmoor Design Charrette (Broad and Main Streets); Milo-Grogan Area Plan; Northeast Area Plan; Northwest Area Plan; Scioto Southland Area Plan; and Southeast Plan Amendment – Bixby Road Economic Development Amendment.

In 2007, the following three plans were each initiated and all are scheduled to be completed in 2008: Port Columbus Area Development Partnership Joint Economic Development Strategy; Southside Plan Amendment for Merion Village and Schumacher Place; and Hamilton Road Corridor Revitalization Plan.

Planning staff also conducted reviews of over 300 zoning and variance applications, right-of-way vacations and billboard requests.

The Planning Division accepted administrative duties for annexations in 2007. About 111 acres were added to the city in 2007, taking the city to about 215 square miles.

The division, working jointly with the zoning staff, city attorney's office, and council staff initiated revisions to the commercial overlays (urban, community and regional) as well as the Special Graphics Control Area provisions.

The division assisted the Mayor's Office with program design and implementation of the Columbus 2012 process, including the Think Tank, consultant selection, and project management. Planning also assisted with staffing the Think Tank and assisted with managing the student interns during the summer.

Numerous activities were completed or initiated in 2007 relative to the Big Darby Watershed Management Plan. The Darby Accord Panel was established, procedures and application forms completed, and the first cases considered by the panel, which is jointly staffed by the city and Franklin County. Work was initiated on the Darby Overlay, financing mechanisms, and the consultant selection process for designing the Darby Town Center.

The division also completed and delivered to the U.S. Department of Housing and Urban Development and the Department of Defense a redevelopment plan for the Ft. Hayes US Army Reserve Center under the Base Relocation and Closure process, working with Columbus City Schools.

Urban Design staff prepared detailed development concepts for several sites, including two in the King-Lincoln District at the request of the Director.

Staff completed a streetscape study for W. Broad Street west of I-270, jointly working with Prairie Township as part of a JEDD proposal.

The *Big Darby Accord Watershed Management Plan* was recognized by the Ohio Planning Conference (OPC) with a state planning award in 2007 (this plan was also designated a finalist for a 2007 national planning award by the American Planning Association). The *Eastmoor Design Charrette (Broad and Main Streets)* was recognized by the Central Ohio Section of OPC with a 2007 planning award. Long Range Planning Manager Adrienne Low-Joly authored an article on the Darby Accord for *Strategies*, the newsletter of the APA's City Planning and Management Division.

Land Redevelopment Office

The Home Again Program completed a successful 2007 by acquiring 27 parcels in Franklinton. This resulted in 23 renovated structures sold for homeownership and four new single-family houses through a partnership with Habitat for Humanity. Citywide, 86 blighted structures were demolished; 36 by the City of Columbus and 50 with private funds. Home Again also referred 218 nuisance properties to the City Attorney for prosecution. To keep homeowners in their houses, the Home Again Program funded the repair of 77 roofs.

Despite a slow real estate market, the Columbus Land Bank Program also had a successful 2007. A total of 10 properties were sold for redevelopment, including five lots for single-family new construction, four residential structures for renovation, and one parcel for business expansion. These properties will amount to over \$1.4 million invested into Columbus central city neighborhoods. The Land Bank took title to 72 parcels of land for future redevelopment, including 13 properties through donation, 24 through Tax Foreclosures, and two purchases. Fourteen of these acquired properties were demolished. The Land Redevelopment Office maintained 275 lots, including lawn mowing every two weeks, and boarded 13 structures to code.

Eighteen parcels were leased to community organizations for neighborhood beautification and gardens through the Garden Lease Program.

The Land Redevelopment Office published three Requests for Proposals to solicit ideas to redevelop one commercial building, one multi-family building, and a 20-acre housing

development. Unfortunately, due to the downturn in the real estate market, these RFPs were not awarded in 2007.

Neighborhood Services Division

Neighborhood Pride

Since the creation of Neighborhood Pride in 2000, Pride has served residents in 54 neighborhoods. We are proud to announce that in 2007 a “mini –pride” program was added and held at four recreation centers. The mini-prides brought in approximately 1,200 people from the community. Also in 2007, the Neighborhood Pride program was responsible for administering the Neighborhood Safety Academy. We saw a 50 percent increase in attendance and served 500 attendees. The bicycle Safety Festival had 2,100 participants which was significantly more than last year. And finally, there were 140 new Pride Partners with donations valued at \$148, 953.

Pride Centers

The Franklinton Center received 7,841 service requests in 2007, a 40 percent increase since 2006. The Health staff at Franklinton received 3,018 requests for services. The Pride Center manager continues to be involved in many ongoing projects which include the railroad clean up, the redevelopment of the Mt Carmel West area, Home Again, the Franklinton Mobility Plan, the McKinley Avenue improvement project, re-development of the B&T metals and other commission projects. The manger is instrumental in assisting the NSD administrator with the planning of the proposed Weinland Park Pride Center.

The Near East Side Pride Center responded to 7,507 calls /walk-ins in 2007, which continues to increase, annually. Staff continues to assist with the King-Lincoln projects and activities and the WMPR targeted area activities. The Manager coordinates regular communication with the community leaders by continuing to host a weekly scheduled Thursday morning meeting with community. Staff has been busy with ongoing service projects as well as The Livingston Avenue, Area Commission expansion, Graham School Intern program, free paint program, Area commission training series, KCB blight index survey and RNNC presentations to community leaders on regional scope.

In 2007, staff responded to 22,259 resident contacts at the Neighborhood Pride Center East. Staff sponsored three job forums, four STD clinics, hosted the Broad and Main Planning charette, and continued their involvement with the Hamilton Road Corridor Plan. The Pride Center manger was involved with many projects some of which include the Grant Identification for civics, Crime free multi-family housing, Urban Chess Academy, Center Newsletter, Firefighter 4 Kids Toy Drive, and many community development projects completed by the OSU Student Intern.

The Southside Pride Center had 4,741 service requests in 2007. The Pride Center manager is involved in continuation of the Greater Parsons Ave Vision Plan, grant application process applying for residents to attend the RNNC. She coordinated the registration, hotel accommodations and bus transportation process for the city of Columbus attendees to the RNNC 2007. The manager assisted with the \$50,000 grant application for the Children’s Hunger Alliance, the establishment of the south side farmers market which will open in late spring of 2008, the pending renovation of the moved houses that the city now owns, the planning of two area commissions the amendment to the Southside plan, good neighbor agreements between businesses and

neighbors, and assistance to the Development Director for outreach to community on the relocation of the impound lot to the Whittier Peninsula.

Neighborhood Liaison Program

Community liaison staff excluding the Pride center managers responded to 2,187 calls and requests for service in 2007. They continue to attend many of block watch, civic association and area commissions and other neighborhood group meetings. They assisted with the formation of the establishment of the 5th by northwest area commission and assisted with establishing Livingston Avenue Area Task Force, the Far Southside and the Near Southside tasks forces. They conducted the commissioner elections for the Northeast Area Commission and received approval to host a series of trainings for area commissioners and participated in city council's area commission process and civic leaders process.

Agency Services

In 2007, legislation for more than 90 social services was developed using EHS Capital and operating, General Fund, CDBG. Staff managed the agency funds, let contracts, provided technical assistant and monitored and reviewed monthly performance Activity reports and budgets. Also in 2007, we allocated approximately \$4.5 million in general fund, CDBG, and emergency human services funds to 60 local social service agencies.

Code Enforcement

The 311 call system is integrated and takes the complaint calls for code enforcement. In 2007, 311 referred 16,886 complaint calls to Code Enforcement. Code enforcement was integrally involved with the ACCELA upgrade process and the vacant housing initiative. Code also participated in six neighborhood pride areas, the Home Again program, and other special projects. Code issued 17,915 orders, 6,259 of the orders fewer for high grass and weeds. The weed abatement program cut 1,725 of the yards in 2007. We monitored the demolition of the Woodland Meadows complex which costs \$2,473,500 and EBA secured 1175 vacant properties.

Historic Preservation

HPO issued 964 Certificates of Appropriateness most of which were processed within 3 days or less. HPO continued to staff the five historic architectural review commissions, complete section 106 section reviews, refine legislation for the Conservation Neighborhoods, and complete the stabilization of the Richard's House. The HPO staff reviewed 1,276 applications and the Architectural Review Commissioners logged in 1,076 hours of volunteer time.

Building Services

In 2007, BSD reviewed 2,298 plans and 1,993 commercial plans, ranging from changes of uses to new construction. The Division performed 83,398 inspections and had personal contact with 40,092 customers in the customer service center, processed and issued 4,282 licenses or registrations and finalized and issued 23,245 permits. There were also 6,824 zoning reviews performed, ranging from seven preliminary plat reviews to a total of 2,931 commercial zoning clearances granted. A total of 65 new zoning cases were accepted for rezoning and as well as 116 Board of Zoning Variance cases handled.

The Division continued to take the needed steps to implement a complete computer system upgrade. This new system is entirely web-based and will allow inspectors in the field for the first time to be able to wirelessly in real-time update the status of completed inspection directly from the field. This will not only increase the Division's efficiency, but will allow customers, through an updated web portal, to see the results of their inspections as soon as they are completed and be better able to track the review status of submitted projects. Work continued throughout the year and included a full analysis of business practices for eventual inclusion and successful tracking in the new software platform. A complete review of this analysis prior to the development of this highly customized software was also completed. The anticipated roll-out is February, 25, 2008.

Accompanying this software upgrade was a new fee schedule passed in November of 2007 to become effective on February 25, 2008, to coincide with the roll-out of the new software. This fee schedule departed from the old fee schedule dramatically and marked a change in philosophy.

The new fee structure is based almost entirely on the services used, and the largest change is in the way inspections are paid. Unlimited inspections are no longer included in with base fees for permits. This change will eliminate a system where poor project management, resulting in an excessive number of inspections, was being subsidized by customers that gained inspection approvals in a reasonable number of trips. In this manner, the costs related to permits and fees for all contractors would be tied to their performance, and those able to utilize fewer trips being able to actually save money.

The Division was also able to update the Zoning and Building Codes during 2007. The Zoning Code section that dealt with special permits and prohibited uses was updated for the first time in over two decades and this resulted in the addition of modern definitions to the Columbus Zoning Code as well as the removal of antiquated terms inside the list of prohibited uses. The Columbus Building Code, as a result of a review by the state's Board of Building Standards, was also updated to require permits for all new decks, re-roofing projects, re-siding and window replacements. These items previously only required a registration, but the state review found that a full permit and inspection was needed and recommended that we return these items to full permit status as had been the case prior to the year 2000, when the registration process was first introduced.

**PUBLIC UTILITIES DEPARTMENT
2006 ANNUAL REPORT**

Department of Public Utilities 2007 Annual Report

Director's Office

2007 brought many changes to the Department of Public Utilities. Following a cost of service rate study and approvals from the Sewer and Water Advisory Board and Columbus City Council in 2006, a new rate structure went into effect in January 2007. The Low Income Discount Program, offering a 15 percent discount to qualifying ratepayers and implemented in 2006, resulted in 1,572 applications approved in 2007. Low Income Discount Program outreach to a broader list of community agencies and organizations was implemented for the purpose of reaching more customers who are eligible for the program. This also included radio advertisements in November and December promoting the Low Income Discount Program. The additional promotional efforts also included the first steps in expanding outreach to multi-unit residential complexes.

The Regulatory Compliance Section completed its work with Divisions of Sewerage and Drainage and Power and Water on an Environmental Audit of Department facilities. Results of the Audit are being reviewed and are scheduled to be released in 2008.

The Department's Leadership Team worked together to start implementation of Asset Management principles throughout the Department in 2007 to enhance capital project planning and the efficient maintenance of Department water and sewer lines, streetlights, vehicles and other Department assets.

The Communications Office continued to coordinate media correspondence and distribute news releases, informational brochures and customer bill inserts regarding water quality, water conservation, prevention of non-point source water pollution and other notifications required by the Ohio EPA. In conjunction with the Department of Technology, the section continued to redesign and update the department's Web site to conform to the city's template and enable easier public access to popular features. The site includes an area called "Conservation and Environmental Stewardship" to help further Mayor Michael B. Coleman's Get Green Columbus initiative.

Division of Power and Water: Water Section

The Water Section staff ensures an ample supply of safe drinking water to one of the fastest growing metropolitan areas in the United States. The well-being of our citizens and quality of life in our community depends upon the consistent quality and adequate supply of water for domestic, commercial and industrial use. Included within the rate adjustments approved for January 2007 was a 10 percent increase for water.

In 2007, the Water Section delivered 55 billion gallons of potable water, in compliance with all applicable quality standards, to citizens living in the Columbus metropolitan area. With an estimated service area population of 1,093,800, the average per-capita consumption was just over 126 gallons per day – a decrease of almost four full gallons per person per day compared to 2006. The total average daily water pumpage was 138 million gallons (with no restrictions). Plans to expand the water supply system to address regional growth are progressing. Bids were received in 2007 for the first of four wells planned for expansion of the South Wellfield, with construction on the first well scheduled to begin in 2008; planning and design for the upground reservoirs off the Scioto River continued in 2007 and construction of the first of three upground reservoirs in northwest Delaware County is scheduled to begin in 2009.

At the Dublin Road Treatment plant, construction of the new Sodium Hypochlorite Facility began in 2007, and is scheduled to be completed in 2008. The upgraded disinfection process will eliminate the use of chlorine gas, which will contribute to safer handling and a more stable environment.

Other improvements underway or completed in 2007 include the Dublin Road Water Plant Automation Upgrade and the Hap Cremean Water Plant Asbestos Abatement and Heating System Replacement projects.

The Pitometer Water Waste Survey located 36 breaks in the distribution system while investigating 1,277 miles of pipeline. The repair of these breaks has reduced our underground leakage by 2.53 million gallons per day. The Main Line Repair Crews repaired a total of 848 main-line breaks, 604 service leaks and repaired or replaced 1,839 damaged hydrants. Continued implementation of the Cross-Connection Control and Backflow Prevention Programs has increased water use surveys on existing

properties to assure proper protections are in place. Backflow-specific software has streamlined many clerical and administrative duties for the activity. Backflow requirements for temporary water uses and water hydrant permit connections are reviewed periodically for proper system protection and best business practices.

The Water Enterprise Fund collected \$120,551,484 in revenue and expended \$122,691,019, but still finished the year with a cash balance of \$4,258,856.

The Water Section continues to partner in overseeing the Low Income Discount Program for qualifying water customers. The Program also applies to sewer rates.

Excellent customer service also was among the list of accomplishments in 2007. Customer Service Representatives answered 453,793 calls in the Department's Customer Service Call Center, taking calls from customers regarding water, sewer, stormwater and electricity questions.

Customers continue to utilize the Public Payment Office at 910 Dublin Road. Billing was handled for the following numbers of accounts:

o Water	270,538
o Sewer	266,972
o Stormwater	194,285
o Power	13,567

Meter reading, repair, inspections also continued to provide excellent customer service. Meter reading employees read both water and electric meters with the same software and hardware, and were managed by the same staff member. The Water Meter Repair Shop found 198 meters running slow that were back-billed for \$916,036.

Division of Power and Water: Power Section

January 2007 marked the beginning of a new three year purchase power contract between the City and American Electric Power (AEP) Service Corporation. Through a request for proposal process later in the year, this relationship was extended through May 2012. These contracts reflect the changing wholesale electric market in the U.S., and in particular, our region of the country. The changing market, impacted by industry deregulation, has also resulted in major rate increases at other municipal utilities.

Safer neighborhoods through modern, efficient street and alley lighting remained this section's primary mission. 664 new streetlights were added in 2007, bringing the total number illuminating neighborhoods to 50,646. One of the largest such projects involved replacing existing streetlights in the neighborhood just east of the OSU campus with brighter, decorative lights – work to be completed in early 2008, several months ahead of schedule. Additional 2007 streetlight installation projects included Stelzer Road, Dennison Place, North Linden Alley, Hard Road, Easton Square, and Morse Road (Phase 1). The Power Section also maintains 4,081 lights along interstate highways under contract with the Ohio Department of Transportation.

Capital projects completed in 2007 included installing a new substation transformer at the Dublin Substation to replace a transformer that had failed. Additional projects included completing the design and bids for upgrading circuits in the Children's Hospital area for elimination of a substation for land to be used for hospital growth, along with relocating circuits for the South High Street and Greenlawn Avenue bridges. Staff also worked on designs for various upcoming projects including the new Huntington Ballpark, River South and the new Franklin County Courthouse.

Customer Development connected 139 new electricity accounts in 2007. These new accounts include the Pomegranate Behavioral Health Facility, converting the former Columbus Police Academy (now used by the Canine, Mounted, and S.W.A.T. units) to City power, converting several services at Columbus State Community College to underground distribution, and providing electricity to a number of newly remolded buildings belonging to Columbus Public Schools. All told, these new customers to the city's power system represent an additional \$637,263 in yearly revenue.

In all, revenues for the Power Section in 2007 totaled \$82,315,483 from the sale of electricity to residential, commercial and industrial customers and from the expressway lighting contract with the State of Ohio. This figure represents an increase of just over 25 percent from 2006, due in large part to the Section's first rate adjustment in 13 years and necessary to balance a steep rise in the cost of purchasing electricity, described above. Revenues in 2007 totaled \$82,315,483 while Expenditures totaled \$78,229,773, resulting in Revenue Over Expenditures of \$4,085,710 and allowing the Power Section to close 2007 with an Ending Cash Balance of \$9,030,037.

Division of Sewerage and Drainage

The Division of Sewerage and Drainage is responsible for various vital services including the treatment of wastewater generated in the City of Columbus and 22 contracting communities, maintaining the sewer collection system in Columbus, stormwater management and surface water quality protection.

Progress continued during 2007 on projects identified in the Wet Weather Management Plan (WWMP) that was submitted to the Ohio EPA in 2005. The 40-year plan was designed to address the wet weather issues in the sanitary and combined sewer systems and comply with two consent orders with the State of Ohio to stop sewer overflows into local waterways. The plan contains an estimated \$2.5 billion in improvements to the Columbus sanitary and combined sewer systems along with upgrades to the Jackson Pike and Southerly wastewater treatment plants. 2007 saw the substantial completion of the \$106 million Headworks Facility at Southerly; also in 2007, plans were completed and bids taken for a total of six new projects (five at Southerly, one at Jackson Pike) totaling more than \$182 million as part of the WWMP.

To prepare for the increased revenue needs to fund the current and upcoming improvements, sanitary sewer rates were increased by 19.09 percent in 2007, while stormwater fees were raised 8.61 percent to continue meeting the demand for stormwater improvements and reduce neighborhood flooding.

The Project Dry Basement sewer backup prevention program continued to progress during its third full year with 72 backflow valves installed. As of January 2008, a total of 448 valves have been installed since the program's inception in 2004. Project Dry Basement, along with the division's preventative maintenance program, has demonstrated success in reducing the occurrences of basement backups.

As of February 2008, Columbus' sewer line inventory totaled 6,277 miles* of pipe that Columbus maintains. This figure includes 3,125 miles of sanitary sewers, 2,972 miles of storm sewers and 179 miles of combined sewers.

Both the Jackson Pike and Southerly wastewater treatment plants maintained their award-winning environmental compliance status. Flows being treated at the wastewater treatment plants were a combined average of 176.1 million gallons per day.

The Sanitary Enterprise Fund collected \$207,247,980 in revenue and expended \$171,490,680.

The Stormwater Enterprise Fund collected \$32,255,927 in revenue and expended \$40,130,279.

** Based on calculations from GIS (Geographic Information System) data*

**THE TRUSTEES OF THE SINKING FUND
2006 ANNUAL REPORT**

ANNUAL REPORT
OF THE
TRUSTEES OF THE SINKING FUND
OF THE
CITY OF
COLUMBUS, OHIO

YEAR ENDED
December 31, 2007

STATEMENT OF TOTAL DEBT
December 31, 2007

GENERAL OBLIGATION DEBT

GENERAL CITY BONDS AND NOTES

<u>Rate %</u>	<u>Amount</u>
Bonds	
3.000 to 12.375 \$	1,715,085,000
Mortgage	
Revenue Notes	
6.630	9,753
Total	\$ 1,715,094,753

ASSESSMENT BONDS AND NOTES

<u>Rate %</u>	<u>Amount</u>
Bonds	
4.000 to 6.250 \$	3,682,097
Notes	
4.750	500,000
Total	\$ 4,182,097

NON-ENTERPRISE REVENUE DEBT

<u>Rate %</u>	<u>Amount</u>
Bonds - (TIF)	
Adj. Rate	\$ 2,400,000

TOTAL GENERAL OBLIGATION DEBT

General	\$ 1,715,094,753
Assessment	4,182,097
Non-Enterprise	
Revenue Bond	2,400,000
Total	\$ 1,721,676,850

Net Sinking Fund

Assets	717,994
--------	---------

NET GENERAL

OBLIGATION DEBT	\$ 1,720,958,856
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OTHER DEBT (Not Sinking Fund Jurisdiction)

REVENUE DEBT (Administrator-City Auditor)

	<u>Amount</u>
Water	\$ 21,785,000
Sewer	64,740,000
Total	\$ 86,525,000

NON-ENTERPRISE REVENUE DEBT

(Administrator-City Auditor)	<u>Amount</u>
Easton-TIF	\$ 35,190,000
Polaris-2004	19,385,000
Polaris (Sub)	8,150,000
Total	\$ 62,725,000

OPWC LOANS (Administrator-City Auditor)

(Included in G.O. Debt)	\$ 5,450,700
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BONDS, NOTES & LOANS ISSUED AND RETIRED DURING 2007

	<u>General Obligation</u>	<u>Assessment</u>	<u>Revenue (Ent & Non-Ent)</u>	<u>Total</u>
ISSUED				
Bonds	\$ 228,380,000	\$ 926,966	\$ 0	\$ 229,306,966
Notes		500,000		500,000
Loans	<u>1,959,399</u>			<u>1,959,399</u>
	\$ <u>230,339,399</u>	\$ <u>1,426,966</u>	\$ <u>0</u>	\$ <u>231,766,365</u>
RETIRED				
Bonds	\$ 157,095,000	\$ 364,993	\$ 21,770,000	\$ 179,229,993
Notes		1,382,000		1,382,000
Mortgage Rev Notes	2,514			2,514
Loans	<u>383,328</u>			<u>383,328</u>
	\$ <u>157,480,842</u>	\$ <u>1,746,993</u>	\$ <u>21,770,000</u>	\$ <u>180,997,835</u>
Increase/ (Decrease) in debt	\$ <u><u>72,858,557</u></u>	\$ <u><u>(320,027)</u></u>	\$ <u><u>(21,770,000)</u></u>	\$ <u><u>50,768,530</u></u>
Total Debt December 31, 2006			\$ 1,825,609,020	
Issued 2007			231,766,365	
Retired 2007			<u>180,997,835</u>	
Total Debt December 31, 2007			\$ <u>1,876,377,550</u>	

NOTE: All figures reflect obligations RETIRED as opposed to physically REDEEMED.
The RETIRED totals include all defeased debt which is no longer considered as a City obligation. Any maturities that have not been presented for redemption are encumbered below.

STATEMENT OF CHANGES IN FUND BALANCES
Year Ended December 31, 2007

	<u>General City</u>	<u>Assessment</u>	<u>Trust Funds</u>	<u>Total</u>
Balance Jan 01	\$ 2,520,985.79	\$ 45,811.87	\$ 479,389.29	\$ 3,046,186.95
Receipts	<u>238,195,965.77</u>	<u>1,487,752.50</u>	<u>21,971.23</u>	<u>239,705,689.50</u>
	\$ 240,716,951.56	\$ 1,533,564.37	\$ 501,360.52	\$ 242,751,876.45
Disbursements	<u>238,407,161.99</u>	<u>1,487,752.50</u>	<u>0.00</u>	<u>239,894,914.49</u>
Balance Dec 31	\$ <u><u>2,309,789.57</u></u>	\$ <u><u>45,811.87</u></u>	\$ <u><u>501,360.52</u></u>	\$ <u><u>2,856,961.96</u></u>
Encumbered	\$ 1,607,947.29	\$ 128.12	\$ 501,360.52	\$ 2,109,435.93
Unencumbered	<u>701,842.28</u>	<u>45,683.75</u>	<u>0.00</u>	<u>747,526.03</u>
	\$ <u><u>2,309,789.57</u></u>	\$ <u><u>45,811.87</u></u>	\$ <u><u>501,360.52</u></u>	\$ <u><u>2,856,961.96</u></u>

STATEMENT OF RECEIPTS AND DISBURSEMENTS
Year Ended December 31, 2007

	<u>General City</u>	<u>Assessment Fund</u>	<u>Trust Funds</u>	<u>Total</u>
RECEIPTS				
Assessment				
Taxes Collected	\$	0.00	\$	0.00
Note Principal		1,382,000.00		1,382,000.00
Note Interest		105,752.50		105,752.50
Mortgage Revenue Note				
Debt Service				
Note Principal	2,514.44			2,514.44
Note Interest	736.36			736.36
Non-Enterprise Rev (TIF)				
Bond Debt Service				
Bond Principal	2,255,000.00			2,255,000.00
Bond Interest	115,741.84			115,741.84
Division of Income Tax				
Bond Debt Service				
Requirements				
Fixed Rate	147,458,205.64			147,458,205.64
Variable Rate	3,354,128.82			3,354,128.82
Division of Electricity				
Bond Debt Service				
Requirements				
Fixed Rate	6,235,980.81			6,235,980.81
Variable Rate	1,008,054.87			1,008,054.87
Division of Water				
Bond Debt Service				
Requirements				
Fixed Rate	33,530,430.38			33,530,430.38
Variable Rate	4,245,918.27			4,245,918.27
Division of Airports				
Bond Debt Service				
Requirements	1,809,778.75			1,809,778.75
Division of Sewers				
Bond Debt Service				
Requirements				
Fixed Rate	31,209,583.75			31,209,583.75
Variable Rate	6,847,795.74			6,847,795.74
Investment Interest	122,096.10		21,971.23	144,067.33
Total Receipts	\$ 238,195,965.77	\$ 1,487,752.50	\$ 21,971.23	\$ 239,705,689.50

STATEMENT OF RECEIPTS AND DISBURSEMENTS
Year Ended December 31, 2007 (Continued)

	<u>General City</u>	<u>Assessment Fund</u>	<u>Trust Funds</u>	<u>Total</u>
DISBURSEMENTS				
Division of Income Tax				
Bonds Redeemed				
Limited Tax	\$ 37,766,600.00		\$	\$ 37,766,600.00
Unlimited Tax	62,520,430.00			62,520,430.00
Limited Tax-Income Tax	1,180,000.00			1,180,000.00
Division of Electricity				
Bonds Redeemed				
Limited Tax	635,000.00			635,000.00
Unlimited Tax	4,550,000.00			4,550,000.00
Assessment	293,654.00			293,654.00
Division of Water				
Bonds Redeemed				
Limited Tax	4,118,400.00			4,118,400.00
Unlimited Tax	20,748,890.00			20,748,890.00
Division of Airports				
Bonds Redeemed				
Limited Tax	1,750,000.00			1,750,000.00
Unlimited Tax	0.00			0.00
Division of Sewers				
Bonds Redeemed				
Limited Tax	3,365,000.00			3,365,000.00
Unlimited Tax	20,525,680.00			20,525,680.00
Assessment	71,339.00			71,339.00
G.O. Bond Interest				
Fixed Rate	73,525,910.71			73,525,910.71
Variable Rate	4,790,897.70			4,790,897.70
Assessments				
Notes Redeemed		1,382,000.00		1,382,000.00
Note Interest		105,752.50		105,752.50
Mortgage Revenue Note				
Principal Paid	2,514.44			2,514.44
Note Interest	736.36			736.36
Non-Enterprise Rev (TIF) Bond				
Principal Paid	2,255,000.00			2,255,000.00
Bond Interest	115,741.84			115,741.84
Administrative Expenses				
Personal Services	184,528.26			184,528.26
Materials & Supplies	290.94			290.94
Contractual Services	4,058.30			4,058.30
Capital Outlay	2,490.44			2,490.44
Total Disbursements	\$ 238,407,161.99	\$ 1,487,752.50	\$ 0.00	\$ 239,894,914.49
Total Receipts Over/ (Under) Disbursements				
	\$ (211,196.22)	\$ 0.00	\$ 21,971.23	\$ (189,224.99)

FRANKLIN COUNTY MUNICIPAL COURT
CLERK
2006 ANNUAL REPORT



FRANKLIN COUNTY MUNICIPAL COURT
Columbus, Ohio

NINETY-SECOND
ANNUAL REPORT
2007

Letter from Clerk Lori M. Tyack

Welcome to the Ninety-Second Annual Report of the Franklin County Municipal Clerk's Office. Over the past ninety-two years a Clerk's Office report has been released annually to the public. It is important to note that this report is more than a reporting of raw statistics, it is an effective measurement of the efficiency of the Clerk's Office.

During 2007, our main focus has been to complete the Imaging Project which commenced in 2006. The Clerk's Office Staff and the Court now have immediate access to over 35 million pages of imaged documents. In the near future day forward imaging will become a vital part of maintaining and accessing all court documents.

Over the past year the Clerk's Office has made numerous advancements in improving procedures for handling and processing court documents. Barcode labels are now being used on all court files to track the flow of case files through the court system and to attach a digital recording of Civil court hearings to digital case files.

A concentrated effort has also been made to address the individual development of every staff member as well as cross-training of all staff to more efficiently run the office. Training opportunities are now available through our training database and by digital video recordings of guest speakers.

Several technological advancements have been achieved by the Clerk's Office during 2007. Through financial assistance from an Ohio State Homeland Security Grant, a digital Fingerprint Station was created outside Arraignment Courtroom 4C. The Columbus Division of Police has provided a part-time fingerprint technician to take fingerprints of those persons charged with a reportable misdemeanor. This Fingerprint Station has been instrumental in building the fingerprint database for City, County, State and National law enforcement agencies.

Additionally, The Ohio Criminal Justice Service provided the Clerk's Office with a grant to initiate a pilot project for Electronic Ticket. The Electronic Ticket (E-ticket) pilot project was developed to provide law enforcement agencies with software to create traffic tickets using mobile computers in their cruisers. After creation of the ticket, an electronic download is sent from the cruiser to the Clerk's Office. This information populates required fields in CourtView for the creation of a traffic case. Over 350 electronic tickets have been created since October 3, 2007.

The Mission of the Clerk's Office is to accurately maintain, safeguard and store all Court documents. Safeguarding and securing personal information has become a priority for this office. Additional security measures were added to the Clerk's Office website which made it impossible to search using Social Security and/or Driver's License numbers. Persons who work for companies requiring this search information are now required to physically report to the Clerk's Office, provide identification and sign the registry. All copies of court documents printed by this office are reviewed and redacted to secure all private information.

As Clerk, my commitment is to continue to find new ways to improve our operations and to cultivate cooperation with other Government agencies. I believe by building cooperation with other agencies, we may better serve all who depend on this office for accurate recordkeeping.

Lori M. Tyack, Clerk
Franklin County Municipal Court

CLERK ADMINISTRATION DIVISION

The Administrative Division of the Clerk's Office is comprised of the Office of the Clerk, Chief Deputy Clerk, Director of Operations, Senior Staff Advisor/Special Projects, Executive Assistant, Fiscal Administration, Payroll, and Human Resources which includes Training. This Division oversees the day to day functions of the Clerk's Office. Directives, budgets, programs, contracts, projects, grants, and employees are guided by this Division.

In 2007, the Administrative Division accomplished and completed the following office-wide incentives:

- The adoption of new pay grades in accordance with guidelines established by the City that provides a more flexible compensation plan for non-management Deputy Clerks;
- The creation of a dedicated Training Team comprised of supervision and line staff to promote the Clerk's office-wide training mission through the formulation of a comprehensive training plan that identifies and addresses formal and informal training opportunities;
- The promotion of ongoing opportunities for staff development through training classes in partnership with City-wide training, EAP and the Court; the expansion of a training lab that offers training videos on various topics; and the enhancement of the Clerk's Academy, an on-line training resource for all staff;
- The adoption of a formal Public Record Policy in compliance with legal revisions to Ohio's Public Records Act;
- Convenient on-line accessibility to the Deputy Clerk handbook, which outlines all office policies and procedures;
- The implementation of a customized electronic time clock system that provides more convenient accessibility and greater accountability of time-keeping records for all staff.

In addition, two (2) Grants were awarded for the following projects:

- The purchase of two (2) LiveScan finger print machines to permit finger printing of summonsed criminal defendants in the Courthouse; and,
- A pilot project called E-Ticket that would enable Law Enforcement to electronically write traffic tickets and then send by electronic transmission to the Clerk's Office.

QUALITY CONTROL DIVISION

The Quality Control Division was created in 2006 under the direction of Clerk Lori M. Tyack to improve the accuracy of case records through a system of auditing and training. As of June 2007, the Quality Control Division is managed by Roy Ball, who brings with him six (6) years of quality assurance and systems analysis experience.

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2007 Total Disbursements: \$46,838,087.37

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**FRANKLIN COUNTY MUNICIPAL COURT
JUDGES
2006 ANNUAL REPORT**



FRANKLIN COUNTY MUNICIPAL COURT
Columbus, Ohio

NINETY-SECOND
ANNUAL REPORT
2007

Letter from Clerk Lori M. Tyack

Welcome to the Ninety-Second Annual Report of the Franklin County Municipal Clerk's Office. Over the past ninety-two years a Clerk's Office report has been released annually to the public. It is important to note that this report is more than a reporting of raw statistics, it is an effective measurement of the efficiency of the Clerk's Office.

During 2007, our main focus has been to complete the Imaging Project which commenced in 2006. The Clerk's Office Staff and the Court now have immediate access to over 35 million pages of imaged documents. In the near future day forward imaging will become a vital part of maintaining and accessing all court documents.

Over the past year the Clerk's Office has made numerous advancements in improving procedures for handling and processing court documents. Barcode labels are now being used on all court files to track the flow of case files through the court system and to attach a digital recording of Civil court hearings to digital case files.

A concentrated effort has also been made to address the individual development of every staff member as well as cross-training of all staff to more efficiently run the office. Training opportunities are now available through our training database and by digital video recordings of guest speakers.

Several technological advancements have been achieved by the Clerk's Office during 2007. Through financial assistance from an Ohio State Homeland Security Grant, a digital Fingerprint Station was created outside Arraignment Courtroom 4C. The Columbus Division of Police has provided a part-time fingerprint technician to take fingerprints of those persons charged with a reportable misdemeanor. This Fingerprint Station has been instrumental in building the fingerprint database for City, County, State and National law enforcement agencies.

Additionally, The Ohio Criminal Justice Service provided the Clerk's Office with a grant to initiate a pilot project for Electronic Ticket. The Electronic Ticket (E-ticket) pilot project was developed to provide law enforcement agencies with software to create traffic tickets using mobile computers in their cruisers. After creation of the ticket, an electronic download is sent from the cruiser to the Clerk's Office. This information populates required fields in CourtView for the creation of a traffic case. Over 350 electronic tickets have been created since October 3, 2007.

The Mission of the Clerk's Office is to accurately maintain, safeguard and store all Court documents. Safeguarding and securing personal information has become a priority for this office. Additional security measures were added to the Clerk's Office website which made it impossible to search using Social Security and/or Driver's License numbers. Persons who work for companies requiring this search information are now required to physically report to the Clerk's Office, provide identification and sign the registry. All copies of court documents printed by this office are reviewed and redacted to secure all private information.

As Clerk, my commitment is to continue to find new ways to improve our operations and to cultivate cooperation with other Government agencies. I believe by building cooperation with other agencies, we may better serve all who depend on this office for accurate recordkeeping.

Lori M. Tyack, Clerk
Franklin County Municipal Court

CLERK ADMINISTRATION DIVISION

The Administrative Division of the Clerk's Office is comprised of the Office of the Clerk, Chief Deputy Clerk, Director of Operations, Senior Staff Advisor/Special Projects, Executive Assistant, Fiscal Administration, Payroll, and Human Resources which includes Training. This Division oversees the day to day functions of the Clerk's Office. Directives, budgets, programs, contracts, projects, grants, and employees are guided by this Division.

In 2007, the Administrative Division accomplished and completed the following office-wide incentives:

- The adoption of new pay grades in accordance with guidelines established by the City that provides a more flexible compensation plan for non-management Deputy Clerks;
- The creation of a dedicated Training Team comprised of supervision and line staff to promote the Clerk's office-wide training mission through the formulation of a comprehensive training plan that identifies and addresses formal and informal training opportunities;
- The promotion of ongoing opportunities for staff development through training classes in partnership with City-wide training, EAP and the Court; the expansion of a training lab that offers training videos on various topics; and the enhancement of the Clerk's Academy, an on-line training resource for all staff;
- The adoption of a formal Public Record Policy in compliance with legal revisions to Ohio's Public Records Act;
- Convenient on-line accessibility to the Deputy Clerk handbook, which outlines all office policies and procedures;
- The implementation of a customized electronic time clock system that provides more convenient accessibility and greater accountability of time-keeping records for all staff.

In addition, two (2) Grants were awarded for the following projects:

- The purchase of two (2) LiveScan finger print machines to permit finger printing of summonsed criminal defendants in the Courthouse; and,
- A pilot project called E-Ticket that would enable Law Enforcement to electronically write traffic tickets and then send by electronic transmission to the Clerk's Office.

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