

Columbus City Bulletin



Bulletin #02
January 12, 2019

Proceedings of City Council

Saturday, January 12, 2019



SIGNING OF LEGISLATION

(Note: There was no City Council meeting on *Monday, January 7, 2019*; subsequently there is no passed or defeated legislation included in this edition.)

The City Bulletin Official Publication of the City of Columbus

Published weekly under authority of the City Charter and direction of the City Clerk. The Office of Publication is the City Clerk's Office, 90 W. Broad Street, Columbus, Ohio 43215, 614-645-7380. The City Bulletin contains the official report of the proceedings of Council. The Bulletin also contains all ordinances and resolutions acted upon by council, civil service notices and announcements of examinations, advertisements for bids and requests for professional services, public notices; and details pertaining to official actions of all city departments. If noted within ordinance text, supplemental and support documents are available upon request to the City Clerk's Office.

Council Journal (minutes)

SPECIAL MEETING #1 OF CITY COUNCIL

Tuesday, January 8, 2019 at 9:00 a.m.

President Hardin called Special meeting #1 to order.

Roll Call: E. Brown, M. Brown, E. Remy, M. Stinziano, P. Tyson and President Hardin

CM Remy made a motion to dispense with the reading of the journal. CM M. Brown seconded.

Roll Call:

Affirmative: 6 – Elizabeth Brown, Mitchell Brown, Emmanuel Remy, Michael Stinziano, Priscilla R. Tyson, and Shannon G. Hardin

President Hardin stated: “As provided for in Columbus City Charter Section 8 and Ohio Revised Code Section 121.22(G), Council will go into Executive Session to consider the appointment of an applicant to the vacancy on this Council created by the resignation of Council Member Jaiza Page. No vote or formal action of any kind shall take place during Executive Session. Following Executive Session, Council will come back into this public meeting and any votes that are needed will take place and be recorded as part of Special Meeting #1.”

CM Remy made a motion to go into Executive Session for the purpose of considering the appointment of an applicant to the vacancy on this Council. CM Tyson seconded.

Roll Call by voice:

Affirmative: 6 – Elizabeth Brown, Mitchell Brown, Emmanuel Remy, Michael Stinziano, Priscilla R. Tyson, and Shannon G. Hardin

(President Hardin asked those present that are not Members of Council or the City Clerk to please excuse themselves from the Conference Room.)

Interviews

President Hardin stated that they were back on the record for Special Meeting #1 and there was no other business to come before Council at this time.

CM Remy moved to adjourn Special Meeting #1. CM E. Brown seconded.

Roll Call by voice:

Affirmative: 6 – Elizabeth Brown, Mitchell Brown, Emmanuel Remy, Michael Stinziano, Priscilla R. Tyson, and Shannon G. Hardin

City RFPs, RFQs, and Bids

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

CITY OF COLUMBUS FORMAL BID OPPORTUNITIES ARE UPDATED DAILY AT:
<http://vendors.columbus.gov/sites/public>

Each proposal shall contain the full name and address of every person, firm or corporation interested in the same, and if corporation, the name and address of the President and Secretary.

EQUAL OPPORTUNITY CLAUSE: Each responsive bidder shall submit, with its bid, a contract compliance certification number or a completed application for certification. Compliance with the provisions of Article I, Title 39, is a condition of the contract. Failure to comply with this Article may result in cancellation of the contract.

WITHHOLDING OF INCOME TAX: All bidders are advised that in order for a contract to bind the City, each contract must contain the provisions found in Section 361.34 C.C.C. with regard to income taxes due or payable to the City of Columbus for wages, salaries and commissions paid to the contractor's employees as well as requiring those contractors to ensure that subcontractors withhold in a like manner.

LOCAL CREDIT: In determining the lowest bid for a contract the local bidder credit will not be applied

FOR COPIES OF ANY OF THE FOLLOWING BID PROPOSALS CALL THE LISTED DIVISION

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BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 1/15/2019 2:00:00PM

RFQ011091 - Street Tree Installation Spring 2019 UIRF

The City of Columbus is accepting Bids for the Street Tree Installation UIRF Spring 2019 project, the work for which consists of the installation of street trees and other such work as may be necessary to complete the contract, in accordance with the scope of services set forth in this Invitation For Bid (IFB).

Bids will be received by the City of Columbus, Department of Recreation & Parks, Planning & Design, at 1111 East Broad Street, Suite 101, Columbus, Ohio 43205, until 1/10/19 at 2:00pm local time. The Bids will be publicly opened and read in the Buckeye Conference Room at 1111 East Broad Street, Columbus, OH 43205 at that date and time for Street Tree Installation UIRF Spring 2019.

All work shall be substantially complete within 90 calendar days of the Notice to Proceed. The City anticipates issuing a notice to proceed on or about 3/15/19.

Questions regarding the IFB should be submitted to Chad Hoff, City of Columbus, Recreation & Parks Forestry, via email cdhoff@columbus.gov prior to 1/07/19 at noon local time.

The City or its representative will not be bound by any oral interpretations which are not reduced to writing and included in addenda. Any interpretations of questions so raised, which -in the opinion of the city or its representative require interpretations, will be issued by addenda and posted on:
<http://vendorservices.columbus.gov/e-proc/venSolicitationsAll.asp?link=Open+Solicitations>.

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BID OPENING DATE - 1/16/2019 3:00:00PM

RFQ011071 - Town Street Waterline Improvements 690236-100114

The City of Columbus is accepting bids for Town Street 12 – Inch Waterline Improvements, C.I.P No. 690236-100114, the work for which consists of construction of approximately 3,000 linear feet of 6-inch, 8-inch, and 12-inch water main and other such work as may be necessary to complete the contract, in accordance with the drawings technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB).

Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express (www.bidexpress.com). Bids are due January 16, 2019 at 3:00 P.M. local time. The City will be holding a pre-bid conference. Attendance is strongly recommended. It will be held in the Auditorium at 910 Dublin Road, Columbus, Ohio 43215, on Friday January 4, 2019, at 10:30 A.M. Questions pertaining to the drawings and specifications must be submitted in writing only to the City of Columbus, Division of Water, ATTN: Robert Arnold, PE, via fax at 614-645-6165, or email at rjarnold@columbus.gov prior to January 9, 2019 at 3:00 P.M. local time. Any questions regarding the bidding process may be sent electronically to DPUConstructionBids@columbus.gov.

RFQ011085 - DPU/Disposal of Clean Fill Services

1.0 Scope and Classification:

1.1 Scope: The City of Columbus, Department of Public Utilities, is obtaining bids to establish a contract for a site within Franklin County, Ohio for the disposal of clean soil mixed with clean hard fill excavated during the repair of utility poles and lines, underground water and sewer pipelines. This fill could be very wet at times due to the fact that it is excavated from a line leak. In addition there may be times that it may include concrete, yard brush waste or small tree stumps. The term of the resulting contract would be approximately three (3) years, through April 30, 2022. The estimated use is approximately \$120,000.00 per year.

1.2 Classification: The Contractor will be required to provide a site within Franklin County, Ohio for the disposal of clean soil mixed with clean hard fill excavated during the repair of utility poles and lines, underground water and sewer pipelines, the disposal of wet fill from this excavation, and the disposal of concrete, yard waste brush or small tree stumps. The Contractor shall be appropriately licensed and bonded in the State of Ohio to complete this task.

1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

BID OPENING DATE - 1/17/2019 11:00:00AM

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RFQ011083 - Schwing Pump Parts

1.0 SCOPE AND CLASSIFICATION

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type contract) to purchase Schwing Sludge Cake Pump System Replacement Parts. The equipment is located at the Southerly and Jackson Pike Wastewater Treatment Plants and is used to transport dewatered sludge from the facilities' sludge dewatering buildings to incineration facilities or sludge load out facilities for disposal. The proposed contract will be through April 30, 2021.

1.2 Classification: The successful bidder will provide and deliver the purchase replacement parts for Schwing Sludge Cake Pump Systems, as specified. All installation requirements will be provided by the City. Bidders are asked to quote prices on the attached Proposal Pages. The contract(s) will allow for the purchase of Schwing Pump Parts from the City's e-catalog resulting from the pricing provided on the attached Proposal Pages.

1.2.1 Bidder's Experience. The bidders must provide proof of their relationship with manufacturer, Schwing Bioset.

1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

BID OPENING DATE - 1/17/2019 1:00:00PM

RFQ011078 - Smart Columbus - Common Payment System

Please note extended expiration date of 1/17/19. Questions are accepted until 1/7/19.

Thank you.

BID OPENING DATE - 1/22/2019 1:00:00PM

RFQ011102 - Misc. Econ. Dev.-Confluence Village Public Infrastructure

1.1 Scope: The City of Columbus, Department of Public Service is receiving proposals until January 22, 2019, at 1:00 P.M. local time, for professional services for the Misc. Economic Development - Confluence Village Public Infrastructure RFP. Proposals are being received electronically by the Department of Public Service, Office of Support Services via Bonfire at <https://columbus.bonfirehub.com/login>.

The purpose of the project is to install new roadways and public infrastructure to accommodate the development of the Confluence Village site and the new soccer stadium. This project involves

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the preparation of detailed design plans for the public infrastructure which may include new pavement, curb, sidewalks, storm sewer, sanitary sewer, water main, street lighting, bridge lighting, street trees, signals, underground electric distribution, underground duct system for private utilities within the Confluence Village site, and may also involve design of improvements to the existing railroad infrastructure and other such work as may be necessary to complete the contract, as set forth in this Request for Proposals (RFP).

A pre-proposal meeting will not be held.

Published addenda will be posted on Bonfire at <https://columbus.bonfirehub.com/login>.

The selected Consultant shall attend a scope meeting anticipated to be held on/about February 1, 2019. If the Project Manager is not available, the Consultant may designate an alternate to attend in their place. All questions concerning the RFP are to be sent to capitalprojects@columbus.gov. The last day to submit questions is January 14, 2019; phone calls will not be accepted. Responses will be posted on Bonfire at <https://columbus.bonfirehub.com/login> as an addendum.

BID OPENING DATE - 1/24/2019 11:00:00AM

RFQ011066 - Substation Transformer for Dublin Road

1.0 SCOPE AND CLASSIFICATION

1.1 Scope

It is the intent of the City of Columbus, Department of Public Utilities, Division of Power to obtain formal bids to establish a contract for the purchase of one 138kV to 14.4kV Transformer. The Transformer shall be furnished with all required accessories and components necessary to provide a complete operational unit. The Transformer is intended for use in an outdoor substation at the Dublin Road Substation.

1.2 Classification

The contract resulting from this bid will provide for the removal and disposal of the existing 24/32/40 MVA Transformer, the purchase and delivery of one (1) 39/52/65 MVA 138kV to 14.4kV Transformer, and the setting of the new Transformer on the existing foundation. Bids are to provide for factory visits, witness testing, and the testing and final commissioning of the transformer when connected at the site. The successful bidder shall provide operating and maintenance manuals and shop drawings.

1.2.1 Bidder Experience

The bidder must submit an outline of their experience and work history for the past three (3) years providing this type of equipment, setting and commissioning the equipment, and the removal and disposal of existing equipment.

1.2.2 Bidder References

The bidder shall have documented proven successful contracts from at least two (2) customers that the bidder supports that are similar in scope, complexity and cost to the requirements of this specification.

1.3 Pre-Bid Meeting

A walk-through of the site is scheduled on Wednesday, December 19, 2018 at 10:00 AM at 555 Nationwide Boulevard, Columbus, Ohio 43215. Attendance is not required, however, this will be the only opportunity for bidders to examine the site. See Section 3.4.4 below for further information. Bidders are strongly encouraged to establish a vendor account at the City's Vendor Services website. Only registered vendors will be issued notice of any addenda issued. All bidders will be responsible for any information

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RFQ011103 - Office Chairs UTC

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase various office chairs to be used by all City agencies. The proposed contract will be in effect through April 30, 2021.

1.2 Classification: The successful bidder will provide and deliver office chairs. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications.

1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years.

1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification.

1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Friday, January 11, 2019. Responses will be posted on the RFQ on Vendor Services no later than Wednesday, January 16, 2019 at 4:00 pm.

1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view bid number RFQ011103.

BID OPENING DATE - 1/24/2019 1:00:00PM

RFQ010925 - Facility Condition Assessment, Capital Planning Services

1.1 Scope: The City of Columbus, Department of Facilities Management is receiving proposals until 1:00 P.M. local time January 24, 2019, Facilities Condition Assessments is to develop an accurate, objective, standardized database of City facility data. The City is requesting information on both the provision of Facilities Condition Assessors (Auditors), and a standards-driven, objective process for Facilities Condition Assessments.

The City is seeking a partner to establish and manage a process for Facilities Condition Assessments, provide Facilities Condition Assessors, and implement/train/support an existing Capital Planning software platform.

1.2 Firms wishing to submit a proposal must meet the mandatory requirements stated in the RFP. A pre-proposal meeting and facility tour will be held at 90 W. Broad Street, Columbus, Ohio at 9:30 am on January 9, 2019 in room 418. Attendance is strongly encouraged.

All questions concerning the RFP shall be sent to DFMRFP@columbus.gov. The last day to submit questions is January 16, 2019. Responses will posted to Vendor Services as an addendum. No phone calls.

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RFQ011046 - Insurance Brokerage and Risk Engineering Services

Request for Proposal (RFP) Insurance Brokerage and Risk Engineering Services For Property Casualty, Boiler & Machinery, Aviation, General Liability , and Excess Liability Insurance. For detailed information and submission requirements go to:

<https://columbus.bonfirehub.com/projects/view/11985>

BID OPENING DATE - 1/25/2019 2:00:00PM

RFQ011081 - Smart City Challenge - Workforce Development

Please submit Electronic Proposal Package to: rfp-proposal@wdbco.org. Thank you.

RFQ011111 - Olentangy Trail Clearing 2019 - Bethel to Antrim

The City of Columbus is accepting Bids for the Olentangy Trail – Clearing Improvements 2019 Bethel to Antrim, the work for which consists of cutting and removing trees of various size and other such work as may be necessary to complete the contract, in accordance with the scope of services set forth in this Invitation For Bid (IFB).

Bids will be received by the City of Columbus, Department of Recreation & Parks, Design & Construction until 1/25/2019 at 2:00pm local time. The bid should be emailed to Greenways@columbus.gov . Bids may be delivered to the Security Desk at Jerry Hammond Center
Suite 101 – Attn: Nic Sanna
1111 E. Broad St
Columbus Ohio 43205

Questions regarding the IFB should be submitted to Nic Sanna, City of Columbus, via email njsanna@columbus.gov prior to 1/18/19 at 2:00pm local time.
The City or its representative will not be bound by any oral interpretations which are not reduced to writing and included in addenda. Any interpretations of questions so raised, which in the opinion of the city or its representative require interpretations, will be issued by addenda and posted on: <http://vendorservices.columbus.gov/eproc/venSolicitationsAll.asp?link=Open+Solicitations>.

BID OPENING DATE - 1/30/2019 3:00:00PM

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RFQ011108 - 690527-100002, 2019 Fire Hydrant Replacements

The City of Columbus is accepting bids for 2019 Fire Hydrant Replacements, C.I.P. No. 690527-100002, Contract 2273, the work for which consists of replacing damaged hydrants at various locations throughout the City of Columbus on an as-needed basis, and other such work as may be necessary to complete the contract, in accordance with the drawings technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express (www.bidexpress.com). Bids are due Wednesday, January 30, 2019 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." Questions pertaining to the specifications must be submitted in writing only to Evan DiSanto, P.E., LEED AP at emdisanto@columbus.gov, prior to Wednesday, January 23, 2019, 3:00 P.M. local time. Any questions regarding the bidding process may be sent electronically to DPUConstructionBids@columbus.gov.

BID OPENING DATE - 1/31/2019 11:00:00AM

RFQ011098 - Athletic Field Clay UTC

1.0 SCOPE AND CLASSIFICATION

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase Athletic Field Clay and related materials to be used at City Sports parks. The proposed contract will be in effect through March 31, 2021.

1.2 Classification: The successful bidder will provide and deliver Athletic Clay to Berliner Sports Park and Anheuser Busch Sports Park. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications.

1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years.

1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification.

1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ011110 - Hach Equipment and Supplies UTC

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1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase Hach Equipment and Supplies to be used for municipal drinking water and wastewater testing. The proposed contract will be in effect through May 31, 2022.

1.2 Classification: The successful bidder will provide and deliver Hach Equipment and Supplies. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material as detailed in these specifications.

1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials for the past five years.

1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification.

1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by Thursday, January 17 at 11:00 am. Responses will be posted on the RFQ on Vendor Services no later than Tuesday, January 22, 2019 at 4:00 pm.

1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view bid number RFQ011110.

RFQ011120 - School Speed Limit Sign Supports

1.0 SCOPE AND CLASSIFICATION

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (UTC) to purchase School Speed Limit Sign supports, specified herein for use as supports for school speed limit signs, beacons and associated equipment along roadways throughout the City of Columbus. The proposed contract will be in effect through January 30, 2021.

1.2 Classification: The successful bidder will provide and deliver School Speed Limit Sign supports for the Division of Traffic Management. Bidders are required to show experience in providing this type of material as detailed in these specifications.

1.3 Bidder Experience: The bidder must submit an outline of experience and work history in these products and warranty service for the past five years.

1.3.1 Bidder References: The bidder shall have documented proven successful contracts from at least four customers, not including any City of Columbus department or division, that the bidder supports that are similar in scope, complexity, and cost to the requirements of this specification.

1.3.2 For additional information concerning this bid including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this case number.

RFQ011121 - Rental of Portable Toilets UTC

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1.0 Background: The City of Columbus Recreation and Parks and the Golf Division has over sixty-five (65) parks, six (6) golf courses and holds at least two (2) festivals/events throughout the year in need of portable toilet equipment and service. The City's Recreation and Parks Department may require a minimum of seventy-five (75) portable toilets units, seventy-five (75) Handicap or Handicap ADA compliant units, and maintenance services per year.

1.1 Scope: It is the intent of the City of Columbus, Department of Recreation and Parks and other City Departments to obtain formal bids to establish option contract(s) to provide for the rental and maintenance of portable toilets, hand washing stations and grey water holding tanks. The proposed contract will begin April 1, 2019 and continue through March 31, 2021. The City estimates that \$100,000.00 will be spent annually on this contract.

1.2 Classification: Awarded contractor(s) shall provide monthly, weekly, and three-day rental fees for standard single units, handicap accessible single units, multi-stall mobile units, extra unit cleaning services, hand washing stations, grey water holding tanks, and flushable units. The lengths of rentals and quantities will vary with most units used for the outdoor sports seasons and less units used for special events, festivals, and short-term projects and a few year-long placements. The Contractor(s) shall furnish all services, labor, materials, equipment, insurance and supervision necessary to provide the services set forth in this bid.

For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

BID OPENING DATE - 2/5/2019 1:00:00PM

RFQ011105 - Construction CTSS Phase E

Electronic proposals will be received by the Department of Public Service through Bid Express at <https://www.bidexpress.com>, until February 5, 2019 at 1:00 P.M. local time, for Signal Installation - Columbus Traffic Signal System Phase E PID 99733, C.I.P. No. 540007-100012. Hard copy proposals will not be accepted by the City.

The work for which proposals are invited consists of: installing messenger wire, conduit, pullboxes, fiber optic cable, Ethernet switches, traffic flow monitors, and communication cabinets to migrate the Columbus traffic signal system to the new traffic signal system, and other such work as may be necessary to complete the contract in accordance with the plans and specifications set forth at <https://www.bidexpress.com>.

Questions pertaining to the plans, specifications, IFB, and/or other contract documents must be submitted in writing to the Office of Support Services by email to capitalprojects@columbus.gov on or before January 22, 2019. No phone calls will be accepted.

Only pre-qualified contractors are eligible to submit bids for this PROJECT. Pre-qualification status must be in force at the time of bid, at the time of award, and through the life of the construction contract. The "prime" contractor must perform no less than 50 percent of the total original price.

Bidders who wish to learn more about the Bid Express service or to sign up for an account can

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visit the Bid Express web site at <https://www.bidexpress.com> or call Bid Express customer support at 1-888-352-BIDX for information. Bidders must also have an account with one of Bid Express' surety verification companies, either Surety 2000 (www.surety2000.com/default.asp) or Insure Vision (web.insurevision.com/ebonding/). Contact them directly to set up an account.

Bidders must have an account with Bid Express and either Surety 2000 or Insure Vision in order to bid on this project.

BID OPENING DATE - 2/7/2019 11:00:00AM

RFQ011106 - Underground Cable and Accessories

1.0 SCOPE AND CLASSIFICATION

1.1 Scope

This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase Underground Cable Accessories used on the Division of Power's underground electric distribution system. The proposed contract will be in effect through March 31, 2021.

1.2 Classification

This bid proposal and the resulting contract will provide for the purchase of Underground Cable Accessories as specified herein. Bidders are requested to quote discounts off price list/catalog pricing, or website pricing.

The bidder shall submit its standard published catalog(s) and/or website, which must identify the parts with a price list. The materials furnished under this contract document shall be the standard product of a responsible manufacturer and/or producer who has adequate facilities for the manufacture of the parts requested. Bidders are required to show experience in providing this type of materials as detailed in these specifications.

1.2.1 Bidder Experience

The offeror must submit an outline of its experience and work history in these types of materials for the past five years

1.2.2 Supplier Standard

Bidders must carry a sufficient inventory or have access to such inventory to furnish the City's requirement.

1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ011113 - Crushed Limestone and Gravel Aggregates- UTC

1.0 SCOPE AND CLASSIFICATION

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase Limestone and Gravel Aggregates. These materials will be used by various City agencies for numerous construction and repair projects. Materials will be applied by City personnel. The proposed contract will be in effect through April 30, 2022.

1.2 Classification: The successful bidder will provide and make available for pick up; Item 304 Aggregate Base, Item 411 Stabilized Crushed Aggregate, and Course Aggregate in sizes #2, #57, #8, #9, and Rock Fill; various Sands (natural, mason and limestone).. Bidders are asked to quote

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discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications.

1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years.

1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification.

1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Tuesday, January 22. Responses will be posted on the RFQ on Vendor Services no later than Friday, January 25 at 3:30 pm.

1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

BID OPENING DATE - 2/13/2019 3:00:00PM

RFQ011097 - Woodward Ave. Sanitary Sewers and Wood. Storm Sewer Improve.

The City of Columbus (hereinafter "City") is accepting bids for Woodward Avenue Sanitary Sewers - 650570-100000 and Woodward, Wildwood, & Woodnell Storm Sewer Improvements - 610990-100001, the work for which consists of providing sanitary sewer service to a residential area that is currently served by on-lot (HSTS) sewage disposal systems, and construction of improvements to the existing stormwater conveyance system along Woodward Avenue, Wildwood Avenue and Woodnell Avenue and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB).

Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express (www.bidexpress.com). Bids are due February 13, 2019 at 3:00 P.M. local time.

Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." The responding bids will be further reviewed before any contract award is made. The City will be holding a pre-bid conference. Attendance is strongly recommended. It will be held at 1250 Fairwood Avenue Room 0031 on Wednesday January 30, 2019 at 9:00 a.m.

Questions pertaining to the drawings and specifications must be submitted in writing only to the City of Columbus, Department of Public Utilities, Sewer Engineering Section, ATTN: Paul Roseberry, P.E., via fax at 614-645-0888, or email at pbroseberry@columbus.gov prior to Wednesday February 6, 2019 at 5:00 p.m. local time. Any questions regarding the bidding process may be sent electronically to DPUConstructionBids@columbus.gov.

RFQ011099 - JPWWTP Biosolids Land Application

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

The City of Columbus is accepting bids for Jackson Pike WWTP, Biosolids Land Application Improvements, CIP 650243-100002, Contract No. J220, the work for which consists of providing all labor, materials, equipment, and incidentals included and required in the Contract Documents for modifications and improvements to the plant's liquid biosolids land application process, including modifications to six existing liquid biosolids storage tanks and one existing thickening centrifuge, construction and installation of new facilities including two load out stations, new solids conveyance systems, associated electrical equipment, and other such work as may be necessary to complete the contract in accordance with the drawings, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express (www.bidexpress.com). Bids are due Wednesday, February 13, 2019 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." The contracting agency will be holding a pre-bid conference. Attendance is strongly recommended. It will be held at the Jackson Pike Wastewater Treatment Plant, Administration Building Conference Room, 2104 Jackson Pike, Columbus, OH 43223 on Wednesday, January 16, 2019, at 1:30 pm. Following the pre-Bid conference, a tour will be given to allow Bidders to inspect the Project area and facilities. Questions pertaining to the drawings and specifications must be submitted in writing only to Hazen and Sawyer, ATTN: Scott Phipps, P.E., via fax at 614-781-9665, or email at sphipp@hazenandsawyer.com prior to January 30, 2019 local time. Any questions regarding the bidding process may be sent electronically to DPUConstructionBids@columbus.gov.

BID OPENING DATE - 2/22/2019 1:00:00PM

RFQ011050 - 690358 670500 DOW-DPU Enhanced Meter AMI Project

The City of Columbus Department of Public Utilities is seeking a single Contractor to supply, install, deploy, and configure the products, installation services, software and implementation services for an advanced metering infrastructure (AMI) solution. RFP Documentation and proposal requirements are available at <https://columbus.bonfirehub.com/projects/view/11998> . The AMI solution will allow both the Division of Water (DOW) and the Division of Power (DOP) to collect meter readings and provide enhanced services for DOW's approximate 300,000 customers/accounts and DOP's approximately 13,500 customers/accounts. The DPU is the lead organization for this project. The Contractor will be responsible for all aspects of the solution delivery including: project planning, solution configuration, AMI equipment supply, meter retrofit and replacement services, construction services related to chambers, network collector deployment, software setup, interface design and development, and solution testing. Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bonfire at <https://columbus.bonfirehub.com/projects/view/11998> . Bids are due Feb 22, 2019 1:00 P.M. local time. Questions pertaining to the technical specifications must be submitted in writing only to the City's Project Manager David Hupp via email at DPUcapitalRFP@columbus.gov by January 18, 2018 noon local time.

RFQ011101 - 610055-100000 Large Diameter Condition Assessment

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

The City of Columbus Division of Sewerage and Drainage (DOSD) initiated CIP 610055-100000 to determine the debris accumulation and structural integrity of the City's large diameter storm sewer infrastructure. Phase 1 of this Project is approximately 14,750 acres bounded by Cemetery Road to the north, Riverside Drive to the east, Broad Street to the south, and Alton Darby Creek Road to the west. It is anticipated that approximately 102,200 linear feet of large diameter storm sewer infrastructure will be assessed as part of the current project. Based on existing record plan information, the sewers are constructed of varying materials, with diameters ranging from 38- to 113-inches. All RFP documents can be downloaded from Bonfire at <https://columbus.bonfirehub.com/projects/view/12488> and proposals will be received via Bonfire at <https://columbus.bonfirehub.com/projects/view/12488> no later than Friday, February 22, 2019 at 1:00PM. Direct questions to Contract Manager at DPUCapitalRFP@columbus.gov. Deadline for questions is February 6, 2019. Answers to questions will be posted by February 8, 2019.

RFQ011104 - Waterline Replacement RFSQ

The Water Distribution Engineering Section intends to award professional service contracts through a prequalification process utilizing Requests for Statements of Qualifications (RFSQ) following the procedure contained herein and in conformance with requirements of Columbus City Code section 329.27 (Awarding Professional Service Contracts through Requests for Statements of Qualifications) and Title 39 (Affirmative Action Code). These projects provide for general rehabilitation or replacement of the area distribution system and include construction of new water mains, rehabilitation of existing water mains, abandoning existing water mains, and transferring water services. Water main sizes will generally be from six to sixteen inches. The purpose of these projects is to rehabilitate or replace water mains that have a high break frequency. Replacement of these water lines will improve water service, decrease burden on water maintenance operations, and reduce water loss. Responding Statements of Qualifications (SOQ) must be uploaded to the RFSQ software, Bonfire, and are to be submitted by 3:00 pm Friday, February 22, 2019. Offerors will not print and deliver multiple hard copies of their SOQ, but are required to upload them electronically at <https://columbus.bonfirehub.com/projects/view/12510>. An electronic copy (WORD) of the Qualification Questionnaire is available via Bonfire. Direct questions via e-mail only to: Contract Manager, DPUCapitalRFP@columbus.gov. Any interpretations of questions, which in the opinion of the City require clarifications, will be issued through Bonfire to all offerors who have downloaded this RFSQ at <https://columbus.bonfirehub.com/projects/view/12510>.

Public Notices

The link to the **Columbus City Health Code** pdf shall constitute publication in the City Bulletin of changes to the Columbus City Health Department's Health Code. To go to the Columbus City Health Code, click [here](#) (pdf).

The Columbus City Code's "**Title 7 -- Health Code**" is separate from the Columbus City Health Code. Changes to "Title 7 -- Health Code" are published in the City Bulletin. To go to the Columbus City Code's "Title 7 -- Health Code," click [here](#) (html).

City of Columbus
City Bulletin Report

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Number: PN0001-2019

Drafting Date: 12/17/2018

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: 5th By Northwest Area Commission Special Meeting

Contact Name: Katherine Cull

Contact Telephone Number: (614)724-1900

Contact Email Address: khcull@columbus.gov

The 5th by North West Area Commission will be having a special meeting at the North Side Pride Center, 248 East 11th Avenue on Tuesday Jan. 22nd from 6-7pm to discuss Saturday's retreat. We are having this meeting because they have canceled their regularly scheduled January meeting.

Legislation Number: PN0003-2019

Drafting Date: 12/17/2018

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Board of Industrial Relations

Contact Name: William Gaines

Contact Telephone Number: 614-645-5436

Contact Email Address: wgaines@columbus.gov

The Board of Industrial Relations holds regular meetings on the 3rd Monday of each month at 1:30pm in Hearing Room #134, 77 N. Front St., Columbus, OH.
Due to observed holidays, the January meeting will be held on January 28, 2019 at 1:30pm. The February meeting will be held on February 25, 2019 at 1:30pm.

Legislation Number: PN0009-2019

Drafting Date: 12/26/2018

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Brewery District Commission 2019 Meeting Schedule

Contact Name: Cristin Moody

Contact Telephone Number: (614) 645-8040

Contact Email Address: camoody@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

| Application Deadline (111 N. Front St. @BZS Counter**) | Business Meeting Date (111 N. Front St. Rm #313) 12:00p.m. | Hearing Date (111 N. Front St. Hearing Rm. #204) 6:00p.m. |
|--|--|---|
| December 20, 2018 | December 27, 2018 | January 3, 2019 |
| January 24, 2019 | January 31, 2019 | February 7, 2019 |
| February 21, 2019 | February 28, 2019 | March 7, 2019 |
| March 21, 2019 | March 28, 2019 | April 4, 2019 |
| April 18, 2019 | April 25, 2019 | May 2, 2019 |
| May 23, 2019 | May 30, 2019 | June 6, 2019 |
| June 20, 2019 | June 27, 2019 | July 11, 2019 * (Rm 205) |
| July 18, 2019 | July 25, 2019 | August 1, 2019 |
| August 22, 2019 | August 29, 2019 | September 5, 2019 |
| September 19, 2019 | September 26, 2019 | October 3, 2019 |
| October 24, 2019 | October 31, 2019 | November 7, 2019 |
| November 21, 2019 | November 26, 2019 (Rm 312) | December 5, 2019 |
| December 19, 2019 | December 26, 2019 | January 2, 2020 |

* Date change due to Holiday

**Any drop-off or pickup of materials for the Historic Preservation and Planning Division are to be brought to the Building & Zoning Services Department Customer Service counter on the ground level by 4:00pm.

Mail Completed Applications to:

City of Columbus
 Historic Preservation Office
 111 N. Front Street, 3rd Floor
 Columbus OH 43215

Legislation Number: PN0011-2019

Drafting Date: 12/26/2018

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: German Village Commission 2019 Meeting Schedule
Contact Name: Corinne Jones
Contact Telephone Number: (614) 645-8654
Contact Email Address: cfjones@columbus.gov <<mailto:cfjones@columbus.gov>>

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

| Application Deadline (111 N. Front St., 1st Fl. Rm.204) BZS Counter**) | Business Meeting Date (111 N. Front St., 3rd Fl. Rm. 313) | Hearing Date (111 N. Front St., 2nd Fl. |
|---|---|---|
| December 18, 2018 | *Thursday, December 27, 2018 | *Wednesday, January 2, 2019 |
| January 22, 2019 | (Room 312) January 29, 2019 | February 5, 2019 |
| February 19, 2019 | February 26, 2019 | March 5, 2019 (Room 205) |
| March 19, 2019 | March 26, 2019 | April 2, 2019 |
| April 23, 2019 | April 30, 2019 | May 7, 2019 |
| May 21, 2019 | May 28, 2019 | June 4, 2019 |
| June 18, 2019 | June 25, 2019 | July 2, 2019 |
| July 23, 2019 | July 30, 2019 | August 6, 2019 |
| August 20, 2019 | August 27, 2019 | September 3, 2019 |
| September 17, 2019 | September 24, 2019 | October 1, 2019 |
| October 22, 2019 | October 29, 2019 | November 5, 2019 |
| November 19, 2019 | November 26, 2019 | December 3, 2019 |
| *Monday, December 23, 2019 | No Business Meeting | January 7, 2020 |

* **Date change due to Holiday**

**Any drop-off or pickup of materials for the Historic Preservation and Planning Division are to be brought to the Building & Zoning Services Department Customer Service counter on the ground level by 4:00pm.

Mail Completed Applications to:

City of Columbus
Historic Preservation Office
111 N. Front Street, 3rd Floor
Columbus OH 43215

Legislation Number: PN0012-2019

Drafting Date: 12/26/2018

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Historic Resource Commission 2019 Meeting Schedule

Contact Name: Connie Torbeck

Contact Telephone Number: (614) 645-0664

Contact Email Address: cltorbeck@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with

disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

| Application Deadline (111 N. Front St.) @BZS Counter**) | Business Meeting Date (111 N. Front St., Rm 313) 12:00p.m. | Hearing Date (111 N. Front St. Hearing earing HRm. 204) 6:00p.m. |
|---|--|--|
| January 3, 2019 | January 10, 2019 | January 17, 2019 |
| February 7, 2019 | February 14, 2019 | February 21, 2019 |
| March 7, 2019 | March 14, 2019 | March 21, 2019 |
| April 4, 2019 | April 11, 2019 | April 18, 2019 |
| May 2, 2019 | May 9, 2019 | May 16, 2019 |
| June 6, 2019 | June 13, 2019 | June 20, 2019 |
| *Wednesday, July 3, 2019 | July 11, 2019 | July 18, 2019 |
| August 1, 2019 | August 8, 2019 | August 15, 2019 |
| September 5, 2019 | September 12, 2019 | September 19, 2019 |
| October 3, 2019 | October 10, 2019 | October 17, 2019 |
| November 7, 2019 | November 14, 2019 | November 21, 2019 |
| December 5, 2019 | December 12, 2019 | December 19, 2019 |
| January 2, 2020 | January 9, 2020 | January 16, 2020 |

*Deadline is 12:00pm due to Holiday schedule

**Any drop-off or pickup of materials for the Historic Preservation and Planning Division are to be brought to the Building & Zoning Services Department Customer Service counter on the ground level by 4:00pm.

Mail Completed Applications to:

City of Columbus
 Historic Preservation Office
 111 N. Front Street, 3rd Floor
 Columbus OH 43215

Legislation Number: PN0013-2019

Drafting Date: 12/26/2018

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Italian Village Commission 2019 Meeting Schedule

Contact Name: James Goodman

Contact Telephone Number: (614) 645-7920

Contact Email Address: jagoodman@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days

prior to the scheduled meeting or event to request an accommodation.

Application Deadline
(111 N. Front St.
@BZS Counter**)

Business Meeting Date
(111 N. Front St. Rm 313)
12:00p.m.

Hearing Date
(111 N. Front St. Hearing Rm. 204)
6:00p.m.

January 2, 2019
February 5, 2019
March 5, 2019
April 2, 2019
May 7, 2019
June 4, 2019
July 2, 2019
August 6, 2019
September 3, 2019
October 1, 2019
November 5, 2019
December 3, 2019
January 7, 2020

January 8, 2019
February 12, 2019
March 12, 2019
April 9, 2019
May 14, 2019
June 11, 2019
July 9, 2019
August 13, 2019
September 10, 2019
October 8, 2019
November 12, 2019
December 10, 2019
January 14, 2020

January 15, 2019
February 19, 2019
March 19, 2019
April 16, 2019
May 21, 2019
June 18, 2019
July 16, 2019
August 20, 2019
September 17, 2019
October 15, 2019
November 19, 2019
December 17, 2019
January 21, 2020

*Room location subject to change. Contact staff member

**Any drop-off or pickup of materials for the Historic Preservation and Planning Division are to be brought to the Building & Zoning Services Department Customer Service counter on the ground level by 4:00pm.

Mail Completed Applications to:

City of Columbus
Historic Preservation Office
111 N. Front Street, 3rd Floor

Legislation Number: PN0014-2019

Drafting Date: 12/26/2018

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Victorian Village Commission 2019 Meeting Schedule

Contact Name: Cristin Moody

Contact Telephone Number: (614) 645-8040

Contact Email Address: camoody@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

| Application Deadline (111 N. Front St @BZS Counter**) | Business Meeting Date (111 N. Front St., Rm. #313) 12:00p.m. | Hearing Date (111 N. Front St., Hearing Rm 204) 6:00p.m. |
|---|--|--|
| December 26, 2018 | January 2, 2019 | January 9, 2019 |
| January 30, 2019 | February 6, 2019 | February 13, 2019 |
| February 27, 2019 | March 6, 2019 | March 13, 2019 |
| March 27, 2019 | April 3, 2019 | April 10, 2019 |
| April 24, 2019 | May 1, 2019 May 8, 2019 | |
| May 29, 2019 | June 5, 2019 June 12, 2019 | |
| June 26, 2019 | July 3, 2019 July 10, 2019 | |
| July 31, 2019 | August 7, 2019 | August 14, 2019 |
| August 28, 2019 | September 4, 2019 | September 11, 2019 |
| September 25, 2019 | October 2, 2019 | October 9, 2019 |
| October 30, 2019 | November 6, 2019 | November 13, 2019 |
| November 27, 2019 | December 4, 2019 | December 11, 2019 |
| *Thursday, December 26, 2019 | *Thursday, January 2, 2020 | January 8, 2020 |

* Date change due to Holiday

**Any drop-off or pickup of materials for the Historic Preservation and Planning Division are to be brought to the Building & Zoning Services Department Customer Service counter on the ground level by 4:00pm.

Mail Completed Applications to:

City of Columbus
Historic Preservation Office
111 N. Front Street, 3rd Floor
Columbus OH 43215

Legislation Number: PN0015-2015

Drafting Date: 1/27/2015

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Published Columbus City Health Code

Contact Name: Roger Cloern

Contact Telephone Number: 654-6444

Contact Email Address: rogerc@columbus.gov

"The Columbus City Health Code is updated and maintained by the Columbus Health Department.

To view the most current City Health Code, please visit:

www.publichealth.columbus.gov

Legislation Number: PN0015-2019

Drafting Date: 12/26/2018

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: Big Darby Accord Advisory Panel 2019 Schedule

Contact Name: Marc Rostan

Contact Telephone Number: (614) 645-8791

Contact Email Address: mjrostan@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline
(111 N. Front St.
@ BZS Counter 1st fl.)

Hearing Date
Franklin County Courthouse
373 S. High St., 25th Fl. - Room B
1:30PM

December 11, 2018
January 15, 2019
February 12, 2019
March 12, 2019
April 16, 2019
May 14, 2019
June 11, 2019
July 16, 2019
August 13, 2019
September 10, 2019
October 15, 2019
November 12, 2019

January 8, 2019
February 12, 2019
March 12, 2019
April 9, 2019
May 14, 2019
June 11, 2019
July 9, 2019
August 13, 2019
September 10, 2019
October 8, 2019
November 12, 2019
December 10, 2019

Applications should be dropped off by **4:00pm** on deadline day.

NOTE:

You may also check the Commission webpage for information.

Legislation Number: PN0016-2019

Drafting Date: 12/26/2018

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Columbus Art Commission 2019 Meeting Schedule

Contact Name: Lori Baudro

Contact Telephone Number: (614) 645-6986
Contact Email Address: lsbaudro@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

| Application Deadline | Hearing Dates |
|---|--------------------------------------|
| 111 N. Front St., 1st Fl. (@BZS Counter) | 111 N. Front St., Rm. 203* 5:30pm |

| | |
|-------------------|----------------------|
| January 4, 2019 | January 22, 2019 |
| February 1, 2019 | February 26, 2019 |
| March 1, 2019 | March 26, 2019 |
| April 5, 2019 | April 23, 2019 |
| May 3, 2019 | May 28, 2019 |
| June 7, 2019 | June 25, 2019 |
| July 12, 2019 | July 23, 2019 |
| -- | NO AUGUST Meeting |
| September 6, 2019 | September 24, 2019 |
| October 4, 2019 | October 22, 2019 |
| November 1, 2019 | November 19, 2019** |
| December 6, 2019 | December 17, 2019 ** |

*Room is subject to change
**Holiday Schedule

Legislation Number: PN0017-2019

Drafting Date: 12/26/2018

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Downtown Commission 2019 Meeting Schedule

Contact Name: Daniel Thomas

Contact Telephone Number: 614-645-8404

Contact Email Address: djthomas@columbus.gov

DROP OFF:

111 N. Front St., @BZS Counter

Regular Meeting

111 N. Front St.
Hearing Room #204
8:30am - 11:00am

January 22, 2019
February 26, 2019
March 26, 2019
April 23, 2019
May 28, 2019
June 25, 2019
July 23, 2019
August 27, 2019
September 24, 2019
October 22, 2019
Wednesday, November 20, 2019*
Wednesday, December 18, 2019*

***Holiday schedule**

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Legislation Number: PN0018-2019

Drafting Date: 12/26/2018

Version: 1

Current Status: Clerk's Office for Bulletin

Matter: Public Notice

Type:

Notice/Advertisement Title: East Franklinton Review Board 2019 Meeting Schedule

Contact Name: Belkis Schoenhals

Contact Telephone Number: (614) 645-6096

Contact Email Address: beschoenhals@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline*
(111 N. Front St.
@BZS Counter 1st fl.)

Business Meeting**
(111 N. Front St., Rm #312)
12:00pm

Regular Meeting**
(111 N. Front St. Rm. #203)
3:00pm

January 2, 2019
February 5, 2019

January 8, 2019
February 12, 2019

January 15, 2019
February 19, 2019

| | | |
|-------------------|--------------------|--------------------|
| March 5, 2019 | March 12, 2019 | March 19, 2019 |
| April 2, 2019 | April 9, 2019 | April 16, 2019 |
| May 7, 2019 | May 14, 2019 | May 21, 2019 |
| June 4, 2019 | June 11, 2019 | June 18, 2019 |
| July 2, 2019 | July 9, 2019 | July 16, 2019 |
| August 6, 2019 | August 13, 2019 | August 20, 2019 |
| September 3, 2019 | September 10, 2019 | September 17, 2019 |
| October 1, 2019 | October 8, 2019 | October 15, 2019 |
| November 5, 2019 | November 12, 2019 | November 19, 2019 |
| December 3, 2019 | December 10, 2019 | December 17, 2019 |

*Applications should be submitted by 4:00pm on deadline day
Electronic submission via email preferred

**Meetings subject to cancellation. Please contact staff to confirm

Legislation Number: PN0019-2019

Drafting Date: 12/26/2018

Version: 1

Current Status: Clerk's Office for Bulletin

Matter: Public Notice

Type:

Notice/Advertisement Title: Land Review Commission 2019 Schedule

Contact Name: Mark Lundine

Contact Telephone Number: 614-645-1693

Contact Email Address: malundine@columbus.gov

The following scheduled Land Review Commission meetings are subject to cancellation. Please contact staff member to confirm.

111 N. Front St.
Room # 203
9:00am

January 17, 2019
February 21, 2019
March 21, 2019
April 18, 2019
May 16, 2019
June 20, 2019
July 18, 2019
August 15, 2019
September 19, 2019
October 17, 2019
November 21, 2019

December 19, 2019

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Legislation Number: PN0020-2019

Drafting Date: 12/26/2018

Version: 1

Current Status: Clerk's Office for Bulletin

Matter: Public Notice

Type:

Notice/Advertisement Title: Rocky Fork-Blacklick Accord 2019 Meeting Schedule

Contact Name: Marc Rostan

Contact Telephone Number: (614) 645-8791

Contact Email Address: mjrostan@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline
(111 N. Front St.,
@BZS Counter, 1st fl.)

Hearing Dates
New Albany Village Hall
99 W. Main St.
New Albany, OH 43054
6:00pm

December 20, 2018
January 24, 2019
February 21, 2019
March 21, 2019
April 18, 2019
May 23, 2019
June 20, 2019
July 18, 2019
August 22, 2019
September 19, 2019
October 24, 2019
November 21, 2019

January 17, 2019
February 21, 2019
March 21, 2019
April 18, 2019
May 16, 2019
June 20, 2019
July 18, 2019
August 15, 2019
September 19, 2019
October 17, 2019
November 21, 2019
December 19, 2019

Applications should be submitted by **4:00pm** on deadline day to:

NOTE:

You may also check the Commission webpage for information.

Legislation Number: PN0021-2019

Drafting Date: 12/26/2018

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: University Impact District Review Board 2019 Meeting Schedule

Contact Name: Luis Teba

Contact Telephone Number: 614-645-6096 Fax: 614-645-6675

Contact Email Address: lfteba@columbus.gov

| Date of Submittal (111 N. Front St. @ BZS Counter 1st fl.) | Date of Meeting 111 N. Front St., Hearing Rm #204 4:00pm |
|--|--|
|--|--|

| | |
|--------------------|-----------------------------|
| January 10, 2019 | January 24, 2019 |
| February 14, 2019 | February 28, 2019 |
| March 14, 2019 | March 28, 2019 |
| April 11, 2019 | April 25, 2019 |
| May 9, 2019 | May 23, 2019 |
| June 13, 2019 | June 27, 2019 |
| July 11, 2019 | July 25, 2019 |
| August 8, 2019 | August 22, 2019 |
| September 12, 2019 | September 26, 2019 |
| October 10, 2019 | October 24, 2019 |
| November 7, 2019 | November 21, 2019* (Rm 205) |
| December 5, 2019 | December 19, 2019* (Rm 205) |

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

*Dates/room changed due to Holidays

Legislation Number: PN0029-2019

Drafting Date: 12/28/2018

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Temporary Commercial Zone Permit Rules and Regulations (Chapter 922)

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**DEPARTMENT OF PUBLIC SERVICE CITY OF
COLUMBUS, OHIO**

SUBJECT: Temporary Commercial Zone Permit Rules and Regulations (Chapter 922)

EFFECTIVE DATE: JANUARY 14, 2019

BY: Division of Infrastructure Management

I. PURPOSE

The City of Columbus recognizes that public on-street parking as well as private parking for mobile food vending businesses is limited in many commercial, residential, historic and mixed-use neighborhoods. In order to preserve the vitality for residents, and to balance it with the needs of businesses in areas of limited parking, it is necessary to establish a temporary commercial zone permit for mobile food vending. The purpose of these rules and regulations is to establish requirements and processes for application, review and issuance of permits for the temporary occupancy of on-street parking by a licensed mobile food vendor while maintaining vehicular traffic access on the street, road or alley.

II. AUTHORITY

- A. Pursuant to the authority granted under Chapter 922, Chapter 523, and Chapter 573 of the Columbus City Codes, 1959, the Director of Public Service hereby adopts, establishes, and publishes these rules and regulations to be effective at the earliest time allowed by law.
- 8. These rules and regulations supersede all previously promulgated rules and regulations for temporary commercial zone permits, and are applicable to public right-of-way, and city-owned and operated public parking facilities.

III. DEFINITIONS

The following words, terms and phrases, when used in these rules and regulations, shall have the meanings ascribed to them, except when the context clearly indicates a different meaning:

- A. *Application* means a form created by the Department of Public Service, Division of Infrastructure Management.
- B. *Commercial zone* means a geographic area that has a combination of public right of way access, vehicular traffic patterns, pedestrian density, and mobility options, such that reasonable access for mobile food vending does not constitute an unreasonable threat to public health and safety.
- C. *Congestion Zone* means a geographic area that has a combination of public right of way parking limitations, meter restrictions, vehicular traffic patterns, pedestrian density, and mobility issues, such that unrestricted access for mobile food vending constitutes an unreasonable threat to public health and safety.
- D. *Department* means the City of Columbus Department of Public Service, Division of Infrastructure Management.
- E. *Director* means the Director of the Department of Public Service, or designee.
- F. *Mobile food vendor* means every corporation, association, joint stock association, person, firm or partnership, their lessees, directors, receivers, trustees, appointees by any court

whatsoever, or the heirs, executors, administrators, or personal representatives or assignees of any deceased owner, owning, controlling, operating or managing any mobile food vending unit.

- G. *Non-commercial zone* means all areas within the corporate limits of the city of Columbus that have not been designated a "congestion zone" or a "commercial zone." Non-commercial zone includes any public right of way where the city of Columbus requires, at all times, a permit for parking.
- H. *Petition* means a form created by the Department which is developed from an application for a temporary commercial zone, which includes the requested parking area. There shall be an area on each petition for property owners or tenants, or building managers whose property adjoins the side(s) of the public street affected by the permit to sign as being in favor of the requested permit.
- I. *Public Right of Way* means any property owned by the city of Columbus, including but not limited to, any street, road, alley, sidewalk, vacant lot, or other tract of land.
- J. *Residential Zone* means a geographic area that is made up of predominately single-family and/or multi-family housing.
- K. *Temporary Commercial Zone* means the closing of one (1) or more parking locations in the public right of way between one (1) or more intersections, while maintaining vehicular traffic access on the street, road, or alley, for the purpose of conducting commercial activity, including mobile food vending.
- L. *Temporary Commercial Zone Permit (hereinafter referred to as "Permit")* means a permit issued by the Department to an Applicant for the temporary closure and occupancy of one or more on-street parking spaces, but not for temporary closure of the public right-of-way.

IV. GENERAL PERMIT RULES

- A. No person shall use any public right of way to establish a temporary commercial zone without first obtaining a temporary commercial zone permit.
- B. A permit is required in a residential zone anytime a mobile food vendor operates in the public right of way.
- C. A permit is required in a commercial zone anytime a mobile food vendor operates in any parking space that is not the first or last parking space adjacent to an intersection of any street, road or alley.
- D. A permit is required in a congestion zone anytime a mobile food vendor operates in any parking space between the hours of 6:00 AM and 3:00 AM that is not a designated mobile food vending parking space or the first or last parking space adjacent to an intersection of any street, road or alley after 10:00 PM.
- E. Each permit is the property of the City of Columbus. Improper use or forgery of a permit may result in the revocation of the current permit and/or non-renewal of any future permit application, as determined by the Department.
- F. No permit shall be issued to an Applicant with unpaid City of Columbus parking tickets, or who is delinquent on any taxes or other obligations to the City or County.
- G. Each permit issued by the Department shall display the motor vehicle's license number. The permit shall be displayed on the driver's side dashboard of the lower front window of the vehicle. A permit is valid only for the location and dates designated on the permit.
- H. Permits are non-transferrable.

V. LIMITATION ON PARKING CLOSURES

- A. In a residential zone, no temporary commercial zone permit shall be effective for more than

- three (3) consecutive days without written approval from the Director.
- B. In a commercial zone, no temporary commercial zone permit shall be effective for more than three (3) consecutive days without the written approval from the Director.
 - C. In a congestion zone, no temporary commercial zones permit shall be effective for more than one (1) day without written approval from the Director.
 - D. In a congestion zone, no more than three (3) total permits shall be issued for the same day without written approval from the Director.
 - E. No individual or organization shall cause or allow the operation of a mobile food vending unit in the public right-of-way or in any city-owned and operated public parking facilities, as prohibited by Title 5 of Columbus City Codes, 1959, without first obtaining a Mobile Food Vending License and Right of Way Permit.
 - F. The Department, the Columbus Division of Police and the Columbus Division of Fire may temporarily suspend permit parking if the public right-of-way is needed for an emergency or temporary use, including, but not limited to, the construction, maintenance, or repair of a street or utility or special event.
 - G. Whenever an Applicant requests a Permit for a metered parking space, the applicant shall be responsible for obtaining the parking meter numbers to be reserved and pay the total daily meter charge for each of the parking meters reserved. The Application shall include the parking meter numbers affected. Parking meter fees charged will be the total daily fee, as if the meter is to be occupied for all enforcement hours.
 - H. When a Permit is issued where parking meters are to be bagged, each vehicle using a meter must have a permit. The temporary commercial zone permit must be visible and displayed on the front dash of each vehicle.
 - I. No permit shall be issued on any street or area that is a no stopping zone.
 - J. At no time shall the permitted vender be allowed to park on a sidewalk or drive over the curb.

VI. INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

- A. The applicant shall agree in writing on a form provided by the City to hold the city of Columbus, its employees, agents, servants, boards and commissions harmless from liability arising from the issuance of the temporary commercial zone permit and from the conduct of the participants or customers of the temporary commercial zone.
- B. The applicant shall agree in writing on a form provided by the City to indemnify the city of Columbus, its employees, agents, servants, boards and commissions against all claims of injury or damage to persons or property caused by the negligent acts of the applicant.

VII. PERMIT APPLICATION PROCESS

- A. Applications shall be submitted to the Department at the following address or by email:

ATTN: Permit
 Manager City of
 Columbus
 Division of Infrastructure
 Management
 111 N. Front Street
 Columbus, Ohio 43215
 ColsPermits@columbus.gov
 <mailto:ColsPermits@columbus.gov>

- B. Requests to occupy the right-of-way of any improved or unimproved street, sidewalk, alley or public way shall be submitted at least five (5) working days prior to an event.

- C. Applications for permits shall be processed in order of receipt by the Department.
- D. Applicants requesting a permit in a residential or commercial zone may include multiple dates over a three (3) month period for a specific location per application.
- E. Applicants requesting a permit in a congestion zone may include up to three (3) dates in a thirty (30) day period for a specific location per application.
- F. If the parking requested for a Permit is located within the boundaries of a civic association, business association, area commission and/or special improvement district that represents the area proposed for a Permit. The applicant is required to obtain a Certificate of Appropriateness or a letter of support from the appropriate commission or association. The Department shall consider the input from the applicable organization(s) as it reviews the Application.
- G. Following the review of the permit application and complete petition, the Director shall take one of the following actions:
 - 1. Approve the permit application as submitted; or
 - 2. Deny the permit application, with basis for denial; or
 - 3. Recommend to the Applicant approval of the petition with changes, with basis for recommendation.
- H. A Permit shall be issued if the following requirements are met:
 - 1. The Application is on the form provided by the Department; and
 - 2. The Applicant has met the requirements of the Application and paid the required fees; and
 - 3. The Applicant has submitted a petition bearing the signatures of all property owners or business owners whose property is within twenty-five (25) feet of the parking space(s) affected by the permit. A petition with less than the required signatures may be accepted provided the applicant has demonstrated and documented, in person and in writing, a good faith effort to contact the business owners or property owners who did not sign the petition; and
 - 4. The Applicant has executed the indemnity agreement; and
 - 5. The Applicant has presented proof of a current and valid Mobile Food Vending License and a MFV Right of Way Permit; and
 - 6. The Applicant has agreed to otherwise abide by the relevant rules and regulations regarding such mobile food vending activity;
 - 7. The Applicant is not delinquent on any taxes or other obligations to the city or county; and
 - 8. The Applicant has no unpaid parking citations; and
 - 9. In consideration of the input from an applicable civic association, business association, area commission or special improvement district, the Department has made a determination that the public health, safety or welfare will not be negatively impacted upon the granting or renewal of a Permit.
- I. The decision of the Director shall be final.

VIII. PERMIT APPLICATION

The Application for a Permit shall be on a form provided by the Department, and shall require, at a minimum, the following information:

- A. Name and mailing address of the Applicant
- B. Name of vendor(s), if not the Applicant
- C. Motor vehicle year, make and current year motor vehicle registration
- D. Mobile Food Vending License Number or decal number
- E. Contact name and phone number (24-hour emergency number is needed)
- F. Location of event or activity - street address number if applicable (permits issued per location, not per structure)

- G. Days requested for permit activity
- H. Proposed hours for permit activity
- I. Purpose of request
- J. Start date
- K. Traffic control needs
- L. Parking meter numbers
- M. Valid government photo ID at the time of purchase.

IX. PERMIT FEES

- A. All applicants shall pay a fee as set forth below to cover the administrative costs of issuing the permit and performing an inspection of the site.
- 8. All fees are to be paid at the time the permit is obtained.
- C. The fee for a Permit shall be \$100.00.
- D. Parking meter out of service fees will vary, depending on meter duration, location and hours of operation, and shall be imposed as if the meter requested for a Permit is fully occupied for the duration of the Permit. Please contact the Permit Office at (614) 645-7497 for more information.

X. REFUNDS, TRANSFERS AND EXPIRATION

- A. Permit fees shall not be refunded.
- 8. A Permit is specific to a specific location, and shall not be transferred to another location or vehicle.

XI. ENFORCEMENT, DENIAL, REVOCATION, SUSPENSION AND TERMINATION

- A. The Director, the Director of the Department of Public Safety, the Director of the Department of Development, the Health Commissioner, and his/her designees shall have the authority to inspect and enforce the provisions of these Rules and Regulations.
- 8. The use of a Permit is subject to the enforcement of applicable local and state traffic, parking, general offenses, and right-of-way occupancy codes and regulations. Enforcement of these rules and regulations may include parking citation and/or impoundment, suspension, revocation, termination or denial of a Permit, or in egregious circumstances up to and including criminal prosecution pursuant to Section 922.99 of Columbus City Code.
- C. The Department may deny issuing a Permit or revoke or suspend without refund any portion of any fees for a Permit if:
 - 1. The permit holder fails to comply with the requirements of these rules and regulations or other applicable law;
 - 2. The permit holder makes a false statement of material fact on an application for a Permit; or
 - 3. The permit holder misuses, copies or transfers a Permit without written approval from the Department.

JENNIFER GALLAGHER, DIRECTOR
DEPARTMENT OF PUBLIC SERVICE

Legislation Number: PN0030-2019

Drafting Date: 12/28/2018

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Northeast Area Commission Meeting Date Change
Contact Name: Elenora Moore
Contact Telephone Number: (614) 519-2195
Contact Email Address: emoore10@columbus.rr.com

Northeast Area Commission January meeting changed from the First Thursday (January 3) to the second Thursday, January 10th, Howard Community Recreation Center, 2505 North Cassidy Avenue at 6:30PM

Legislation Number: PN0032-2019

Drafting Date: 1/2/2019

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Columbus Graphics Commission January 15, 2019 Agenda
Contact Name: David Reiss
Contact Telephone Number: 645-7973
Contact Email Address: djreiss@columbus.gov

**AGENDA
GRAPHICS COMMISSION
CITY OF COLUMBUS, OHIO
JANUARY 15, 2019**

The City Graphics Commission will hold a public hearing on **TUESDAY, JANUARY 15, 2019 at 4:15 p.m.** in the Second Floor Hearing Room, of the Department of Building & Zoning Services, 111 North Front Street.

The City Graphics Commission hears requests for Variances, Special Permits, Appeals, Graphics Plans and certain Miscellaneous Graphics, as provided by the Columbus Graphics Code, Title 33, Article 15 of the City Codes.

SPECIAL NOTE TO APPLICANT: YOU OR YOUR REPRESENTATIVE MUST ATTEND THIS MEETING. It is the rule of the Commission to withdraw an application when a representative is not present.

SIGN LANGUAGE INTERPRETER: A Sign Language Interpreter, to "Sign" this meeting, will be made available for anyone with a need for this service, provided the Department of Building & Zoning Services is made aware of this need and given a reasonable notice of at least forty-eight (48) hours prior to the scheduled meeting time. To schedule an interpreter, please call 614-645-6373 or TDD 614-645-3293.

01. Application No.: GC18-046

Location: **825 WORTHINGTON WOODS BOULEVARD (43085)**, located at the southeast corner of Worthington Woods Boulevard and Sancus Boulevard (610-255897; Far North Columbus Communities Coalition)

Existing Zoning: CPD, Commercial Planned Development District

Request: Variance(s) to Section(s):

3377.08(B,1), Illumination and special effects.

To allow automatic changeable copy in a CPD zoning district.

Proposal: To convert an existing manual changeable copy sign to automatic changeable copy.
Applicant(s): Speedway SuperAmerica, LLC
539 South Main Street
Findlay, Ohio 45840
Property Owner(s): Applicant
Attorney/Agent: Worthington Signs, c/o Stanley W. Young, III
333 53rd Avenue N.
North Myrtle Beach, South Carolina 29582
Planner: Jamie Freise, (614) 404-1836; JFFreise@Columbus.gov

02. Application No.: GC18-048

Location: **1760 HILLIARD-ROME ROAD (43026)**, located at the northeast corner of Hilliard-Rome Road and Westerchester Woods Boulevard (560-154546, 560-256821; Far West Task Force)

Existing Zoning: CPD, Commercial Planned Development District

Request: Special Permit & Variance(s) to Section(s):

3378.01, General provisions.

To grant a special permit for an off-premise ground sign.

3377.11(A), Tenant panels and changeable copy.

To increase the number of permitted tenant panels from 4 to 7.

3377.11(C), Tenant panels and changeable copy.

To increase the graphic area that may be used for tenant panels from 50% to 100%.

3377.11(D), Tenant panels and changeable copy.

To reduce the graphic area required to identify the entire use from 50% to 0%.

3377.17(B), Setback regulations for permanent on-permises ground signs.

Proposal: To reface two existing ground signs.

Applicant(s): R&R Signs LLC, c/o James Reed

11700 Winter Road

Amanda, Ohio 43102

Property Owner(s): DDR Hilliard-Rome LLC, c/o Michael McCrone

3300 Enterprise Parkway

Beachwood, Ohio 44116

Attorney/Agent: Applicant

Planner: Eric R. Snowden, (614) 645-3526; ERSnowden@Columbus.gov

Legislation Number: PN0033-2019

Drafting Date: 1/2/2019

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: North Central Area Commission Bylaws Revised December 2018

Contact Name: Jessica Martin

Contact Telephone Number: (614)204-4287

Contact Email Address: jessi.r.martin@gmail.com

NORTH CENTREAL AREA COMMISSION BYLAWS

ARTICLE 1 - NAME

SECTION 1.1. The name of this organization shall be the North Central Area Commission, hereafter called the Commission. (Boundary included)

ARTICLE 2 - PURPOSE

SECTION 2.1. The commission shall be an advisory body established to participate in decision making and to promote the general welfare of the Commission area, including:

2.1.A. To provide in the interest of local planning for local needs and study of the problems and requirements of the Commission area;

2.1.B. To aid and promote communications within the Commission area and between it and the rest of the city, including public forums and surveys to provide opportunity for area residents, businesses and organizations to state their problems and concerns; also solicit active participation of all segments of the Commission area organizations, associations, institutions, businesses, and government;

2.1.C. To initiate, review and recommend criteria and programs for preservation, development, and enhancement of the Commission area, including but not limited to parks, recreational areas, sidewalks, streets, and traffic, be they commercial or residential;

2.1.D. To recommend priorities for review of government services and the operation of various government departments in the Commission area;

2.1.E. To recommend persons for appointment to other boards and Commissions.

ARTICLE 3 - ORGANIZATIONAL STRUCTURE

SECTION 3.1. The bylaws set forth the rules and procedures governing the operation of the Commission pursuant to charter 3109 & 3111 of the Columbus City Code.

ARTICLE 4 - MEMBERSHIP

SECTION 4.1. The North Central Area Commission shall consist of one member from each area, one member appointed by the mayor of Columbus, and four members-at-large. These members shall serve without compensation. The members shall be selected in accordance with charter 3109 & 3111 of the Columbus City Code and the North Central Area Commission procedures. (Article 10.) *NORTH CENTRAL AREA COMMISSION BYLAWS, last revised December 2018 Page 2 of 13*

4.1.A. Ten members shall be selected from the ten districts of the Commission area. One from each of the following districts:

| DISTRICT | BOUNDARIES ALL BOUNDARIES REFER TO CENTER LINE | | | | |
|------------------|--|----------------|-------------------|------------------------------|---------------|
| NORTH | EAST | WEST | SOUTH | | |
| AMERCREST | Seventeenth Ave | Woodland Ave | Conrail | Fifth Ave | |
| ARGYLE PARK | Hudson / Parkwood / Mock Seventeenth Ave | | Woodland Ave | Conrail/25th Ave / Joyce Ave | |
| BRENTNELL | Argyle Drive | Alum Creek | Brentnell Ave. | Holt Ave. | |
| BRITTANY HILLS | Mock Road | Alum Creek | Brentnell Ave. | Argyle Drive | |
| DEVON TRIANGLE | Fifth Avenue | N-W Railway | Conrail/St. Clair | I-670 | |
| ORIOLE HEIGHTS | Holt Avenue | Somersworth Ct | Woodland Ave. | Woodward Ave. | |
| SHEPARD | Fifth Avenue | Alum Creek | N-W Railway | I-670 | |
| ST. MARY'S | Woodward Ave. | Alum Creek | Woodland Ave. | Fifth Avenue | |
| TEAKWOOD HEIGHTS | | Holt Avenue | Alum Creek | Somersworth Ct. | Woodward Ave. |

WOODLAND-HOLT Mock Road Brentnell Ave. Woodland Ave. Holt Ave.

4.1.B. Four members shall be selected at-large from any of the ten districts in the Commission area.

4.1.C. One member shall be appointed by the mayor of Columbus from recommendations by the Commission.

4.1.D. These members shall serve without compensation. All new commissioners will be properly orientated and receive the proper documents to carry out their position successfully. Each shall be a resident in the Commission Area. The Mayor shall appoint all members with the concurrence of Council as specified in Chapters 3109.07 and 3109.08, Columbus City Code.

ARTICLE 5 - TERM OF OFFICE

SECTION 5.1. A full term of office shall be two years. In order to establish proper membership rotation and stagger terms, the following system shall be utilized in selecting the Commissioners. In case of a late appointment, such new member will serve for the balance of the term.

5.1.A. The commissioners from the districts of ARGYLE PARK, DEVON TRIANGLE, SHEPARD, TEAKWOOD HEIGHTS, and WOODLAND HOLT shall be selected in even numbered years.

5.1.B. The commissioners from the districts of AMER CREST, BRENTNELL, BRITTANY HILLS, ORIOLE HEIGHTS, and ST. MARY'S shall be elected in odd numbered years.

5.1.C. At-Large Commissioners shall be divided into two groups of two. One group will be designated to be selected in the even numbered years and the other group to be selected in the odd numbered years. Selection - will be according to election procedures.

5.1.D. Commissioners shall have no limit to the number of terms they may serve.

5.1.E. Representation. No commission member shall represent the Commission in its official actions before any other public body or official, except as specifically authorized in writing by a majority vote of the commission at a regular meeting. This shall not be construed as a restriction upon the right of individual members to represent their own views before public or private bodies, whether in agreement or disagreement with the official action of the Commission.

5.1.F. Disqualification. Members shall maintain their residence in the Commission Area from which they were selected and appointed. Members shall only serve on this area commission. Failure of a member to comply shall be considered a resignation. The Corresponding Secretary shall notify the Mayor, City Clerk and the Department of Development of any such action.

5.1.G. Attendance. A member's absence without written or verbal notification, one hour prior to the meeting, to the Chair, Vice Chair or Secretary from three (3) consecutive regular meetings or from a total of four (4) regular meetings in any year shall be considered a resignation from the Commission. The Corresponding Secretary shall provide written notification to the member in violation of this provision after his or her second consecutive absence or third in a year. When such notification has taken place, the member may appeal to the Commission within thirty days. Unless a majority vote by the commission determine that extenuating circumstances justify that member continuing to hold his or her position, a report of all actions and decisions regarding resignations and grievances will be forwarded to the Mayor's office, the president of City Council and Department of Development.

5.1.H. Vacancy. The Commission shall select the candidate by majority vote of the commission to fill a vacancy caused by death, resignation, disqualification or other means for the remainder of the unexpired term. Notification of the newly selected commissioner will be forwarded to the Mayor pursuant to Chapter 3109.10, Columbus City Code.

ARTICLE 6 - OFFICERS

SELECTION 6.1. The officers shall be elected by the Commission for a term of one year at first regular Commission meeting following the initial appointment of the Commissioners. Offices shall consist of the following positions:

- CHAIRMAN
- VICE-CHAIRMAN
- SECRETARY
- CORRESPONDING SECRETARY
- PARLIAMENTARIAN

The duties of the officers shall consist of the following:

CHAIRPERSON

- Presides at all regular and special called meetings (see ARTICLE 7).
- Ensures that all agendas and other prepared forms are ready and available for commission meetings and other organizations.
- Appoints members to standing and special committees in consultation with commission members.
- Serves as ex-officio member of all committees.
- Ensures that areas within the commission are represented.
- Ensures that all grievances and protests are posted and presented to the commission in a timely and orderly manner.
- Sign all official correspondence.

VICE-CHAIRPERSON

- Performs the duties of the chairperson in the absence of the chairperson and other such duties as assigned by the commission.

SECRETARY

- Call the roll at each meeting.
- Record and maintain accurate minutes of the proceedings of all regular and special meetings of the bylaws.
- Maintain permanent files, minutes, and records of action taken by the commission for two years.

CORRESPONDING SECRETARY

- Maintain all official correspondence of the commission.
- The corresponding secretary shall maintain a permanent file of all correspondence of the commission.
- Maintain a permanent record of name, address, telephone number, and term of office of each commission member and member of committees.

PARLIAMENTARIAN

The parliamentarian shall ensure that all regular meeting and special call meetings are conducted in accordance with Robert's Rules of Order Revised.

ARTICLE 7 - MEETINGS

SECTION 7.1. The regular meeting of the Commission shall be held on the first Thursday of each month at 6:30 p.m. at a public site located within the boundaries of the Commission area unless otherwise specified by a vote of the majority of the Commission members. All meetings shall be public, in accordance with the "Sunshine Law". Unless specially called, the Commission will adjourn the summer months to coincide with the City Council adjournment and reconvene the first Thursday following the City Council's return. group to be selected in the odd numbered years. Selection - will be according to election procedures.

7.1.B. All meetings shall be open to the public, and notice shall be published, when possible, at least seven days in advance in a newspaper of general circulation in the Commission Area, by email notification to Civic Association presidents, or on the Commission's Web Page.

7.1.C. Quorum: A simple majority of the commission shall constitute a quorum for conducting official Commission Area business. A quorum for Committee meetings shall be a minimum of 3 Commissioners (and may include non-Commissioner

residents) in accordance with Roberts Rules of Order, Revised.

7.1.D. Voting: A majority of commission members present and voting shall be required to approve any action. A tie vote is disapproval.

7.1.E. The order of business of a regular meeting shall be:

- Call to order
- Invocation
- Roll call
- Approval of minutes of previous meeting
- Reading of correspondence
- Commissioner reports
- Committee reports
- Old business
- New business
- Community Forum
- Adjournment

7.1.F. The chairperson shall recognize members of the public who wish to address the Commission concerning issues. The Chairperson may uniformly limit debate to an equal amount of time for each side of an issue. When appropriate, the issue may be referred by the Chairperson to the proper Committee for action and report at the next Commission meeting. Summary of presentations shall be attached to the minutes.

7.1.G. Dissenting or non-concurring reports may be filed with the secretary by any commissioner.

7.1.H. All parliamentary procedures not provided for in these bylaws shall be governed by the provisions of Robert's Rules of Order, Revised.

ARTICLE 8 - QUORUM FOR BUSINESS

SECTION 8.1. A quorum for transacting business shall be a simple majority of the Commissioners.

ARTICLE 9 - COMMITTEES

SECTION 9.1. The chairman may appoint Commission members and non-Commission members to serve on a committee. The standing committees shall consist of the following:

- A) PLANNING & DEVELOPMENT COMMITTEE
- B) ZONING, BUILDING AND HOUSING COMMITTEE
- C) PUBLIC SERVICE COMMITTEE
- D) RECREATION & PARKS COMMITTEE
- E) HEALTH & HUMAN SERVICES COMMITTEE
- F) ECONOMIC DEVELOPMENT COMMITTEE
- G) PUBLIC RELATIONS COMMITTEE
- H) ELECTION COMMITTEE
- I) SPECIAL COMMITTEES

9.1.A. The PLANNING & DEVELOPMENT COMMITTEE shall review existing area plans and recommend guidelines for comprehensive short and long range planning of the Commission area, including the social, economic, and physical aspects; monitor federal, state and local funding programs that affect the Commission area; and develop means for citizen participation in planning which affects the Commission area.

9.1.B. The ZONING BUILDING AND HOUSING COMMITTEE shall monitor, review, and make recommendations on all

applications for rezoning variances, special permits, and zoning adjustment appeals regarding properties located within the boundaries of the Commission area. (Zoning Policy, Appendix A.)

9.1.C. The PUBLIC SERVICE COMMITTEE shall monitor the adequacy and appropriateness of services provided by the city and other public agencies in the Commission area, such as, but not limited to natural resources, safety, sanitation, and traffic and make recommendations for improvement in existing services. This committee will also support environmental projects initiated by the city.

9.1.D. The RECREATION & PARKS COMMITTEE shall monitor the adequacy and operation of parks and recreational services provided by the City and other public agencies and recommend priorities and improvements of same.

9.1.E. The HEALTH & HUMAN SERVICES COMMITTEE shall monitor, review and make recommendations regarding the city's health and human services agencies, and make recommendations to those agencies.

9.1.F. The ECONOMIC DEVELOPMENT COMMITTEE shall work with city agencies on projects to improve the economic development in the Commission area.

9.1.G. The PUBLIC RELATIONS COMMITTEE shall promote the active cooperation of all segments of the Commission area, including residents, organizations, associations, businesses, and institutions. Shall conduct public relations activities including but not limited to: establishing media contacts, advertising the existence of the Commission to the area, coordinate news releases, newsletters and correspondence. In addition, this committee shall recommend community-wide events such as parades or special events to aid in the development of community identity.

9.1.H. The ELECTION COMMITTEE shall receive nominations for placement on the ballot to select nominees to be submitted to the Mayor for appointment pursuant to Charter 3109.08, Columbus City Code, and the Selection Procedure. Candidates for selection shall not be members of the Election Committee or polling staffs in the year in which their names appear on the ballot. Election committee chairperson is determined in neighborhood alphabetical order, at-large commissioner will serve as election chair in the event of vacancy of said neighborhood. (Election Procedures, Appendix B.)

9.1.I. The SPECIAL COMMITTEES may be appointed by the chairman as needed by the Commission.

SECTION 9.2. The Committee Chairperson may appoint non-members from recommendations by Commission members subject to approval by a majority vote of the Commission. Non-member appointees shall have full voting privileges in all proceedings of the committee to which they are appointed. The number of non-members on any committee shall not exceed the number of Commission members.

SECTION 9.3. All committee member appointments shall expire at the next annual meeting.

SECTION 9.4. All commission committees will serve the entire Commission Area. All resource persons will be under the direction of the commission body and will be approved by the Commission body before any programs are initiated or executed.

SECTION 9.5. Each committee shall have a Secretary to record meetings. These minutes and reports will be presented to the Commission each month when the committee is an active capacity.

ARTICLE 10 - ELECTIONS

SECTION 10.1. Please refer to Appendix B for Election Procedures. The Elections will be conducted according to the Election Procedures (Appendix B) of the North Central Area Commission. Candidates for that year may not serve on the Election Committee or at the election polls.

SECTION 10.2. The Election Committee (Article 9.1.H.) shall have all necessary authority to conduct the election.

The committee shall appoint members, when necessary.

- Determine location and number of polling places and the hours of operation.
- Devise the forms such as, but not limited to, petitions, number and type of ballots and arrange for the reproduction of and distribution of petitions of candidacy for Commissioner.
- Receive and certify the adequacy of circulated petitions submitted by qualified candidates.
- Make a public announcement of the upcoming election and another public announcement with the names and districts of the certified candidates.
- Tally the votes immediately following the conclusion of all voting.
- Certify by posting the result at the headquarters within 24 hours after the election as well as to the commission at the next scheduled meeting.

SECTION 10.3. Candidate:

- Must be eighteen years of age or older, and a registered voter with the Franklin County Board of Elections in the district he or she seeks to represent.
- Must sign for his/her petition form and file a nominating petition completed following the requirements set forth for candidacy with the election committee at least two weeks before the election.
- Must have a petition containing signatures, residence addresses and date by at least twenty five (25) persons eighteen years of age or older who reside in the Commission area.
- Shall be given a copy of the Bylaws and Election Procedures.
- Will not be nominated without the completed petition

SECTION 10.4. Election Date:

The Election shall be the third Saturday in August. Elections shall be by secret ballot and determined by the greatest number of votes cast. A register must be kept of all residents who have voted in their respective polling places. A register must reflect name, address and district of those who cast ballots.

SECTION 10.5. Election Procedures:

The Election Committee shall adopt Election Procedure for governing the elections by majority vote of its members provided such procedure shall conform to these Bylaws and the Election Procedure (Appendix B). Such procedures shall not be changed during the ninety- (90) days before an election or the thirty- (30) days after an election. If there are any changes in the elections procedures, they shall be presented to the Commission at the beginning of a regular meeting. Should the Commission not disapprove of them prior to adjournment, such Procedures shall take effect. The Commission may amend the Election Procedures without action by the Elections Committee by a majority vote of the commission

ARTICLE 11 - METHOD OF AMENDMENT

SECTION 11.1.

These Bylaws may be amended by a majority vote at any regular meeting of the Commission, provided such proposed amendment have been submitted in writing and read publicly at two regular meetings. The Corresponding Secretary shall file any approved amendment immediately after its adoption with the City Clerk for publication in the City Bulletin. Such amendment shall take effect ten (10) days after such publication per Chapter 121.05, Columbus City Code.

ZONING COMMITTEE FORM

Zoning Committee: _____

Application: _____

Address of Subject Property: _____

Area Commission Meeting Date: _____ Time: _____

Current Property Development: _____

Proposed Use: _____

Existing Zoning: _____

Proposed Zoning: _____

Zoning Committee Recommendation:

Commissioner's Vote Date: _____

Quorum of _____ Members Present Roll Call Commissioner Name Yes No Abstain Absent Amer Crest Argyle Park
Brentnell Brittany Hills Devon Triangle Oriole Heights Shepard St. Mary's Teakwood Heights
Woodland-Holt At-Large At-Large At-Large At-Large Mayoral Appointee Area Commission's
Approval _____ Yes _____ No Area Commission's Disapproval _____ Yes _____ No

With/Condition: _____

_____, I,
_____, Chairperson of said Commission, Acknowledge and witness a Quorum of Commission
Members in the above action of the applicant's request. _____, Chairperson North Central
Area Commission (signature)

APPENDIX B

NORTH CENTRAL AREA COMMISSION ELECTION PROCEDURES

The Election Committee shall consist of those commissioners whose term does not expire in said year. The chairperson of the election committee will be determined by the name of the community in alphabetical order, at-large commissioners will serve as chairperson in the event of a neighborhood commissioner vacancy.

1. NOMINATIONS:

- The candidates will come from each of the ten districts by written petition.
- Individuals that are not current commissioners, shall sign that a petition was received, acknowledging date signatures are due, and that a copy of the Bylaws were received.
- The Nominating Petition for Area Commissioners shall be signed by 25 residents of the district for which the Candidate seeks to represent.
- The Nominating Petition for At-Large Commissioners shall be signed by 25 residents of any district within the North Central Area.
- The Nominating Petition shall be due thirty (30) days prior to the election. This will allow committee opportunity to validate addresses on petition, via the Franklin County Auditor.
- The location, date and time will be provided for submitting nominations.

2. BALLOT:

- The election committee shall record the total number of ballots printed and distributed to each area.
- Each ballot shall carry a heading "vote for one, two or three", with a box preceding each candidate's name.
- The order of listing the candidate's names on the ballot shall be in alphabetical order.
- Ballot numbers, if used, will be recorded in the registration signature book for the voter's district.
- A register must be kept of all residents who have voted in their respective polling places. The register must reflect name, address and district of those who cast ballots.

3. ABSENTEE VOTING:

- Absentee ballots for shut-in or absent voters shall be provided when requested. Absentee ballots can be requested as early as 45 days prior to the election. Once petitions have been validated, the absentee ballot will be mailed.

The voter requesting an absentee ballot must call the election committee chairperson who will document the ballot and mail the ballot (along with a pre-addressed envelope) to the requester.

- Votes cast by Absentee Ballots must be mailed (Postmarked) to the designated Post Office Box (in the designated pre-addressed envelope) no later than 7 days prior to the election.
- Absentee ballots will be picked up at the post office no later than 9 A.M. the morning of the election by no less than two individuals, to include at least one member of the election committee and one other designated individual or city official who will place the envelopes into one large envelope. The envelope will be sealed and signed by the two witnesses.
- Absentee ballots (in the sealed envelope) will be placed into the Ballot Box before the polls open.

Absentee ballots will be counted after the election and after the walk-in ballots have been counted.

4. SECURITY OF BALLOTS:

- All voters will deposit their ballot into a sealed ballot box.
- Ballot boxes shall remain sealed until counting begins.
- All election material for each district shall be placed into a sealed container after counting has been completed.
- All ballots, including used, unused, challenged ballots, envelopes used for absentee, tally sheets and related election documents, must be kept for 30 days, at which time the ballots may be destroyed by the election chairperson.

5. VOTER QUALIFICATION:

- Each voter must be a resident in the district and eighteen years of age or older.
- Each voter shall vote on the ballot pertaining to the election of a candidate in the district in which the voter resides.
- Each voter must present evidence of identification and place of residence to an election worker (i.e., picture identification with current address, utility bill, or lease with current address).

6. PROTESTING ELECTION:

- Any candidate may file a written protest within 10 days after the election to the chairperson of the election committee. The protest must include violations of the election provisions of North Central Area Commission Bylaws and Election Procedures. The Election Committee must hear the protest within 5 days and make a decision within 10 days.

Legislation Number: PN0034-2019

Drafting Date: 1/2/2019

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Title: Livingston Avenue Area Commission Annual Meeting Announcement, January 12th 2019

Contact Name: Alfred Akainyah

Contact Telephone Number: (614)645-7964

Contact Email Address: aaakainyah@columbus.gov

Please join us at our annual meeting held at:

The Nationwide Children's Hospital
575 S. 18th Street
Columbus, Ohio 43205

The meeting will be held in the Ann Isaly Wolfe Education Center, room ED137/138, from 10am to 1pm. Free parking will be provided in the parking garage, located at the corner of Mooberry and 18th Street. Breakfast will be provide from 10am to 11am. Please RSVP to this email address latriceholmes@hotmail.com <<mailto:latriceholmes@hotmail.com>>.

Legislation Number: PN0035-2019

Drafting Date: 1/2/2019

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice
Type:

Notice/Advertisement Title: North East Area Commission Meeting January 10, 2019

Contact Name: Lynne Lacour

Contact Telephone Number: (614) 724-0100

Contact Email Address: ldlacour@columbus.gov

This meeting will be held on January 10 at 6:30PM. This meeting is the second Thursday of the month. Monthly meetings will resume on the first Thursday in February 2019.

Legislation Number: PN0037-2019

Drafting Date: 1/3/2019

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice
Type:

Notice/Advertisement Title: Columbus South Side Area Commission By-laws Revised December 2018

Contact Name: Beth Fairman Kinney

Contact Telephone Number: (614) 645-5220

Contact Email Address: bfinney@columbus.gov

See Attachment for Revised By-Laws

Legislation Number: PN0038-2019

Drafting Date: 1/3/2019

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice
Type:

Notice/Advertisement Title: City Council Zoning Meeting, January 14, 2019

Contact Name: Monique Goins-Ransom

Contact Telephone Number: 614-645-0845

Contact Email Address: mlgoins-ransom@columbus.gov

REGULAR MEETING NO. 2 OF CITY COUNCIL (ZONING), JANUARY 14, 2019 AT 6:30 P.M. IN COUNCIL CHAMBERS.

ROLL CALL

READING AND DISPOSAL OF THE JOURNAL

EMERGENCY, TABLED AND 2ND READING OF 30 DAY LEGISLATION

ZONING: TYSON, CHR. E. BROWN M. BROWN REMY STINZIANO HARDIN

0038-2019 To grant a Variance from the provisions of Sections 3332.035, R-3, Residential District; 3312.49, Minimum numbers of parking spaces

required; 3321.05(B)(2), Vision clearance; 3332.05, Area district lot width requirements; 3332.13, R-3 area district requirements; 3332.18(D), Basis of computing area; 3332.21, Building lines; 3332.25, Maximum side yards required; 3332.26, Minimum side yard permitted; and 3332.27, Rear yard, of the Columbus City Codes; for the property located at 1685 OAK STREET (43205), to permit a mixed-use development with reduced development standards in the R-3, Residential District (Council Variance # CV18-025).

0041-2019 To rezone 5850 SUNBURY ROAD (43230), being 6.3± acres located on the east side of Sunbury Road, 1,000± feet south of State Route 161,
From: R, Rural District, To: L-ARLD, Limited Apartment Residential District (Rezoning #Z18-051).

0042-2019 To grant a Variance from the provisions of Section 3333.255, Perimeter yard, of the Columbus City Codes; for the property located at 5850 SUNBURY ROAD (43230), to permit an apartment complex with a reduced perimeter yard in the L-ARLD, Limited Apartment Residential District (Council Variance #CV18-067).

0047-2019 To rezone 4464 PROFESSIONAL PARKWAY (43125), being 10.53± acres located on the north side of Professional Parkway, 860± feet east of Hamilton Square Boulevard, From: R, Rural District, To: PUD-6, Planned Unit Development District (Rezoning #Z18-047).

3305-2018 To rezone 5330 WARNER ROAD (43081), being 6.42± acres located at the northeast corner of Warner Road and North Hamilton Road, From: CPD, Commercial Planned Development District, To: CPD, Commercial Planned Development District (Rezoning #Z18-055).

ADJOURNMENT

Legislation Number: PN0039-2019

Drafting Date: 1/4/2019

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: North Linden Area Commission Change of Meeting Location for January

Contact Name: Beth Fairman Kinney

Contact Telephone Number: (614)645-5220

Contact Email Address: bfinney@columbus.gov

The North Linden Area Commission will hold their January 17th meeting at 6:30p.m. at 1410 Cleveland Avenue. This is due to a conflict with normal meeting location.

Legislation Number: PN0040-2019

Drafting Date: 1/4/2019

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Columbus Building Commission January 15, 2019 Agenda

Contact Name: Toni Gillum

Contact Telephone Number: 614-645-5884

Contact Email Address: tmgillum@columbus.gov

MEETING AGENDA
COLUMBUS BUILDING COMMISSION
JANUARY 15, 2019
1:00 p.m.
111 N. FRONT STREET
HEARING ROOM - 2ND FLOOR #204

1. ROLL CALL
2. APPROVAL OF MEETING MINUTES
3. ADJUDICATION ORDER: A/O2018-019RMV
PROPERTY: LOT 7, 0 OUTERBELT STREET

APPLICANT: PRIME AE
MIKE CASALE

OWNER: KANWAL & LYNN SINGH
4. ADJUDICATION ORDER: A/O2019-001RMV
PROPERTY: 1500 HAUL ROAD

APPLICANT: CT CONSULTANTS
BRADLY KAPLAN

OWNER:

ITEMS FROM THE FLOOR (as approved by the Board)

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-7206 at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Legislation Number: PN0042-2019

Drafting Date: 1/4/2019

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Civil Service Commission Public Notice

Contact Name: Wendy Brinnon

Contact Telephone Number: (614) 645-7531

Contact Email Address: wcbbrinnon@Columbus.gov

OFFICIAL NOTICE

CIVIL SERVICE COMMISSION

COMPETITIVE EXAMINATION ANNOUNCEMENTS

APPLY ONLINE 24 HOURS A DAY, 7 DAYS A WEEK OR APPLY IN PERSON 9:00 A.M. TO 4:00 P.M. MONDAY

THROUGH FRIDAY.

The Civil Service Commission continuously administers competitive examinations. Information regarding examinations, for which the Civil Service Commission is currently accepting applications, is located on our website at www.columbus.gov/civilservice and is also posted at the Commission offices located at 77 North Front Street, 3rd Floor, Columbus, Ohio, as well as on the 1st Floor in the City Self-Serve Job Center. Please note that all visitors are required to produce a picture ID, authenticating their identity, in order to visit the applications area on the third floor. Applicants interested in City jobs or job announcement alerts should check our website or visit the Commission offices.

Legislation Number: PN0043-2019

Drafting Date: 1/4/2019

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Columbus City Council - Special Meeting #2

Contact Name: Lee Cole

Contact Telephone Number: 645-5530

Contact Email Address: lacole@columbus.gov

Columbus City Council Special Meeting #2 will begin at 3:30 p.m. on Monday, January 14, 2019 in City Hall Conference Room 225. Council will adjourn the meeting to enter into executive session for the sole purpose of considering the appointment of a new member to Columbus City Council.

Date: Monday, January 14, 2019

Time: 3:30 p.m.

Location:

City Hall

Room 225

90 West Broad Street

Columbus, OH 43215

Legislation Number: PN0044-2019

Drafting Date: 1/7/2019

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Clintonville Area Commission's February Meeting Location Has Been Changed

Contact Name: Katherine Cull

Contact Telephone Number: (614)724-1900

Contact Email Address: khcull@columbus.gov

Thursday, February 7 the Clintonville Area Commission meeting will be held at Gethsemane Lutheran Church, 35 E Stanton Ave 43214 from 7-9pm. Meetings will resume in March at the Whetstone Library.

Legislation Number: PN0045-2019

Drafting Date: 1/9/2019

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: Columbus Board of Zoning Adjustment January 22, 2019 Agenda

Contact Name: David Reiss

Contact Telephone Number: 614 645-7973

Contact Email Address: DJReiss@Columbus.gov

AGENDA

BOARD OF ZONING ADJUSTMENT

CITY OF COLUMBUS, OHIO

JANUARY 22, 2019

The Columbus Board of Zoning Adjustment will hold a public hearing on the following applications on **TUESDAY, JANUARY 22, 2019** beginning at **4:30 P.M.** at the **MICHAEL B. COLEMAN GOVERNMENT CENTER** at 111 North Front Street, Columbus, OH 43215 in the **2ND FLOOR HEARING ROOM**.

The Board of Zoning Adjustment hears requests for Special Permits, Appeals and Variances to the requirements of the Columbus Zoning Code, Title 33, of the Columbus City Codes. The Board does not hear applications to amend the Official Zoning Map.

SPECIAL NOTE TO THE APPLICANT: It is important that you or your representative be present at the public hearing. It is the rule of the Board to dismiss an application when a representative is not present.

Further information may be obtained by visiting the City of Columbus Zoning Office website at

www.columbus.gov/bzs/zoning/Board-of-Zoning-Adjustment

<<http://www.columbus.gov/bzs/zoning/Board-of-Zoning-Adjustment>> or by calling the Department of Building and Zoning Services, Public Hearings section at 645-4522.

01. Application No.: BZA18-135

Location: **124 WEST 8TH AVENUE (43201)**, located at the northwest corner of Hunter Avenue & West 8th Avenue (010-006882; University Area Commission).

Existing Zoning: AR-4, Apartment Residential District

Request: Variance(s) to Section(s):

3312.21(D)(1), Landscaping and screening.

To reduce the required landscaped buffer width from 4 feet to 1 foot on the north side of the lot and to 1.5 feet on the west side of the lot.

3312.25, Maneuvering.

To reduce the required maneuvering area from 20 feet to 0 feet along Hunter Avenue.

3312.27(3), Parking setback line.

To reduce the parking setback line from 10 feet to 0 feet along Hunter Avenue.

3325.705(A), Supplemental parking requirements.

To allow parking and maneuvering between the building line and the right-of-way line of Hunter Avenue.

3333.23, Minimum side yard permitted.

To reduce the minimum side yard on the west from 5 feet to 2 feet for the existing structure and proposed addition.

3391.05(A)(1)(b), Limits to modifications of nonconforming structures.

To allow expansion of a nonconforming structure from 50% to 64%.

Proposal: To convert a single-unit dwelling into a 3-unit dwelling.
Applicant(s): Buckeye Real Estate; c/o Dave Perry
The David Perry Company, Inc.; 411 East Town Street, 1st Floor
Columbus, Ohio 43215

Attorney/Agent: Plank Law Firm; c/o Donald Plank, Attorney
411 East Town Street, 2nd Floor
Columbus, Ohio 43215

Property Owner(s): Sliver II, Ltd.; c/o Dave Perry
The David Perry Company, Inc.; 411 East Town Street, 1st Floor
Columbus, Ohio 43215

Planner: Eric Snowden, (614) 645-3526; ERSnowden@Columbus.gov <<mailto:ERSnowden@Columbus.gov>>

02. Application No.: BZA18-144

Location: **1001 ATCHESON STREET (43203)**, located on the south side of Atcheson Street, approximately 467 feet east of North Monroe Avenue (010-086574; Near East Area Commission).

Existing Zoning: AR-3, Apartment Residential District

Request: Variances(s) to Section(s):

3312.49, Minimum numbers of parking spaces required.

To reduce the required number of parking spaces from 120 to 74 (46 spaces).

3333.18, Building lines.

To reduce the building setback from 25 feet to 20 feet along Atcheson Street.

3333.23, Minimum side yard permitted.

To reduce the minimum side yard along the east lot line from 8.33 feet to 5 feet.

Proposal: To construct an 80-unit, 4-story apartment building.

Applicant(s): WODA COOPER Companies, Inc.; c/o David Perry Co., Inc.; Dave Perry
411 East Town Street, 1st Floor
Columbus, Ohio 43215

Attorney/Agent: Plank Law Firm; c/o Donald Plank, Attorney
411 East Town Street, 2nd Floor
Columbus, Ohio 43215

Property Owner(s): W on Main, L.L.C.
139 East Main Street, Suite 103
Columbus, Ohio 43215

Planner: David J. Reiss, (614) 645-7973; DJReiss@Columbus.gov

03. Application No.: BZA18-128

Location: **179 EAST DESHLER AVENUE (43026)**, located on the south side of East Deshler Avenue, approximately 186 feet west of Jaeger Street (010-053141; German Village Commission).

Existing Zoning: R-2F, Residential District

Request: Variance(s) to Section(s):

3332.38(G) Private garage.

To increase the height of a detached garage from 15 feet to 24 feet.

Proposal: To add storage space to an existing detached garage.

Applicant(s): Christopher Burke
179 East Deshler Street
Columbus, Ohio 432016

Attorney/Agent: William B. Hugus
750 Mohawk Street
Columbus, Ohio 43206

Property Owner(s): Applicant

Planner: Eric R. Snowden, (614) 645-3526; ERSnowden@Columbus.gov <<mailto:ERSnowden@Columbus.gov>>

04. Application No.: BZA18-130

Location: 1770 INDIANOLA AVENUE (43201), located at the northeast corner of Indianola Avenue and East 14th Avenue (010-047083; University Area Commission).

Existing Zoning: AR-4, Apartment Residential District

Request: Variance(s) to Section(s):
3312.49, Minimum number of parking spaces required.

To reduce the minimum number of parking spaces from 51 to 19.

3321.05(B)(2) Vision clearance.

To allow an existing tree within the clear vision triangle to remain.

3325.703(H) Development and Design Guidelines for Residential Zoning Districts

To increase the size of a patio from 200 square feet to 1214 square feet.

3325.705(A) Supplemental Parking Requirements.

To allow vehicle maneuvering within a required side yard.

Proposal: To raze and rebuild a sorority house.

Applicant(s): ZACO, Inc.
1770 Indianola Avenue
Columbus, Ohio 43201

Attorney/Agent: Jeffrey L. Brown, Atty.
37 West Broad Street
Columbus, Ohio 43215

Property Owner(s): Applicant

Planner: Eric R. Snowden, (614) 645-3526; ERSnowden@Columbus.gov

05. Application No.: BZA18-134

Location: 1240 HARRISON AVENUE (43201), located on the east side of Harrison Avenue, approximately 190 feet south of West 5th Avenue (010-017000; Victorian Village Commission).

Existing Zoning: R-4, Residential District

Request: Variance(s) to Section(s):
3332.15, R-4 area district requirements.

To reduce the required lot area of a non-conforming lot from 4,839.5 square feet to 4,089.5 square feet; a reduction of 750 square feet.

Proposal: To create a lot split.

Applicant(s): Robert Dean
1243 Neil Avenue
Columbus, Ohio 43201

Attorney/Agent: None

Property Owner(s): Sean Leggott
1240 Harrison Avenue
Columbus, Ohio 43201

Planner: David J. Reiss, (614) 645-7973; DJReiss@Columbus.gov <<mailto:DJReiss@Columbus.gov>>

06. Application No.: BZA18-139

Location: 5716 SINCLAIR ROAD (43229), located on the east side of Sinclair Road, approximately 340 feet north of the terminus of Shore Drive (010-109467; Northland Community Council).

Existing Zoning: SR, Suburban Residential District

Request: Variance(s) to Section(s):
3332.38 (F), Private garage.

To increase the allowable area devoted to a garage from 720 square feet to 1,962 square feet. (An increase of 1,242 square feet.)

3332.38 (G), Private garage.

To increase the overall height of a detached garage from 15 feet to 24 feet.

Proposal: To permit an 1,500 square foot, detached garage.

Applicant(s): John Pizzurro
5716 Sinclair Road
Columbus, Ohio 43229

Attorney/Agent: None

Property Owner(s): Applicant

Planner: David J. Reiss, (614) 645-7973; DJReiss@Columbus.gov

07. Application No.: BZA18-140

Location: **576 SOUTH FIFTH STREET (43206)**, located on the northeast corner of South Fifth Street and East Beck Street (010-028113; German Village Commission).

Existing Zoning: R-2F, Residential District

Request: Variance(s) to Section(s):
3332.21(D), Building lines.
To reduce the required building line from 10 feet to 1 foot.
3332.27, Rear yard.
To reduce the required rear yard from 25% of the lot area to 0%.

Proposal: To construct a rear addition to a dwelling and expand an accessory building.

Applicant(s): Crystal Lyn Santin
630 West Main Street, Suite 200
Wilmington, Ohio 45177

Attorney/Agent: None

Property Owner(s): Brian Santin & Crystal Lyn Santin
578 South 5th Street
Columbus, Ohio 43206

Planner: Eric R. Snowden, (614) 645-3526; ERSnowden@Columbus.gov
<<mailto:ERSnowden@Columbus.gov>>

08. Application No.: BZA18-143

Location: **357 WILSON AVENUE (43205)**, located at the southwest corner of Wilson Avenue and East Rich Street (010-008316; Near East Area Commission).

Existing Zoning: R-3, Residential District

Request: Variance(s) to Section(s):
3321.05B,2), Vision clearance.
To allow an obstruction (porch) to encroach into the 30 foot x 30 foot vision clearance triangle.
3332.05, Area district lot width requirements.
To reduce the lot width from 50 feet to 26 feet.
3332.13, R-3 area district requirements.
To reduce the lot area from 5,000 square feet to 3,495 square feet.
3332.21, Building lines.
To reduce the building lines from 25 feet to 5 feet.
3332.26(E), Minimum side yard permitted.
To reduce the minimum side yard for a detached garage from 3 feet to 2 feet.

Proposal: To construct 4 single-unit dwellings.

Applicant(s): Olde Town Building Company, LLC
85 Franklin Park West
Columbus, Ohio 43205

Attorney/Agent: John A. Gleason, Atty.
41 South High Street, Suite 3100
Columbus, Ohio 43215

Property Owner(s): Applicant

Planner: Jamie Freise, (614) 645-6350; JFFreise@Columbus.gov <<mailto:JFFreise@Columbus.gov>>

09. Application No.: BZA18-145

Location: **1415 OLD LEONARD AVENUE (43219)**, located at the southeast corner of Joyce Avenue & Old Leonard Avenue (010-231120; North Central Area Commission).

Existing Zoning: M, Manufacturing District

Request: Variances(s) to Section(s):
3312.21, Landscaping and screening.
To reduce the required number of shade trees from 11 to 4 in the interior parking areas.

Proposal: To construct a 38,825 square foot addition to a commercial building housing a plumbing supply company.

Applicant(s): Carr Supply, Inc. c/o Greg Essig
1415 Old Leonard Avenue
Columbus, Ohio 43219

Attorney/Agent: Plank Law Firm, L.P.A.; c/o Donald Plank, Attorney
411 East Town Street, 2nd Floor
Columbus, Ohio 43215

Property Owner(s): EX2 Investments, Ltd.; c/o Greg Essig
1415 Old Leonard Avenue
Columbus, Ohio 43219

Planner: David J. Reiss, (614) 645-7973; DJReiss@Columbus.gov <<mailto:DJReiss@Columbus.gov>>

10. Application No.: BZA18-146

Location: **4543 ZELLER ROAD (43214)**, located at the southwest corner of Zeller Road and Garret Place (010-086955; Clintonville Area Commission).

Existing Zoning: R-3, Residential District

Request: Variance(s) to Section(s):
3332.38(G), Private garage.
To increase the height of a detached garage from 15 feet to 22 feet.

Proposal: To construct a detached garage.

Applicant(s): Big Ram Enterprises, LTD
5757 Plumb Road
Galena, Ohio 43021

Attorney/Agent: Sandra LaFontaine, Architect
5844 North High Street
Worthington, Ohio 43085

Property Owner(s): Applicant

Planner: Jamie Freise, (614) 645-6350; JFFreise@Columbus.gov

11(A). Application No.: BZA18-148

Location: **1300 FORSYTHE AVENUE (Lot A) (43201)**, located on the north side of West 5th Avenue, from Forsythe Avenue to Highland Street (010-066696; University Area Commission).

Existing Zoning: C-4, Commercial District

Request: Variance(s) to Section(s):
3325.281(B)(1-2), Parking and Circulation.
To reduce the required number of parking spaces from 108 to 84.
3325.213(B), FAR Standards.
To increase the Floor Area Ratio from 1.4 to 3.37.
3325.223, Building Height Standard.
To increase the maximum height of a building from 45 feet to 63 feet.
3321.01, General Site Development Standards.
To not provide a dumpster on Lot A.

Proposal: A mixed-use development

Applicant(s): Vision Development, Inc.
3300 Riverside Drive, Suite 100

Columbus, Ohio 43221
Attorney/Agent: Connie Klema, Atty.
PO Box 991
Pataskala, Ohio 43062
Property Owner(s): Columbus Board of Education
270 East Broad Street
Columbus, Ohio 43215
Planner: Jamie Freise, (614) 645-6350; JFFreise@Columbus.gov

11(B). Application No.: BZA18-148

Location: **1300 FORSYTHE AVENUE (Lot B) (43201)**, located on the north side of West 5th Avenue, from Forsythe Avenue to Highland Street. (010-002736; University Area Commission).

Existing Zoning: R-4, Residential District

Request: Variance(s) to Section(s):
3325.801, Maximum Lot Coverage.
To increase the maximum lot coverage from 25% to 31%.
3325.803, Building Lines.
To reduce the building line from 25 feet to 16 feet.
3325.805, Maximum Floor Area Ratio (FAR)
To increase the maximum floor area ratio from .40 to .59.
3325.807, Height.
To increase the maximum height of a structure from 35 feet to 46 feet.
3332.15, R-4 Area District Requirements.
To reduce the lot area for 22 units from 55,000 square feet total to 42,512 square feet.
3332.85, Perimeter Yard.
To reduce the perimeter yard from 25 feet to 16 feet and to allow parking and maneuvering in the rear yard portion of the perimeter yard.

Proposal: To construct residential condominiums.

Applicant(s): Vision Development, Inc.
3300 Riverside Drive, Suite 100
Columbus, Ohio 43221

Attorney/Agent: Connie Klema, Atty.
PO Box 991
Pataskala, Ohio 43062

Property Owner(s): Columbus Board of Education
270 East Broad Street
Columbus, Ohio 43215

Planner: Jamie Freise, (614) 645-6350; JFFreise@Columbus.gov

11(C). Application No.: BZA18-148

Location: **1300 FORSYTHE AVENUE (Lot C) (43201)**, located on the north side of West 5th Avenue, from Forsythe Avenue to Highland Street. (010-066696, 010-010202, 010-010203, 010-053041, 010-022483 and 010-018496; University Area Commission).

Existing Zoning: R-4, Residential District

Request: Variance(s) to Section(s):
3325.801, Maximum Lot Coverage.
To increase the maximum lot coverage from 25% to 31%.
3325.803, Building Lines.
To reduce the building line from 25 feet to 16 feet.
3325.805, Maximum Floor Area Ratio (FAR)
To increase the maximum floor area ratio from .40 to .59.
3325.807, Height.

To increase the maximum height of a structure from 35 feet to 46 feet.
3332.15, R-4 Area District Requirements.
To reduce the lot area for 22 units from 55,000 square feet total to 42,553 square feet.
3332.85, Perimeter Yard.
To reduce the perimeter yard from 25 feet to 16 feet and to allow parking and maneuvering in the rear yard portion of the perimeter yard.

Proposal: To construct residential condominiums.
Applicant(s): Vision Development, Inc.
3300 Riverside Drive, Suite 100
Columbus, Ohio 43221
Attorney/Agent: Connie Klema, Atty.
PO Box 991
Pataskala, Ohio 43062
Property Owner(s): Columbus Board of Education
270 East Broad Street
Columbus, Ohio 43215
Planner: Jamie Freise, (614) 645-6350; JFFreise@Columbus.gov

12. Application No.: BZA18-149

Location: **5852 SEBRING DRIVE (43081)**, located on the north side of Sebring Drive approximately 1455 feet west of Seffner Drive (010-298393; No Area Commission).
Existing Zoning: NE, Neighborhood Edge District
Request: Variance(s) to Section(s):
3320.19(B)(3), Private buildings.
To reduce the required building frontage in the Building Standards Table from 30% to 1%.
3320.19(B)(4), Private buildings.
To allow a building front facade that is not parallel to the chord of a curved frontage.
Proposal: To construct a new single-unit dwelling.
Applicant(s): Pulte Homes of Ohio, LLC, c/o Joel West
475 Metro Place South, Suite 200
Dublin, Ohio 43017
Attorney/Agent: N/A
Property Owner(s): Applicant
Planner: Eric R. Snowden, (614) 645-3526; ERSnowden@Columbus.gov

13. Application No.: BZA18-152

Location: **1715 ATLAS STREET (43228)**, located on the east side of Atlas Street at the terminus of Transamerica Drive (560-235219; No Area Commission).
Existing Zoning: M-2, Manufacturing District
Request: Variance(s) to Section(s):
3312.21, Landscaping and screening.
To reduce the number of required parking lot trees from 15 to 0.
3367.15(d), M-2 manufacturing district special provisions.
To reduce the setback for parking and maneuvering areas from 50 feet to 20 feet.
Proposal: To expand a building and parking lot for a trucking business.
Applicant(s): Monesi Properties, LLC c/o Bryan Monesi
1715 Atlas Street
Columbus, Ohio 43228
Attorney/Agent: Andrew Gardner, P.E.
3500 Snouffer Road, Suite 225

Property Owner(s): Columbus, Ohio 43235
Applicant:
Planner: Eric R. Snowden, (614) 645-3526; ERSnowden@Columbus.gov

Legislation Number: PN0319-2018

Drafting Date: 12/5/2018

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: City of Columbus Records Commission- Meeting Schedule 2019

Contact Name: Monique L. Goins-Ransom, Records Commission Coordinator

Contact Telephone Number: 614-645-0845

Contact Email Address: mlgoins-ransom@columbus.gov

CITY BULLETIN NOTICE

MEETING SCHEDULE

CITY OF COLUMBUS RECORDS COMMISSION:

The regular meetings of the City of Columbus Records Commission for the calendar year 2019 are scheduled as follows:

Monday, February 25, 2019

Monday, May 20, 2019

Monday, September 23, 2019

Meetings will take place at: City Hall, 90 West Broad Street, 2nd Floor, in the City Council Conference Room 225.

They will begin promptly at 10:00 am.

Every effort will be made to adhere to the above schedule, but the City of Columbus Records Commission reserves the right to change the date, time or location of any meeting; or to hold additional meetings. To confirm the meeting date, time and locations or to obtain agenda information, contact the Office of the City of Columbus Records Commission Coordinator at (614) 645-0845.

Legislation Number: PN0323-2018

Drafting Date: 12/10/2018

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title:

Columbus Recreation and Parks
2019 Commission Meetings

Contact Name: Stephanie Brock

Contact Telephone Number: 614-645-5932

Contact Email Address: sybrock@columbus.gov

**Columbus Recreation and Parks
2019 Commission Meetings**

NOTICE OF REGULAR MEETINGS

COLUMBUS RECREATION AND PARKS COMMISSION

The Recreation and Parks Commission, appointed and organized under the Charter of the City of Columbus, Section 112-1 is empowered to equip, operate, direct and maintain all the existing recreational and park facilities. In addition, said Commission exercises certain powers and duties as specified in Sections 112-1 and 112-2 of the Columbus City Charter.

Please take notice that meetings of the Recreation and Parks Commission will be held at 8:30a.m. on the following dates and locations (unless otherwise posted):

Wednesday, January 9, 2019 - 1111 East Broad Street, 43205
Wednesday, February 13, 2019 - Far East Community Center, 1826 Lattimer Dr., 43227
Wednesday, March 13, 2019 - 1111 East Broad Street, 43205
Wednesday, April 10, 2019 - Feddersen Community Center, 3911 Dresden St., 43224
Wednesday, May 8, 2019 - 1111 East Broad Street, 43205
Wednesday, June 12, 2019 - Whetstone Park, 4015 Olentangy Blvd., 43214
Wednesday, July 10, 2019 - Berliner Sports Park, 1300 Deckebach Rd., 43223
August Recess - No Meeting
Wednesday, September 11, 2019 - 1111 East Broad Street, 43205
Wednesday, October 9, 2019 - 1111 East Broad Street, 43205
Wednesday, November 13, 2019 - Scioto South Community Center, 3901 Parsons Ave., 43207
Wednesday, December 11, 2019 - 1111 East Broad Street, 43205

In the event no proper business exists the meeting may be cancelled without further notice. For further information you may contact the Columbus Recreation and Parks Department, 1111 East Broad Street, Suite 200, Columbus, Ohio 43205 (Telephone: 614-645-3319).

Tony A. Collins, Director
Columbus Recreation and Parks Department

INDEMNITY RELEASE FORM

CITY OF COLUMBUS
STATE OF OHIO
COUNTY OF FRANKLIN

For and in consideration of the granting of a Temporary Commercial Zone Permit by the City of Columbus, the undersigned does agree to indemnify and hold harmless the City of Columbus, its employees, agents, servants, boards and commissions from liability arising from the issuance of the Temporary Commercial Zone Permit and from the conduct of the participants or customers of the Temporary Commercial Zone and against any and all claims of injury or damages to persons or property caused by the negligent acts of the applicant.

INDEMINITOR

Signature of Authorized Representative

Print Name

Title

Permit Location (street address)

Business receiving Permit

This _____ day of _____ 20__

(NOTARY PUBLIC)



By-Laws

Columbus South Side Area Commission



Revised July 19, 2018
Approved December 18, 2018

Columbus South Side Area Commission
(Aka: Commission or CSSAC)

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CSSAC Chair JS CSSAC Vice Chair JS CSSAC By-Laws Chair RC

By-Laws of The Columbus South Side Area Commission

INTRODUCTION

THESE BY-LAWS establish the procedures under which The Columbus South Side Area Commission shall execute those duties and functions set forth in and with authority granted under Chapters 3109 and 3111 of the Columbus City Code (hereinafter abbreviated as “C.C.”) and Sections 60, 61 and 121 of the Columbus City Charter.

Purpose

The purpose of this Commission is to afford additional voluntary citizen participation in decision-making in an advisory capacity to the City Administration and City Council as provided in C.C. Section 3109.01; and to facilitate communication, understanding, and cooperation among citizens, neighborhood groups, city officials and staff, and other stakeholders by performing those functions and duties set forth in C.C. Section 3109.14. The Commission shall not endorse any candidate for public office.

Article I. Name

The name of this organization shall be The Columbus South Side Area Commission, hereinafter referred to as the “Commission” or “CSSAC”.

Article II. Commission Area

The area served by the Commission (the “Commission Area”) shall be all incorporated areas of the City of Columbus, excluding those areas already made part of an Area Commission as set forth in C.C. Chapter 3111, and any area as hereafter adopted by the Commission and approved by the Columbus City Council (“Council”), as follows:

Beginning at the intersection of the centerlines of Lathrop Street and East Livingston Avenue; thence easterly along the centerline of East Livingston Avenue to its point of intersection with the centerline of Studer Avenue; thence southerly along the centerline of Studer Avenue to its point of intersection with the centerline of first alley running parallel to and lying south of Livingston Avenue, otherwise known as Denton Alley; thence westerly along centerline of Denton Alley to its point of intersection with the centerline of first unnamed alley running parallel to and lying east of Linwood Avenue; thence southerly

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along the centerline of the first unnamed alley running parallel to and lying east of Linwood Avenue to its point of intersection with the centerline of second unnamed alley running parallel to and lying north of E. Whittier Street; thence easterly along the centerline of second unnamed alley running parallel to and lying north of E. Whittier Street to its point of intersection with centerline of Studer Avenue; thence southerly along the centerline of Studer Avenue to its point of intersection with the centerline of Whittier Street; thence easterly along the centerline of Whittier Street to its point of intersection with Rhoads Avenue and continuing thereon along the extended centerline of Whittier Street to Memory Lane; thence easterly along the centerline of Memory Lane to its point of intersection with Alum Creek Drive and continuing thereon along the extended centerline of Memory Lane to the West bank of Alum Creek; thence southerly along the West bank of Alum Creek to its point of intersection with the centerline of State Route 104; thence westerly along the centerline of State Route 104 to its point of intersection with the centerline of Refugee Road; thence westerly along centerline of Refugee Road to its point of intersection with the centerline of Lockbourne Road; thence southerly along the centerline of Lockbourne Road to its point of intersection with the centerline of State Route 104; thence westerly along the centerline of State Route 104 to the East bank of the Scioto River; thence northerly along the East bank of the Scioto River to its point of intersection with the centerline of Greenlawn Avenue; thence easterly along the centerline of Greenlawn Avenue to its point of intersection with the centerline of South High Street; thence northerly along the centerline of South High Street to its point of intersection with the centerline of Thurman Avenue; thence easterly along the centerline of Thurman Avenue to its point of intersection with the centerline of South Pearl Street; thence southerly along the centerline of South Pearl Street to its point of intersection with the centerline of Nursery Lane; thence easterly along the centerline of Nursery Lane to its point of intersection with the centerline of Blackberry Alley; thence northerly along the centerline of Blackberry Alley to its point of intersection with the centerline of Whittier Street; thence westerly along the centerline of Whittier Street to its point of intersection with the centerline of Jaeger Street; thence northerly along the centerline of Jaeger to its point of intersection with Kossuth Street; thence easterly along the centerline of Kossuth Street to its point of intersection with the centerline of South Grant Avenue; thence northerly along the centerline of South Grant Avenue to its point of intersection with the centerline of East Sycamore Street; thence easterly along the centerline of East Sycamore Street to its point of intersection with the centerline of Brust Street; thence northerly along the centerline of Brust Street to its point of intersection with the centerline of East Beck Street; thence easterly along the centerline of East Beck Street to its point of intersection with the centerline of Lathrop Street; thence northerly along the centerline of Lathrop Street to its point of intersection with the centerline with East Livingston Avenue, the point of beginning.

Article III Membership

Section 1. Members. There shall be fifteen (15) members of the Commission who shall be known as "Commissioners." Eleven (11) of the Commissions are elected by general election as provided in Article VIII. three (3) Commissioners are Appointed Seats by the Chair and elected by majority vote of the

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Commission and One (1) Commissioner who shall be nominated by the Parsons Area Merchants Association. All members shall have equal standing as a Commission member. Unless otherwise provided herein, each Commissioner shall reside, have employment, or ownership in real property in the Commission Area; District Commissioners shall reside within their District Area; be duly appointed by the Mayor with the concurrence of Council; and serve without compensation. Commissioners shall have resided, have employment, or ownership in real property in the Commission within the Commission Area at least six (6) months prior to his or her nomination and election and shall maintain his or her residency in the Commission Area at all times he or she is serving as a Commissioner. Unless otherwise adopted and approved in accordance with Article XI herein, Commissioners shall be elected and appointed as follows: ten (10) members; one (1) from each of the ten (10) Districts as set forth in Addendum A, attached hereto and incorporated herein by reference, or any amendment thereto, to represent such District; one (1) member elected at-large who is a resident of the Commission Area, either as a tenant or home owner, to represent residential tenants and home owners, who will be designated as "Tenant or Home Owner"; one (1) member nominated by the Commission to represent businesses or organizations which provide or promote tangible services or substantial economic benefit to the Commission Area, who will be designated as "At-Large Business"; one (1) member nominated by the Commission to represent individuals or entities organized for religious, social or other public interest purposes, who will be designated as "Religious & Social Services"; one (1) member nominated by the Commission to represent individuals or entities organized for educational purposes, who will be designated as "At-Large Education"; and one (1) member who shall be nominated by the Parsons Area Merchants Association, who will be designated as a recognized Neighborhood Community Revitalization District.

Section 2. Terms. All terms shall be for a period of two (2) years. All terms shall expire on the last day of the month of December in different years. The term of elected members, or members nominated by the Commission to fill a vacancy, shall commence no sooner than thirty (30) days after notice of nomination has been received by the Mayor's Office and be for no more than the time left in the term of said vacancy.

Section 3. Representation. No Commissioner shall represent the Commission in its official actions before any other public body or official, except as specifically authorized by the Commission. Any unauthorized representation shall be deemed as a resignation from the Commission and notice of such resignation shall be communicated to the Mayor, unless two-thirds of those members present and voting determine that extenuating circumstances justify that such Commissioner remain in office. The foregoing shall not be construed as a restriction upon the right of the individual members to represent their own views before public or private bodies, whether in agreement or disagreement with the official action of the Commission.

Section 4. Disqualification. Members shall maintain their residence, employment, or ownership in real property in the Commission area (or portion thereof) from which they were elected and appointed. Failure of a member to maintain his or her residence, employment or ownership in real property in the Commission area (or portion thereof) from which he or she was elected and appointed, shall be deemed as a resignation

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from the Commission and notice of such will be communicated to the Mayor, unless two-thirds of those members present and voting determine that extenuating circumstances justify that such Commissioner remain in office.

Section 5. Attendance. Members shall, so far as possible, be regular in attendance. A member's absence from three (3) consecutive regular meetings or from a total of four (4) regular meetings in any one calendar year shall be deemed as a resignation from the Commission and notice of such resignation shall be communicated to the Mayor, unless two-thirds of those members present and voting determine that extenuating circumstances justify that such Commissioner remain in office. The Recording Secretary shall deliver written notice by hand delivery, electronic mail or U.S. Mail to such Commissioner after his or her second consecutive absence or third absence in a calendar year setting forth the provisions of this Section. Excused absence will still count towards the amount of absences permitted by rule. Extenuating Circumstances will be taken into consideration (such as Death in the Family, etc.).

A. Tardiness. Those Commissioners who are tardy less than 1/2 hour from Roll Call will still be counted as attending. Any Commissioner arrival later than 1/2 hour from Roll Call will be considered as an absence.

Section 6. Rules, Laws and By-Laws. The Commission and the Commissioners shall adhere to all relevant and applicable local, state, and federal laws and these By-Laws. Failure to adhere to such laws and these By-Laws shall be deemed as a resignation from the Commission and notice of such resignation shall be communicated to the Mayor, unless two-thirds of those members present and voting determine that extenuating circumstances justify that such Commissioner remain in office. A Commissioner's failure to serve a full term without due cause shall be documented by the Secretary and such Commissioner shall thereafter be disqualified from seeking another office on the Commission for a period of two (2) years.

Section 7. Vacancies. The Commission shall nominate, by letter to the Mayor pursuant to C.C. Section 3109.11, one (1) candidate to fill any vacancy caused by death, resignation or disqualification for the remainder of the unexpired term within 60 days of vacancy. Unless the unexpired term is due to expire within sixty (60) days of said vacancy.

Section 8. Ethics. As a duly sworn-in Commissioner of the Columbus Southside Area Commission, All Commissioners are covered and must abide by the City of Columbus ethics policy.

Article IV. Officers

CSSAC Chair [Signature] CSSAC Vice Chair [Signature] CSSAC By-Laws Chair [Signature]

Section 1. Officers. The Officers of the Commission shall be the Chair, Vice Chair, Recording Secretary, Corresponding Secretary and Fiduciary Agent. It is desirable, but not required, that all Officers must have served no less than one year on the Commission to be eligible.

Section 2. Election of Officers. Nominations for officers will occur at the November meeting and will be open to all commissioners on the commission. Election of officers will then be held at the beginning of the January meeting. A Chair Pro Tempore will be chosen at the November meeting in the event that the current chair will not be a part of the commission in the January meeting to preside over the election of Officers.

Section 3. Chair The Chair shall preside at all meetings of the Commission; in consultation with the Commissioners, represent the Commission before public bodies and at public hearings; appoint Standing and Special Committees of the Commission; serve as an ex-officio member of all committees; coordinate the actions of officers and committee chairpersons; and perform other duties associated with the office as necessary and appropriate or as may be assigned by the Commission. The Chair, in consultation with the Commissioners, shall prepare the agenda for the regular meetings of the Commission and the Executive Committee. The Chair, in consultation with the Commissioners, shall direct, delegate and appoint the chairperson of standing committees. Persons elected as Chair are required to have served no less than one year on the Commission to be eligible.

Section 4. Vice-Chair. The Vice-Chair shall assist the Chair: perform the duties of the Chair in his or her absence; and perform such other duties as may be assigned by the Commission. The Vice-Chair shall be the liaison between the Commission and any volunteers or staff hired or assigned to the Commission.

Section 5. Recording Secretary: The Recording Secretary shall maintain an accurate and objective record of Commission meetings and meetings of the Executive Committee and provide for the reporting of minutes; maintain records of all votes of the Commission and the Executive Committee; call the roll at all Commission meetings and Meetings of the Executive Committee; coordinate the preparation and distribution of the Commission's agenda in aid of the Chair; maintain all records of the Commission and any other such records as the Commission may direct; and perform related duties as may be demanded by the Recording Secretary's office. The voting records and minutes of all public Commission meetings shall be open to public examination and forwarded to the City as provided in C.C. Section 3109.07. In the absence of both the Chair and the Vice-Chair, the Recording Secretary shall call the meeting to order and preside until the immediate election of a Chair Pro Tempore. The Recording Secretary shall provide written notice of a Commissioner's absences, provide written notice to the Mayor of any nomination or vacancy; and shall send written notice to the Board of Zoning Adjustment or other appropriate entity of zoning-related actions of the Commission. For the recording of all minutes a Scribe may be used that is not a Commissioner.

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Section 6. Corresponding Secretary. The Corresponding Secretary shall perform the duties of the Recording Secretary in his or her absence, assist the Recording Secretary in the maintenance of all records of the Commission, shall handle all public correspondence for the Commission, and maintain such other records as the Commission may direct. The Recording Secretary may fill the role of Corresponding Secretary.

Section 7. Fiduciary Agent. The Fiduciary Agent shall have the care and custody of all monies belonging to the Commission and shall be solely responsible for such monies; shall cause to be deposited in a regular business bank all funds received from the City or any other funds; be one of two or more Officers who shall sign checks on behalf of the Commission and in no event shall a check or other disbursement of monies be signed or authorized in advance of a real and tangible need; shall render at regular intervals and at the Commission's Annual Meeting a written account of the finances of the Commission which reports shall be physically affixed to the minutes of the Commission of such meeting; and, shall exercise all duties incident to the office of Fiduciary Agent, including compliance with all fiscal requirements within the Memorandum of Agreement with the City.

Section 8. Officer Vacancy. The Vice- Chair shall fill a vacancy in the office of Chair. A vacancy in any other position shall be filled in the same manner as the original officer election process provided in Section 1 of this Article.

Article V. Meetings

Section 1. Regular Meetings. Regular meetings of the Commission shall be held at 6:30 p.m. on the fourth (4th) Tuesday of each month unless otherwise directed by a majority vote of the Commission. All Commission meetings shall be held in the Commission Area in a regular meeting place which shall be an appropriate large room convenient for members and the public. The commission meeting will typically last no longer than one hundred fifty (150) minutes or 2 ½ hours. The Commission shall provide to its constituents and the City Administration seven (7) days advanced notice of any change in the meeting time or place handled one or more of the following ways - by publication in a newspaper of general circulation in the Commission Area, by door-to-door notice, or through electronic media (which may include email, social media such as Facebook, and website pages). All Commission meetings are open to the general public and shall comply with the open meeting requirements set forth in C.C. Chapter 121, and the provisions of the Ohio Open Meetings Act, Ohio Revised Code Section 121.22, as applicable.

Section 2. Annual Meeting. The Annual Meeting shall be the Commission's regularly scheduled meeting in the month of January at which time the Commission shall elect Commissioner Officers

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Section 3. Recess. The Commission shall not hold a regular meeting during the month of August unless two-thirds of those members present and voting determine that extenuating circumstances justify that the Commission meet during the month of August.

Section 4. Special Meetings. Special Meetings may be called by the Executive Committee, the Chair or by a majority of the Commissioners in a regular or special meeting. The special meeting's purpose, date, time and location shall be stated in the meeting notice. No business will be considered at a special meeting unless it was included in the meeting notice and a quorum is present.

In the case of a special meeting, the Commission shall provide to its constituents and the City Administration three (3) days advanced written notice of the proposed special meeting handled one or more of the following ways - by publication in a newspaper of general circulation in the Commission Area, by door-to-door notice, or through electronic media (which may include email, social media such as Facebook, and website pages).

Section 5. Notice of Meetings. All meetings shall be open to the public and notice shall be handled one or more of the following ways - published at least seven (7) days in advance in a newspaper of general circulation in the Commission Area, by door-to-door notice or through electronic media (including email and website pages) and, as applicable, in the City Bulletin.

Section 6. Quorum: Eight members of the total membership of the Commission shall constitute a quorum for the conduct of business at all Commission meetings. Nothing herein shall prevent the adjournment of any such meeting to a later specified date, regardless of the presence of a quorum.

Section 7. Voting. Unless otherwise provided herein, and provided a quorum is present, a majority vote of Commissioners or Standing Committee members present at the meeting shall be required to approve or disapprove any action thereof. Unless otherwise provided herein, a tie vote shall result in disapproval. Any issue shall be stated in the positive form when presented for a vote. Commissioners will vote in the best interest of the South Side based on their understanding of the topic brought before the commission, while taking into consideration the outcome of the vote taken by the City recognized neighborhood association(s) (CRNA). All Commissioners should strongly consider whether or not there is a personal conflict of interest when voting on any legislation, and, if so, should abstain from voting on that legislation.

All (non-Committee) voting processes must be done during a Commission meeting and in a public forum. Voting results of the Commission and its committees are public records. No electronic media voting is allowed, as deemed by the City Administration, City Attorney and City Council.

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Section 8. Order of Business. The Order of Business for Commission meetings shall be as follows, with time limits provided for each agenda item:

- Roll call
- Pledge of Allegiance
- Approval of Minutes
- Reading of Correspondence
- City Liaison Report
- Standing Committee Reports
- Special Committee Reports
- Reports of Officers
- Informational & Public Presentations
- District Reports
- Old Business
- New Business
- Public Comments and Announcements
- Adjournment

Section 9. Presentations. The Chair shall recognize all members of the public who wish to address the Commission concerning issues under discussion. The Chair may uniformly limit debate to an equal amount of time for each side of an issue; and when appropriate, the issue will be referred by the Chair to the proper Committee for action and report at the next Commission meeting. Debate and comment time will be conducted as follows, unless the Chair deems time limits should be adjusted based on evening's agenda:

1. Informational Presentations will be limited to ten (10) minutes for each presentation with an additional five (5) minutes for questions from the commissioners. Requests for information presentations must be submitted to the Chair within fourteen (14) days of the meeting that they wish to present. A limit of three (3) informational presentations will be permitted at any given meeting.
2. Zoning Variance Presentations will be limited to a total of ten (10) minutes for each presentation with an additional ten (10) minutes for questions from the commissioners. Zoning presentations should only be placed on the meeting agenda by the Zoning Chairperson.
3. Public Comments on zoning presentations will be limited to three (3) people in favor and three people opposed, and each will be permitted two (2) minutes of speaking time. In the event, that a large number of individuals wishing to speak, speaker slips will be made available prior to the meeting and will be chosen on a first turned in basis.

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4. Public Announcements will be limited to two (2) minutes per person who wishes to share general information on a public topic. This will be limited to the amount of time available at the end of the meeting.

Section 10. Dissenting or Concurring Reports: Dissenting or concurring reports may be filed with the Secretary by any Commissioner and shall be attached to the majority report.

Article VI. Committees

Section 1. Commission Members. The Chair shall seek Commissioner volunteers (or appoint Commission members if needed) to any Standing Committee or Special Committee giving due consideration to individual preferences and subject to approval by a majority vote of the Commission. The Chair shall be an ex-officio member of all committees, Standing and Special. All commissioners shall server on at least one committee.

Section 2. Committee Chairperson. The Chair shall seek Commissioner volunteers (or appoint Commission members if needed) as Committee Chair. It is desirable, but not required, that all Committee Chairs must have served no less than one year on the Commission. Each Chairperson is responsible for seeking Non-Commission Members, to be appointed by majority vote of the Commission, to serve on their committees.

Section 3. Committee Member Terms. The appointed term of committee members shall expire at the next Annual Meeting in January. The Commission Chair, subject to Commission approval, may remove committee members at any time.

Section 4. Non-Commission Members. Non-Commission member appointees shall reside, work or own property within the Commission Area and shall have full voting privileges in all proceedings of the committee to which they are appointed.

Section 5. Standing Committees: The Standing Committees and their responsibilities shall be:

- A. **The Executive Committee.** Officers and Committee Chairpersons shall serve as the Executive Committee to prepare the agenda for Commission meetings in aid of the Chair, determine the date and time of any special meeting, and plan the direction and scope of Commission activities. The Executive Committee shall meet at least once a month (within the week prior to the monthly Commission meeting) at a regularly established time, date and location, or more often if necessary, to conduct necessary and appropriate business.

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B. The Zoning, Building and Code Enforcement. The Zoning, Building and Housing Committee shall regularly receive for review from the development regulation division, prior to adoption by governmental bodies, copies of applications and notices of all public hearings related to re-zonings, special permits, variances, demolitions, and zoning appeals regarding property located wholly or partially within the Commission Area in accordance with C.C. Section 3109.14, and provide comments and recommendations thereto, and approve or disapprove thereof, based on comparison to the Comprehensive Plan and any pertinent area plans. The Committee shall fully review all applications for any proposed plans, variances or special permits, including demolition permits, request additional information and make on-site investigations as necessary or appropriate. Committee members shall be fully informed about the City zoning code and variance application process. The Zoning, Building and Code Enforcement Committee shall meet on the second (2nd) Saturday of the month at 10:00 a.m. at the, at the site of the pending zoning application, or at the discretion of the Committee Chair, At a regularly established time, date and location, or more often if necessary, to conduct necessary and appropriate business. The Committee shall report such business at the next regular meeting of the Commission and provide an annual committee report at the Commission's Annual Meeting. Any and all developers, planners, lawyers, public advocates or representatives, or any other such person, making an application or request to the City for any zoning, building or housing related issue will be required to address the Commission. Applications and requests will only be placed on the agenda of the Commission once the CRNA(s) within whose jurisdiction such application or request resides has been notified of such application or request in accordance with its respective by-laws, rules or regulations, and has been provided an opportunity to approve or disapprove thereof, in accordance with the CSSAC Zoning Policy.

Demolition permit applications will be distributed to the Zoning Committee Chair by the City. It is understood by the Commissioners on zoning matters, that they shall follow the current city code. Once a demolition permit is issued, the Zoning Chair shall notify the Zoning Committee, the Area Commissioner and CRNA President(s) of effected area. The Chairperson shall give ten (10) business days for objection(s). If no objections are made, the Chairperson shall recommend the demolition. If there are objections, a discussion shall be held at the next schedule Commission meeting. Emergency demolitions are issued by the City if it is determined the building is an immediate safety issue for the residents of the area. In the event of an emergency demolition, the Zoning Committee Chair will notify the appropriate CRNA(s) of the City's intentions. See policies for demolitions and zoning in Addendum B.

C. The Public Services and Planning Committee. The Public Services and Planning Committee shall review the adequacy and operation of all public services, including but not limited to utilities, safety, infrastructure, health, parks and emergency response, provided by the City and other public agencies to

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the Commission Area, and recommend priorities and improvements thereto. The Committee shall make themselves aware of all relevant city codes that apply to the Commission Area and all decisions of the Committee shall be made in accordance therewith. The Planning Services and Planning Committee shall receive and review existing and proposed area plans; supervise any interns assigned to the Commission, if any; and recommend guidelines for the comprehensive social, economic, commercial, and physical developments of the Commission Area. The Committee shall examine local legislation substantially affecting the area to implement plans in the Commission Area and shall develop means for citizen participation in any planning which affects the Commission Area. The Public Services and Planning Committee shall meet at least once a month, or at the discretion of the Committee Chair, at a regularly established time, date and location, or more often if necessary, to conduct necessary and appropriate business. The Committee shall report such business at the next regular meeting of the Commission and provide an annual Committee report at the Commission's Annual Meeting.

D. The Public Relations Committee. The Public Relations Committee shall conduct all public relations activities, including but not limited to establishing media contacts, advertising the existence of the Commission, coordinating news and press releases, newsletters, and correspondence, and any other duties as requested by the Commission. The Committee shall aid in the development of community identity and shall promote the active cooperation and participation of all segments of the Commission Area, including residents, organizations, associations, businesses, and institutions.

The Public Relations Committee shall meet at least once a month, or at the discretion of the Committee Chair, at a regularly established time, date and location, or more often if necessary, to conduct necessary and appropriate business. The Committee shall report such business at the next regular meeting of the Commission and provide an annual committee report at the Commission's Annual Meeting.

E. The Education Committee. The Education Committee shall review existing pertinent area plans and make recommendations for comprehensive Education development of the Commission area. The Committee shall examine local legislation, school plans and issues affecting the Commission area and develop means for citizen participation in education decisions, which affect the Commission area. It shall also regularly receive, review, and make recommendations at the Commission meetings on all education issues pertaining to the Commission area. This Committee shall review the adequacy and operation of all public, private, and charter schools in the Commission area. Committee members shall make themselves aware of school board policies; local, state & federal laws governing education that may or may not apply to the Commission area. It shall also establish and maintain an education contacts list; and shall promote the active cooperation and participation of all segments of the Commission area including residents, organizations, associations, businesses and agencies. The Education Committee shall meet at least once a month, or at the discretion of the Committee Chair, at a regularly established time, date and location, or more often if necessary, to conduct necessary and appropriate business. The Committee shall report such business at the next regular meeting of the Commission and provide an annual committee report at the Commission's Annual Meeting

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F. Other Committees.

Section 6. Special Committees. The Commission or the Chair may establish a Special Committee for a specific purpose by a majority vote of the Commission at any meeting. The size, duration, scope, and duties of any Special Committee shall be specified in the motion to create the Special Committee.

Special Committees may be terminated by conditions set forth in the initiating action, or by a subsequent majority vote of the Commission.

Section 7. Notice. All committee meetings shall be open to the public, and notice shall be handled one or more of the following ways - published at least seven (7) days in advance in a newspaper of general circulation in the Commission Area, by door-to-door notice or through electronic media (which may include email, social media such as Facebook, and website pages) and delivered in conjunction with the notice of the monthly Commission meeting. Committee findings and reports shall be submitted for consideration at the next regular meeting of the Commission.

Article VII. Elections

Section 1. Election Procedure. All District Commissioners and the At-Large Tenant or Home Owner Commissioner shall be elected by general election from the Commission Area and shall be registered to vote with the Franklin County Board of Elections. Commissioners shall be elected to serve as a delegate to the Commission to represent a specific geographic area or CRNA(s) interest as defined in these By-Laws or the Commission's Election Rules and shall represent all interests within the Commission Area and the interests within the Commissioner's respective area of representation. The Elections Committee shall present final election results to the Commission at its next meeting following the general election in the same year.

The Commission shall accept such results by a simple majority vote of the Commissioners present and voting. The Recording Secretary shall submit approved election results to the Mayor for appointment and concurrence with Council.

Section 2. Elections Committee. The Elections Committee shall consist of one (1) appointed commissioner to serve as chairperson (who is not up for reelection) along with one (1) Commissioner and three (3) area residents appointed by the Chairperson with the approval of the Commission at the regular meeting in July of each year (due to August Recess). Candidates for election, residents of a district or any individual connected in any way with a candidate for election shall not be a member of the Elections Committee or polling staff in the year or years in which the candidate's name appears on the ballot.

Section 3. Elections Committee Responsibilities. The Elections Committee shall accept any reasonably necessary volunteer assistance with the election process; provide for printing and distributing necessary

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forms, including, but not limited to petitions, ballots, and tallies; receive petitions and signed copies of the Commissioner Job Description Synopsis; locate polling places; certify persons who have qualified as candidates; conduct the election; hear and decide complaints concerning the election or campaign; and certify the winning candidates to the Commission pursuant to C.C. Section 3109.08 and all other activities incidental thereto.

Section 4. Election Process. Elections shall be by secret ballot and determined by plurality vote if three or more candidates vie for a single position: otherwise, a majority of votes cast shall elect. Any natural person eighteen (18) years of age or older who resides or owns real property in the Commission area (or portion thereof) may be an eligible elector. Electors must show proof of residency by providing a State Issued Identification Card or a utilities bill with the address of the individual wishing to vote that is located within the district. Electors need not be registered with the Franklin County Board of Elections, but must be certified by the Elections Committee as an eligible elector. The Elections Committee shall conduct each election on the first Saturday in November or as otherwise hereafter determined by a majority vote of the Commission.

Section 5. Election Rules. The Elections Committee shall recommend and the Commission shall approve by two-thirds majority vote of a quorum the Election Rules for governing the Commission elections and shall thereafter be attached hereto as an addendum. Such rules shall include but not be limited to the following provisions: polling places, hours, and dates; ballot qualifications; candidate qualifications; petition qualifications; voter qualifications; campaign procedures; polling procedures; and tallying election results. Such rules shall be consistent with these By-Laws and all other relevant and applicable local, state, and federal laws.

Such rules shall not be changed during the ninety (90) days before an election nor the thirty (30) days after an election. The Commission may amend the Election Rules without action by the Elections Committee in the same manner as an amendment of these By-Laws. Election Rules and any amendments shall be submitted to the City ninety (90) days prior to the election.

Article VIII. Public Records

The Commission shall adhere to all public record requirements in the Ohio Revised Code and Columbus City Code. The Commission shall maintain and make available for prompt inspection any public records in their possession. Storage of all records for the Columbus South Side Area Commission will be maintained at

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the South Side Pride Center located at 280 Reeb Avenue, Columbus, Ohio 43207 or at its subsequent re-location. Additional copies of minutes and By-Laws can be received by requesting copies be sent via email or regular mail by contacting the Recording Secretary by email with a copy to the Chairperson and Vice Chairperson.

Article IX. Parliamentary Procedures

All requests for letters of support or opposition on zoning issues must be presented to the CRNA(s) that the request is located in prior to being placed on the Columbus South Side Area Commission agenda. Any demolition requests after being shared with the CRNAs will be on the next commission agenda. Emergency demolition requests will be shared with CRNA(s) and will be on the next commission agenda as informational only.

Any issue deemed to need immediate action will be taken into consideration by the Commission at a special meeting prior to the upcoming monthly meeting. The Commission will still follow all procedures, as stated above but emergency situations cannot call for any electronic media voting.

Article X. Parliamentary Authority

Latest Edition of Robert’s Rules of Order Newly Revised shall govern in all cases to which they are applicable and not inconsistent with these By-Laws and any special rules of order the Commission may adopt.

Article XI. Amendment of By-Laws

Section 1. Procedure. These By-Laws may be amended as permitted in C.C. Section 3109.14 at any regular meeting of the Commission by an affirmative vote of two-thirds of the Commissioners provided that the amendment was properly submitted in writing at the previous regular Commission meeting. The Recording Secretary shall file any approved amendment immediately after its adoption with the City Clerk for publication in the City Bulletin. Such amendment shall take effect ten (10) days after such publication per C.C. Section 121.05. Section 2. Review. In May of every even numbered year, the Commission By-Laws shall be reviewed by a Special Committee appointed by a majority vote of the Commission to determine whether revisions or amendments should be made thereto.

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These By-Laws are adopted this 17 day of Dec, 2018

THE COLUMBUS SOUTH SIDE AREA COMMISSION

Signature: Jim Griffin
Name: Jim Griffin
Columbus South Side Area Commission Chair

Signature: Erin E. Synk
Name: Erin Synk
Columbus South Side Area Commission Vice Chair

Signature: Paula J. Copeland
Name:
By-Laws Review Committee Chair

Signature: Paula J. Copeland
Adopted this 18 day of Dec, 2018

This adopted version of the Columbus South Side Area Commission By-Laws negates all previously distributed copies of this document.

To avoid future misinterpretations, version conflicts, etc. these By-Laws shall have a filename that includes their year of amendment. In addition, only the Chair and the By-Laws Review Committee will have access to the original .doc file for amendment purposes. All distributed copies will be in a 'clean' (non red-line/strikeout) .pdf format or paper printed copy, so it shall be easier for anybody to be able to view and/or open them.

CSSAC Chair JG CSSAC Vice Chair ES CSSAC By-Laws Chair PJC

Addendum A

By-Laws of the Columbus South Side Area Commission

In accordance with Article V of the By-Laws and the Election Rules, one (1) Commissioner shall be elected from each of the ten (10) Districts set forth below to represent such District or geographic area identified therein. The District Commissioners shall be elected by a majority vote of the persons who reside or own real property in such District, and each District Commissioner shall maintain his or her residency in the District from which he or she was elected. Failure to maintain such residency shall constitute resignation from the Commission pursuant to Article IV of the By-Laws.

District 1

Boundary Description:

Starting at the Northeast corner of E. Whittier Street and Jaeger Street; Proceeding North on Jaeger Street (east of the street centerline) to Kossuth Street; Proceeding East on Kossuth Street to S. Grant Avenue; Proceeding North on S. Grant Avenue to E. Sycamore Street; Proceeding East on E. Sycamore Street to Brust Street; Proceeding North on Brust Street to E. Beck Street; Proceeding East on E. Beck Street to Lathrop Street; Proceeding North on Lathrop Street to E. Livingston Avenue; Proceeding East on E. Livingston Avenue (south of the street centerline) to Parsons Avenue; Proceeding South on Parsons Avenue (west of the street centerline) to E. Whittier Street; Proceeding West on E. Whittier Street (north of the street centerline) to Jaeger Street.

Association in district: Schumacher Place Civic Association

District 2

Boundary Description:

Starting at the Northeast corner of E. Whittier Street and Parsons Avenue; Proceeding North on Parsons (east of the street centerline) to E. Livingston Avenue; Proceeding East on E. Livingston Avenue (south of the street centerline) to Studer Avenue; Proceeding South on Studer Avenue (west of the street centerline) to first alley west of Studer Avenue, otherwise known as Denton Alley; Proceeding West on alley running parallel to and lying south of Livingston Avenue otherwise known as Denton Alley (north of the street centerline) to its point of intersection with the; centerline of first unnamed alley running parallel to and lying east of Linwood Avenue; Proceeding South on the first unnamed alley running parallel to and east of Linwood to its point of intersection with the centerline of second unnamed alley running parallel to and lying north of E. Whittier Street; Proceeding East on the second unnamed alley running parallel to and lying north of E. Whittier Street (south of the alley centerline) to its point of intersection with the centerline of Studer Avenue; Proceeding South on Studer Avenue (west of the street centerline) to its point of intersection with the centerline of E. Whittier Street. Proceeding west on E. Whittier Street (north of the street centerline) to the east centerline of Parsons

Association in district: Southern Orchards Civic Association

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District 3

Boundary Description:

Starting at the Northeast corner of State Route 104 and the Scioto River; Proceeding North along the Scioto River (east of river centerline) to Greenlawn Avenue; Proceeding East on Greenlawn Avenue (south of the street centerline) to South High Street; Proceeding North on South High Street to Thurman Avenue (east of the street centerline); Proceeding East on Thurman Avenue to South Pearl Street (south of the street centerline); Proceeding South on South Pearl Street to Nursery Lane (west of the street centerline); Proceeding East of Nursery Lane to Blackberry Alley (south of the street centerline); Proceeding North on Blackberry Alley to Whittier Street (east of the street centerline); Proceeding East on E. Whittier Street (south of the street centerline) to Parsons Avenue; Proceeding South on Parsons Avenue (west of the street centerline) to the unnamed alley between Morrill Avenue and Hinman Avenue; Proceeding West on the unnamed alley between Morrill Avenue and Hinman Avenue (north of the street centerline) to 4th Street; Continuing East across the properties located between 4th Street and 3rd Street to High Street; Proceeding South on High Street (west of the street centerline) to State Route 104.




Association in district: Merion Village Association

District 4

Boundary Description:

Starting at the Northeast corner of Frebis Avenue and Parsons Avenue; Proceeding North on Parsons Avenue (east of the street centerline) to E. Whittier Street; Proceeding East on E. Whittier Street (south of the street centerline) to Lockbourne Road; Proceeding South on Lockbourne Road (west of the street centerline) to Frebis Avenue; Proceeding West on Frebis Avenue (north of the street centerline) to Parsons Avenue.

Association(s) in district: Edgewood Civic Association, Ganthers Place Civic Association, Southside CAN, and Thurman Square Civic Association

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District 5

Boundary Description:

Starting at the Northeast corner of Moler Road and Lockbourne Road; Proceeding North on Lockbourne Road (east of the street centerline) to E. Whittier Street; Proceeding East on E. Whittier Street (south of the street centerline) to its point of intersection with Rhoads Avenue; Continuing East along the extended centerline of Whittier Street to Memory Lane; Proceeding East along the centerline of Memory Lane to its point of intersection with Alum Creek Drive; Proceeding East along the extended centerline of Memory Lane (south of street centerline) to the West bank of Alum Creek; Proceeding South along the West bank of Alum Creek (west of the creek) to the extended imaginary line of the parking lot that intersects Alum Creek Drive; Proceeding Southwest along the extended imaginary line of the parking lot and continuing on the parking lot to Alum Creek Drive; Proceeding West on Winslow Drive (north of the street centerline) from its' point of intersection with the parking lot and Alum Creek Drive and across an imaginary line which crosses a field and railroad tracks and reconnects with Universal Road; Continuing West along Universal Road (north of the street centerline) to Fairwood Avenue; Proceeding North on Fairwood Avenue (east of the street centerline) to Moler Road; Proceeding West on Moler Road (north of the street centerline) to Lockbourne Road.




Association in district: Deshler Park Civic Association

District 6

Boundary Description:

Starting at the Northeast corner of Woodrow Avenue and Parsons Avenue; Proceeding North on Parsons Avenue (east of the street centerline) to Frebis Avenue; Proceeding East on Frebis Avenue (south of the street centerline) to the unnamed alley between S. Champion Avenue and Oakwood Avenue; Proceeding South on the unnamed alley between S. Champion Avenue and Oakwood Avenue (east of the alley centerline) to the extended imaginary centerline of the unnamed alley south of Woodrow Avenue; Proceeding West on the extended imaginary centerline of the unnamed alley south of Woodrow Avenue (north of the alley centerline) to Parsons Avenue.

Association in district: Vassor Village Civic Association

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District 7

Boundary Description:

Starting at the Northeast corner of Parsons Avenue and Marion Road; Proceeding North on Parsons Avenue (east of the street centerline) to the unnamed alley south of Woodrow Avenue; Proceeding East on the unnamed alley south of Woodrow Avenue (south of the alley centerline) to the unnamed alley between S. Champion Avenue and Oakwood Avenue; Proceeding North on the unnamed alley between S. Champion Avenue and Oakwood Avenue to Frebis Avenue; Proceeding East on Frebis Avenue (south of the street centerline) to Lockbourne Road; Proceeding South on Lockbourne Road (west of the street centerline) to Moler Road; Proceeding East on Moler Road (south of the street centerline) to Fairwood Avenue; Proceeding South on Fairwood Avenue (west of the street centerline) to Universal Road; Proceeding East on Universal Road across an imaginary line which crosses railroad tracks and a field and reconnects with Winslow Drive into Alum Creek Drive and crosses parking lot to Alum Creek; Proceeding South on Alum Creek to State Route 104; Proceeding West on State Route 104 (north of the street centerline) to Refugee Road; Continuing West on Refugee Road (north of the street centerline) to Lockbourne Road; Proceeding North on Lockbourne Road (east of the street centerline) to Marion Road; Proceeding West on Marion Road (north of the street centerline) to Parsons Avenue.




Association in district: Innis Gardens Village Civic Association

District 8

Boundary Description:

Starting at the Northeast corner of High Street and Woodrow Avenue; Proceeding 6 parcels North on High Street (east of the street centerline); Proceeding East from the 6th parcel north of High Street cutting across properties to 3rd Street; Continuing East across the properties located between 3rd Street and 4th Street to the unnamed alley between Morrill Avenue and Hinman Avenue; Proceeding East from the unnamed alley between Morrill Avenue and Hinman Avenue (south of the street centerline) to Parsons Avenue; Proceeding South on Parsons Avenue (west of the street centerline) to Woodrow Avenue including all parcels with Woodrow Avenue addresses; Proceeding West on Woodrow Avenue including all parcels with Woodrow Avenue addresses to High Street.

Association in district: Hungarian Village Society

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District 9

Boundary Description:

Starting at the Northeast corner of High Street and State Route 104; Proceeding North on High Street (east of the street centerline) to Woodrow Avenue excluding all parcels with Woodrow Avenue addresses; Proceeding East on Woodrow Avenue excluding all parcels with Woodrow Avenue addresses; Proceeding South on Parsons Avenue (west of the street centerline) to State Route 104; Proceeding West on State Route 104 (north of the street centerline) to High Street.

Association in district: Reeb-Hosack/Steelton Village Association

District 10

Boundary Description:

Starting at the Northeast corner of Parsons Avenue and State Route 104; Proceeding North on Parsons Avenue (east of the street centerline) to Marion Road; Proceeding East on Marion Road (south of the street centerline) to Lockbourne Road; Proceeding South on Lockbourne Road (west of the street centerline) to State Route 104; Proceeding West on State Route 104 (north of the street centerline) to Parsons Avenue

Association in district: Stambaugh-Elwood Civic Association

Parsons Area Merchants Association (PAMA) is located in all Districts of the CSSAC

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Addendum B

Columbus South Side Area Commission Zoning Policy

The following is the steps to follow in order to complete the process for variances within the Columbus South Side Area Commission (CSSAC) boundaries.

Council Variances or BZA Applications:

1. File application for demolition or variance with the City Buildings Department.
2. Contact the CSSAC Zoning Chair, by email at (*Chair email*) to alert him or her that application has been filed.
3. Receipt of application from the city is necessary for the process to continue. No requests for variance will be considered until the CSSAC Zoning Chair has received the application from the city buildings department.
4. Once the application has been received, an email and/or phone call will be sent/made to the applicant and City recognized neighborhood association (CRNA) representative informing them of the application and explanation of the request. Zoning Chair will forward application to each of the committee members and CRNA(s) presidents affected.
5. The applicant or a representative for the applicant must attend the next scheduled CRNA meeting to present the reasons for the request. If more than one CRNA(s) is in a District, the District Commissioner is strongly urged to schedule one meeting with all of the CRNAs in the District to discuss zoning issues.
6. Upon hearing the request, the CRNA(s) will vote and send an email to the CSSAC Zoning Chair within 45 days of receipt of the application containing the completed zoning form including the outcome of the vote and any additional concerns and/or comments the CRNA has concerning the application. In the event a CRNA fails to respond within 45 days, the Commission will proceed as if the CRNA has no objections to the request. A CRNA may request additional time in writing, clearly stating the reason for the extension. Extensions will be granted at the discretion of the Zoning Committee or Commission Chair.
7. The CSSAC Zoning Chair will put the request on the next Site Hearing Meeting Date. Site hearings are held the second Saturday of the month at 10 am. The Zoning Committee will meet and determine a recommendation of the request to be presented at the upcoming CSSAC meeting, with consideration of the CRNA's recommendation.
8. The applicant or a representative for the applicant must attend the CSSAC meeting, which are scheduled the fourth Tuesday of each month. Location of the meeting is the Parsons Avenue Library, 1113 Parsons Avenue, Columbus, Ohio 43206. The meeting starts at 6:30 pm. Failure to attend the meeting will delay the application and/or receive a non-approval vote by the CSSAC.

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9. Final decision will be made at the meeting unless the CSSAC asks for additional information regarding the request. The Commission will then table the request and bring it up for consideration at the next regularly scheduled commission meeting.
10. Follow the Commission vote, paperwork will be signed and sent to the appropriate City official for final submission of CSSAC recommendation on the request.
11. The CSSAC highly recommends applicants engage the appropriate civic association early in the process, possibly before a formal application is submitted to the City, to ensure the process runs smoothly and as quickly as possible.

Demolition Permits are handled as follows:

1. Submit application and Payment to City Buildings Dept.
2. Once received the Zoning Chair will notify all Zoning Committee members and Neighborhood Association(s) President of said demolition request.
3. Any party has 10 business days to request information or to ask for a site hearing in the matter.
4. After the 10 days the Zoning Chair will visit the site to confirm the site address and give signature to party applying for the permit.
5. The Zoning Chair shall visually inspect the site 30 days later to ensure said demolition is complete. Although your request may be of an urgent nature to you, the CSSAC has put this process into place to protect the development and demolition of buildings in the area. Please understand that all Commissioners are volunteers and want to work with you to get things accomplished but at the same time want to maintain the integrity of the South Side of Columbus. It is important that you plan for this process in your time lines.

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Addendum C

Columbus South Side Area Commission Commissioner Job Description

The following is a synopsis of the things that will be asked of you are appointed to, the Columbus South Side Area Commission. Please be advised additional responsibilities may come into act during your appointment.

1. District Commissioners shall reside within his/her specified District boundaries, At-Large Commissioners shall reside, have employment, or ownership in real property in the Commission Area, within the South Side boundaries for Appointed Seats.
2. Serving their term for a period of two (2) years.
3. Reading/Reviewing the Bylaws for content (and possible amendments since the previously adopted copy).
4. Monthly attendance, so far as possible, at regular Commission meetings – which are held the 4th Tuesdays of each month (usually excluding August recess, unless a meeting is deemed necessary); along with any other regular or special meetings deemed an official Commission meeting. In addition, those appointed as an Officer to the Executive Committee will meet the Saturday prior to the Commission meeting. Absences from three (3) Consecutive meetings or from a total of four (4) regular meetings in any one calendar year shall be deemed as a resignation, as stated in the Columbus South Side Area Commission Bylaws.
5. Serve on at least one (1) committee per year, which includes attending that committee's meetings.
6. It is desirable, but not required, that Commissioners attend their own Civic Meetings to gather and relay information between organizations (i.e. District Reports).
7. A newly appointed Commissioner may be asked to Chair a committee (depending on their area of expertise) in addition to their regular responsibilities; otherwise Committee Chairs will be chosen from those who have served no less than one (1) year on the Commission.

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