

# **Columbus City Bulletin**



**Bulletin #08**  
**February 23, 2019**

# Proceedings of City Council

Saturday, February 23, 2019



## SIGNING OF LEGISLATION

(Note: There was no City Council meeting on *Monday, February 18, 2019*; subsequently there is no passed or defeated legislation included in this edition.)

### **The City Bulletin Official Publication of the City of Columbus**

Published weekly under authority of the City Charter and direction of the City Clerk. The Office of Publication is the City Clerk's Office, 90 W. Broad Street, Columbus, Ohio 43215, 614-645-7380. The City Bulletin contains the official report of the proceedings of Council. The Bulletin also contains all ordinances and resolutions acted upon by council, civil service notices and announcements of examinations, advertisements for bids and requests for professional services, public notices; and details pertaining to official actions of all city departments. If noted within ordinance text, supplemental and support documents are available upon request to the City Clerk's Office.

Proposed  
Council Amendments  
to 2019 Operating  
Budget



# City of Columbus

## Legislation Report

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

**File Number: 2870-2018**

### Emergency

**File ID:** 2870-2018

**Type:** Ordinance

**Status:** Passed

**Version:** 2

**\*Committee:** Finance Committee

**File Name:** 2019 General Fund Appropriation

**File Created:** 10/10/2018

**\*Department:** Finance Drafter

**Cost:** \$0.00

**Final Action:** 02/13/2019

**Auditor Cert #:**

**Auditor:** When assigned an Auditor Certificate Number I , the City Auditor, hereby certify that there is in the treasury, or anticipate to come into the treasury, and not appropriated for any other purpose, the amount of money specified hereon, to pay the within Ordinance.

**Contact Name/No.:** A. Heiser x-6107

### Floor Action (Clerk's Office Only)

#### Mayor's Action

#### Council Action

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date Passed/ Adopted

\_\_\_\_\_  
President of Council

\_\_\_\_\_  
Veto

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

**Title:** To make appropriations for the 12 months ending December 31, 2019, for each of the several Object Classes for which the City of Columbus has to provide from the monies known to be in the treasury of said City of Columbus, in the fund known as the General Fund, during the said 12 months from the collection of all taxes and from other sources of revenue, the amount of \$912,000,000.00 \$914,153,000.00; and to declare an emergency (\$912,000,000.00 \$914,153,000.00).

#### Sponsors:

**Attachments:** ORD 2870-2018 GF Appropriation 2019 by Div, ORD 2870-2018 AMENDED GF Appropriation 2019 by Div.xlsx, Ord 2870-2018 Appropriations Amendment.xlsx, Summary of Operating Budget Amendments.docx

## History of Legislative File

Ver.	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:	
1	Columbus City Council	11/19/2018	Tabled Indefinitely				Pass	
	<b>Action Text:</b>	A motion was made by Elizabeth Brown, seconded by Emmanuel V. Remy, that this Ordinance be Tabled Indefinitely. The motion carried by the following vote:						
	<b>Notes:</b>	<i>REQUEST TO TABLE INDEFINITELY PENDING PUBLIC HEARING</i>						
1	Columbus City Council	02/04/2019	Taken from the Table				Pass	
	<b>Action Text:</b>	A motion was made by Elizabeth Brown, seconded by Mitchell Brown, that this Ordinance be Taken from the Table. The motion carried by the following vote:						
1	Columbus City Council	02/04/2019	Amended as submitted to the Clerk				Pass	
	<b>Action Text:</b>	A motion was made by Elizabeth Brown, seconded by Mitchell Brown, that this Ordinance be Amended as submitted to the Clerk. The motion carried by the following vote:						
1	Columbus City Council	02/04/2019	Tabled to Certain Date				Pass	
	<b>Action Text:</b>	A motion was made by Elizabeth Brown, seconded by Mitchell Brown, that this Ordinance be Tabled to Certain Date. The motion carried by the following vote:						
	<b>Notes:</b>	<i>TABLED UNTIL 2/11/19</i>						
1	Columbus City Council	02/11/2019	Taken from the Table				Pass	
	<b>Action Text:</b>	A motion was made by Elizabeth Brown, seconded by Priscilla Tyson, that this Ordinance be Taken from the Table. The motion carried by the following vote:						
1	Columbus City Council	02/11/2019	Approved as Amended				Pass	
	<b>Action Text:</b>	A motion was made by Elizabeth Brown, seconded by Mitchell Brown, that this Ordinance be Approved as Amended. The motion carried by the following vote:						
2	COUNCIL PRESIDENT	02/11/2019	Signed					
2	MAYOR	02/12/2019	Signed					
2	CITY CLERK	02/13/2019	Attest					

**ODI:** Following the review and approval, when required, the Office of Diversity and Inclusion certifies compliance with Title 39 as of date listed.

**City Attorney:** Following review and approval, when required, this ordinance has been reviewed by the City Attorney's Office as to its form and legality only.

### Explanation

This ordinance appropriates monies within the General Fund, to the various departments, commissions, and offices of the government of the City of Columbus for the twelve months ending December 31, 2019.

Emergency action is requested to allow the financial transaction to be posted in the City's accounting system as soon as possible. Up to date financial posting promotes accurate accounting and financial management. As well, this ordinance will be the subject of public hearings and is not likely to be passed by City Council until 2019. If an additional 30 days is added to the process, valuable services and

programs may be affected.

### Title

To make appropriations for the 12 months ending December 31, 2019, for each of the several Object Classes for which the City of Columbus has to provide from the monies known to be in the treasury of said City of Columbus, in the fund known as the General Fund, during the said 12 months from the collection of all taxes and from other sources of revenue, the amount of ~~\$912,000,000.00~~ \$914,153,000.00; and to declare an emergency (~~\$912,000,000.00~~ \$914,153,000.00).

### Body

**WHEREAS**, the matter herein provided for constitutes an emergency in that it is immediately necessary to appropriate funds to the various city departments, commissions, and offices for a 12 month period beginning January 1, 2019, and ending December 31, 2019, for the immediate preservation of the public health, peace, property, safety and welfare; Now, Therefore:

### **BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS, OHIO:**

**SECTION 1.** That from the monies in the fund known as the "Fund for General Purposes", otherwise known as the General Fund (fund 1000), and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated to the use of the several departments, commissions and offices and Object Classes for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

See Attachment: ~~ORD 2870-2018 GF Appropriation 2019 by Div~~ ORD 2870-2018 AMENDED GF Appropriation 2019 by Div

**SECTION 2.** That the monies appropriated in the foregoing Section 1 shall be paid upon the order of the respective department directors or Elected Officials for which the appropriations are made except that small claims in amount not to exceed Two Thousand Five Hundred Dollars (\$2,500.00) may be paid as authorized by Chapter 335 of the Columbus City Code, 1959, as amended; and except that payments or transfers between departments, divisions or funds of the City may be made by the City Auditor; and except that payments for premiums for official bonds, depository commissions, employees' hospitalization, life insurance, pensions and dental insurance shall be made on the order and approval of the Director of the Department of Finance and Management or City Auditor; and except that the monies appropriated in the foregoing Section 1, Division No. 20-01, be paid upon the order of the City Clerk or President of City Council; and that no order shall be drawn or money paid except upon voucher, the form of which shall be approved by the City Auditor.

**SECTION 3.** Except in the matter of payrolls providing for the payment of the salaries of officers and employees regularly employed by the City and extraordinary emergencies, no warrant shall be issued in liquidation of vouchers, unless the department contracting the expense shall have first obtained an order duly certified that there are sufficient funds appropriated to the credit of the proper fund from which the expenditure is to be made, which certificate must be obtained prior to the incurrence of the obligation, and the head of any department or division authorized to contract expenditures will be held personally responsible for any obligation incurred contrary to the provisions of this section. Except that such

certificate shall not be issued for obligations pertaining to "Capital Outlay" in programs or activities funded by federal or state categorical grants without the prior approval of the Director of the Department of Finance and Management; such prior approval must be obtained before submission of any requisition for items coded as "Capital Outlay" to the Department of Finance and Management. The Director of the Department of Finance and Management will review such requests for conformity with the approved budget.

**SECTION 4.** That with the exception of the provisos (reasons) established in previous sections, as stated in the reason paragraphs following each subdepartment's appropriation, it is understood that this Council is not making specific appropriations for each item of every classification hereinbefore contained but only for the total for each department and subdepartment, as shown in the final column. The itemized classification shall, however, constitute limitations on the powers of the several department heads as granted in Section 2 and no such officer shall make any expenditure for any other purpose in any amount beyond that of the particular classification, provided, however, that transfers may be made from one Object Class to another, within any one department or division. Transfer of sums exceeding \$100,000.00 shall be authorized only by the resolution of Council. Transfers of sums of \$100,000.00 or less shall only be approved pursuant to a letter over the signatures of the head of the department, the Director of the Department of Finance and Management, the City Auditor, and the Chairperson of the Committee of Finance.

**SECTION 5.** That the City Auditor is hereby authorized and directed to pay obligations of various departments pertaining to preceding years' obligations from current appropriations up to a maximum of \$25,000.00 per obligation.

**SECTION 6.** That the Director of Finance and Management or designee is authorized to make any amendments to the general fund appropriation between each of the general fund subfunds as deemed necessary.

**SECTION 7.** That the City Auditor shall transfer funds included in Object Class 10 of the Department of Finance and Management to fund 1000, subfund 100012, the "Anticipated Expenditure Fund," subject to the authorization of the Director of Finance and Management (\$2,533,000).

**SECTION 8.** That the City Auditor shall transfer funds included in Object Class 10 of the Department of Finance and Management to fund 1000, subfund 100011, the "Economic Stabilization Fund," subject to the authorization of the Director of Finance and Management. (\$1,750,000).

**SECTION 9.** That from the unappropriated monies in the Basic City Services subfund of the General Fund, fund 1000, subfund 100017, and from all monies estimated to come into said subfund from any and all sources for the period ending December 31, 2019, the sum of \$12,962,619 is hereby appropriated to the Department of Finance 45, Division No. 45-01, Object class - 10, Main Account - 69101, Section 3 - 450101, Program FN005.

**SECTION 10.** That the City Auditor be and is hereby authorized and directed to transfer \$12,962,619 from the Basic City Services Fund to the General Fund as follows:

From: Basic City Services Fund, Fund No. 1000, subfund 100017, Department of Finance 45, Division No. 45-01, Object class - 10, Main Account - 69101, Section 3 - 450101, Program FN005.

To: General Fund, Fund No. 1000, subfund 100010, Department of Finance 45, Division No. 45-01, Object

class 80, Main Account - 49001, Program FN001.

**SECTION 11.** That the City Auditor shall transfer funds included in Object Class 10 of the Department of Finance and Management to fund 1000, subfund 100017, the "Basic City Services," subject to the authorization of the Director of Finance and Management (\$1,000,000).

**SECTION 12.** That the City Auditor shall transfer funds included in Object Class 10 of the Department of Finance and Management to fund 1000, subfund 100015, the "Job Growth Fund," subject to the authorization of the Director of Finance and Management. (\$300,000).

**SECTION 13.** That the City Auditor shall transfer funds included in Object Class 10 of the Department of Finance and Management to fund 1000, subfund 100016, the "Public Safety Initiatives Fund," subject to the authorization of the Director of Finance and Management. (\$400,000).

**SECTION 14.** That the City Auditor shall transfer funds included in Object Class 10 of the Department of Finance and Management to fund 1000, subfund 100018, the "Neighborhood Initiatives Fund," subject to the authorization of the Director of Finance and Management. (\$1,453,000).

**SECTION 15.** That the City Auditor is hereby authorized and directed to appropriate \$151,081.00 in the Public Safety Initiatives subfund, fund 1000, subfund 100016, to the Department of Recreation and Parks per the accounting codes in the attachment to this ordinance.

See attachment: Ord 2870-2018 Appropriations Amendment

**SECTION 16.** That the City Auditor is hereby authorized and directed to appropriate \$68,932.00 in the Public Safety Initiatives subfund, fund 1000, subfund 100016, to Columbus Public Health per the accounting codes in the attachment to this ordinance.

See attachment: Ord 2870-2018 Appropriations Amendment

**SECTION 17.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.





# City of Columbus

## Legislation Report

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

**File Number: 2871-2018**

### Emergency

**File ID:** 2871-2018

**Type:** Ordinance

**Status:** Passed

**Version:** 2

**\*Committee:** Finance Committee

**File Name:** 2019 Other Funds Appropriation

**File Created:** 10/10/2018

**\*Department:** Finance Drafter

**Cost:** \$0.00

**Final Action:** 02/13/2019

**Auditor Cert #:**

**Auditor:** When assigned an Auditor Certificate Number I , the City Auditor, hereby certify that there is in the treasury, or anticipate to come into the treasury, and not appropriated for any other purpose, the amount of money specified hereon, to pay the within Ordinance.

**Contact Name/No.:** A. Heiser x-6107

### Floor Action (Clerk's Office Only)

#### Mayor's Action

#### Council Action

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date Passed/ Adopted

\_\_\_\_\_  
President of Council

\_\_\_\_\_  
Veto

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

**Title:** To make appropriations and transfers for the 12 months ending December 31, 2019 for other funds for various divisions; to authorize the City Auditor to make transfers as may be necessary; and to declare an emergency.

**Sponsors:**

**Attachments:**

## History of Legislative File

Ver.	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:	
1	Columbus City Council	11/19/2018	Tabled Indefinitely				Pass	
	<b>Action Text:</b>	A motion was made by Elizabeth Brown, seconded by Emmanuel V. Remy, that this Ordinance be Tabled Indefinitely. The motion carried by the following vote:						
	<b>Notes:</b>	<i>REQUEST TO TABLE INDEFINITELY PENDING PUBLIC HEARING</i>						
1	Columbus City Council	02/04/2019	Taken from the Table				Pass	
	<b>Action Text:</b>	A motion was made by Elizabeth Brown, seconded by Mitchell Brown, that this Ordinance be Taken from the Table. The motion carried by the following vote:						
1	Columbus City Council	02/04/2019	Amended as submitted to the Clerk				Pass	
	<b>Action Text:</b>	A motion was made by Elizabeth Brown, seconded by Mitchell Brown, that this Ordinance be Amended as submitted to the Clerk. The motion carried by the following vote:						
1	Columbus City Council	02/04/2019	Tabled to Certain Date				Pass	
	<b>Action Text:</b>	A motion was made by Elizabeth Brown, seconded by Mitchell Brown, that this Ordinance be Tabled to Certain Date. The motion carried by the following vote:						
	<b>Notes:</b>	<i>TABLED UNTIL 2/11/19</i>						
1	Columbus City Council	02/11/2019	Taken from the Table				Pass	
	<b>Action Text:</b>	A motion was made by Elizabeth Brown, seconded by Michael Stinziano, that this Ordinance be Taken from the Table. The motion carried by the following vote:						
1	Columbus City Council	02/11/2019	Approved as Amended				Pass	
	<b>Action Text:</b>	A motion was made by Elizabeth Brown, seconded by Mitchell Brown, that this Ordinance be Approved as Amended. The motion carried by the following vote:						
2	COUNCIL PRESIDENT	02/11/2019	Signed					
2	MAYOR	02/12/2019	Signed					
2	CITY CLERK	02/13/2019	Attest					

**ODI:** Following the review and approval, when required, the Office of Diversity and Inclusion certifies compliance with Title 39 as of date listed.

**City Attorney:** Following review and approval, when required, this ordinance has been reviewed by the City Attorney's Office as to its form and legality only.

### Explanation

This ordinance makes appropriations and transfers for the 12 months ending December 31, 2019, in various divisions and departments for funds other than the general fund.

Emergency action is requested to allow the financial transactions to be posted in the City's accounting system as soon as possible. Up to date financial posting promotes accurate accounting and financial management. Additionally, these ordinances will be the subject of public hearings and are not likely to be passed by City Council until 2019. If an additional 30 days is added to the process, valuable services and

programs may be affected.

**Title**

To make appropriations and transfers for the 12 months ending December 31, 2019 for other funds for various divisions; to authorize the City Auditor to make transfers as may be necessary; and to declare an emergency.

**Body**

**WHEREAS**, the matter herein provided for constitutes an emergency in that it is immediately necessary to appropriate funds for the various city departments for the 12 months beginning January 1, 2019 and ending December 31, 2019; and

**WHEREAS**, the matter herein provided for constitutes an emergency in that it is immediately necessary to appropriate and authorize the transfer of these funds for the immediate preservation of the public health, peace, property, safety and welfare; Now, Therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS, OHIO:**

**SECTION 1.** That from the monies in the fund known as the employee benefits fund, fund no. 5502, subfund 550201 and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 4601 HR Administration

Obj Class 01

Amount \$3,374,052

Obj Class 02

Amount \$44,776

Obj Class 03

Amount \$1,586,905

TOTAL \$5,005,733

Division No. 4551 Office of Asset Management

Obj Class 03

Amount \$395,000

TOTAL \$395,000

TOTAL Fund No. 5502 \$5,400,733

**SECTION 2.** That from the monies in the fund known as the information services fund, fund no. 5100, subfund 510001 and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 4701 Technology Administration

Obj Class 01

Amount \$2,208,456

Obj Class 02

Amount \$1,170,268

Obj Class 03

Amount ~~\$6,362,867~~ \$6,193,538

Obj Class 06

Amount \$100,000

TOTAL ~~\$9,841,591~~ \$9,672,262

Division No. 4702 Division of Information Services

Obj Class 01

Amount \$18,313,508

Obj Class 02

Amount \$377,006

Obj Class 03

Amount \$7,404,217

Obj Class 04

Amount \$3,830,000

Obj Class 05

Amount \$5,200

Obj Class 06

Amount \$72,820

Obj Class 07

Amount \$432,886

TOTAL \$30,435,637

TOTAL Fund No. 5100 ~~\$40,277,228~~ \$40,107,899

**SECTION 3.** That from the monies in the fund known as the print and mail services fund, fund no. 5517, subfund 000000 and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 4501 Finance and Management Print and Mailroom Services

Obj Class 01

Amount \$669,564

Obj Class 02

Amount \$100,360

Obj Class 03

Amount \$1,137,919

TOTAL Fund No. 5517 \$1,907,843

**SECTION 4.** That from the monies in the fund known as the land acquisition services fund, fund no. 5525, subfund 000000 and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 2404 Real Estate

Obj Class 01

Amount \$992,364

Obj Class 02

Amount \$26,520

Obj Class 03

Amount \$94,628

Obj Class 05

Amount \$2,000

TOTAL Fund No. 5525 \$1,115,512

**SECTION 5.** That from the monies in the fund known as the fleet management fund, fund no. 5200, subfund 520001 and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 4550 Finance and Management Administration

Obj Class 01

Amount \$837,612

TOTAL \$837,612

Division No. 4505 Fleet Management

Obj Class 01

Amount \$12,521,572

Obj Class 02

Amount ~~\$16,441,111~~ \$16,304,460

Obj Class 03

Amount \$4,268,257

Obj Class 04

Amount \$4,177,000

Obj Class 05

Amount \$1,000

Obj Class 06

Amount \$25,000

Obj Class 07

Amount \$1,023,388

TOTAL ~~\$38,457,328~~ \$38,320,677

TOTAL Fund No. 5200 ~~\$39,294,940~~ \$39,158,289

**SECTION 6.** That from the monies in the fund known as the health special revenue fund, fund no. 2250, subfund 000000 and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 5001 Health

Obj Class 01

Amount \$25,483,629

Obj Class 02  
Amount \$1,109,498  
Obj Class 03  
Amount \$6,957,792  
Obj Class 05  
Amount \$24,500  
TOTAL Fund No. 2250 \$33,575,419

**SECTION 7.** That from the monies in the fund known as the recreation and parks operation and extension fund, fund no. 2285, subfund 000000 and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 5101 Recreation and Parks

Obj Class 01  
Amount \$38,941,227  
Obj Class 02  
Amount \$2,508,195  
Obj Class 03  
Amount \$12,058,245  
Obj Class 05  
Amount \$187,750  
Obj Class 10  
Amount \$182,489  
TOTAL Fund No. 2285 \$53,877,906

**SECTION 8.** That from the monies in the fund known as the development services fund, fund no. 2240, subfund 000000 and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 4301 Building and Zoning Services

Obj Class 01  
Amount \$17,956,308  
Obj Class 02  
Amount \$169,814  
Obj Class 03  
Amount \$4,546,788  
Obj Class 05  
Amount \$55,000  
Obj Class 06  
Amount \$280,000  
TOTAL Fund No. 2240 \$23,007,910

**SECTION 9.** That from the monies in the fund known as the street construction, maintenance and repair

fund, fund no. 2265, subfund 000000 and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 5901 Public Service Administration

Obj Class 01

Amount \$3,704,255

Obj Class 02

Amount \$15,200

Obj Class 03

Amount \$682,805

Obj Class 05

Amount \$2,000

TOTAL \$4,404,260

Division No. 5902 Refuse Collection

Obj Class 03

Amount \$3,627,995

TOTAL \$3,627,995

Division No. 5911 Infrastructure Management

Obj Class 01

Amount \$18,205,772

Obj Class 02

Amount \$511,000

Obj Class 03

Amount \$14,978,769

Obj Class 05

Amount \$90,000

TOTAL \$33,785,541

Division No. 5912 Design & Construction

Obj Class 01

Amount \$5,273,026

Obj Class 02

Amount \$12,191

Obj Class 03

Amount \$1,341,228

Obj Class 05

Amount \$3,500

Obj Class 06

Amount \$40,000

TOTAL \$6,669,945

Division No. 5913 Traffic Management

Obj Class 01

Amount \$11,626,779

Obj Class 02

Amount \$371,000

Obj Class 03

Amount \$2,232,489

Obj Class 05

Amount \$104,000

TOTAL \$14,334,268

TOTAL Fund No. 2265 \$62,822,009

**SECTION 10.** That from the monies in the fund known as the sewerage system operating fund, fund no. 6100, subfund 000000, and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 6005 Sewerage and Drainage

Obj Class 01

Amount \$45,515,855

Obj Class 02

Amount \$10,918,075

Obj Class 03

Amount \$53,151,985

Obj Class 04

Amount \$101,887,574

Obj Class 05

Amount \$186,650

Obj Class 06

Amount \$5,072,300

Obj Class 07

Amount \$45,092,373

Obj Class 10

Amount \$18,247,975

TOTAL \$280,072,787

Division No. 6001 Public Utilities Administration

Obj Class 01

Amount \$9,822,755

Obj Class 02

Amount \$187,078

Obj Class 03

Amount \$3,839,323

Obj Class 05

Amount \$1,088

Obj Class 06



Amount \$62,728

TOTAL \$13,912,972

TOTAL Fund No. 6100 \$293,985,759

**SECTION 11.** That from the monies in the fund known as the storm sewer maintenance fund, fund no. 6200, subfund 000000, and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 6015 Storm Sewers

Obj Class 01

Amount \$2,485,452

Obj Class 02

Amount \$117,290

Obj Class 03

Amount \$24,234,452

Obj Class 04

Amount \$10,549,000

Obj Class 05

Amount \$20,000

Obj Class 06

Amount \$115,000

Obj Class 07

Amount \$4,577,941

TOTAL \$42,099,135

Division No. 6001 Public Utilities Administration

Obj Class 01

Amount \$2,619,369

Obj Class 02

Amount \$49,888

Obj Class 03

Amount \$962,969

Obj Class 05

Amount \$290

Obj Class 06

Amount \$16,727

TOTAL \$3,649,243

TOTAL Fund No. 6200 \$45,748,378

**SECTION 12.** That from the monies in the fund known as the electricity enterprise fund, fund no. 6300, subfund 000000, and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 6007 Electricity

Obj Class 01

Amount \$11,507,832

Obj Class 02

Amount \$58,262,000

Obj Class 03

Amount \$12,781,746

Obj Class 04

Amount \$418,271

Obj Class 05

Amount \$20,000

Obj Class 06

Amount \$4,220,000

Obj Class 07

Amount \$263,648

TOTAL \$87,473,497

Division No. 6001 Public Utilities Administration

Obj Class 01

Amount \$1,377,508

Obj Class 02

Amount \$26,236

Obj Class 03

Amount \$509,837

Obj Class 05

Amount \$153

Obj Class 06

Amount \$8,797

TOTAL \$1,922,531

TOTAL Fund No. 6300 \$89,396,028

**SECTION 13.** That from the monies in the fund known as the water system revenue, fund no. 6000, subfund 000000, and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 6009 Water System

Obj Class 01

Amount \$46,985,381

Obj Class 02

Amount \$20,226,475

Obj Class 03

Amount \$36,447,279

Obj Class 04

Amount \$55,255,954  
 Obj Class 05  
 Amount \$112,500  
 Obj Class 06  
 Amount \$1,571,000  
 Obj Class 07  
 Amount \$30,548,028  
 TOTAL \$191,146,617

Division No. 6001 Public Utilities Administration

Obj Class 01  
 Amount \$8,761,689  
 Obj Class 02  
 Amount \$441,862  
 Obj Class 03  
 Amount \$3,349,919  
 Obj Class 05  
 Amount \$970  
 Obj Class 06  
 Amount \$55,950  
 TOTAL \$12,610,390  
 TOTAL Fund No. 6000 \$203,757,007

**SECTION 14.** That from the monies in the fund known as the computer system procurement & maintenance fund, fund no. 2227, and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 2501 Municipal Court Judges Subfund 222701 (Computerized Legal Research)

Obj Class 01  
 Amount \$104,835  
 Obj Class 02  
 Amount \$65,500  
 Obj Class 03  
 Amount \$403,055  
 TOTAL \$573,390

Division No. 2501 Municipal Court Judges Subfund 222703 (Probation Services)

Obj Class 01  
 Amount \$366,489  
 Obj Class 02  
 Amount \$50,000  
 Obj Class 03  
 Amount \$163,225  
 TOTAL \$579,714

Division No. 2601 Municipal Court Clerk Subfund 222702 (Computer Systems)

Obj Class 01

Amount \$719,772

Obj Class 02

Amount \$61,000

Obj Class 03

Amount \$815,190

TOTAL \$1,595,962

TOTAL Fund No. 2227 \$2,749,066

**SECTION 15.** That from the monies in the fund known as the municipal court special projects fund, fund no. 2226, and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 2501 Municipal Court Judges Subfund 222601 (Municipal Court SecurityFacilities)

Obj Class 01

Amount \$1,071,730

Obj Class 02

Amount \$54,000

Obj Class 03

Amount \$154,500

TOTAL \$1,280,230

Division No. 2501 Municipal Court Judges Subfund 222604 (Specialty Docket Programs)

Obj Class 01

Amount \$1,307,235

Obj Class 02

Amount \$20,000

Obj Class 03

Amount \$667,050

TOTAL \$1,994,285

TOTAL Fund No. 2226 \$3,274,515

**SECTION 16.** That from the monies in the fund known as the collection fee fund, fund no. 2295, subfund 229502, and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 2601 Municipal Court Clerk

Obj Class 03

Amount \$350,000

TOTAL Fund No. 2295 \$350,000

**SECTION 17.** That from the monies in the fund known as the 1111 East Broad Street operations fund,

fund 2294, subfund 229401, and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 4507 Facilities Management

Obj Class 02

Amount \$25,000

Obj Class 03

Amount \$1,423,211

TOTAL Fund No. 2294 \$1,448,211

**SECTION 18.** That from the monies in the fund known as the E 911 fund, fund no. 2270, subfund 227001 and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated the following sum/s for use during the 12 months ending December 31, 2019 and that all funds necessary to carry out the purpose of this fund in 2019 are hereby deemed appropriated in an amount not to exceed the available cash balance in the fund:

Division No. 3003 Division of Police

Obj Class 01

Amount \$1,399,024

TOTAL \$1,399,024

Division No. 3002 Support Services

Obj Class 01

Amount \$109,590

TOTAL \$109,590

TOTAL Fund No. 2270 \$1,508,614

**SECTION 19.** That from the monies in the fund known as the private construction inspection fund, fund 2241, subfund 224101 and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 5912 Design and Construction

Obj Class 01

Amount \$3,779,581

Obj Class 02

Amount \$110,000

Obj Class 03

Amount \$982,097

TOTAL \$4,871,678

Division No. 5901 Public Service Administration

Obj Class 01

Amount \$88,335

TOTAL \$88,335

TOTAL Fund No. 2241 \$4,960,013

**SECTION 20.** That from the monies in the fund known as the construction inspection fund, fund 5518, subfund 000000 and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 5901 Public Service Administration

Obj Class 01

Amount \$564,056

Obj Class 02

Amount \$4,600

Obj Class 03

Amount \$7,545

TOTAL \$576,201

Division No. 5912 Design & Construction

Obj Class 01

Amount \$6,878,526

Obj Class 02

Amount \$96,500

Obj Class 03

Amount \$1,570,830

Obj Class 05

Amount \$4,000

Obj Class 06

Amount \$188,000

TOTAL \$8,737,856

TOTAL Fund No. 5518 \$9,314,057

**SECTION 21.** That from the monies in the fund known as the parking meter program fund, fund 2268, and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the object level ones for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 5906 Parking Services Subfund 226801 (Parking Meter Fund)

Obj Class 01

Amount \$2,822,962

Obj Class 02

Amount \$93,750

Obj Class 03

Amount \$1,990,684

Obj Class 05

Amount \$38,000

Obj Class 06

Amount \$45,608

TOTAL \$4,991,004

Division No. 5906 Parking Services Subfund 226803 (Short North Parking Benefit District Operating)

Obj Class 01

Amount \$1,343,665

Obj Class 02

Amount \$31,250

Obj Class 03

Amount \$577,894

Obj Class 06

Amount \$45,608

TOTAL \$1,998,417

Division No. 5901 Public Service Administration Subfund 226801 (Parking Meter Fund)

Obj Class 01

Amount \$731,889

Obj Class 02

Amount \$605

Obj Class 03

Amount \$10,250

TOTAL \$742,744

TOTAL Fund No. 2268: \$7,732,165

**SECTION 22.** That revenue from the City's share of State shared tax receipts from the Casino Tax revenues are hereby appropriated and expenditures authorized in the fund known as the Casino Fund, fund 2275, as provided for and in accordance with Ordinance No. 1960-2012, for the months ending December 31, 2019.

**SECTION 23.** That the existing appropriations in funds for capital projects at December 31, 2018 are hereby reappropriated to the same division, object class and purpose originally authorized by the Council and that the outstanding encumbrances in those subfunds at December 31, 2018, are hereby re-encumbered.

**SECTION 24.** That the monies in the foregoing Sections 1 through 23 shall be paid upon the order of the respective department for which the appropriations are made except that small claims in amounts not to exceed Two Thousand Five Hundred (\$2,500.00) may be paid as authorized by Chapter 335 of the Columbus City Code, 1985, as amended; and except that payments or transfers between departments, divisions or funds of the City may be made by the City Auditor; that payments for premiums for official bonds, depository commissions, employees' hospitalization, life insurance, pensions, dental insurance, and prepaid legal services, shall be made on the order and approval of the Director of the Department of Finance and Management or City Auditor; that the monies appropriated in the foregoing Section 1, Division 46-01 shall be paid upon the order of the Director of the Department of Human Resources; that the monies appropriated in the foregoing Section 1, Division 45-51 shall be paid upon the order of the Director of the Department of Finance and Management; that the monies appropriated in the foregoing Section 2 shall be paid upon the order of the Director of the Department of Technology; that the monies appropriated in the foregoing Section 3 shall be paid upon the order of the Director of Finance and

Management; that the monies appropriated in the foregoing Section 4 shall be paid upon the order of the City Attorney; that the monies appropriated in the foregoing Section 5 shall be paid upon the order of the Director of the Department of Finance and Management; that the monies appropriated in the foregoing Section 6 shall be paid upon the order of the Health Commissioner; that the monies appropriated in the foregoing Section 7 shall be paid upon the order of the Director of the Department of Recreation and Parks; that the monies appropriated in the foregoing Section 8 shall be paid upon the order of the Director of the Department of Building and Zoning Services; that the monies appropriated in the foregoing Section 9 shall be paid upon the order of the Director of the Department of Public Service; that the monies appropriated in the foregoing Sections 10, 11, 12, and 13 shall be paid upon the order of the Director of the Department of Public Utilities; that the monies appropriated in the foregoing Section 14, Division 25-01 shall be paid upon the order of the Administrative Judge or for Division 26-01 shall be paid upon the order of the Municipal Court Clerk; that the monies appropriated in the foregoing Section 15 shall be paid upon the order of the Administrative Judge; that the monies appropriated in the foregoing Section 16 shall be paid upon the order of the Municipal Court Clerk; that the monies appropriated in the foregoing Section 17 shall be paid upon the order of the Director of the Department of Finance and Management; that the monies appropriated in the foregoing Section 18 shall be paid upon the order of the Director of the Department Public Safety; that the monies appropriated in the foregoing Sections 19, 20, and 21 shall be paid upon the order of the Director of the Department of Public Service; that the monies appropriated in the foregoing Section 22 shall be paid upon the order of the Director of the Department of Finance and Management; and that no order shall be drawn or money paid except upon voucher, the form of which shall be approved by the City Auditor.

**SECTION 25.** Except in the matter of payrolls providing for the payment of salaries of officers and employees regularly employed by the City and extraordinary emergencies, no warrant shall be issued in liquidation of vouchers, unless the department contracting the expense shall have first obtained an order duly certified that there are sufficient funds appropriated to the credit of the proper fund from which the expenditure is to be made, which certificate must be obtained prior to the incurrence of the obligation, and the head of any department or division authorized to contract expenditures will be held personally responsible for any obligation incurred contrary to the provisions of this section. Such certificate shall not be issued for obligations pertaining to "Capital Outlay" in programs or activities funded by federal or state categorical grants without the prior approval of the Director of the Department of Finance and Management.

**SECTION 26.** That with the exception of the provisos (reasons) established in previous sections, as stated in the reason paragraphs following each subdepartment's appropriation, it is understood that this Council is not making specific appropriations for each item of every classification hereinbefore contained but only for the total for each department and subdepartment, as shown in the final column. The itemized classification shall, however, constitute limitations on the powers of the several department heads as granted in Section 25 and no such officer shall make any expenditure for any other purpose in any amount beyond that of the particular classification; provided, however, that transfers may be made from one object class to another, within any one department or division. Transfers of sums exceeding \$100,000.00 shall be authorized only by ordinance of Council. Transfers of sums of \$100,000.00 or less shall only be approved pursuant to a letter over the signatures of the head of the department, the Director of the Department of Finance and Management, the City Auditor, and the Chairperson of the Committee of



Finance.

**SECTION 27.** That the City Auditor is hereby authorized and directed to pay obligations of various departments pertaining to preceding years' obligations from current appropriations up to a maximum of \$25,000.00 per obligation.

**SECTION 28.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.



# City of Columbus

## Legislation Report

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

**File Number: 2872-2018**

### Emergency

**File ID:** 2872-2018

**Type:** Ordinance

**Status:** Passed

**Version:** 1

**\*Committee:** Finance Committee

**File Name:** 2019 Selected Other Funds

**File Created:** 10/10/2018

**\*Department:** Finance Drafter

**Cost:** \$0.00

**Final Action:** 02/13/2019

**Auditor Cert #:**

**Auditor:** When assigned an Auditor Certificate Number I , the City Auditor, hereby certify that there is in the treasury, or anticipate to come into the treasury, and not appropriated for any other purpose, the amount of money specified hereon, to pay the within Ordinance.

**Contact Name/No.:** Rob Newman 5-8071/ Kyle Sever Hart 5-8569

### Floor Action (Clerk's Office Only)

#### Mayor's Action

#### Council Action

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date Passed/ Adopted

\_\_\_\_\_  
President of Council

\_\_\_\_\_  
Veto

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

**Title:** To make appropriations for the 12 months ending December 31, 2019, for selected other funds for various divisions, to authorize the City Auditor to make transfers as may be necessary, and to declare an emergency.

**Sponsors:**

**Attachments:**

## History of Legislative File

Ver.	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:	
1	Columbus City Council	11/19/2018	Tabled Indefinitely				Pass	
	<b>Action Text:</b>	A motion was made by Elizabeth Brown, seconded by Emmanuel V. Remy, that this Ordinance be Tabled Indefinitely. The motion carried by the following vote:						
	<b>Notes:</b>	<i>REQUEST TO TABLE INDEFINITELY PENDING PUBLIC HEARING</i>						
1	Columbus City Council	02/11/2019	Taken from the Table				Pass	
	<b>Action Text:</b>	A motion was made by Elizabeth Brown, seconded by Michael Stinziano, that this Ordinance be Taken from the Table. The motion carried by the following vote:						
1	Columbus City Council	02/11/2019	Approved				Pass	
	<b>Action Text:</b>	A motion was made by Elizabeth Brown, seconded by Mitchell Brown, that this Ordinance be Approved. The motion carried by the following vote:						
1	COUNCIL PRESIDENT	02/11/2019	Signed					
1	MAYOR	02/12/2019	Signed					
1	CITY CLERK	02/13/2019	Attest					

**ODI:** Following the review and approval, when required, the Office of Diversity and Inclusion certifies compliance with Title 39 as of date listed.

**City Attorney:** Following review and approval, when required, this ordinance has been reviewed by the City Attorney's Office as to its form and legality only.

### Explanation

This ordinance makes appropriations and authorizes transfers for the 12 months ending December 31, 2019, in various divisions and departments for selected funds other than the General Fund or Operating Funds.

Emergency action is requested to allow the financial transaction to be posted in the City's accounting system as soon as possible. Up to date financial posting promotes accurate accounting and financial management. As well, these ordinances will be the subject of public hearings and are not likely to be passed by City Council until 2019. If an additional 30 days is added to the process valuable services and programs may be affected.

### Title

To make appropriations for the 12 months ending December 31, 2019, for selected other funds for various divisions, to authorize the City Auditor to make transfers as may be necessary, and to declare an emergency.

### Body

**WHEREAS**, the matter herein provided for constitutes an emergency in that it is immediately necessary to appropriate funds for the various city departments for the 12 months beginning January 1, 2019 and

ending December 31, 2019, and

**WHEREAS**, emergency action is requested to allow the financial transaction to be posted in the City's accounting system as soon as possible, and

**WHEREAS**, up to date finance posting promotes accurate accounting and financial management, and

**WHEREAS**, these ordinances will be the subject of public hearings and are not likely to be passed by City Council until 2019 and if an additional 30 days is added to the process valuable services and programs may be affected, and

**WHEREAS**, the matter herein constitutes an emergency in that it is immediately necessary to appropriate these funds for the immediate preservation of the public health, peace, property, safety and welfare; Now Therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS, OHIO:**

**SECTION 1.** That from the monies in the fund known as the Recreation and Parks Debt Service Fund, Fund No. 4411, and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the Object Class for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 2201 City Auditor, subfund 441102

Obj Class 10

Purpose - Debt Transfer

Amount \$414,770

**TOTAL \$414,770**

**SECTION 2.** That from the monies in the fund known as the Hotel-Motel Tax Fund, Fund No. 2231, and from all monies estimated to come into said fund from any and all sources during the 12 months ending December 31, 2019, there be and hereby are appropriated for the Object Level 1's for which the corporation has to provide the following sums for use during the 12 months ending December 31, 2019:

Division No. 4401 Development Administration, subfund 223125 (Emergency Human Services)

Obj Class 03

Amount \$2,631,000

**TOTAL \$2,631,000**

Division No. 4401 Development Administration, subfund 223135 (Columbus Housing)

Obj Class 03

Amount \$1,886,000

**TOTAL \$1,886,000**

Division No. 4550 Office of the Finance Director, subfund 223105 (Promoting the City)

Obj Class 03  
Amount \$10,472,000  
TOTAL \$10,472,000

Division No. 4550 Office of the Finance Director, subfund 223115 (GCAC)

Obj Class 03  
Amount \$7,142,000  
TOTAL \$7,142,000

Division No. 2001 City Council, subfund 223110 (Cultural Services)

Obj Class 10  
Amount \$221,000  
TOTAL \$221,000

Division No. 4501 Finance and Management, subfund 223120 (FCCFA Hilton)

Obj Class 03  
Amount \$1,291,000  
TOTAL \$1,291,000  
**TOTAL Fund No. 2231, \$23,643,000**

**SECTION 3.** That from the unappropriated monies in the fund known as the Sewer System Revenue Bond Reserve Fund, Fund No. 6104, and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ending December 31, 2019, there be and hereby are appropriated the following sums for use during the 12 months ending December 31, 2019:

Division No. 6005 Sanitary Sewer, subfund 610402

Obj Class 07  
Purpose - Bond Interest Payment  
Amount \$19,285,075  
TOTAL \$19,285,075  
**TOTAL Fund No. 6104, \$19,285,075**

**SECTION 4.** That from the unappropriated monies in the fund known as the Special Income Tax Fund, Fund No. 4430, and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ending December 31, 2019, there be and hereby are appropriated the following sums for use during the 12 months ending December 31, 2019, for the payment of principal and interest on outstanding notes and bonds, bond and note issuance costs, bond counsel costs, and tipping fees:

Division No. 2201, City Auditor, subfund 443001

Obj Class 04  
Purpose - OPWC Principal Payment

Amount \$1,867,000

Obj Class 04

Purpose - SIB Loan Principal Payment

Amount \$320,000

Obj Class 07

Purpose - SIB Loan Interest Payment

Amount \$270,990

Obj Class 04

Purpose - Bond Principal Payment

Amount \$143,494,000

Obj Class 07

Purpose - Bond Interest Payment

Amount \$36,123,251

**TOTAL \$182,075,241**

Division No. 2201, City Auditor, subfund 443002

Obj Class 07

Purpose - Bond Interest Payment

Amount \$29,000,000

**TOTAL \$29,000,000**

Division No. 5902, Refuse Collection, subfund 443001

Obj Class 03

Purpose - Tipping Fee - Refuse disposal

Amount \$16,817,000

**TOTAL \$16,817,000**

Division No. 2401, City Attorney, subfund 443001

Obj Class 03

Purpose - Bond Counsel Expense

Amount \$250,000

**TOTAL \$250,000**

Division No. 4501, Finance and Management, subfund 443001

Obj Class 03

Purpose - Professional Services

Amount \$200,000

Obj Class 03

Purpose - Printing Costs

Amount \$35,000

Obj Class 03

Purpose - Advertising

Amount \$25,000

Obj Class 03

Purpose - Subscriptions

Amount \$15,000

**TOTAL \$275,000****TOTAL Fund No. 4430, \$228,417,241**

**SECTION 5.** That from the unappropriated monies in the fund known as the Easton TIF Debt Service Fund, Fund No. 4401, and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ending December 31, 2019, there be and hereby are appropriated the following sums for use during the 12 months ending December 31, 2019:

*Division No. 4401, Development, subfund 440101*

Obj Class 04

Purpose - Bond Principal Payment

Amount \$2,245,000

Obj Class 07

Purpose - Bond Interest Payment

Amount \$383,127

**TOTAL \$2,628,127**

**SECTION 6.** That from the unappropriated monies in the fund known as the Polaris TIF Debt Service Fund, Fund No. 4402, and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ending December 31, 2019, there be and hereby are appropriated the following sums for use during the 12 months ending December 31, 2019:

*Division No. 4401, Development, subfund 440206*

Obj Class 04

Purpose - Bond Principal Payment

Amount \$1,535,000

Obj Class 07

Purpose - Bond Interest Payment

Amount \$520,763

**TOTAL \$2,055,763**

**SECTION 7.** That from the unappropriated monies in the fund known as the Hayden Run Rd. TIF Debt Service Fund, Fund No. 4450, and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ending December 31, 2019, there be and hereby are appropriated the following sums for use during the 12 months ending December 31, 2019:

*Division No. 4401, Development, subfund 445001*

Obj Class 04

Purpose - Bond Principal Payment

Amount \$405,000

Obj Class 07

Purpose - Bond Interest Payment

Amount \$121,350

**TOTAL \$526,350**

**SECTION 8.** That from the monies in the fund known as the Northeast Preserve TIF Fund, Fund No. 7438, and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ending December 31, 2019, there be and hereby are appropriated the following sums for use during the 12 months ending December 31, 2019:

*Division No. 4401 Development, subfund 000000*

Obj Class 10

Purpose - Debt Transfer

Amount \$590,990

**TOTAL \$590,990**

**SECTION 9.** That from the monies in the fund known as the Third and Olentangy TIF Fund No. 7459, and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ending December 31, 2019, there be and hereby are appropriated the following sums for use during the 12 months ending December 31, 2019:

*Division No. 4401 Development, subfund 000000*

Obj Class 10

Purpose - Debt Transfer

Amount \$31,856

**TOTAL \$31,856**

**SECTION 10.** That from the unappropriated monies in the fund known as the Garage Special Revenue Fund No. 6400, and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ending December 31, 2019, there be and hereby are appropriated the following sums for use during the 12 months ending December 31, 2019:

*Division No. 4501, Finance and Management, subfund 640088*

Obj Class 04

Purpose - Note Principal Payment

Amount \$6,000,000

Obj Class 07

Purpose - Note Interest Payment

Amount \$134,400

**TOTAL \$6,134,400**

**SECTION 11.** That the monies in the foregoing Sections 1 through 6 shall be paid upon the order of the respective departments for which the appropriations are made except that small claims may be paid as authorized by Chapter 335 of the Columbus City Code, 1985, as amended; and except that payments or transfers between departments, divisions or funds of the City may be made by the City Auditor; that



payments for premiums for official bonds, depository commissions, employees' hospitalization, life insurance, pensions, dental insurance, and prepaid legal services, shall be made on the order and approval of the Director of the Department of Finance and Management or City Auditor; that the monies appropriated in the foregoing Section 1 shall be paid upon the order of the City Auditor; that the monies appropriated in the foregoing Section 2 shall be paid upon the order of the Director of the Department of Development or the Director of the Department of Finance and Management or the City Council President; that the monies appropriated in the foregoing Section 3 shall be paid upon the order of the Public Utilities Director; that the monies appropriated in the foregoing Section 4 shall be paid by upon the order of the City Auditor or the City Attorney or the Director of the Department of Finance and Management or the Director of the Department of Public Safety or the Director of the Department of Public Service; that the monies appropriated in the foregoing Sections 5, 6, 7, 8, and 9 shall be paid by upon the order of the Director of Development; that the monies appropriated in the foregoing Section 10 shall be paid by upon the order of the Director of the Department of Finance and Management, and that no order shall be drawn or money paid except upon voucher, the form of which shall be approved by the City Auditor.

**SECTION 12.** Except in the matter of payrolls providing for the payment of salaries of officers and employees regularly employed by the City and extraordinary emergencies, no warrant shall be issued in liquidation of vouchers, unless the department contracting the expense shall have first obtained an order duly certified that there are sufficient funds appropriated to the credit of the proper fund from which the expenditure is to be made, which certificate must be obtained prior to the incurrence of the obligation, and the head of any department or division authorized to contract expenditures will be held personally responsible for any obligation incurred contrary to the provisions of this section. Such certificate shall not be issued for obligations pertaining to "Capital Outlay" in programs or activities funded by federal or state categorical grants without the prior approval of the Director of the Department of Finance and Management.

**SECTION 13.** That with the exception of the provisos (reasons) established in previous sections, as stated in the reason paragraphs following each subdepartment's appropriation, it is understood that this Council is not making specific appropriations for each item of every classification hereinbefore contained but only for the total for each department and subdepartment, as shown in the final column. The itemized classification shall, however, constitute limitations on the powers of the several department heads as granted in Sections 5, 6, 7, 8, 9, and 10 and no such officer shall make any expenditure for any other purpose in any amount beyond that of the particular classification; provided, however, that transfers may be made from one Object Level 1 to another, within any one department or division. Transfers of sums exceeding \$100,000.00 shall be authorized only by resolution of Council. Transfers of sums of \$100,000.00 or less, shall only be approved pursuant to a letter over the signatures of the head of the department, the Director of the Department of Finance and Management, the City Auditor, and the Chairman of the Committee of Finance.

**SECTION 14.** That the City Auditor is hereby authorized and directed to pay obligations of various departments pertaining to preceding years obligations from current appropriations up to a maximum of \$25,000.00 per obligation.

**SECTION 15.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.



# Public Notices

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The link to the **Columbus City Health Code** pdf shall constitute publication in the City Bulletin of changes to the Columbus City Health Department's Health Code. To go to the Columbus City Health Code, click [here](#) (pdf).

The Columbus City Code's "**Title 7 -- Health Code**" is separate from the Columbus City Health Code. Changes to "Title 7 -- Health Code" are published in the City Bulletin. To go to the Columbus City Code's "Title 7 -- Health Code," click [here](#) (html).

**City of Columbus**  
**City Bulletin Report**

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

**Legislation Number:** PN0003-2019

**Drafting Date:** 12/17/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Board of Industrial Relations

**Contact Name:** William Gaines

**Contact Telephone Number:** 614-645-5436

**Contact Email Address:** wgaines@columbus.gov

The Board of Industrial Relations holds regular meetings on the 3rd Monday of each month at 1:30pm in Hearing Room #134, 77 N. Front St., Columbus, OH.

Due to observed holidays, the January meeting will be held on January 28, 2019 at 1:30pm. The February meeting will be held on February 25, 2019 at 1:30pm.

**Legislation Number:** PN0009-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Brewery District Commission 2019 Meeting Schedule

**Contact Name:** Cristin Moody

**Contact Telephone Number:** (614) 645-8040

**Contact Email Address:** camoody@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline  
(111 N. Front St.  
@BZS Counter\*\*)

Business Meeting Date  
(111 N. Front St. Rm #313)  
12:00p.m.

Hearing Date  
(111 N. Front St. Hearing Rm. #204)  
6:00p.m.

December 20, 2018  
January 24, 2019  
February 21, 2019  
March 21, 2019  
April 18, 2019  
May 23, 2019  
June 20, 2019  
July 18, 2019  
August 22, 2019

December 27, 2018  
January 31, 2019  
February 28, 2019  
March 28, 2019  
April 25, 2019  
May 30, 2019  
June 27, 2019  
July 25, 2019  
August 29, 2019

January 3, 2019  
February 7, 2019  
March 7, 2019  
April 4, 2019  
May 2, 2019  
June 6, 2019  
July 11, 2019 \* (Rm 205)  
August 1, 2019  
September 5, 2019

September 19, 2019  
October 24, 2019  
November 21, 2019  
December 19, 2019

September 26, 2019  
October 31, 2019  
November 26, 2019 **(Rm 312)**  
December 26, 2019

October 3, 2019  
November 7, 2019  
December 5, 2019  
January 2, 2020

\* Date change due to Holiday

\*\*Any drop-off or pickup of materials for the Historic Preservation and Planning Division are to be brought to the Building & Zoning Services Department Customer Service counter on the ground level by 4:00pm.

**Mail Completed Applications to:**

City of Columbus  
Historic Preservation Office  
111 N. Front Street, 3rd Floor  
Columbus OH 43215

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**Legislation Number:** PN0011-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** German Village Commission 2019 Meeting Schedule

**Contact Name:** Corinne Jones

**Contact Telephone Number:** (614) 645-8654

**Contact Email Address:** [cfjones@columbus.gov](mailto:cfjones@columbus.gov) <<mailto:cfjones@columbus.gov>>

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

<b>Application Deadline</b> (111 N. Front St., 1st Fl. Rm.204) BZS Counter**)	<b>Business Meeting Date</b> (111 N. Front St., 3rd Fl. Rm. 313)	<b>Hearing Date</b> (111 N. Front St., 2nd Fl.)
December 18, 2018	*Thursday, December 27, 2018	*Wednesday, January 2,
January 22, 2019	<b>(Room 312)</b> January 29, 2019	February 5, 2019
February 19, 2019	February 26, 2019	March 5, 2019 <b>(Room 205)</b>
March 19, 2019	March 26, 2019	April 2, 2019
April 23, 2019	April 30, 2019	May 7, 2019

May 21, 2019	May 28, 2019	June 4, 2019
June 18, 2019	June 25, 2019	July 2, 2019
July 23, 2019	July 30, 2019	August 6, 2019
August 20, 2019	August 27, 2019	September 3, 2019
September 17, 2019	September 24, 2019	October 1, 2019
October 22, 2019	October 29, 2019	November 5, 2019
November 19, 2019	November 26, 2019	December 3, 2019
*Monday, December 23, 2019	No Business Meeting	January 7, 2020

**\* Date change due to Holiday**

\*\*Any drop-off or pickup of materials for the Historic Preservation and Planning Division are to be brought to the Building & Zoning Services Department Customer Service counter on the ground level by 4:00pm.

**Mail Completed Applications to:**

City of Columbus  
Historic Preservation Office  
111 N. Front Street, 3rd Floor  
Columbus OH 43215

**Legislation Number:** PN0012-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Historic Resource Commission 2019 Meeting Schedule

**Contact Name:** Connie Torbeck

**Contact Telephone Number:** (614) 645-0664

**Contact Email Address:** cltorbeck@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline (111 N. Front St.) @BZS Counter**)	Business Meeting Date (111 N. Front St., Rm 313) 12:00p.m.	Hearing Date (111 N. Front St. Hearing earing HRm. 204) 6:00p.m.
January 3, 2019	January 10, 2019	January 17, 2019
February 7, 2019	February 14, 2019	February 21, 2019
March 7, 2019	March 14, 2019	March 21, 2019
April 4, 2019	April 11, 2019	April 18, 2019
May 2, 2019	May 9, 2019	May 16, 2019
June 6, 2019	June 13, 2019	June 20, 2019
*Wednesday, July 3, 2019	July 11, 2019	July 18, 2019
August 1, 2019	August 8, 2019	August 15, 2019
September 5, 2019	September 12, 2019	September 19, 2019

October 3, 2019  
November 7, 2019  
December 5, 2019  
January 2, 2020

October 10, 2019  
November 14, 2019  
December 12, 2019  
January 9, 2020

October 17, 2019  
November 21, 2019  
December 19, 2019  
January 16, 2020

**\*Deadline is 12:00pm** due to Holiday schedule

**\*\*Any drop-off or pickup of materials for the Historic Preservation and Planning Division are to be brought to the Building & Zoning Services Department Customer Service counter on the ground level by 4:00pm.**

**Mail Completed Applications to:**

City of Columbus  
Historic Preservation Office  
111 N. Front Street, 3rd Floor  
Columbus OH 43215

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**Legislation Number:** PN0013-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter:** Public Notice

**Type:**

**Notice/Advertisement Title:** Italian Village Commission 2019 Meeting Schedule

**Contact Name:** James Goodman

**Contact Telephone Number:** (614) 645-7920

**Contact Email Address:** jagoodman@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

**Application Deadline**  
(111 N. Front St.  
@BZS Counter\*\*)

**Business Meeting Date**  
(111 N. Front St. Rm 313)  
12:00p.m.

**Hearing Date**  
(111 N. Front St. Hearing Rm. 204)  
6:00p.m.

January 2, 2019  
February 5, 2019  
March 5, 2019  
April 2, 2019  
May 7, 2019  
June 4, 2019  
July 2, 2019  
August 6, 2019  
September 3, 2019  
October 1, 2019

January 8, 2019  
February 12, 2019  
March 12, 2019  
April 9, 2019  
May 14, 2019  
June 11, 2019  
July 9, 2019  
August 13, 2019  
September 10, 2019  
October 8, 2019

January 15, 2019  
February 19, 2019  
March 19, 2019  
April 16, 2019  
May 21, 2019  
June 18, 2019  
July 16, 2019  
August 20, 2019  
September 17, 2019  
October 15, 2019

November 5, 2019  
December 3, 2019  
January 7, 2020

November 12, 2019  
December 10, 2019  
January 14, 2020

November 19, 2019  
December 17, 2019  
January 21, 2020

\*Room location subject to change. Contact staff member

\*\*Any drop-off or pickup of materials for the Historic Preservation and Planning Division are to be brought to the Building & Zoning Services Department Customer Service counter on the ground level by 4:00pm.

**Mail Completed Applications to:**

City of Columbus  
Historic Preservation Office  
111 N. Front Street, 3rd Floor

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**Legislation Number:** PN0014-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Victorian Village Commission 2019 Meeting Schedule

**Contact Name:** Cristin Moody

**Contact Telephone Number:** (614) 645-8040

**Contact Email Address:** camoody@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline  
(111 N. Front St  
@BZS Counter\*\*)

Business Meeting Date  
(111 N. Front St., Rm. #313)  
12:00p.m.

Hearing Date  
(111 N. Front St., Hearing Rm 204)  
6:00p.m.

December 26, 2018  
January 30, 2019  
February 27, 2019  
March 27, 2019  
April 24, 2019  
May 29, 2019  
June 26, 2019  
July 31, 2019  
August 28, 2019  
September 25, 2019  
October 30, 2019  
November 27, 2019

January 2, 2019  
February 6, 2019  
March 6, 2019  
April 3, 2019  
May 1, 2019 May 8, 2019  
June 5, 2019 June 12, 2019  
July 3, 2019 July 10, 2019  
August 7, 2019  
September 4, 2019  
October 2, 2019  
November 6, 2019  
December 4, 2019

January 9, 2019  
February 13, 2019  
March 13, 2019  
April 10, 2019  
  
August 14, 2019  
September 11, 2019  
October 9, 2019  
November 13, 2019  
December 11, 2019



\*Thursday, December 26, 2019

\*Thursday, January 2, 2020

January 8, 2020

\* Date change due to Holiday

\*\*Any drop-off or pickup of materials for the Historic Preservation and Planning Division are to be brought to the Building & Zoning Services Department Customer Service counter on the ground level by 4:00pm.

**Mail Completed Applications to:**

City of Columbus  
Historic Preservation Office  
111 N. Front Street, 3rd Floor  
Columbus OH 43215

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**Legislation Number:** PN0015-2015

**Drafting Date:** 1/27/2015

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Published Columbus City Health Code

**Contact Name:** Roger Cloern

**Contact Telephone Number:** 654-6444

**Contact Email Address:** rogerc@columbus.gov

"The Columbus City Health Code is updated and maintained by the Columbus Health Department.

To view the most current City Health Code, please visit:

[www.publichealth.columbus.gov](http://www.publichealth.columbus.gov)

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**Legislation Number:** PN0015-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Big Darby Accord Advisory Panel 2019 Schedule

**Contact Name:** Marc Rostan

**Contact Telephone Number:** (614) 645-8791

**Contact Email Address:** mjrostan@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline (111 N. Front St. @ BZS Counter 1st fl.)	Hearing Date Franklin County Courthouse 373 S. High St., 25th Fl. - Room B 1:30PM
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December 11, 2018	January 8, 2019
January 15, 2019	February 12, 2019
February 12, 2019	March 12, 2019
March 12, 2019	April 9, 2019
April 16, 2019	May 14, 2019
May 14, 2019	June 11, 2019
June 11, 2019	July 9, 2019
July 16, 2019	August 13, 2019
August 13, 2019	September 10, 2019
September 10, 2019	October 8, 2019
October 15, 2019	November 12, 2019
November 12, 2019	December 10, 2019

Applications should be dropped off by **4:00pm** on deadline day.

**NOTE:**

You may also check the Commission webpage for information.

**Legislation Number:** PN0016-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Columbus Art Commission 2019 Meeting Schedule

**Contact Name:** Lori Baudro

**Contact Telephone Number:** (614) 645-6986

**Contact Email Address:** lsbaudro@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline 111 N. Front St., 1st Fl. (@BZS Counter)	Hearing Dates 111 N. Front St., Rm. 203* 5:30pm
---	---

January 4, 2019	January 22, 2019
-----------------	------------------

February 1, 2019	February 26, 2019
March 1, 2019	March 26, 2019
April 5, 2019	April 23, 2019
May 3, 2019	May 28, 2019
June 7, 2019	June 25, 2019
July 12, 2019	July 23, 2019
--	NO AUGUST Meeting
September 6, 2019	September 24, 2019
October 4, 2019	October 22, 2019
November 1, 2019	November 19, 2019**
December 6, 2019	December 17, 2019 **

\*Room is subject to change  
 \*\*Holiday Schedule

**Legislation Number:** PN0017-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Downtown Commission 2019 Meeting Schedule

**Contact Name:** Daniel Thomas

**Contact Telephone Number:** 614-645-8404

**Contact Email Address:** djthomas@columbus.gov

**DROP OFF:**

111 N. Front St., @BZS Counter

Regular Meeting  
 111 N. Front St.  
 Hearing Room #204  
 8:30am - 11:00am

January 22, 2019  
 February 26, 2019  
 March 26, 2019  
 April 23, 2019  
 May 28, 2019  
 June 25, 2019  
 July 23, 2019  
 August 27, 2019  
 September 24, 2019  
 October 22, 2019  
 Wednesday, November 20, 2019\*  
 Wednesday, December 18, 2019\*

**\*Holiday schedule**

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

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**Legislation Number:** PN0018-2019

**Drafting Date:** 12/26/2018

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter:** Public Notice

**Type:**

**Notice/Advertisement Title:** East Franklinton Review Board 2019 Meeting Schedule

**Contact Name:** Belkis Schoenhals

**Contact Telephone Number:** (614) 645-6096

**Contact Email Address:** [beschoenhals@columbus.gov](mailto:beschoenhals@columbus.gov)

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

**Application Deadline\***  
(111 N. Front St.  
@BZS Counter 1st fl.)

**Business Meeting\*\***  
(111 N. Front St., Rm #312)  
12:00pm

**Regular Meeting\*\***  
(111 N. Front St. Rm. #203)  
3:00pm

January 2, 2019  
February 5, 2019  
March 5, 2019  
April 2, 2019  
May 7, 2019  
June 4, 2019  
July 2, 2019  
August 6, 2019  
September 3, 2019  
October 1, 2019  
November 5, 2019  
December 3, 2019

January 8, 2019  
February 12, 2019  
March 12, 2019  
April 9, 2019  
May 14, 2019  
June 11, 2019  
July 9, 2019  
August 13, 2019  
September 10, 2019  
October 8, 2019  
November 12, 2019  
December 10, 2019

January 15, 2019  
February 19, 2019  
March 19, 2019  
April 16, 2019  
May 21, 2019  
June 18, 2019  
July 16, 2019  
August 20, 2019  
September 17, 2019  
October 15, 2019  
November 19, 2019  
December 17, 2019

\*Applications should be submitted by 4:00pm on deadline day

**Electronic submission via email preferred**

\*\*Meetings subject to cancellation. Please contact staff to confirm

**Legislation Number:** PN0019-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter:** Public Notice

**Type:**

**Notice/Advertisement Title:** Land Review Commission 2019 Schedule

**Contact Name:** Mark Lundine

**Contact Telephone Number:** 614-645-1693

**Contact Email Address:** malundine@columbus.gov

The following scheduled Land Review Commission meetings are subject to cancellation. Please contact staff member to confirm.

111 N. Front St.  
Room # 203  
9:00am

January 17, 2019  
February 21, 2019  
March 21, 2019  
April 18, 2019  
May 16, 2019  
June 20, 2019  
July 18, 2019  
August 15, 2019  
September 19, 2019  
October 17, 2019  
November 21, 2019  
December 19, 2019

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

---

**Legislation Number:** PN0020-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter:** Public Notice

**Type:**

**Notice/Advertisement Title:** Rocky Fork-Blacklick Accord 2019 Meeting Schedule

**Contact Name:** Marc Rostan

**Contact Telephone Number:** (614) 645-8791

**Contact Email Address:** mjrostan@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

<p>Application Deadline (111 N. Front St., @BZS Counter, 1st fl.)</p>	<p>Hearing Dates New Albany Village Hall 99 W. Main St. New Albany, OH 43054 6:00pm</p>
---	---

December 20, 2018	January 17, 2019
January 24, 2019	February 21, 2019
February 21, 2019	March 21, 2019
March 21, 2019	April 18, 2019
April 18, 2019	May 16, 2019
May 23, 2019	June 20, 2019
June 20, 2019	July 18, 2019
July 18, 2019	August 15, 2019
August 22, 2019	September 19, 2019
September 19, 2019	October 17, 2019
October 24, 2019	November 21, 2019
November 21, 2019	December 19, 2019

Applications should be submitted by **4:00pm** on deadline day to:

**NOTE:**  
You may also check the Commission webpage for information.

**Legislation Number:** PN0021-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** University Impact District Review Board 2019 Meeting Schedule

**Contact Name:** Luis Teba

**Contact Telephone Number:** 614-645-6096 Fax: 614-645-6675

**Contact Email Address:** [lfteba@columbus.gov](mailto:lfteba@columbus.gov)

<p>Date of Submittal (111 N. Front St. @ BZS Counter 1st fl.)</p>	<p>Date of Meeting 111 N. Front St., Hearing Rm #204 4:00pm</p>
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January 10, 2019	January 24, 2019
February 14, 2019	February 28, 2019
March 14, 2019	March 28, 2019
April 11, 2019	April 25, 2019
May 9, 2019	May 23, 2019
June 13, 2019	June 27, 2019
July 11, 2019	July 25, 2019
August 8, 2019	August 22, 2019
September 12, 2019	September 26, 2019
October 10, 2019	October 24, 2019
November 7, 2019	November 21, 2019* (Rm 205)
December 5, 2019	December 19, 2019* (Rm 205)

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

\*Dates/room changed due to Holidays

**Legislation Number:** PN0037-2019

**Drafting Date:** 1/3/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Columbus South Side Area Commission By-laws Revised December 2018

**Contact Name:** Beth Fairman Kinney

**Contact Telephone Number:** (614) 645-5220

**Contact Email Address:** [bfkinney@columbus.gov](mailto:bfkinney@columbus.gov)

See Attachment for Revised By-Laws

**Legislation Number:** PN0061-2019

**Drafting Date:** 1/28/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Franklinton Area Commission By-Laws Update

**Contact Name:** Jacqueline Miles

**Contact Telephone Number:** 614-516-5176

**Contact Email Address:** [jmiles56264@twc.com](mailto:jmiles56264@twc.com)

On January 8th, 2019, The Franklinton Area Commission voted to adopt amended bylaws and rules of procedure. The by-laws, as adopted on January 8th, 2019, are listed below.

**Franklinton Area Commission Bylaws**  
**As adopted on January 8th, 2019**

These By-Laws / Rules of Procedure shall establish all proceedings under which the Franklinton Area Commission (hereafter "FAC) shall execute its duties and functions under the grant of authority set forth in Chapter 3109, 121, 3111 of the Columbus City Code and Columbus City Charter, Sections 60 and 61.

**Article I - Duties**

- A. To review and recommend standards of the physical preservation and development and the psychological-sociological enhancement of the Franklinton area including but not limited to, public open space such as parks, sidewalks, streets or other public amenities.
- B. To recommend priorities for and review the efficiency of City services and department operations in the Franklinton area. The commission may:
  - a. Request and receive from City departments or agencies periodic reports concerning City government services or practices in the Franklinton area.
  - b. Upon request meet with the administrative heads of any City department or agency or any of their subordinates to obtain additional information deemed necessary for the Commission to fulfill its functions.
  - c. Request and receive from City departments or agencies, prior to implementation, full reports on any proposed changes in service or practice in the Franklinton area, and recommend approval or disapproval of the proposed changes.
- C. Recommend nomination of members from the Franklinton area to City boards or Commissions that make decisions or recommendations affecting the Franklinton area.
- D. Review and evaluate pending legislation exclusively affecting the Franklinton area prior to its consideration by City Council.
- E. Regularly receive for review, comment, and recommendation, notices of all applications for rezoning, variances and other zoning adjustments, appeals and special permits submitted regarding property located wholly or partially within the Franklinton area. The Commission may meet with applicants or neighborhood groups to advise them of potential plans for the Franklinton area, how an applicant's proposal relates to such plans, and offers suggestions for modification to the applicant's proposal as deemed appropriate.
- F. Make recommendations for restoration and preservation of the historical significance of the area.
- G. Receive for review and recommendation prior to its adoption by the City of Columbus any new and revised comprehensive plans affecting wholly or partially the Franklinton area.
  
- H. The FAC shall not endorse any candidate for public office.
- I. To aid and promote neighborhood communications within the Franklinton Area.
- J. All expenditures shall be according to the Annual Budget.
- K. Promote the activities and existence of the FAC to the community and other groups throughout the city. Solicit participation in the FAC.
- L. Oversee the development of, and to maintain the FAC website.

**Article II - Boundaries**

**Section 1 - Franklinton Area Boundaries**

The Franklinton Area Boundaries are: Starting at the northwest corner where the alley west of Schultz Avenue would, if extended, intersect the Scioto River, then South along said alley, crossing West Broad Street to a point where, if extended, said alley would intersect I-70; then South along I-70 to Central Avenue, South on Central Avenue to Mound Street, East on Mound Street to Mt. Calvary; then South on Mt. Calvary to the midpoint on Renick and Mt. Calvary Streets; then following the boundary of the City of Columbus first West, then South to Greenlawn Avenue; then North on Harmon Avenue to West Mound Street; then East along I-70, to the East bank of the Scioto River; then North and West along the Scioto River to the place of the beginning.



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**Legislation Number:** PN0067-2019

**Drafting Date:** 1/31/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Special Meeting #3

**Contact Name:** Lee Cole

**Contact Telephone Number:** 614-645-5530

**Contact Email Address:** lacole@columbus.gov

Columbus City Council Special Meeting #3 will begin at 3:30 p.m. on Monday, February 25, 2019 in City Hall Conference Room 225. Council will adjourn the meeting to enter into executive session for the sole purpose of considering the appointment of a new member to Columbus City Council.

Date: Monday, February 25, 2019

Time: 3:30 p.m.

Location:

City Hall

Room 225

90 West Broad Street

Columbus, OH 43215

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**Legislation Number:** PN0075-2019

**Drafting Date:** 2/8/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Far South Area Commission By-laws Revision

**Contact Name:** Beth Kinney Fairman

**Contact Telephone Number:** (614)645-5220

**Contact Email Address:** bkinney@columbus.gov

See attached

---

**Legislation Number:** PN0077-2019

**Drafting Date:** 2/11/2019

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Zoning Committee Date Change - Westland Area Commission

**Contact Name:** Scott Taylor, Chair, Westland Area Commission

**Contact Telephone Number:** 614-525-1671

**Contact Email Address:** scotttaylor.WAC@gmail.com

The regularly scheduled date for the Zoning Committee hearing of the Westland Area Commission has been changed, and will be held on Wednesday, March 13th, 2019. The Meeting will take place from 7pm - 9pm at Doctor's West Hospital, Osteopathic Heritage Center, 5100 W. Broad Street. Questions related to this change can be directed to the Chair of the Westland Area Commission, Scott Taylor. Updates regarding all Westland Area Commission meetings can be found via social media, at [www.facebook.com/WestlandAreaCommission/](http://www.facebook.com/WestlandAreaCommission/) <<http://www.facebook.com/WestlandAreaCommission/>>.

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**Legislation Number:** PN0079-2019

**Drafting Date:** 2/13/2019

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Columbus Board of Zoning Adjustment February 26, 2019 Agenda

**Contact Name:** David Reiss

**Contact Telephone Number:** 614 645-7973

**Contact Email Address:** DJReiss@Columbus.gov

## AGENDA

### BOARD OF ZONING ADJUSTMENT

#### CITY OF COLUMBUS, OHIO

#### FEBRUARY 26, 2019

The Columbus Board of Zoning Adjustment will hold a public hearing on the following applications on **TUESDAY, FEBRUARY 26, 2019** beginning at **4:30 P.M.** at the **MICHAEL B. COLEMAN GOVERNMENT CENTER** at 111 North Front Street, Columbus, OH 43215 in the **2ND FLOOR HEARING ROOM**.

The Board of Zoning Adjustment hears requests for Special Permits, Appeals and Variances to the requirements of the Columbus Zoning Code, Title 33, of the Columbus City Codes. The Board does not hear applications to amend the Official Zoning Map.

**SPECIAL NOTE TO THE APPLICANT:** It is important that you or your representative be present at the public hearing. It is the rule of the Board to dismiss an application when a representative is not present.

Further information may be obtained by visiting the City of Columbus Zoning Office website at

[www.columbus.gov/bzs/zoning/Board-of-Zoning-Adjustment](http://www.columbus.gov/bzs/zoning/Board-of-Zoning-Adjustment)

<<http://www.columbus.gov/bzs/zoning/Board-of-Zoning-Adjustment>> or by calling the Department of Building and Zoning Services, Public Hearings section at 645-4522.

#### 01. Application No.: BZA18-156

**Location:** **616 SOUTH 9TH STREET (43206)**, located on the east side of South 9th Street, approximately 30 feet north of South Lane (010-017470; Columbus Southside Area Commission).

**Existing Zoning:** R-2F, Residential District

**Request:** Variance(s) to Section(s):  
 3312.49, Minimum numbers of parking spaces required.  
 To reduce the minimum number of required parking spaces from 2 to 0.  
 3332.18(D), Basis of computing area.  
 To increase the permitted lot coverage from 50% to 60.8%.  
 3332.21(D)(1), Building line.  
 To reduce the building line from 10 feet to 0 feet.  
 3332.26(C)(1) , Minimum side yard permitted.  
 To reduce the minimum side yard from 3 feet to 0 feet for the north lot line.  
 3332.27, Rear yard.  
 To reduce the required rear yard from 25% of the total lot area to 20%.

**Proposal:** To conforming an existing single unit-dwelling and construct a rear addition.

**Applicant(s):** Jeanne M. Cabral, Architect  
 2939 Bexley Park Road  
 Columbus, Ohio 43209

**Attorney/Agent:** Applicant

**Property Owner(s):** Rivendell Properties, LLC  
 423 Westland Avenue  
 Columbus, Ohio 43206

**Planner:** Eric R. Snowden, (614) 645-3526; ERSnowden@Columbus.gov

**02. Application No.: BZA18-160**

**Location:** **1101 FABRON AVENUE, 464, 456 & 448 NORTH 20th STREET (43203)**, located at the southeast corner of Fabron Street and North 20th Street (010-150094, 010-150095, 010-150095 & 010-150097; Near East Area Commission).

**Existing Zoning:** R-2F, Residential District

**Request:** Variance(s) to Section(s):  
 3312.49, Minimum numbers of parking spaces required.  
 To reduce the minimum number of parking spaces from 2 to 1.  
 3332.28, Side or rear yard obstruction.  
 To allow vehicles to be parked in the required side yard of a dwelling.

**Proposal:** To construct four two-unit dwellings.

**Applicant(s):** Columbus Metropolitan Housing Authority, c/o Mike Wagner  
 880 East 11th Avenue  
 Columbus, Ohio 43211

**Attorney/Agent:** Moody Engineering, c/o Mark Larrimer, P.E.  
 300 Spruce Street, Ste. 200  
 Columbus, Ohio 43215

**Property Owner(s):** Applicant

**Planner:** Jamie Freise, (614) 645-6350; [JFFreise@Columbus.gov](mailto:JFFreise@Columbus.gov) <<mailto:JFFreise@Columbus.gov>>

**03. Application No.: BZA18-161**

**Location:** **259 PARK ROAD (43085)**, located at the southeast corner of Park Road and a CSX Railroad track. (610-166612; Far North Columbus Communities Coalition).

**Existing Zoning:** L-AR-12, Residential District

**Request:** Variance(s) to Section(s):  
 3333.10, AR-12 area district requirements.  
 To reduce the minimum lot area per unit from 3,600 square feet (12.1 units/acre) to 3,379 square feet (12.89 units per acre).

**Proposal:** To construct 11 multi-unit residential buildings.

**Applicant(s):** Sunpark Properties, c/o Fatih Gunal  
4602 Sandwich Court  
Dublin, Ohio 43016

**Attorney/Agent:** Plank Law Firm, LPA, c/o Donald T. Plank, Atty.  
411 East Town Street, Floor 2  
Columbus, Ohio 43215

**Property Owner(s):** Park View Village, LLC  
4602 Sandwich Court  
Dublin, Ohio 43016

**Planner:** Jamie Freise, (614) 645-6350; [JFFreise@Columbus.gov](mailto:JFFreise@Columbus.gov) <<mailto:JFFreise@Columbus.gov>>

**04. Application No.: BZA18-162**

**Location:** **740 SOUTH HIGH STREET (43206)**, located at the southeast corner of Frankfort Street and South High Street (010-015268; Brewery District Commission).

**Existing Zoning:** C-4, Commercial District

**Request:** Variance(s) to Section(s):  
3312.49, Minimum numbers of parking spaces required.  
To reduce the required number of additional parking spaces from 24 to 0 (0 spaces provided).

**Proposal:** To convert three retail spaces into up to three eating & drinking establishment uses.

**Applicant(s):** Frankfurt, L.L.C.; c/o Dave Perry; The David Perry Company, Inc.  
411 East Town Street, 1st Floor  
Columbus, Ohio 43215

**Attorney/Agent:** Kelley Companies; c/o Michael Kelley  
250 East Broad Street, Suite 1100  
Columbus, Ohio 43215

**Property Owner(s):** Applicant

**Planner:** David J. Reiss, (614) 645-7973; [DJReiss@Columbus.gov](mailto:DJReiss@Columbus.gov)

**05. Application No.: BZA18-163**

**Location:** **1979 ATLAS STREET (43228)**, located at the northwest corner of Athena Street and Atlas Street (560-104536).

**Existing Zoning:** M-2, Manufacturing & C-2, Commercial District

**Request:** Variance(s) to Section(s):  
3367.15, M-2, Manufacturing district special provisions.  
To reduce the required building setback from 50 feet to 2 feet for a 7 foot tall fence along Atlas Street.

**Proposal:** To install a 7 foot tall, chain link and barbed-wire fence around the property.

**Applicant(s):** Paul Peterson Company; c/o Dave Perry; The David Perry Company, Inc.  
411 East Town Street, 1st Floor  
Columbus, Ohio 43215

**Attorney/Agent:** Plank Law Firm; c/o Donald Plank  
411 East Town Street; 2nd Floor  
Columbus, Ohio 43215

**Property Owner(s):** ISP Chemicals, Inc.; c/o Richard M. Long  
1979 Atlas Street  
Columbus, Ohio 43228

**Planner:** David J. Reiss, (614) 645-7973; [DJReiss@Columbus.gov](mailto:DJReiss@Columbus.gov) <<mailto:DJReiss@Columbus.gov>>

**06. Application No.: BZA18-165**

**Location:** **737-739 DENNISON AVENUE (43215)**, located on the west side of Dennison Avenue, approximately 157 feet north of Collins Avenue (010-003117; Victorian Village).

**Existing Zoning:** R-4, Residential District

**Request:** Variances(s) to Section(s):

3332.05, Area district lot width requirements.  
To reduce the minimum lot width from 50 feet to 42 feet.  
3332.15, R-4 area district requirements.  
To reduce the minimum lot area from 2,500 square feet per dwelling unit to 1,595.25 square feet per dwelling unit.

**Proposal:** To convert a rooming house (DUSB) into a 4-unit dwelling.  
**Applicant(s):** Michael J. Maistros, AIA  
4740 Reed Road; Suite 201  
Upper Arlington, Ohio 43220

**Attorney/Agent:** Applicant  
**Property Owner(s):** Argo Properties, L.L.C.  
52 East 5th Avenue  
Columbus, Ohio 43201

**Planner:** David J. Reiss, (614) 645-7973; DJReiss@Columbus.gov

**07. Application No.: BZA18-167**

**Location:** **1465 EAST 17TH AVENUE (43219)**, located on the south side of East 17th Avenue, approximately 500 feet west of Joyce Avenue (010-108185; North Central Area Commission).

**Existing Zoning:** M, Manufacturing District

**Request:** Variance & Special Permit(s) to Section(s):  
3389.07- Impound lot, junk yard or salvage yard.  
To allow a junk and salvage yard for ferrous and non-ferrous scrap metal.  
3389.12, Portable building.  
To allow a portable building to be used as a sales office.  
3312.43, Required surface for parking.  
To allow a gravel surface.  
3363.41(b), Storage.  
To reduce the distance of a salvage yard to a residential district from 600 feet to 200 feet.  
3392.10(b), Performance requirements.  
To increase the maximum height of piled materials from 10 feet to 35 feet.

**Proposal:** A junk and salvage yard for ferrous and non-ferrous scrap metal.  
**Applicant(s):** A-Z Recycling, Inc., c/o Ted Londot  
1465 East 17th Street  
Columbus, Ohio 43219

**Attorney/Agent:** Mark A. Schieber Associates, LLC, c/o Mark Schieber, Architect.  
2807 Delmar Drive, Ste. B  
Bexley, Ohio 43209

**Property Owner(s):** A-Z Recycling, Inc., c/o Xiaodong Qu  
1465 East 17th Street  
Columbus, Ohio 43219

**Planner:** Jamie Freise, (614) 645-6350; JFFreise@Columbus.gov

**08. Application No.: BZA18-168**

**Location:** **1350 BRIARWOOD AVENUE (43211)**, located on the north side of Briarwood Avenue between Hamilton Avenue and Linden Park Drive (010-076521; North Linden Area Commission).

**Existing Zoning:** R-3, Residential District

**Request:** Variance(s) to Section(s):  
3312.49, Minimum number of parking spaces required.  
To reduce the number of required parking spaces from 369 to 154.

**Proposal:** To construct a new community center with park improvements.  
**Applicant(s):** City of Columbus, Recreation and Parking Department

1111 East Broad Street  
Columbus, Ohio 43205  
**Attorney/Agent:** Moody Nolan, c/o Howard Blaisdell  
300 Spruce Street  
Columbus, Ohio 43215  
**Property Owner(s):** Applicant  
**Planner:** Eric R. Snowden, (614) 645-3526; ERSnowden@Columbus.gov

**09. Application No.: BZA18-169**

**Location:** **2605 ROHR ROAD (43235)**, located at the southwest corner of Rohr Road and Alum Creek Drive (495-268866; Far South Columbus Area Commission).  
**Existing Zoning:** M-1, Manufacturing District  
**Request:** Variance(s) to Section(s):  
3365.21, Height and area regulations.  
To reduce the required building line from 200 feet from the centerline of Rohr Road to 106 feet.  
**Proposal:** To install an accessory structure.  
**Applicant(s):** Michael Lindner  
151 East Nationwide Boulevard  
Columbus, Ohio 43215  
**Attorney/Agent:** Ryan Geiser  
151 East Nationwide Boulevard  
Columbus, Ohio 43215  
**Property Owner(s):** VSP Ceres, Inc.  
3333 Quality Drive  
Rancho Cordova, CA 95670  
**Planner:** Eric R. Snowden, (614) 645-3526; ERSnowden@Columbus.gov

**10. Application No.: BZA18-122**

**Location:** **416 JACKSON STREET (43206)**, located at the northeast corner of Lathrop Street and Jackson Street (010-033155; South Side Area Commission).  
**Existing Zoning:** R-2F, Residential District  
**Request:** Variance(s) to Section(s):  
3332.26, Minimum side yard permitted.  
To reduce the minimum side yard from 5 feet to 3 feet along the east lot line for an attached garage.  
3332.27, Rear yard.  
To reduce the required rear yard from 25% of the total lot area (948 square feet) to 16.6% (626 square feet).  
**Proposal:** To construct a single-unit dwelling.  
**Applicant(s):** Patrick Phillips  
597 Lathrop Street  
Columbus, Ohio 43206  
**Attorney/Agent:** None  
**Property Owner(s):** Applicant  
**Planner:** David J. Reiss, (614) 645-7973; DJReiss@Columbus.gov

**11. Application No.: BZA18-125**

**Location:** **1465 OAKLAND PARK AVENUE (43224)**, located at the southwest corner of Oakland Park Avenue and Medina Avenue (010-075666; North Linden Area Commission).  
**Existing Zoning:** C-4, Commercial District  
**Request:** Variance(s) to Section(s):  
3356.11, C-4 district setback lines.  
To reduce the building setback along Oakland Park Avenue from 50 feet to

foot and along Medina Avenue from 25 feet to 8 feet.  
 3312.27, Parking setback line.  
 To reduce the parking setback line along Oakland Park Avenue from 10 feet to 5 feet and along Medina Avenue from 10 feet to 8 feet.  
 3312.21(A,B), Landscaping and screening.  
 To provide no interior or perimeter landscaping.  
 3312.13(B), Driveway.  
 To increase the width of a driveway from 35 feet to 71 feet.  
 3312.49, Minimum numbers of parking spaces required.  
 To reduce the minimum number of parking spaces required from 36 to 25.

**Proposal:** To construct a new fire station.  
**Applicant(s):** City of Columbus  
 90 West Broad Street  
 Columbus, Ohio 43215  
**Attorney/Agent:** Moody Engineering, c/o Mark Larrimer, PE  
 300 Spruce Street, Ste. 300  
 Columbus, Ohio 43215  
**Property Owner(s):** Applicant  
**Planner:** Jamie Freise, (614) 645-6350; JFFreise@Columbus.gov

**12. Application No.: BZA18-130**

**Location:** **1770 INDIANOLA AVENUE (43201)**, located at the northeast corner of Indianola Avenue and East 14th Avenue (010-047083; University Area Commission).  
**Existing Zoning:** AR-4, Apartment Residential District  
**Request:** Variance(s) to Section(s):  
 3312.49, Minimum number of parking spaces required.  
 To reduce the minimum number of required parking spaces from 51 to 19.  
 3321.05(B)(2) Vision clearance.  
 To allow an existing tree within the clear vision triangle to remain.  
 3325.703(H) Development and Design Guidelines for Residential Zoning Districts  
 To increase the size of a patio from 200 square feet to 1,214 square feet.  
 3325.705(A) Supplemental Parking Requirements.  
 To allow vehicle maneuvering within a required side yard.  
 3325.11, Building Separation and Size.  
 To increase the calculated floor area of a building from 10,200 square feet to 20,330 square feet.

**Proposal:** To raze and rebuild a sorority house.  
**Applicant(s):** ZACO, Inc.  
 1770 Indianola Avenue  
 Columbus, Ohio 43201  
**Attorney/Agent:** Jeffrey L. Brown, Atty.  
 37 West Broad Street  
 Columbus, Ohio 43215  
**Property Owner(s):** Applicant  
**Planner:** Eric R. Snowden, (614) 645-3526; [ERSnowden@Columbus.gov](mailto:ERSnowden@Columbus.gov) <<mailto:ERSnowden@Columbus.gov>>

**13. Application No.: BZA18-152**

**Location:** **1715 ATLAS STREET (43228)**, located on the west side of Atlas Street at the terminus of Transamerica Drive (560-235219; No Area Commission).  
**Existing Zoning:** M-2, Manufacturing District  
**Request:** Variance(s) to Section(s):  
 3312.21, Landscaping and screening.  
 To reduce the number of required parking lot trees from 15 to 0.  
 3367.15(d), M-2 manufacturing district special provisions.

To reduce the setback for parking and maneuvering areas from 50 feet to 40 feet.

**Proposal:** To expand a building and parking lot for a trucking business.  
**Applicant(s):** Monesi Properties, LLC c/o Bryan Monesi  
1715 Atlas Street  
Columbus, Ohio 43228  
**Attorney/Agent:** Andrew Gardner, P.E.  
3500 Snouffer Road, Suite 225  
Columbus, Ohio 43235  
**Property Owner(s):** Applicant  
**Planner:** Eric R. Snowden, (614) 645-3526; [ERSnowden@Columbus.gov](mailto:ERSnowden@Columbus.gov)  
[<mailto:ERSnowden@Columbus.gov>](mailto:ERSnowden@Columbus.gov)

**14. Application No.: BZA18-150**

**Location:** **5771 MAPLE CANYON DRIVE (43229)**, located on the west side of Maple Canyon Drive approximately 322 feet north of East Dublin-Granville Road. (010-147409; Northland Community Council).

**Existing Zoning:** ARLD, Apartment Residential District

**Request:** Variance(s) to Section(s):  
3312.49, Minimum number of parking spaces required.  
To reduce the number of required parking spaces from 150 spaces to 75 spaces.  
3333.11, ARLD area district requirements.  
To reduce the required lot area per unit from 2,500 square feet to 1,500 square feet.  
3333.26(A), Height district.  
To increase the maximum height of a building from 35 feet to 45 feet.

**Proposal:** To construct a 94 unit apartment building.  
**Applicant(s):** National Church Residences, c/o Matt Bierlein  
2335 North Bank Drive  
Columbus, Ohio 43220

**Attorney/Agent:** Applicant

**Property Owner(s):** Deja R. Williams  
276 East Main Street  
New Albany, Ohio 43054

**Planner:** Eric R. Snowden, (614) 645-3526; [ERSnowden@Columbus.gov](mailto:ERSnowden@Columbus.gov)

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**Legislation Number:** PN0080-2019

**Drafting Date:** 2/13/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter:** Public Notice

**Type:**

**Notice/Advertisement Title:** City Council Zoning Meeting, February 25, 2019

**Contact Name:** Monique Goins-Ransom

**Contact Telephone Number:** 614-645-0845

**Contact Email Address:** [mlgoins-ransom@columbus.gov](mailto:mlgoins-ransom@columbus.gov)

**REGULAR MEETING NO.10 OF CITY COUNCIL (ZONING), FEBRUARY 25, 2019 AT 6:30 P.M. IN COUNCIL CHAMBERS.**

**ROLL CALL**



**READING AND DISPOSAL OF THE JOURNAL**

**EMERGENCY, TABLED AND 2ND READING OF 30 DAY LEGISLATION**

**ZONING: TYSON, CHR. E. BROWN M. BROWN FAVOR REMY STINZIANO HARDIN**

**0469-2019** To grant a Variance from the provisions of 3332.035, R-3 residential district; 3312.25, Maneuvering; 3312.27, Parking setback line; 3312.29, Parking space; 3312.49, Minimum numbers of parking spaces required; 3332.05, Area district lot width requirements; 3332.13, R-3 area district requirements; 3332.19, Fronting on a public street; 3332.26, Minimum side yard permitted; and 3332.27, Rear yard, of the Columbus City Codes; for the property located at 49 SOUTH HURON AVENUE (43204), to permit two single-unit dwellings on one lot with reduced development standards in the R-3, Residential District (Council Variance #CV18-107).

**0489-2019** To rezone 1000 EAST DUBLIN-GRANVILLE ROAD (43229), being 9.55± acres located at the northeast corner of East Dublin-Granville Road and Boardwalk Street, From: CPD, Commercial Planned Development District, To: L-M, Manufacturing District and CPD, Commercial Planned Development District (Rezoning #Z18-072).

**0496-2019** To grant a Variance from the provisions of Sections 3355.03, C-3 permitted uses; 3311.28(b), Requirements; and 3312.49(C), Minimum numbers of parking spaces required, of the Columbus City Codes, for the property located at 26 EAST FIFTH AVENUE (43201), to permit a night club and a meadery with reduced parking in the C-3, Commercial District, and to repeal Ordinance #1741-2010, passed December 13, 2010 (Council Variance #CV18-0103).

**0500-2019** To rezone 1640 EAST MOUND STREET (43205), being 0.81± acres located at the northwest corner of East Mound Street and Seymour Avenue, From: R-3, Residential District, To: AR-2, Apartment Residential District (Rezoning #Z18-060).

**0501-2019** To grant a Variance from the provisions of Sections 3333.18, Building lines; 3333.22, Maximum side yard required; and 3333.23, Minimum side yard permitted; of the Columbus City Codes; for the property located at 1640 EAST MOUND STREET (43205), to permit a multi-unit residential development with reduced development standards in the AR-2, Apartment Residential District (Council Variance #CV18-080).

**ADJOURNMENT**

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**Legislation Number:** PN0081-2019

**Drafting Date:** 2/13/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Civil Service Commission Public Notice

**Contact Name:** Wendy Brinnon

**Contact Telephone Number:** (614) 645-7531

**Contact Email Address:** wbrinnon@columbus.gov

**OFFICIAL NOTICE**

CIVIL SERVICE COMMISSION  
COMPETITIVE EXAMINATION ANNOUNCEMENTS  
APPLY ONLINE 24 HOURS A DAY, 7 DAYS A WEEK OR APPLY IN PERSON 9:00 A.M. TO 4:00 P.M. MONDAY  
THROUGH FRIDAY.

The Civil Service Commission continuously administers competitive examinations. Information regarding examinations, for which the Civil Service Commission is currently accepting applications, is located on our website at [www.columbus.gov/civilservice](http://www.columbus.gov/civilservice) and is also posted at the Commission offices located at 77 North Front Street, 3rd Floor, Columbus, Ohio, as well as on the 1st Floor in the City Self-Serve Job Center. Please note that all visitors are required to produce a picture ID, authenticating their identity, in order to visit the applications area on the third floor. Applicants interested in City jobs or job announcement alerts should check our website or visit the Commission offices.

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**Legislation Number:** PN0082-2019

**Drafting Date:** 2/19/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Far West Task Force - March Meeting Change

**Contact Name:** Sharon Rasatter, Far West Task Force Agent

**Contact Telephone Number:** 614-777-8702

**Contact Email Address:** farwestsidecbus@gmail.com

The Far West Task Force will hold their March meeting at 7pm on March 19th, 2019. The meeting will be hosted at Hilliard Horizon Elementary School, 6000 Renner Rd. All meetings are opened to the public.

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**Legislation Number:** PN0083-2019

**Drafting Date:** 2/20/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** City Council Records Commission Meeting, February 25, 2019

**Contact Name:** Monique Goins-Ransom

**Contact Telephone Number:** 614-645-0845

**Contact Email Address:** mlgoins-ransom@columbus.gov

**CITY OF COLUMBUS  
RECORDS COMMISSION**

**MEETING NO. 1-19  
Monday, February 25, 2019**

10:00 A.M.  
CITY COUNCIL CONFERENCE ROOM  
225 - City Hall

-AGENDA-

- ROLL CALL
- OLD BUSINESS

There are *no* items noted under **OLD BUSINESS**

**NEW BUSINESS**

**Item #1-** the **Department of Public Service** -submitted an **RC-2 with 7 amendments to their existing schedule**. Copies of the full retention schedule are available upon request.

**Item #2-** the **Department Human Resources** -submitted an **RC-2 with 8 amendments and 10 additions to their existing schedule**. Copies of the full retention schedule are available upon request.

**Item #3-** the **Department Public Utilities (Directors Office)** -submitted an **RC-2 to replace their existing schedule**. Copies of the full retention schedule are available upon request.

**Item #4-** the **Department Public Utilities (Power)** -submitted an **RC-2 to replace their existing schedule**. Copies of the full retention schedule are available upon request.

**Item #5-** the **Department Public Utilities (Sewerage & Drainage)** -submitted an **RC-2 to replace their existing schedule**. Copies of the full retention schedule are available upon request.

**Item #6-** the **Department Public Utilities (Water)** -submitted an **RC-2 to replace their existing schedule**. Copies of the full retention schedule are available upon request.

**Item #7-** the **Department of Neighborhoods** -submitted an **RC-2 to create a new schedule**. Copies of the full retention schedule are available upon request.

**ADJOURN MEETING**

**The next Records Commission will be held May 20, 2019.**

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**Legislation Number:** PN0087-2019

**Drafting Date:** 2/22/2019

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Public Utilities Notice: Department of Public Utilities - Industrial Wastewater Discharge Permits

**Contact Name:** Jeffrey L. Bertacchi

**Contact Telephone Number:** (614) 645-5876

**Contact Email Address:** jlb@columbus.gov

The Administrator of the Division of Sewerage and Drainage announces intent to issue an Industrial Wastewater Discharge Permit to the following company(s) on or about Tuesday, March 19, 2019: Tarrier Foods Corporation, 2700 International Street, Columbus, Ohio 43228

The Draft Permit(s) will be available for review between 7:30 A.M. and 4:30 P.M. February 25, 2019, through March 15, 2019, at the City of Columbus Industrial Wastewater Pretreatment Office, 1250 Fairwood Avenue, Suite 186, Columbus, Ohio 43206. Written comments will be accepted during this period at the above address or via email at Pretreatment@Columbus.gov. This Notice is made according to Columbus City Code Chapter 1145.44(C).

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**Legislation Number:** PN0319-2018

**Drafting Date:** 12/5/2018

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** City of Columbus Records Commission- Meeting Schedule 2019

**Contact Name:** Monique L. Goins-Ransom, Records Commission Coordinator

**Contact Telephone Number:** 614-645-0845

**Contact Email Address:** mlgoins-ransom@columbus.gov

## **CITY BULLETIN NOTICE**

### **MEETING SCHEDULE**

#### **CITY OF COLUMBUS RECORDS COMMISSION:**

The regular meetings of the City of Columbus Records Commission for the calendar year 2019 are scheduled as follows:

**Monday, February 25, 2019**

**Monday, May 20, 2019**

**Monday, September 23, 2019**

Meetings will take place at: City Hall, 90 West Broad Street, 2nd Floor, in the City Council Conference Room 225.

They will begin promptly at 10:00 am.

Every effort will be made to adhere to the above schedule, but the City of Columbus Records Commission reserves the right to change the date, time or location of any meeting; or to hold additional meetings. To confirm the meeting date, time and locations or to obtain agenda information, contact the Office of the City of Columbus Records Commission Coordinator at (614) 645-0845.

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**Legislation Number:** PN0323-2018

**Drafting Date:** 12/10/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:**  
Columbus Recreation and Parks  
2019 Commission Meetings

**Contact Name:** Stephanie Brock  
**Contact Telephone Number:** 614-645-5932  
**Contact Email Address:** sybrock@columbus.gov

**Columbus Recreation and Parks  
2019 Commission Meetings**

***NOTICE OF REGULAR MEETINGS***

***COLUMBUS RECREATION AND PARKS COMMISSION***

The Recreation and Parks Commission, appointed and organized under the Charter of the City of Columbus, Section 112-1 is empowered to equip, operate, direct and maintain all the existing recreational and park facilities. In addition, said Commission exercises certain powers and duties as specified in Sections 112-1 and 112-2 of the Columbus City Charter.

Please take notice that meetings of the Recreation and Parks Commission will be held at 8:30a.m. on the following dates and locations (unless otherwise posted):

*Wednesday, January 9, 2019 - 1111 East Broad Street, 43205*  
*Wednesday, February 13, 2019 - Far East Community Center, 1826 Lattimer Dr., 43227*  
*Wednesday, March 13, 2019 - 1111 East Broad Street, 43205*  
*Wednesday, April 10, 2019 - Feddersen Community Center, 3911 Dresden St., 43224*  
*Wednesday, May 8, 2019 - 1111 East Broad Street, 43205*  
*Wednesday, June 12, 2019 - Whetstone Park, 4015 Olentangy Blvd., 43214*  
*Wednesday, July 10, 2019 - Berliner Sports Park, 1300 Deckebach Rd., 43223*  
*August Recess - No Meeting*  
*Wednesday, September 11, 2019 - 1111 East Broad Street, 43205*  
*Wednesday, October 9, 2019 - 1111 East Broad Street, 43205*  
*Wednesday, November 13, 2019 - Scioto South Community Center, 3901 Parsons Ave., 43207*  
*Wednesday, December 11, 2019 - 1111 East Broad Street, 43205*

In the event no proper business exists the meeting may be cancelled without further notice. For further information you may contact the Columbus Recreation and Parks Department, 1111 East Broad Street, Suite 200, Columbus, Ohio 43205 (Telephone: 614-645-3319).

Tony A. Collins, Director  
Columbus Recreation and Parks Department



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# By-Laws

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Columbus South Side Area Commission



Revised July 19, 2018  
Approved December 18, 2018

Columbus South Side Area Commission  
(Aka: Commission or CSSAC)

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CSSAC Chair JS CSSAC Vice Chair JS CSSAC By-Laws Chair RC



# By-Laws of The Columbus South Side Area Commission

## INTRODUCTION

**THESE BY-LAWS** establish the procedures under which The Columbus South Side Area Commission shall execute those duties and functions set forth in and with authority granted under Chapters 3109 and 3111 of the Columbus City Code (hereinafter abbreviated as “C.C.”) and Sections 60, 61 and 121 of the Columbus City Charter.

### Purpose

The purpose of this Commission is to afford additional voluntary citizen participation in decision-making in an advisory capacity to the City Administration and City Council as provided in C.C. Section 3109.01; and to facilitate communication, understanding, and cooperation among citizens, neighborhood groups, city officials and staff, and other stakeholders by performing those functions and duties set forth in C.C. Section 3109.14. The Commission shall not endorse any candidate for public office.

### Article I. Name

The name of this organization shall be The Columbus South Side Area Commission, hereinafter referred to as the “Commission” or “CSSAC”.

### Article II. Commission Area

The area served by the Commission (the “Commission Area”) shall be all incorporated areas of the City of Columbus, excluding those areas already made part of an Area Commission as set forth in C.C. Chapter 3111, and any area as hereafter adopted by the Commission and approved by the Columbus City Council (“Council”), as follows:

Beginning at the intersection of the centerlines of Lathrop Street and East Livingston Avenue; thence easterly along the centerline of East Livingston Avenue to its point of intersection with the centerline of Studer Avenue; thence southerly along the centerline of Studer Avenue to its point of intersection with the centerline of first alley running parallel to and lying south of Livingston Avenue, otherwise known as Denton Alley; thence westerly along centerline of Denton Alley to its point of intersection with the centerline of first unnamed alley running parallel to and lying east of Linwood Avenue; thence southerly

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along the centerline of the first unnamed alley running parallel to and lying east of Linwood Avenue to its point of intersection with the centerline of second unnamed alley running parallel to and lying north of E. Whittier Street; thence easterly along the centerline of second unnamed alley running parallel to and lying north of E. Whittier Street to its point of intersection with centerline of Studer Avenue; thence southerly along the centerline of Studer Avenue to its point of intersection with the centerline of Whittier Street; thence easterly along the centerline of Whittier Street to its point of intersection with Rhoads Avenue and continuing thereon along the extended centerline of Whittier Street to Memory Lane; thence easterly along the centerline of Memory Lane to its point of intersection with Alum Creek Drive and continuing thereon along the extended centerline of Memory Lane to the West bank of Alum Creek; thence southerly along the West bank of Alum Creek to its point of intersection with the centerline of State Route 104; thence westerly along the centerline of State Route 104 to its point of intersection with the centerline of Refugee Road; thence westerly along centerline of Refugee Road to its point of intersection with the centerline of Lockbourne Road; thence southerly along the centerline of Lockbourne Road to its point of intersection with the centerline of State Route 104; thence westerly along the centerline of State Route 104 to the East bank of the Scioto River; thence northerly along the East bank of the Scioto River to its point of intersection with the centerline of Greenlawn Avenue; thence easterly along the centerline of Greenlawn Avenue to its point of intersection with the centerline of South High Street; thence northerly along the centerline of South High Street to its point of intersection with the centerline of Thurman Avenue; thence easterly along the centerline of Thurman Avenue to its point of intersection with the centerline of South Pearl Street; thence southerly along the centerline of South Pearl Street to its point of intersection with the centerline of Nursery Lane; thence easterly along the centerline of Nursery Lane to its point of intersection with the centerline of Blackberry Alley; thence northerly along the centerline of Blackberry Alley to its point of intersection with the centerline of Whittier Street; thence westerly along the centerline of Whittier Street to its point of intersection with the centerline of Jaeger Street; thence northerly along the centerline of Jaeger to its point of intersection with Kossuth Street; thence easterly along the centerline of Kossuth Street to its point of intersection with the centerline of South Grant Avenue; thence northerly along the centerline of South Grant Avenue to its point of intersection with the centerline of East Sycamore Street; thence easterly along the centerline of East Sycamore Street to its point of intersection with the centerline of Brust Street; thence northerly along the centerline of Brust Street to its point of intersection with the centerline of East Beck Street; thence easterly along the centerline of East Beck Street to its point of intersection with the centerline of Lathrop Street; thence northerly along the centerline of Lathrop Street to its point of intersection with the centerline with East Livingston Avenue, the point of beginning.

### Article III Membership

**Section 1. Members.** There shall be fifteen (15) members of the Commission who shall be known as "Commissioners." Eleven (11) of the Commissions are elected by general election as provided in Article VIII. three (3) Commissioners are Appointed Seats by the Chair and elected by majority vote of the

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Commission and One (1) Commissioner who shall be nominated by the Parsons Area Merchants Association. All members shall have equal standing as a Commission member. Unless otherwise provided herein, each Commissioner shall reside, have employment, or ownership in real property in the Commission Area; District Commissioners shall reside within their District Area; be duly appointed by the Mayor with the concurrence of Council; and serve without compensation. Commissioners shall have resided, have employment, or ownership in real property in the Commission within the Commission Area at least six (6) months prior to his or her nomination and election and shall maintain his or her residency in the Commission Area at all times he or she is serving as a Commissioner. Unless otherwise adopted and approved in accordance with Article XI herein, Commissioners shall be elected and appointed as follows: ten (10) members; one (1) from each of the ten (10) Districts as set forth in Addendum A, attached hereto and incorporated herein by reference, or any amendment thereto, to represent such District; one (1) member elected at-large who is a resident of the Commission Area, either as a tenant or home owner, to represent residential tenants and home owners, who will be designated as "Tenant or Home Owner"; one (1) member nominated by the Commission to represent businesses or organizations which provide or promote tangible services or substantial economic benefit to the Commission Area, who will be designated as "At-Large Business"; one (1) member nominated by the Commission to represent individuals or entities organized for religious, social or other public interest purposes, who will be designated as "Religious & Social Services"; one (1) member nominated by the Commission to represent individuals or entities organized for educational purposes, who will be designated as "At-Large Education"; and one (1) member who shall be nominated by the Parsons Area Merchants Association, who will be designated as a recognized Neighborhood Community Revitalization District.

**Section 2. Terms.** All terms shall be for a period of two (2) years. All terms shall expire on the last day of the month of December in different years. The term of elected members, or members nominated by the Commission to fill a vacancy, shall commence no sooner than thirty (30) days after notice of nomination has been received by the Mayor's Office and be for no more than the time left in the term of said vacancy.

**Section 3. Representation.** No Commissioner shall represent the Commission in its official actions before any other public body or official, except as specifically authorized by the Commission. Any unauthorized representation shall be deemed as a resignation from the Commission and notice of such resignation shall be communicated to the Mayor, unless two-thirds of those members present and voting determine that extenuating circumstances justify that such Commissioner remain in office. The foregoing shall not be construed as a restriction upon the right of the individual members to represent their own views before public or private bodies, whether in agreement or disagreement with the official action of the Commission.

**Section 4. Disqualification.** Members shall maintain their residence, employment, or ownership in real property in the Commission area (or portion thereof) from which they were elected and appointed. Failure of a member to maintain his or her residence, employment or ownership in real property in the Commission area (or portion thereof) from which he or she was elected and appointed, shall be deemed as a resignation

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from the Commission and notice of such will be communicated to the Mayor, unless two-thirds of those members present and voting determine that extenuating circumstances justify that such Commissioner remain in office.

**Section 5. Attendance.** Members shall, so far as possible, be regular in attendance. A member's absence from three (3) consecutive regular meetings or from a total of four (4) regular meetings in any one calendar year shall be deemed as a resignation from the Commission and notice of such resignation shall be communicated to the Mayor, unless two-thirds of those members present and voting determine that extenuating circumstances justify that such Commissioner remain in office. The Recording Secretary shall deliver written notice by hand delivery, electronic mail or U.S. Mail to such Commissioner after his or her second consecutive absence or third absence in a calendar year setting forth the provisions of this Section. Excused absence will still count towards the amount of absences permitted by rule. Extenuating Circumstances will be taken into consideration (such as Death in the Family, etc.).

**A. Tardiness.** Those Commissioners who are tardy less than 1/2 hour from Roll Call will still be counted as attending. Any Commissioner arrival later than 1/2 hour from Roll Call will be considered as an absence.

**Section 6. Rules, Laws and By-Laws.** The Commission and the Commissioners shall adhere to all relevant and applicable local, state, and federal laws and these By-Laws. Failure to adhere to such laws and these By-Laws shall be deemed as a resignation from the Commission and notice of such resignation shall be communicated to the Mayor, unless two-thirds of those members present and voting determine that extenuating circumstances justify that such Commissioner remain in office. A Commissioner's failure to serve a full term without due cause shall be documented by the Secretary and such Commissioner shall thereafter be disqualified from seeking another office on the Commission for a period of two (2) years.

**Section 7. Vacancies.** The Commission shall nominate, by letter to the Mayor pursuant to C.C. Section 3109.11, one (1) candidate to fill any vacancy caused by death, resignation or disqualification for the remainder of the unexpired term within 60 days of vacancy. Unless the unexpired term is due to expire within sixty (60) days of said vacancy.

**Section 8. Ethics.** As a duly sworn-in Commissioner of the Columbus Southside Area Commission, All Commissioners are covered and must abide by the City of Columbus ethics policy.

**Article IV. Officers**

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**Section 1. Officers.** The Officers of the Commission shall be the Chair, Vice Chair, Recording Secretary, Corresponding Secretary and Fiduciary Agent. It is desirable, but not required, that all Officers must have served no less than one year on the Commission to be eligible.

**Section 2. Election of Officers.** Nominations for officers will occur at the November meeting and will be open to all commissioners on the commission. Election of officers will then be held at the beginning of the January meeting. A Chair Pro Tempore will be chosen at the November meeting in the event that the current chair will not be a part of the commission in the January meeting to preside over the election of Officers.

**Section 3. Chair** The Chair shall preside at all meetings of the Commission; in consultation with the Commissioners, represent the Commission before public bodies and at public hearings; appoint Standing and Special Committees of the Commission; serve as an ex-officio member of all committees; coordinate the actions of officers and committee chairpersons; and perform other duties associated with the office as necessary and appropriate or as may be assigned by the Commission. The Chair, in consultation with the Commissioners, shall prepare the agenda for the regular meetings of the Commission and the Executive Committee. The Chair, in consultation with the Commissioners, shall direct, delegate and appoint the chairperson of standing committees. Persons elected as Chair are required to have served no less than one year on the Commission to be eligible.

**Section 4. Vice-Chair.** The Vice-Chair shall assist the Chair: perform the duties of the Chair in his or her absence; and perform such other duties as may be assigned by the Commission. The Vice-Chair shall be the liaison between the Commission and any volunteers or staff hired or assigned to the Commission.

**Section 5. Recording Secretary:** The Recording Secretary shall maintain an accurate and objective record of Commission meetings and meetings of the Executive Committee and provide for the reporting of minutes; maintain records of all votes of the Commission and the Executive Committee; call the roll at all Commission meetings and Meetings of the Executive Committee; coordinate the preparation and distribution of the Commission's agenda in aid of the Chair; maintain all records of the Commission and any other such records as the Commission may direct; and perform related duties as may be demanded by the Recording Secretary's office. The voting records and minutes of all public Commission meetings shall be open to public examination and forwarded to the City as provided in C.C. Section 3109.07. In the absence of both the Chair and the Vice-Chair, the Recording Secretary shall call the meeting to order and preside until the immediate election of a Chair Pro Tempore. The Recording Secretary shall provide written notice of a Commissioner's absences, provide written notice to the Mayor of any nomination or vacancy; and shall send written notice to the Board of Zoning Adjustment or other appropriate entity of zoning-related actions of the Commission. For the recording of all minutes a Scribe may be used that is not a Commissioner.

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**Section 6. Corresponding Secretary.** The Corresponding Secretary shall perform the duties of the Recording Secretary in his or her absence, assist the Recording Secretary in the maintenance of all records of the Commission, shall handle all public correspondence for the Commission, and maintain such other records as the Commission may direct. The Recording Secretary may fill the role of Corresponding Secretary.

**Section 7. Fiduciary Agent.** The Fiduciary Agent shall have the care and custody of all monies belonging to the Commission and shall be solely responsible for such monies; shall cause to be deposited in a regular business bank all funds received from the City or any other funds; be one of two or more Officers who shall sign checks on behalf of the Commission and in no event shall a check or other disbursement of monies be signed or authorized in advance of a real and tangible need; shall render at regular intervals and at the Commission's Annual Meeting a written account of the finances of the Commission which reports shall be physically affixed to the minutes of the Commission of such meeting; and, shall exercise all duties incident to the office of Fiduciary Agent, including compliance with all fiscal requirements within the Memorandum of Agreement with the City.

**Section 8. Officer Vacancy.** The Vice- Chair shall fill a vacancy in the office of Chair. A vacancy in any other position shall be filled in the same manner as the original officer election process provided in Section 1 of this Article.

#### Article V. Meetings

**Section 1. Regular Meetings.** Regular meetings of the Commission shall be held at 6:30 p.m. on the fourth (4<sup>th</sup>) Tuesday of each month unless otherwise directed by a majority vote of the Commission. All Commission meetings shall be held in the Commission Area in a regular meeting place which shall be an appropriate large room convenient for members and the public. The commission meeting will typically last no longer than one hundred fifty (150) minutes or 2 ½ hours. The Commission shall provide to its constituents and the City Administration seven (7) days advanced notice of any change in the meeting time or place handled one or more of the following ways - by publication in a newspaper of general circulation in the Commission Area, by door-to-door notice, or through electronic media (which may include email, social media such as Facebook, and website pages). All Commission meetings are open to the general public and shall comply with the open meeting requirements set forth in C.C. Chapter 121, and the provisions of the Ohio Open Meetings Act, Ohio Revised Code Section 121.22, as applicable.

**Section 2. Annual Meeting.** The Annual Meeting shall be the Commission's regularly scheduled meeting in the month of January at which time the Commission shall elect Commissioner Officers

CSSAC Chair



CSSAC Vice Chair



CSSAC By-Laws Chair



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**Section 3. Recess.** The Commission shall not hold a regular meeting during the month of August unless two-thirds of those members present and voting determine that extenuating circumstances justify that the Commission meet during the month of August.

**Section 4. Special Meetings.** Special Meetings may be called by the Executive Committee, the Chair or by a majority of the Commissioners in a regular or special meeting. The special meeting's purpose, date, time and location shall be stated in the meeting notice. No business will be considered at a special meeting unless it was included in the meeting notice and a quorum is present.

In the case of a special meeting, the Commission shall provide to its constituents and the City Administration three (3) days advanced written notice of the proposed special meeting handled one or more of the following ways - by publication in a newspaper of general circulation in the Commission Area, by door-to-door notice, or through electronic media (which may include email, social media such as Facebook, and website pages).

**Section 5. Notice of Meetings.** All meetings shall be open to the public and notice shall be handled one or more of the following ways - published at least seven (7) days in advance in a newspaper of general circulation in the Commission Area, by door-to-door notice or through electronic media (including email and website pages) and, as applicable, in the City Bulletin.

**Section 6. Quorum:** Eight members of the total membership of the Commission shall constitute a quorum for the conduct of business at all Commission meetings. Nothing herein shall prevent the adjournment of any such meeting to a later specified date, regardless of the presence of a quorum.

**Section 7. Voting.** Unless otherwise provided herein, and provided a quorum is present, a majority vote of Commissioners or Standing Committee members present at the meeting shall be required to approve or disapprove any action thereof. Unless otherwise provided herein, a tie vote shall result in disapproval. Any issue shall be stated in the positive form when presented for a vote. Commissioners will vote in the best interest of the South Side based on their understanding of the topic brought before the commission, while taking into consideration the outcome of the vote taken by the City recognized neighborhood association(s) (CRNA). All Commissioners should strongly consider whether or not there is a personal conflict of interest when voting on any legislation, and, if so, should abstain from voting on that legislation.

All (non-Committee) voting processes must be done during a Commission meeting and in a public forum. Voting results of the Commission and its committees are public records. No electronic media voting is allowed, as deemed by the City Administration, City Attorney and City Council.

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**Section 8. Order of Business.** The Order of Business for Commission meetings shall be as follows, with time limits provided for each agenda item:

- Roll call
- Pledge of Allegiance
- Approval of Minutes
- Reading of Correspondence
- City Liaison Report
- Standing Committee Reports
- Special Committee Reports
- Reports of Officers
- Informational & Public Presentations
- District Reports
- Old Business
- New Business
- Public Comments and Announcements
- Adjournment

**Section 9. Presentations.** The Chair shall recognize all members of the public who wish to address the Commission concerning issues under discussion. The Chair may uniformly limit debate to an equal amount of time for each side of an issue; and when appropriate, the issue will be referred by the Chair to the proper Committee for action and report at the next Commission meeting. Debate and comment time will be conducted as follows, unless the Chair deems time limits should be adjusted based on evening's agenda:

1. Informational Presentations will be limited to ten (10) minutes for each presentation with an additional five (5) minutes for questions from the commissioners. Requests for information presentations must be submitted to the Chair within fourteen (14) days of the meeting that they wish to present. A limit of three (3) informational presentations will be permitted at any given meeting.
2. Zoning Variance Presentations will be limited to a total of ten (10) minutes for each presentation with an additional ten (10) minutes for questions from the commissioners. Zoning presentations should only be placed on the meeting agenda by the Zoning Chairperson.
3. Public Comments on zoning presentations will be limited to three (3) people in favor and three people opposed, and each will be permitted two (2) minutes of speaking time. In the event, that a large number of individuals wishing to speak, speaker slips will be made available prior to the meeting and will be chosen on a first turned in basis.

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4. Public Announcements will be limited to two (2) minutes per person who wishes to share general information on a public topic. This will be limited to the amount of time available at the end of the meeting.

**Section 10. Dissenting or Concurring Reports:** Dissenting or concurring reports may be filed with the Secretary by any Commissioner and shall be attached to the majority report.

#### Article VI. Committees

**Section 1. Commission Members.** The Chair shall seek Commissioner volunteers (or appoint Commission members if needed) to any Standing Committee or Special Committee giving due consideration to individual preferences and subject to approval by a majority vote of the Commission. The Chair shall be an ex-officio member of all committees, Standing and Special. All commissioners shall server on at least one committee.

**Section 2. Committee Chairperson.** The Chair shall seek Commissioner volunteers (or appoint Commission members if needed) as Committee Chair. It is desirable, but not required, that all Committee Chairs must have served no less than one year on the Commission. Each Chairperson is responsible for seeking Non-Commission Members, to be appointed by majority vote of the Commission, to serve on their committees.

**Section 3. Committee Member Terms.** The appointed term of committee members shall expire at the next Annual Meeting in January. The Commission Chair, subject to Commission approval, may remove committee members at any time.

**Section 4. Non-Commission Members.** Non-Commission member appointees shall reside, work or own property within the Commission Area and shall have full voting privileges in all proceedings of the committee to which they are appointed.

**Section 5. Standing Committees:** The Standing Committees and their responsibilities shall be:

- A. **The Executive Committee.** Officers and Committee Chairpersons shall serve as the Executive Committee to prepare the agenda for Commission meetings in aid of the Chair, determine the date and time of any special meeting, and plan the direction and scope of Commission activities. The Executive Committee shall meet at least once a month (within the week prior to the monthly Commission meeting) at a regularly established time, date and location, or more often if necessary, to conduct necessary and appropriate business.

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**B. The Zoning, Building and Code Enforcement.** The Zoning, Building and Housing Committee shall regularly receive for review from the development regulation division, prior to adoption by governmental bodies, copies of applications and notices of all public hearings related to re-zonings, special permits, variances, demolitions, and zoning appeals regarding property located wholly or partially within the Commission Area in accordance with C.C. Section 3109.14, and provide comments and recommendations thereto, and approve or disapprove thereof, based on comparison to the Comprehensive Plan and any pertinent area plans. The Committee shall fully review all applications for any proposed plans, variances or special permits, including demolition permits, request additional information and make on-site investigations as necessary or appropriate. Committee members shall be fully informed about the City zoning code and variance application process. The Zoning, Building and Code Enforcement Committee shall meet on the second (2<sup>nd</sup>) Saturday of the month at 10:00 a.m. at the, at the site of the pending zoning application, or at the discretion of the Committee Chair, At a regularly established time, date and location, or more often if necessary, to conduct necessary and appropriate business. The Committee shall report such business at the next regular meeting of the Commission and provide an annual committee report at the Commission's Annual Meeting. Any and all developers, planners, lawyers, public advocates or representatives, or any other such person, making an application or request to the City for any zoning, building or housing related issue will be required to address the Commission. Applications and requests will only be placed on the agenda of the Commission once the CRNA(s) within whose jurisdiction such application or request resides has been notified of such application or request in accordance with its respective by-laws, rules or regulations, and has been provided an opportunity to approve or disapprove thereof, in accordance with the CSSAC Zoning Policy.

Demolition permit applications will be distributed to the Zoning Committee Chair by the City. It is understood by the Commissioners on zoning matters, that they shall follow the current city code. Once a demolition permit is issued, the Zoning Chair shall notify the Zoning Committee, the Area Commissioner and CRNA President(s) of effected area. The Chairperson shall give ten (10) business days for objection(s). If no objections are made, the Chairperson shall recommend the demolition. If there are objections, a discussion shall be held at the next schedule Commission meeting. Emergency demolitions are issued by the City if it is determined the building is an immediate safety issue for the residents of the area. In the event of an emergency demolition, the Zoning Committee Chair will notify the appropriate CRNA(s) of the City's intentions. See policies for demolitions and zoning in Addendum B.

**C. The Public Services and Planning Committee.** The Public Services and Planning Committee shall review the adequacy and operation of all public services, including but not limited to utilities, safety, infrastructure, health, parks and emergency response, provided by the City and other public agencies to

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the Commission Area, and recommend priorities and improvements thereto. The Committee shall make themselves aware of all relevant city codes that apply to the Commission Area and all decisions of the Committee shall be made in accordance therewith. The Planning Services and Planning Committee shall receive and review existing and proposed area plans; supervise any interns assigned to the Commission, if any; and recommend guidelines for the comprehensive social, economic, commercial, and physical developments of the Commission Area. The Committee shall examine local legislation substantially affecting the area to implement plans in the Commission Area and shall develop means for citizen participation in any planning which affects the Commission Area. The Public Services and Planning Committee shall meet at least once a month, or at the discretion of the Committee Chair, at a regularly established time, date and location, or more often if necessary, to conduct necessary and appropriate business. The Committee shall report such business at the next regular meeting of the Commission and provide an annual Committee report at the Commission's Annual Meeting.

**D. The Public Relations Committee.** The Public Relations Committee shall conduct all public relations activities, including but not limited to establishing media contacts, advertising the existence of the Commission, coordinating news and press releases, newsletters, and correspondence, and any other duties as requested by the Commission. The Committee shall aid in the development of community identity and shall promote the active cooperation and participation of all segments of the Commission Area, including residents, organizations, associations, businesses, and institutions.

The Public Relations Committee shall meet at least once a month, or at the discretion of the Committee Chair, at a regularly established time, date and location, or more often if necessary, to conduct necessary and appropriate business. The Committee shall report such business at the next regular meeting of the Commission and provide an annual committee report at the Commission's Annual Meeting.

**E. The Education Committee.** The Education Committee shall review existing pertinent area plans and make recommendations for comprehensive Education development of the Commission area. The Committee shall examine local legislation, school plans and issues affecting the Commission area and develop means for citizen participation in education decisions, which affect the Commission area. It shall also regularly receive, review, and make recommendations at the Commission meetings on all education issues pertaining to the Commission area. This Committee shall review the adequacy and operation of all public, private, and charter schools in the Commission area. Committee members shall make themselves aware of school board policies; local, state & federal laws governing education that may or may not apply to the Commission area. It shall also establish and maintain an education contacts list; and shall promote the active cooperation and participation of all segments of the Commission area including residents, organizations, associations, businesses and agencies. The Education Committee shall meet at least once a month, or at the discretion of the Committee Chair, at a regularly established time, date and location, or more often if necessary, to conduct necessary and appropriate business. The Committee shall report such business at the next regular meeting of the Commission and provide an annual committee report at the Commission's Annual Meeting

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**F. Other Committees.**

**Section 6. Special Committees.** The Commission or the Chair may establish a Special Committee for a specific purpose by a majority vote of the Commission at any meeting. The size, duration, scope, and duties of any Special Committee shall be specified in the motion to create the Special Committee.

Special Committees may be terminated by conditions set forth in the initiating action, or by a subsequent majority vote of the Commission.

**Section 7. Notice.** All committee meetings shall be open to the public, and notice shall be handled one or more of the following ways - published at least seven (7) days in advance in a newspaper of general circulation in the Commission Area, by door-to-door notice or through electronic media (which may include email, social media such as Facebook, and website pages) and delivered in conjunction with the notice of the monthly Commission meeting. Committee findings and reports shall be submitted for consideration at the next regular meeting of the Commission.

**Article VII. Elections**

**Section 1. Election Procedure.** All District Commissioners and the At-Large Tenant or Home Owner Commissioner shall be elected by general election from the Commission Area and shall be registered to vote with the Franklin County Board of Elections. Commissioners shall be elected to serve as a delegate to the Commission to represent a specific geographic area or CRNA(s) interest as defined in these By-Laws or the Commission's Election Rules and shall represent all interests within the Commission Area and the interests within the Commissioner's respective area of representation. The Elections Committee shall present final election results to the Commission at its next meeting following the general election in the same year.

The Commission shall accept such results by a simple majority vote of the Commissioners present and voting. The Recording Secretary shall submit approved election results to the Mayor for appointment and concurrence with Council.

**Section 2. Elections Committee.** The Elections Committee shall consist of one (1) appointed commissioner to serve as chairperson (who is not up for reelection) along with one (1) Commissioner and three (3) area residents appointed by the Chairperson with the approval of the Commission at the regular meeting in July of each year (due to August Recess). Candidates for election, residents of a district or any individual connected in any way with a candidate for election shall not be a member of the Elections Committee or polling staff in the year or years in which the candidate's name appears on the ballot.

**Section 3. Elections Committee Responsibilities.** The Elections Committee shall accept any reasonably necessary volunteer assistance with the election process; provide for printing and distributing necessary

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forms, including, but not limited to petitions, ballots, and tallies; receive petitions and signed copies of the Commissioner Job Description Synopsis; locate polling places; certify persons who have qualified as candidates; conduct the election; hear and decide complaints concerning the election or campaign; and certify the winning candidates to the Commission pursuant to C.C. Section 3109.08 and all other activities incidental thereto.

**Section 4. Election Process.** Elections shall be by secret ballot and determined by plurality vote if three or more candidates vie for a single position: otherwise, a majority of votes cast shall elect. Any natural person eighteen (18) years of age or older who resides or owns real property in the Commission area (or portion thereof) may be an eligible elector. Electors must show proof of residency by providing a State Issued Identification Card or a utilities bill with the address of the individual wishing to vote that is located within the district. Electors need not be registered with the Franklin County Board of Elections, but must be certified by the Elections Committee as an eligible elector. The Elections Committee shall conduct each election on the first Saturday in November or as otherwise hereafter determined by a majority vote of the Commission.

**Section 5. Election Rules.** The Elections Committee shall recommend and the Commission shall approve by two-thirds majority vote of a quorum the Election Rules for governing the Commission elections and shall thereafter be attached hereto as an addendum. Such rules shall include but not be limited to the following provisions: polling places, hours, and dates; ballot qualifications; candidate qualifications; petition qualifications; voter qualifications; campaign procedures; polling procedures; and tallying election results. Such rules shall be consistent with these By-Laws and all other relevant and applicable local, state, and federal laws.

Such rules shall not be changed during the ninety (90) days before an election nor the thirty (30) days after an election. The Commission may amend the Election Rules without action by the Elections Committee in the same manner as an amendment of these By-Laws. Election Rules and any amendments shall be submitted to the City ninety (90) days prior to the election.

#### Article VIII. Public Records

The Commission shall adhere to all public record requirements in the Ohio Revised Code and Columbus City Code. The Commission shall maintain and make available for prompt inspection any public records in their possession. Storage of all records for the Columbus South Side Area Commission will be maintained at

CSSAC Chair JS CSSAC Vice Chair JS CSSAC By-Laws Chair PTU

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the South Side Pride Center located at 280 Reeb Avenue, Columbus, Ohio 43207 or at its subsequent re-location. Additional copies of minutes and By-Laws can be received by requesting copies be sent via email or regular mail by contacting the Recording Secretary by email with a copy to the Chairperson and Vice Chairperson.

**Article IX. Parliamentary Procedures**

All requests for letters of support or opposition on zoning issues must be presented to the CRNA(s) that the request is located in prior to being placed on the Columbus South Side Area Commission agenda. Any demolition requests after being shared with the CRNAs will be on the next commission agenda. Emergency demolition requests will be shared with CRNA(s) and will be on the next commission agenda as informational only.

Any issue deemed to need immediate action will be taken into consideration by the Commission at a special meeting prior to the upcoming monthly meeting. The Commission will still follow all procedures, as stated above but emergency situations cannot call for any electronic media voting.

**Article X. Parliamentary Authority**

Latest Edition of Robert’s Rules of Order Newly Revised shall govern in all cases to which they are applicable and not inconsistent with these By-Laws and any special rules of order the Commission may adopt.

**Article XI. Amendment of By-Laws**

Section 1. Procedure. These By-Laws may be amended as permitted in C.C. Section 3109.14 at any regular meeting of the Commission by an affirmative vote of two-thirds of the Commissioners provided that the amendment was properly submitted in writing at the previous regular Commission meeting. The Recording Secretary shall file any approved amendment immediately after its adoption with the City Clerk for publication in the City Bulletin. Such amendment shall take effect ten (10) days after such publication per C.C. Section 121.05. Section 2. Review. In May of every even numbered year, the Commission By-Laws shall be reviewed by a Special Committee appointed by a majority vote of the Commission to determine whether revisions or amendments should be made thereto.

CSSAC Chair JS CSSAC Vice Chair AS CSSAC By-Laws Chair RLC

These By-Laws are adopted this 17 day of Dec, 2018

**THE COLUMBUS SOUTH SIDE AREA COMMISSION**

Signature: Jim Griffin  
Name: Jim Griffin  
Columbus South Side Area Commission Chair

Signature: Erin E. Synk  
Name: Erin Synk  
Columbus South Side Area Commission Vice Chair

Signature: Paula J. Copeland  
Name:  
By-Laws Review Committee Chair

Signature: Paula J. Copeland

Adopted this 18 day of Dec, 2018

This adopted version of the Columbus South Side Area Commission By-Laws negates all previously distributed copies of this document.

To avoid future misinterpretations, version conflicts, etc. these By-Laws shall have a filename that includes their year of amendment. In addition, only the Chair and the By-Laws Review Committee will have access to the original .doc file for amendment purposes. All distributed copies will be in a 'clean' (non red-line/strikeout) .pdf format or paper printed copy, so it shall be easier for anybody to be able to view and/or open them.

CSSAC Chair JG CSSAC Vice Chair ES CSSAC By-Laws Chair PJC

## Addendum A

### **By-Laws of the Columbus South Side Area Commission**

In accordance with Article V of the By-Laws and the Election Rules, one (1) Commissioner shall be elected from each of the ten (10) Districts set forth below to represent such District or geographic area identified therein. The District Commissioners shall be elected by a majority vote of the persons who reside or own real property in such District, and each District Commissioner shall maintain his or her residency in the District from which he or she was elected. Failure to maintain such residency shall constitute resignation from the Commission pursuant to Article IV of the By-Laws.

#### **District 1**

##### **Boundary Description:**

Starting at the Northeast corner of E. Whittier Street and Jaeger Street; Proceeding North on Jaeger Street (east of the street centerline) to Kossuth Street; Proceeding East on Kossuth Street to S. Grant Avenue; Proceeding North on S. Grant Avenue to E. Sycamore Street; Proceeding East on E. Sycamore Street to Brust Street; Proceeding North on Brust Street to E. Beck Street; Proceeding East on E. Beck Street to Lathrop Street; Proceeding North on Lathrop Street to E. Livingston Avenue; Proceeding East on E. Livingston Avenue (south of the street centerline) to Parsons Avenue; Proceeding South on Parsons Avenue (west of the street centerline) to E. Whittier Street; Proceeding West on E. Whittier Street (north of the street centerline) to Jaeger Street.

**Association in district: Schumacher Place Civic Association**

#### **District 2**

##### **Boundary Description:**

Starting at the Northeast corner of E. Whittier Street and Parsons Avenue; Proceeding North on Parsons (east of the street centerline) to E. Livingston Avenue; Proceeding East on E. Livingston Avenue (south of the street centerline) to Studer Avenue; Proceeding South on Studer Avenue (west of the street centerline) to first alley west of Studer Avenue, otherwise known as Denton Alley; Proceeding West on alley running parallel to and lying south of Livingston Avenue otherwise known as Denton Alley (north of the street centerline) to its point of intersection with the; centerline of first unnamed alley running parallel to and lying east of Linwood Avenue; Proceeding South on the first unnamed alley running parallel to and east of Linwood to its point of intersection with the centerline of second unnamed alley running parallel to and lying north of E. Whittier Street; Proceeding East on the second unnamed alley running parallel to and lying north of E. Whittier Street (south of the alley centerline) to its point of intersection with the centerline of Studer Avenue; Proceeding South on Studer Avenue (west of the street centerline) to its point of intersection with the centerline of E. Whittier Street. Proceeding west on E. Whittier Street (north of the street centerline) to the east centerline of Parsons

**Association in district: Southern Orchards Civic Association**

CSSAC Chair Jes CSSAC Vice Chair G.D. CSSAC By-Laws Chair PJC

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**District 3**

**Boundary Description:**

Starting at the Northeast corner of State Route 104 and the Scioto River; Proceeding North along the Scioto River (east of river centerline) to Greenlawn Avenue; Proceeding East on Greenlawn Avenue (south of the street centerline) to South High Street; Proceeding North on South High Street to Thurman Avenue (east of the street centerline); Proceeding East on Thurman Avenue to South Pearl Street (south of the street centerline); Proceeding South on South Pearl Street to Nursery Lane (west of the street centerline); Proceeding East of Nursery Lane to Blackberry Alley (south of the street centerline); Proceeding North on Blackberry Alley to Whittier Street (east of the street centerline); Proceeding East on E. Whittier Street (south of the street centerline) to Parsons Avenue; Proceeding South on Parsons Avenue (west of the street centerline) to the unnamed alley between Morrill Avenue and Hinman Avenue; Proceeding West on the unnamed alley between Morrill Avenue and Hinman Avenue (north of the street centerline) to 4<sup>th</sup> Street; Continuing East across the properties located between 4<sup>th</sup> Street and 3<sup>rd</sup> Street to High Street; Proceeding South on High Street (west of the street centerline) to State Route 104.

**Association in district: Merion Village Association**

**District 4**

**Boundary Description:**

Starting at the Northeast corner of Frebis Avenue and Parsons Avenue; Proceeding North on Parsons Avenue (east of the street centerline) to E. Whittier Street; Proceeding East on E. Whittier Street (south of the street centerline) to Lockbourne Road; Proceeding South on Lockbourne Road (west of the street centerline) to Frebis Avenue; Proceeding West on Frebis Avenue (north of the street centerline) to Parsons Avenue.

**Association(s) in district: Edgewood Civic Association, Ganthers Place Civic Association, Southside CAN, and Thurman Square Civic Association**

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**District 5**

**Boundary Description:**

Starting at the Northeast corner of Moler Road and Lockbourne Road; Proceeding North on Lockbourne Road (east of the street centerline) to E. Whittier Street; Proceeding East on E. Whittier Street (south of the street centerline) to its point of intersection with Rhoads Avenue; Continuing East along the extended centerline of Whittier Street to Memory Lane; Proceeding East along the centerline of Memory Lane to its point of intersection with Alum Creek Drive; Proceeding East along the extended centerline of Memory Lane (south of street centerline) to the West bank of Alum Creek; Proceeding South along the West bank of Alum Creek (west of the creek) to the extended imaginary line of the parking lot that intersects Alum Creek Drive; Proceeding Southwest along the extended imaginary line of the parking lot and continuing on the parking lot to Alum Creek Drive; Proceeding West on Winslow Drive (north of the street centerline) from its' point of intersection with the parking lot and Alum Creek Drive and across an imaginary line which crosses a field and railroad tracks and reconnects with Universal Road; Continuing West along Universal Road (north of the street centerline) to Fairwood Avenue; Proceeding North on Fairwood Avenue (east of the street centerline) to Moler Road; Proceeding West on Moler Road (north of the street centerline) to Lockbourne Road.




**Association in district: Deshler Park Civic Association**

**District 6**

**Boundary Description:**

Starting at the Northeast corner of Woodrow Avenue and Parsons Avenue; Proceeding North on Parsons Avenue (east of the street centerline) to Frebis Avenue; Proceeding East on Frebis Avenue (south of the street centerline) to the unnamed alley between S. Champion Avenue and Oakwood Avenue; Proceeding South on the unnamed alley between S. Champion Avenue and Oakwood Avenue (east of the alley centerline) to the extended imaginary centerline of the unnamed alley south of Woodrow Avenue; Proceeding West on the extended imaginary centerline of the unnamed alley south of Woodrow Avenue (north of the alley centerline) to Parsons Avenue.

**Association in district: Vassor Village Civic Association**

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**District 7**

**Boundary Description:**

Starting at the Northeast corner of Parsons Avenue and Marion Road; Proceeding North on Parsons Avenue (east of the street centerline) to the unnamed alley south of Woodrow Avenue; Proceeding East on the unnamed alley south of Woodrow Avenue (south of the alley centerline) to the unnamed alley between S. Champion Avenue and Oakwood Avenue; Proceeding North on the unnamed alley between S. Champion Avenue and Oakwood Avenue to Frebis Avenue; Proceeding East on Frebis Avenue (south of the street centerline) to Lockbourne Road; Proceeding South on Lockbourne Road (west of the street centerline) to Moler Road; Proceeding East on Moler Road (south of the street centerline) to Fairwood Avenue; Proceeding South on Fairwood Avenue (west of the street centerline) to Universal Road; Proceeding East on Universal Road across an imaginary line which crosses railroad tracks and a field and reconnects with Winslow Drive into Alum Creek Drive and crosses parking lot to Alum Creek; Proceeding South on Alum Creek to State Route 104; Proceeding West on State Route 104 (north of the street centerline) to Refugee Road; Continuing West on Refugee Road (north of the street centerline) to Lockbourne Road; Proceeding North on Lockbourne Road (east of the street centerline) to Marion Road; Proceeding West on Marion Road (north of the street centerline) to Parsons Avenue.




**Association in district: Innis Gardens Village Civic Association**

**District 8**

**Boundary Description:**

Starting at the Northeast corner of High Street and Woodrow Avenue; Proceeding 6 parcels North on High Street (east of the street centerline); Proceeding East from the 6th parcel north of High Street cutting across properties to 3rd Street; Continuing East across the properties located between 3rd Street and 4th Street to the unnamed alley between Morrill Avenue and Hinman Avenue; Proceeding East from the unnamed alley between Morrill Avenue and Hinman Avenue (south of the street centerline) to Parsons Avenue; Proceeding South on Parsons Avenue (west of the street centerline) to Woodrow Avenue including all parcels with Woodrow Avenue addresses; Proceeding West on Woodrow Avenue including all parcels with Woodrow Avenue addresses to High Street.

**Association in district: Hungarian Village Society**

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**District 9**

**Boundary Description:**

Starting at the Northeast corner of High Street and State Route 104; Proceeding North on High Street (east of the street centerline) to Woodrow Avenue excluding all parcels with Woodrow Avenue addresses; Proceeding East on Woodrow Avenue excluding all parcels with Woodrow Avenue addresses; Proceeding South on Parsons Avenue (west of the street centerline) to State Route 104; Proceeding West on State Route 104 (north of the street centerline) to High Street.

**Association in district: Reeb-Hosack/Steelton Village Association**

**District 10**

**Boundary Description:**

Starting at the Northeast corner of Parsons Avenue and State Route 104; Proceeding North on Parsons Avenue (east of the street centerline) to Marion Road; Proceeding East on Marion Road (south of the street centerline) to Lockbourne Road; Proceeding South on Lockbourne Road (west of the street centerline) to State Route 104; Proceeding West on State Route 104 (north of the street centerline) to Parsons Avenue

**Association in district: Stambaugh-Elwood Civic Association**

**Parsons Area Merchants Association (PAMA) is located in all Districts of the CSSAC**

CSSAC Chair JG CSSAC Vice Chair ES CSSAC By-Laws Chair PLC

## Addendum B

### **Columbus South Side Area Commission Zoning Policy**

The following is the steps to follow in order to complete the process for variances within the Columbus South Side Area Commission (CSSAC) boundaries.

Council Variances or BZA Applications:

1. File application for demolition or variance with the City Buildings Department.
2. Contact the CSSAC Zoning Chair, by email at (*Chair email*) to alert him or her that application has been filed.
3. Receipt of application from the city is necessary for the process to continue. No requests for variance will be considered until the CSSAC Zoning Chair has received the application from the city buildings department.
4. Once the application has been received, an email and/or phone call will be sent/made to the applicant and City recognized neighborhood association (CRNA) representative informing them of the application and explanation of the request. Zoning Chair will forward application to each of the committee members and CRNA(s) presidents affected.
5. The applicant or a representative for the applicant must attend the next scheduled CRNA meeting to present the reasons for the request. If more than one CRNA(s) is in a District, the District Commissioner is strongly urged to schedule one meeting with all of the CRNAs in the District to discuss zoning issues.
6. Upon hearing the request, the CRNA(s) will vote and send an email to the CSSAC Zoning Chair within 45 days of receipt of the application containing the completed zoning form including the outcome of the vote and any additional concerns and/or comments the CRNA has concerning the application. In the event a CRNA fails to respond within 45 days, the Commission will proceed as if the CRNA has no objections to the request. A CRNA may request additional time in writing, clearly stating the reason for the extension. Extensions will be granted at the discretion of the Zoning Committee or Commission Chair.
7. The CSSAC Zoning Chair will put the request on the next Site Hearing Meeting Date. Site hearings are held the second Saturday of the month at 10 am. The Zoning Committee will meet and determine a recommendation of the request to be presented at the upcoming CSSAC meeting, with consideration of the CRNA's recommendation.
8. The applicant or a representative for the applicant must attend the CSSAC meeting, which are scheduled the fourth Tuesday of each month. Location of the meeting is the Parsons Avenue Library, 1113 Parsons Avenue, Columbus, Ohio 43206. The meeting starts at 6:30 pm. Failure to attend the meeting will delay the application and/or receive a non-approval vote by the CSSAC.

CSSAC Chair JB CSSAC Vice Chair CRD CSSAC By-Laws Chair PSC

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9. Final decision will be made at the meeting unless the CSSAC asks for additional information regarding the request. The Commission will then table the request and bring it up for consideration at the next regularly scheduled commission meeting.
10. Follow the Commission vote, paperwork will be signed and sent to the appropriate City official for final submission of CSSAC recommendation on the request.
11. The CSSAC highly recommends applicants engage the appropriate civic association early in the process, possibly before a formal application is submitted to the City, to ensure the process runs smoothly and as quickly as possible.

**Demolition Permits are handled as follows:**

1. Submit application and Payment to City Buildings Dept.
2. Once received the Zoning Chair will notify all Zoning Committee members and Neighborhood Association(s) President of said demolition request.
3. Any party has 10 business days to request information or to ask for a site hearing in the matter.
4. After the 10 days the Zoning Chair will visit the site to confirm the site address and give signature to party applying for the permit.
5. The Zoning Chair shall visually inspect the site 30 days later to ensure said demolition is complete. Although your request may be of an urgent nature to you, the CSSAC has put this process into place to protect the development and demolition of buildings in the area. Please understand that all Commissioners are volunteers and want to work with you to get things accomplished but at the same time want to maintain the integrity of the South Side of Columbus. It is important that you plan for this process in your time lines.

CSSAC Chair JG CSSAC Vice Chair JD CSSAC By-Laws Chair PSC

## Addendum C

### Columbus South Side Area Commission Commissioner Job Description

The following is a synopsis of the things that will be asked of you are appointed to, the Columbus South Side Area Commission. Please be advised additional responsibilities may come into act during your appointment.

1. District Commissioners shall reside within his/her specified District boundaries, At-Large Commissioners shall reside, have employment, or ownership in real property in the Commission Area, within the South Side boundaries for Appointed Seats.
2. Serving their term for a period of two (2) years.
3. Reading/Reviewing the Bylaws for content (and possible amendments since the previously adopted copy).
4. Monthly attendance, so far as possible, at regular Commission meetings – which are held the 4th Tuesdays of each month (usually excluding August recess, unless a meeting is deemed necessary); along with any other regular or special meetings deemed an official Commission meeting. In addition, those appointed as an Officer to the Executive Committee will meet the Saturday prior to the Commission meeting. Absences from three (3) Consecutive meetings or from a total of four (4) regular meetings in any one calendar year shall be deemed as a resignation, as stated in the Columbus South Side Area Commission Bylaws.
5. Serve on at least one (1) committee per year, which includes attending that committee's meetings.
6. It is desirable, but not required, that Commissioners attend their own Civic Meetings to gather and relay information between organizations (i.e. District Reports).
7. A newly appointed Commissioner may be asked to Chair a committee (depending on their area of expertise) in addition to their regular responsibilities; otherwise Committee Chairs will be chosen from those who have served no less than one (1) year on the Commission.

CSSAC Chair JS CSSAC Vice Chair EB CSSAC By-Laws Chair PLC

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# BY-LAWS OF THE FAR SOUTH AREA COMMISSION-COLUMBUS, OHIO

These By-Laws establish the procedure under which the Far South Area Commission-Columbus, Ohio shall execute those duties and functions set forth in and with authority granted by Columbus City Charter Section 60, 61 and 121.

## Article I

### Name

The name of this organization shall be the Far South Area Commission, herein referred to as the "Commission" and/or "FSAC."

## ARTICLE II

### Area

The boundaries of the Far South Area Commission shall incorporate our 3111.03 boundaries:

To the North: SR 104, north on Lockbourne Rd., east to Refugee Rd., south on Alum Creek Dr.;

To the South: City of Columbus corporation limits;

To the East: west side of SR 33 to SR 317 (Hamilton Road) south on SR 317, to south on Pontius Rd. to the City of Columbus corporation limits (excluding the village of Obetz and City of Groveport);

To the West: east side of the Scioto River to I-270, west on I-270, and south on Jackson Pike / SR104 to the City of Columbus corporation limits.

## ARTICLE III

### Purpose

The purpose of this Commission shall be to afford additional voluntary citizen participation in decision-making in an advisory capacity to the City administration and City Council. The Commission shall also facilitate communication, understanding and cooperation among citizens, neighborhood groups, city officials and staff, and other stakeholders by performing those function and duties set out in C.C. 3109.14.

## ARTICLE IV

### Membership

#### Section 1: Members



The Commission shall consist of fifteen (15) members. Each member shall reside and/or be appointed in the Commission area and be duly appointed by the Mayor with the concurrence of Council, and serve without compensation.

- A. Eleven (11) Elected Commissioners shall be elected in accordance with the election rules adopted by the Far South Columbus Area Commission. Each elected commissioner shall maintain his or her residence in the Far South Columbus area during the term of office.
- B. Four (4) Commissioners should either own real property or operate a business within the area and shall be nominated by the Commission. The four (4) shall be:
  - 1.) Zone 1: Clergy
  - 2.) Zone 1: Business
  - 3.) Zone 2: Clergy
  - 4.) Zone 2: Business
  - 5.) The four individuals approved for the Clergy and Business Seats by the Commission shall be area residents, one person from the business sector and one person from the clergy of each of the FSAC zoning districts located within the Commission boundaries. If there is not a resident or a business owner available to accept those seats, the seats will remain vacant until such a person should become available.

**Section 2: Terms**

The normal term of membership shall be for three (3) years. All terms shall expire on the last day of June in different years. The term of newly elected members nominated by the Commission to fill a vacancy shall commence no sooner than thirty days after notice of nomination has been received by the Mayor's Office and shall be for no less than one year and not more than a full term. If a seat becomes vacant mid-term the Commission may call for a special election to fill the seat. Terms are staggered so as to maintain continuity of representation.

**Section 3: Representation**

No Commission member shall represent the Commission in its official capacity before any other public body or official, except as specifically authorized by the Commission, President or the relevant committee chair. Any and all conflicts of interest shall be disclosed. Any unauthorized representation shall be deemed as a resignation from the Commission and notice of such will be communicated to the Mayor unless two-thirds of those members present and voting determine that extenuating circumstances justify that member's continuing to hold his or her position.

**Section 4: Disqualification**

Members shall maintain their residence, employment or ownership in real property in the

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Commission area from which they were elected and appointed. Failure of a member to maintain his or her residence, employment or ownership of real property in the commission area from which he or she was elected and appointed shall be deemed as a resignation from the Commission and notice of such will be communicated to the Mayor.

### **Section 5: Attendance**

Members shall so far as possible be in attendance. If a member has Three (3) absences in a membership year that member shall be subject to termination from the Commission and notice of such will be communicated to the Mayor, unless two-thirds of those members present and voting determine that extenuating circumstances justify that the member shall continue to hold his or her position. The Recording Secretary shall remind such member of this provision after his or her third absence. Commissioner is responsible to inform the President or the Recording Secretary if they are unable to attend the meeting.

### **Section 6: Rules, Laws, and By-Laws**

The Commission and its members shall adhere to all relevant and applicable local, state and federal laws and these by-laws as it relates to one's role at the Commission. Failure to adhere to such rules, laws and by-laws shall be deemed as a resignation of the Commission and notice of such will be communicated to the Mayor unless 2/3 of those members present and voting determine that extenuating circumstances justify that the member shall continue to hold his or her position.

### **Section 7: Vacancy**

The Commission shall nominate by letter to the Mayor pursuant to C.C. 3109.11 one candidate to fill any vacancy caused by death, resignation or disqualification for the remainder of the unexpired term.

## **Article V**

### **Budget**

No monies shall be expended or encumbered, save pursuant to the Annual Budget.

- A. Prior to the January meeting the President and the Treasurer shall develop a draft of the annual budget. At the regular January meeting this written draft will be distributed to all Commissioners for discussion and approval of the budget by a roll call vote of those Commissioners present.
- B. Any monies received shall be deposited as soon as possible by the Treasurer.
- C. All purchases must follow the guidelines allowed in current City of Columbus Code for Area Commissions.
- D. For purchases for Commission activities that are itemized in the approved annual budget, any Commissioner may request reimbursement by providing the Treasurer with a written, dated request form explaining the purchase, followed by a paper copy of the original receipt for the purchase. Permission to grant reimbursement may be given by the Treasurer. (See Page 4.)

# Far South Area Commission Purchase Reimbursement Form

Columbus, Ohio

## PURCHASE REIMBURSEMENT INFORMATION PLEASE PRINT:

Date:			
Name:			
Title:			
Address:			
Contact Information:	Phone:	<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work	
	E-mail:		
1. Purchase Reimbursement Explanation			
2. Attach Copy of Receipt here			
<b>ADDITIONAL INFORMATION:</b>			
Signature:			

Form: Purchase Reimbursement Form  
01-03-2019

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- E. Any Commissioner may request a full Commission vote on any expense reimbursement not itemized in the approved annual budget or approved by the Treasurer.

## ARTICLE VI

### Officers

The Officers of the Commission shall be a President, Vice-President, Treasurer, Recording Secretary, and Correspondence Secretary. All officers shall serve a term of one year, or until their successors are elected.

#### Section 1: Officer Nomination & Selection Process

- A. Voice nominations for each office are made during the annual meeting. The Commissioners shall accept or decline the nomination at this time. Then the nominations are closed. Commissioners will vote by roll call vote the following slate of officers, President, Vice President, Treasurer, Recording Secretary and Correspondence Secretary.
- B. A vacancy in the office of President shall be filled by the Vice-President. A vacancy in any other position shall be filled in the same manner as the original officer election process provided in Section 1 of this Article.

#### Section 2: President

The President shall:

- A. Chair all meetings of the Commission;
- B. Coordinate the actions of all officers and representatives of the Commission;
- C. Chair all public hearings called by the Commission;
- D. Select, supervise, direct or delegate any volunteers;
- E. Appoint all Chairs of standing committees per Article VIII, Section 2.C,
- F. Make sure that the Commission is represented at appropriate City Council meetings.
- G. Set the agenda for monthly Commission meeting and email each Commissioner one (1) day prior to regular scheduled Commission meeting.

#### Section 3: Vice President

The Vice President shall:

- A. Assist the President
- B. Preside at meetings in the absence of the President
- C. Assist the President in establishing and distributing the monthly agenda
- D. Have responsibility for coordinating all committees.

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#### **Section 4: Recording Secretary**

The Recording Secretary shall:

- A. Keep and permanently file all resolutions considered by the Commission, as well as a record of all actions taken; including reminding Commissioners of attendance issues.
- B. Call the roll at each meeting of the Commission and record times of arrival and departure of Commissioners after roll has been taken or before the adjournment of the meeting;
- C. Other duties relating to the nature of the Recording Secretary's function pertaining to the Commission not listed in this Section.
- D. Minutes of previous month's Commission meeting ready and emailed to each Commissioner one (1) day prior to regular scheduled Commission meeting.

#### **Section 5: Treasurer**

The Treasurer shall:

- A. Receive all monies and approve all payments for the Commission in accordance with Article V.
  - B. Prepare and present an Annual Budget, with the President, for the Commission in accordance with Article V;
  - C. Provide a written report on the financial condition of the Commission at each regular meeting;
  - D. Submit a written report of the finances of the Commission at the Annual Meeting
- Exercise all duties incident to the office of Treasurer, including compliance with all fiscal requirements within the memorandum of agreement with the city.

#### **Section 6: Correspondence Secretary**

The Correspondence Secretary shall:

- A. Correspond at the direction of the Commission.
- B. Keep on file all correspondence of the Commission.
- C. Make sure Speaker Forms are available for the public speakers at each meeting.
- D. Notify the Mayor and the Department of Development of all appointments, elections, and vacancies within thirty (30) days of such action;
- E. Notify Commissioners of upcoming events and/or meetings. Notifying Commissioners by email.

### **ARTICLE VII**

#### **Meetings**

##### **Section 1: Regular Meetings**

Regular meetings of the Commission shall routinely be held on the **1st Thursday of each**

**month**, until otherwise directed by a majority vote of the Commission. Each meeting shall be held in the Commission area in an appropriate, large room convenient for members and the public. **Currently Commission meetings are held at City of Columbus Fire Training Academy, 3639 Parsons Ave., Columbus, OH 43207.** Prior to changing meeting time or location, the Commission shall notify within seven (7) days of the proposed meeting change to constituents by the City Bulletin.

### **Section 2: Open Meetings**

All Commission meetings shall comply with the Open Meetings Law and the open meetings requirements in the Columbus City Code.

### **Section 3: Annual Meetings**

The Annual Meeting shall be the Commission's regularly scheduled meeting in the month of July, at which time the Commission will accept and nominate for appointment newly elected members and receive annual reports from officers and committees.

### **Section 4: Recess**

The Commission shall not meet during the month of **August**, unless two-thirds of those members present and voting determine that extenuating circumstances justify that the Commission meet during the month of August.

### **Section 5: Special Meetings**

Special meetings may be called by the Executive Committee, the President or by a majority of the members in a regular or special meeting. The meeting's purpose, date, time and location shall be stated in the meeting notice. No business will be considered in a special meeting unless it was included in the meeting notice and a quorum is present. In the case of a special meeting, the Commission shall notify within five (5) days of the proposed special meeting constituents by publication in a newspaper of general circulation in the Commission area or by door-to-door notice and the City administration by telephone or electronic mail.

### **Section 6: Quorum**

A majority (50% plus two) of the total membership shall constitute a quorum for conducting business at all Commission and Commission committee meetings.

### **Section 7: Voting**

The President shall be the last to vote. A quorum of Commission members present and voting shall be required to approve any action.

### **Section 8: Public Comment**

The public who wish to speak must fill out a Speaker Form and follow the instructions on the form. (See page 8.) The President shall recognize all members of the public who wish to address the Commission concerning issues under discussion. The President may uniformly limit

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# Far South Area Commission Speaker Form

Columbus, Ohio

## SPEAKER INFORMATION PLEASE PRINT:

<b>Date:</b>			
<b>Name:</b>			
<b>Title:</b>			
<b>Address:</b>			
<b>Contact Information:</b>	<b>Phone:</b>	<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work	
	<b>E-mail:</b>		
<b>Zoning Address . or Name: See Information 1</b>			
<b>Other Reason: See Information 2</b>			
<b>INFORMATION:</b>			
<ol style="list-style-type: none"> <li>1. Please give this form to the Zoning Chair. After the zoning presentation and the commission questions, you will be called. The zoning chair will call your name, you will have three (3) minutes to voice your comments.</li> <li>2. If this is not about zoning, please give this form to the Commission President, after filling in the Other Reason information. Please wait until your name is called, you will have three (3) minutes to voice your concern.</li> </ol>			
<b>Perspective:</b>	<input type="checkbox"/> For the above zoning. <input type="checkbox"/> Against the above zoning.		

Form: Speaker Form  
01-03-2019

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debate to three (3) minutes or an equal amount of time for each side of an issue; and when appropriate, the issue may be referred by the President to the proper committee for action and report at the next Commission meeting.

### **Section 9: Dissenting or Concurring Reports**

Dissenting or concurring reports may be filed with the Recording Secretary by any Commissioner and shall be attached to the majority report.

## **ARTICLE VIII**

### **Committees**

#### **Section 1: Duties of Committees and Subcommittees**

The various functions carried out by any respective committee or sub-committee of the Far South Columbus Area Commission may include, but not be limited to, the following:

- A. Study the problems and needs of the Far South Columbus area, bring the problems and needs to the attention of proper government agencies or the citizens of the Far South Columbus area, and recommend solutions.
- B. Determine the need for and recommend to City Council or any other government body any needed legislation affecting the Far South Columbus area.
- C. Provide a communication mechanism within the Far South Columbus area and to City government through:
  1. Holding regular and special meetings open to the public and publishing time and place of meetings.
  2. Conducting public hearings on problems or issues confronting the Far South Columbus area.
  3. Sponsoring public forums on an as needed basis to provide an opportunity for Far South Columbus area residents to air problems or concerns.
  4. Solicit segments of the community including organizations, institutions, and government.
  5. Establish structures and techniques for preserving and restoring the historical significance of the buildings and land in the Far South Columbus area.

#### **Section 2: Standing Committees**

- A. The present standing committees are: Executive, Public Safety, Recreation/Parks, Education, Health and Human Services, Zoning and Development, Internal Governance, and Economic Development.
- B. Other committees or subcommittees may be established for specific purposes by a vote of a majority of the members present at any meeting.
- C. The President shall appoint Commissioners to the standing committees subject to approval by the Commission. The President shall consider requests for assignments from all Commissioners but is not bound by those requests.
- D. The initial appointments shall be made at the meeting following the annual meeting.

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- E. The President shall be an ex-officio member of all committees and may elect to be a voting member of any committee by a vote of the majority of the committee at the meeting.
- F. The President shall designate a Committee Chair to convene each meeting.
- G. The members of each committee shall elect a Secretary from members of the FSCAC sitting on the respective committees.
- H. Each committee may select other officers and adopt internal rules.
- I. All committees shall communicate on a monthly basis and submit a written and/or oral report at each Commission meeting.
- J. The terms of office of all members of all committees shall end at the beginning of the end of the calendar year.
- K. A vacancy in a committee shall be filled by the committee chair. A vacancy in the committee chair shall be appointed by the President.

### **Section 3: Executive Committee**

The Executive Committee shall:

- A. Meet quarterly and consist of the President, Vice President, Recording and Correspondence Secretaries, immediate past President (if still a Commissioner) and the Treasurer.
- B. Evaluate and plan the direction and scope of the Commission activities.

### **Section 4: Public Safety Committee**

The Public Safety Committee shall:

- A. Conduct research and analysis and make proposal recommendations on criminal justice issues and any city, state or federal plans that affect the area.
- B. Encourage, support. Conduct, research and make recommendations on criminal justice issues within the area.
- C. Research, monitor, and make recommendations on any federal, state or local funds or grant monies that are available to implement criminal justice projects in the area.
- D. Public Safety's area of responsibility should include but is not limited to the City's Public Safety Divisions (Police and Fire), Division of Communications, Community Relations between the fire and police departments, the US Justice Department, Drug Enforcement Administration, the Ohio Department of Rehabilitation and Corrections, adult and junior block programs, citizens on patrol, vehicle and control maintenance and acting as liaison to city public safety and to the Franklin County Sheriff's Department.

### **Section 5: Recreation/Parks**

This committee shall:

- A. Conduct research, analysis and make proposal recommendations on these issues and any city, state or federal plans that affect the area's recreation and parks.

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- B. Research, monitor, and make recommendations on any federal, state or local funds and grant monies that are available to implement relevant projects in the area.
- C. The Recreation and Parks component of this committee should include but is not limited to the Columbus Division of Recreation and Parks, the Ohio State Parks system and Ohio Department of Natural Resources.
- D. Research, monitor, and make recommendations on any federal, state or local funds and grant monies that are available to implement programs pertaining to the housing, health and human services in the area.
- E. Research, monitor and make recommendations on any federal, state or local funds and grant monies that are available to implement educational opportunities for the area.
- F. Conduct research, analysis and make recommendations on public service issues.
- G. Research, monitor and make recommendations on any federal, state, or local funds and grant monies that are available to implement public service projects in the area.

**Section 6: Education**

**Section 7: Health and Human Services**

**Section 8: Zoning and Development Regulation Committee**

The Zoning and Development Regulation Committee shall:

- A. Regularly receive, review, and make recommendations on all applications for re-zoning, variances, and other zoning adjustments; all appeals; all requests for demolition permits, graphic permits and all special permits; and all applications for city historical designations pertaining to property wholly or partially within the Far South Columbus Area Commission boundaries.
- B. Review existing zoning, building practices, and administrative procedures, as well as make recommendations for proposed changes.
- C. Hold a monthly Zoning Committee meeting.
- D. The decision of this committee on all such requests must be reported to the Commission at the next regularly scheduled meeting and is not final until that time.
  1. FSAC has two (2) Zoning Districts, whereby any persons with zoning issues shall have a presentation.
  2. Zoning District One boundaries: North – SR 104 north on Lockbourne road, east to Refugee Road, South on Alum Creek Drive. East – US33 to Hamilton Road, south on Hamilton Road/SR317. West – Northwest on Groveport road to west on Williams Road, north to CAX railroad tracks (excluding Groveport and Obetz). South – West on Groveport Road to I-270.
  3. Zoning District Two boundaries: North – SR 104 north on Lockbourne Road, east to CSX railroad tracks to Williams road, east on Williams Road to southeast on Groveport road then south on SR 317 to south on Pontius Road. West – Scioto river to I-270 north on I-270 to south on Jackson Pike. South – City Corporation Limits.

*Handwritten initials*

D. Upon a motion by any Commissioner, requests may be reconsidered by the entire commission and approved by majority vote.

- 1.) The Co-chairs of the Zoning and Development Regulation Committee's area of responsibility shall include, but is not limited to: code enforcement and zoning, housing code violations, weed and grass violations, hazards and broken glass and trash on property, boarded houses and garages, and act as a liaison to the Department of Development.
- 2.) Presentations by developers and others during the commission meeting will adhere to the following format and guidelines:

F. The Zoning Committee Application Requirements:

- 1.) The Zoning Committee must have the application packet prior to the FSAC's regular monthly meeting. Any application received less than fourteen (14) days prior to the regular monthly meeting may be moved to the following month's meeting. Rare exceptions may be granted at the discretion of both chairs of the Zoning and Development Regulation Committee and the President.
- 2.) Zoning Chair will email zoning application number along with link to City of Columbus website to each commissioner for their review. This will allow each Commissioner to complete their due diligence and submit questions for the Zoning Chair to ask after the zoning presentation.
- 3.) The developer/applicant original presentation to the Commission should last no longer than five (5) minutes.
- 4.) Zoning Chair will ask presenter, submitted questions and open up the floor for Commissioners' additional questions.
- 5.) Public Zoning speakers must fill out a Speaker's Form and submit the form to the Zoning Chair, prior to Commission meeting starting time. Speakers will wait for their name to be called by the Zoning Chair. Each speaker will have three (3) minutes for comments.
- 6.) The Zoning Chair will provide order and preside over all zoning hearings.

G. Code Enforcement

### **Section 9: Internal Governance Committee**

The Internal Governance Committee shall:

- A. Implement these By-Laws and election rules as required.
- B. Research the effectiveness and applicability of these by-laws and make

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- recommendations to the Commission for amendments to the by-laws.
- C. Conduct the orientation of the new Commissioners.
- D. Coordinate the internal activities of the Commission as it relates to proper procedure and accountability.
- E. Elections Sub-Committee shall review election procedures and make recommendations concerning all processes related to any FSAC election.

**Section 10: Economic Development Committee**

The Economic Development Committee shall conduct research, analysis and make policy recommendations on any economic development issues in the area, and any federal, state or local plans, funds and grant monies that affect the area's economic development.

**ARTICLE IX**

**Elections**

**Section 1: Election Procedure**

All elected members of the Commission shall be elected by general elections from within the Commission area. Members shall be elected to serve as a delegate to the Commission to represent a specific geographic area or issue area as defined in the Commission's Election Rules and shall represent all interests within the Commission area and the interests within the member's respective area of representation. The Election Board shall present final election results to the Commission at its next annual meeting following the general elections in the same year. The Commission shall accept such results by a majority vote of the Commission members present and voting. The Secretary shall submit approved election results to the Mayor for appointment and concurrence within Council.

**Section 2: Election Committee**

The Elections Committee shall consist of Commission area residents and two Commissioners appointed by the Chair with the approval of the Commission at a regular meeting each year prior to the general meeting in June. Candidates for election shall not be members of the Elections Committee or polling staff in the year or years in which the candidate's name appears on the ballots. The Chair shall designate one person as "Director of Elections."

**Section 3: Election Committee Responsibilities**

The Committee shall accept any necessary volunteer assistance with the election process; provide for printing and distributing necessary forms such as, but not limited to, petitions, ballots and tallies; receive petitions; locate polling places, certify persons who have qualified as candidates; conduct the election; hear and decide complaints concerning the election or campaign; and certify the winning candidates to the Commission pursuant to C.C. 3109.08 and all other activities incidental thereof. Specifically, the duties of the Election Committee include but are not limited to the following:

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- A. Devise the form, arrange for reproduction of and distribute petitions of candidacy for Commissioner.
- B. Arrange for and supervise the reproduction of ballots and map of the Commission area.
- C. Select a location for and equip headquarters for the committee.
- D. Certify the adequacy of circulated petitions submitted by candidates and make public announcement of the names and districts of the certified candidates.
- E. Enlist and assign volunteer workers to staff polling places.
- F. Obtain and distribute equipment and supplies required in polling places.
- G. Tally the votes and certify the results for the Commission.
- H. Make final determination of challenges of the eligibility of votes, handle the final determination of challenges of past ballots, and final determination of other questions arising during the election process.
- I. Make all other necessary and appropriate arrangements and determinations with respect to the nomination and election process.

#### **Section 4: Election Rules**

The Election Committee shall recommend and the Commission shall approve by majority vote of its members the Election Rules for governing the Commission elections. Such rules shall include but not be limited to the following provisions: election place(s) hours, and date; representative areas (geographic boundaries, issue areas) and number of delegates per area; ballot qualifications; campaign procedures; polling procedures; tallying election results. Such rules shall be consistent with these by-laws and all other relevant and applicable local, state, and federal laws. Such rules shall not be changed during ninety days before an election nor thirty days after an election. The Commission may amend the Election Rules without action by the Election Committee in the same manner as an amendment of these by-laws. Election Rules and any amendments shall be submitted to the City 90 days prior to the election.

#### **Section 5: Election Process**

Elections shall be by secret ballot and determined by plurality vote if three or more candidates vie for a single position. Otherwise a majority of votes cast shall elect. Any person sixteen years of age or older who resides, works or owns real estate in the Commission area (or portion thereof) may be an eligible elector. Electors need not be registered with the Franklin County Board of Elections but must be certified by the Election Committee as an eligible elector.

#### **Section 6: Date**

The election shall be held each year upon the first Saturday in June.

#### **Section 7: Polling Places and Hours**

The number and location of polls shall be determined by the Election Committee. If the Committee determines that polls are needed in each district, then there shall be an equal number of polling places in each district. The Commission's headquarters shall be the primary polling site for both Districts. The election information shall be published and posted on the City Bulletin - [cityofcolumbus.gov](http://cityofcolumbus.gov).

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### **Section 8: Ballots**

- A. Each ballot shall carry the name of each candidate and shall state the number of candidates for whom the voter may vote.
- B. No political party or other organization shall be named on the ballot.
- C. The total of ballots reproduced for each district shall be numbered and recorded by the Election Committee.

### **Section 9: Candidate Qualifications**

- A. Each candidate shall be eighteen years of age or older.
- B. Each candidate must be a resident of the FSAC area for which he or she seeks to be elected at the time he or she commences circulating a nominating petition.
- C. Candidates in this non-partisan election shall not declare any political party affiliation.
- D. Candidates need not be registered voters on the rolls of the Franklin County Board of Elections.
- E. Write-in candidates are not permitted.

### **Section 10: Petition Qualification**

- A. Nominating petitions shall be made available no later than the first Monday in April.
- B. Petitions are to be circulated personally by the candidates.
- C. Each circulator of a petition must complete and execute the affidavit at the end of the petition prior to its submission to the Election Committee.
- D. The Election Committee may grant exception to the requirement that a petition be circulated personally by the candidate, due to disability demonstrated by the circulator. This exception may be granted only upon written application submitted by the circulator to the Election Committee. If granted, a written statement to that effect must be issued by the Committee with seven days after the Committee has received the written application. A proxy shall be designated to collect the signatures.
- E. Each petition must be signed by at least twenty-five (25) persons, aged eighteen (18) or over and residing in the Commission area.

### **Section 11: Voter Qualifications**

- A. Each voter must be eighteen (18) years of age or older. Identification may be required to verify age.
- B. Each voter must be a resident and/or own real property with the Far South Columbus Area upon election date of the year in which the resident seeks to cast a vote.
- C. Each voter need not be a registered voter on the rolls of the Franklin County Board of Elections.

### **Section 12: Campaign Procedures**

- A. There shall be a \$100.00 limit on campaign expenditures. A campaign expense is any

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appraisable good or service acquired primarily for campaign purposes. Each candidate must file a report of campaign expenditures with the Elections Committee within seven calendar days after the election and candidates failing to meet this requirement shall be disqualified.

- B. Campaigning of any kind (including the posting of campaign materials, and not excluding any other activity that would amount to campaigning) within 100 feet of the polling place is prohibited.
- C. It is the candidate's responsibility to remove any campaign posters, flyers, etc. within 48 hours of Election Day.

### **Section 13: Polling Procedures**

- A. The polling staff shall keep a register of the residents who have voted in the respective polling places, said register to reflect a list of resident's names and addresses of those who have cast ballots and signatures.
- B. All polling records shall be placed in the custody of the Recording Secretary of the Commission and retained in a secure place for three years.

### **Section 14: Counting of Ballots**

- A. The counting of ballots shall be done by the Election Committee at its headquarters immediately following the conclusion of all voting and shall be placed in sealed envelopes and given to the Recording Secretary.
- B. Candidates may have an observer present at the counting of the ballots at the headquarters.
- C. Results of the balloting shall be certified by the Elections Committee to the Commission at the next regularly scheduled meeting following the election and shall thereafter be certified by the Recording Secretary of the Commission to the Community Liaison within thirty days.

### **Section 15: Results**

The candidate receiving a plurality of votes cast in each district shall be the winner in his or her district. In the event of a tie vote, the winner shall be decided by the majority vote of the Commission only after a recount of ballots.

### **Section 16: Security of Ballots**

- A. In the polling places, each ballot voted shall be deposited by the voter in a sealed ballot box.
- B. Ballot boxes shall remain sealed until counting begins.
- C. Counting shall begin after all ballot boxes have been delivered to the Election Committee at its headquarters.
- D. All voted ballots for each district shall be placed in a sealed container after counting has been completed.

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- E. The sealed containers shall be kept in a secure place until three years after the election, at which time they may be destroyed under the supervision of the Elections Committee.

### **Section 17: Election Challenges**

- A. An infraction of any of the election rules may result in a candidate being disqualified and/or a special election.
- B. Election challenges must be presented in writing to the Elections Committee on or by 5:00 pm on the 7<sup>th</sup> day following the election. Each candidate for election, upon verification of his or her qualifications and petitions shall be informed specifically where challenges may be delivered.
- C. In the event of an election challenge, an immediate fact-finding hearing will be held by the Elections Committee for the purpose of receiving relevant testimony and receiving other evidence. The Elections Committee shall not deliberate upon or make any determination in regard to oral or other evidence received in the fact-finding hearing. This will be done in a second hearing, which shall be open to the public.
- D. The Elections Committee shall describe the evidence previously received, hear arguments relating to the evidence and make its decision.
- E. The decision of the Elections Committee shall be appealable to the full Commission. The decision of the Commission shall be final.

### **Section 18: Deadlines**

When a date is set as a deadline, and that date falls on a Saturday, Sunday or a State of Ohio or national holiday, then the deadline shall be extended to the next regular business day following the aforesaid weekend or holiday. In all cases, the day of the deadline shall end at 5:00 p.m. Deadlines as they pertain to the election rules shall be strictly adhered to and shall be final in regard to the items to which they relate. No person shall have the right to an extension of any election deadline.

## **ARTICLE IX**

### **Public Records**

The Commission shall adhere to all public record requirements in the Ohio Revised Code and City of Columbus Code. The Commission shall maintain and make available for prompt inspection any public records in their possession.

## **ARTICLE X**

### **Parliamentary Authority**

Robert's Rules of Order (Newly Revised) shall govern in all cases to which they are applicable and not inconsistent with these by-laws and any special rules of order the Commission may adopt.

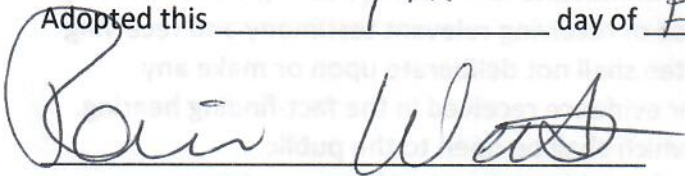


**ARTICLE XI**

**Amendment of By-Laws**

These By-Laws may be amended as permitted in C.C. 3109 at any regular meeting of the Commission by an affirmative vote of two-thirds of the Commission members provided that the amendment was properly submitted in writing at the previous regular Commission meeting. The Recording Secretary shall file any approved amendment immediately after its adoption with the City Clerk for publication in the City Bulletin. Such amendment shall take effect ten days after such publication per C.C. 121.05.

Adopted this 7<sup>th</sup> day of February, 2019



President

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