

# **Columbus City Bulletin**



**Bulletin #08**  
**February 19, 2022**

# Proceedings of City Council

Saturday, February 19, 2022



## SIGNING OF LEGISLATION

(Legislation was signed by Council President Shannon G. Hardin on the night of the Council meeting, Monday, *February 14, 2022*; with the exception of 0084-2022 which was signed by Pro Tem President of Council, *Elizabeth Brown on 2/14/2022*. Mayor *Ginther signed on 2/15*; and attested by the City Clerk, prior to Bulletin publishing.)

### **The City Bulletin Official Publication of the City of Columbus**

Published weekly under authority of the City Charter and direction of the City Clerk. The Office of Publication is the City Clerk's Office, 90 W. Broad Street, Columbus, Ohio 43215, 614-645-7380. The City Bulletin contains the official report of the proceedings of Council. The Bulletin also contains all ordinances and resolutions acted upon by council, civil service notices and announcements of examinations, advertisements for bids and requests for professional services, public notices; and details pertaining to official actions of all city departments. If noted within ordinance text, supplemental and support documents are available upon request to the City Clerk's Office.

# Council Journal (minutes)



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH  
43215-9015  
columbuscitycouncil.org

## Minutes - Final Columbus City Council

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Monday, February 14, 2022

5:00 PM

City Council Chambers, Rm 231

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### REGULAR MEETING NO. 7 OF COLUMBUS CITY COUNCIL, FEBRUARY 14, 2022 at 5:00 P.M. IN COUNCIL CHAMBERS.

#### ROLL CALL

**Present:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

#### READING AND DISPOSAL OF THE JOURNAL

A motion was made by Nicholas Bankston, seconded by Rob Dorans, to Dispense with the reading of the Journal and Approve. The motion carried by the following vote:

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

#### COMMUNICATIONS AND REPORTS RECEIVED BY CITY CLERK'S OFFICE

- 1 [C0005-2022](#) THE FOLLOWING COMMUNICATIONS WERE RECEIVED BY THE CITY CLERK'S OFFICE AS OF WEDNESDAY, FEBRUARY 9, 2022:

Transfer Type: C2 D1 D6  
To: Cousins International Market LLC  
DBA Asian Grocery  
5644 Columbus Sq  
Columbus OH 43229  
From: Global International Market LLC  
DBA Asian Grocery  
5644 Columbus Sq  
Columbus OH 43229  
Permit #1779950

New Type: D2  
To: Tainted Monkey LLC  
DBA Oddfellows  
1st Fl & Patio  
1038 N High St  
Columbus OH 43201  
Permit #87806750005

New Type: D1  
 To: 2486 South High LLC  
 2486 S High St  
 Columbus OH 43207  
 Permit #9078588

New Type: D2  
 To: 710 Grandview Crossing Holdings 1 LLC  
 710 Grandview Crossing Way Unit 1  
 Columbus OH 43215  
 Permit #8007840

New Type: D5  
 To: Gusses Enterprises LLC  
 1439 N High St St Fl & Patio  
 Columbus OH 43201  
 Permit #3455885

New Type: D3  
 To: K Town Korean BBQ & Hot Pot LLC  
 DBA H Yungs BBQ & Hot Pot  
 5236 Bethel Center Mall  
 Columbus OH 43220  
 Permit #4422148

Advertise Date: 2/19/22  
 Agenda Date: 2/14/22  
 Return Date: 2/24/22

Read and Filed

**RESOLUTIONS OF EXPRESSION**

**BANKSTON**

- 2      [0028X-2022](#)      To Recognize the Grand Opening of The Yard Milkshake Bar in the Short North Arts District.

**Sponsors:**      Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Shannon G. Hardin and Emmanuel V. Remy

**A motion was made by Nicholas Bankston, seconded by Lourdes Barroso De Padilla, that this Ceremonial Resolution be Adopted. The motion carried by the following vote:**

**Affirmative:**    7 -    Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**HARDIN**

- 3 [0029X-2022](#) To recognize February as Black History Month in the City of Columbus and to celebrate the civil rights contributions of the NAACP and the strides it has made to protect the political, educational, social, and economic rights of all

**Sponsors:** Shannon G. Hardin, Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor and Emmanuel V. Remy

**A motion was made by Shannon G. Hardin, seconded by Emmanuel V. Remy, that this Ceremonial Resolution be Adopted. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**ADDITIONS OR CORRECTIONS TO THE AGENDA**

**FR FIRST READING OF 30-DAY LEGISLATION**

**A MOTION WAS MADE BY , SECONDED BY COUNCILMEMBER TO WAIVE THE READING OF THE TITLES OF FIRST READING LEGISLATION. THE MOTION CARRIED THE FOLLOWING VOTE: AFFIRMATIVE: NEGATIVE:**

**PUBLIC SERVICE & TRANSPORTATION: BARROSO DE PADILLA, CHR. FAVOR BANKSTON HARDIN**

- FR-1 [0331-2022](#) To authorize the City Auditor to appropriate funds within the Federal Transportation Grants Fund; to authorize the City Auditor to transfer funds within the Federal Transportation Grants Fund; to authorize the City Auditor to transfer funds between the Federal Transportation Grants Fund and Streets and Highways Bonds Fund in connection with the Intersection Improvements - Livingston Avenue at Barnett Road project. (\$200,030.41)

**Read for the First Time**

**EDUCATION: E. BROWN, CHR. FAVOR BARROSO DE PADILLA HARDIN**

- FR-2 [0428-2022](#) To authorize the Mayor’s Office of Education to enter into a non-for-profit service contract with Future Ready Columbus for activities related to the achievement of the Mayor’s goal that every child in Columbus is ready for kindergarten; and to authorize the expenditure of four hundred thousand dollars (\$400,000.00) from the General Fund (\$400,000.00)

**Read for the First Time**

**PUBLIC UTILITIES: DORANS, CHR. BANKSTON REMY HARDIN**

- FR-3** [0211-2022](#) To authorize the Director of Public Utilities to enter into an agreement with GS-OH, Inc. for environmental management system support for the Department of Public Utilities, to authorize the expenditure of \$13,695.00 from the Power Operating Fund, \$87,106.00 from the Water Operating Fund, \$97,657.00 from the Sewerage System Operating Fund and \$26,042.00 from the Stormwater Operating Fund (\$224,500).  
**Read for the First Time**
- FR-4** [0335-2022](#) To authorize the Director of Public Utilities to enter into planned renewals of agreements for General Engineering Services for the Division of Water's Supply Group with Brown and Caldwell and CH2M Hill Engineers, Inc.; to authorize a transfer, appropriation, and expenditure up to \$800,000.00 within the Water PayGo Fund; and to authorize an amendment to the 2021 Capital Improvements Budget. (\$800,000.00)  
**Read for the First Time**
- FR-5** [0336-2022](#) To authorize the Director of Public Utilities to renew (renewal #1) an existing engineering agreement with Black & Veatch Corporation for the Lower Olentangy Tunnel Professional Construction Management; to transfer within and expend up to \$4,707,574.39 from the Sanitary Sewer PayGo Fund 6116; and to amend the 2021 Capital Improvement Budget. (\$4,707,574.39)  
**Read for the First Time**
- FR-6** [0339-2022](#) To authorize the Director of Public Utilities to enter into a construction contract with Elford, Inc. for the WQAL Renovations Project in an amount up to \$21,545,250.00; to encumber \$2,000.00 for prevailing wage services provided by the Department of Public Service; to authorize the appropriation and transfer of \$21,545,250.00 from the Water System Reserve Fund to the Water Supply Revolving Loan Account Fund; to authorize the appropriation and expenditure of \$21,545,250.00 within the Water Supply Revolving Loan Account Fund; to authorize a transfer and expenditure up to \$2,000.00 within the Water General Obligations Voted Bond Fund; to amend Ord. 1543-2021 in order to increase the maximum dollar amount of this project's Water Supply Revolving Loan Account Fund (WSRLA) loan award to not exceed \$21,545,250.00; and to authorize an amendment to the 2021 Capital Improvements Budget; for the Division of Water. (\$21,547,250.00)  
**Read for the First Time**
- FR-7** [0355-2022](#) To authorize the Director of Public Utilities to execute a planned

modification of the 2020 - 2022 Construction Administration and Inspection Services Agreement with Resource International, Inc. for the Division of Water's South Weyant Avenue Water Line Improvements Project; to authorize an expenditure of up to \$462,066.68 within the Water General Obligation Bond Fund; and to amend the 2021 Capital Improvement Budget. (\$462,066.68)

**Read for the First Time**

**FR-8** [0368-2022](#)

To authorize the Director of Public Utilities to enter into a construction contract with Shelly & Sands, Inc. for the South Weyant Ave. Area Water Line Improvements Project in an amount up to \$3,549,316.10; to encumber \$2,000.00 for prevailing wage services provided by the Department of Public Service; to authorize the appropriation and transfer of \$3,549,316.10 from the Water System Reserve Fund to the Water Supply Revolving Loan Account Fund; to authorize the appropriation and expenditure of \$3,549,316.10 within the Water Supply Revolving Loan Account Fund; to authorize an expenditure up to \$2,000.00 within the Water General Obligations Voted Bond Fund; to amend Ord. 1543-2021 in order to increase the maximum dollar amount of this project's Water Supply Revolving Loan Account Funding loan award to not exceed \$3,549,316.10; for the Division of Water; and to authorize an amendment to the 2021 Capital Improvements Budget. (\$3,551,316.10)

**Read for the First Time**

**CA CONSENT ACTIONS**

**RESOLUTIONS OF EXPRESSION:**

**HARDIN**

**CA-1** [0026X-2022](#)

To honor, recognize and celebrate the life of Deborah Elaine Gary and to extend our sincerest condolences to her family and friends on the occasion of her passing, Wednesday, January 26, 2022.

**Sponsors:** Shannon G. Hardin, Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor and Emmanuel V. Remy

**This item was approved on the Consent Agenda.**

**TECHNOLOGY: BANKSTON, CHR. DORANS BROWN HARDIN**

**CA-2** [0357-2022](#)

To authorize the appropriation of \$379,039.29 from the unappropriated balance of the Columbus City Schools, Telephone Services subfund, to the Department of Technology, Information Services Division, Information Services Operating fund, Telephone Services subfund; to authorize the



Director of Finance and Management, on behalf of the Department of Technology, to associate all General Budget Reservations resulting from this ordinance with a pre-established Universal Term Contract/Purchase Agreement with AT&T for data services; to authorize the expenditure of \$150,000.00 for the above-described purpose to continue the City of Columbus, Columbus City Schools Voice-over-Internet-Protocol (VOIP) telephone project; and to declare an emergency. (\$379,039.29)

**This item was approved on the Consent Agenda.**

**CA-3** [0364-2022](#)

To authorize the Director of the Department of Technology (DoT), on behalf of the Mayor's Office of Diversity and Inclusion (ODI), to modify and extend an existing contract with B2GNow/AskReply, Inc. for provisioning and hosting of a citywide supplier diversity management system; to authorize the extension and use of any remaining funds/unused balance existing on purchase order PO258908; and to declare an emergency. (\$0.00)

**This item was approved on the Consent Agenda.**

**PUBLIC SERVICE & TRANSPORTATION: BARROSO DE PADILLA, CHR.  
FAVOR BANKSTON HARDIN**

**CA-4** [0334-2022](#)

To authorize the City Auditor to appropriate funds within the Federal Transportation Grants Fund; to authorize the City Attorney's Office, Real Estate Division, to contract for professional services relative to the acquisition of fee simple title and lesser interests in and to property needed for the Signals - Dublin-Granville Road at Huntley Road-Sinclair Road project; to authorize the City Attorney's Office, Real Estate Division, to negotiate with property owners to acquire the additional rights of way necessary to complete this project; to authorize the expenditure of up to \$30,000.00 from the Federal Transportation Grants Fund; and to declare an emergency. (\$30,000.00)

**This item was approved on the Consent Agenda.**

**CA-5** [0370-2022](#)

To authorize the Director of Public Service to pay the City's annual membership dues and fees to the Mid-Ohio Regional Planning Commission (MORPC) for the Department of Public Service, Division of Design & Construction; to authorize the expenditure of \$545,811.60 from the Street Construction, Maintenance, and Repair Fund (Fund 2265); and to declare an emergency. (\$545,811.60)

**This item was approved on the Consent Agenda.**

**CA-6** [0391-2022](#)

To dedicate a tract of real property owned by the City of Columbus as road right-of-way; to name said public right-of-way as Joyce Ave; and to declare an emergency. (\$0.00)

This item was approved on the Consent Agenda.

- CA-7** [0392-2022](#) To accept the plat titled "The Meadows at Shannon Lakes Section 4" from Maronda Homes, LLC of Ohio; and to declare an emergency. (\$0.00)

This item was approved on the Consent Agenda.

#### **FINANCE: BROWN, CHR. BANKSTON REMY HARDIN**

- CA-8** [0373-2022](#) To authorize the City Treasurer to renew its contract for investment advisory services with Meeder Public Funds; to authorize the expenditure of up to \$185,000.00 from the general fund; and to declare an emergency. (\$185,000.00)

This item was approved on the Consent Agenda.

- CA-9** [0143-2022](#) To establish a new authorized strength ordinance for various divisions in the City of Columbus to be consistent with the adopted 2022 budget; to repeal ordinance 3052-2021; and to declare an emergency.

This item was approved on the Consent Agenda.

#### **RECREATION & PARKS: BROWN, CHR. REMY BANKSTON HARDIN**

- CA-10** [3293-2021](#) To authorize and direct the Director of the Recreation and Parks Department to enter into contracts with DLZ Corporation, Prime AE Group, OHM Advisors, GPD Group, and OA Spencer for professional architectural, engineering, and construction management services in conjunction with park, trail, and facility capital improvement projects managed by the Recreation and Parks Department; to authorize the transfer of \$880,000.00 within the Recreation and Parks Voted Bond Fund; to authorize the amendment of the 2021 Capital Improvements Budget; to authorize the expenditure of \$880,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$880,000.00)

This item was approved on the Consent Agenda.

- CA-11** [0350-2022](#) To authorize the City Attorney to spend City funds to acquire and accept in good faith certain fee simple title and lesser real estate located in the vicinity of Souder Avenue, and contract for associated professional services in order for the Recreation and Parks Department to timely complete the acquisition of Real Estate for the FRA-Souder Avenue Trail, PID 105736 Project; to authorize a transfer and expenditure of up to \$75,000.000 within the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$75,000.00)

This item was approved on the Consent Agenda.

### **PUBLIC UTILITIES: DORANS, CHR. BANKSTON REMY HARDIN**

- CA-12** [0226-2022](#) To authorize the Director of Public Utilities to enter into a professional engineering agreement with Hazen and Sawyer for the Sewer Collection System - Overall Engineering Consultant (OEC) 2022-2024; to authorize an appropriation, transfer within and expenditure of up to \$300,000.00 from the Sanitary Sewer PayGo Fund; and to amend the 2021 Capital Improvement Budget. (\$300,000.00)

This item was approved on the Consent Agenda.

### **CRIMINAL JUSTICE & JUDICIARY: FAVOR, CHR. DORANS BARROSO DE PADILLA HARDIN**

- CA-13** [0313-2022](#) To authorize and direct the City Auditor to transfer \$490,000.00 from the general fund to the specialty docket program for the Franklin County Municipal Court. (\$490,000.00)

This item was approved on the Consent Agenda.

### **HEALTH & HUMAN SERVICES: FAVOR, CHR. BARROSO DE PADILLA BROWN HARDIN**

- CA-14** [0124-2022](#) To authorize the Board of Health to enter into a contract with Equitas Health to continue to provide a harm reduction program, called Safe Point, from January 1, 2022 through December 31, 2022; to authorize the expenditure of \$350,000.00 from the Health Special Revenue Fund; and to declare an emergency. (\$350,000.00)

This item was approved on the Consent Agenda.

- CA-15** [0344-2022](#) To authorize the Board of Health to enter into a revenue contract with Franklin County Public Health for the provision of COVID-19 testing services and call center services in the amount of \$208,000.00, and to declare an emergency. (\$0.00)

This item was approved on the Consent Agenda.

### **PUBLIC SAFETY: REMY, CHR. BARROSO DE PADILLA DORANS HARDIN**

- CA-16** [3262-2021](#) To authorize and direct the Director of Public Safety to accept an award from the Ohio Department of Health for the Law Enforcement Data Improvement Project; to authorize an appropriation of \$21,000.00 from the unappropriated balance of the General Government Grant Fund to the Division of Police to cover overtime costs associated with the Law

Enforcement Data Improvement Project; and to declare an emergency. (\$21,000.00)

**This item was approved on the Consent Agenda.**

**CA-17** [0319-2022](#)

To authorize the Finance and Management Director to issue a purchase order on behalf of the Department of Public Safety, Division of Support Services, for telephone services from an existing Universal Term Contract with AT&T; to authorize the expenditure of \$130,000.00 from the General Fund; and to declare an emergency. (\$130,000.00)

**This item was approved on the Consent Agenda.**

**CA-18** [0320-2022](#)

To authorize the Finance and Management Director to issue a purchase order, on behalf of the Department of Public Safety, Division of Support Services, for wireless data communication and cellular services and devices from an existing Universal Term Contract to Cellco Partnership, dba Verizon Wireless; to authorize the expenditure of \$530,000.00 from the General Fund; and to declare an emergency. (\$530,000.00)

**This item was approved on the Consent Agenda.**

**ENVIRONMENT: REMY, CHR. BARROSO DE PADILLA FAVOR HARDIN**

**CA-19** [0363-2022](#)

To authorize the Director of Public Service to renew the contract with TNT Powerwash, Inc. for Truck Washing Services at Division of Refuse Collection facilities; to authorize the expenditure of \$65,000.00 from the General Fund for the second year of a five year contract; and to declare an emergency. (\$65,000.00)

**This item was approved on the Consent Agenda.**

**ADMINISTRATION: REMY, CHR. BROWN DORANS HARDIN**

[0172-2022](#)

To authorize the Director of the Department of Human Resources to contract with Safex Inc. for the purpose of providing assistance as may be necessary in industrial hygiene services and occupational safety program assistance to all divisions; to authorize the expenditure of \$100,000.00 from the employee benefits fund; and to declare an emergency. (\$100,000.00)

**This item was approved on the Consent Agenda.**

**Approval of the Consent Agenda**

**A motion was made by Nicholas Bankston, seconded by Emmanuel V. Remy, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried by the following vote**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**SR EMERGENCY, TABLED AND 2ND READING OF 30-DAY LEGISLATION**

**ECONOMIC DEVELOPMENT: BANKSTON, CHR. REMY DORANS HARDIN**

**SR-1** [0371-2022](#) To list the property at 120 South Central Avenue, West High School, on the Columbus Register of Historic Properties as CR #81; and to declare an emergency.

**A motion was made by Nicholas Bankston, seconded by Emmanuel V. Remy, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**NEIGHBORHOODS AND IMMIGRANT, REFUGEE, AND MIGRANT AFFAIRS: BARROSO DE PADILLA, CHR. DORANS REMY HARDIN**

**SR-2** [0477-2022](#) To authorize the City Clerk to enter into a grant agreement with Community of Caring Development Foundation in support of the 2022 Linden Bike Giveaway; to authorize an appropriation and expenditure within the Neighborhood Initiatives subfund; and to declare an emergency. (\$15,000.00)

**Sponsors:** Shannon G. Hardin

**A motion was made by Lourdes Barroso De Padilla, seconded by Elizabeth Brown, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**FINANCE: BROWN, CHR. BANKSTON REMY HARDIN**

**SR-3** [0374-2022](#) To authorize the City Treasurer to renew its contracts for various banking services with JP Morgan Chase Bank, Huntington Bank, and Fifth Third Bank; to authorize the expenditure of up to \$3,886,000.00 from various funds within the city; and to declare an emergency. (\$3,886,000.00)

**A motion was made by Elizabeth Brown, seconded by Emmanuel V. Remy, that this Ordinance be Approved. The motion carried by the following vote:**

**Abstained:** 1 - Shayla Favor

**Affirmative:** 6 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Emmanuel Remy, and Shannon Hardin

**PUBLIC UTILITIES: DORANS, CHR. BANKSTON REMY HARDIN**

**SR-4** [0084-2022](#) To authorize the Finance and Management Director to associate all General Budget Reservations resulting from this ordinance with the appropriate Universal Term Contract Purchase Agreements for the purchase of materials, supplies and services for the Division of Water; and to authorize the expenditure of \$1,356,000.00 from the Water Operating Fund. (\$1,356,000.00)

**A motion was made by Rob Dorans, seconded by Shayla Favor, that this Ordinance be Approved. The motion carried by the following vote:**

**Abstained:** 1 - Shannon Hardin

**Affirmative:** 6 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, and Emmanuel Remy

**SR-5** [0181-2022](#) To authorize the Director of Public Utilities to enter into a construction contract with John Eramo & Sons, Inc., for the Barnett E. Deshler HSTS Elimination Project; to authorize the appropriation and transfer of \$1,275,179.31 from the Sanitary Sewer Reserve Fund to the Ohio Water Development Loan Fund; to authorize the appropriation and expenditure of \$1,275,179.31 from the Ohio Water Development Loan Fund; to authorize a transfer within and an expenditure of up to \$2,000.00 for prevailing wage services to the Department of Public Services within the Sanitary General Obligations Voted Bonds Fund; and to amend the 2021 Capital Improvement Budget. (\$1,277,179.31)

**A motion was made by Rob Dorans, seconded by Nicholas Bankston, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**SR-6** [0291-2022](#) To authorize the Director of Public Utilities to enter into a construction contract with 2K General Company for the SWWTP Phase II E. Primary Admin Lab Replacements; to authorize the transfer within of \$161,141.00 and the expenditure of up to \$1,756,500.00 from the Sanitary Sewer General Obligation Bond Fund; and to amend the 2021 Capital Improvements Budget to align authority with expenditure. (\$1,756,500.00)

**A motion was made by Rob Dorans, seconded by Nicholas Bankston, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**CRIMINAL JUSTICE & JUDICIARY: FAVOR, CHR. DORANS BARROSO DE PADILLA HARDIN**

**SR-7** [0372-2022](#) To authorize and direct the City Attorney to settle the lawsuit known as

Lashon Sims v. City of Columbus, et al. pending in the United States District Court for the Southern District of Ohio; to authorize the expenditure of the sum of fifty thousand dollars and zero cents (\$50,000.00) in settlement of this lawsuit; and to declare an emergency. (\$50,000.00)

**A motion was made by Shayla Favor, seconded by Emmanuel V. Remy, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**SR-8** [0435-2022](#)

To authorize the City Attorney to settle the matters of In re: Tomislav Brutovksi, pending before the Franklin County Court of Common Pleas (20-MS-113) and a grievance between the City and Communication Workers of America, Local 4502 ("CWA") (No. 20-2020); to authorize the expenditure of up to \$200,000.00 from the general fund in payment of the settlement; and to declare an emergency. (\$200,000.00)

**A motion was made by Shayla Favor, seconded by Emmanuel V. Remy, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**HEALTH & HUMAN SERVICES: FAVOR, CHR. BARROSO DE PADILLA  
BROWN HARDIN**

**SR-9** [0379-2022](#)

To authorize and direct the Board of Health to enter into a contract with Columbus Neighborhood Health Center, Inc. (dba PrimaryOne Health) to provide primary health care and dental services at community-based health centers; to authorize the expenditure of \$4,299,110.00 from the Health Special Revenue Fund; to waive the competitive bidding provisions of City Code; and to declare an emergency. (\$4,299,110.00)

**A motion was made by Shayla Favor, seconded by Lourdes Barroso De Padilla, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**PUBLIC SAFETY: REMY, CHR. BARROSO DE PADILLA DORANS HARDIN**

**SR-10** [0343-2022](#)

To authorize the Public Safety Director, on behalf of the Division of Fire, to enter into a contract for a preventative maintenance agreement and to purchase parts, accessories and supplies, on an ongoing basis, with Stryker Sales Corporation LLC for the maintenance and repair of Stryker Power Load Cots for use in daily emergency services and emergency medical service (EMS) operations; to waive the competitive bidding provisions of the Columbus City Code; to authorize the expenditure of

\$110,543.00 from the General Fund; and to declare an emergency.  
(\$110,543.00)

**A motion was made by Emmanuel V. Remy, seconded by Lourdes Barroso De Padilla, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**SR-11** [0365-2022](#)

To authorize the Finance and Management Director to establish purchase orders from an existing Purchase Agreement with Motorola, Inc. for the purchase of portable radios for the Department of Public Safety; to authorize the City Auditor to appropriate and transfer funds from the Special Income Tax Fund to the Public Safety's Capital Improvement Fund; to authorize the expenditure of \$2,000,000.00 from Public Safety's Capital Improvement Fund; and to declare an emergency.  
(\$2,000,000.00)

**A motion was made by Emmanuel V. Remy, seconded by Lourdes Barroso De Padilla, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**SR-12** [0375-2022](#)

To authorize the Director of Public Safety to modify the existing contract with Change Healthcare Practice Management Solutions, Inc. for EMS billing, collection, and reporting services for the Division of Fire; to authorize the expenditure of \$1,000,000.00 from the General Fund; and to declare an emergency. (\$1,000,000.00)

**A motion was made by Emmanuel V. Remy, seconded by Lourdes Barroso De Padilla, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**SR-13** [0490-2022](#)

To amend Ordinance 1169-2021 to establish a July 11, 2022 effective date for Section 235.05 of the Columbus City Codes to allow for establishment of the Department of the Inspector General and the assumption of its duties; and to declare an emergency.

**A motion was made by Emmanuel V. Remy, seconded by Lourdes Barroso De Padilla, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**ENVIRONMENT: REMY, CHR. BARROSO DE PADILLA FAVOR HARDIN**



**SR-14** [0315-2022](#) To authorize the expenditure of \$17,420,000.00 or so much thereof as may be necessary from the Special Income Tax Fund to pay 2022 waste disposal tipping fees, tire disposal, construction debris disposal and radiation remediation services for the Division of Refuse Collection; to authorize the Director of Public Service to establish an encumbrance of \$17,385,000.00 to pay refuse tipping fees to the Solid Waste Authority of Central Ohio for the Division of Refuse Collection pursuant to an existing lease agreement; to authorize the Director of Public Service to modify and extend a radiation and remediation service contract with Solutient Technologies Inc.; to establish an encumbrance up to \$30,000.00 for a radiation remediation services contract with Solutient Technologies Inc.; to establish encumbrances up to \$5,000.00 for construction debris material disposal; and to declare an emergency. (\$17,420,000.00)

**A motion was made by Emmanuel V. Remy, seconded by Lourdes Barroso De Padilla, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

## **RULES & REFERENCE: HARDIN, CHR. BROWN REMY FAVOR**

### **BROWN**

**SR-15** [0182-2022](#) To amend the Columbus City Codes by enacting new Section 919.27, Nature Preserve Code to designate portions of parks as nature preserves (\$0.00).

**Sponsors:** Elizabeth Brown

**A motion was made by Elizabeth Brown, seconded by Rob Dorans, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

## **ADJOURNMENT**

**A motion was made by Emmanuel V. Remy, seconded by Rob Dorans, that this be adjourn this Regular Meeting. The motion CARRIED by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**ADJOURNED AT 6:07 PM.**

**THERE WILL BE NO CITY COUNCIL MEETING ON MONDAY, FEBRUARY 21 IN OBSERVANCE OF PRESIDENT'S DAY HOLIDAY**





# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH  
43215-9015  
columbuscitycouncil.org

## Minutes - Final

### Zoning Committee

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Monday, February 14, 2022

6:30 PM

City Council Chambers, Rm 231

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#### REGULAR MEETING NO.8 OF CITY COUNCIL (ZONING), FEBRUARY 14, 2022 AT 6:30 P.M. IN COUNCIL CHAMBERS.

#### ROLL CALL

**Present** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

#### READING AND DISPOSAL OF THE JOURNAL

A motion was made by Emmanuel V. Remy, seconded by Shayla Favor, to Dispense with the reading of the Journal and Approve. The motion carried by the following vote:

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

#### EMERGENCY, TABLED AND 2ND READING OF 30 DAY LEGISLATION

#### ZONING: DORANS, CHR. BANKSTON BARROSO DE PADILLA BROWN FAVOR REMY HARDIN

##### [0349-2022](#)

To rezone 5756 N. HAMILTON RD. (43230), being 0.87± acres located on the southeast side of North Hamilton Road, 165± feet east of the roundabout at Old Hamilton Road, From: CPD, Commercial Planned Development District, To: CPD, Commercial Planned Development District (Rezoning #Z21-050).

**A motion was made by Rob Dorans, seconded by Nicholas Bankston, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

##### [0359-2022](#)

To rezone 4755 S. HIGH ST. (43207), being 167.03± acres located on the west side of South High Street, 3,500± feet south of Rathmell Road, From: M, Manufacturing District, M-2, Manufacturing District, AR-O, Apartment Office District, and R, Rural District, To: EQ, Excavation and Quarrying District (Rezoning #Z21-074) and to declare an emergency.

**A motion was made by Rob Dorans, seconded by Nicholas Bankston, that this Ordinance be Amended as submitted to the Clerk. The motion carried by the following vote:**

**Absent@vote:** 1 - Elizabeth Brown

**Affirmative:** 6 - Nicholas Bankston, Lourdes Barroso De Padilla, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**A motion was made by Rob Dorans, seconded by Nicholas Bankston, that this Ordinance be Amended to Emergency. The motion carried by the following vote:**

**Absent@vote:** 1 - Elizabeth Brown

**Affirmative:** 6 - Nicholas Bankston, Lourdes Barroso De Padilla, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**A motion was made by Rob Dorans, seconded by Nicholas Bankston, that this Ordinance be Approved as Amended. The motion carried by the following vote:**

**Absent@vote:** 1 - Elizabeth Brown

**Affirmative:** 6 - Nicholas Bankston, Lourdes Barroso De Padilla, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

[0362-2022](#)

To rezone 5971 WINCHESTER PI. (43110), being 13.4± acres located on the southwest side of Winchester Pike, 1,730± feet west of Gender Road, From: L-AR-12, Limited Apartment Residential District, To: L-AR-12, Limited Apartment Residential District (Rezoning #Z21-086).

**A motion was made by Rob Dorans, seconded by Nicholas Bankston, that this Ordinance be Amended as submitted to the Clerk. The motion carried by the following vote:**

**Absent@vote:** 1 - Elizabeth Brown

**Affirmative:** 6 - Nicholas Bankston, Lourdes Barroso De Padilla, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**A motion was made by Rob Dorans, seconded by Nicholas Bankston, that this Ordinance be Approved as Amended. The motion carried by the following vote:**

**Absent@vote:** 1 - Elizabeth Brown

**Affirmative:** 6 - Nicholas Bankston, Lourdes Barroso De Padilla, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

[0366-2022](#)

To rezone 2189 STELZER RD. (43219), being 28.36± acres located on the west side of Stelzer Road, 523± feet north of Citygate Drive, From: R, Rural District and L-C-3, Limited Commercial District, To: L-M, Limited Manufacturing District (Rezoning #Z21-049).

**A motion was made by Rob Dorans, seconded by Nicholas Bankston, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

*MOTION TO RECESS AT 6:43 PM.*

**A motion was made by Rob Dorans, seconded by Emmanuel V. Remy, to Motion to Recess the Regular Meeting. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

*MOTION TO RECONVENE AT 6:48 PM.*

**A motion was made by Rob Dorans, seconded by Emmanuel V. Remy, to Reconvene the Regular Meeting. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

[0367-2022](#)

To grant a Variance from the provisions of Sections 3312.03(D), Administrative requirements; 3312.25, Maneuvering; 3312.29, Parking space; and 3312.51(1)(2), Loading space, of the Columbus City Codes; for the property located at 2189 STELZER RD. (43219), to permit reduced development standards for an industrial and commercial development in the L-M, Limited Manufacturing District (Council Variance #CV21-106).

**A motion was made by Rob Dorans, seconded by Nicholas Bankston, to Accept entire staff report into evidence as an exhibit. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**A motion was made by Rob Dorans, seconded by Nicholas Bankston, to Adopt the findings of staff as the findings of Council . The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**A motion was made by Rob Dorans, seconded by Nicholas Bankston, that this Ordinance be Approved. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

[1984-2021](#)

To grant a Variance from the provisions of Sections 3332.037, R-2F, residential district; 3312.49, Minimum numbers of parking spaces required; 3332.05, Area district lot width requirements; 3332.14, R-2F area district requirements; 3332.25, Maximum side yards required; 3332.26, Minimum side yard permitted; and 3332.27, Rear yard, of the

Columbus City Codes; for the property located at 986 E. MOUND ST. (43205), to permit four single-unit dwellings on the same lot or four single unit dwellings with reduced development standards in the R-2F, Residential District (Council Variance #CV20-075).

**A motion was made by Rob Dorans, seconded by Shayla Favor, that this Ordinance be Tabled Indefinitely. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

## **ADJOURNMENT**

**A motion was made by Lourdes Barroso De Padilla, seconded by Shayla Favor, to adjourn this Regular Meeting. The motion carried by the following vote:**

**Affirmative:** 7 - Nicholas Bankston, Lourdes Barroso De Padilla, Elizabeth Brown, Rob Dorans, Shayla Favor, Emmanuel Remy, and Shannon Hardin

**ADJOURNED AT 6:55 PM.**

# Ordinances and Resolutions

**City of Columbus**  
**City Bulletin Report**

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

**Legislation Number:** 0026X-2022

**Drafting Date:** 2/8/2022

**Current Status:** Passed

**Version:** 1

**Matter** Ceremonial Resolution

**Type:**

**To honor, recognize and celebrate the life of Deborah Elaine Gary and to extend our sincerest condolences to her family and friends on the occasion of her passing, Wednesday, January 26, 2022.**

**WHEREAS**, it is with profound sorrow that we mourn the passing of Deborah Elaine Gary, of Columbus, Ohio. Kathy was born in Brownsville, PA on October 26, 1950 and unexpectedly transitioned on January 26, 2022; and

**WHEREAS**, Debbie retired from Delphi Packard Electric after 30 years. During that time, she also wrote for the International Union Local 717 Newsletter and was a student at Kent State University. Debbie was a writer for the Buckeye Review and the first and only African-American Female Columnist with the Warren Tribune. Debbie, enjoyed interviewing and writing stories on celebrities and political figures, such as Roger Troutman, Jesse Jackson, Red Foxx and Sugar Ray Leonard, just to name a few.

**WHEREAS**, Debbie was the founder of “Writing it Right”, under which she published two books: A Manual for Teenage Mothers and Info Ivan & African American Inventors. She was elected as a Democratic Precinct Person representing Trumbull County 6th Ward and was appointed to the Trumbull County Democratic Executive Board, holding that position for over ten years. She was instrumental in establishing the voting boundary lines for the 6th ward. She is also a former member of Black Elected Democrats of Ohio. After retirement from Packard, Debbie relocated to Columbus, where she worked for Columbus, Pickerington and Reynoldsburg City Schools and graduated from Columbus State University.

**WHEREAS** Debbie loved collecting African-American art, telling the African-American story, fighting the African-American fight and talking about her children and grandchildren. She was a proud breast cancer survivor, and we all know she never met a stranger.

**WHEREAS**, On Wednesday January 26, 2022, Debbie received her wings and went to Heaven to join her parents, Fred and Marie Pugh and Joe and Laura Gary; sisters, Gladys Fant, Teti Santiago, Teresa Gary and Dolores Gary; brothers, James Gary, Ernest Gary, Robert Pugh Sr., Charles Sr., Fred Pugh Jr., David Gary, Dr. Melvin Gary and James “Doc” Pugh Sr; nephew, John Boss Jr.; cousins, Toni Binford, Ira Tellis Binford, and Keith Hood. Left to cherish her memory are son, Marlan J. (D’Andrea) Gary; daughter, Deana Marie (Curtis Battle) Taylor; grandchildren, Dr. Courtney Elaine Taylor, Donald Joseph Taylor, David Cordell Gary and Kennedy Marie Gary; sisters, Phyllis Boss and Melvon Poole; brother, Harry (Sandra) Pugh; sisters-in-law, Darlene Pugh, Geraldine Gary, Patricia Ann Pugh, and Dr. Juneau Gary; best friends, Carol Parks McKinney and Helen Rucker; special sisters, Mary Elizabeth Davis, Barbara James and Michelle (June) Spann and a host of nieces, nephews, cousins and friends; now therefore

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF COLUMBUS:** That this Council does hereby honor, recognize and celebrate the life and service of Deborah Elaine Gary and to extend our sincerest condolences to her family and friends on the occasion of her passing, Wednesday, January 26, 2022.



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**Legislation Number:** 0028X-2022

**Drafting Date:** 2/10/2022

**Current Status:** Passed

**Version:** 1

**Matter** Ceremonial Resolution

**Type:**

To Recognize the Grand Opening of The Yard Milkshake Bar in the Short North Arts District.

**WHEREAS**, the Yard Milkshake Bar was created by husband and wife team Logan and Chelsea Green. They officially opened in May of 2017 and currently have 18 operating locations across the United States with two additional locations scheduled to open in 2022; and

**WHEREAS**, one of the two new locations opening in 2022 will be here in Columbus, owned by first time business owners Justin and Kelsey Harrington; and

**WHEREAS**, despite setbacks from the COVID-19 pandemic, Justin and Kelsey persevered and managed to continue their pursuit of their dream to open their first business; and

**WHEREAS**, small businesses make up the fabric of Columbus' economic diversity and should be supported by the city at all stages of their lifecycle; and

**WHEREAS**, the Yard Milkshake Bar will officially open their Short North Arts District location on Friday February 18th; now, therefore

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF COLUMBUS:** That this Council does hereby recognize Justin and Kelsey Harrington for the grand opening of The Yard Milkshake Bar in the Short North Arts District.

---

**Legislation Number:** 0029X-2022

**Drafting Date:** 2/11/2022

**Current Status:** Passed

**Version:** 1

**Matter** Ceremonial Resolution

**Type:**

To recognize February as Black History Month in the City of Columbus and to celebrate the civil rights contributions of the NAACP and the strides it has made to protect the political, educational, social, and economic rights of all

**WHEREAS**, Black History Month, which originally started as Negro History Week, is celebrated during the month of February and dates back to 1926 when Dr. Carter G. Woodson set aside a special period to recognize the heritage and achievements of African Americans; and

**WHEREAS**, the National Association for the Advancement of Colored People, NAACP was founded on February 12th 1909 and is universally recognized as the nation's oldest, largest grassroots-based civil rights organization with more than a half of a million members and supporters around the world; and

**WHEREAS**, The NAACP was formed in response to the horrific lynching that took place during the early 1900's, especially the month long race riot which occurred in the capital and resting place of President Abraham

Lincoln, in Springfield, Illinois - during this August through September rampage of 1908 - black and Jewish businesses and properties were burned, black citizens were beaten, lynched, and forced out of their homes into hiding; and

**WHEREAS,** The Great Depression of the 1930's influenced the NAACP to begin to focus on economic justice; and the Civil Rights Era was a key time for the NAACP legal defense team - they spearheaded the passage of the Civil Rights Acts of 1957, 1964, 1968, and the Voting Rights Act of 1965; they also won a number of key desegregation cases, including the landmark Brown vs. Board of Topeka case of 1954 and the "All Deliberate Speed Desegregation Brown Order of 1955" - in Columbus the local NAACP's advocacy on this issue continued for more than 20 years - the order to desegregate Columbus City Schools was not issued until March 8, 1977, however the district continued to oppose this until the U.S. Supreme Court upheld Judge Robert Duncan's Federal Court order in April of 1979; and

**WHEREAS,** The NAACP along with other prominent civil rights advocates such as Dr. Martin Luther King Jr., Rosa Parks, Frederick Douglass, Dr. W.E.B Du Bois, Dorothy Height, Ralph Ellison, James Baldwin, Alex Haley, Thurgood Marshall, Jackie Robinson, Sojourner Truth, Harriet Tubman, Fannie Lou Hamer and countless others have and continue to fight against the cancer of injustice, paving the way for future generations; now, therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF COLUMBUS:** That this Council does hereby recognize the important contributions of the NAACP and applaud its role in the civil rights struggle in America and does hereby declare the month of February, 2022 as Black History Month in the City of Columbus.

---

**Legislation Number:** 0084-2022

**Drafting Date:** 12/28/2021

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

**BACKGROUND:** This legislation authorizes the Finance and Management Director to associate all General Budget Reservations resulting from this ordinance with the following Universal Term Contract Purchase Agreements listed below for the Division of Water's Distribution Maintenance Section.

The parts, materials, and services from these contracts are used by the Division of Water's Distribution Maintenance Section for maintenance of the water distribution systems and other related infrastructure.

(Line #10)

- Plumbing Supplies
- Asphalt Concrete
- Ready Mix Concrete
- Precast Concrete
- Concrete Mixes
- Topsoil
- Miscellaneous Industrial Hardware
- Mainline Mechanical Joint Fittings
- Mainline Couplings, Clamps and Various Parts

Mainline Valves & Boxes  
Mainline Service & Repair Parts  
Mainline Hydrant & Repair Parts  
Water Meters  
Sewer & Water Pipe  
Paint & Paint Supplies  
Small Tools  
Traffic Control Devices

(Line# 20)

Rental of Construction Equipment with Operator

The companies are not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** \$1,356,000.00 is budgeted and needed for this purchase. **This ordinance is contingent on the passage of the 2022 operating budget, Ordinance 2742-2021.**

\$496,100.70 was spent in 2020.

\$517,375.04 was spent in 2019.

To authorize the Finance and Management Director to associate all General Budget Reservations resulting from this ordinance with the appropriate Universal Term Contract Purchase Agreements for the purchase of materials, supplies and services for the Division of Water; and to authorize the expenditure of \$1,356,000.00 from the Water Operating Fund. (\$1,356,000.00)

**WHEREAS**, the Purchasing Office has established Universal Term Contract Purchase Agreements for the purchase of materials, supplies and services; and

**WHEREAS**, the parts, materials and services purchased from the contracts will be used to replenish materials used for daily operating; and

**WHEREAS**, it has become necessary in the usual daily operation of the Division of Water and the Department of Public Utilities to authorize the Finance and Management Director to associate all General Budget Reservations resulting from this ordinance with the appropriate Universal Term Contract Purchase Agreements for the purchase of Hydrant Parts and Mainline Service Parts; thereby preserving the public health, peace, property, safety, and welfare; **NOW, THEREFORE:**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director be and is hereby authorized to associate all General Budget Reservations resulting from this ordinance with the appropriate Universal Term Contract Purchase

Agreements for the purchase of parts, materials and services.

**SECTION 2.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 3.** That the expenditure of \$1,356,000.00 or so much thereof as may be needed, be and is hereby authorized in Fund 6000 (Water Operating); in object class 02 Materials & Supplies and in object class 03 Services per the accounting codes in the attachment to this ordinance.

**SECTION 4.** That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

---

**Legislation Number:** 0124-2022

**Drafting Date:** 1/4/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

**BACKGROUND:** The purpose of this ordinance is to authorize a contract with Equitas Health to continue a partnership to support the community-wide comprehensive harm reduction program called Safe Point, in an amount not to exceed \$350,000.00 for a period of January 1, 2022 through December 31, 2022.

Harm reduction services provided by Equitas Health allow clients who are at high-risk of accidental overdose death to access the lifesaving drug, Naloxone, and receive risk reduction counseling, referrals to Alcohol & Drug treatment, and overdose prevention education. In 2021, Safe Point provided services to 4,905 individual clients and had a total of 8,653 visits. Clients who participate in the Safe Point program are provided access to many types of care that address both their active substance use disorder, as well as other social determinants of health. Throughout 2021, Safe Point has provided 619 referrals for Alcohol and Drug Treatment, 193 linkages to medical care, provided overdose prevention education to 4,374 clients, and 189 referrals for behavioral or mental healthcare services.

Emergency action is requested for this contract modification in order to ensure Columbus has a harm reduction program to continue to save lives.

**FISCAL IMPACT:** This Ordinance is contingent on the passage of the annual appropriation ordinance for the Health Special Revenue Fund, Ord. No. 2742-2021, which will provide funding for this contract.

To authorize the Board of Health to enter into a contract with Equitas Health to continue to provide a harm reduction program, called Safe Point, from January 1, 2022 through December 31, 2022; to authorize the expenditure of \$350,000.00 from the Health Special Revenue Fund; and to declare an emergency. (\$350,000.00)

**WHEREAS,** the Board of Health has a need to continue to provide support and expand a community-wide comprehensive harm reduction program, Safe Point; and

**WHEREAS**, Equitas Health has the necessary experience and expertise to provide said services; and

**WHEREAS**, an emergency exists in the usual daily operation of Columbus Public Health in that it is immediately necessary to authorize the Board of Health to contract with Equitas Health to allow services to proceed without delay and for the immediate preservation of the public health, peace, property, safety and welfare; **Now, therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Board of Health is hereby authorized and directed to enter into a contract with Equitas Health to continue to provide support and expand a community-wide comprehensive harm reduction program, Safe Point, from January 1, 2022 through December 31, 2022, in an amount not to exceed \$350,000.

**SECTION 2.** That to pay the costs of said contract, the expenditure of \$350,000 is hereby authorized from the Health Special Revenue Fund, Fund No. 2250, Department of Health, Division No. 5001, per the account codes in the attachment to this ordinance.

**SECTION 3.** This contract is being awarded in accordance with the provisions of Chapter 329 of the Columbus City Code dealing with awarding not-for-profit service contracts.

**SECTION 4.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

---

**Legislation Number:** 0143-2022

**Drafting Date:** 1/5/2022

**Version:** 1

**Current Status:** Passed

**Matter:** Ordinance

**Type:**

**BACKGROUND:** This ordinance amends the current authorized strength, as set forth in ordinance 3052-2021, by establishing authorized strength levels for city departments in alignment with the 2022 operating budget.

The strength levels for most general fund agencies are set to be equal to the 2022 budget as amended by City Council (including the Departments of Health and Recreation and Parks). Authorized strength levels of smaller non-general fund agencies are set to be equal to the adopted 2022 budget as amended, while the strength levels of certain larger non-general fund agencies may have their strength set slightly higher to allow for flexibility in hiring.

This ordinance is contingent on passage of ordinances 2741-2021 and 2742-2021, the proposed 2022 general fund operating budget and the proposed 2022 other funds operating budget, respectively.

**Fiscal Impact:** Funds for these strength levels are budgeted and/or the positions will not be filled until revenues have been clearly identified and appropriated. In all cases, the ability to hire will be monitored by the Division of Finance and Management. As such, there is no fiscal impact associated with passage of this ordinance.

**Emergency Justification:** Emergency action is requested to allow for the filling of budgeted vacant positions in certain departments in order to assure the immediate preservation of the public health, safety, and welfare.

To establish a new authorized strength ordinance for various divisions in the City of Columbus to be consistent with the adopted 2022 budget; to repeal ordinance 3052-2021; and to declare an emergency.

**WHEREAS,** the Mayor's Executive 2022 budget was submitted to City Council on November 15, 2021 for consideration; and

**WHEREAS,** City Council plans to adopt said budget on February 7, 2022; and,

**WHEREAS,** this ordinance repeals authorized strength ordinance 3052-2021; and

**WHEREAS,** an emergency exists in the usual daily operation of the Department of Finance and Management in that it is immediately necessary to establish a new authorized strength ordinance to provide for the efficient operation of the city, and for the immediate preservation of the public health, peace, property, safety, and welfare; **NOW, THEREFORE:**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That pursuant to Section 14 of the City Charter, the maximum number of officers and employees authorized to be employed within the various Departments, Boards and Offices of the City is hereby fixed and established as follows:

- 1- Refer to attachment ORD0143-2022currentstrength.xlsx
- 2- Refer to attachment ORD0143-2022previousstrength.xlsx

The foregoing positions authorized include all positions within each department, division, board, office or commission, whether appointed or elected except the members of any board or commission authorized by charter or ordinance. No Appointing Authority shall appoint full-time or part-time personnel in excess of the maximum permitted by this ordinance unless authorized by ordinance of City Council.

**SECTION 2.** Such of the positions within the Division of Fire as the Director of Public Safety and Fire Chief shall designate, shall be within the uniformed ranks and all other positions therein shall be deemed civilian positions, provided there shall not be in excess of five (5) Fire Assistant Chiefs and there shall not be in excess of four (4) Fire Deputy Chiefs; as a normal complement, in excess of thirty-four (34) Fire Battalion Chiefs nor as a temporary complement, in excess of thirty-five (35) Fire Battalion Chiefs at any one time; sixty-two (62) Fire Captains nor as a temporary complement, in excess of sixty-three (63) Fire Captains at any one time; one (1) Fire Chief; and two-hundred seven (207) Fire Lieutenants. The complements of fire captains and fire lieutenants are intended to be temporary, subject to review and change at any time.

Such of the positions within the Division of Police as the Director of Public Safety and the Police Chief shall

designate, shall be within the uniformed ranks and all other positions therein shall be deemed civilian positions, provided there shall not be, as a normal complement, in excess of eighteen (18) Police Commanders, nor as a temporary complement, in excess of nineteen (19) Police Commanders at any one time; one (1) Police Chief; four (4) Police Assistant Chiefs; in excess of, as a normal complement, six (6) Police Deputy Chiefs, nor as a temporary complement, in excess of seven (7) Police Deputy Chiefs at any one time; in excess of, as a normal complement, fifty-eight (58) Police Lieutenants, nor as a temporary complement, in excess of sixty (60) Police Lieutenants at any one time; in excess of, as a normal complement, two hundred twenty-nine (229) Police Sergeants, nor as a temporary complement, in excess of two hundred thirty-three (233) Police Sergeants at any one time.

**SECTION 3.** Temporary appointments are not subject to the authorized strength ordinance. Additionally, limited appointments made to cover full-time and part-time employees on authorized leave (injury, disability or military leave) are not subject to the authorized strength ordinance. Student intern positions are not subject to the authorized strength ordinance.

**SECTION 4.** That Ordinance No. 3052-2021 and all other ordinances relative to the authorization of employees for any department, division, board or commission and all other ordinances in conflict herewith be and the same are hereby repealed.

**SECTION 5.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0172-2022

**Drafting Date:** 1/7/2022

**Current Status:** Passed

**Version:** 1

**Matter** Ordinance

**Type:**

In 2019, the city performed a formal bid for industrial hygiene and occupational safety and health professional services. The RFP was published on December 11, 2019 and bids were opened on January 9, 2020. All information was available on the city's vendor services website. Safex Inc. was the only vendor to submit a bid. The Department of Human Resources Occupational Safety and Health Program Manager worked with Safex, Inc. to develop a favorable agreement.

The Bureau of Workers Compensation (BWC) encourages employers to enhance occupational safety and health programs and initiatives. This legislation enables the city to do so and exhibits an ongoing effort to promote workplace safety and efficient claims management. This contract allows the city to provide industrial hygiene and occupational safety services, as required by state and federal law. Since 2004, Safex Inc. has done an outstanding job of responding to the needs of city departments. Continuing the existing contractual relationship with Safex Inc. enables the administration to achieve its objective of improving the level of workplace safety and decreasing the risk of exposure to injury. This female owned business has helped the city in all aspects of industrial hygiene and occupational safety tasks in an efficient and cost effective manner.

The contract term is for three years, with the option to renew for two additional one-year periods. This contract shall run March 1, 2022 to February 28, 2023. This is year three of the initial three-year period. Two one-year contract extensions are permissible.

Safex Inc.'s contract compliance number is 311365251.

**Emergency action** is requested in order that industrial hygiene services and safety program assistance may continue without disruption.

**Fiscal Impact:**

Funding for this contract totals \$100,000.00 and is budgeted specifically in the 2022 employee benefit fund budget and is contingent on passage of Ordinance 2742-2021, the 2022 other funds appropriation legislation. To authorize the Director of the Department of Human Resources to contract with Safex Inc. for the purpose of providing assistance as may be necessary in industrial hygiene services and occupational safety program assistance to all divisions; to authorize the expenditure of \$100,000.00 from the employee benefits fund; and to declare an emergency. (\$100,000.00)

**WHEREAS**, the city desires to continue to provide occupational safety and industrial hygiene services in an efficient, cost effective and consistent manner; and

**WHEREAS**, these services have assisted the city in decreasing the risk of exposure to workplace injuries; and

**WHEREAS**, it is in the best interest of the city to contract with Safex Inc. to provide the aforementioned services;

**WHEREAS**, the contract term, per the recent RFP, is for three years, with the option to renew for two additional one-year periods; and

**WHEREAS**, this contract shall run March 1, 2022 to February 28, 2023 and represents year three of the initial three-year period; and

**WHEREAS**, it is necessary to authorize the expenditure of \$100,000.00, or so much thereof as may be necessary, to pay contract costs for these services; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Human Resources in that it is immediately necessary to authorize the Director to enter into contract with Safex Inc. so that the services may continue without interruption, thereby preserving the public health, peace, property, safety and welfare;

**Now therefore;**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Department of Human Resources Director is hereby authorized to enter into a contract with Safex Inc. to assist the city in providing occupational safety and industrial hygiene services, and safety program assistance to all divisions.

**SECTION 2.** That the expenditure of \$100,000.00, or so much thereof as may be necessary, is hereby authorized in the Employee Benefits Fund 5502 in object class 03 Services, per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.



**SECTION 4.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

**Legislation Number:** 0181-2022

**Drafting Date:** 1/10/2022

**Current Status:** Passed

**Version:** 1

**Matter Type:** Ordinance

**BACKGROUND:** This project consists of the construction of approximately 2,274 linear feet of 8” of sanitary sewer main extension within the right of way along the following streets: East Deshler Avenue, Barnett Road, and Bexvie Avenue. This area is currently serviced with Home Sewage Treatment Systems (HSTS) which are a potential ground water pollution hazard. This project will extend the sanitary sewer mains allowing for the connection and transportation of sewage to the city’s wastewater treatment plant for treatment.  
Planning Area - 57 - Mid East

**PROJECT TIMELINE:** Contract work is required to be completed in a manner acceptable to the City within 180 days from the date that a Notice To Proceed (NTP) is given by the City.

**PROCUREMENT INFORMATION:** The Division advertised for competitive bids submission for the subject services on the City's Vendor Services website and in the City Bulletin in accordance with the overall provisions of Chapter 329 of the Columbus City Code. The Division of Sewerage and Drainage received three (3) bids on December 8, 2021 from the following:

NAME	TAX ID	DAX #	City/State	Status	Expiration	Bid Total
John Eramo & Sons, Inc.		31-0724866	004251 Columbus, OH	MAJ	12/9/2023	\$1,275,179.31
Complete General Construction		31-4366382	006056 Columbus, OH	MAJ	9/30/2022	\$1,330,926.33
Danbert, Inc.		31-1029004	004618 Plain City, OH	MAJ	3/10/2022	\$2,057,194.64

It has been determined that **John Eramo & Sons, Inc.** is the lowest, responsive, responsible bidder.

**EMERGENCY DESIGNATION** is not requested at this time.

**ECONOMIC / ENVIRONMENTAL IMPACT:** This project will provide access to sanitary sewer along portions of East Deshler Avenue, Barnett Road, and Bexvie Avenue which is currently being serviced with home sewage treatment systems. Home sewage treatment systems are a potential ground water pollution hazard.

**FISCAL IMPACT:** This Ordinance authorizes the City Auditor to appropriate and transfer funds from the Sanitary Sewer Reserve Fund 6102 to the Ohio Water Development (OWDA) Loan Fund 6111 in order to fund this expenditure. This transaction is a temporary measure that is required until such time as the division is able to execute a loan with the OWDA Loan Fund and reimburse the Sanitary Sewer Reserve Fund. The loan is expected to be approved in February, 2022. Additionally \$2,000.00 is necessary for Prevailing Wage Services from the Department of Public Service. The transfer within and expenditure of \$2,000.00 is needed from the

Sanitary Sewer General Obligation Bond Fund 6109. An amendment to the 2021 Capital Improvement Budget is also necessary to align the authority.

To authorize the Director of Public Utilities to enter into a construction contract with John Eramo & Sons, Inc., for the Barnett E. Deshler HSTS Elimination Project; to authorize the appropriation and transfer of \$1,275,179.31 from the Sanitary Sewer Reserve Fund to the Ohio Water Development Loan Fund; to authorize the appropriation and expenditure of \$1,275,179.31 from the Ohio Water Development Loan Fund; to authorize a transfer within and an expenditure of up to \$2,000.00 for prevailing wage services to the Department of Public Services within the Sanitary General Obligations Voted Bonds Fund; and to amend the 2021 Capital Improvement Budget. (\$1,277,179.31)

**WHEREAS**, the Division of Sewerage and Drainage advertised for competitive bids for the Barnett E. Deshler HSTS Elimination Project, and three (3) bids were received on December 8, 2021; and

**WHEREAS**, it is necessary to authorize the Director of the Department of Public Utilities to execute a construction contract with John Eramo & Sons, Inc. and to encumber and expend funds to provide for prevailing wage services for the Division of Sewerage and Drainage's Barnett E. Deshler HSTS Elimination Project, CIP No. 650895-100005; and

**WHEREAS**, it is necessary to both appropriate funds from the Sewer System Reserve Fund 6102 and to authorize the transfer of said funds to the OWDA Loan Fund 6111 in order to temporarily fund this expenditure until such time as the City receives loan proceeds for the above stated purpose and reimburses the Sewer System Reserve Fund; and

**WHEREAS**, the City anticipates incurring certain Original Expenditures (as defined in Section 1.150-2(c) of the Treasury Regulations (the "Treasury Regulations" promulgated pursuant to the Internal Revenue Code of 1986, as amended)) with respect to the construction of the Project described in this Ordinance (collectively, the "Project"); and

**WHEREAS**, it is necessary to authorize the transfer within and the expenditure of up to \$2,000.00 within the Sanitary G.O. Voted Bonds Fund 6109 for Prevailing Wage Services to the Department of Public Service; and

**WHEREAS**, it is necessary to authorize an amendment to the 2021 Capital Improvement Budget; and

**WHEREAS**, it has become necessary in the usual daily operation of the Department of Public Utilities, Division of Sewerage and Drainage, to authorize the Director to enter into a construction contract with John Eramo & Sons, Inc. in order to meet project deadlines and deliverables, for the preservation of the public health, peace, property, and safety; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Utilities is hereby authorized to enter into a construction contract with John Eramo & Sons, Inc., 3670 Lacon Road Columbus, OH 43226; for the Division of Sewerage and Drainage's Barnett E. Deshler HSTS Elimination Project, CIP# 650895-100005, in accordance with the terms and conditions as shown in the agreement on file in the office of the Division of Sewerage and Drainage; and to

obtain the necessary prevailing wage services from the Department of Public Services up to a maximum amount of \$2,000.00.

**SECTION 2.** That from the unappropriated monies in the Sanitary Sewer Reserve Fund 6102 and from all monies estimated to come into said fund from any and all sources, and unappropriated for any other purpose during the fiscal year ending December 31, 2022, the sum of \$1,275,179.31 is appropriated in Fund 6102, per the account codes in the funding attachment to this ordinance.

**SECTION 3.** That the transfer of \$1,275,179.31 or so much thereof as may be needed, is hereby authorized between the Sanitary Sewer Reserve Fund 6102 and OWDA Loan Fund 6111 per the accounting codes in the attachment to this ordinance.

**SECTION 4.** That the transfer of \$2,000.00 within the Sanitary G.O. Voted Bonds Fund 6109 is hereby authorized for Prevailing Wage Services to the Department of Public Service per the accounting codes in the attachment to this ordinance.

**SECTION 5.** That the expenditure of \$1,277,179.31, inclusive of \$2,000.00 to the Department of Public Service for prevailing wage services, or so much thereof as may be needed, is hereby authorized per the accounting codes in the attachment to this ordinance.

**SECTION 6.** That the 2021 Capital Improvement Budget is amended as per the accounting codes as attached to this ordinance.

**SECTION 7.** That the said company, John Eramo & Sons, Inc., shall perform the work to the satisfaction of the Director of Public Utilities and the Administrator of the Division of Sewerage and Drainage.

**SECTION 8.** That the City Auditor is hereby authorized to transfer any unencumbered balance in the project account to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project; except that no transfer shall be made from a project by monies from more than one source.

**SECTION 9.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

**SECTION 10.** That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

**SECTION 11.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 12.** That upon obtaining other funds for the purpose of funding sanitary sewer system capital improvement work, the City Auditor is hereby authorized to repay the Sanitary Sewer Reserve Fund the amount transferred above (Section 3), and said funds are hereby deemed appropriated for such purposes.

**SECTION 13.** That the City intends that this Ordinance constitute an "official intent" for purposes of Section 1.150-2(e) of the Treasury Regulations, and that the City reasonably expects to reimburse itself for certain

Original Expenditures incurred with respect to the Project from the proceeds of obligations to be issued by the City in a principal amount currently estimated to be \$1,275,179.31 (the "Obligations").

The City intends to make a reimbursement allocation on its books for the Original Expenditures not later than eighteen months following the later to occur of the date of the Original Expenditure to be reimbursed or the date the Project for which such Original Expenditures were made is "placed in service" within the meaning of Treasury Regulations Section 1.150-2(c). Upon the issuance of the Obligations, the proceeds of such Obligations shall be used to reimburse Sanitary/Sewer Reserve Fund 6102, which is the fund from which the advance for costs of the Project will be made.

**SECTION 14.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

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**Legislation Number:** 0182-2022

**Drafting Date:** 1/10/2022

**Current Status:** Passed

**Version:** 1

**Matter** Ordinance

**Type:**

**Background:** This ordinance will amend the Columbus City Codes by enacting Section 919.27 - Nature Preserves. The purpose of this new section is to authorize the Director of the Recreation and Parks Department, with the approval of the Recreation and Parks Commission, to seek designation of portions of parks as Nature Preserves pursuant to the processes set forth herein. The Director shall also be authorized to promulgate rules and regulations to identify, protect and manage, Nature Preserves. To date, the City has a total of 19 Nature Preserves, with over 2,000 acres. This new code section codifies the Nature Preserve Advisory Council, which was originally created by Resolution Number 044X-2004. The Columbus Recreation and Parks Commission approved this code change at their October commission meeting.

**Fiscal Impact:** No cost to City of Columbus.

To amend the Columbus City Codes by enacting new Section 919.27, Nature Preserve Code to designate portions of parks as nature preserves (\$0.00).

**WHEREAS,** it is necessary to amend the Columbus City Codes by enacting Section 919.27 - Nature Preserves; and

**WHEREAS,** this new code section will authorize the Director of the Recreation and Parks Department, with the approval of the Recreation and Parks Commission, to seek designation of portions of parks as Nature Preserves pursuant to the processes set forth herein; and

**WHEREAS,** this new code section will also authorize the Director to promulgate rules and regulations to identify, protect, and manage Nature Preserves; and

**WHEREAS,** this new code section codifies the Nature Preserve Advisory Council, which was originally created by Resolution Number 044X-2004; and

**WHEREAS**, it has become necessary in the usual daily operation of the Recreation and Parks Department to amend the Columbus City Codes; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Columbus City Codes are hereby amended to enact Section 919.27 to read as follows:

**919.27 Nature Preserves**

**A. Purpose:**

The purpose of this section is to authorize the Director, with the approval of the recreation and parks commission, to designate portions of parks as Nature Preserves pursuant to the processes set forth herein. The Director is also hereby authorized to promulgate rules and regulations to identify, protect, and manage Nature Preserves.

**B. Nature Preserve Advisory Council:**

(1) There is hereby created the Nature Preserve Advisory Council. This Council shall be advisory to the Director of the Recreation and Parks Department and shall, from time to time, make recommendations for the operation, development and uses of the Columbus Recreation and Parks Nature Preserves. This is a codification of Resolution 044X-2004 that originally created the Nature Preserve Advisory Council.

(2) The Council shall be composed of nine (9) members who shall be appointed by the Recreation and Parks Commission. An employee of the Department of Recreation and Parks shall be assigned as liaison to the Council. Council members shall serve for staggered three (3) year terms or until a successor is appointed and qualified. The Council shall be comprised of natural resources management professionals and representatives from the communities in which the nature preserves are located. Members shall serve without compensation during their respective terms.

(3) The Council shall elect from its membership at its first meeting a chair and vice chair. The secretary may be an employee of the recreation and parks department. All secretarial supplies needed by the secretary shall be supplied by the recreation and parks department.

(4) The Council shall meet bi-monthly at such time and place as it decides. The Council shall meet at special meetings as called by the chairperson, provided twenty-four hours written notice is given to each member

(5) The Council shall adopt by-laws, rules and regulations that are not inconsistent with the provisions of the Columbus City Codes. A copy of the by-laws and rules shall be filed with the clerk of the city of Columbus.

**C. Duties of Nature Preserve Advisory Council:**

(1) Advise and make recommendations to the Director and Commission regarding the designation, development, operation, and use of Nature Preserves.

(2) Advise and make recommendations on criteria necessary for nature preserve designation. Such criteria shall be submitted to the Director for approval and may be amended from time to time.

(3) Advise and make recommendations on management plans for existing and proposed Nature Preserves.

(4) To serve as a public forum for presentations concerning public use, management and access to the Nature Preserves.

**D. Process for designation of Nature Preserves**

(1) A portion of a Park to be considered for Nature Preserve designation shall first be evaluated by the Nature Preserve Advisory Council. If the Nature Preserve Advisory Council believes the portion of a park meets certain criteria, as outlined in the Nature Preserve Rules and Regulations, it shall provide a recommendation for

designation to the Director.

(2) The recommendation shall be based on, but not be limited to, the following:

- a. The items in the Rules and Regulations that are met by this portion of a park.
- b. Relevant background of the proposed nature preserve, including any restrictions, covenants, and conditions.
- c. General site information, including information on park accessibility.
- d. Environmental conditions and resources such as the geology, topography, soils, wetland and vernal pools, surface water, cultural, and natural resources.
- e. Potential use as passive or active parkland or as a conservation area.
- f. Known presence of species (plant and animal) or habitat, per the Federal, State, and local databases, for candidate species or habitat, threatened or endangered species and also species proposed for a status change, all under the Endangered Species Act and the Migratory Bird Act.
- g. A draft nature preserve management plan.

(3) If the recommendation is approved by the Director, the Department shall submit it to the Commission for approval.

(4) Upon approval by the Commission, the Department will submit an ordinance to City Council to authorize the area to be designated as a Nature Preserve.

(5) Consideration of new Nature Preserves that may include city-owned property eligible for coverage under a Land Stewardship Agreement, pursuant to Section 1117 of the Columbus City Codes, shall be jointly reviewed and approved by the Director of Recreation and Parks and the Director of Public Utilities prior to final designation.

#### **E. Removal of all or portions of property from Nature Preserve**

(1) If an imperative and unavoidable public necessity arises, the Department may consider the removal of all or a portion of a Nature Preserve from Nature Preserve designation. In order to allow for removal of the Nature Preserve designation, the following procedure shall be followed by the Department:

- a. The request for removal shall first be evaluated by the Nature Preserve Advisory Council.
- b. After evaluation, the Nature Preserve Advisory Council shall provide a recommendation to the Director.
- c. After considering the recommendation, the Director may submit the recommendation for removal to the Commission for approval.
- d. If the recommendation is approved by the Commission, the Department will then submit an ordinance to City Council to authorize the removal from Nature Preserve designation.

#### **F. Management of Nature Preserves**

(1) The Department shall be responsible for the management, development, operation, and use of all Nature Preserves. Management of Nature Preserves shall be consistent with the nature preserve management plans established by the Nature Preserve Advisory Council and approved by the Director. Exceptions to a nature preserve management plan may be approved by the Director if it is deemed that such exception is in the best interest of the City, Department or the public.

(2) Management plans for Nature Preserves designated prior to the effective date of this section shall be submitted to the Director for approval within one (1) year of the effective date of this section. Management plans may be amended from time to time as recommended by the Nature Preserve Advisory Council and approved by the Director.

(3) In general, the majority of a nature preserve area shall be maintained in its existing, near-natural, or restored natural state. It shall not be used for active or high impact purposes, such as sports fields or courts, picnic areas, or other uses that would physically impair or alter the ecological or cultural value of the site. In some cases, where appropriate, portions of the nature preserve may be used to create reasonable recreational amenities and

access with the least amount of physical impact to the Nature Preserve.

**G. Prohibitions**

(1) In addition to the other prohibitions found in Chapter 919, or elsewhere in the Columbus City Codes, the following acts and uses are expressly prohibited in Nature Preserves. Activities performed by city personnel, or authorized agents on behalf of the city, are exempt from these prohibitions when approved by the Director:

- a. Use of motorized or non-motorized vehicles, including, but not limited to, snowmobiles, ATVs, motorcycles, drones, bicycles, scooters, and mopeds. Official vehicles of the City, State or Federal agencies are permitted, as well as the use of handicapped accessible equipment on approved trails.
- b. Feeding any wild animal found within the confines of the Nature Preserves, other than by city personnel (or personnel authorized by the City) engaged in official duties.
- c. Camping, fishing (except at Nature Preserves located on City of Columbus Reservoirs, or if otherwise posted), hunting, trapping, wading, bathing, and swimming.
- d. Kindling, building, maintaining, or use of fire.
- e. Harassment of any of the animal life or disturbance of animal habitat including, but not limited to, trees, bat boxes, and bird nesting (including nesting boxes) locations.
- f. Littering, dumping, or burial of any refuse, debris, yard waste, fill, or soil.
- g. Allowing dogs, cats, livestock, horses, or other animals to enter a nature preserve, except for at designated locations in which animals must be controlled at all times on a leash not more than six feet long. This does not prohibit the use of a service animal.
- h. Traversing the Nature Preserve outside of approved trail or waterway.
- i. Storing materials or equipment for non-nature preserve projects.
- j. Constructing infrastructure that doesn't directly improve the nature preserve, as determined by the Director.
- k. Release of any wild or domestic animal, or plant culture, seed, or vegetation of any type, unless otherwise approved by the Director with a permit or an agreement, in conjunction with appropriate local, state and federal permitting bodies.
- l. Collection, removal, or other disturbance of ice, soil, sand, gravel, rocks, fossils, mineral, trees, plant materials, animals, or any other natural substance unless otherwise approved by the Director, with a permit or agreement, in conjunction with local, state and federal permitting bodies.
- m. Any act or use that is not in compliance with the Nature Preserve Management Plan.

(2) Where appropriate, the Nature Preserve Advisory Council may recommend that one or more of the above listed prohibited uses be allowed in a Nature Preserve. The prohibitions of section 919.27 shall not apply to city-owned property eligible for coverage under a Land Stewardship Agreement entered into between the Department of Public Utilities and a private property owner pursuant to Section 1117 of the Columbus City Codes.

**SECTION 2.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

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**Legislation Number:** 0226-2022

**Drafting Date:** 1/13/2022

**Version:** 1

**Current Status:** Passed

**Matter Type:** Ordinance

**BACKGROUND:** This Engineering Agreement is necessary to provide overall engineering services to the Division of Sewerage and Drainage on an “as-needed” basis for work on the sanitary and storm sewer systems.

The actual detailed design, construction, and inspection of improvements in the sewer collection systems will generally be accomplished by others. Overall Engineering Consultant Services (OEC) are necessary to provide technical and engineering assistance to the City and its design professionals in planning and coordination of the work. The OEC services are separated into several tasks, as follows:

- Task 1 - Planning Services
- Task 2 - Design Services
- Task 3 - Construction Related Services
- Task 4 - General and Additional Services
- Task 5 - Project Management

The Community Planning Area is 99 - Citywide

**PROCUREMENT:** The Department of Public Utilities advertised a Request for Proposals (RFP's) for Sewer Collection System - Overall Engineering Consultant (OEC) 2022-2024 #650025-100001 on the Vendor Services and Bonfire websites that closed on November 19, 2021. The city received one (1) response from the following firm: Hazen and Sawyer. All proposals were evaluated in accordance with Columbus City Code Title 3, Chapter 329.28, and were scored according to competence to perform, past performance, and understanding of the project approach.

**MULTI-YEAR CONTRACT:** The Department anticipates requesting additional future renewals to this contract.

**PROJECT TIMELINE:** This contract is planned for renewals and will span multiple years, concluding in 2024.

**Contract Compliance No.:** 13-2904652 | MAJ | 03/05/2022 | Vendor#: 000630

**Emergency Designation:** Emergency legislation **is not requested** at this time.

**Economic Impact:** The project provides many metrics on various environmental factors that are noted in the work to be performed. The information provided assists and guides the City in decision making on environmental issues. These decisions have a direct impact on the capital improvement program budget amounts and scheduling to address the environmental needs.

**Fiscal Impact:** This contract requires a transfer and appropriation of funds, and an expenditure of up to \$300,000.00 from the Sanitary Sewer PayGo Fund 6116 and amends the 2021 Capital Improvement Budget.

To authorize the Director of Public Utilities to enter into a professional engineering agreement with Hazen and Sawyer for the Sewer Collection System - Overall Engineering Consultant (OEC) 2022-2024; to authorize an appropriation, transfer within and expenditure of up to \$300,000.00 from the Sanitary Sewer PayGo Fund; and to amend the 2021 Capital Improvement Budget. (\$300,000.00)

**WHEREAS,** the Department of Public Utilities advertised for Requests for Proposals for the Sewer Collection



System - Overall Engineering Consultant (OEC) 2022-2024; and

**WHEREAS**, the Department of Public Utilities received one (1) proposal, Hazen and Sawyer; and

**WHEREAS**, the proposal was evaluated and Hazen and Sawyer was determined to best meet the needs of the Department; and

**WHEREAS**, it is necessary for the City to enter into a professional engineering agreement with Hazen and Sawyer for the Sewer Collection System - Overall Engineering Consultant (OEC) 2022-2024; and

**WHEREAS**, it is necessary to authorize the appropriation, transfer, and expenditure of up to \$300,000.00 from the Sanitary Sewer PayGo Fund 6116; and

**WHEREAS**, it is necessary to amend the 2021 Capital Improvement Budget to align the authority with the expenditure; and

**WHEREAS**, it has become necessary in the usual daily operation of the Division of Sewerage and Drainage, Department of Public Utilities, to authorize the Director to enter into a professional engineering agreement with Hazen and Sawyer for the Sewer Collection System - Overall Engineering Consultant (OEC) 2022-2024, for the preservation of the public health, peace, property, safety and welfare; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Utilities is hereby authorized to enter into a professional engineering agreement with Hazen and Sawyer, 150 East Campus View Blvd Suite 200, Columbus OH 43235; for an expenditure up to \$300,000.00; in accordance with the terms and conditions as shown in the contract agreement on file in the office of the Division of Sewerage and Drainage.

**SECTION 2.** That the City Auditor is hereby authorized to transfer and appropriate within and expend up to \$300,000.00 from the Sanitary Sewer PayGo Fund 6116, per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the 2021 Capital Improvement Budget is hereby amended per the accounting codes in the attachment to this ordinance.

**SECTION 4.** That said firm, Hazen and Sawyer, shall conduct the work to the satisfaction of the Director of Public Utilities and the Administrator of the Division of Sewerage and Drainage.

**SECTION 5.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

**SECTION 6.** That the City Auditor is hereby authorized and directed to transfer any unencumbered balance in the project account to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies no longer required for said project; except that no transfer shall be made from a project account by monies from more than one source.

**SECTION 7.** That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

**SECTION 8.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this Ordinance.

**SECTION 9.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

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**Legislation Number:** 0291-2022

**Drafting Date:** 1/19/2022

**Current Status:** Passed

**Version:** 1

**Matter** Ordinance

**Type:**

**BACKGROUND:** This legislation authorizes the Director of Public Utilities to enter into a construction contract with 2K General Company for the SWWTP Phase II E. Primary Admin Lab HVAC Replacement, 650265-100111. Work under this project consists of replacement of the Administration/Laboratory Building HVAC units, and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB).

Planning area: 59 Southwest

**PROJECT TIMELINE:** All work shall be substantially complete within 335 (three hundred thirty-five) calendar days of the Notice to Proceed, with final completion to occur within 365 (three hundred sixty-five) calendar days.

**PROCUREMENT INFORMATION:** The Division advertised for competitive bids submission for the subject services on the City's Vendor Services website and in the City Bulletin in accordance with the overall provisions of Chapter 329 of the Columbus City Code. The Division of Sewerage and Drainage received two (2) bids on January 12, 2022 from the following companies:

<u>Name</u>	<u>C.C. No.</u>	<u>Exp. Date</u>	<u>Vendor #</u>	<u>City/State</u>	<u>Status</u>
2K General Company	31-1653018	07/13/2022	005739	Delaware/OH	MAJ
General Temperature Control, Inc.	31-1201236	09/30/2022	004830	Canal Winchester OH	MAJ

2K General Company was awarded the project based on the Bid Tabulation and Quality Factor Form evaluation process results.

**EMERGENCY DESIGNATION is not** requested for this project.

**CONTRACT COMPLIANCE NO:** 31-1653018 | Exp. 07/13/2022 | MAJ | Vendor # 005739

**ECONOMIC / ENVIRONMENTAL IMPACT:** Many of the HVAC & air purification units are approaching the end of their useful life and are becoming increasingly difficult to repair and maintain. A DOSD replacement program was developed under CIP 650265-100100. Replacement of failing HVAC & air purification units will provide proper environmental controls for essential process equipment, electrical equipment, furnishings, structures and documents. The replacement units will help to extend the useful life of the building and all equipment inside and inhibit deterioration.

**FISCAL IMPACT:** This legislation authorizes the transfer within of \$161,141.00 and the expenditure of up to \$1,756,500.00, which includes \$2,000.00 for Prevailing Wage fees from the Sanitary Sewer General Obligation Bond Fund 6109 and amends the 2021 Capital Improvements Budget.

To authorize the Director of Public Utilities to enter into a construction contract with 2K General Company for the SWWTP Phase II E. Primary Admin Lab Replacements; to authorize the transfer within of \$161,141.00 and the expenditure of up to \$1,756,500.00 from the Sanitary Sewer General Obligation Bond Fund; and to amend the 2021 Capital Improvements Budget to align authority with expenditure. (\$1,756,500.00)

**WHEREAS,** the Division of Sewerage and Drainage advertised for competitive bids for roof removal and replacement for the SWWTP Phase II E. Primary Admin Lab Replacements, 650265-100111, two (2) bid were received; and

**WHEREAS,** it was determined that 2K General Company should be awarded the project based on the results of the Bid Tabulation and Quality Factor Form evaluation; and

**WHEREAS,** it is necessary to authorize the transfer within of \$161,141.00 and the expenditure of up to \$1,756,500.00 from the Sanitary Sewer General Obligation Bond Fund, Fund 6109; and

**WHEREAS,** \$2,000.00 of the project cost is for Prevailing Wage Services to the Department of Public Service; and

**WHEREAS,** it is necessary to authorize the amendment to the 2021 Capital Improvements Budget to provide sufficient budget authority; and

**WHEREAS,** it has become necessary in the usual daily operation of the Department of Public Utilities, Division of Sewerage and Drainage, to authorize the Director to enter into a construction contract with 2K General Company, for the SWWTP Phase II E. Primary Admin Lab HVAC Replacements, 650265-100111, for the immediate preservation of the public health, peace, property and safety; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1:** That the Director of Public Utilities is hereby authorized to enter into a construction contract with 2K General Company, 19 Gruber St. Delaware OH 43015 for the SWWTP Phase II E. Primary Admin Lab HVAC Replacements, 650265-100111, in accordance with the terms and conditions of the contract on file in the Office of the Division of Sewerage and Drainage.

**SECTION 2.** That the transfer of \$161,141.00 is hereby authorized in the Sanitary Sewer General Obligation Bond Fund 6109 per the accounting codes attached to this ordinance.

**SECTION 3.** That the expenditure of up to \$1,754,500.00, or as may be needed, for the construction contract with 2K General Company, plus \$2,000.00 for Prevailing Wage fees to the Department of Public Service, is hereby authorized per the accounting codes in the attachment to this ordinance.

**SECTION 4.** That the 2021 Capital Improvements Budget is hereby amended per the accounting codes attached to this ordinance.

**SECTION 5.** That the said firm, 2K General Company shall perform the work to the satisfaction of the Director of Public Utilities and the Administrator of the Division of Sewerage and Drainage.

**SECTION 6.** That the City Auditor is hereby authorized and directed to transfer any unencumbered balance in the project account to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies no longer required for said project; except that no transfer shall be made from a project account by monies from more than one source.

**SECTION 7.** That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

**SECTION 8.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts of contract modifications associated with this ordinance.

**SECTION 9.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 10.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

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**Legislation Number:** 0313-2022

**Drafting Date:** 1/21/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

**BACKGROUND:**

This ordinance authorizes the transfer of \$490,000 from the general fund to the specialty docket program. The Specialized Docket consists of five programs, which address drug and alcohol addiction, heroin addiction, mental health issues, and the special needs of human trafficking victims and veterans.

The Court operates five specialized dockets, which have been certified or are in the process of receiving certification from the Supreme Court of Ohio Commission on Specialized Dockets. Each docket has received certification after submitting written materials and undergoing a site review to ensure that statewide, minimum standards are met. The Specialized Dockets hold criminal offenders accountable while linking them with comprehensive treatment and services, which leads to a reduction in recidivism and an increase in community safety.

In April 2004, the Mental Health Program was created to better serve criminal defendants who are impacted by severe mental illness and who have pending cases before the Court.

In 2009, the Changing Actions to Change Habits (CATCH) program was created to better serve criminal

defendants who have been charged with misdemeanor solicitation, prostitution, and/or loitering to solicit. The docket also serves people convicted of other crimes, which were committed while the participant was a victim of human trafficking. Participants may have severe depression, post-traumatic stress disorder, or other mental illnesses and may be dependent on alcohol and/or drugs. Because many of the participants have been the victims of human trafficking, CATCH focuses on the trauma experienced by participants.

In 2009, the Alcohol and Drug Addiction Program (ADAP) was created to better serve criminal defendants who are dependent on drugs and/or alcohol and who have pending legal issues before the Court. In 2010, the Opiate Extension Program (ADAP-OEP) was developed to accompany ADAP but address the needs of criminal defendants who are dependent on opiates.

In 2012, the Military and Veteran Service specialized docket (MAVS) was created to better serve criminal defendants who have severe mental illness, chemical dependency, and criminogenic factors, all of which impact their ability to access and navigate services afforded to them because of their military involvement after they are charged with a misdemeanor offense.

The overall goal of each program is to decrease the number of jail nights and new summons that participants receive by diverting them to clinically appropriate treatment options and helping them to stabilize other basic factors in their lives, such as housing, employment, and education. The specialized dockets are designed to provide intensive supervision to program participants through a collaborative team process.

Funds are to be used to assist in the support of the Specialty Docket. The intent of these funds is to provide for personnel costs, and the purchase of materials, supplies, and services.

**FISCAL IMPACT:** The funds are available in the 2022 general fund budget for transfer. **This ordinance is contingent on the passage of the 2022 operating budget, Ordinance 2741-2021.**

To authorize and direct the City Auditor to transfer \$490,000.00 from the general fund to the specialty docket program for the Franklin County Municipal Court. (\$490,000.00)

**WHEREAS**, the transfer of these funds is necessary in order to continue the enhancement of specialty docket and the payment thereof; and

**WHEREAS**, it has become necessary in the usual daily operation of the Franklin County Municipal Court to transfer funds in order for the Municipal Court to commence expending these funds, all for the preservation of the public health, safety and welfare; now therefore;

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the City Auditor is hereby authorized to transfer \$490,000 FROM Division 2501, OC 10, General Fund 1000, Subfund 100010 TO Division 2501, OC 80, Specialty Docket Fund 2226, Subfund 222604.

See attachment for transfer funds.

**SECTION 2.** That the City Auditor is authorized to make any accounting changes necessary to ensure that these transactions are properly accounted for and recorded accurately on the city's financial records.

**SECTION 3.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

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**Legislation Number:** 0315-2022

**Drafting Date:** 1/21/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

### 1. BACKGROUND

This legislation authorizes the Director of Public Service to establish an encumbrance within the Special Income Tax Fund to pay 2022 waste disposal tipping fees for the Division of Refuse Collection and to expend funds to pay the tipping fees. This expense is necessary to safely and contractually dispose of the waste collected by the division in the course of pursuing its mission by providing residential refuse collection services to over 340,000 households weekly, picking up bulk items and illegally dumped items as needed, and to provide radiation remediation services to process quarantined loads at SWACO tipping sites.

The Department of Public Service has determined that \$17,420,000.00 should be adequate for this purpose. This number is based upon an estimated waste stream of 328,000 tons in 2022. Actual tonnage is ultimately dependent on variables such as the weather, the actual number of households collected that cannot be specifically calculated at this time, and the unknown amount of bulk and illegally dumped items. If necessary, additional legislation will be submitted to increase funds at a later date.

SWACO tipping fee rates are determined by SWACO's established rate-setting process. Due to an existing contractual relationship where the City of Columbus participates in the rate-setting process, the City is required to use SWACO waste disposal services. The vendors and waste disposal fees for tire disposal services and construction/demolition material disposal services, will be determined through the city's competitive bidding process. The existing contract for radiation remediation was created using a competitive bidding process and resulted in a one-year contract with the option of renewing for three additional years. The Department of Public service would like to extend this contract utilizing year two.

### 2. FISCAL IMPACT

This expense is budgeted and available within the Special Income Tax Fund. **This ordinance is contingent upon passage of the 2022 operating budget, and Ordinance 2743-2021 authorizing the use of Special Income Tax fund monies.**

### 3. EMERGENCY DESIGNATION

Emergency action is requested to avoid delays of payment to SWACO that could result in the city incurring

interest penalties as specified within the contract.

To authorize the expenditure of \$17,420,000.00 or so much thereof as may be necessary from the Special Income Tax Fund to pay 2022 waste disposal tipping fees, tire disposal, construction debris disposal and radiation remediation services for the Division of Refuse Collection; to authorize the Director of Public Service to establish an encumbrance of \$17,385,000.00 to pay refuse tipping fees to the Solid Waste Authority of Central Ohio for the Division of Refuse Collection pursuant to an existing lease agreement; to authorize the Director of Public Service to modify and extend a radiation and remediation service contract with Solutient Technologies Inc.; to establish an encumbrance up to \$30,000.00 for a radiation remediation services contract with Solutient Technologies Inc.; to establish encumbrances up to \$5,000.00 for construction debris material disposal; and to declare an emergency. (\$17,420,000.00)

**WHEREAS**, the Division of Refuse Collection must encumber funds to continue refuse tipping at the Solid Waste Authority of Central Ohio (SWACO) facilities, pursuant to the lease agreement between the City and SWACO for those facilities, and must encumber funds for disposal of tires, construction/demolition material disposal, and radiation remediation services; and

**WHEREAS**, the Department of Public Service has determined that \$17,420,000.00 should be adequate for this purpose and is based upon an estimated waste stream of 328,000 tons in 2022; and

**WHEREAS**, actual tonnage is ultimately dependent on variables such as the weather, the actual number of households collected that cannot be specifically calculated at this time, and the unknown amount of bulk and illegally dumped items; and

**WHEREAS**, if necessary, additional legislation will be submitted to increase funds at a later date; and

**WHEREAS**, the vendors and waste disposal fees for tire disposal services, construction/demolition material disposal services will be determined through the city's competitive bidding process; and

**WHEREAS**, the existing contract with Solutient Technologies Inc. for radiation remediation services must be modified and extended; and

**WHEREAS**, an emergency exists in the usual daily operation of the Division of Refuse Collection, Department of Public Service, in that it is immediately necessary to authorize the Director to establish an encumbering document with the Solid Waste Authority of Central Ohio for 2022 refuse disposal services to avoid incurring interest penalties due to late payments, thereby preserving the public health, peace, property, safety and welfare; now, therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Service be and hereby is authorized to establish an encumbrance of \$17,385,000.00 with SWACO for 2022 refuse tipping services for the Division of Refuse Collection at the various rate charges assigned to each tipping location and any legal subsequently adjusted rates. Due to an existing contractual relationship where the City of Columbus participates in the rate-setting process, the City is required to use SWACO waste disposal services.

**SECTION 2.** That the expenditure of \$17,420,000.00, or so much thereof as may be needed, is hereby

authorized in Fund 4430 (Special Income Tax Fund) in Object Class 03 (Purchased Services) per the accounting codes in the attachment to this ordinance

**SECTION 3.** That the vendors for tire disposal services and construction/demolition material disposal services will be determined through the city's competitive bidding provisions of City Code Chapter 329.

**SECTION 4.** That an encumbrance of \$5,000.00 for the tire disposal services and construction/demolition material disposal services is authorized.

**SECTION 5.** That the Director of Public Service to authorized to modify and extend the contract for remediation services with Solutient Technologies Inc., 5208 Mayfair Rd. N.W. North Canton, OH, 44720, in the amount of up \$30,000.00.

**SECTION 6.** That the City Auditor be and hereby is authorized to make any/all other accounting changes for the transactions discussed within this ordinance that are construed by the City Auditor to be reasonably consistent with the intent of this ordinance.

**SECTION 7.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 8.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0319-2022

**Drafting Date:** 1/24/2022

**Current Status:** Passed

**Version:** 1

**Matter** Ordinance

**Type:**

**BACKGROUND:** This legislation authorizes the Finance and Management Director to issue a purchase order and associate a budget reservation for telephone services to AT&T for the Public Safety, Division of Support Services. These phone services are used in Support Service facilities for Centrex services and data lines.

**Bid Information:** The Purchasing Office has set up universal term contract PA004104 and PA000901 with AT&T for telephone and data services.

AT&T is not debarred according to the excluded party listing system of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**Contract Compliance:** V#006413 expires 1/7/2021(updated in progress)

**Emergency Designation:** Emergency action is requested as funds are needed immediately to ensure these services can continue without interruption.



**FISCAL IMPACT:** The Division of Support Services budgeted approximately \$130,000.00 in the 2022 General Fund operating budget for services from AT&T.

**This ordinance is contingent upon the passage of the 2022 General Fund Operating budget, ordinance 2741-2021.**

To authorize the Finance and Management Director to issue a purchase order on behalf of the Department of Public Safety, Division of Support Services, for telephone services from an existing Universal Term Contract with AT&T; to authorize the expenditure of \$130,000.00 from the General Fund; and to declare an emergency. (\$130,000.00)

**WHEREAS,** there is a need to purchase telephone services for the Division of Support Services in the Department of Public Safety; and,

**WHEREAS,** a Universal Term Contract with AT&T has been established by the Purchasing Office for these services; and,

**WHEREAS,** an emergency exists in the usual daily operation of the Department of Public Safety, Division of Support Services, in that it is immediately necessary to authorize the Finance and Management Director to issue a purchase order for telephone services to ensure these services can continue without interruption, for the immediate preservation of the public health, peace, property, safety, and welfare; **now, therefore:**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director be and is hereby authorized to issue a purchase order to AT&T for telephone services for the Department of Public Safety, Division of Support Services, on the basis of the City’s universal term contract numbers PA000901/PA004104.

**SECTION 2.** That the expenditure of \$130,000.00, or so much thereof as may be needed, is hereby authorized in the General Fund 1000 in object class 03 per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such account codes as necessary.

**SECTION 4.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0320-2022

**Drafting Date:** 1/24/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

This legislation authorizes the Finance and Management Director to issue a purchase order and associate a

budget reservation for wireless services with Cellco Partnership dba Verizon Wireless for wireless voice, data, GPS, modem services, and equipment. Funds for all of Public Safety's wireless cellular expenses were consolidated in the Division of Support Services' General Fund budget in order to leverage savings through the volume of use by all Safety personnel. There is an immediate need to issue funding for this contract for the purpose of providing wireless communication services and devices for the Divisions of Police, Fire, Support Services and the Safety Director's Office.

**Bid Information:** The Purchasing Office has set up universal term contract PA000399 with Cellco Partnership for Verizon wireless services.

**Contract Compliance:** Cellco Partnership dba Verizon Wireless Compliance No. CC001698 expires 9/24/2022.

**Emergency Designation:** This legislation is to be considered an emergency measure to allow for the immediate funding needed for the continuation of wireless communication services and devices.

**Fiscal Impact:** This ordinance authorizes an expenditure of \$530,000.00 from the general fund for the current wireless communication service contract. The Department of Public Safety budgeted \$550,000.00 in the 2022 general fund operating budget for this purpose.

Historical expenditures for this purpose include:

2021: \$580,000

2020: \$550,358

2019: \$530,674

2018: \$446,650

**This ordinance is contingent upon the passage of the 2022 Operating Budget, ordinance 2741-2021.**

To authorize the Finance and Management Director to issue a purchase order, on behalf of the Department of Public Safety, Division of Support Services, for wireless data communication and cellular services and devices from an existing Universal Term Contract to Cellco Partnership, dba Verizon Wireless; to authorize the expenditure of \$530,000.00 from the General Fund; and to declare an emergency. (\$530,000.00)

**WHEREAS**, the Division of Support Services needs to purchase wireless data communications, cellular services, and devices; and,

**WHEREAS**, a Universal Term Contract with Cellco Partnership, dba Verizon Wireless has been established by the Purchasing Office for these services; and,

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Public Safety, Division of Support Services, in that it is immediately necessary to authorize the Finance and Management Director to issue a purchase order to Cellco Partnership, dba Verizon Wireless, for the continuation of wireless communication services and devices, for the immediate preservation of the public health, peace, property, safety, and welfare; **now, therefore:**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director be, and is hereby, authorized to issue a purchase

order to Cellco Partnership, dba Verizon Wireless, for wireless communication services and devices for the Department of Public Safety, Division of Support Services, on the basis of the City's universal term contract number PA000399.

**SECTION 2.** That the expenditure of \$530,000.00, or so much thereof as may be needed, is hereby authorized in the General Fund in object class 03 contractual services per the accounting codes in the attachment to this ordinance:

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 5.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0334-2022

**Drafting Date:** 1/25/2022

**Version:** 1

**Current Status:** Passed

**Matter Type:** Ordinance

## 1. BACKGROUND

The following ordinance authorizes the City Attorney's Office, Real Estate Division to hire professional services and to negotiate with property owners to acquire the various property rights necessary to complete the Signals - Dublin-Granville Road at Huntley Road-Sinclair Road project in the Northland Planning Area (35).

The Department of Public service is engaged in the Signals - Dublin-Granville Road at Huntley Road-Sinclair Road project. The project will improve the intersection of Dublin-Granville Road and Huntley Road/Sinclair Road via the replacement of an existing span wire traffic signal. This project includes replacing the existing traffic signal, installation of new curb ramps, lighting modifications and new signing and pavement markings.

The cost to acquire the right-of-way needed to complete the project is estimated at \$30,000.00. If the cost to acquire the needed right-of-way should exceed this estimate, additional legislation will be submitted to Council requesting the needed funding.

The Department of Public service is currently finalizing construction plans and is prepared to authorize right-of-way acquisition pending passage of this funding legislation.

## 2. FISCAL IMPACT

Funds in the amount of \$30,000.00 are budgeted and available for this project in Fund 7765, the Federal Transportation Grants Fund, G592200 (Dublin-Granville Rd 113309). Funds will need to be appropriated.

## 3. EMERGENCY DESIGNATION

Emergency action is requested to provide necessary right-of-way acquisition funding and prevent unnecessary

delays in the Department of Public Service's Capital Improvement Program to ensure the safety of the traveling public.

To authorize the City Auditor to appropriate funds within the Federal Transportation Grants Fund; to authorize the City Attorney's Office, Real Estate Division, to contract for professional services relative to the acquisition of fee simple title and lesser interests in and to property needed for the Signals - Dublin-Granville Road at Huntley Road-Sinclair Road project; to authorize the City Attorney's Office, Real Estate Division, to negotiate with property owners to acquire the additional rights of way necessary to complete this project; to authorize the expenditure of up to \$30,000.00 from the Federal Transportation Grants Fund; and to declare an emergency. (\$30,000.00)

**WHEREAS**, the City of Columbus is engaged in the Signals - Dublin-Granville Road at Huntley Road-Sinclair Road project; and

**WHEREAS**, the project will include the replacement of an existing span wire traffic signal at the intersection of Dublin-Granville Road and Huntley/Sinclair Road; and

**WHEREAS**, successful completion of this project necessitates the City acquire fee simple title and lesser interests in and to various properties located along the project corridor as additional rights-of-way; and

**WHEREAS**, right-of-way acquisition cost, including professional services, staff and land costs, have been estimated to total \$30,000.00; and

**WHEREAS**, Federal Transportation grant funds will be used to pay for this project; and

**WHEREAS**, this ordinance authorizes funding in the amount of \$30,000.00 for that purpose; and

**WHEREAS**, it is necessary to authorize the City Auditor to appropriate \$30,000.00 within the Federal Transportation Grants Fund; and

**WHEREAS**, it is necessary to authorize the City Attorney's Office Real Estate Division to expend \$30,000.00, or so much thereof as may be necessary, to hire professional services and to negotiate with property owners to acquire the various property rights necessary to complete the Signals - Dublin-Granville Road at Huntley Road-Sinclair Road project; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Public Service in that it is immediately necessary to authorize the necessary right-of-way acquisition for the project to prevent unnecessary delays in the Department of Public Service's Capital Improvement Program, to ensure the safety of the traveling public thereby preserving the public health, peace, property, safety and welfare; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That from the unappropriated monies and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ended December 31, 2022, the sum of \$30,000.00 is appropriated in Fund 7765 (Federal Transportation Grants Fund), Dept-Div 5912 (Design and Construction), Grant G592200 (Dublin-Granville Rd 113309), in Object Class 06 (Capital Outlay) per the account codes in the attachment to this ordinance.

**SECTION 2.** That the City Attorney's Office, Real Estate Division, be, and hereby is, authorized to acquire fee simple title and lesser interests in and to certain parcels of real estate, to contract for professional services, and to negotiate with property owners to acquire the additional rights of way needed to complete the Signals - Dublin-Granville Road at Huntley Road-Sinclair Road project in an amount up to \$30,000.00.

**SECTION 3.** That the expenditure of \$30,000.00, or so much thereof as may be needed, is hereby authorized in Fund 7765 (Federal Transportation Grants Fund), Dept-Div 5912 (Design and Construction), Grant G592200 (Dublin-Granville Rd 113309), in Object Class 06 (Capital Outlay) per the accounting codes in the attachment to this ordinance.

**SECTION 4.** Funds are hereby deemed appropriated and expenditures and transfers authorized to carry out the purposes of this ordinance and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 6.** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

**SECTION 7.** At the end of the grant period, any repayment of unencumbered balances required by the grantor is hereby authorized and any unused City match monies may be transferred back to the City fund from which they originated in accordance with all applicable grant agreements.

**SECTION 8.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0343-2022

**Drafting Date:** 1/26/2022

**Version:** 1

**Current Status:** Passed

**Matter Type:** Ordinance

**Background:** This ordinance authorizes the Public Safety Director, on behalf of the Division of Fire, to enter into a contract for a preventative maintenance agreement and to purchase parts, accessories and supplies, on an as needed basis, with Stryker Sales Corporation LLC for the maintenance and repair of Stryker Power Load Cots for use in daily emergency services and emergency medical service (EMS) operations, and to waive the competitive bidding provisions of the Columbus City Code. In 2018-2019, the Division of Fire standardized on Stryker Power Load Cots for their emergency medical squads. Stryker Power Load Cots are purchased on a continuing basis for installation in all new-build emergency medical squads, and Stryker consumable parts (pads, straps, batteries, etc.) are purchased at regular intervals due to the normal daily utilization of these cots. The Division of Fire purchases these cots and supplies directly from Stryker versus a resale provider which allows the Division to secure the lowest pricing available on these products given our purchasing volume. As the Division of Fire has standardized on the Stryker Power Load Cot product, it is critical that the Division be able to maintain a stock of both this equipment and consumable supplies. Stryker Sales Corporation LLC is the

manufacturer, distributor and authorized service agent of and for the Stryker Power Load Cots.

**Bid Waiver Justification:** The Division of Fire has the ability to purchase directly from Stryker Sales Corporation LLC for Stryker Power Load Cots, related consumable supplies, and preventative maintenance. This eliminates any mark-up from distributors ensuring the lowest available price on Stryker products.

**Contract Compliance:** Stryker Sales Corporation LLC (FID #38-2902424 / Vendor #030281)

**Emergency Designation:** Emergency action is requested as funds for the ambulance cot consumable supplies are needed to keep supplies stocked at adequate levels, and to establish a preventative maintenance agreement.

**FISCAL IMPACT:** This ordinance authorizes the expenditure of \$110,543.00 from the Division of Fire's general fund operating budget to purchase ambulance cot consumable supplies, and to establish a preventative maintenance agreement. **This ordinance is contingent upon passage of the 2022 General Fund Budget via Ordinance 2741-2021.**

To authorize the Public Safety Director, on behalf of the Division of Fire, to enter into a contract for a preventative maintenance agreement and to purchase parts, accessories and supplies, on an ongoing basis, with Stryker Sales Corporation LLC for the maintenance and repair of Stryker Power Load Cots for use in daily emergency services and emergency medical service (EMS) operations; to waive the competitive bidding provisions of the Columbus City Code; to authorize the expenditure of \$110,543.00 from the General Fund; and to declare an emergency. (\$110,543.00)

**WHEREAS,** there is a need for the Division of Fire to purchase Stryker Power Load Cots and consumable supplies for use in daily emergency services and emergency medical service (EMS) operations from Stryker Sales Corporation; and,

**WHEREAS,** there is a need within the Division of Fire to establish a preventative maintenance agreement with Stryker Sales Corporation LLC for the maintenance and repair of Stryker Power Load Cots; and,

**WHEREAS,** it is necessary to authorize the expenditure of \$110,543.00 from the General Fund; and,

**WHEREAS,** it is in the best interest of the City to waive the competitive bidding provisions of City Code Chapter 329 to purchase directly from Stryker Sales Corporation LLC in order to receive the best possible pricing; and,

**WHEREAS,** it is necessary to authorize the Director of Finance and Management, through its Purchasing Office, and to authorize the Director of Public Safety, on behalf of the Division of Fire, to enter into contracts with Stryker Sales Corporation LLC for supplies and preventative maintenance services, respectively; and,

**WHEREAS,** an emergency exists in the usual daily operation of the Division of Fire, Department of Public Safety, in that it is immediately necessary to authorize the Public Safety Director to enter into contracts with Stryker Sales Corporation LLC for the purchase of Stryker Power Load Cots, along with consumable supplies, and a preventative maintenance agreement for said equipment, in order to maintain adequate levels of such supplies, all for the immediate preservation of the public health, property, safety, and welfare of the public; **now therefore:**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Public Safety Director be and is hereby authorized to enter into a contract for Stryker Power Load Cots and consumable supplies, as needed, with Stryker Sales Corporation LLC on behalf of the Division of Fire.

**SECTION 2.** That the Public Safety Director be and is hereby authorized to enter into a contract for preventative maintenance services for Stryker Power Load Cots with Stryker Sales Corporation LLC on behalf of the Division of Fire.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That the expenditure of \$110,543.00, or so much thereof as is necessary, is hereby authorized from the Division of Fire's General Operating Fund Budget, as per the accounting codes attached to this ordinance.

**SECTION 5.** That this Council finds it to be in the best interests of the City to waive the relevant provisions of Chapter 329 of City Code relating to Competitive bidding for this purchase.

**SECTION 6.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 7.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0344-2022

**Drafting Date:** 1/26/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

**BACKGROUND:** Franklin County Public Health has elected to enter into a revenue contract with Columbus Public Health in the amount of \$208,000.00 to provide COVID-19 testing services to all residents in Franklin County, through The Ohio State University's COVID-19 testing sites. Under this contract, Franklin County Public Health will reimburse Columbus Public Health for all costs associated with providing COVID-19 testing as well as the additional costs to staff the PIT Call Center, due to the increased call volume for COVID-19 testing questions.

Emergency action is requested in order to ensure timely reimbursement to the City.

**FISCAL IMPACT:** Expenditures and revenues to provide these services are budgeted in the 2022 Health Special Revenue Fund, Fund No. 2250.

To authorize the Board of Health to enter into a revenue contract with Franklin County Public Health for the provision of COVID-19 testing services and call center services in the amount of \$208,000.00, and to declare an

emergency. (\$0.00)

**WHEREAS**, the Franklin County Public Health has a need to provide and promote COVID-19 testing and call center services for City of Columbus and Franklin County residents; and,

**WHEREAS**, Franklin County Public Health has approved a contract with the City of Columbus for the provision of COVID-19 testing and call center services; and,

**WHEREAS**, an emergency exists in the usual daily operation of Columbus Public Health in that it is immediately necessary to enter into a revenue contract with Franklin County Public Health for the immediate preservation of the public health, peace, property, safety and welfare; **Now, therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Board of Health is hereby authorized to enter into a revenue contract for the provision of COVID-19 testing and call center services for Franklin County Public Health in the amount of \$208,000.00 through the period ending December 31, 2022.

**SECTION 2.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0349-2022

**Drafting Date:** 1/27/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

To rezone **5756 N. HAMILTON RD. (43230)**, being 0.87± acres located on the southeast side of North Hamilton Road, 165± feet east of the roundabout at Old Hamilton Road, **From:** CPD, Commercial Planned Development District, **To:** CPD, Commercial Planned Development District (Rezoning #Z21-050).

**WHEREAS**, application #Z21-050 is on file with the Department of Building and Zoning Services requesting rezoning of 0.87± acres from CPD, Commercial Planned Development District, to CPD, Commercial Planned Development District; and

**WHEREAS**, the Development Commission recommends approval of said zoning change; and

**WHEREAS**, the City Departments recommend approval of said zoning change because the requested CPD, Commercial Planned Development District is consistent with the land use and site design recommendations of the *Northland Plan Volume II*, and includes a commitment to develop the site as demonstrated on the submitted site plan. The request is compatible with the surrounding development and zoning pattern of the area; now, therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**



**SECTION 1.** That the Official Zoning Map of the City of Columbus, as adopted by Ordinance No. 0179 -03, passed February 24, 2003, and as subsequently amended, is hereby revised by changing the zoning of the property as follows:

**5756 N. HAMILTON RD. (43230)**, being 0.87± acres located on the southeast side of North Hamilton Road, 165± feet east of the roundabout at Old Hamilton Road, and being more particularly described as follows:

Situate in the State of Ohio, County of Franklin, City of Columbus, lying in Quarter Township 3, Township 2 North, Range 16 West United States Military District and being part of a 1.978 acre tract being conveyed to Casey's Marking Company, by deed of record in Instrument Number 202005010057055, all records herein are from the Recorder's Office Franklin County, Ohio, said 0.807 acre tract being more particularly described as follows:

BEGINNING FOR REFERENCE, at Franklin County Monument "FCGS 8815" located on the centerline of Old Hamilton Road as shown and delineated in the record plat in Plat Book 122, Page 85 and being the common line of Quarter Township 4, Township 2, Range 17 and Quarter Township 3, Township 2, Range 16 and on the historic Blendon/Plain township line;

Thence the following three (3) courses and distances along the centerline of said Old Hamilton Road as shown in Plat Book 120, Page 64:

1. South 03°23'11" West, a distance of 33.52 feet, to a point;
2. Along a curve to the right, having a central angle of 57°38'12", a radius of 350.00 feet, an arc length of 352.08 feet, a chord which bears South 25°25'55" East, a distance of 337.42 feet to a point;
3. South 54°15'01" East, a distance of 175.30 feet, to a point;

Thence North 35°44'59" East, a distance of 25.08 feet, leaving the centerline to a point on the southeasterly right-of-way line of said Hamilton Road and the northwesterly corner of a 10.652 acre tract being conveyed to Five 14 Church, by deed of record in Instrument Number 201610130139810 to a point in the southeasterly line of said Hamilton Road as shown and delineated in Plat Book 120, Page 64;

Thence the following four (4) courses and distances along the southeasterly right-of-way lines of said Hamilton Road:

1. North 35°44'59" East, a distance of 3.19 feet, to a point;
2. Along a curve to the right a delta angle of 25°21'41", an arc length of 36.74 feet, a radius of 83.00 feet, a chord bearing of North 37°39'42" West, a chord length of 36.44 feet, to a point;
3. Along a compound curve to the right a delta angle of 47°03'42", an arc length of 27.11 feet, a radius of 33.00 feet, a chord bearing of North 01°27'11" West, a chord length of 26.35 feet, to a point;
4. Along a compound curve to the right a delta angle of 14°22'33", an arc length of 146.28 feet, a radius of 583.00 feet, a chord bearing of North 29°15'47" East, a chord length of 145.90 feet, to the TRUE POINT OF BEGINNING;

Thence along a curve to the right a delta angle of 12°49'14", an arc length of 130.45 feet, a radius of 583.00 feet, a chord bearing of North 42°51'41" East, a chord length of 130.18 feet, to a point at northerly corner of said 1.978 acre tract and in the southeasterly right-of-way line of said Hamilton Road ;

Thence South 50°07'43" East, a distance of 293.28 feet, along the easterly line of said 1.978 acre tract, to a point in a northwesterly line of said 10.652 acre tract;

Thence the following two (2) courses and distances along the northwesterly lines of said 10.652 acre tract:

1. Along a curve to the left a delta angle of 21°21'25", an arc length of 112.94 feet, a radius of 303.00 feet, a chord bearing of South 43°55'42" West, a chord length of 112.29 feet, to a point;
2. South 33° 14'59" West, a distance of 11.66 feet, to a point;

Thence the following two (2) courses and distances over and across said 1.978 acre tract:

1. North 55°01'20" West, a distance of 75.14 feet, to a point;
2. North 50°07'43" West, a distance of 218.61 feet, to the TRUE POINT OF BEGINNING containing 0.865 acres of land more or less. Being subject to all easements restrictions and rights-of-way of record.

The bearings are based on the centerline of Hamilton Road as being South 54°15'01" East of record in Instrument Number 202005010057055 and being shown in Plat Book 120, Page 64;

The description is based on record information as obtained from the Recorder's Office, Franklin County, Ohio.

Property Address: 5756 N. Hamilton Road, Columbus, Ohio 43230  
Parcel Number: 545-3000807

**To Rezone From:** CPD, Commercial Planned Development District.

**To:** CPD, Commercial Planned Development District.

**SECTION 2.** That a Height District of thirty-five (35) feet is hereby established on the CPD, Commercial Planned Development District on this property.

**SECTION 3.** That the Director of the Department of Building and Zoning Services be, and is hereby authorized and directed to make the said change on the said original zoning map and shall register a copy of the approved CPD, Commercial Planned Development District and Application among the records of the Department of Building and Zoning Services as required by Section 3311.12 of the Columbus City Codes; said site plan being titled, "**ZONING SITE PLAN,**" and text titled, "**CPD, COMMERCIAL PLANNED DEVELOPMENT TEXT,**" both signed by Dave Perry, Agent for the Applicant, and Donald Plank, Attorney for the Applicant, and dated January 6, 2022, and the text reading as follows:

**CPD, COMMERCIAL PLANNED DEVELOPMENT TEXT**

**0.87 +/- acres**

**EXISTING ZONING:** CPD, Commercial Planned Development (Z16-043)

**PROPOSED ZONING:** CPD, Commercial Planned Development

**PROPERTY ADDRESS:** 5756 N. Hamilton Road, Columbus, OH 43230

**APPLICANT:** Moo Car Express Car Wash LLC c/o Dave Perry, Agent, David Perry Company, Inc., 411 E.

Town Street, FL 1, Columbus, OH 43215 and Donald Plank, Attorney, Plank Law Firm, 411 E Town Street, FL 2, Columbus, OH 43215.

**PROPERTY OWNER:** Casey's Marketing Company, c/o Kendra Meyer, One S.E. Convenience Boulevard, Ankeny, Iowa 50021

**DATE OF TEXT:** January 6, 2022

**APPLICATION NUMBER:** Z21-050

**1. INTRODUCTION:** The 0.87 +/- acre site is located on the south side of N. Hamilton Road, 1,350 +/- feet north of Preserve Boulevard. The 0.87 +/- acres is the east 120 +/- feet of PID: 545-300807, which is zoned CPD, Commercial Planned Development (Z16-043, Ordinance 1022-2017). Z16-043 established commercial zoning on 13.86 +/- acres with many permitted commercial uses including a retail gas station. There is extensive existing and proposed commercial development in the area along the realigned N. Hamilton Road and N. Hamilton Road / SR 161 interchange. Applicant proposes to rezone the site to CPD to permit a single bay automatic car wash and C-4, Commercial uses, as presently permitted. The site plan, hereafter "Site Plan", titled "Moo Moo Express Car Wash, 5756 N. Hamilton Road, Zoning Site Plan", depicting a single unit tunnel car wash, is submitted as the site development plan for the automatic car wash. If the car wash is not developed, only the building and parking setbacks depicted on the Site Plan shall apply to the property. It is anticipated the 0.87 +/- ac will be split to form a separate tax parcel.

**2. PERMITTED USES:**

a). All uses of Chapter 3356, C-4, Commercial District, except as follows:

1. Billboards
2. Bars, cabarets, or nightclubs, except as an accessory use
3. Commercial radio transmitting or television station and appurtenances including cellular towers
4. Motion picture theater
5. Pawn Brokers
6. Free-standing automobile repair shops conducting engine or body repair provided, however, free-standing automobile repair shops which conduct only routine maintenance shall be permitted.
7. Check cashing and loans
8. Truck stops (defined herein to mean "a filling station or retail fuel service use that in addition to serving automobiles also provides products and/or services to semi-trucks (or similar large vehicles) and their drivers and provides parking areas for such trucks for purposes other than loading and unloading").
9. Animal shelter
10. Blood and organ banks
11. Halfway house
12. Missions/temporary shelters
13. Motorcycle, boat and other motor vehicle dealers (not including new car dealers).
14. Used automobile sales (except as associated with a new car dealership)

b). A car wash, as depicted on the Site Plan and as regulated herein.

**3. DEVELOPMENT STANDARDS:** Unless otherwise indicated on the Site Plan, which shall only be applicable for the proposed car wash, or in this written text, the applicable development standards shall be those standards contained in Chapter 3356, C-4, Commercial District, of the Columbus City Code.

**A.) Density, Height, Lot and/or Setback commitments.**

- 1). The N. Hamilton Road building setback for the car wash building shall be 80’.
- 2). Development standards of the Zoning Code shall apply to use of the property for all other uses.

**B.) Access, Loading, Parking and/or other Traffic related commitments.**

- 1). Development of the site with a car wash shall be as depicted on the submitted Site Plan. Development standards of the Zoning Code shall apply to use of the property for uses of the C-4 District and the permitted retail fuel use.
- 2). There shall be no direct vehicular access to N. Hamilton Road. All vehicular access shall be by off-site private drives, as depicted on the Site Plan.

**C.) Buffering, Landscaping, Open Space and/or Screening Commitments.**

- 1). Required landscaping for the car wash shall be as depicted on the Site Plan.
- 2). Four (4) street trees at approximately 35’ on-center shall be provided along the N. Hamilton Road frontage and may be located in the parking setback or in the N. Hamilton Road right of way, with permission of the City of Columbus.

**D.) Building design and/or Interior-Exterior treatment commitments.**

Permitted primary building materials shall include and shall be limited to the following (either alone or in some combination): brick, brick veneer, stone, stone veneer, metal, fiber cement siding or comparable material, wood, and/or glass and asphalt roof shingles. Nothing herein shall prohibit the use of the aforementioned materials or other materials as secondary or trim materials.

**E.) Dumpsters, Lighting, Outdoor display areas and/or other environmental commitments.**

The maximum height of parking lot lighting shall be 18’

.

**F.) Graphics and Signage commitments.**

All graphics and signage shall comply with the Graphics Code, Article 15, Title 33 of the Columbus City Code as applies to the C-4, Commercial District. Any ground sign shall be monument-style. Any variance to applicable sign standards shall be submitted to the Columbus Graphics Commission for consideration.

**G.) Other CPD Requirements.**

1. Natural Environment: The site is located on the south side of N. Hamilton Road, 1,350 +/- feet north of Preserve Boulevard. There are many existing and proposed commercial uses on this arterial corridor.
2. Existing Land Use: Undeveloped.

3. Circulation: Vehicular access shall be from private drives as depicted on the Site Plan. There shall be no direct vehicular access to N. Hamilton Road.
4. Visual Form of the Environment: The N. Hamilton Road corridor is an arterial right of way extensively developed and to be developed with commercial uses.
5. Visibility: N. Hamilton Road is an arterial right of way. The site will be visible from N. Hamilton Road.
6. Proposed Development: Automatic car wash.
7. Behavior Patterns: Vehicular access shall be from private drives as depicted on the Site Plan. There shall be no direct vehicular access to N. Hamilton Road.
8. Emissions: Development will conform to City of Columbus requirements as further controlled by development standards of this development text for light levels, sounds and dust. There will be no objectionable emissions.

**H). Modification of Code Standards.**

Section 3312.21(B)(3)(D)(1), Landscaping and Screening, to not provide parking lot screening to the south (L-AR-O) and to not provide a 4’ landscaped pavement setback along the south property line.

**I.) Miscellaneous commitments.**

1. The development shall comply with applicable monetary payment requirements of Chapter 3318, Parkland Dedication, Columbus City Code.
2. Development of the site with an automatic car wash shall be in accordance with the Site Plan titled “Moo Moo Express Car Wash, 5756 N. Hamilton Road, Zoning Site Plan”, dated January 6, 2022 and signed by David B. Perry, Agent for Applicant, and Donald Plank, Attorney for Applicant. If the car wash is not developed, only the building and parking setbacks depicted on the Site Plan shall apply to the property. These plans may be slightly adjusted to reflect engineering, topographical, or other site data developed at the time final development and engineering plans are completed. Any slight adjustment to the Plan shall be reviewed and may be approved by the Director of the Department of Building and Zoning Services or his designee upon submission of the appropriate data regarding the proposed adjustment.

**SECTION 4.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

**Legislation Number:** 0350-2022

**Drafting Date:** 1/27/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

**BACKGROUND:** The City’s Recreation and Parks Department (“CRPD”) is engaged in the FRA-Souder Avenue Trail, PID 105736 Project (“Public Project”). The Public Project will construct a trail along Souder Avenue, from West Broad Street to the Scioto Trail at Dublin Road. The City must acquire in good faith and accept certain fee simple title and lesser real estate located in the vicinity of Souder Avenue, Columbus, OH

43215 (collectively, “Real Estate”). The City will be acquiring and paying for the real estate and ODOT will be contributing money toward the construction of the trail under PID 105736. Accordingly, CRPD requested the City Attorney to acquire the Real Estate in good faith and contract for associated professional services (*e.g.* surveys, title work, appraisals, *etc.*) in order for CRPD to timely complete the acquisition of the property.

The City passed Ordinance 1673-2021 in July of 2021 authorizing initial acquisition funding for this project in the amount of \$150,000.00 thereby allowing the City Attorney to contract for professional service and to acquire fee simple title and lesser interests in and to real property necessary for the project. Additional expenditures are now required and an additional \$75,000.00 is being requested in order to pay for the costs of the acquisitions for the project.

**CONTRACT COMPLIANCE:** Not applicable.

**FISCAL IMPACT:** This legislation authorized the appropriation and expenditure of up to \$75,000.00 from the Recreation and Parks Voted Bond Fund 7702.

**EMERGENCY JUSTIFICATION:** Emergency action is requested in order to acquire the Real Estate and allow the Recreation and Parks Department in to timely complete the Public Project without unnecessary delay, which will preserve the public peace, health, property, safety, and welfare.

To authorize the City Attorney to spend City funds to acquire and accept in good faith certain fee simple title and lesser real estate located in the vicinity of Souder Avenue, and contract for associated professional services in order for the Recreation and Parks Department to timely complete the acquisition of Real Estate for the FRA-Souder Avenue Trail, PID 105736 Project; to authorize a transfer and expenditure of up to \$75,000.000 within the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$75,000.00)

**WHEREAS,** the City intends to acquire certain fee simple title and lesser real estate to build the FRA-Souder Avenue Trail, PID 105736 Project to extend connectivity for the Franklinton community to the Central Ohio greenways network; and

**WHEREAS,** the City intends to improve certain public right-of-ways in the vicinity of Souder Avenue, Columbus, OH 43215 by allowing the Recreation and Parks Department (“CRPD”) to engage in the acquisition of Real Estate for the FRA-Souder Avenue Trail, PID 105736 Project (“Public Project”); and

**WHEREAS,** initial acquisition funding for this project in the amount of \$150,000.00 was authorized pursuant to Ordinance Number 1673-2021, passed on July 15, 2021; and

**WHEREAS,** the City intends for the City Attorney to acquire in good faith and accept the necessary fee simple title and lesser real estate located the vicinity of Souder Avenue (collectively, “Real Estate”) in order for Recreation and Parks Department to complete the Public Project; and

**WHEREAS,** the City intends for the City Attorney to spend City funds to acquire the Real Estate in good faith and contract for associated professional services (*e.g.* surveys, title work, appraisals, *etc.*); and

**WHEREAS,** this ordinance authorizes the City Attorney’s Office, Real Estate Division, to expend an additional Seventy-five Thousand and 00/100 U.S. Dollars (\$75,000.00) or so much as may be necessary to hire professional services and negotiate with property owners to acquire the various property rights necessary to

complete the Public Project; and

**WHEREAS**, the City intends to spend funds from the Recreation and Parks Voted Bond Fund 7702 in order to acquire the Real Estate; and

**WHEREAS**, an emergency exists in the usual daily operation of the CRPD in that it is immediately necessary to authorize these actions in order to acquire the Real Estate and allow the Recreation and Parks Department in to timely complete the Public Project without unnecessary delay, which will preserve the public peace, property, health, welfare, and safety; and **now, therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the City Attorney is authorized to acquire in good faith and accept certain fee simple title and lesser real estate located in the vicinity of Souder Avenue, Columbus, OH 43215 (collectively, “Real Estate”) in order for the Recreation and Parks Department (“CRPD”) to timely complete the FRA-Souder Avenue Trail, PID 105736 Project (“Public Project”).

**SECTION 2.** That the City Attorney is authorized to contract for professional services (*e.g.* surveys, title work, appraisals, *etc.*) associated with the Real Estate’s acquisition for the project.

**SECTION 3.** That the City Attorney, in order to exercise the authority described in Sections One (1) and Two (2) of this ordinance, is authorized to spend up to Seventy-five Thousand and 00/100 U.S. Dollars (\$75,000.00) or as much as may be necessary, from the Recreation and Parks Voted Bond Fund 7702 according to the account codes in the attachment to this ordinance.

**SECTION 4.** That the transfer of 75,000.00 or so much thereof as may be needed, is hereby authorized between projects within the Recreation and Parks Bond Fund 7702 per the account codes in the attachment to this ordinance.

**SECTION 5.** That the 2021 Capital Improvements Budget Ordinance 2707-2021 is hereby amended as follows in order to provide sufficient budget authority for this ordinance and future projects.

**Fund / Project / Project Name / Current / Change / Amended**

Fund 7702; P513000-100000; Acquisition - Misc. (Voted Carryover) / \$744,437 / (\$75,000) / \$669,437

Fund 7702; P513004-000000; Souder Avenue Acquisition 2021 (Voted Carryover) / \$0 / \$75,000 / \$75,000

**SECTION 6.** That the City Auditor is authorized and directed to establish any appropriate accounting codes once the funds necessary to carry out the purpose of this ordinance are deemed appropriated.

**SECTION 7.** That the City Auditor is authorized and directed to transfer any unencumbered balance in the Public Project’s account to the unallocated balance within the same fund upon receipt of certification by the director of the department administering the real estate acquisition is complete and the monies are no longer required for the project, except that no transfer can be made from a project account by monies from more than one source.

**SECTION 8.** That the City Auditor is authorized and directed to establish any proper and appropriate project accounting numbers.

**SECTION 9.** That the City Auditor is authorized and directed to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 10.** That this ordinance, for the reasons stated in the preamble, which are made a part of this ordinance and fully incorporated for reference as if rewritten, is declared to be an emergency measure and shall take effect and be in force from and after this ordinance's adoption and approval by the Mayor or ten (10) days after its adoption if the Mayor neither approves nor vetoes this ordinance.

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**Legislation Number:** 0357-2022

**Drafting Date:** 1/27/2022

**Current Status:** Passed

**Version:** 1

**Matter Type:** Ordinance

This ordinance authorizes the appropriation of \$379,039.29 in the Information Services Operating Fund, Columbus City Schools (CCS) Telephone Services subfund. These are funds that CCS has provided to the City of Columbus, Department of Technology (DoT) to pay for supplies, services and capital equipment associated with the Voice-over-Internet-Protocol (VOIP) telephone project.

Per ordinance 2557-2017 (and all exhibits) passed by City Council on October 30, 2017, this on-going project is a collaborative partnership between the city and the schools. As the city expands its VOIP solution, services and equipment are made available to the schools and the schools are, in turn, reimbursing the city for incurred costs. These costs include maintenance and license renewals, phone and data charges, staff augmentation, etc. The funds are deposited into a special subfund, created expressly to account for the project's revenues and expenditures. Periodic appropriations from the unappropriated balance of this subfund are sought as needed and as funds are received by the city.

This ordinance also authorizes the Director of Finance and Management, on behalf of the Department of Technology, to associate all General Budget Reservations resulting from this ordinance with pre-established Universal Term Contract (UTC)/Purchase Agreements (PA) PO000901 with AT&T for data services.

Finally, this ordinance authorizes the expenditure of \$150,000.00 for the above noted AT&T data services.

**CONTRACT COMPLIANCE:**

AT&T: CC#-340436390, expires 1-7-21; DAX #-006413

**FISCAL IMPACT:**

There is currently an unencumbered cash balance of \$379,039.29 in the Information Services Operating Fund, Columbus City Schools Telephone Services subfund. This balance is the combination of a cash carryover into 2022 (resulting from prior-year encumbrances cancellations and lapsed appropriations) and the \$171,224.29 submitted by CCS late in 2021.

**EMERGENCY LEGISLATION:**

DoT requests emergency action on this ordinance so that funds are in place to continue implementation of the above-described VOIP project without interruption.



To authorize the appropriation of \$379,039.29 from the unappropriated balance of the Columbus City Schools, Telephone Services subfund, to the Department of Technology, Information Services Division, Information Services Operating fund, Telephone Services subfund; to authorize the Director of Finance and Management, on behalf of the Department of Technology, to associate all General Budget Reservations resulting from this ordinance with a pre-established Universal Term Contract/Purchase Agreement with AT&T for data services; to authorize the expenditure of \$150,000.00 for the above-described purpose to continue the City of Columbus, Columbus City Schools Voice-over-Internet-Protocol (VOIP) telephone project; and to declare an emergency. (\$379,039.29)

**WHEREAS**, on October 31, 2017, the City of Columbus and Columbus City Schools entered into a collaborative partnership for a Voice-over-Internet-Protocol solution with the passage of ordinance 2557-2017; and

**WHEREAS**, pursuant to the above noted ordinance and all attachments and exhibits, Columbus City Schools periodically provides funds to the City of Columbus for incurred costs; and

**WHEREAS**, these funds are deposited into a special subfund, created expressly for the purpose of accounting for the project's revenues and expenditures; and

**WHEREAS**, there is currently an unencumbered balance of \$379,039.29 in the Information Services Operating Fund, Columbus City Schools Telephone Services subfund; and

**WHEREAS**, the Department of Technology desires to appropriate the amount noted to ensure the availability of budget authority for the continuance of the above-named project and to associate all General Budget Reservations resulting from this ordinance with a pre-established Universal Term Contract/Purchase Agreement with AT&T for data services for \$150,000.00; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Technology in that it is immediately necessary to undertake the above-stated actions to continue implementation of the above-described VOIP project without interruption, for the immediate preservation of the public health, peace, property, safety and welfare; now, therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the City Auditor be and is hereby authorized and directed to appropriate \$379,039.29 to the Department of Technology, Information Services Division, Information Services Operating Fund, Columbus City Schools (CCS) Telephone Services subfund, as follows in the attachment to this ordinance. (See 0357-2022EXP)

**SECTION 2.** That the Director of Finance and Management, on behalf of the Department of Technology, be and is hereby authorized to associate all General Budget Reservations resulting from this ordinance with a pre-established Universal Term Contract (UTC)/Purchase Agreement (PA) PO000901 with AT&T for data services as follows:  
AT&T (PA000901 - expires 03/31/2022) \$150,000.00

**SECTION 3.** That, in the Department of Technology, Information Services Division, for the above-stated actions and on behalf of the City of Columbus, Columbus City Schools Voice-Over-Internet-Protocol collaborative project, a total expenditure of \$150,000.00, or so much thereof as may be necessary, is authorized

as follows in the attachment to this ordinance. (See 0357-2022EXP)

**SECTION 4:** That the City Auditor is authorized to make any changes to revise the funding source for any contract or contract modifications associated with this ordinance.

**SECTION 5:** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 6:** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0359-2022

**Drafting Date:** 1/27/2022

**Version:** 3

**Current Status:** Passed

**Matter Type:** Ordinance

**Rezoning Application Z21-074**

**APPLICANT:** PFK Company II, LLC, et al; c/o Jeffrey L. Brown, Atty.; 37 West Broad Street, Suite 460; Columbus, OH 43215.

**PROPOSED USE:** Excavation and quarrying.

**DEVELOPMENT COMMISSION RECOMMENDATION:** Approval (5-0) on November 17, 2021.

**FAR SOUTH COLUMBUS AREA COMMISSION RECOMMENDATION:** Approval.

**CITY DEPARTMENTS' RECOMMENDATION:** Approval. The site consists of part of one parcel and the entirety of another parcel in the M, Manufacturing, M-2, Manufacturing, AR-O, Apartment Office, and R, Rural districts. The requested EQ, Excavation and Quarrying District will permit excavation and quarrying uses. The *South Central Accord Amendment* (2000) recommends “Industrial,” “Light Industrial,” and “High Density Residential” as potential appropriate land uses for this location. The requested EQ district is consistent with the existing development and zoning pattern north and west of the site. Additionally, portions of the site are subject to Ordinance 1941-2008 (CV08-024), permitting vehicles and equipment associated with excavation and quarrying to traverse the site. Staff notes that the EQ district development standards provide sufficient buffering from adjacent residential uses to the south, which is consistent with *Columbus Citywide Planning Policies* (C2P2) *Design Guidelines* (2018).

To rezone **4755 S. HIGH ST. (43207)**, being 167.03± acres located on the west side of South High Street, 3,500± feet south of Rathmell Road, **From:** M, Manufacturing District, M-2, Manufacturing District, AR-O,

Apartment Office District, and R, Rural District, **To:** EQ, Excavation and Quarrying District (Rezoning #Z21-074) **and to declare an emergency.**

**WHEREAS**, application #Z21-074 is on file with the Department of Building and Zoning Services requesting rezoning of 167.03± acres from M, Manufacturing District, M-2, Manufacturing District, AR-O, Apartment Office District, and R, Rural District, to the EQ, Excavation and Quarrying District; and

**WHEREAS**, the Development Commission recommends approval of said zoning change; and

**WHEREAS**, the Far South Columbus Area Commission recommends approval of said zoning change; and

**WHEREAS**, the City Departments recommend approval of said zoning change because the requested EQ, Excavation and Quarrying District, while not entirely consistent with the *South Central Accord Amendment*, is consistent with the adjacent land use to the north and west, and includes codified development standards for sufficient buffering from residential uses to the south;

**WHEREAS**, **an emergency exists in the usual daily operation in the City of Columbus in that it is immediately necessary to pass this ordinance** to begin quarrying operation as soon as possible per Jeffrey L. Brown

**for the immediate preservation of the public peace, property, health and safety; now therefore:**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Official Zoning Map of the City of Columbus, as adopted by Ordinance No. 0179 -03, passed February 24, 2003, and as subsequently amended, is hereby revised by changing the zoning of the property as follows:

**4755 S. HIGH ST. (43207)**, being 167.03± acres located on the west side of South High Street, 3,500± feet south of Rathmell Road, and being more particularly described as follows:

**137.236 Acre Tract:**

Situated in the State of Ohio, County of Franklin, Hamilton Township, and being part of Land Sections 28 and 33, Township 4, Range 22, Congress Lands and being a portion of a 163.444 acre tract conveyed to PFK Company II, LLC (1/2 Interest) as recorded in Instrument Number 201212130192046 and Tamarack Enterprises II, L.P. (1/2 Interest) as recorded in Instrument 201409300128917, all references to the Recorder's Office, Franklin County, Ohio, and being more particularly described as follows:

Commencing for reference at a mag nail at the intersection of centerlines of Columbus-Portsmouth Road (U.S. Route 23) as recorded in U.S. Route 23 - Ohio Department of Transportation Plans PIC-23-17.66 FRA-23-(0.00-5.37) Sheets 13/20, 14/30, and 15/20 and Cottage Street as recorded in Plat Book 4, Page 143.

Thence, North 05°32'44" East along said centerline of Columbus-Portsmouth Road (U.S. Route 23), a distance of 355.56 feet to a point at the southeast corner of the said 163.444 acre tract;

Thence, North 87°41'48" West along the southerly line of said 163.444 acre tract, the northerly lines of the

ELSEA, Inc. 3.031 acre tract as recorded in Official Record Volume 19305 A-19, a distance of 312.74 feet to a point on the FEMA flood zone X flood line (700 foot contour), said point being the true POINT OF BEGINNING;

Thence, North 87°41'48" West along the southerly line of said 163.444 acre tract, the northerly lines of said 3.031 acre tract, the Ronald E. Buckles 0.954 acre tract and recorded in Instrument Number 200806040085504, the Joseph A. and Laura M. Davis 1.231 acre tract as recorded in Official Record Volume 6249, Page F-08, the Lewis B. and Rebecca L. Sayre 1.092 acre tract as recorded in Deed Book 3755, Page 205, the Ricky L. Ward 1.325 acre tract as recorded in Instrument Number 201012060165539, and the Danny L. Bush 1.098 acre tract as recorded in Instrument Number 200801310015197, a distance of 743.83 feet to a point which is the southeast corner of a 26.796 acre tract conveyed to Tamarack Enterprises I, L.P., as recorded in Instrument Number 201702080019431 and is the southwest corner of the said 163.444 acre tract;

Thence, North 09°42'26" East along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 615.85 feet to a point in said lines;

Thence, North 00°06'47" East along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 464.13 feet to a point in said lines;

Thence, North 02°28'43" West along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 306.16 feet to a point in said lines;

Thence, North 06°50'41" East along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 336.50 feet to a point in said lines;

Thence, North 36°06'26" West along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 369.24 feet to a point in said lines;

Thence, North 09°30'55" West along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 562.74 feet to a point in said lines;

Thence, North 46°23'28" East along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 130.46 feet to a point in said lines;

Thence, North 09°30'59" West along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 499.84 feet to a point in said lines;

Thence, North 51°36'51" West along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 137.69 feet to a point in said lines;

Thence, North 10°04'21" West along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 700.55 feet to a point in said lines;

Thence, North 06°23'08" West along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 676.04 feet to a point in said lines;

Thence, North 74°56'40" West along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 193.72 feet to a point in said lines;

Thence, North 29°18'37" West along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 146.03 feet to a point in said lines;

Thence, North 11°47'44" West along the westerly line of said 163.444 acre tract, the easterly line of said 26.796 acre tract, and crossing the section line between Sections 33 and 28, a distance of 388.46 feet to a point in the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract;

Thence, North 15°54'35" West along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 600.30 feet to a point in said lines;

Thence, North 02°58'02" West along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 510.20 feet to a point in said lines;

Thence, North 30°47'51" West along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 312.47 feet to a point in said lines;

Thence, North 16°53'30" West along the westerly line of said 163.444 acre tract and the easterly line of said 26.796 acre tract, a distance of 45.21 feet to a point which is the southwest corner of a 247.244 acre tract conveyed to PFK Company I, LLC (1/2 Interest) as recorded in Instrument Number 201212130192046 and Tamarack Enterprises I, L.P. (1/2 Interest) as recorded in Instrument Number 201409300128917 and is the northwest corner of said 163.444 acre tract;

Thence, North 82°10'34" East along the northerly line of said 163.444 acre tract and the southerly line of said 247.244 acre tract, a distance of 1403.92 feet to a point which is the southeast corner of said 247.244 acre tract and is the northeast corner of said 163.444 acre tract, and being a point in said centerline of Columbus-Portsmouth Road (U.S. Route 23);

Thence, South 08°15'00" East along the easterly line of said 163.444 acre tract and said centerline of Columbus-Portsmouth Road (U.S. Route 23), and crossing the section line between Sections 28 and 33, a distance of 4653.36 feet to a point in the easterly line of said 163.444 acre tract and said centerline of Columbus-Portsmouth Road (U.S. Route 23), said point being the northeast corner of a 1.034 acre right-of-way dedication conveyed to the City of Columbus, Ohio, as recorded in Instrument Number 201810300147993;

Thence, South 81°45'00" West along the northerly lines of said 1.034 acre right-of-way dedication, a 4.238 acre tract conveyed to Certified Oil Corporation as recorded in Instrument Number 201810300147996, and a 0.362 acre tract conveyed to HFW Easement, LLC as recorded in Instrument Number 201810300147995, a distance of 467.24 feet to a point at the northwest corner of said 0.362 acre tract;

Thence, South 08°15'00" East along the westerly line of said 0.362 acre tract, a distance of 167.08 feet to a point in said line, said point being the northeast corner of said 4.238 acre tract;

Thence, South 81°45'00" West along the northerly line of said 4.238 acre tract, a distance of 145.00 feet to a point at the northwest corner of said 4.238 acre tract;

Thence, South 08°15'00" East along the westerly line of said 4.238 acre tract, a distance of 218.00 feet to a point at the southwest corner of said 4.238 acre tract;

Thence, North 81°45'00" East along the southerly line of said 4.238 acre tract, a distance of 145.00 feet to a

point at the southeast corner of said 4.238 acre tract, said point being in the westerly line of a 0.854 acre tract conveyed to HFW Easement, LLC as recorded in Instrument Number 201810300147995;

Thence, South 08°15'00" East along the westerly line of said 0.854 acre tract, a distance of 148.42 feet to a point at the southwest corner of said 0.854 acre tract;

Thence, South 81°45'00" West to a point in a line that is 582 feet west from the westerly right of way line of Columbus-Portsmouth Road (U.S. Route 23), a distance of 193.37 feet

Thence, South 08°04'38" East following a line that is 582 feet west from the westerly right of way line of Columbus-Portsmouth Road (U.S. Route 23), a distance of 167.96 feet to a point in said line that is 582 feet west from the westerly right of way line of Columbus-Portsmouth Road (U.S. Route 23);

Thence, South 16°41'39" East, a distance of 1438.24 feet to a point in said flood line returning to the said true POINT OF BEGINNING, containing 137.236 acres more or less;

Subject to all legal right-of-ways, restrictions, and easements of previous record.

**26.796 Acre Tract:**

Situated in the State of Ohio, County of Franklin, Township of Hamilton, being part of Section 28 and Section 33, Township 4, Range 22, Congress Lands, being part of the 42.936 Acre tract and the 25.053 Acre tract (formerly the Columbus Feeder of the Ohio and Erie Canal) as acquired by the State of Ohio by the Canal Land Act of 1825 and as described in the Commissioner's Register and as demonstrated on pages 10 through 15 of the "Plat of the Columbus Feeder of the Ohio & Erie Canal...", dated January 30, 1927, and subject to a 99 year lease with the Columbus and Southern Ohio Electric Company, now known as the American Electric Power Company (AEP), as recorded in Lease Record 83 page 346, conveyed to Columbus and Southern Ohio Electric Company by Deed of Record in (Tract One) Deed Book 3268, Page 641 and Deed Book 3269, Page 138, Recorder's Office, Franklin County, Ohio (all references to recorded documents are on file in said Recorder's Office, unless otherwise noted) and being more particularly described as follows:

Commencing at a found mag nail at the intersection of the centerline of Cottage Street (60 feet wide), Plat Book 4, Page 143 with the centerline of S. High Street (U.S. Route 23 width varies) (U.S. Route 23 - Ohio Department of Transportation Plans PIC-23-17.66 FRA-23-(0.00-5.37) Sheets 13/20, 14/30 and 15/20

Thence, along the centerline of said S. High Street North 050 32' 44" East, 355.56 feet to a found 1 inch iron pipe with an orange cap inscribed "P.S. 6579" at the southeast corner of the PFK COMPANY II, LLC (1/2 interest), and The Tamarack Enterprises II,

L.P. (1/2 interest) 163.444 Acre tract (Instrument Number 201212130192046), (Instrument Number 201409300128917);

Thence, along the south line of said 163.444 Acre tract, the northerly lines of the ELSEA, Inc. 3.031 Acre tract (Official Record Volume 19305 A-19), the Ronald E. Buckles 0.954 Acre tract (Instrument Number 200806040085504), the Joseph A. and Laura M. Davis 1.231 Acre tract (Official Record Volume 6249, Page F-08), the Lewis

B. and Rebecca L. Sayre 1.092 Acre tract (Deed Book 3755, Page 205), the Ricky L. Ward 1.325 Acre tract (Instrument Number 201012060165539) and the Danny L. Bush

1.098 Acre tract (Instrument Number 200801310015197), North 87° 41' 48" West, 1,056.35 feet to a found 1

inch iron pipe with an orange cap inscribed "P.S. 6579" in the easterly line of said 42.936 Acre tract and the TRUE POINT OF BEGINNING of this description (passing a found 1 inch iron pipe with an orange cap inscribed "PS 6579" at 80.13 feet);

Thence, across said 42.936 Acre tract, North 87° 41' 48" West, 78.44 feet to a found 1 inch iron pipe with a yellow cap inscribed Bird and Bull at the northeast corner of the Brandi Barton 2.85 Acre tract (Instrument Number 201204090048691), the southeast corner of the PFK COMPANY I, LLC, (1/2 interest) and the Tamarack Enterprises I, L.P. (1/2 interest) 1,018.556 Acre tract, (Tract One - Instrument Number 200403030046558), (Tract One - Instrument Number 200107230166574);

Thence, along part of the easterly lines of said 1,018.556 Acre tract, part of the westerly lines of said 42.936 Acre tract, part of westerly lines of said 25.053 Acre tract and the westerly lines of said Ohio and Erie Canal, the following fourteen (14) courses:

Thence, North 09° 43' 51" East, 617.95 feet to an iron pipe set;  
Thence, North 00° 42' 00" West, 458.43 feet to an iron pipe set;  
Thence, North 04° 08' 30" West, 292.48 feet to an iron pipe set;  
Thence, North 17° 09' 15" West, 896.19 feet to a found canal monument;  
Thence, North 08° 57' 33" West, 1,996.17 feet to an iron pipe set;  
Thence, North 23° 44' 28" West, 602.64 feet to a railroad spike set;  
Thence, North 16° 14' 14" West, 397.16 feet to a mag spike set;  
Thence, North 12° 28' 30" West, 600.69 feet to a mag spike set;  
Thence, North 10° 21' 54" West, 501.55 feet to a railroad spike set;  
Thence, North 20° 11' 09" West, 542.99 feet to a railroad spike set;  
Thence, North 12° 17' 46" West, 631.11 feet to a railroad spike set;  
Thence, North 08° 04' 15" West, 418.44 feet to a railroad spike set;  
Thence, North 08° 41' 10" West, 301.15 feet to a railroad spike set;  
Thence, North 07° 11' 47" West, 979.77 feet to a railroad spike set at the southwest corner of the PFK COMPANY I, LLC (1/2 Interest) and the Tamarack Enterprises I, L.P. (1/2 Interest) 14.943 Acre tract, (Tract Four - Instrument Number 200403030046558), (Tract Four - Instrument Number 200107230166574);

Thence, across said 25.053 Acre tract (said Ohio and Erie Canal), and the south line of said 14.943 Acre tract, North 82° 31' 19" East, 83.63 feet to a point in the west line of the PFK COMPANY I, LLC (1/2 Interest) and the Tamarack Enterprises I, L.P. (1/2 Interest) 247.244 Acre tract (Tract Two - Instrument Number 200403030046558), (Tract Two - Instrument Number 200107230166574), passing a set iron pipe for reference at 73.63 feet, said point bears South 07° 49' 25" East, 1,160.09 feet and South 82° 31' 19" West, 1,499.12 feet from a found Franklin County Engineers Monument ("FCGS" 5273") in the centerline intersection of Rathmell Road and said S. High Street);

Thence, along part of the easterly lines of said 25.053 Acre tract, part of the easterly lines of said 42.936 Acre tract, the easterly lines of said Ohio and Erie Canal, part of the westerly lines of said 247.244 Acre tract and the westerly lines of said 163.444 Acre tract the following twenty-two (22) courses:

Thence, South 08° 04' 05" East, 982.70 feet to a railroad spike set;  
Thence, South 19° 56' 25" East, 302.37 feet to a railroad spike set;  
Thence, South 00° 50' 02" West, 421.01 feet to an iron pipe set;

Thence, South 13° 44' 29" East, 626.65 feet to an iron pipe set;  
Thence, South 1 6° 53' 30" East, 240 34 feet to a found canal monument;  
Thence, South 30° 47' 51" East, 312 47 feet to a found canal monument;  
Thence, South 02° 58' 02" East, 510.20 feet to a found canal monument; Thence, South 15° 54' 35" East, 600.30 feet to a found 1 inch iron pipe with an orange plastic cap inscribed "PS 6579";

Thence, South 11° 47' 44" East, 388.46 feet to a found canal monument;

Thence, South 29° 18' 37" East, 146.03 feet to a found canal monument; Thence, South 74° 56' 40" East, 193.72 feet to a found 1 inch iron pipe with an orange cap inscribed "PS 6579";

Thence, South 06° 23' 08" East, 676.04 feet to a found 1 inch iron pipe with an orange cap inscribed "PS 6579"

Thence, South 10° 04' 21 " East, 700.55 feet to a found canal monument; Thence, South 51° 36' 51" East, 137 69 feet to a found canal monument; Thence, South 09° 30' 59" East, 499.84 feet to a found 1" inch iron pipe with an orange cap inscribed "PS 6579";

Thence, South 46°23' 28" West, 130.46 feet to a found canal monument;

Thence, South 09° 30' 55" East, 562.74 feet to a found 1 inch iron pipe with an orange cap inscribed "PS 6579";

Thence, South 36° 06' 26" East, 369.24 feet to a found canal monument; Thence, South 06° 50' 41" West, 336.50 feet to a found 1 inch iron pipe with an orange plastic cap inscribed "PS 6579";

Thence, South 02° 28' 43" East, 306.16 feet to a found I inch iron pipe with an orange plastic cap inscribed "PS 6579";

Thence, South 00° 06' 47" West, 464.13 feet to a found 1 inch iron pipe with an orange plastic cap inscribed "PS 6579";

Thence, South 09°42' 26" West 615.85 feet to the place of beginning CONTAINING 26.796 ACRES, part Auditor's Parcel Identification Number 510- 180716-00, subject however to all legal highways, easements, leases, agreements, restrictions of record and of records in the respective utility offices.

Parcel ID's: 510-297192 and part of 510-291662

Property more commonly known as: 4755 S. High St., Columbus, OH 43207.

**To Rezone From:** M, Manufacturing District, M-2, Manufacturing District, AR-O, Apartment Office District, and R, Rural District.

**To:** EQ, Excavation and Quarrying District.

**SECTION 2.** That a Height District of thirty-five (35) feet is hereby established on the EQ, Excavation and Quarrying District this property.

**SECTION 3.** That the Director of the Department of Building and Zoning Services be, and is hereby authorized and directed to make the said changes on the said original zoning map in the office of the Department of Building and Zoning Services.



**SECTION 4.** That this ordinance is further conditioned upon the following: right-of-way dedication of 80 feet from the centerline along the South High Street frontage will be required. This required right-of-way dedication will need to be completed within ~~30~~ **90** days of the effective date of this ordinance.

**SECTION 5.** ~~That this ordinance shall take effect and be in force from and after the earliest period allowed by law.~~ **That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or 10 days after its passage if the Mayor neither approves nor vetoes the same.”**

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**Legislation Number:** 0362-2022

**Drafting Date:** 1/28/2022

**Version:** 2

**Current Status:** Passed

**Matter** Ordinance

**Type:**

**Rezoning Application: Z21-086**

**APPLICANT:** WX2 Ventures, LLC; c/o David Hodge, Atty.; 8000 Walton Parkway, Suite 260; New Albany, OH 43054.

**PROPOSED USE:** Multi-unit residential development.

**DEVELOPMENT COMMISSION RECOMMENDATION:** Approval (4-0) on January 13, 2022.

**GREATER SOUTH EAST AREA COMMISSION:** Approval.

**CITY DEPARTMENTS' RECOMMENDATION:** Approval. The 13.4± acre site consists of part of one undeveloped parcel zoned in the L-AR-12, Limited Apartment Residential District (Ordinance #1252-97; Z93-036) which limits density to ten units per acre and building height to two and one-half stories. The requested L-AR-12, Limited Apartment Residential District revises the limitation text to eliminate a density restriction, and increases the allowable building height to the permitted height range of the 35-foot height district. The limitation text includes supplemental development standards for access provisions, shared and leisure path commitments, building materials commitments, lighting and preservation area controls, and a commitment to a site plan which reflects a 144-unit apartment complex at an approximate density of 10.75 units per acre. Access to the site is through property in Canal Winchester, and that access is still pending approval, and must be resolved prior to the issuance of Zoning Clearance. The site is within the boundaries of the *South East Land Use Plan* (2018), which recommends “Low-Medium Density Residential” (6-10 units per acre) and “Open Space” land uses at this location. *Columbus Citywide Planning Policies* (C2P2) Design Guidelines (2018) are also applicable to the site. Staff supports this proposal as the request remains consistent with the Plan’s land use recommendations, and the Planning Division has reviewed building elevations for consistency with C2P2 Design Guidelines.

To rezone **5971 WINCHESTER PI. (43110)**, being 13.4± acres located on the southwest side of Winchester

Pike, 1,730± feet west of Gender Road, From: L-AR-12, Limited Apartment Residential District, To: L-AR-12, Limited Apartment Residential District (Rezoning #Z21-086).

**WHEREAS**, application #Z21-086 is on file with the Department of Building and Zoning Services requesting rezoning of 13.4± acres from L-AR-12, Limited Apartment Residential District, to L-AR-12, Limited Apartment Residential District; and

**WHEREAS**, the Development Commission recommends approval of said zoning change; and

**WHEREAS**, the Greater South East Area Commission recommends approval; and

**WHEREAS**, the City Departments recommend approval of said zoning change because the requested L-AR-12, Limited Apartment Residential District remains consistent with the land use recommendations of the *South East Land Use Plan*, and includes site design features such as shared and leisure paths and protection of natural features as recommended by C2P2 Design Guidelines; now, therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Official Zoning Map of the City of Columbus, as adopted by Ordinance No. 0179 -03, passed February 24, 2003, and as subsequently amended, is hereby revised by changing the zoning of the property as follows:

**5971 WINCHESTER PI. (43110)**, being 13.4± acres located on the southwest side of Winchester Pike, 1,730± feet west of Gender Road, and being more particularly described as follows:

**ZONING DESCRIPTION**

**13.4+/- ACRES**

**WEST OF GENDER ROAD**

**SOUTH OF WINCHESTER PIKE**

Situated in the State of Ohio, County of Franklin, City of Columbus, located in Section 24, Township 11, Range 21, Congress Lands, and being a portion of that 37.809 acre tract as conveyed to Mark and Damon Pfeifer by deed of record in Instrument Number 201811300162078, and being a portion of that 1.836 acre tract as conveyed to Mark and Damon Pfeifer by deed of record in Instrument Number 201811300162077, and being more particularly bounded and described as follows:

**Beginning, for reference**, at Franklin County Geodetic Survey Monument Number 8863 in the centerline of Winchester Pike, said monument being **S 43° 35' 36" E**, a distance of **1068.05 feet** from Franklin County Geodetic Survey Monument Number 5015, said monument also being a northeasterly corner of said 1.836 acre tract, and also being the southeasterly corner of that 1.465 acre tract as conveyed to David Crumley by deed of record in Instrument Number 200810040135376;

Thence **N 85° 46' 44" W**+/-, across said Winchester Pike, with a northerly line of said 1.836 acre tract, being the southerly line of said 1.465 acre tract, a distance of **44.6 feet**+/- to an iron pin found in the westerly right-of-way line of said Winchester Pike, and being the **True Point of Beginning**;

Thence S 43° 34' 49" E+/-, with said westerly right-of-way line, a distance of **282.4 feet**+/- to an angle point;

Thence S 41° 53' 46" E+/-, continuing with said westerly right-of-way line, a distance of **145.41 feet**+/- to an angle point;

Thence across said 1.836 acre tract and said 37.809 acre tract, the following courses and distances;

S 51° 46' 35" W+/-, a distance of **540.9 feet**+/- to an angle point;

S 86° 05' 26" W+/-, a distance of **316.8 feet**+/- to an angle point;

S 58° 12' 14" W+/-, a distance of **351.7 feet**+/- to a point in the easterly line of that 90.420 acre tract as conveyed to NP Canal Winchester Buildings 2, LLC by deed of record in Instrument Number 202008170120504;

Thence N 04° 19' 12" E+/-, with the easterly line of said 90.420 acre tract, a distance of **907.1 feet**+/- to a point at the southwesterly corner of that 4.0 acre tract as conveyed to Henrietta L. Pfeifer by deed of record in Instrument Number 199710300131189;

Thence S 85° 46' 44" E+/-, with the southerly line of said 4.0 acre tract and said 1.465 acre tract, a distance of **681.6+/- feet** to the **True Point of Beginning**, and containing approximately **13.4 acres**+/- of land, more or less.

The above description was prepared by Advanced Civil Design Inc. on September 22, 2021 and is based on existing County Auditor and Recorder records and a field survey performed in June 2018.

This description is not to be used in the transfer of lands.

**To Rezone From:** L-AR-12, Limited Apartment Residential District

**To:** L-AR-12, Limited Apartment Residential District.

**SECTION 2.** That a Height District of thirty-five (35) feet is hereby established on the L-AR-12, Limited Apartment Residential District on this property.

**SECTION 3.** That the Director of the Department of Building and Zoning Services be, and is hereby authorized and directed to make the said change on the said original zoning map and shall register a copy of the approved L-AR-12, Limited Apartment Residential District and Application among the records of the Department of Building and Zoning Services as required by Section 3370.03 of the Columbus City Codes; said site plan being titled, "**ZONING PLAN**," dated ~~January 20~~ **February 9, 2022**, and signed by Eric Zartman, Attorney for the Applicant, and said text being titled, "**LIMITATION TEXT**," dated December 30, 2021, and signed by David Hodge, Attorney for the Applicant, and the text reading as follows:

#### **LIMITATION TEXT**

**Application:** Z21-086

**Address:** 5971 Winchester Pike

**Parcel:** 010-260326

**Existing Zoning:** L-AR12, Limited Apartment Residential District (H-35).

**Request:** L-AR12, Limited Apartment Residential District (H-35).

**Applicant/Owner:** WX2 Ventures LLC

**Attorney:** David Hodge, Underhill & Hodge, LLC

**Date:** December 30, 2021

#### I. Introduction:

73.31 acres of land were rezoned from R to L-AR12, L-C-4, L-M-2 and CPD in 1993 (and subsequently amended in 1997) for development of the Winchester Pike Development Gender Shopping Center. That development plan rezoned Subarea A (this property) to L-AR12 to allow the development with multi-family residential uses. This application seeks to rezone Subarea A from L-AR12 to L-AR12 to amend the property's development limitations. Specifically, the Application requests eliminating the density limitation of 10 dwelling units per acre and the height limitation of two-and-one-half stories. The Applicant does not propose increasing the permitted density beyond that allowed by the underlying AR12 zoning district nor increasing the height beyond the underlying 35-foot height district.

#### II. Permitted Uses:

The permitted uses for this property shall be those contained in Chapter 3333.02 of the Columbus City Zoning Code.

#### III. Development Standards:

Unless otherwise indicated in the Limitation Text or Subarea Plan, the applicable Development Standards are contained in chapter 3333, AR12, Apartment Residential District, of the Columbus City Zoning Code.

##### A. Density, Height, Lot, and/or Setback Commitments:

The minimum building setback shall be 60 feet from Winchester Pike.

##### B. Access, Loading, Parking, and/or Other Traffic Related Commitments:

1. Access to Winchester Pike shall be limited to one (1) access point subject to the approval of the Franklin County Engineer's Office.
2. Prior to the issuance of a Certificate of Zoning Clearance, the Developer shall resolve all issues pertaining to its driveway crossing property in the City of Canal Winchester.
3. A 10-foot wide shared-use path or 5-foot wide sidewalk, as determined by the applicable public agency, shall be constructed along the Winchester Pike frontage of the site with an alignment subject to the approval of the applicable public agency.

##### C. Buffering, Landscaping, Open Space, and/or Screening Commitments:

1. An 8-foot leisure path shall be installed through the property, as depicted on the Zoning Plan.
2. A 10-foot multi-use path shall be installed along Winchester Pike, as depicted on the Zoning Plan.

**D. Building Design and/or Exterior Treatment Commitments:**

Building Material and color: Building facade materials may include wood, brick, vinyl, stone, glass, split faced block, and/or a combination of these materials.

**E. Lighting and/or other Environmental Commitments:**

1. All external outdoor lighting shall be cut-off type fixtures (downlighting). However, building and landscaping may be illuminated with up lighting from concealed sources.
2. All external outdoor lighting fixtures to be used shall be from the same or similar manufacturer type of family to insure aesthetic compatibility. All light poles and standards shall be in dark brown, bronze or black in color.
3. A Preservation Easement shall be dedicated over the Stream Corridor Protection Zone located along George’s Creek on the subject property. Uses and activities within the Preservation Easement shall be limited per the City of Columbus Stormwater Drainage Manual, Section 1.3.3.

**F. Graphics and/or Signage Commitments:**

Graphic standards shall be those standards contained in the Graphics Code, Article 15 of the Columbus City Code as they apply apartment residential districts. Any variance to said standards shall be obtained from the Graphics Commission.

**G. Miscellaneous:**

The site shall be developed in general conformance with the submitted Site Plan attached hereto as “Zoning Plan.” The plan may be adjusted to reflect engineering, topographical or other site data developed at the time that development and engineering plans are completed. Any slight adjustment to the plans shall be reviewed and may be approved by the Director of the Department of Building and Zoning Services, or a designee, upon submission of the appropriate data regarding the proposed adjustment.

**SECTION 4.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

**Legislation Number:** 0363-2022

**Drafting Date:** 1/28/2022

**Version:** 1

**Current Status:** Passed

**Matter Type:** Ordinance

**1. BACKGROUND**

This ordinance authorizes the Director of Public Service to renew a services contract to add funds for year two of a possible five-year contract term for Truck Washing Services with TNT Powerwash Inc., in the amount of \$65,000.00, and to authorize the Director of Public Service to execute contract modifications if needed to clarify terms and conditions of the contract or to implement program improvements and enhancements.

In 2021, the Department of Public Service solicited Proposals (Solicitation RFQ017984) for the Truck Washing Services contract for the Department of Public Service, Division of Refuse Collection. The contract is to be used for power washing all vehicles in the Division of Refuse Collection fleet. The 2021 service contract and PO267102 authorized the Director of Public Service to enter into a services contract with TNT Powerwash, Inc., which was the bidder that submitted the proposal that scored the highest by the evaluation committee. The initial term of this contract was for three years with the option of two one-year renewals. Public Service would like to renew the contract to continue this service for year two of the contract and to add funds in the amount of up to \$65,000.00 to pay for these additional services.

The original contract amount:	\$49,999.00	(PO267102)
<u>The total of Modification No. 1:</u>	<u>\$65,000.00</u>	<u>(This Ordinance)</u>

The contract amount including all modifications: \$114,999.00

Searches in the System for Award Management (Federal) and the Findings for Recovery list (State) produced no findings against TNT Powerwash, Inc.

**2. CONTRACT COMPLIANCE**

TNT Powerwash Inc. contract compliance number is CC010784 and expires 3/24/2023.

**3. FISCAL IMPACT**

This planned contract renewal and expenditure is appropriated in the Division of Refuse Collection's 2022 General Fund budget. The appropriation is contingent upon the approval of the FY2022 General Fund Operating Budget.

**4. EMERGENCY DESIGNATION**

Emergency action is requested to allow timely execution of this contract, to prevent a lapse of truck washing services for all vehicles located at all Division of Refuse Collection facilities.

To authorize the Director of Public Service to renew the contract with TNT Powerwash, Inc. for Truck Washing Services at Division of Refuse Collection facilities; to authorize the expenditure of \$65,000.00 from the General Fund for the second year of a five year contract; and to declare an emergency. (\$65,000.00)

**WHEREAS**, the City of Columbus, Division of Refuse Collection requires truck washing services for all of their vehicles; and

**WHEREAS**, a three-year contract with two renewal options to perform these services was awarded to TNT Powerwash, Inc.; and

**WHEREAS**, to authorize the option to renew the contract for year two of a possible five year term; and

**WHEREAS**, it is necessary to add funds to the contract to pay for year two; and

**WHEREAS**, it is necessary to authorize the expenditure of \$65,000.00 from the Division of Refuse Collection from the General Fund to pay for year two of a five year contract; and

**WHEREAS**, funding is contingent upon passage of the 2022 General Fund Operating Budget; and

**WHEREAS**, it may be necessary to execute contract modifications to clarify terms and conditions of the contract, and to execute contract modifications to implement program improvements and enhancements; and

**WHEREAS**, an emergency exists in the usual daily operation of the Public Service Department, Refuse Collection Division, in that it is immediately necessary to renew the contract with TNT Powerwash, Inc. to prevent a lapse in the contract and to allow the continuation of the service, thereby preserving the public health, peace, property, safety and welfare, now, therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Service be and hereby is authorized to renew a contract for year two of a possible five year contract term with TNT Powerwash, Inc., 3220 Toy Rd. Groveport, OH 43125, to pay for the 2022 Truck Washing Services contract.

**SECTION 2.** That the expenditure of \$65,000.00, or so much thereof as may be needed, is hereby authorized in Fund 1000, the General Fund, Object Class 03 (Purchased Services).

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, contingent upon the passage of the 2022 General Fund Operating Budget, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 5.** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

**SECTION 6.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0364-2022

**Drafting Date:** 1/28/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

**BACKGROUND:**

This ordinance authorizes the Director of the Department of Technology (DoT), on behalf of the Mayor's Office of Diversity and Inclusion (ODI), to modify and extend an existing contract with B2GNow/Ask Reply, Inc. for provisioning and hosting of a citywide supplier diversity management system. The City requires a new management system to fulfill the requirements of City Code 39, Executive Order 2020-03, and findings of the 2019 City of Columbus Disparity Study Final Report. The system is replacing the outdated Biztrack system, which has exceeded its useful service life, is no longer supported, and has limited functionality. The original contract with B2GNow/AskReply, Inc. was authorized under the authority of Ordinance No. 1779-2020, passed on July 27, 2020 through purchase order PO258908. B2GNow/AskReply, Inc. will continue to assist the City implement its supplier diversity management system, integrate it with the City's financial and data management systems, and provide hosting services to support ongoing operations. The coverage term period of this contract modification is from January 31, 2022 through February 8, 2023.

This ordinance will also authorize the use of any remaining funds/unspent balance existing on purchase order PO258908 to ensure the successful continuation/conclusion/completion of the above-described project. Via this legislation, purchase order PO258908 is being extended through February 8, 2023.

**EMERGENCY**

Emergency action is requested to expedite authorization of this contract modification and purchase order extension.

**FISCAL IMPACT:**

In 2020, Ord. No. 1779-2020 authorized funds in the amount of \$247,400.00 with B2G/Ask Reply, Inc. for the provisioning and hosting of a citywide supplier diversity management system. There is no additional funding associated with this 2022 modification.

**CONTRACT COMPLIANCE:**

Vendor: B2GNow/AskReply, Inc. C.C./F.I.D#: 33-0897731; Expiration Date: 1/25/2023  
(DAX Acct.#: 025106)

To authorize the Director of the Department of Technology (DoT), on behalf of the Mayor's Office of Diversity and Inclusion (ODI), to modify and extend an existing contract with B2GNow/AskReply, Inc. for provisioning and hosting of a citywide supplier diversity management system; to authorize the extension and use of any remaining funds/unspent balance existing on purchase order PO258908; and to declare an emergency. (\$0.00)

**WHEREAS**, the original contract with B2GNow/AskReply, Inc. was authorized under the authority of Ordinance No. 1779-2020, passed on July 27, 2020 through purchase order PO258908; and

**WHEREAS**, it is necessary to authorize the Director of the Department of Technology (DoT), on behalf of the Mayor's Office of Diversity and Inclusion (ODI), to modify and extend an existing contract with B2GNow/AskReply, Inc. for provisioning and hosting of a citywide supplier diversity management system. The City requires a new management system to fulfill the requirements of City Code Title 39, Executive Order 2020-03, and the findings of the 2019 City of Columbus Disparity Study Final Report. The coverage term period of this contract modification is from January 31, 2022 through February 8, 2023; and

**WHEREAS**, this ordinance will also authorize the use of any remaining funds/unspent balance existing on purchase order PO258908 to ensure the successful continuation/conclusion/completion of the above-described



project. Via this legislation, purchase order PO258908 is being extended through February 8, 2023; and

**WHEREAS**, B2GNow/AskReply, Inc. will continue to help the City implement its supplier diversity management system, integrate it with the City' financial and data management systems, and provide system hosting services to support ongoing operations; and

**WHEREAS**, an emergency exists in the usual daily operation of the Office of Diversity and Inclusion in that it is immediately necessary to authorize the Director of the Department of Technology (DoT), on behalf of the Director of the Mayor's Office of Diversity and Inclusion (ODI), to modify and extend an existing contract with B2GNow/AskReply, Inc. for provisioning and hosting of a citywide supplier diversity management system, and to authorize the use of any remaining funds/unspent balance existing on purchase order PO258908 to ensure the successful continuation/conclusion/completion of the above-described project, thereby preserving the public health, peace, property, safety and welfare; now, therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of the Department of Technology (DoT), on behalf of the Mayor's Office of Diversity and Inclusion (ODI), is hereby authorized to modify and extend an existing contract with B2GNow/AskReply, Inc. for provisioning and hosting of a citywide supplier diversity management system. The coverage term period of this contract modification is from January 31, 2022 through February 8, 2023.

**SECTION 2.** That the use of any remaining funds/unspent balance existing on purchase order PO258908 are authorized to be used to ensure the successful continuation/conclusion/completion of the above-described project. Via this legislation, purchase order PO258908 is being extended through February 8, 2023.

**SECTION 3.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 4.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5.** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department of the Department administering said project that the project has been completed and the monies are no longer required for said project.

**SECTION 6.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the mayor, or ten days after passage if the mayor neither approves nor vetoes the same.

Drafting Date: 1/28/2022

Current Status: Passed

Version: 1

Matter Type: Ordinance

**BACKGROUND:** This ordinance authorizes the Director of the Department of Finance and Management, on behalf of the Division of Support Services, to associate the General Budget Reservation resulting from this ordinance with the Universal Term Contract Purchase Agreement for Motorola Radios with Motorola Inc., as required for approval by City Council for an expenditure of more than \$100,000.00. The division of Support Services needs to purchase replacement hand held radios for Police and Fire sworn personnel and for the various recruit classes for both groups. An existing Universal Term Contract was established by the Purchasing Office for such purpose with Motorola, Inc. This ordinance will fund the purchase of new radios and accessories with Motorola, Inc. via the terms and conditions of the Universal Term Contract established with Motorola.

**Bid Information:** A Universal Term Contract with Motorola Inc. exists for this expenditure. The contract compliance number for Motorola Inc. is 36-1115800: Expires 6/30/2023 and PA005455.

**EMERGENCY:** Emergency designation is requested in order to ensure regional radio interoperability with surrounding Public Safety Agencies as well as to provide safety to those first responders in the Divisions of Police and Fire.

**FISCAL IMPACT:** Funds for this purchase are budgeted within Public Safety's 2021 Capital Improvement Budget. Funds from the Public Safety's 2021 Capital Improvement Budget will need to be certified against the SIT and reimbursed with future bond sale proceeds.

To authorize the Finance and Management Director to establish purchase orders from an existing Purchase Agreement with Motorola, Inc. for the purchase of portable radios for the Department of Public Safety; to authorize the City Auditor to appropriate and transfer funds from the Special Income Tax Fund to the Public Safety's Capital Improvement Fund; to authorize the expenditure of \$2,000,000.00 from Public Safety's Capital Improvement Fund; and to declare an emergency. (\$2,000,000.00)

**WHEREAS,** the Department of Public Safety personnel are in need of new radios for the new recruit classes and replacement radios; and,

**WHEREAS,** a Universal Term Contract established by the Purchasing Office with Motorola, Inc. exists for this purchase; and,

**WHEREAS,** funds are budgeted in the Department of Public Safety's 2021 Capital Improvement Budget for the purchase of Police and Fire radios, and,

**WHEREAS,** it is necessary to transfer funds from the Special Income Tax Fund to the Safety Voted Bond Fund; and

**WHEREAS,** the City will reimburse the Special Income Tax Fund; and

**WHEREAS**, this transfer should be considered as a temporary funding method; and

**WHEREAS**, the aggregated principal amount of obligations which the City will issue to finance this project is presently expected not to exceed \$2,000,000.00; and

**WHEREAS**, the City anticipates incurring certain Original Expenditures (as defined in Section 1.150-2(c) of the Treasury Regulations (the "Treasury Regulations") promulgated pursuant to the Internal Revenue Code of 1986 (as amended) with respect to the project described in this ordinance (the "Project"); and

**WHEREAS**, an emergency exists in the usual daily operation of the Public Safety Department, Division of Support Services, in that it is immediately necessary to authorize and direct the Finance and Management Director to associate the General Budget Reservation and expend funds from the Capital Improvement Fund for the purchase of portable radios and accessories to ensure regional radio interoperability with surrounding Public Safety Agencies, thereby preserving the public health, peace, property, safety, and welfare, **now, therefore:**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Finance and Management be and is hereby authorized to associate the General Budget Reservation resulting from this ordinance with the Universal Term Contract Purchase Agreement with Motorola, Inc. for the purchase of portable radios and accessories in accordance with the terms and conditions of contract PA005455, for the Department of Public Safety.

**SECTION 2.** That from the unappropriated monies and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ended December 31, 2022, the sum of \$2,000,000.00 is appropriated in Fund 4430 (Special Income Tax), Dept-Div 2201 (City Auditor), in Object Class 10 (Transfer Out Operating) per the account codes in the attachment to this ordinance.

**SECTION 3.** That the transfer of \$2,000,000.00, or so much thereof as may be needed, is hereby authorized from Fund 4430 (Special Income Tax), Dept-Div 2201 (City Auditor) to Fund 7701 (Public Safety Voted Bond Fund), Dept-Div 3002 (Support Services) per the account codes in the attachment to this ordinance.

**SECTION 4.** That from the unappropriated monies and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ended December 31, 2022, the sum of \$2,000,000 is appropriated in Fund 7701 (Public Safety Voted Bond Fund), Dept-Div 3002 (Support Services), Project P320001-100001, Police and Fire Annual Radio Equipment Program, in Object Class 06 (Capital Outlay) per the account codes in the attachment to this ordinance.

**SECTION 5.** That the expenditure of \$2,000,000.00, or so much thereof as may be necessary in regard to the action authorized in SECTION 1, is hereby authorized in Fund 7701 (Safety Voted Bond Fund), in Dept-Div 3002, P320001-100001 (Police and Fire Annual Radio Equipment Program), in Object Class 06 (Capital Outlay) per the accounting codes in the attachment to this ordinance.

**SECTION 6.** That upon obtaining other funds for this project for the Department of Finance and Management, the City Auditor is hereby authorized and directed to repay the Special Income Tax Fund the amount transferred under Section 3.

**SECTION 7.** That the City intends that this ordinance constitute an "official intent" for purposes of Section

1.150-2(e) of the Treasury Regulations, and that the City reasonably expects to reimburse itself for certain Original Expenditures incurred with respect to the Project from the proceeds of obligations to be issued by the City in a principal amount currently estimated to be \$2,000,000.00 (the "Obligations").

The City intends to make a reimbursement allocation on its books for the Original Expenditures not later than eighteen months following the later to occur of the date of the Original Expenditure to be reimbursed or the date the Project for which such Original Expenditures were made is "placed in service" within the meaning of Treasury Regulations Section 1.150-2(c). Upon the issuance of the Obligations, the proceeds of such Obligations shall be used to reimburse the fund from which the advance for costs of the Project will be made.

**SECTION 8.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 9.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 10.** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required.

**SECTION 11.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0366-2022

**Drafting Date:** 1/28/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

**Rezoning Application: Z21-049**

**APPLICANT:** Tucker Bear Capital, LLC; c/o Jon Stevenson, Atty.; 100 South 4th Street; Columbus, OH 43215.

**PROPOSED USE:** Industrial or commercial development.

**DEVELOPMENT COMMISSION RECOMMENDATION:** Approval (6-0) on November 17, 2021.

**NORTHEAST AREA COMMISSION RECOMMENDATION:** Approval.

**CITY DEPARTMENTS' RECOMMENDATION:** Approval. The 28.36± acre site is comprised of 11 parcels, six of which are undeveloped (five zoned L-C-3, Limited Commercial District and one zoned R, Rural District), and five of which are developed with single-unit dwellings (all zoned in the R, Rural District). The

requested L-M, Limited Manufacturing District will permit a sales and distribution facility and future commercial or industrial development. The site is subject to the I-670 Graphics Control overlay and is located within the boundaries of the *Port Columbus Joint Economic Development Strategy* (2008), which recommends “Office” land uses for this location. The site is also located within the boundaries of the *Northeast Area Plan* (2007), which recommends “Office-Light Industrial” land uses for this location. The *Northeast Area Plan* design guidelines recommend the inclusion of street trees in all new developments, and landscaped screening of parking lots abutting roadways if parking cannot be provided behind buildings. The limitation text proposes all commercial and less objectionable manufacturing uses with limits on the amount of retail uses (50% of the building size in Subarea A and 30,000 square feet maximum in subarea B), and includes development standards addressing setbacks, traffic access, traffic improvements, building height, street trees, and building materials, with a commitment to develop Subarea A in accordance with the submitted site and landscaping plans. The requested L-M, Limited Manufacturing District will allow industrial or commercial development that is consistent with the plan recommendations of both the *Northeast Area Plan* and the *Port Columbus Joint Economic Development Strategy*. The proposal also incorporates landscaping and screening as recommended by the *Northeast Area Plan* design guidelines. Ordinance #0367-2022; CV21-106 is included as a concurrent Council variance request to permit maneuvering areas, parking spaces, and loading spaces to be divided by parcel lines.

To rezone **2189 STELZER RD. (43219)**, being 28.36± acres located on the west side of Stelzer Road, 523± feet north of Citygate Drive, **From:** R, Rural District and L-C-3, Limited Commercial District, **To:** L-M, Limited Manufacturing District (Rezoning #Z21-049).

**WHEREAS**, application #Z21-049 is on file with the Department of Building and Zoning Services requesting rezoning of 28.36± acres From: R, Rural District and L-C-3, Limited Commercial District, To: L-M, Limited Manufacturing District; and

**WHEREAS**, the Development Commission recommends approval of said zoning change; and

**WHEREAS**, the Northeast Area Commission recommends approval of said zoning change; and

**WHEREAS**, the City Departments recommend approval of said zoning change because the requested L-M, Limited Manufacturing District will allow an industrial development with limited commercial uses that is compatible with the plan recommendations of both the *Northeast Area Plan* and the *Port Columbus Joint Economic Development Strategy*. The proposal also incorporates street trees and building material provisions as recommended by the *Northeast Area Plan* design guidelines; now, therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Official Zoning Map of the City of Columbus, as adopted by Ordinance # 0179 -03, passed February 24, 2003, and as subsequently amended, is hereby revised by changing the zoning of the property as follows:

**2189 STELZER RD. (43219)**, being 28.36± acres located on the west side of Stelzer Road, 523± feet north of Citygate Drive, and being more particularly described as follows:

**SUBAREA A**

**ZONING DESCRIPTION OF  
15.92 ACRES**

Situate in the State of Ohio, County of Franklin, Township of Mifflin and City of Columbus, lying in Quarter Township 1, Township 1, Range 17, United States Military District, being all of the remainder of that 2.707 acre tract conveyed to Tucker Bear Capital LLC by deed of record in Instrument Number 202011060176332, that 2.707 acre tract conveyed to Tucker Bear Capital LLC by deed of record in Instrument Number 202010220164982, that 2.707 acre tract conveyed to Tucker Bear Capital LLC by deed of record in Instrument Number 202010190161557, that 2.707 acre tract conveyed to Tucker Bear Capital LLC by deed of record in Instrument Number 202010220164984, and part of the remainder of that 12.861 acre tract conveyed to Tucker Bear Capital LLC by deed of record in Instrument Number 201907310095236, (all references refer to the records of the Recorder's Office, Franklin County, Ohio) being more particularly described as follows:

BEGINNING in the westerly right-of-way line of Stelzer Road, at the common corner of the remainder of said 2.707 acre tract (I.N. 202011060176332) and that 4.07 acre tract conveyed to Naim Stelzer Road LLC by deed of record in Instrument Number 201704190052755;

Thence South 03° 33' 01" West, with said westerly right-of-way line, the easterly line of the remainder of said Tucker Bear Capital tracts, a distance of 618.88 feet to a point;

Thence North 86° 18' 39" West, across said 12.861 acre tract, a distance of 1120.59 feet to a point in the easterly line of that 10.321 acre tract conveyed to Trustees Agler Rd Parcel #2 by deed of record in Instrument Number 201008230108139;

Thence North 03° 35' 31" East, with the westerly line of said Tucker Bear Capital tracts, the easterly line of said 10.321 acre tract, a distance of 618.83 feet to a point at the southwesterly corner of that 5 acre tract conveyed to Trustees Agler Rd Parcel #3 by deed of record in Instrument Number 201008190106494;

Thence South 86° 18' 48" East, with the northerly line of said 2.707 acre tract (I.N. 202011060176332), the southerly line of said 5 and 4.07 acre tracts, a distance of 1120.14 feet to the POINT OF BEGINNING, containing 15.917 acres, more or less.

**SUBAREA B  
ZONING DESCRIPTION OF  
12.44 ACRES**

Situate in the State of Ohio, County of Franklin, Township of Mifflin and City of Columbus, lying in Quarter Township 1, Township 1, Range 17, United States Military District, being part of the remainder of that 12.861 acre tract conveyed to Tucker Bear Capital LLC by deed of record in Instrument Number 201907310095236, and all of the remainder of that 2.707 acre tract conveyed as Parcel 1 and 2.707 acre tract conveyed as Parcel 2 to Tucker Bear Capital LLC by deed of record in Instrument Number 202010120156737, (all references refer to the records of the Recorder's Office, Franklin County, Ohio) being more particularly described as follows:

BEGINNING in the westerly right-of-way line of Stelzer Road at the common corner of the remainder of said 2.707 acre tract (Parcel 1) and that 5.114 acre tract conveyed to Educational Service Center of Central Ohio by deed of record in Instrument Number

201001290011699;

Thence North 86° 20' 17" West, with the line common to said 2.707 acre tract (Parcel 1) and said 5.114 acre tract, a distance of 1120.94 feet to a point in the easterly line of that 11.689 acre tract conveyed to AREPIII AP Citygate, LLC by deed of record in Instrument Number 202102250035612;

Thence North 03° 35' 31" East, with the westerly line of said Tucker Bear Capital tracts, the easterly line of said 11.689 acre tract and that 10.321 acre tract conveyed to Trustees Agler Rd Parcel #2 by deed of record in Instrument Number 201008230108139, a distance of 481.35 feet to a point;

Thence South 86° 18' 39" East, across said 12.861 acre tract, a distance of 1120.59 feet to a point in said westerly right-of-way line;

Thence South 03° 33' 01" West, with said westerly right-of-way line, the easterly line of the remainder of said Tucker Bear Capital tracts, a distance of 480.82 feet to the POINT OF BEGINNING, containing 12.44 acres, more or less.

**To Rezone From:** R, Rural District and L-C-3, Limited Commercial District.

**To:** L-M, Limited Manufacturing District.

**SECTION 2.** That a Height District of Sixty (60) feet is hereby established on the L-M, Limited Manufacturing District on this property.

**SECTION 3.** That the Director of the Department of Building and Zoning Services be, and is hereby authorized and directed to make the said changes on the said original zoning map in the office of the Department of Building and Zoning Services and shall register a copy of the approved L-M, Limited Manufacturing District and Application among the records of the Department of Building and Zoning Services as required by Section 3370.03 of the Columbus City Codes, said plans titled, "**AMERICA'S FLOOR SOURCE SITE EXHIBIT**," and "**AMERICA'S FLOOR SOURCE LANDSCAPE PLAN**," and said text titled, "**LIMITATION TEXT**," all dated January 21, 2022, and signed by Jon Stevenson, Attorney for the Applicant, and said text reading as follows:

**LIMITATION TEXT**

**Application No.:** Z21-049

**Location:** 2065, 2101, & 2189 Stelzer Road, Columbus, Ohio

**Parcel IDs:** 010-212112, 191-000100, 191-000114, 191-002667, 191-002668, 191-002678, 445-284359, 445-284360, 445-284361, 445-284362, 445-284363.

**Existing Zoning:** LC3 and R districts

**Requested Zoning:** L-M, Limited Manufacturing

**Applicant:** Tucker Bear Capital, LLC

**Property Owner:** Tucker Bear Capital, LLC

**Attorney/Agent:** Jon Stevenson, KMFY Law, 100 S. Fourth Street, Suite 100, Columbus, Ohio 43215

**Date of Text:** January 21, 2022

**1. INTRODUCTION:** The subject site is currently zoned LC3 and R. Applicant proposes that the site be developed in two phases consisting of a Subarea A and Subarea B, identified in the attached exhibit with the permitted uses and development standards further described in this Limitation Text.

**2. PERMITTED USES:** Those uses permitted in Sections 3363.01 through 3363.08 (less objectionable manufacturing uses); provided that adult entertainment establishment or an adult store shall not be permitted.

Retail sales of products on the premises incidental to the above-stated M uses shall be allowed in Subarea A provided, however, that such retail sales shall not exceed 50% of the square footage of the structure.

Retail uses shall be limited to 30,000 square feet of the total building square footage in Subarea B.

**3. DEVELOPMENT STANDARDS:** Unless otherwise indicated in this text or Zoning Exhibit, the applicable development standards are contained in Chapter 3363, M-Manufacturing District of the Columbus City Code.

**A. Density, Height, Lot and/or Setback commitments.**

1. The minimum building setback from Stelzer Road shall be sixty (60) feet.
2. The minimum building setback from internal roads shall be twenty-five (25) feet.
3. The minimum parking setback shall be twenty-five (25) feet.
4. Buildings and structures shall not exceed sixty (60) feet in height.
5. The minimum building setback in Subarea B from any adjacent residential district shall be twenty-five (25) feet.

**B. Access, Loading, Parking and/or other Traffic related commitments.**

1. There are three proposed site access driveways on Stelzer Road. The north drive is approximately 150 feet south of the centerline of Minnesota Avenue and it will be right-in and right-out only. The middle access will be a shared access between Subarea A and Subarea B, aligned with Earl Avenue on the east side of Stelzer Road. The south access will align with Emmons Avenue.
2. The applicant shall be obligated to construct the following improvements:
  - a. 185 feet (including 60-foot diverging taper) southbound right turn lane at Stelzer/North Drive intersection, unless otherwise agreed to by the Department of Public Service
  - b. Installation of a traffic signal at the Stelzer Road/Center Drive intersection (including restriping of the two-way left turn lanes)
3. Size, ratio and type of parking and loading shall be regulated by the Columbus Zoning Code under Chapter 3312 unless a variance is sought from the Board of Zoning Adjustment.

**C. Buffering, Landscaping, Open space and/or Screening commitments.**



1. Road frontages on both Subarea A and Subarea B shall have a minimum of one tree for every forty (40) lineal feet. Trees do not have to be equally spaced, but may be grouped.
2. Notwithstanding the foregoing, no buffering or screening shall be required between Subarea A and Subarea B.

**D. Building design and/or Interior-Exterior treatment commitments:** All building exteriors shall be constructed of wood, brick, real or synthetic stone, real or synthetic stucco, glass, wood shingles, textured or coated metal (except galvanized steel), concrete, marble, textured concrete, EIFS, or a combination of these materials.

**E. Dumpsters, Lighting, Outdoor display areas and/or other environmental commitments:** N/A

**F. Graphics and Signage commitments:** All graphics and signage shall comply with the Graphics Code, Article 15, Title 33 of the Columbus City Code as it applies to the M, Manufacturing District. Any variance to those requirements will be submitted to the Columbus Graphics Commission for consideration.

G. Miscellaneous: Sub Area A site shall be developed in accordance with the plans submitted herewith titled, "America's Floor Source Site Exhibit," and "America's Floor Source Landscape Plan." The plans may be slightly adjusted to reflect engineering, topographical, or other site data developed at the time final development and engineering plans are completed. Any slight adjustment to the Plan shall be reviewed and approved by the Director of the Department of Building and Zoning Services or his designee upon submission of the appropriate data regarding the proposed adjustment.

**SECTION 4.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

**Legislation Number:** 0367-2022

**Drafting Date:** 1/28/2022

**Version:** 1

**Current Status:** Passed

**Matter Type:** Ordinance

**Council Variance Application: CV21-106**

**APPLICANT:** Tucker Bear Capital, LLC; c/o Jon Stevenson, Atty.; 100 South 4th Street; Columbus, OH 43215.

**PROPOSED USE:** Industrial or commercial development.

**NORTHEAST AREA COMMISSION RECOMMENDATION:** Approval.

**CITY DEPARTMENTS' RECOMMENDATION:** Approval. The applicant has received a recommendation of approval from Staff and the Development Commission for a concurrent rezoning (Ordinance #0366-2022; Z21-049) to the L-M, Limited Manufacturing District for a new industrial development with limited commercial uses on two subareas. The requested Council concurrent variance includes variances to

permit maneuvering areas, parking spaces, and loading spaces to be divided by parcel lines. The requested variances are supportable as they result from parcels not being able to be combined due to different taxing districts.

To grant a Variance from the provisions of Sections 3312.03(D), Administrative requirements; 3312.25, Maneuvering; 3312.29, Parking space; and 3312.51(1)(2), Loading space, of the Columbus City Codes; for the property located at **2189 STELZER RD. (43219)**, to permit reduced development standards for an industrial and commercial development in the L-M, Limited Manufacturing District (Council Variance #CV21-106).

**WHEREAS**, by application #CV21-106, the owner of property at **2189 STELZER RD. (43219)**, requests a Council variance to permit reduced development standards concurrent with a rezoning request to the L-M, Limited Manufacturing District; and

**WHEREAS**, Section 3312.03(D), Administrative requirements, requires parking spaces to be provided on the same lot as the use they are intended to serve, while the applicant proposes compliant parking that may be divided by parcel lines, resulting in required parking that may not be on the same lot as the building(s) which they will serve; and

**WHEREAS**, Section 3312.25, Maneuvering, requires parking spaces to have sufficient access and maneuvering area on the lot where the parking spaces are located, while the applicant proposes maneuvering over parcel lines, but with the required maneuvering area being provided; and

**WHEREAS**, 3312.29, Parking space, requires 90 degree parking spaces to be no less than 9 feet wide by 18 feet deep, while the applicant proposes parking spaces that are divided by parcel lines, but with the overall parking space meeting the required dimensions; and

**WHEREAS**, Section 3312.51(1)(2), Loading space, requires loading spaces to be on the same lot as the use they are intended to serve with minimum dimensions of not less than 12 feet in width and 50 feet in length, exclusive of any driveway, aisle, or other circulation area, while the applicant proposes to permit loading spaces to be divided by parcel lines or to be on separate parcels than the buildings they will serve within the development, but with the overall loading spaces meeting the required dimensions and maneuvering area, and the required minimum number of loading spaces being provided; and

**WHEREAS**, the Northeast Area Commission recommends approval; and

**WHEREAS**, the City Departments recommend approval because the requested variances result from parcels not being able to be combined due to different taxing districts; and

**WHEREAS**, this ordinance requires separate submission for all applicable permits and Certificates of Occupancy for the proposed uses; and

**WHEREAS**, said variance will not adversely affect the surrounding property or surrounding neighborhood; and

**WHEREAS**, the granting of said variance will not impair an adequate supply of light and air to adjacent properties or unreasonably increase the congestion of public streets, or unreasonably diminish or impair established property values within the surrounding area, or otherwise impair the public health, safety, comfort,

morals, or welfare of the inhabitants of the City of Columbus; and

**WHEREAS**, the granting of said variance will alleviate the difficulties encountered by the owners of the property located at **2189 STELZER RD. (43219)**, in using said property as desired; now, therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That a variance from the provisions of Sections 3312.03(D), Administrative requirements; 3312.25, Maneuvering; 3312.29, Parking space; and 3312.51(1)(2), Loading space, of the Columbus City Codes, is hereby granted for the property located at **2189 STELZER RD. (43219)**, insofar as said sections prohibit maneuvering areas, parking spaces, and loading spaces to be divided by parcel lines, with required parking and loading spaces not occurring on the same parcels as the uses they are intended to serve within the subject site, subject to the required maneuvering area, parking space dimensions, minimum number of parking spaces, loading space dimensions, and minimum number of loading spaces being provided; said property being more particularly described as follows:

**2189 STELZER RD. (43219)**, being 28.36± acres located on the west side of Stelzer Road, 523± feet north of Citygate Drive, and being more particularly described as follows:

**SUBAREA A  
ZONING DESCRIPTION OF  
15.92 ACRES**

Situate in the State of Ohio, County of Franklin, Township of Mifflin and City of Columbus, lying in Quarter Township 1, Township 1, Range 17, United States Military District, being all of the remainder of that 2.707 acre tract conveyed to Tucker Bear Capital LLC by deed of record in Instrument Number 202011060176332, that 2.707 acre tract conveyed to Tucker Bear Capital LLC by deed of record in Instrument Number 202010220164982, that 2.707 acre tract conveyed to Tucker Bear Capital LLC by deed of record in Instrument Number 202010190161557, that 2.707 acre tract conveyed to Tucker Bear Capital LLC by deed of record in Instrument Number 202010220164984, and part of the remainder of that 12.861 acre tract conveyed to Tucker Bear Capital LLC by deed of record in Instrument Number 201907310095236, (all references refer to the records of the Recorder's Office, Franklin County, Ohio) being more particularly described as follows:

BEGINNING in the westerly right-of-way line of Stelzer Road, at the common corner of the remainder of said 2.707 acre tract (I.N. 202011060176332) and that 4.07 acre tract conveyed to Naim Stelzer Road LLC by deed of record in Instrument Number 201704190052755;

Thence South 03° 33' 01" West, with said westerly right-of-way line, the easterly line of the remainder of said Tucker Bear Capital tracts, a distance of 618.88 feet to a point;

Thence North 86° 18' 39" West, across said 12.861 acre tract, a distance of 1120.59 feet to a point in the easterly line of that 10.321 acre tract conveyed to Trustees Agler Rd Parcel #2 by deed of record in Instrument Number 201008230108139;

Thence North 03° 35' 31" East, with the westerly line of said Tucker Bear Capital tracts, the easterly line of

said 10.321 acre tract, a distance of 618.83 feet to a point at the southwesterly corner of that 5 acre tract conveyed to Trustees Agler Rd Parcel #3 by deed of record in Instrument Number 201008190106494;

Thence South 86° 18' 48" East, with the northerly line of said 2.707 acre tract (I.N. 202011060176332), the southerly line of said 5 and 4.07 acre tracts, a distance of 1120.14 feet to the POINT OF BEGINNING, containing 15.917 acres, more or less.

**SUBAREA B**  
**ZONING DESCRIPTION OF**  
**12.44 ACRES**

Situate in the State of Ohio, County of Franklin, Township of Mifflin and City of Columbus, lying in Quarter Township 1, Township 1, Range 17, United States Military District, being part of the remainder of that 12.861 acre tract conveyed to Tucker Bear Capital LLC by deed of record in Instrument Number 201907310095236, and all of the remainder of that 2.707 acre tract conveyed as Parcel 1 and 2.707 acre tract conveyed as Parcel 2 to Tucker Bear Capital LLC by deed of record in Instrument Number 202010120156737, (all references refer to the records of the Recorder's Office, Franklin County, Ohio) being more particularly described as follows:

BEGINNING in the westerly right-of-way line of Stelzer Road at the common corner of the remainder of said 2.707 acre tract (Parcel 1) and that 5.114 acre tract conveyed to Educational Service Center of Central Ohio by deed of record in Instrument Number 201001290011699;

Thence North 86° 20' 17" West, with the line common to said 2.707 acre tract (Parcel 1) and said 5.114 acre tract, a distance of 1120.94 feet to a point in the easterly line of that 11.689 acre tract conveyed to AREPIII AP Citygate, LLC by deed of record in Instrument Number 202102250035612;

Thence North 03° 35' 31" East, with the westerly line of said Tucker Bear Capital tracts, the easterly line of said 11.689 acre tract and that 10.321 acre tract conveyed to Trustees Agler Rd Parcel #2 by deed of record in Instrument Number 201008230108139, a distance of 481.35 feet to a point;

Thence South 86° 18' 39" East, across said 12.861 acre tract, a distance of 1120.59 feet to a point in said westerly right-of-way line;

Thence South 03° 33' 01" West, with said westerly right-of-way line, the easterly line of the remainder of said Tucker Bear Capital tracts, a distance of 480.82 feet to the POINT OF BEGINNING, containing 12.44 acres, more or less.

**SECTION 2.** That this ordinance is conditioned on and shall remain in effect only for so long as said property is used for those uses as permitted by the L-M Limited Manufacturing District as specified by Ordinance #0366-2022 (Z21-049).

**SECTION 3.** That this ordinance is further conditioned on the applicant obtaining all applicable permits and Certificates of Occupancy for the proposed uses.

**SECTION 4.** That this ordinance shall take effect and be in force from and after the earliest period allowed by

law.

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**Legislation Number:** 0370-2022

**Drafting Date:** 1/28/2022

**Version:** 1

**Current Status:** Passed

**Matter Type:** Ordinance

### 1. BACKGROUND

The City of Columbus is committed to paying the Mid-Ohio Regional Planning Commission (MORPC) an annual fee for vital services in the area of intergovernmental relations, transportation planning and programming, grantsmanship, legislative review, and information exchange. This ordinance authorizes the expenditure of \$545,811.60 for the annual membership fee (dues) for the City in 2022. MORPC established the fee based on population per an earlier agreement with the city and is not negotiable.

### 2. FISCAL IMPACT

Funds in the amount of \$545,811.60 are budgeted and available for this expenditure in the Street Construction, Maintenance, and Repair Fund. MORPC dues for 2020 and 2021 were \$525,808.75. **This ordinance is contingent on the passage of the 2022 operating budget.**

### 3. EMERGENCY DESIGNATION

Emergency action is requested for this legislation because the first quarterly installment of the membership fee is due in January.

To authorize the Director of Public Service to pay the City's annual membership dues and fees to the Mid-Ohio Regional Planning Commission (MORPC) for the Department of Public Service, Division of Design & Construction; to authorize the expenditure of \$545,811.60 from the Street Construction, Maintenance, and Repair Fund (Fund 2265); and to declare an emergency. (\$545,811.60)

**WHEREAS**, the Mid-Ohio Regional Planning Commission (MORPC) provides the City of Columbus and other member communities with vital services in the area of intergovernmental relations, transportation planning and programming, grantsmanship, legislative review and information exchange; and

**WHEREAS**, the City of Columbus is a government member of the Mid-Ohio Regional Planning Commission (MORPC); and

**WHEREAS**, the City's membership fee for MORPC in 2022 is \$545,811.60; and

**WHEREAS**, the first quarter payment is due in January; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Public Service, Division of Design & Construction, in that it is immediately necessary to authorize the payment of the MORPC dues because the first quarterly installment is due this month, thereby preserving the public health, peace, property, safety, and welfare; now, therefore

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Service be and hereby is authorized to pay dues for the City's annual membership and defense working group fee to the Mid-Ohio Regional Planning Commission, 111 Liberty Street, Suite 100, Columbus, Ohio 43215 in the amount of \$545,811.60 or so much thereof as may be needed from the Street Construction, Maintenance, and Repair Fund (Fund 2265) per the accounting codes attached to this ordinance.

**SECTION 2.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 3.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 4.** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

**SECTION 5.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0371-2022

**Drafting Date:** 1/28/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

**BACKGROUND:** The Historic Resources Commission (HRC) (CC 3117) is charged, in part, with identifying districts, sites, buildings, structures, and/or objects that are of significance to the historical, architectural, or cultural development of the city, state, or nation; maintaining a list of these districts, sites, buildings, structures, and objects; and providing regulation of these properties through design review. With these goals in mind, the Commission provides recommendations to City Council for the potential listing of districts, sites, buildings, structures, and/or objects on the Columbus Register of Historic Properties.

An application has been made by Wendy Hoge Naylor and Diana Wellman/Naylor Wellman, LLC. (Applicant), in cooperation with Anne Little, VP & Associate General Counsel, Woda Group (Owner), to list the property located at 120 South Central Avenue, West High School, on the Columbus Register of Historic Properties. The subject building is locally significant “as an excellent example of Neoclassical style public-school architecture representing the work of David Riebel, the first architect for Columbus City School District Board of Education from 1893 to 1922” (Naylor & Wellman p. 11). The period of significance for the building is from 1908, the year

of construction, to 1929, when the building was converted for use as Starling Junior High School when a new West High School was constructed. The Columbus Register boundary for the property consists of the northern portion of one parcel (Franklin County Parcel #010-066699-00), and includes the property historically associated with the 1908/1926 West High School. The entirety is bounded by South Central Avenue to the west, W. State Street to the north, Brehl Avenue to the east, and the north side of the unnamed 15' vacated alley to the south.

Proper notice was given to the property owner, per CC 3117.061, and a signed and notarized owner consent form has been received. A public hearing was held January 20, 2022, per CC 3117.063. The public hearing was attended by the Applicant and the Owner, who provided comments in support of the listing of the property.

The Commission voted unanimously to recommend listing of the property located at 120 South Central Avenue, West High School, on the Columbus Register based on the following criteria outlined in CC 3117.05:

Criterion C: "The property is identified as a significant work of an architect, artisan, engineer, landscape architect or builder whose individual work has influenced the historical, architectural or cultural development of the city, state or nation."

This legislation is submitted as an emergency to facilitate eligibility for historic tax credits, in conjunction with the planned rehabilitation and adaptive use of the building, without delay.

**FISCAL IMPACT:** None

To list the property at 120 South Central Avenue, West High School, on the Columbus Register of Historic Properties as CR #81; and to declare an emergency.

**WHEREAS**, the Historic Resources Commission is charged, in part, with identifying districts, sites, buildings, structures, and/or objects of significance to the historical, architectural, or cultural development of the city, state, or nation; and

**WHEREAS**, as part of this responsibility, the commission provides recommendations to City Council for the potential listing of districts, sites, buildings, structures, and/or objects on the Columbus Register of Historic Properties; and

**WHEREAS**, an application has been made by Wendy Hoge Naylor and Diana Wellman/Naylor Wellman, LLC. (Applicant), in cooperation with Anne Little, VP & Associate General Counsel, Woda Group (Owner), to list the property located at 120 South Central Avenue, West High School, on the Columbus Register of Historic Properties; and

**WHEREAS**, notice was given, as required by City Code, and a public hearing regarding the application was held on January 20, 2022; and

**WHEREAS**, the Historic Resources Commission has determined that 120 South Central Avenue, West High School, is eligible for listing on the Columbus Register of Historic Properties under criteria listed in CC 3117.05, and therefore recommends approval of the nomination to Columbus City Council; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Development in that it is immediately necessary to authorize the Historic Resources Commission, on behalf of the Director, to list said property on the Columbus Register of Historic Properties to facilitate eligibility for historic tax credits, in conjunction with the planned rehabilitation and adaptive use of the building, without delay, thereby preserving the

public health, peace, property, safety and welfare; **now therefore,**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**Section 1.** That the requirements of CC 3117, regarding nominations and listing on the Columbus Register of Historic Properties, have been met for the property located at 120 South Central Avenue, West High School.

**Section 2.** That the Historic Resources Commission is hereby authorized and directed to enter the property located 120 South Central Avenue, West High School, on the Columbus Register of Historic Properties as Listed Property CR #81.

**Section 3.** That the City Clerk is directed to certify a copy hereof to the City Historic Preservation Officer.

**Section 4.** That the Historic Preservation Officer shall have said designation recorded in the official records of the Franklin County Recorder.

**Section 5.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0372-2022

**Drafting Date:** 1/28/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

**Background:**

This Ordinance is submitted to settle the lawsuit known as *Lashon Sims v. City of Columbus, et al.*, 2:21-cv-02834 in the United States District Court for the Southern District of Ohio, in the amount of fifty thousand dollars and zero cents (\$50,000.00). Lashon Sims’ claim arises out of a situation where she was pepper sprayed by officers from the Division of Police, was knocked to the ground, and was injured.

On May 27, 2021, Ms. Sims filed a lawsuit in the United States District Court for the Southern District of Ohio, Case No. 2:21-cv-02834, against the City of Columbus and Thomas Quinlan, in which she claimed she was injured after being pepper sprayed and knocked to the ground on May 30, 2020. Specifically, Ms. Sims alleges she underwent a hip and knee replacement as a result.

**Fiscal Impact:**

Funds were not specifically budgeted for this settlement; however, sufficient monies are available in the Division of Police’s general fund budget for this purpose. This ordinance is contingent upon passage of the 2022 General Fund Budget via Ordinance 2741-2021.

Emergency action is requested for this ordinance to be effective immediately in order for the parties to effectuate the settlement of this lawsuit, which is in the best interest of the City, and to pay the agreed to sum



without delay.

To authorize and direct the City Attorney to settle the lawsuit known as *Lashon Sims v. City of Columbus, et al.* pending in the United States District Court for the Southern District of Ohio; to authorize the expenditure of the sum of fifty thousand dollars and zero cents (\$50,000.00) in settlement of this lawsuit; and to declare an emergency. (\$50,000.00)

**WHEREAS**, on May 27, 2021, a lawsuit was filed by Lashon Sims in the United States District Court for the Southern District of Ohio, Case No. 2:21-cv-02834, against the City of Columbus and Thomas Quinlan in which Ms. Sims claimed she was injured after being pepper sprayed and knocked to the ground; and

**WHEREAS**, following the evaluation of the claims and the risk of continued litigation of the claims against the City of Columbus and Thomas Quinlan a settlement in the amount of fifty thousand dollars and zero cents (\$50,000.00) to be paid by the City, was deemed acceptable by the City of Columbus, Department of Public Safety, along with dismissal of the case with prejudice and a release of the City of Columbus and its employees from any further liability; and

**WHEREAS**, an emergency exists in the usual daily operations of the Department of Public Safety, Division of Police, in that it is necessary for this ordinance to be effective immediately in order for the parties to effectuate the settlement of this lawsuit, which is in the best interest of the City, and to pay the agreed to sum without delay; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**Section 1.** That the City Attorney be and hereby is authorized and directed to settle all claims against the City of Columbus, its officers, agents, and employees pending in the case known as *Lashon Sims v. City of Columbus, et al.*, Case No. 2:21-cv-02834 in the United States District Court for the Southern District of Ohio by payment of Fifty Thousand Dollars and zero cents (\$50,000.00) as a reasonable and fair amount and in the best interest of the City of Columbus.

**Section 2.** That for purposes of paying this settlement there be, and hereby is authorized to be, expended by the City of Columbus, from the Department of Public Safety, Division of Police general fund budget, the sum of \$50,000.00, or so much thereof as may be needed, per the accounting codes in the attachment to this ordinance.

**Section 3.** That the City Auditor be and is hereby authorized to draw a warrant upon the City Treasurer one for the sum of fifty thousand dollars and zero cents (\$50,000.00) payable to Byron L. Potts & Co., L.P.A. and Lashon Sims, upon receipt of a voucher and a release approved by the City Attorney.

**Section 4.** That for the reasons stated in the preamble hereto, which is made a part hereof, this ordinance is hereby declared to an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.

**Legislation Number:** 0373-2022

**Drafting Date:** 1/29/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

**BACKGROUND:**

On June 15, 2018 a request for statement of qualifications (RFSQ) RFQ009481 was issued on behalf of the City Treasurer’s Office for investment advisory services. The City’s objectives in retaining an investment advisor are to maximize incremental income from its portfolio, obtain operational efficiency and information flow on the portfolio and to improve its investment capabilities. RFQ009481 was advertised and statements of qualifications were opened on July 10, 2018. Fifteen (15) responses were received. An evaluation committee consisting of one representative each from the Department of Finance and Management, the City Auditor’s Office and the City Treasurer’s Office met on July 20 and submitted preliminary scores. On July 20, three firms (FTN Financial Main Street Advisors, Meeder Public Funds and PFM Asset Management) were selected by the RFP Committee to provide technical proposals including cost structures, and in-person presentations. The RFP was distributed on July 27 and proposals were due on August 17, 2018. The finalists presented in person during three presentations August 23 and 24, 2018. The committee met and submitted their scoring for the technical proposals on August 28, 2018.

After viewing presentations and evaluating the technical proposals, in compliance with Columbus City Code 329.27, the committee recommended that the Treasury Investment Board authorize the City Treasurer to enter into negotiations with Meeder Public Funds, subject to successful resolution of the discussion items brought forth by the committee.

The contract with Meeder Public Funds is for the period of October 15, 2018 through March 31, 2021 with three one-year options for renewal subject to annual appropriations and approval of contracts by the Columbus City Council. Columbus City Council authorized the first contract with passage of ordinance 2694-2018 on October 8, 2018 for the period of October 15, 2018 through March 31, 2019 and a modification of the contract with passage of ordinance 0342-2019 on February 11, 2019 for the period April 1, 2019 through March 31, 2020.

The City Treasurer’s Office renewed its contract with Meeder Public Funds to extend its term from April 1, 2020 through March 31, 2021 with City Council’s passage of ordinance 0348-2020 on February 10, 2020. On February 8, 2021, Columbus City Council authorized the renewal of the contract with Meeder Public Funds for through March 31, 2022 with passage of ordinance 0237-2021.

The City Treasurer’s Office now wishes to renew its contract with Meeder Public Funds to extend its term from April 1, 2022 through March 31, 2023.

Emergency action is requested for this ordinance so that Meeder Public Funds may continue assisting the City with its investments without interruption.

Contract Compliance: Meeder Public Funds 34-1700641, expiration 1/25/2023.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:**

Funds for these expenditures are available within the Treasurer’s Office general fund 2022 budget appropriations. This ordinance is contingent on passage of the 2022 general fund budget.

To authorize the City Treasurer to renew its contract for investment advisory services with Meeder Public Funds; to authorize the expenditure of up to \$185,000.00 from the general fund; and to declare an emergency. (\$185,000.00)

**WHEREAS**, a request for statement of qualifications (RFSQ) RFQ009481 was issued on behalf of the City Treasurer’s Office for investment advisory services on June 15, 2018 with the objectives of maximizing incremental income, operational efficiency and information flow, and improvement of its investment capabilities; and

**WHEREAS**, the evaluation committee made recommendations to the Depository Commission and Treasury Investment Board which authorized negotiations with the highest ranked offeror, Meeder Public Funds; and **WHEREAS**, Columbus City Council authorized the contract and expenditures for the period October 15, 2018 through March 31, 2019 with Meeder Public Funds for investment advisory services with passage of ordinance 2694-2018 on October 8, 2018; Ordinance 0342-2019 passed February 11, 2019 modified the contract for the period April 1, 2019 through March 31, 2020; Ordinance 0348-2020 passed February 10, 2020 renewed the contract through March 31, 2021; Ordinance 0237-2021 passed February 8, 2021 renewed the contract for the period April 1, 2021 through March 31, 2022.

**WHEREAS**, the City Treasurer now wishes to renew its contract with Meeder Public Funds for investment advisory services for the period April 1, 2022 through March 31, 2023; and

**WHEREAS**, an emergency exists in the usual daily operation of the City Treasurer's Office in that it is immediately necessary to authorize the City Treasurer to renew its contract with Meeder Public Funds and to authorize the expenditures as cited below, so that Meeder may continue assisting the City with its investments without delay, thereby preserving the public health, peace, property, safety and welfare; now therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the City Treasurer is hereby authorized to renew its contract with Meeder Public Funds for investment advisory services for the period April 1, 2022 through March 31, 2023 and to authorize the expenditure of \$185,000 or so much thereof as may be necessary in object class 03 contractual services per the accounting codes in the attachment to this ordinance.

**SECTION 2.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 3.** That for the reason stated in the preamble here to, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

**Drafting Date:** 1/29/2022

**Current Status:** Passed

**Version:** 1

**Matter Type:** Ordinance

**BACKGROUND:**

On October 3, 2012 the Columbus City Treasurer's Office issued a request for proposal, SA004617, for various banking services. The Columbus Depository Commission received and reviewed proposals from six (6) local banks and recommended, subject to the approval of City Council, the award of banking services to specific banks on April 18, 2013. All such banks are currently eligible depositories of the City of Columbus, pursuant to Chapter 321.04 of the Columbus City Code. At a meeting of the Columbus Depository Commission held on December 28, 2012, the Commission approved Applications for the Deposit of Public Funds which each bank submitted for review. The contracts are for a period of ten (10) years beginning June 1, 2013 through May 31, 2023 subject to annual appropriations and approval of contracts by the Columbus City Council.

On May 6, 2013, Columbus City Council authorized contracts and expenditures for the first year of banking services, ordinance number 1040-2013, for the period of June 1, 2013 through May 31, 2014.

On May 19, 2014, Columbus City Council authorized contracts and expenditures for the second year of banking services, ordinance number 1073-2014, for the period of June 1, 2014 through May 31, 2015.

On June 1, 2015, Columbus City Council authorized contracts and expenditures for the third year of banking services, ordinance number 1101-2015 for the period of June 1, 2015 through May 31, 2016.

On May 16, 2016, Columbus City Council authorized contracts and expenditures for the fourth year of banking services, ordinance number 1177-2016 for the period of June 1, 2016 through May 31, 2017.

On March 27, 2017, Columbus City Council authorized the contract modifications and expenditures for the fifth year of banking services by passage of ordinance number 0456-2017 for the period June 1, 2017 through May 31, 2018.

Columbus City Council authorized the contract modifications and expenditures for the sixth year of banking services by passage of ordinance number 0465-2018 for the period June 1, 2018 through May 31, 2019 on March 12, 2018.

On April 8, 2019 Columbus City Council authorized the modifications and expenditures for the seventh year of banking services by passage of ordinance number 0717-2019 for the period June 1, 2019 through May 31, 2020 on April 8, 2019.

Columbus City Council authorized the renewal and expenditures for the eighth year of banking services for the period June 1, 2020 through May 31, 2021 by passage of ordinance number 0445-2020 on April 20, 2020. On May 10, 2021, Columbus City Council authorized the renewal and expenditures for the ninth year of banking services with passage of ordinance 1093-2021.

The City Treasurer's Office now wishes to renew its contracts for banking services for the tenth year of the ten year contract for the period June 1, 2022 through May 31, 2023.

The Columbus City Treasurer requests emergency designation so as to post the financial transaction in the city's

accounting system as soon as possible. Up to date financial posting promotes accurate accounting and financial management.

**FISCAL IMPACT:**

Funds for these expenditures are budgeted and available within the various funds' 2022 budget appropriations. This ordinance is contingent on passage of the 2022 budget.

Contract Compliance: JP Morgan Chase Bank, 134994650, expiration 4/22/2023; Huntington National Bank, 113328074, expiration 5/3/2023 and 310966785, expiration 3/10/2022; Fifth Third Bank, 310676865, expiration 6/3/2023.

To authorize the City Treasurer to renew its contracts for various banking services with JP Morgan Chase Bank, Huntington Bank, and Fifth Third Bank; to authorize the expenditure of up to \$3,886,000.00 from various funds within the city; and to declare an emergency. (\$3,886,000.00)

**WHEREAS**, the City Treasurer proposed the award of contracts for banking services as provided for in an RFP issued on October 3, 2012, for which the Columbus Depository Commission, at a meeting held on April 18, 2013, recommended the award of banking services, subject to approval by Columbus City Council; and

**WHEREAS**, Columbus City Council authorized contracts for the first year of a ten year contract for banking services for the period of June 1, 2013 through May 31, 2014 on May 6, 2013, ordinance 1040-2013; and **WHEREAS**, contracts for the second year of a ten year contract for banking services were authorized by Columbus City Council for the period of June 1, 2014 through May 31, 2015 on May 19, 2014, ordinance 1073-2014; and

**WHEREAS**, contracts for the third year of a ten year contract for banking services were authorized by Columbus City Council for the period of June 1, 2015 through May 31, 2016 on June 1, 2015, ordinance 1101-2015; and

**WHEREAS**, contracts for the fourth year of a ten year contract for banking services were authorized by Columbus City Council for the period of June 1, 2016 through May 31, 2017 on May 16, 2016, ordinance 1177-2016; and

**WHEREAS**, contracts for the fifth year of a ten year contract for banking services were authorized by Columbus City Council for the period of June 1, 2017 through May 31, 2018 on March 27, 2017, ordinance 0456-2017; and

**WHEREAS**, contracts for the sixth year of a ten year contract for banking services were authorized by Columbus City Council for the period of June 1, 2018 through May 31, 2019 on March 12, 2018, ordinance 0465-2018; and

**WHEREAS**, contracts for the seventh year of a ten year contract for banking services were authorized by Columbus City Council for the period of June 1, 2019 through May 31, 2020 on April 8, 2020, ordinance 0717-2019; and

**WHEREAS**, contracts for the eighth year of a ten year contract for banking services were authorized by Columbus City Council for the period of June 1, 2020 through May 31, 2021 on April 20, 2020, ordinance 0445-2020; and

**WHEREAS**, contracts for the ninth year of a ten year contract for banking services were authorized by Columbus City Council for the period of June 1, 2021 through May 31, 2022 on May 10, 2021, ordinance 1093-2021; and

**WHEREAS**, it has become necessary in the usual daily operation of the City Treasurer to authorize the Treasurer to renew its contracts for the tenth year of banking services for the period of June 1, 2022 through May 31, 2023; and

**WHEREAS**, an emergency exists in the usual daily operation of the City Treasurer's Office in that it is immediately necessary to authorize the Treasurer to renew its contracts with Huntington, JP Morgan Chase and Fifth Third banks and authorize the expenditures as cited below providing banking services necessary for the daily operation of normal business activities of the City of Columbus, thereby preserving the public health, peace, property, safety and welfare; now therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the City Treasurer is hereby authorized to renew its contract with JP Morgan Chase Bank for the provision of the main operating account (for the City Treasurer, the Department of Public Utilities, and the Income Tax Division), the payroll account, the Utilities E-lockbox, and the tax ACH account of the City of Columbus for the period June 1, 2022 through May 31, 2023 and to authorize the expenditure of \$70,000, or so much thereof as may be necessary in object class 03 contractual services per the accounting codes in the attachment to this ordinance.

**SECTION 2.** The City Treasurer is hereby authorized to renew its contract with Huntington Bank for the provision of credit card processing services for the period June 1, 2022 through May 31, 2023 and to authorize the expenditure of \$3,763,000.00 or so much thereof as may be necessary, in object class 03 contractual services per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the City Treasurer is hereby authorized to renew its contract with the Huntington National Bank for the provision of banking services to facilitate the processing of credit card and lockbox payments for the period June 1, 2022 through May 31, 2023, and to authorize the expenditure of up to \$15,000, or as much thereof as may be necessary, in object class 03 contractual services per the accounting codes in the attachment to this ordinance.

**SECTION 4.** That the City Treasurer is hereby authorized to renew its contract with the Huntington National Bank for the provision of water lockbox services for the period June 1, 2022 through May 31, 2023, and to authorize the expenditure of up to \$30,000, or so much thereof as may be necessary, in object class 03 contractual services per the accounting codes in the attachment to this ordinance.

**SECTION 5.** That the City Treasurer is hereby authorized to renew its contract with the Fifth Third Bank for the provision of investment safekeeping services for the period June 1, 2022 through May 31, 2023, and to authorize the expenditure of up to \$8,000, or so much thereof as may be necessary, in object class 03 contractual services per the accounting codes in the attachment to this ordinance.

**SECTION 6.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 7.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.

**Legislation Number:** 0375-2022

**Drafting Date:** 1/31/2022

**Current Status:** Passed

**Version:** 1

**Matter** Ordinance

**Type:**

**BACKGROUND:** This legislation authorizes the Director of Public Safety to modify the existing contract with Change Healthcare Practice Management Solutions, Inc. for EMS billing, collection, and reporting services. The City entered into a contract with Change Healthcare Practice Management Solutions, Inc. via ordinance 3233-2018 passed December 6, 2018, for EMS billing, collection, patient care reporting, hardware devices, accompanying extra equipment, third party auditing, training, and two onsite dedicated personnel as needed for the Division of Fire's Third Party EMS Reimbursement Program, originally initiated via Ordinance #1184-02, passed July 22, 2002. Public Safety contracts the services of Change Healthcare for the billing, collection, and reporting of those who are transported to hospitals by EMS personnel for emergency medical care. These billing, collection, and reporting services have generated a multitude of patient care information used by the Fire Division to better prepare EMS response protocols and, in turn, respond to citizens in a more effective manner. The division also generates reports for various fire organizations that are catalogued nationwide. Revenue generated since inception of the program amounted to over \$260 million at the end of December 2021 and is deposited in the city's General Fund.

**Contract Compliance:** Change Healthcare Practice Management Solutions, Inc. FID 23-2939847 / vendor #025233

**Emergency Designation:** Emergency action is requested so that EMS billing, collection, and reporting services can continue without interruption.

**FISCAL IMPACT:** This legislation seeks to modify the current contract with Change Healthcare Practice Management Solutions, Inc. for billing and collection services and authorize the expenditure of \$1,000,000.00 for billing services, which is budgeted in the Division of Fire's 2022 General Fund operating budget. Approximately \$1,250,000.00 was expended in 2021 for these services. **This ordinance is contingent upon passage of the 2022 General Fund Budget via Ordinance 2741-2021.**

To authorize the Director of Public Safety to modify the existing contract with Change Healthcare Practice Management Solutions, Inc. for EMS billing, collection, and reporting services for the Division of Fire; to authorize the expenditure of \$1,000,000.00 from the General Fund; and to declare an emergency. (\$1,000,000.00)

**WHEREAS**, the City contracts for EMS billing, collection, and reporting services, as initiated via Ordinance #1184-02, passed July 22, 2002; and,

**WHEREAS**, the City entered into a contract with Change Healthcare Practice Management Solutions, Inc. via Ordinance 3233-2018 passed December 6, 2018, to continue an agreement to provide EMS billing services; and,

**WHEREAS**, an emergency exists in the usual daily operation of the Division of Fire, Department of Public Safety, in that it is immediately necessary to authorize the Director of Public Safety to modify the existing contract with Change Healthcare Practice Management Solutions, Inc., so that EMS billing, collection, and reporting services can continue without interruption, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore:**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Safety is hereby authorized to modify the existing contract with Change Healthcare Practice Management Solutions, Inc. for the Division of Fire's EMS billing, collection, and reporting services originally initiated via Ordinance 3233-2018, passed December 6, 2018.

**SECTION 2.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 3.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 4.** That the expenditure of \$1,000,000.00, or so much thereof as may be necessary, is hereby authorized from the General Fund 1000-100010, per the accounting codes in the attachment to this ordinance.

**SECTION 5.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0379-2022

**Drafting Date:** 1/31/2022

**Current Status:** Passed

**Version:** 1

**Matter Type:** Ordinance

**BACKGROUND:** Since 1974, Columbus Public Health has provided primary health care services to the underserved through contracts with community-based health centers. Since 1998, Columbus Public Health has contracted with Columbus Neighborhood Health Center, Inc. (CNHC), a not-for-profit corporation, to provide primary health care services to medically indigent patients at various neighborhood health centers. This ordinance authorizes the Board of Health to enter into a contract with Columbus Neighborhood Health Center, Inc. (dba PrimaryOne Health) to provide primary health care and dental services at community-based health centers for a total amount of \$4,299,110.00 for the period of January 1, 2022 through December 31, 2022. This ordinance waives competitive bidding provisions of the City Code. CNHC's Contract Compliance No. is 311533908.

Community Health Centers (CHC) are successful, low-cost options for primary care access in a nation that spends \$2 trillion a year on health care. Medical costs for CHC patients are 41% lower compared to patients seen elsewhere such as a hospital emergency room. As a result CHC's save the health care system between \$9.9 billion and \$17.6 billion a year.

Emergency action is requested in order to ensure timely payments to the contractor.

**FISCAL IMPACT:** This Ordinance is contingent on the passage of the annual appropriation ordinance for the Health Special Revenue Fund which will provide funding for this contract.

To authorize and direct the Board of Health to enter into a contract with Columbus Neighborhood Health Center, Inc. (dba PrimaryOne Health) to provide primary health care and dental services at community-based health centers; to authorize the expenditure of \$4,299,110.00 from the Health Special Revenue Fund; to waive



the competitive bidding provisions of City Code; and to declare an emergency. (\$4,299,110.00)

**WHEREAS**, the City of Columbus seeks to ensure primary health care and dental services through various neighborhood health centers; and,

**WHEREAS**, it is necessary to contract with Columbus Neighborhood Health Center, Inc. (dba PrimaryOne Health) for the management and operations of the neighborhood health centers; and,

**WHEREAS**, it is necessary to waive the competitive bidding provisions of Chapter 329 of City Code in order to contract with Columbus Neighborhood Health Center, Inc. (dba PrimaryOne Health) ; and

**WHEREAS**, an emergency exists in the usual daily operation of the Health Department in that it is immediately necessary to enter into a contract with Columbus Neighborhood Health Center, Inc. (dba PrimaryOne Health) to avoid delays in client services, all for the immediate preservation of the public health, peace, property, safety and welfare; **Now, therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Board of Health is hereby authorized to enter into a contract with Columbus Neighborhood Health Center, Inc. (dba PrimaryOne Health) for the provision of primary health care and dental services through various neighborhood health centers from January 1, 2022 through December 31, 2022.

**SECTION 2.** That to pay the cost of said contract, the expenditure of \$4,299,110.00 is hereby authorized from the Health Special Revenue Fund, Fund No. 2250, Subfund No. 000000, in Object Class 03- Services, per accounting codes in the attachment to this ordinance.

**SECTION 3.** That this Council finds it in the City's best interest to waive the competitive bidding provisions of Chapter 329 of the Columbus City Code.

**SECTION 4.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 6.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0391-2022

**Drafting Date:** 2/1/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

**1. BACKGROUND**

The City of Columbus, Department of Public Service, is currently engaged in a project identified as the Signals - Columbus Traffic Signal System Phase F project. The Columbus Traffic Signals System projects migrate the existing Columbus Traffic Signal System to an open architecture that will serve central Ohio stakeholders with regional system connectivity and interoperability. Phase F will upgrade signal and communications infrastructure that will connect 213 signalized intersections and 6 proposed communications node sites with the updated Columbus Traffic Signals System central software and traffic management center.

During the course of this project, a portion of real property owned by the City of Columbus known as 1385 East Fifth Avenue, Franklin County Parcel Number 010-033939, would need to be dedicated as right-of-way for roadway purposes to accommodate the improvements already completed by this project. Current plans indicate 0.112 acre will need to be dedicated for this purpose, to dedicate the property as road right-of-way and name the road right-of-way as Joyce Ave. After review of the preliminary plan sheets, the Division of Water, the Department of Finance and Management and the Real Estate Management Office has determined the dedication of this property to right of way will not adversely affect the City and should be allowed to proceed.

The following legislation permits the City to dedicate the property as road right-of-way and name the road right-of-way as Joyce Ave.

## **2. FISCAL IMPACT**

There is no cost to the City to dedicate this property as road right-of-way.

## **3. EMERGENCY DESIGNATION**

Emergency action is requested so that construction of the proposed improvements for the Signals - Columbus Traffic Signal System Phase F project can proceed without delay.

To dedicate a tract of real property owned by the City of Columbus as road right-of-way; to name said public right-of-way as Joyce Ave; and to declare an emergency. (\$0.00)

**WHEREAS**, Ohio Revised Code Chapter 723.03 requires that property to be used as a public street or alley must be accepted and dedicated as public right-of-way by an ordinance specially passed for such purpose; and

**WHEREAS**, current plans indicate City owned land, totaling 0.112 acre tract, will need to be dedicated to right-of-way for this purpose; and

**WHEREAS**, the City desires to dedicate a 0.112 acre tract, as public right-of-way; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Public Service in that it is immediately necessary to dedicate a 0.112 acre tract as public right-of-way and to name the 0.112 acre tract as Joyce Avenue to allow construction to proceed as scheduled, thereby preserving the public health, peace, property, safety and welfare; **now therefore**

## **BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the City of Columbus hereby dedicates the following described properties as road right-of-way; to-wit:

### **LEGAL DESCRIPTION**

**0.112 ACRE  
RIGHT-OF-WAY DEDICATION**

Situated in the State of Ohio, County of Franklin, City of Columbus, being in Half Section 3, Township 5, Range 22, Refugee Lands, and being part of being part of Lots 1, 2, 5 through 8, inclusive, and vacated Alley by Ordinance 1141-69, of the Miller, Joyce, Gray, et al. Subdivision, as recorded in Plat Book 4, Page 5, as conveyed to The City of Columbus, Ohio in Deed Book 957, Page 371, all records being of the Recorder's Office, Franklin County, Ohio, and being more particularly described as follows:

**COMMENCING** at an iron pin found at the southeasterly corner of Lot 13 of said Miller, Joyce, Gray, et al. Subdivision, being the southeasterly corner of a tract conveyed to The Smoot Corporation in Official Record Volume 10974, Page D01, being on the northerly right of way line of Gray Avenue (50') as dedicated in Plat Book 4, Page 5 and being on the westerly right of way line of Joyce Avenue (60') as dedicated in Road Record 10, Page 289;

Thence leaving the northerly right of way line of said Gray Avenue, along the westerly right of way line of said Joyce Avenue, along the easterly line of said Smoot Corporation tract, along the easterly line of said Lot 13, and along the easterly line of Lots 9-12, inclusive, of said Miller, Joyce, Gray, et al. Subdivision, to a point referencing an iron pin found 0.09 feet South and 0.32 feet East, said point being the northeasterly corner of said Lot 9, being the northeasterly corner of said Smoot Corporation Tract, being the southeasterly corner of said Lot 8, and also being the **TRUE POINT OF BEGINNING** of the parcel herein described;

Thence leaving the westerly right of way line of said Joyce Avenue, along the northerly line of said Lot 9, along the northerly line of said Smoot Corporation tract, and along the southerly line of said Lot 8, North 86 degrees 36 minutes 57 seconds West, 10.00 feet to an iron pin set,

Thence leaving the northerly line of said Lot 9, northerly line of said Smoot Corporation tract and southerly line of said Lot 8, across said Lots 5 through 8, inclusive, across part of said vacated Alley, North 4 degrees 15 minutes 32 seconds East, 140.63 feet to an 8" mag spike set;

Thence across said vacated Alley and across part of said Lot 1, North 5 degrees 42 minutes 25 seconds West, 144.46 feet to an iron pin set;

Thence continuing across said Lot 1 and across part of Lot 2, North 65 degrees 14 minutes 33 seconds West, 16.01 feet to an iron pin set, said pin being on the northerly line of said Lot 2 and being on the southerly right of way line of East Fifth Avenue, as dedicated in Road Record 10, Page 17;

Thence along the northerly line of Lots 1 and 2, along the southerly right of way line of said East Fifth Avenue, South 86 degrees 28 minutes 28 seconds East, 50.00 feet to an 8" mag spike set, said spike being on the northeasterly corner of said Lot 1, and also being on the westerly right of way line of said Joyce Avenue;

Thence leaving the southerly right of way line of said East Fifth Avenue, along the westerly right of way line of said Joyce Avenue, along the easterly line of said Lot 1, along the easterly line of said vacated Alley and along the easterly line of said Lots 5 through 8, inclusive, South 4 degrees 15 minutes 32 seconds West, 289.00 feet to the **POINT OF BEGINNING**, containing 0.112 acres (4861 S.F.), more or less.

Subject however to all legal right of way, easements, and restrictions, if any, of previous record.

The above described parcel contains 0.112 acres (4861 S.F.), of which 0.112 acres are contained within Franklin County Auditor’s Parcel Number 010-033939, of which 0.000 acres are in the present road occupied, resulting in a net take of 0.112 acres (4861 S.F.) from Parcel Number 010-033939.

All monuments found are in good condition unless otherwise noted.

Iron pins set are 5/8” rebar, 30” long, with a yellow plastic cap inscribed “EP Ferris Surveyor 8342”.  
Mag spikes set are 3/8” x 8” spikes with a 1” diameter head with a 1.5” diameter brass washer stamped “EP FERRIS SURVEYOR 8342” on top.

The bearings referenced herein are based on the Ohio State Plan Coordinate System, South Zone, NAD83 (2011). Said bearings originated from a field traverse which was referenced to said coordinate system by GPS observations and observations of selected stations in the Ohio Department of Transportation Virtual Reference Station Network. The portion of the centerline of right-of-way of East Fifth Avenue, from the intersection with Joyce Avenue, having a bearing of South 86°28’28” East, is designated the “Basis of Bearing” for this survey.

This description is based on a field survey conducted by E.P. Ferris and Associates from October 2021 to November 2021.

This description was prepared by Matthew Lee Sloat, Registered Surveyor No. 8342, of E.P. Ferris and Associates, Inc. on December 28, 2021.

**SECTION 2.** That the City of Columbus hereby names the above described road right-of-way as Joyce Avenue.

**SECTION 3.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0392-2022

**Drafting Date:** 2/1/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

**1. Background**

The Maronda Homes, LLC of Ohio, by Todd Lipschutz, Vice President, owner of the platted land, has submitted the plat titled “The Meadows at Shannon Lakes Section 4” to the City Engineer’s Office for review and approval. This plat has been reviewed and approved by the City Engineer. The following ordinance allows the City to accept said plat for property located for a subdivision containing lots numbered 299 to 375, both inclusive, and to dedicate to public use all of Cobble Meadows Lane, Portwatch Drive and Town Hill Drive.

**2. Fiscal Impact**

There is no fiscal impact to the City to accept the plat.

**3. Emergency Justification**

Emergency action is requested to allow development of this project to proceed as currently scheduled to ensure the safety of the traveling public.

To accept the plat titled “The Meadows at Shannon Lakes Section 4” from Maronda Homes, LLC of Ohio; and to declare an emergency. (\$0.00)

**WHEREAS**, the plat titled “The Meadows at Shannon Lakes Section 4” (hereinafter “plat”) has been submitted to the City Engineer’s Office for approval and acceptance; and

**WHEREAS**, Maronda Homes, LLC of Ohio, by Todd Lipschutz, Vice President, owner of the platted land, desires to dedicate to the public use all or such parts of the avenues and easements shown on said plat and not heretofore so dedicated; and

**WHEREAS**, after examination, it has been found to be in the best interest of the City to accept said plat; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Public Service in that said plat should be accepted immediately to allow new development in the area of The Meadows at Shannon Lakes Section 4 to proceed as quickly as possible, to ensure the safety of the traveling public thereby preserving the public health, peace, property, safety and welfare; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS**

**SECTION 1.** That the plat titled “The Meadows at Shannon Lakes Section 4” on file in the office of the City Engineer, Division of Design and Construction, be and the same is hereby accepted.

**SECTION 2.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0435-2022

**Drafting Date:** 2/4/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

**Background**

This ordinance is submitted to settle the action known as *In re: Tomislav Brutovksi*, pending before the Franklin County Court of Common Pleas (20-MS-113) and a grievance between the City and Communication Workers of America, Local 4502 (“CWA”) (No. 20-2020) in the amount of one hundred and eighty thousand dollars (\$180,000.00) less applicable withholdings, and as otherwise provided for in the settlement agreement.

Tomislav Brutovski was a CWA member employed by the Department of Development as a Rehabilitation Program Coordinator for the City’s Lead Abatement Program, in a “limited” employee position - that is, his continued employment was tied to grant program funding. In December 2017, the Department terminated Mr. Brutovski’s employment due to a lack of grant funding. The CWA grieved that termination and, on October 21, 2019, an arbitrator rejected the City’s position and ordered that Mr. Brutovski be “made whole for lost wages and benefits.”

Mr. Brutovski was briefly reinstated in February 2020, and was paid \$170,026.80 in back wages, less required withholdings. Other than back pay, however, the Department and the CWA differed as to their interpretations

of “made whole.” The parties therefore engaged a second arbitrator solely to determine what was owed to Mr. Brutovski. On September 1, 2020, the arbitrator issued an award defining the term and necessitating an additional City payment of \$59,735.64. The payments to Mr. Brutovski for his first termination totaled \$229,762.44.

After Mr. Brutovski’s reinstatement in February 2020, the Department again determined that it lacked grant funding to cover his position and again terminated his employment. The CWA again grieved his termination and that grievance is currently pending. The CWA also disagreed that the Department had fully complied with the previous arbitration awards, and filed an action to confirm and enforce those awards in the Franklin County Court of Common Pleas. This settlement agreement would resolve all pending matters.

**Fiscal Impact**

Funds were not specifically budgeted for this settlement; however, sufficient monies are available within the 2022 general fund budget to pay the amount of this claim.

To authorize the City Attorney to settle the matters of *In re: Tomislav Brutovski*, pending before the Franklin County Court of Common Pleas (20-MS-113) and a grievance between the City and Communication Workers of America, Local 4502 (“CWA”) (No. 20-2020); to authorize the expenditure of up to \$200,000.00 from the general fund in payment of the settlement; and to declare an emergency. (\$200,000.00)

**WHEREAS**, In December 2017, the Department of Development terminated Mr. Brutovski’s limited employment due to a lack of grant funding and the Communication Workers of America, Local 4502 (“CWA”) grieved that termination; and

**WHEREAS**, on October 21, 2019, an arbitrator rejected the City’s position and ordered that Mr. Brutovski be “made whole for lost wages and benefits” and the City briefly reinstated Mr. Brutovski in February 2020 and paid him a total of \$229,762.44 in back wages, less required withholdings; and

**WHEREAS**, after Mr. Brutovski’s reinstatement in February 2020, the Department again determined that it lacked grant funding to cover his position and again terminated his employment resulting in a subsequent CWA grievance (No. 20-2020) that is currently pending as well as an action in the Franklin County Court of Common Pleas styled *In re: Tomislav Brutovski*, (20-MS-113); and

**WHEREAS**, following the evaluation of claims and the risk of continued litigation of the claims against the City of Columbus, a settlement in the amount of one hundred and eighty thousand dollars (\$180,000.00) to be paid by the City, was deemed acceptable by the City of Columbus, Department of Development, along with the dismissal of all matters with prejudice and a release of the City of Columbus and its employees from any further liability; and

**WHEREAS**, sufficient funds are available within the 2022 general fund budget to pay the amount of this claim; and

**WHEREAS**, an emergency exists in the usual daily operations of the Department of Development, in that it is necessary for this ordinance to be effective immediately in order for the parties to effectuate the settlement, which is in the best interest of the City of Columbus, and to pay the agreed to sum without delay; **NOW**,

**THEREFORE,**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**Section 1.** That the City Attorney be and is hereby authorized to settle all claims against the City of Columbus, its officers, agents and employees in the matters of *In re: Tomislav Brutovski*, pending before the Franklin County Court of Common Pleas (20-MS-113) and the grievance filed against the City by the Communication Workers of America, Local 4502 (“CWA”) (No. 20-2020) by payment of one hundred and eighty thousand dollars (\$180,000.00) less applicable withholdings, as a reasonable and fair amount, and up to twenty thousand dollars (\$20,000.00) of the employer’s share of contributions to the Ohio Public Employees’ Retirement System as being in the best interest of the City of Columbus.

**Section 2.** That the expenditure of up to \$200,000.00, or so much thereof as may be needed, pursuant to the action authorized in SECTION 1, is hereby authorized to be expended by the Department of Development.

**Section 3.** That for the purpose of paying the back pay associated with this settlement, there be and hereby is authorized to be expended by the City of Columbus, from the Department of Development General Fund Budget, the sum of \$200,000.00, or so much thereof as may be needed, per the accounting codes in the attachment to this ordinance.

**Section 4.** That the City Auditor be and is hereby authorized to draw two warrants upon the City Treasurer: 1) for the sum of \$180,000.00, subject to applicable deductions, withholdings, and employer contributions, payable to Tomislav Brutovski for back pay; and 2) the sum of up to \$20,000.00 for the employer share of contributions, made payable to the Ohio Public Employees’ Retirement System (“OPERS”) upon receipt of a release approved by the City Attorney.

**Section 5.** That for the reasons stated in the preamble hereto, which is made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force after passage and approval by the Mayor, or 10 days after passage if the Mayor neither vetoes nor approves the same.

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**Legislation Number:** 0477-2022

**Drafting Date:** 2/8/2022

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

This ordinance authorizes the City Clerk to enter into a grant agreement with Community of Caring Development Foundation in support of the 2022 Linden Bike Giveaway.

The mission of the Community of Caring Foundation is "creating a connected community." One of the most important things a community can give a child is the feeling that they matter; are connected and cared for. Over the past three years, New Salem Church, in partnership with its non-profit arm the Community of Caring Development Foundation, have raised over \$25,000 dollars and given away over 200 bicycles to 5th graders in the Linden community. While the organization has been able to share these bikes, the real gift comes from the

stories of the students, who, witnessing the community's generosity, have sought to pay it forward to a younger sibling, friend or neighbor, offering their old bike as a gift. The goal through this initiative is to build stronger neighborhoods by increasing mobility and support for families.

Target constituencies include Linden area 5th grade students and their families at Huy Elementary School, Oakland Park Elementary School, Linden STEM Elementary School, East Linden Elementary School, and Hamilton Elementary School. The organization plans to distribute 500 bikes, with follow-up coordination for bike safety training in collaboration with the Department of Neighborhoods and Nationwide Children's Hospital's Bike Rodeo initiative.

Fiscal Impact: Funding is available within the Neighborhood Initiatives subfund.

Emergency action is requested in order to allow the organization to immediately acquire the bikes necessary for the giveaway event.

To authorize the City Clerk to enter into a grant agreement with Community of Caring Development Foundation in support of the 2022 Linden Bike Giveaway; to authorize an appropriation and expenditure within the Neighborhood Initiatives subfund; and to declare an emergency. (\$15,000.00)

**WHEREAS**, the mission of the Community of Caring Foundation is "creating a connected community;" and

**WHEREAS**, over the past three years, New Salem Church, in partnership with its non-profit arm the Community of Caring Development Foundation, have raised over \$25,000 dollars and given away over 200 bicycles to 5th graders in the Linden community; and

**WHEREAS**, the organization plans to distribute 500 bikes, with follow-up coordination for bike safety training in collaboration with the Department of Neighborhoods and Nationwide Children's Hospital's Bike Rodeo initiative; and

**WHEREAS**, an emergency exists in the usual daily operation of the Clerk's Office in that it is immediately necessary to authorize the Clerk to enter into a grant agreement with Community of Caring Development Foundation in order to allow the organization to acquire the bikes necessary for the giveaway event; now, therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the City Clerk is hereby authorized to enter into a grant agreement with Community of Caring Development Foundation in support of the 2022 Linden Bike Giveaway.

**SECTION 2.** That the City Auditor is hereby authorized and directed to appropriate \$15,000.00 in the Neighborhood Initiatives subfund, fund 1000, subfund 100018, to Columbus City Council per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the expenditure of \$15,000.00 or so much thereof as may be needed pursuant to the actions authorized in SECTION 1, is hereby authorized in the Neighborhood Initiatives subfund, fund 1000, subfund 100018, per the accounting codes in the attachment to this ordinance.



**SECTION 4.** Funds are hereby deemed appropriated and expenditures and transfers authorized to carry out the purposes of this ordinance and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 6.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 0490-2022

**Drafting Date:** 2/10/2022

**Current Status:** Passed

**Version:** 1

**Matter Type:** Ordinance

In January 2020, the Columbus Community Safety Advisory Commission presented final recommendations for police reform focused on areas such as de-escalation, crisis intervention, and implicit bias training; use of force policies; diversity recruitment and retention; and early intervention and officer wellness programs. Their recommendations were informed by and consistent with an independent operational review of the Columbus Division of Police conducted by Matrix Consulting.

Among their recommendations, the Commission recommended the City implement a process for independent investigation of: 1) officer use of force, including but not limited to, officer use of force resulting in death, officer involved shootings, and in-custody injuries and deaths; and 2) complaints about serious Columbus Division of Police officer misconduct.

In July 2020, consistent with the recommendations of the Columbus Community Safety Advisory Commission, Mayor Ginther and City Council announced their intent to place an issue on the November ballot to amend the City Charter to establish a civilian police review board and a Department of the Inspector General for the Columbus Division of Police. On November 3, 2020, Columbus voters overwhelmingly approved the amendment by nearly 75 percent.

In April 2021, Mayor Ginther appointed, with Columbus City Council's concurrence, the inaugural members of the Columbus Civilian Police Review Board and on February 1, 2022, the Board appointed an Inspector General who was confirmed by the Mayor on February 2, 2022. The Inspector General is scheduled to take office on March 8, 2022. This ordinance amends the effective date of Columbus City Codes Section 235.05 by amending its enacting ordinance, 1169-2021, to allow for sufficient time to establish the Department of the Inspector General and to provide for a date certain when the Department will assume its statutory duties.

**EMERGENCY DESIGNATION:** An emergency exists in that it is necessary to pass this ordinance in order to allow for the timely establishment of the Department of the Inspector General and to provide for a date certain for it to commence its duties, all for the preservation of the public health, peace, property and safety. To amend Ordinance 1169-2021 to establish a July 11, 2022 effective date for Section 235.05 of the Columbus City Codes to allow for establishment of the Department of the Inspector General and the assumption of its duties; and to declare an emergency.

**WHEREAS,** in January 2020, the Columbus Community Safety Advisory Commission presented final recommendations for police reform focused on areas such as de-escalation, crisis intervention, and implicit bias

training; use of force policies; diversity recruitment and retention; and early intervention and officer wellness programs; and

**WHEREAS**, among their recommendations, the Commission called for the establishment of an independent civilian review board, and an amendment to the City Charter to create a city-funded, operationally independent, professionally-staffed, public-facing entity empowered to participate fully in administrative investigations involving Division of Police personnel; and

**WHEREAS** in July 2020, consistent with the recommendation of the Columbus Community Safety Advisory Commission, Mayor Ginther and City Council announced their intent to place an issue on the November ballot to amend the City Charter to establish a civilian police review board and a Department of the Inspector General for the Columbus Division of Police. On November 3, 2020, Columbus voters overwhelmingly approved the amendment by nearly 75 percent; and

**WHEREAS**, In April 2021, Mayor Ginther appointed, with Columbus City Council's concurrence, the inaugural members of the Columbus Civilian Police Review Board; and

**WHEREAS**, on July 15, 2021, City Council enacted Ordinance No. 1169-2021 establishing the duties of the Department of the Inspector General; and

**WHEREAS**, on February 1, 2022, the Civilian Police Review Board appointed an Inspector General who was confirmed by the Mayor on February 2, 2022; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of the Inspector General for the Division of Police in that sufficient time is needed to establish the Department of the Inspector General and to provide for a date certain when the Department will assume its statutory duties so as to provide oversight of the Columbus Division of Police as soon as possible; **NOW, THEREFORE,**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That Section 2 of Ordinance 1169-2021 be amended to read as follows:

**SECTION 2.** That section 235.05 enacted by Sections 1 this ordinance, shall take effect ~~ninety (90) days from the Mayor's confirmation of the Inspector General's appointment by the Civilian Police Review Board as provided for in Sec. 217 of the City Charter on July 11, 2022.~~ The remaining sections enacted by Section 1 shall take effect on the effective date of this ordinance.

**SECTION 2.** That the existing Section 2 of Ordinance No. 1169-2021 is hereby repealed.

**SECTION 3.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after the earliest period allowed by law passage and approval by the Mayor, or ten days after passage if the Mayor does not approve the same.

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**Legislation Number:** 3262-2021

**Drafting Date:** 11/30/2021

**Current Status:** Passed

**BACKGROUND:** The City of Columbus has been awarded the Law Enforcement Data Improvement Project from the Ohio Department of Health. The program provides funding to law enforcement agencies to improve the quality, availability, and timeliness of the law enforcement data as it is transmitted to the Ohio Violent Death Reporting System (OH-VDRS). These funds will improve law enforcement data by providing resources to allow civilian personnel to work overtime. This overtime will allow the monthly reports to be produced and submitted in a more timely manner to the State of Ohio.

**Emergency Designation:** Emergency legislation is necessary to make the funds available as soon as possible as the grant award start date was November 1, 2021.

**FISCAL IMPACT:** All appropriated funds will be reimbursed by the grant award.

To authorize and direct the Director of Public Safety to accept an award from the Ohio Department of Health for the Law Enforcement Data Improvement Project; to authorize an appropriation of \$21,000.00 from the unappropriated balance of the General Government Grant Fund to the Division of Police to cover overtime costs associated with the Law Enforcement Data Improvement Project; and to declare an emergency. (\$21,000.00)

**WHEREAS,** through the use of overtime, the Columbus Division of Police seeks to enhance and expand their ability to improve the quality, availability, and timeliness of the law enforcement data as it is transmitted to the Ohio Violent Death Reporting system (OH-VDRS); and,

**WHEREAS,** the City of Columbus, Division of Police, was awarded funding through the Ohio Department of Health; and,

**WHEREAS,** an emergency exists in the usual daily operations of the Division of Police, Department of Public Safety, in that it is immediately necessary to accept and appropriate the Law Enforcement Data Improvement Project award in order to make funds available for the grant award period, thereby preserving the public peace, health, property, safety and welfare; **NOW, THEREFORE:**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Safety is hereby authorized and directed to accept Ohio Department of Health, Law Enforcement Data Improvement Project Grant Funds for the use of overtime.

**SECTION 2.** That from the unappropriated monies and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the Project Period, the sum of \$21,000.00 is appropriated in Fund 2220 General Government Grants in Object Class 01 per the account codes in the attachment to this ordinance.

**SECTION 3.** That the monies in the foregoing Section 2 shall be paid upon the order of the Director of Public Safety; and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

**SECTION 4.** That at the end of the grant period, any repayment of unencumbered balances required by the

grantor is hereby authorized and any unused City match monies may be transferred back to the City fund from which they originated in accordance with all applicable grant agreements.

**SECTION 5.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated.

**SECTION 6.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

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**Legislation Number:** 3293-2021

**Drafting Date:** 12/2/2021

**Version:** 1

**Current Status:** Passed

**Matter** Ordinance

**Type:**

**Background:** This ordinance authorizes the Director of the Recreation and Parks Department to enter into contracts with DLZ Corporation, Prime AE Group, OHM Advisors, GPD Group, and OA Spencer for professional architectural, engineering, and construction management services in conjunction with park, trail, and facility capital improvement projects managed by the Recreation and Parks Department. The total contract amount being authorized by this ordinance is \$880,000.00. The following outlines the total amount of each vendor contract, within this total:

DLZ Corporation (MBE): \$205,000.00

Orchard, Hiltz, and McCliment Inc, (OHM Advisors) (MAJ): \$185,000.00

Prime AE Group (MBE): \$185,000.00

Glaus, Pyle, Schomer, Burns and Dehaven (GPD Group) (MAJ): \$185,000.00

OA Spencer, Inc. (MBE): \$120,000.00

Total: \$880,000.00

Every two years, the Recreational and Parks Department pre-qualifies professional service vendors to provide Engineering, Architectural, and Construction Management Services. During each prequalification period, the Department enters into contracts for various services to facilitate the execution of our Capital Improvements Plan. Ordinance 2050-2020 authorized the pre-qualified arrangement for the period of 2020 to 2022. The contracts being authorized by this ordinance are being awarded utilizing the pre-qualified list of vendors, as previously authorized by 2050-2020. This ordinance will authorize and establish the funding for these contracts.

Services that will be provided may include, but are not limited to:

Architectural Design, Structural Engineering

Mechanical, Electrical, Plumbing/HVAC Engineering

Civil Engineering, Environmental Engineering, Structural Engineering

Construction Management and Inspection

**Principal Parties:**

DLZ Ohio, Inc.  
6121 Huntley Road, Columbus, OH 43229  
Robert Kirkley, PE (614) 888-0040  
Contract Compliance Number, Tax ID: 004939, 31-1268980  
Contract Compliance Expiration Date: February 28, 2023

Orchard, Hiltz, and McCliment Inc, (OHM Advisors)  
580 N. Fourth Street, Columbus, Ohio 43215  
Tony Slanec, 614-474-1109  
Contract Compliance Number, Tax ID: 007505, 38-1691323  
Contract Compliance Expiration Date: November 15, 2023

Prime AE Group  
8415 Pulsar Place, Ste. 300, Columbus, OH 43240  
Kumar Buvanendaran, PE, (410) 262-8359  
Contract Compliance Number, Tax ID: 002102, 26-0546656  
Contract Compliance Expiration Date: March 1, 2023

Glaus, Pyle, Schomer, Burns and Dehaven (GPD Group)  
1801 Watermark Drive, Suite 210  
Scott Jaffee, PE, 614-210-0751  
Contract Compliance Number, Tax ID: 006560, 34-1134715  
Contract Compliance Expiration Date: May 20, 2023

O.A. Spencer, Inc  
343 East Livingston Avenue, Columbus, OH 43215  
Othelda Spencer, AIA (614) 461-1033  
Contract Compliance Number, Tax ID: 005585, 31-1574528  
Contract Compliance Expiration Date: June 30, 2024

**Emergency Justification:** Emergency action is requested in order to prepare as many projects as possible for early spring construction in 2022.

**Benefits to the Public:** These contracts will benefit the community by helping to ensure that parks, trails, and facilities remain accessible, safe, updated, and user friendly. These contracts will allow the department to execute projects quickly, improving our level of service to our communities and residents.

**Community Input/Issues:** Community input has not been obtained on this legislation because it is being used mainly for staff augmentation. However, community input will be and has been sought as appropriate for work that is included in our Capital Improvements Plan and these contracts support these efforts.

**Area(s) Affected:** Citywide (99)

**Master Plan Relation:** These contracts support the departments' Master Plan by helping to ensure that the parks, trails, and facilities remain accessible, safe, updated, and user friendly.

**Fiscal Impact:** \$880,000.00 is budgeted and available from within the Recreation and Parks Bond Fund 7702 and 7712 to meet the financial obligations of these various expenditures.

To authorize and direct the Director of the Recreation and Parks Department to enter into contracts with DLZ Corporation, Prime AE Group, OHM Advisors, GPD Group, and OA Spencer for professional architectural, engineering, and construction management services in conjunction with park, trail, and facility capital improvement projects managed by the Recreation and Parks Department; to authorize the transfer of \$880,000.00 within the Recreation and Parks Voted Bond Fund; to authorize the amendment of the 2021 Capital Improvements Budget; to authorize the expenditure of \$880,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$880,000.00)

**WHEREAS,** it is necessary that the Director of the Recreation and Parks Department to enter into contracts with DLZ Corporation, Prime AE Group, OHM Advisors, GPD Group, and OA Spencer for professional architectural, engineering, and construction management services in conjunction with park, trail, and facility capital improvement projects managed by the Recreation and Parks Department; and

**WHEREAS,** it is necessary to authorize the amendment of the 2021 Capital Improvements Budget Ordinance 2707-2021 in order to provide sufficient budget authority for this and future projects; and

**WHEREAS,** it is necessary to authorize the transfer of 880,000.00 within the Recreation and Parks Voted Bond Funds 7702 and 7712; and

**WHEREAS,** it is necessary to authorize the expenditure of \$880,000.00 from the Recreation and Parks Voted Bond Funds 7702 and 7712; and

**WHEREAS,** an emergency exists in the usual daily operation of the Recreation and Parks Department in that it is immediately necessary to authorize the Director to enter into these contracts in order to prepare as many projects as possible for early spring construction in 2022, thereby preserving the public health, peace, property, safety, and welfare; **NOW, THEREFORE**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of the Recreation and Parks Department is authorized to enter into contracts with DLZ Corporation, Prime AE Group, OHM Advisors, GPD Group, and OA Spencer for professional architectural, engineering, and construction management services in conjunction with park, trail, and facility capital improvement projects managed by the Recreation and Parks Department.

**SECTION 2.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 3.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 4.** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer

required for said project.

**SECTION 5.** That the transfer of \$880,000.00 or so much thereof as may be needed, is hereby authorized between projects within the Recreation and Parks Bond Funds 7702 and 7712 per the account codes in the attachment to this ordinance.

**SECTION 6.** That the 2021 Capital Improvements Budget Ordinance 2707-2021 is hereby amended as follows in order to provide sufficient budget authority for this ordinance and future projects.

**Fund / Project / Project Name / Current / Change / Amended**

Fund 7702 / P511002-100000; Facility Assessment Implementation (Voted Carryover); \$3,411,049 / (\$659,990) / \$2,751,059

Fund 7702 / P512000-100000; New Development - Misc. (Voted Carryover); \$2,666,220 / (\$10,228) / \$2,655,992

Fund 7702 / P514004-100000; Program Projects (Small) - Rental Services Misc. (Voted Carryover); \$159,034 / (\$90,898) / \$68,136

Fund 7712 / P514002-100000; Program Projects (Small) - Golf Misc. (Voted Carryover); \$118,558 / (\$108,655) / \$9,903

Fund 7712 / P514003-100000; Program Projects (Small) - Sports Misc.; \$252,516 / (\$10,228) / \$242,288

Fund 7702 / P511020-100000; Renovation - General Design & Construction Management Services (Voted Carryover); \$0 / \$659,990 / \$659,990

Fund 7702 / P512020-100000; New Development - General Design & Construction Management Services (Voted Carryover); \$0 / \$10,228 / \$10,228

Fund 7702 / P514020-100000; Program Projects (Small) - General Design & Construction Management Services (Voted Carryover); \$0 / \$90,898 / \$90,898

Fund 7712 / P514020-100000; Program Projects (Small) - General Design & Construction Management Services (Voted Carryover); \$0 / \$118,883 / \$118,883

**SECTION 7.** For the purpose stated in Section 1, the expenditure of \$880,000.00 or so much thereof as may be necessary to pay the cost thereof, be and is hereby authorized from the Voted Bond Funds 7702 and 7712 in object class 06 Capital Outlay per the accounting codes in the attachments to this ordinance.

**SECTION 8.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

# City RFPs, RFQs, and Bids



THE CITY BULETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

**CITY OF COLUMBUS FORMAL BID OPPORTUNITIES ARE UPDATED DAILY AT :**

Each proposal shall contain the full name and address of every person, firm or corporation intrested in the same, and if corporation, the name and address of President or Secretary.

**EQUAL OPPORTUNITY CLAUSE:** Each responsive bidder shall submit, with its bid, a contract compliance cretification number or a completed application for certification. Compliance with a provision of Article I, Title 39, is the condition of the contract. Failure to comply with this Article may result in cancellation of the contract.

**WITHHOLDING OF INCOME TAX:** All bidders are advised that in order for a contract to bind the city, each contract must contain the provisions found in Section 361.34 C.C.C. with regard to income taxes due or payable to the City of Columbus for wages, salaries and commissions paid to the contractor's employees as well as requiring those contractors to ensure that subcontractors withhold in a like manner.

**LOCAL CREDIT:** In determining the lowest bid for a contract the local bidder credit will not be applied.

FOR COPIES OF ANY OF THE FOLLOWING BID PROPOSALS CALL THE LISTED DIVISION

THE CITY BULETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/18/2022 12:00:00 PM

RFQ020766 - HOME-ARP Consultation & Needs Assessment

The City of Columbus (City) has been awarded HOME Investment Partnerships Program-American Rescue Plan (HOME-ARP) funds from the U.S. Department of Housing and Urban Development (HUD) to provide homelessness assistance and supportive services. The City must engage in consultation and public participation processes as part of the development of a HOME-ARP allocation plan. In addition, the City must complete a needs assessment for the jurisdiction. The City is seeking proposals for these tasks. The vendor awarded the service contract will provide all the required documentation for the HOME-ARP allocation plan. This includes consultation services and a needs assessment of HOME-ARP qualifying populations, a description of qualifying populations, an assessment of unmet needs of qualifying populations, and an assessment of gaps in local housing and shelter inventory, homeless assistance and services, and homelessness prevention service delivery systems. To read the full specifcations and to submit a proposal, visit <https://columbus.bonfirehub.com/projects/59152/details>

BID OPENING DATE - 2/18/2022 1:00:00 PM

RFQ020920 - DOT/AUTODESK LICENSES MAINT & SUPPORT/VARIOUS

THE CITY BULETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/22/2022 1:00:00 PM

RFQ020913 - DPU/Payroll/Copier Maintenance

To establish an Indefinite Quantity Agreement for Copier Maintenance Services on an as needed basis. The estimated dollar amount to be spent on this agreement is \$700.00. This is an estimate of the annual needs of the City under this Agreement and are for bidding purposes only. This estimate is not to be construed as representing an actual order for that amount, or a guarantee that any minimum amount will actually be purchased. Quantities are estimated yearly totals. Subsequent to the acceptance of an offer, individual written purchase orders may be issued as needed by the City to purchase items listed herein during the term of the agreement. At no time shall the obligation of the City agency exceed the dollar amount of any associated purchase order. Location: 910 Dublin Road, Columbus, OH 43215. The Agreement will be in effect from 3/1/22-2/28/23. The City does not auto renew contracts. Any available funds not obligated by the City by means of a Purchase Order on or prior to that date shall be cancelled after that date. Prices shall be FOB Destination Freight Prepaid & Allowed unless otherwise specified. Maintenance/repair services and supplies (to include all costs associated with the service/labor, travel expenses, parts, supplies, etc., except staples and paper) expressed as a cost per copy to be billed monthly in arrears. No minimums or maximums. The City only will pay for copies made and does not pay penalty or late fees. All size copies to be billed at the same cost per copy rate. Note: The City does not sign maintenance agreements since they tend to include terms and conditions that the City Attorney's Office will not approve. The maintenance and service are to be completed according to the manufacturer's suggested maintenance for the optimum quality of copy and performance of the equipment. Must be an authorized dealer. User response time guarantees user is issued a written guarantee that requires a qualified, certified technician to respond to service calls as follows. 1. Confirmation call to customer within 30 minutes of the initial request 2. Technician to be on-site within 4 (four) business hours of the initial request.

RFQ020974 - 5101 Senior Furniture-Dodge

BID OPENING DATE - 2/23/2022 3:00:00 PM

RFQ020759 - Meeklynn Drive Sanitary Sewer Improvements and Meeklynn Driv

The City of Columbus (hereinafter "City") is accepting bids for MEEKLYNN DRIVE SANITARY SEWER IMPROVEMENTS AND MEEKLYNN DRIVE STORMWATER IMPROVEMENTS, 650890-100000 AND 610782-100000 the work for which consists of the installation of new sanitary sewer and storm sewer improvements and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express ([www.bidexpress.com](http://www.bidexpress.com)). Bids are due February 23, 2022 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." DRAWINGS AND TECHNICAL SPECIFICATIONS Drawings and technical specifications are available as separate documents at [www.bidexpress.com](http://www.bidexpress.com). Drawings and technical specifications are contract documents. QUESTIONS Questions pertaining to the drawings and specifications must be submitted in writing only to the Department of Public Utilities, Division of Sewerage and Drainage, ATTN: William Glenn, PE, via fax at 614-645-0888 or email at [wbglenncolumbus.gov](mailto:wbglenncolumbus.gov) prior to February 16, 2022 at 5:00 P.M. local time. Any questions regarding the bidding process may be sent electronically to [DPUConstructionBids@columbus.gov](mailto:DPUConstructionBids@columbus.gov).

BID OPENING DATE - 2/24/2022 11:00:00 AM

RFQ020815 - Police - Crime Lab Boiler

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ020896 - Rental of Portable Toilets UTC

1.0 Background: The City of Columbus Recreation and Parks and the Golf Division has over sixty-five (65) parks, six (6) golf courses and holds at least two (2) festivals/events throughout the year in need of portable toilet equipment and service. The City's Recreation and Parks Department may require a minimum of seventy-five (75) portable toilet units, seventy-five (75) Handicap or Handicap ADA compliant units, and maintenance services per year. The Golf Division requires a minimum of fourteen (14) units to be delivered and serviced beginning April 1st through October 30th. The Special Events Division has two (2) summer events yearly and estimates a combination of ninety-eight (98) units to be delivered, picked-up, and maintenance for one – three (3) day rental service and one – ten (10) weekly rental service. Other City agencies may request three (3) day, weekly and/or monthly equipment and service for their short term projects that may be required throughout the year. 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to provide for the rental and maintenance of portable toilets, hand washing stations and grey water holding tanks. The proposed contract will be in effect through March 31, 2024. The City estimates that \$175,000.00 will be spent annually on this contract. 1.2 Classification: The successful bidder will provide and monthly, weekly, and three-day rental fees for standard single units, handicap accessible single units, multi-stall mobile units, extra unit cleaning services, hand washing stations, grey water holding tanks, and flushable units. The lengths of rentals and quantities will vary with most units used for the outdoor sports seasons and less units used for special events, festivals, and short- term projects and a few year-long placements. The Contractor(s) shall furnish all services, labor, materials, equipment, insurance and supervision necessary to provide the services set forth in this bid. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications.

BID OPENING DATE - 2/25/2022 12:00:00 PM

RFQ020874 - Champions Golf Course Topsoil & Hydroseeding

The City of Columbus is accepting Bids for the Champions Golf Course Topsoil and Hydroseeding, the work for which consists of excavation, grading and hydroseeding and other such work as may be necessary to complete the contract, in accordance with the scope of services set forth in this Invitation For Bid (IFB). Bids will be received by the City of Columbus, Department of Recreation & Parks, Design and Construction until 2/25/22 at 12:00pm local time. The bid should be emailed to Keith May at kamay@columbus.gov. Pre-Bid Conference The City will be holding a pre-bid conference on 2/14/2022 beginning at 10:00 am local time. Attendance is strongly suggested. It will be held at 3900 Westerville Road, Columbus, Ohio. Meet in the parking lot at the Club House. QUESTIONS Questions regarding the IFB should be submitted to Keith May, City of Columbus, Design and Construction, via email kamay@columbus.gov prior to 2/21/18 at 12:00pm local time.

BID OPENING DATE - 2/25/2022 1:00:00 PM

RFQ020975 - 5101 Spring Candy Eggs

BID OPENING DATE - 3/1/2022 12:00:00 PM

RFQ020955 - Community Violence and Trauma Communications

The City of Columbus, Columbus Public Health's (CPH) Neighborhood Social Services section is seeking proposals to establish a contract to develop a culturally-informed, multi-media campaign that promotes violence reduction and increased awareness on the impact of trauma. Applications must be submitted electronically through the City of Columbus Bonfire hub at <https://columbus.bonfirehub.com/projects>. Follow the link to create a new vendor registration.

THE CITY BULETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 3/1/2022 2:00:00 PM

RFQ020904 - Glenwood Bottoms & Ulry Warner Clearing and Removals

The City of Columbus (hereinafter "City") is accepting bids for GLENWOOD BOTTOMS AND ULRY-WARNER CLEARING, GRUBBING, AND REMOVAL PROJECT, the work for which consists of clearing and grubbing, removal of limbs, removal of dead, diseased, and dying trees and their stumps, and invasive plants at both Glenwood Bottoms and Ulry Warner Park as designated on the drawings and technical specification and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). Bids will only be received electronically by the City of Columbus, Department of Recreation & Parks via Bid Express ([www.bidexpress.com](http://www.bidexpress.com)). Bids are due March 1, 2021 at 2pm local time. Bids will be opened and results publically available after the bids close on Bid Express. Drawings and technical specifications are available as separate documents at [www.bidexpress.com](http://www.bidexpress.com). Drawings and technical specifications are contract documents. Questions regarding the IFB should be submitted to James C. Miller, PE, City of Columbus, Design and Construction, via email [jcmiller@columbus.gov](mailto:jcmiller@columbus.gov) prior to March 22, 2022, 2pm local time.

BID OPENING DATE - 3/3/2022 11:00:00 AM

RFQ020850 - Solar School Flashing Beacon System

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase Solar wireless communication school flasher beacon systems to be used throughout the City at all school zones. The proposed contract will be in effect through April 30, 2024. 1.2 Classification: The successful bidder will provide and deliver two circuit solid stat time switch with annual programming capability and accessories to make the units complete. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ020867 - Trees and Nursery Stock UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase Trees and Various Nursery Stock to be used throughout the City of Columbus. The proposed contract will be in effect through March 31, 2025. 1.2 Classification: The successful bidder will provide and deliver trees, shrubs, perennials, annuals and other various nursery items. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ020870 - Computer and Accessories UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus, Department of Technology with a Universal Term Contract to purchase Configured to Order (CTO) desktop, laptop, mobile table, and table computers. These computers are direct replacements equipment. Specified manufacturers are required. The proposed contract will be in effect through April 30, 2024. 1.2 Classification: The successful bidder will provide and deliver computers, bundled accessories, and other hardware, as necessary. Bidders must be Authorized Resellers of the equipment offered. Bidders must show experience in providing this type of equipment as detailed in these specifications. 1.2.1 Bidder Experience: The Offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The Offeror shall have documented proven successful contracts from at least four customers that the Offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 1:00 PM EST Thursday, February 17, 2022. Responses will be posted on the RFQ on Vendor Services no later than Friday, February 24, 2022 at 1:00 PM EST. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <https://columbusvendorservices.powerappsportals.com/> and view this Case ID: RFQ020870.

RFQ020933 - Schwing Pump Parts UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase Schwing Sludge Cake Pump System Replacement Parts or parts for any added Schwing Pump. The current equipment is located at the Southerly and Jackson Pike Wastewater Treatment Plants and is used to transport dewatered sludge from the facilities' sludge dewatering buildings to incineration facilities or sludge load out facilities for disposal. The proposed contract will be in effect through April 30, 2024. 1.2 Classification: The successful bidder will provide and deliver the Schwing Pump Parts. Bidders are asked to quote discounts off price list/catalog pricing as well as the worksheet list of parts. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, February 21, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, February 24, 2022 at 11:00 am. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

BID OPENING DATE - 3/4/2022 1:00:00 PM

RFQ020701 - DPU-Sewer Assessment & Video Inspection RFP

The CITY of Columbus, Department of Public Utilities (DPU) is soliciting proposals from qualified firms to supply, implement, and provide support for a Sewer Assessment and Video Inspection Software. The CITY has approximately 4,405 miles of Sewer Lines covering a service area that is geographically dispersed across 19 different communities. The CITY has a number of departments/divisions that will be involved in this project including the Sewer Maintenance Operations Center (SMOC), the Sewer Systems Engineering Section (SSES), and the Department of Technology (DOT) who is responsible for centralized IT functions, such as hardware and software support, email, security as well as system integrations citywide. Since 2004, the City of Columbus, Department of Public Utilities (DPU) has been utilizing a camera based pipe inspection service provided by Pipetech to manage and track condition assessment data throughout the sanitary and storm system. This review of NASCCO Pipeline Assessment Certification Program (PACP) coded data and video to support these condition assessment inspections is performed by City Staff in the Sewer Maintenance Operations Center (SMOC), Sewer Engineering Section (SSES) and/or consultants. Currently CITY staff utilizes five work trucks with built-in tower PCs running on MS Windows 10 to collect the assessment data. All RFP documents shall be downloaded from Bonfire at <https://columbus.bonfirehub.com/projects/60004/details>.

THE CITY BULETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 3/4/2022 2:00:00 PM

RFQ020964 - RENOVATION OF COUNCIL CHAMBERS

This project will include the removal of the existing curtains in the council chambers and the installation of new curtains and curtain rods. Additionally, the existing leather that wraps the doors of the council chambers is to be replaced with new leather. All work is to be started and completed in the month of August 2022.

BID OPENING DATE - 3/7/2022 10:00:00 AM

RFQ020842 - 2601 Collection Services

1.0 Scope and Classification 1.1 The Franklin County Municipal Court Clerk (herein referred to as the "Clerk") intends to establish a contract for the purpose of collecting accounts receivables owed to the Franklin County Municipal Court (herein referenced to as the Court). The Clerk will award the contract to one or more collection agencies. The contract will be awarded for three (3) years, with three (3) consecutive one (1) year renewal options, by mutual agreement of both parties and with approval by Columbus City Council. The estimated contract commencement date is August 1, 2022. 1.2 The successful bidder(s) will collect a percentage of past due fines, court costs and fees that are at least forty-five (45) days past due. 1.3 The successful bidder(s) will invoice the Clerk on a percentage basis of the receivables collected, but shall not include a percentage of the amount added to the original receivable amount for the purpose of offsetting collection costs.

BID OPENING DATE - 3/8/2022 2:00:00 PM

RFQ020967 - NORTH OUTPOST MATERIAL STORAGE

The primary scope consists of pavement demolition, removal of existing storm line and fire protection line and building a new storm sewer system UG, to build a New Material Storage building of 3520 S.F consisting of seven bays of material storage areas covered by Tensile Fabric Membrane Roof, electrical works for the new building and any other work as mentioned in drawings and specifications.

BID OPENING DATE - 3/9/2022 3:00:00 PM

RFQ020752 - DPU/Electrical Substation & Electrical Maintenance Services

1.1 Scope: This proposal is to provide the City of Columbus, Department of Public Utilities, with an Indefinite Quantity Agreement Contract for Electrical Substation and Electrical Maintenance Services to be used on an as needed basis. The Department of Public Utilities will use this contract for planned inspections, testing and troubleshooting to ensure the correct operation of all components and their interaction for the equipment lifecycle. The service includes but is not limited to: Infrared services, predictive and preventative maintenance, testing of transformers, substation equipment, grounding high voltage equipment for repairs, hi/low voltage switchgear and breaker maintenance and repair. Subsequent to the acceptance of an offer, individual written purchase orders may be issued as needed by the City to purchase services listed herein during the term of the agreement. At no time shall the obligation of the City agency exceed the dollar amount of an associated purchase order. The proposed contract will be in effect through December 31, 2025. 1.2 Classification: The successful bidder will provide Electrical Substation and Electrical Maintenance Services. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of services for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least three customers that the offeror supports that are similar in scope, complexity and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by Monday, February 28, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, March 3, 2022. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <https://columbusvendorservices.powerappsportals.com/> and view this bid number. See attached bid packet for additional details.

THE CITY BULETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 3/10/2022 11:00:00 AM

RFQ020935 - Exmark OEM Parts UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: It is the intent of this bid proposal to provide all agencies of the City of Columbus with a "Catalog" firm offer for sale option contract(s) for the purchase of Exmark OEM Parts. The bidder shall submit standard published catalogs and price lists of items offered. The proposed contract will be in effect from the date of execution through May 31, 2024. 1.2 Classification: The contract(s) resulting from this bid proposal will provide an option for the purchase and delivery of Exmark OEM Parts by any agency of the City from the catalogs and price lists provided. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

BID OPENING DATE - 3/17/2022 11:00:00 AM

RFQ020859 - Refuse Collection Containers UTC

<https://columbus.bonfirehub.com/projects/60307/details> Bid on the link provided via Bonfire

RFQ020936 - Wearing Apparel UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase wearing apparel to be used by participants and employees at recreation centers. The proposed contract will be in effect through 5/31/2024, with the option to extend two (2) additional one-year periods. 1.2 Classification: The successful bidder will provide and deliver wearing apparel. Bidders are asked quote both specific items of apparel in addition to discounts off price list/catalog pricing for purchase of other related items. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. The City reserves the right to award a contract on each item separately, on all items as a whole, award multiple contracts, or any combination thereof. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, February 21, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, February 24 at 11:00 am. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ020965 - Sports Apparel UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This bid proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase sports apparel to be used by participants and employees at recreation centers. The proposed contract will be in effect through 5/31/2024, with the option to extend two (2) additional one-year periods. 1.2 Classification: The successful bidder will provide and deliver sports apparel. Bidders are asked to quote both specific items of apparel in addition to discounts off price list/catalog pricing for the purchase of other related items. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, February 28, 2022 at 11:00 am. Responses will be posted on the RFQ on Vendor Services no later than Thursday, March 3, 2022 at 11:00 am. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ020973 - Turf and Golf Course Chemicals UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase Pesticide, Fertilizer, and Seeds to be used on the Golf Courses, Sports Fields, and in the Parks throughout the City of Columbus. The proposed contract will be in effect through December 31, 2025 1.2 Classification: The successful bidder will provide and deliver Pesticides, Fertilizers, and Seed. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, February 28, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, March 3, 2022 at 11:00 am. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ020978 - Rental of Uniforms, Mats and Building Maint. Supplies UTC

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) for the rental of non-safety employee uniforms, mats and building maintenance supplies on a weekly, bi-weekly and/or monthly basis to be used in various City buildings. The proposed contract will be in effect through May 31, 2024. 1.2 Classification: The successful bidder will provide and deliver the rental, cleaning and maintenance of various uniform items, mats, mops and shop towels. Many uniforms will be worn in industrial conditions (repairing of water mainlines, sewer lines, heavy equipment, etc.) and therefore will be extremely soiled and sometimes in need of repair. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view bid number RFQ020978.

BID OPENING DATE - 3/31/2022 12:00:00 PM

RFQ020976 - Web-Based Subrecipient Monitoring Software

Web-Based Subrecipient and Grantee Monitoring Software. See full specifications and submit your offer at <https://columbus.bonfirehub.com/projects/61197/details>



# Public Notices

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The link to the **Columbus City Health Code** pdf shall constitute publication in the City Bulletin of changes to the Columbus City Health Department's Health Code. To go to the Columbus City Health Code, click [here](#) (pdf).

The Columbus City Code's "**Title 7 -- Health Code**" is separate from the Columbus City Health Code. Changes to "Title 7 -- Health Code" are published in the City Bulletin. To go to the Columbus City Code's "Title 7 -- Health Code," click [here](#) (html).

**City of Columbus**  
**City Bulletin Report**

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

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**Legislation Number:** PN0001-2022

**Drafting Date:** 1/3/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Land Review Commission 2022 Schedule

**Contact Name:** Mark Lundine

**Contact Telephone Number:** 614-645-1693

**Contact Email Address:** malundine@columbus.gov

The following scheduled Land Review Commission meetings are subject to cancellation. Please contact a staff member to confirm.

111 N. Front St., Hearing Room 204  
Columbus, OH 43215

9:00am

January 20

February 17

March 17

April 21

May 19

June 16

July 21

August 18

September 15

October 20

November 17

December 15

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

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**Legislation Number:** PN0029-2022

**Drafting Date:** 2/3/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Public Utilities Notice: Department of Public Utilities - Industrial Wastewater Discharge Permits

**Contact Name:** Justine Patmon

**Contact Telephone Number:** (614) 645-5876

**Contact Email Address:** [jrpamton@columbus.gov](mailto:jrpamton@columbus.gov)

The Administrator of the Division of Sewerage and Drainage announces intent to issue an Industrial Wastewater Discharge Permit to the following company(s) on or about Monday, February 28, 2022; GFS Chemicals, Inc., 851 McKinley Avenue, Columbus, Ohio 43222.

The Draft Permit(s) will be available for review between 7:30 A.M. and 4:00 P.M. February 7, 2022 through February 25, 2022,

at the City of Columbus Industrial Wastewater Pretreatment Office, 1250 Fairwood Avenue, Suite 186, Columbus, Ohio 43206. Written comments will be accepted during this period at the above address or via email at [Pretreatment@Columbus.gov](mailto:Pretreatment@Columbus.gov) <<mailto:Pretreatment@Columbus.gov>>. This Notice is made according to Columbus City Code Chapter 1145.44(C).

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**Legislation Number:** PN0030-2022

**Drafting Date:** 2/3/2022

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter:** Public Notice

**Type:**

**Notice/Advertisement Title:** Public Utilities Notice: Department of Public Utilities - Industrial Wastewater Discharge Permits

**Contact Name:** Justine Patmon

**Contact Telephone Number:** (614) 645-5876

**Contact Email Address:** jrpatmon@columbus.gov

The Administrator of the Division of Sewerage and Drainage announces intent to issue an Industrial Wastewater Discharge Permit to the following company(s) on or about Monday, February 28, 2022; Express Container Services, 1795 Feddern Ave, Columbus, Ohio 43123.

The Draft Permit(s) will be available for review between 7:30 A.M. and 4:00 P.M. February 7, 2022 through February 25, 2022, at the City of Columbus Industrial Wastewater Pretreatment Office, 1250 Fairwood Avenue, Suite 186, Columbus, Ohio 43206. Written comments will be accepted during this period at the above address or via email at

[Pretreatment@Columbus.gov](mailto:Pretreatment@Columbus.gov) <<mailto:Pretreatment@Columbus.gov>>. This Notice is made according to Columbus City Code Chapter 1145.44(C).

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**Legislation Number:** PN0034-2022

**Drafting Date:** 2/4/2022

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter:** Public Notice

**Type:**

**Notice Advertisement Title:** Loading Zone Rules and Regulations

**Contact Name:** Max Bauman

**Contact Telephone Number:** 614-645-5470

**Contact Email:** mabauman@columbus.gov

**DEPARTMENT OF PUBLIC SERVICE**

**CITY OF COLUMBUS, OHIO**

**SUBJECT:** Loading Zone Rules and Regulations

**EFFECTIVE DATE:** January 31, 2022

**BY:** Division of Parking Services

**I. PURPOSE**

The City of Columbus recognizes that public on-street parking as well as private parking for individual businesses is limited in many commercial, residential and mixed-use neighborhoods within the City of Columbus. In order to enhance businesses in areas of limited parking and loading areas, it is necessary to establish loading zones. The purpose of these rules and regulations is to establish guidelines for the use of City of Columbus right-of-way for the purpose of operating a loading zone.

**II. AUTHORITY**

A. Pursuant to the authority granted under Chapter 903 and Section 2105.15 of the Columbus City Codes, 1959, as amended, the Director of Public Service hereby adopts, establishes, and publishes these rules and regulations to be effective at the earliest time allowed by law.

B. These rules and regulations supersede all previously promulgated rules and regulations for loading zones and are applicable to public right-of-way.

C. Loading zones operated and maintained outside the right-of-way are not governed by these rules and regulations.

### III. DEFINITIONS

The following words, terms and phrases, when used in these rules and regulations, shall have the meanings ascribed to them, except when the context clearly indicates a different meaning:

*A. Department* means the City of Columbus Department of Public Service, Division of Parking Services.

*B. Director* means the Director of the Department of Public Service.

*C. Applicant* means the requestor of the loading zone.

*D. Parking meter* means any mechanical or electronic device used, placed, installed, or erected at or near the curb adjacent to the parking lane, or otherwise on property which is owned, leased, or operated by the city. A parking meter includes, but is not limited to, single space meters, multi-space meters, and parking mobile payment applications authorized by the city of Columbus as prescribed in Section 2155.01.

*E. Permit Holder* means a business that requested and was approved to have a loading zone installed under these rules and regulations.

*F. Loading zone* means a designated location in the public right-of-way for the loading and unloading of passengers and/or.

### IV. GENERAL RULES

The following general rules are hereby established:

A. The issuance of a loading zone permit does not entitle the permit holder to sole use of the designated loading zone in the public right-of-way. The loading zone may be used by the general public for the purposes of loading and unloading passengers and/or freight.

B. Businesses in proximity to one another are encouraged to share loading zones in an effort to preserve on-street public parking.

C. A duly authorized business association, special improvement district, civic association or other responsible entity acceptable to the City of Columbus may apply for a loading zone permit for the purpose of consolidating loading activities to preserve public on-street parking within a specific geographic region of the City.

### V. LOADING ZONES

A. Loading zones shall be:

1. Permitted in the curb lane of street where parking exists and does not otherwise interfere with the lane of travel or bike lanes;

2. Used as a staging area where vehicles are parked temporarily for the loading and unloading of passengers and/or freight;

3. Permitted to share the same location as a permitted valet parking zone to preserve public on-street parking; and

4. Limited to one (1) designated loading zone per block face to preserve on-street parking.

B. Loading zones shall not:

1. Exceed the length of the permit holders property frontage(s) unless written consent from the neighboring property owners and businesses is provided;

2. Be less than twenty three (23) foot in length;

3. Operate in an area in which parking is already restricted for other uses, or where parking is otherwise restricted or regulated per Title 21 of Columbus City Code; and

4. Allow long term parking of a vehicle.

### VI. STANDARDS OF OPERATION

A permit holder shall operate a loading zone within the following manner:

A. Occupy only the public right-of-way within the posted regulatory signs erected by the Department;

B. Maintain the safe operation of roadways and not obstruct use of the travel lanes, neighboring parking spaces, driveways, wheelchair ramps, crosswalks, sidewalks, bikeway facilities, signs, markings, signals fire hydrants, street lights, and intersections; and

C. Use the space for visibly active loading and unloading passengers and/or freight and not allow staging of vehicles.

**VII. APPLICATION**

- A. Any business, partnership, firm or corporation desiring a loading zone in the public right-of-way shall submit a completed application for a loading zone via the Permit Office web portal at <https://ca.columbus.gov/ca/>. Applications shall contain the following information at a minimum:
  - 1. The names, addresses and telephone numbers of the Applicant, co-applicant(s) and the property owner if the Applicant is a lessee;
  - 2. The reason for requesting a loading zone;
  - 3. The proposed hours and days of the week the loading zone will be operational;
  - 4. A scaled site plan showing the proposed address and property tax parcel ID number of the proposed location of the loading zone; and
  - 5. Any other information reasonably required by the Department for the purpose of processing the application under the requirements of these rules and regulations.
- B. The Department may contact the local business association, special improvement district, neighborhood area commission, civic association and/or neighboring businesses for input as part of the approval process.
- C. Once all information is received, the Department has thirty (30) business days to review and approve or deny the requested loading zone.
- D. Upon approval of the application and payment of all required fees, the Department will install regulatory signage stating: No Parking Loading Zone and hours of the day and days of the week the loading zone will be operational.

**VIII. FEES**

The following fees are hereby established:

- A. A nonrefundable annual fee according to the schedule below, payable upon approval of an application or renewal of a previously approved loading zone.

<b>RATE ZONE FEE PER FOOT OF BUSINESS LOADING ZONE</b>		
	<b>FEE PER FOOT</b>	<b>MINIMUM FEE</b>
<b>ZONE 1</b>	\$31.00	\$775.00
<b>ZONE 2</b>	\$26.00	\$650.00
<b>ZONE 3</b>	\$16.00	\$400.00
<b>ZONE 4 (metered)</b>	\$13.00	\$325.00
<b>ZONE 4 (unmetered)</b>	\$6.00	\$150.00

- B. Rate Zones as depicted in Exhibit A shall be defined according to the following specific descriptions:
  - a. Zone 1. The area bounded by the south side of State Street from High Street to Fourth Street, the east side of Fourth Street from State Street to Mt. Vernon Avenue, the north side of Nationwide Boulevard from Fourth Street to High Street, the west side of High Street from Nationwide Boulevard to State Street shall constitute Zone 1.
  - b. Zone 2. The area bounded by the south side of Fulton Street from Front Street to Third Street, the east side of Third Street from Fulton Street to Main Street, the north side of Main Street from Third Street to High Street, the east side of High Street from Main Street to State Street, the west side of High Street from State Street to Nationwide Boulevard, the north side of Nationwide Boulevard from High Street to East Street, the west side of East Street from Nationwide Boulevard to Spring Street, the south side of Spring Street from East Street to Marconi Boulevard, the west side of Marconi Boulevard from Spring Street to Long Street, the east side of Marconi Boulevard from Long Street to Broad Street, the north side of Broad Street across Marconi Boulevard to the east bank of the Scioto River from Broad Street to Main Street, the south side of Main Street from the east bank of the Scioto River to Second Street, the west side of Second Street from Main Street to Mound Street, the south side of Mound Street from Second Street to Front Street, the west side of Front Street from Mound Street to Fulton Street shall constitute Zone 2.
  - c. Zone 3. The area bounded by the south side of Mound Street from Third Street to Fourth Street, the east side of Fourth Street from Mound Street to Town Street, the south side of Town Street from Fourth Street to Washington Avenue, the east side of Washington Avenue from Town Street to Broad Street, the north side of Broad Street from Washington Avenue to Grant Avenue, the east side of Grant

Avenue from Broad Street to Long Street, the north side of Long Street from Grant Avenue to Neilston Street, the east side of Neilston Street from Long Street to the north terminus of Neilston Street, the extension of the east side of Neilston Street along the same bearing from the north terminus of Neilston Street to the south side of Interstate 670, the south side of Interstate 670 from the extension of the east side of Neilston Street to the extension of the west side of Armstrong Street along the same bearing, the extension of the west side of Armstrong Street from Interstate 670 to the north terminus of Armstrong Street, the west side of Armstrong Street from its north terminus to Vine Street, the south side of Vine Street from Armstrong Street to Front Street, the west side of Front Street from Vine Street to Nationwide Boulevard, the north side of Nationwide Boulevard from Front Street to Fourth Street, the east side of Fourth Street from Nationwide Boulevard to State Street, the south side of State Street from Fourth Street to High Street, the east side of High Street from State Street to Main Street, the north side of Main Street from High Street to Third Street, the east side of Third Street from Main Street to Mound Street; and the area bounded by the north side of Broad Street from the east bank of the Scioto River to Marconi Boulevard, the east side of Marconi Boulevard from Broad Street to Long Street, the west side of Marconi Boulevard from Long Street to Spring Street, the south side of Spring Street from Marconi Boulevard to West Street, the north side of Spring Street from West Street to Neil Avenue, the extension of the west side of Neil Avenue along the same bearing from its southern terminus at Spring Street to the east bank of the Scioto River, the east bank of the Scioto River from the extension of the west side of Neil Avenue to Broad Street; and the area bounded by the south side of Sycamore Street from Front Street to High Street, the east side of High Street from Sycamore Street to Willow Street, the south side of Willow Street from High Street to Pearl Street, the east side of Pearl Street from Willow Street to Livingston Avenue, the north side of Livingston Avenue from Pearl Street to Front Street, the west side of Front Street from Livingston Avenue to Sycamore Street shall constitute Zone 3.

- d. Zone 4. Those areas within the City of Columbus corporation limits not included in Zones 1, 2, or 3 shall constitute Zone 4.
- C.A nonrefundable regulatory sign installation fee of three hundred dollars (\$300.00). Said fee shall be payable upon approval of a loading zone permit and prior to the installation of signs for the approved loading zone.
- D. Pursuant to Section 2155.055 of the Columbus City Code, there will be a paid parking out of service fee equivalent to the hourly rate of each approved paid parking space multiplied by the hours the parking space is enforced. Paid parking out of service fees shall be paid prior to issuance or renewal of the approved loading zone permit each year.

## **IX. REFUNDS, TRANSFERS AND EXPIRATION**

- A. There shall be no refund of any fees if the loading zone is no longer needed by the permit holder and all signs are removed and public parking is restored to normal operating hours.
- B. Transferring an approved permanent loading zone from the original permit holder to a successor business at the same address may be allowed provided the new business submits an application for approval, that all fees and fines for the previous permit holder are paid and up to date, and that the application requests the same conditions as the approved loading zone, in which case the nonrefundable yearly fee for that year shall not be charged.
- C. All loading zone shall expire on December 31 of each year.

## **X. ENFORCEMENT, DENIAL, REVOCATION, SUSPENSION AND TERMINATION**

- A. The operation of a loading zone under these Rules and Regulations is subject to the enforcement of applicable local and state traffic, parking, general offenses, and right-of-way occupancy codes and regulations. The Department and the Columbus Division of Police have the authority to enforce these rules and regulations.
- B. The Department or the Columbus Division of Police may temporarily suspend the operations of a loading zone if the public right-of-way reserved by the permit holder is needed for an emergency or temporary use, including, but not limited to, the construction, maintenance, or repair of a street or utility or special event.
- C. The Department shall notify the applicant/permit holder in writing and may deny a loading zone or revoke or suspend without refund of any portion of any fees for a loading zone if:
  - 1. The applicant/permit holder fails to comply with the requirements of this policy or other applicable law;

2. The applicant/permit holders makes a false statement of material fact on an application for a loading zone; or
3. The Department determines that the operation of the loading zone would:
  - a. Endanger the safety of persons or property or otherwise not be in the public interest;
  - b. Unreasonably interfere with pedestrian or vehicular traffic;
  - c. Unreasonably interfere with the use of a utility pole, parking meter, traffic sign, traffic signal, hydrant, mailbox, or other object at or near the proposed location of the loading zone; or
  - d. Unreasonably interfere with an existing use permitted at or near the proposed location of the loading zone.

## **XI. APPEAL PROCESS**

- A. Any applicant or permit holder shall have the right to appeal the denial, suspension or revocation of a loading zone permit associated with these Rules and Regulations. An appeal must be filed within ten (10) days of the denial, suspension or revocation of a loading zone permit. The appeal shall be on a form provided by the Department, which, at a minimum, shall include the following information:
  1. The name, address, telephone number, and email address of the applicant or permit holder; and
  2. The reason for the appeal.
- B. Any other information requested by the Department for the purpose of processing and considering the appeal under the requirements of these rules and regulations. The Department may request comments from the applicable area commission, civic association, business association, and/or special improvement district.
- C. The Director will review each appeal and provide a decision within fifteen (15) business days of receiving the appeal and supporting documentation.
- D. The Director's decision on an appeal shall be final.

### **Exhibit A: See Attached**

BY ORDER:

JENNIFER GALLAGHER, DIRECTOR  
DEPARTMENT OF PUBLIC SERVICE

**Legislation Number:** PN0035-2022

**Drafting Date:** 2/4/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter:** Public Notice

**Type:**

**Notice/Advertisement Title:** Valet Parking Zone Rules and Regulations

**Contact Name:** Lesley Carter

**Contact Telephone Number:** 614-645-7793

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## **I. PURPOSE**

Public on-street parking as well as private parking for individual businesses is limited in many commercial, residential and mixed-use neighborhoods within the City of Columbus. Valet parking is one of many parking demand management tools that can alleviate parking issues in high demand commercial districts.

## **II. AUTHORITY**

- A. Pursuant to the authority granted under and Sections 2105.15(C) of the Columbus City Code, as amended, the Director of Public Service hereby adopts, establishes, and publishes these rules and regulations to be effective at the earliest time allowed by law.

- B. These rules and regulations supersede all previously promulgated rules and regulations for valet parking zones and temporary valet parking zones and are applicable to public right-of-way and city-owned public parking facilities.

### III. APPLICABILITY

These rules and regulations provide requirements for valet parking zones and temporary valet parking zones located in the public right-of-way and city-owned public parking facilities. Valet parking zones and temporary valet parking zones operated and maintained outside the right-of-way, including valet parking zones and private parking facilities are not governed by these rules and regulations.

### IV. DEFINITIONS

The following words, terms and phrases, when used in these rules and regulations, shall have the meanings ascribed to them, except when the context clearly indicates a different meaning:

- A. *Attendant* means a person who operates a vehicle between a valet parking zone and a parking facility on behalf of a valet parking service.
- B. *Block face* means a portion of the roadway that includes one (1) intersection.
- C. *Department* means the City of Columbus Department of Public Service.
- D. *Director* means the Director of Public Service or designee.
- E. *Division* means the Division of Parking Services.
- F. *Parking meter* means any mechanical or electronic device used, placed, installed, or erected at or near the curb adjacent to the parking lane, or otherwise on property which is owned, leased, or operated by the city. A parking meter includes, but is not limited to, single space meters, multi-space meters, and parking mobile payment applications authorized by the city of Columbus as prescribed in Section 2155.01.
- G. *Permit holder* means a parking operator or duly authorized association or special improvement district permitted under these rules and regulations to operate a valet parking service.
- H. *Public parking facility* means any parking lot or garage located off the public right-of-way that is owned, leased, managed, or otherwise operated by the City of Columbus.
- I. *Temporary valet parking zone* means a short term valet used for a special event in an area of limited parking. Temporary valet parking zones are not for long term parking but are staging areas where vehicles are parked temporarily while people unload in close proximity to a business or event location.
- J. *Valet parking service* means a parking operator, including employees of a parking provider, or an independent contractor to a parking provider that provides a driver to operate a vehicle to and from a parking location so that the driver and passengers in the vehicle may unload and load at their immediate destination regardless of whether a fee is charged.
- K. *Valet parking zone* means a designated location in the public right-of-way or public parking facilities where an attendant takes possession of a vehicle for the purpose of parking and returns the vehicle to the possession of the driver thereof. In general, this term also applies to temporary valet parking zones unless explicitly noted.
- L. *Valet parking facilities* means a privately owned parking lot or garage where the valet parking service park one (1) or more valet customers' vehicles until the vehicle is retrieved by the valet parking service. There shall be no on-street valet parking unless explicitly exempted by the Director of Public Service.
- M. *Valet parking service stand* means a table, podium, desk, or similar sized structure at or near the valet client business where one (1) copy of the valet parking receipts and keys to the valet customers' vehicles are kept and where valet customers may go to drop off or retrieve their motor vehicle or the keys to their motor vehicle.

### V. GENERAL RULES

The following general rules are hereby established:

- A. A valet parking service may be conducted in the public right-of-way or public parking facility only with an approved valet parking zone permit that includes the location, hours of operation, and is in compliance with these rules and regulations.
- B. The permit holder shall comply with all requirements contained in these rules and regulations and shall be responsible for ensuring the compliance of any co-applicants, employees, agents, and contractors.
- C. The permit holder must keep on the premises at the permitted location a valid copy of the approved valet parking zone permit at all times, and may be subject to inspection by any authorized official of the City of



Columbus during hours of valet parking service operation.

- D. The issuance of a valet parking zone permit does not entitle the permit holder to sole use of the designated valet zone in the public right-of-way. The permit holder has an obligation to maintain the safe and orderly movement of vehicles while maintaining the safety of pedestrians and bicycles.
- E. Nothing in these rules and regulations shall be construed to allow a commercial establishment to substitute off-street valet parking services for any parking requirements imposed by the City of Columbus Zoning and Traffic Codes, nor shall any valet parking lot be permitted on private property unless the owner of said parking location has received zoning clearance from the Department of Development.
- F. A duly authorized business association, special improvement district, civic association or other responsible entity acceptable to the City of Columbus may apply for a valet parking zone permit for the purpose of consolidating valet parking zones to preserve public on-street parking within a specific geographic region of the City.

## **VI. VALET PARKING ZONES**

- A. Valet parking zones shall:
  - 1. Operate only in the curb lane of the roadway;
  - 2. Be permitted where on-street paid parking exists upon approval from the Director;
  - 3. Maintain a minimum of four (4) feet or greater distance on the sidewalk for the passage of pedestrians as required by the Department;
  - 4. Be used as a staging area where vehicles are parked temporarily for the loading and unloading of passengers;
  - 5. Be permitted to share the same location as loading zones to preserve public on-street parking; and
  - 6. Be limited to one (1) designated valet parking zone per block face to preserve on-street parking.
- B. Valet parking zones shall not:
  - 1. Exceed the length of a single businesses property frontage(s) on the city street(s) adjoining such property unless written consent from the neighboring property owners and businesses is provided;
  - 2. Operate where on-street public parking does not exist, or where establishing a valet parking zone will otherwise interfere with a lane of travel or bike lane;
  - 3. Operate in an area in which parking is already restricted for other uses, or where parking is otherwise restricted or regulated per Title 21 of Columbus City Code;
  - 4. Be located within the area used by vehicle detection devices near signalized intersections; and
  - 5. Park or allow long-term parking of a vehicle in a valet parking zone, or allow the loading and unloading of goods, equipment, or merchandise during permitted hours.

## **VII. VALET PARKING FACILITIES**

Valet parking facilities shall:

- A. Not be located in the public right-of-way or a public parking facility, except as approved by the Director;
- B. Not be located within a city park; and
- C. Be appropriately zoned in accordance with the City of Columbus Zoning Code.

## **VIII. STANDARDS OF OPERATION**

A permit holder shall:

- A. Allow only employees and independent contractors holding a valid state driver's license, and having valid vehicle insurance or covered under the permit holders insurance meeting the minimum requirements for coverage required by the State of Ohio, to operate any vehicle in connection with the valet parking service.
- B. Assure attendants wear a uniform, shirt, coat or jacket, or other name tag, nameplate, hat, or vest with the name of the attendant and the company logo that identifies the attendant as an authorized employee of the permit holder.
- C. Assure that all employees, contractors, and/or agents place on the dashboard of each patron vehicle a sign or placard of a size no smaller than three (3) by three (3) inches in such a manner so as to be conspicuously visible through the windshield of the patron vehicle. The sign or placard shall clearly state: This Vehicle Parked by [Valet Parking Business Name].
- D. Operate the valet parking service in a manner that does not:
  - 1. Use or occupy more of the public right-of-way than was approved in the valet parking zone permit;

2. Unreasonably interfere with the use of paid parking space, mailbox, or other object, or the safe operation of roadways including, but not limited to travel and parking lanes, driveways, wheelchair ramps, crosswalks, sidewalks, bikeway facilities, signs, markings, signals, fire hydrants, street lights, and intersections;
  3. Obstruct a vehicle operator's ability to see any part of an intersecting road; and
  4. Injure, damage, or create a hazard to persons or property.
- E. Provide, upon taking custody of a patron's vehicle a numbered ticket to each customer containing the following information:
1. Name, address and telephone of the valet parking service; and
  2. Fee or cost to the customer of the valet parking service.
- F. Not allow a vehicle with its engine running to remain unattended in a valet parking zone.
- G. Not allow the parking of vehicles owned or otherwise driven by an employee, owner, contractor or agent of the permit holder in the valet parking permit zone.
- H. Provide valet parking service only during hours of operation authorized in the valet parking zone permit.
- I. Not prohibit or otherwise interfere with the operation and use of public parking spaces at any times other than the hours of operation and the location of a valet parking zone permitted by the Department.
- J. Allow the traveling public to utilize the valet loading zone for the purposes of passenger loading and unloading even if the motorist is not utilizing the valet service.

#### **IX. VALET PARKING SERVICE STAND**

- A. A permit holder shall provide one (1) valet parking service stand at each permitted location. The valet parking service stand shall be located in the public right-of-way at a location approved by the Department or within the adjacent building for whose benefit the valet parking service is provided. The valet parking service stand must be exclusively for the operation of the valet parking service.
- B. A valet parking service stand shall:
1. Not be located within the travel lanes, bike lanes or parking lanes of the roadway;
  2. Occupy an area of the public right-of-way no greater than four (4) feet by four (4) feet with a minimum of four (4) feet unobstructed pedestrian clear zone;
  3. Not obstruct a bicycle rack;
  4. Not be permanently affixed to the public right-of-way in any manner;
  5. Be easily moveable by one person;
  6. Be removed from the public right-of-way when the valet parking service is not being operated;
  7. Be secured and locked when left unattended;
  8. Have affixed a sign not larger than two (2) feet by two (2) feet for the sole purpose of identifying the valet parking service indicating the name of the operator of the valet parking service and the fee for valet parking service;
  9. Not be electrified or lighted in any way, or have any moving components; and
  10. Not have any heating or cooling source of any kind.
- C. If the valet parking service stand is located within a building, the permit holder may provide a sign advertising the valet parking service, provided said sign meets the requirements for signs on private property per the Zoning Code.

#### **X. VALET PARKING ZONE SIGNAGE**

- A. The Department shall install permanent regulatory signage marking the limits of each approved permanent valet parking zone. Each sign shall indicate that the location is restricted for use by a valet parking service and state the days and hours of operation of the valet parking service. If the valet parking zone is located in a paid parking space, regulatory signs will be installed by the Department on affected parking meters by the Department stating "Tow Away Zone" and the days and hours of operation of the valet zone service.
- B. One (1) temporary sidewalk sign announcing the valet parking service may be displayed at the approved valet parking zone provided. Said sign shall:
1. Be approved by the Director;
  2. Be constructed of durable material that will withstand the year-round impact of the weather and must be maintained and in good condition at all times;
  3. Be sufficiently weighted and constructed to withstand strong winds;

4. Not exceed twenty four (24) inches in width and forty eight (48) inches in height (including base, holder, frames, etc.) measured from the sidewalk surface;
5. Be placed on the sidewalk no more than one half (1/2) hour before the valet parking service opens and must be removed no later than one half (1/2) hour after the close of valet parking service;
6. Be in front of the business offering the valet service without encroaching upon the frontage of another business;
7. Be positioned on the sidewalk and/or tree lawn outside the travel lanes, bike lanes and parking lanes, and allow a minimum four (4) foot clearance for pedestrian traffic;
8. Be freestanding and may not be affixed to any street fixtures including, but not limited to trees, parking meters, lampposts, grates, bike racks, decorative benches, news boxes, etc. in any manner;
9. Not be electrified or lighted in any way, or have any moving components; and
10. Include only the name and logo of the permit holder, the business offering the valet service, the words "Valet Parking", the rate charged for the service and the hours of operation. The sign shall not indicate "Valet Only" as the valet loading zone is available for those who are not using the valet service but are dropping off or picking up passenger(s).

#### **XI. TEMPORARY VALET ZONE PARKING PERMIT**

- A. A temporary valet zone permit holder shall comply with all requirements contained in these rules and regulations that apply to a valet parking zone and shall be responsible for ensuring that any employees, contractors, and agents are also in compliance with these rules and regulations.
- B. Temporary valet zone permits are not intended to accommodate permanent valet zones during the application process. Permanent valet zones shall abide by the application process outlined in these rules and regulations.
- C. A temporary valet zone permit shall not be granted for more than three (3) consecutive days. For requests extending beyond three (3) days, an appeal may be filed with the Director.
- D. Temporary valet zone permit holders are required to notify the adjacent property owner(s) for any parking space that extends beyond the storefront of the requested location.

#### **XII. INDEMNIFICATION AND INSURANCE**

The permit holder shall forever indemnify and hold harmless the City and all of its agents, employees and representatives from and against all claims, damages, losses, suits and actions, including attorney's fees, arising or resulting from said operation of a valet parking service. In addition, the permit holder shall obtain general liability insurance in an amount no less than \$1,500,000.00 and shall name the City as an additional insured on said policy. A copy of the certificate of insurance shall be provided to the Department and shall become a part of any permit executed by the Department.

#### **XIII. APPLICATION PROCESS**

- A. An applicant seeking to operate a valet parking service in the public right-of-way or public parking facility shall submit to the Department an application for a valet parking zone permit or a temporary valet parking zone permit. All valet applications shall be submitted via the Permit Office web portal at <https://ca.columbus.gov/ca/>.
- B. Application Processing Time
  1. All applications for a valet zone parking permit shall be submitted a minimum of sixty (60) business days prior to the start of the permit.
  2. All applications for a temporary valet parking permit shall be submitted a minimum of five (5) business days prior to the start of the permit.
  3. Requests received less than the minimum number of days to review the permit will be considered but no assurance is made that a decision will be rendered by the requested permit start date.
- C. Each application for a valet parking zone or temporary valet zone is required to contain the following:
  1. A scaled site plan showing the proposed address of the location of the valet parking zone, the valet parking service stand, and the placement of any temporary signage to be placed in the right-of-way. Refer to Exhibit A for a sample drawing;
  2. A drawing showing the color, content, materials, design and dimensions of the proposed temporary sidewalk signage;
  3. Proof of insurance and signed indemnity and release forms as required by Section XII;

4. Copy of the contract between the permit holder and private parking facility used to store vehicles while in the care of the valet parking service; and
  5. A letter of authorization from the business receiving valet services.
- D. An application for shared valet parking zones shall identify all businesses on the application, along with proof of consent or approval from the duly authorized representative of each business on the application. The applicant requesting a valet parking zone permit will be responsible for the payment of all fees. A permit holder desiring to modify the operation of an approved valet parking zone may submit for approval the requested changes to the Department, which may be subject to the signage fee depending on the extent and complexity of the proposed change, as determined by the Department.

#### **XIV. FEES**

- A. Valet parking zone permit
1. The following fees are hereby established and shall be payable prior to the issuance of an approved valet parking zone permit:
    - a. A nonrefundable application fee of \$200.00, payable upon submitting an application for first-time installation or upon submitting an application per the provisions of Section XIII;
    - b. Pursuant to Section 2155.055 of the Columbus City Code, there will be a nonrefundable paid parking out of service fee equivalent to the hourly rate of each paid parking space approved for a valet parking zone, multiplied by the hours of use approved in the valet parking zone permit; and
    - c. A nonrefundable regulatory sign installation and removal fee of \$250.00 per sign.
  2. Application for renewal and payment of the annual fee for a valet parking zone permit may be made on or prior to the expiration date. The following fees are hereby established and shall be payable prior to the renewal of an valet parking zone permit:
    - a. A nonrefundable annual renewal fee of \$50.00, payable upon submitting an application of renewal of a previously approved valet parking zone permit; and
    - b. A nonrefundable paid parking out of service fee per the requirements in Section XIV(b).
    - c. If the applicant fails to pay all required renewal fees upon expiration, the Division may require a new application and payment of all applicable fees.
- B. Temporary valet parking zone permit
1. The following fees are hereby established and shall be payable prior to the issuance of an approved temporary valet parking zone permit:
    - a. A nonrefundable application fee of \$50.00, payable upon submitting an application per the provisions of Section XIII; and
    - b. Per City of Columbus Code Section 2155.055, there will be a nonrefundable paid parking out of service fee equivalent to the hourly rate of each paid parking space approved for a temporary valet parking zone permit, multiplied by the hours the meter(s) is enforced for each day approved.

#### **XV. REFUNDS, TRANSFERS AND EXPIRATION**

- A. If a permit holder terminates a valet service prior to the expiration date of the permit, there shall be no refund of any fees.
- B. A valet parking zone permit is specific to a location, and shall not be transferred to another location.
- C. Transferring an approved valet parking zone from the original applicant to a successor at the same address may be allowed provided the new applicant submits a renewal application for approval, that all fees and fines for the previous permit holder are paid and up to date, and that the applicant requests the same conditions as the approved valet parking zone permit, in which case only a renewal fee shall be charged.
- D. All valet parking permits are annual permits and shall expire one (1) year after issuance.

#### **XVI. ENFORCEMENT, DENIAL, REVOCATION, SUSPENSION AND TERMINATION**

- A. The permit holder shall comply with all requirements contained in these rules and regulations and shall be responsible for ensuring that any employees, contractors, and agents are in compliance with these rules and regulations.
- B. The operation of a valet parking zone under these Rules and Regulations is subject to the enforcement of applicable local and state traffic, parking and general codes and regulations. Enforcement of these Rules and Regulations may result in a documented warning or violation and may result in fines, revocation, termination

or denial of a valet parking permit. The violation and fine structure is as follows:

1. The first offense shall result in a written warning.
  2. The second offense shall result in a written violation and an assessed fine of one hundred dollars (\$100).
  3. The third offense shall result in a written violation and an assessed fine of two hundred fifty dollars (\$250). The permit holder is also required to attend a meeting with the Division of Parking Services.
  4. The fourth offense shall result in a written violation and an assessed fine of five hundred dollars (\$500). The permit holder and the business receiving valet services are required to attend a meeting with the Division of Parking Services.
  5. The fifth and final offense shall result in a written violation, an assessed fine of one thousand dollars (\$1000) and revocation of the valet parking permit for that specific location.
- C. A copy of any documented warning, violation, and letter of revocation shall be provided to the on-site valet operator and mailed to the valet permit holder and business receiving the valet service by United States Postal Certified Mail.
- D. Fines shall be paid within thirty (30) days of receipt of the written violation. Fines shall be paid to the Division of Parking Services, 111 N Front Street, 5th Floor, Columbus, Ohio 43215. A copy of the violation form shall be included with payment. If fines are not paid in full within thirty (30) days of the violation, Parking Services will initiate the removal of the valet zone.
- E. After issuance of the fifth offense and revocation of the permit, the permit holder may not reapply for a valet parking permit for that specific location for a minimum of six (6) months.
- F. The Department or the Columbus Division of Police may temporarily suspend the operations of a valet parking service in the public right-of-way reserved by the valet parking service if needed for an emergency or temporary use, including, but not limited to, the construction, maintenance, or repair of a street or utility or special event.
- G. The Department shall notify the applicant in writing and may deny a valet parking zone permit or revoke or suspend without refund of any portion of any fees a valet parking zone permit if:
1. The applicant fails to comply with the requirements of these rules and regulations or other applicable law;
  2. The applicant makes a false statement of material fact on an application for a valet parking zone permit; or
  3. The Department determines that the operation of the valet parking service would:
    - a. Endanger the safety of persons or property or otherwise not be in the public interest;
    - b. Unreasonably interfere with pedestrian or vehicular traffic;
    - c. Unreasonably interfere with the use of a pole, parking meter, traffic sign, traffic signal, hydrant, mailbox, or other object at or near the proposed location of the valet parking service; or
    - d. Unreasonably interfere with an existing use permitted at or near the proposed location of the valet parking service.

## **XVII. EXEMPTIONS**

It is the policy of the City of Columbus that all businesses seeking to operate a valet parking service in the public right-of-way or within public parking facilities shall adhere to these Rules and Regulations, to preserve the health, safety, and general welfare of the public. However, the City recognizes that there may be unique circumstances where the health, safety and general welfare of the public may not be best served by strict adherence to these Rules and Regulations. Such an exemption shall be issued at the sole discretion of the Director and may be for such reasons as safety issues, economic waste or geographical features.

- A. Criteria for consideration of an exemption include:
1. Proximity to permit parking areas;
  2. Proximity to a historic district;
  3. Proximity to on-street and off-street parking;
  4. Safety considerations; and
  5. Other factors that preserve the health, safety and welfare of the citizens of the City.
- B. To request an exemption, the applicant shall submit the following to the Department:
1. Written request stating which provision or provisions of these Rules and Regulations are being requested an exemption; and
  2. Reasons for an exemption that reflect but are not limited to the above stated criteria; and
  3. Any other relevant documentation or information as determine by the Director.
- C. The Department will approve or deny exemption requests within thirty (30) business days after receipt of a

complete request.

### XVIII. APPEAL PROCESS

- A. Any applicant or permit holder shall have the right to appeal the issuance of any written warning, violation and/or assessed fine, or denial, suspension or revocation of a valet parking zone permit associated with these Rules and Regulations. An appeal must be filed no later than ten (10) days from the date of issuance of the written warning or violation. The appeal shall be on a form provided by the Department, which, at a minimum, shall contain the following information:
  - 1. The name, address, telephone number, and email address of the applicant or permit holder; and
  - 2. The reason for the appeal.
- B. Any other information requested by the Department for the purpose of processing and considering the appeal under the requirements of these rules and regulations. The Department may request comments from the applicable area commission, civic association, business association, and/or special improvement district.
- C. The Director will review each appeal and provide a decision within fifteen (15) business days of receiving the appeal and supporting documentation.
- D. The Director's decision on an appeal shall be final.

BY ORDER:

JENNIFER GALLAGHER, DIRECTOR  
DEPARTMENT OF PUBLIC SERVICE

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**Legislation Number:** PN0036-2022

**Drafting Date:** 2/4/2022

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**Current Status:** Clerk's Office for Bulletin

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**Notice/Advertisement Title:** Permit Parking Rules and Regulations

**Contact Name:** Lesley Carter

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### I. PURPOSE

The purpose of these rules and regulations is to establish guidelines for permit parking zones established or modified after July 1, 2018. The goal of the permit program is to prioritize neighborhood parking, manage the demand for on-street parking created by commercial attractions, promote retail patronage, encourage the use of alternate forms of transportation, and manage congestion in and around permit parking zones.

### II. AUTHORITY

- A. Pursuant to the authority granted under Section 2105.21 of the Columbus City Codes, as amended, the Director of Public Service hereby adopts, establishes, and publishes these rules and regulations to be effective at the earliest time allowed by law.
- B. These rules and regulations apply only to permit parking zones established or modified after July 1, 2018, and supersede all previously promulgated rules and regulations for permit parking. All residential permit parking zones established prior to July 1, 2018, shall remain under the existing rules and regulations for residential district permit parking that were promulgated on January 22, 2016.

### III. DEFINITIONS

The following words, terms, and phrases, when used in these rules and regulations, shall have the meanings ascribed to them, except when the context clearly indicates a different meaning:

- A. *Application* means a form created by the Department.
- B. *Business Permit* means a permit, obtained from the Department, designated for a specific permit parking zone and linked to a license plate number that gives a business owner, manager, or employee permission to park legally, exempt from the posted restriction, within the designated permit parking zone
- C. *Department* means the City of Columbus Department of Public Service.
- D. *Director* means the Director of the Department of Public Service, or designee.
- E. *Guest Permit* means a permit, obtained from the Department, designated for a specific permit parking zone and linked to a license plate number that gives a resident guest permission to park legally, exempt of the posted restriction, within the designated permit parking zone for a defined period of time.
- F. *Institutional Permit* means a permit, obtained from the Department, designated for a specific permit parking zone and linked to a license plate number that gives an institution guest or employee permission to park legally, exempt from the posted restriction, within the designated permit parking zone.
- G. *License Plate Recognition (LPR) Camera* means a device installed upon a city of Columbus parking enforcement vehicle used to efficiently enforce parking restrictions by capturing an image of a vehicle and license plate.
- H. *Mobile Parking Application (App)* means a mobile payment platform, authorized by the City of Columbus, provided to customers to pay for parking at single space and/or multi-space parking meters and mobile payment only zones.
- I. *Parking Services Personnel* means any employee or agent of the city of Columbus, Division of Parking Services.
- J. *Parking Permit* means a permit, obtained from the Department, designated for a specific permit parking zone and linked to a license plate number that allows that vehicle to park legally, exempt from the posted restriction, within the designated parking permit zone.
- K. *Parking Session* means a specific time duration in which parking has been paid for or validated via the mobile parking application authorized by the City of Columbus.
- L. *Permit Parking Zone* means an area within the city of Columbus established by the Department where parking is regulated and managed through the issuance of parking permits.

#### **IV. PROCEDURE TO ESTABLISH, MODIFY, OR REMOVE PERMIT PARKING ZONES**

- A. Intake
  - 1. A request to establish, modify, or remove a permit parking zone shall be made by the appropriate area commission, civic association, business district, special improvement district, or initiated by Parking Services personnel.
- B. Outreach
  - 1. Parking Services personnel shall meet with the appropriate area commission, civic association, business district, and/or special improvement district to document the need and potential impact of permit parking.
- C. Parking Study
  - 1. Parking Services personnel shall initiate a parking study and consider the following criteria:
    - 1. Land use makeup of the area to determine the zone boundary; and
    - 2. On-street parking occupancy rates (average occupancy greater than or equal to eighty percent (80%) prompts additional steps in the process).
  - 2. If Parking Services personnel determines, based on the parking study, the permit parking zone is merited, personnel shall work with the area commission, civic association, business district, and/or special improvement district to determine the optimal zone and restriction for the area.
    - 1. Parking Services personnel shall notify, in writing, all addresses in the affected area by United State Postal Service mail and solicit feedback on the proposed parking management plan.
- D. Permit Zones
  - 1. Permit parking zones are determined by evaluating parking demand and land use makeup to draw boundaries that can easily be understood and efficiently enforced. The zone shall be as broad as possible so that parking pressures are not moved from one area to the next.
  - 2. The Department shall install official parking restriction signs within a permit parking zone displaying the following information:
    - a. Time limits of the restriction (e.g. 2 hour parking);

- b. Hours of the day of the restriction (e.g. 8am-4pm);
    - c. Days of the week the restriction is enforced, if not enforced every day of the week;
    - d. Identification of the permit zone; and
    - e. Identify if the street is paid parking.
  - 3. If changes are required to the boundaries of an existing permit parking zone, the Director shall notify, in writing, all existing permit holders and potential permit holders impacted by the change through electronic mail or the United States Postal Service.
- E. Enforcement
- 1. Parking Services personnel shall enforce permit parking with LPR. LPR captures the license plate image when digitally marking a vehicle for movement, identifying permit holders, and vehicles that have paid for parking, where applicable.
  - 2. Images captured by the LPR system shall be purged nightly from the system unless a vehicle is issued a parking citation.
    - 1. Images associated with a vehicle issued a parking citation shall be attached to the citation as evidence of the parking infraction.
  - 3. Plate images are only captured for parking enforcement purposes and are not transmitted to any agency or organization.
- F. Evaluation Period
- 1. The City shall evaluate an existing permit parking zone at the request of the applicable area commission, civic association, business district, and/or special improvement district and may be initiated by Parking Services personnel. The following variables will be used to evaluate the success of a permit parking zone:
    - 1. On-street parking occupancy;
      - 1. Paid parking (where applicable); and
      - 2. Unpaid, managed parking (where applicable).
    - 2. Permit utilization; and
      - 1. Resident permits;
      - 2. Resident guest permits;
      - 3. Business permits; and
      - 4. Institutional permits.
    - 3. Mobility option utilization (where applicable).
  - 2. Any modifications to an existing permit parking zone requires notification to stakeholders and property owners.

## V. GENERAL RULES

- A. Permit Parking General Rules
- 1. Parking permits are provided by the City of Columbus as an ability for the permit holder to park in exemption of the posted parking restriction and does not entitle the parking permit holder to park illegally or in prohibition of other posted parking or traffic signage. Improper use of a parking permit may result in the revocation of the current parking permit and/or non-renewal of any future parking permits, as determined by the Department. The vehicle in violation may be subject to a parking citation and vehicle impoundment.
  - 2. No parking permit shall be issued to a resident, business owner, or employee with unpaid City of Columbus parking tickets.
  - 3. Parking permits are not valid at single space or multi-space parking meters, or mobile payment-only spaces unless otherwise indicated on the posted sign.
  - 4. Parking permit applications and required documentation may be submitted online at [www.parkcolumbus.com](http://www.parkcolumbus.com), by United States postal mail, or at the Division of Parking Services, 2700 Impound Lot Road, Columbus, Ohio 43207. Renewals may be completed online, by United States postal mail, or at the Division of Parking Services.
  - 5. A parking permit shall become null and void when a resident or business ceases to:
    - a. Reside or be located within the permit parking zone; or
    - b. Own property within the permit parking zone; or
    - c. Be a business owner or employee of a business within the permit parking zone.
  - 6. If a permit holder changes vehicles, it is the responsibility of the permit holder to update vehicle information including the license plate number and vehicle registration, where applicable. This can be done online by



logging in to the permit holders' account portal at [www.parkcolumbus.com](http://www.parkcolumbus.com) or at the Division of Parking Services.

## **VI. PERMITTING**

### **A. Resident Permitting**

1. See *Table 1* for zone-specific eligibility requirements, required documentation, and fee structure.
2. Any resident that resides in a permit parking zone and meets all eligibility requirements may obtain a parking permit.
3. Applicants who meet specific income guidelines are eligible for discounted residential permits for ten dollars (\$10) each and may be renewed on an annual basis. Residents must meet all residency requirements in this Section and provide proper documentation. Documentation is required annually to verify the applicant meets specific income guidelines. Required documentation shall be noted on the application and is subject to change.

### **B. Resident Guest Permitting**

1. See *Table 1* for zone-specific eligibility requirements and fee structure.
2. All residents are encouraged to utilize the online permit management system to register the guests' license plate to access guest parking privileges. Permit holders not using the online permitting system may contact Parking Services at 614-645-7903 to update the license plate associated with the guest permit.
3. Guest parking privileges are only valid in the permit parking zone the resident resides in.
4. Reselling guest parking privileges is strictly prohibited. Residents found guilty of reselling guest parking privileges shall have all permit privileges revoked.
5. Resident guest privileges may be restricted to manage on-street parking demand and mitigate prohibited uses of guest parking privileges.

### **C. Business Permitting**

1. See *Table 1* for zone-specific eligibility requirements, required documentation, and fee structure.
2. Businesses located in a permit parking zone must provide a copy of the business' filing with the Ohio Secretary of State and a current building lease or proof of building ownership to be eligible for a parking permit. Proof of lease must indicate the business as the primary leaseholder and must match the applicant's address.
3. Only one (1) license plate may be assigned to a permit at any given time.
4. All businesses are required to use the online permit management system to register the employees' license plate to access parking privileges.

### **D. Institutional Permitting**

1. See *Table 1* for zone-specific eligibility requirements, required documentation, and fee structure.
2. Institutions located in a permit parking zone must provide a letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested and a current building lease or proof of building ownership to be eligible for a parking permit. Proof of lease must indicate the business as the primary leaseholder and must match the application address.
3. All institutions will be required to use the online permit management system to register the guests' license plate to access parking privileges.

### **E. Miscellaneous Permitting**

#### **1. Property Owners/Landlords**

- a. Upon verification of ownership, property owners that do not reside in a permit parking zone but own a property in the permit parking zone are entitled to one (1) guest parking permit for the parking permit zone in which the property is located. No resident guest parking privileges shall be granted. The cost of the permit is the same as a resident permit.

#### **2. Short-Term Rentals**

- a. Properties operating as Airbnb and bed and breakfast-type rentals will be classified as a residence unless the owner can meet the requirements of the business parking program.

## **VII. REFUNDS, TRANSFERS, AND EXPIRATION**

### **A. Permit fees shall not be refunded.**

### **B. A parking permit is specific to a permit parking zone, and shall not be transferred to another permit zone, subsequent household, or business address occupant.**



options for all residents, guests and visitors. The Division aims to manage congestion, increase mobility options and manage parking, while preserving the uniqueness of our neighborhoods for all to enjoy. These guidelines were created in an effort to standardize the parking variance process and provide current parking availability data to Parking Services staff to make data driven decisions about supporting or not supporting a parking variance request.

These guidelines set forth the procedure for reviewing proposed variances to parking code-requirements within the zoning review process. Variances are often required to provide context-sensitive solutions for proposed developments that are unable to meet the code-required minimum number of parking spaces, or in cases where providing required parking would contribute to overbuilding parking in the area. These guidelines outline standard protocols and process for determining staff recommendations for proposed parking variances.

## II. DEFINITIONS

The following definitions shall apply to terms used in these guidelines:

- A. *Department* means the City of Columbus Department of Public Service.
- B. *Director* means the Director of the Department of Public Service, or designee.
- C. *Division* means the Division of Parking Services
- D. *Individual street parking space* means a portion of the paved surface approximately twenty (20) feet in length along the curb of streets and shall accommodate a vehicle when the same is parked as prescribed by Section 2151.06 of the Columbus City Code.
- E. *Parking* means the standing of a vehicle whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading, or in compliance with directions of a police officer or traffic control device as prescribed in Section 2155.01 of the Columbus City Code.
- F. *Parking meter* means any mechanical or electronic device used, placed, installed, or erected at or near the curb adjacent to the parking lane, or otherwise on property which is owned, leased, or operated by the city. A parking meter includes, but is not limited to, single space meters, multi-space meters, and parking mobile payment applications authorized by the city of Columbus as prescribed in Section 2155.01 of the Columbus City Code.
- G. *Parking Demand Zone* means an area of the City that has a higher population and employment density, indicating a higher demand for parking. For a map of all parking demand zones, refer to the map in Exhibit A.

## III. PARKING DEMAND ZONE

The Parking Demand Zone (see Exhibit A) is determined through an evaluation of job and population density data, derived using 2025 projections from the Mid-Ohio Regional Planning Commission's (MORPC) Metropolitan Transportation Plan (MTP). Areas with high employment and population density were considered for inclusion in the zone. Other factors such as proximity to other high demand areas, land use type, and existing parking demand data were also considered.

## IV. PROCESS

- A. Parking variance requests must provide a detailed explanation of the hardship faced due to code required parking minimums, and justification for the variance, including compliance with the City's Strategic Parking Plan, if applicable.
- B. Parking variances should be reviewed based on existing data regarding parking availability, or data should be collected, as described in Sections V(C) through V(E), to determine availability when current data is not readily available.
- C. Request within a Parking Demand Zone:
  - 1. When a parking variance request for a non-residential development is located within the Parking Demand Zone, the applicant will be required to conduct a parking study when the following conditions are met:

<b>Number of spaces reduced</b>	<b>Percent reduction</b>	<b>Parking study required</b>
<15 spaces	OR <25% reduction	No
≥15 spaces	AND ≥25% reduction	Yes
  - 2. When a parking variance request for a residential development is located within the Parking Demand Zone, the application will be required to conduct a parking study when the following conditions are met:

<b>Number of spaces reduced</b>	<b>Percent reduction</b>	<b>Parking study required</b>
<15 spaces	OR <34% reduction	No
≥15 spaces	AND ≥34% reduction	Yes

3. In the situation of a mixed-use development that includes both non-residential and residential uses, the threshold described in Section IV(C)(1) would be utilized.
- D. Request outside the Parking Demand Zone:
1. When a parking variance request for a non-residential development is located outside the Parking Demand Zone, the applicant will be required to conduct a parking study when the following conditions are met:
 

Number of spaces reduced	Percent reduction	Parking study required
<30 spaces	OR <25% reduction	No
≥30 spaces	AND ≥25% reduction	Yes
  2. When a parking variance request for a residential development is located outside the Parking Demand Zone, the applicant will be required to conduct a parking study when the following conditions are met:
 

Number of spaces reduced	Percent reduction	Parking study required
<30 spaces	OR <15% reduction	No
≥30 spaces	AND ≥15% reduction	Yes
  3. In the situation of a mixed-use development that includes both non-residential and residential uses, the threshold described in Section IV(D)(2) would be utilized.
- E. The parameters described in Sections IV(C) and IV(D) are intended to provide the general framework for the Division to require a parking study to be performed. However, the Division may require a parking study to be performed for a project that would be outside of these parameters in order to ensure a specific development project does not overburden the public streets.
- F. In a case where a parking study is not required, the recommendation of the Division will be to support the requested variance.
- G. The Division of Parking Services staff will review the parking study and existing parking demand and make a recommendation for support or nonsupport of the variance, as described in Section VI.

**V. PARKING STUDY REQUIREMENTS**

- A. Parking occupancy must be counted for all on-street and off-street parking locations as determined by the Division on a project-by-project basis.
- B. Parking occupancy counts shall be taken on a typical day so as best to determine parking demand under normal conditions. Counts are not to be taken during special events, poor weather conditions, holidays, or any other condition that may have a significant impact on parking.
- C. One (1) parking occupancy count is required at a single point in time, on one (1) weekday, Monday through Friday, during each of the following time periods:
  1. Between the hours of 5:00 AM and 7:00 AM;
  2. Between the hours of 11:00 AM and 1:00 PM; and
  3. Between the hours of 6:00 PM and 8:00 PM.
- D. One (1) parking occupancy count is required at a single point in time, on one (1) weekend day, to be a Saturday unless otherwise specified, during each of the following time periods;
  1. Between the hours of 5:00 AM and 7:00 AM;
  2. Between the hours of 11:00 AM and 1:00 PM; and
  3. Between the hours of 6:00 PM and 8:00 PM.
- E. Photographs or video of each block/off-street parking area studied shall be provided, including time stamp, to validate counts.
- F. Presence of mobility options proposed within the plan or existing adjacent to the project site should be noted. Examples of mobility options include the presence on-site or adjacent to a COTA transit stop, bike share station, and/or car share vehicle.
- G. Provision of comparable projects may be requested as part of a parking study where there is limited data available for the proposed use or significant pressures on parking supply and demand.
- H. Data shall be provided to the Division using the provided template and meeting data standards as outlined in Exhibits B, C and D.
- I. In the event that the study area is adjacent to or includes streets within a municipality other than the City of Columbus, the Division will contact staff from that municipality to gather input on parking conditions in the area. This input will help to inform the Division’s support or nonsupport of the variance.

1. For the purposes of this evaluation, the streets within another municipality will, not be considered as providing capacity for overflow demand not managed on site, though they may be required to be studied in order to understand existing parking demands in the area.

## VI. STAFF DECISION MAKING PROCESS

- A. Division staff shall review all submitted and required parking study data to render a decision to either support or not support of the requested parking variance within thirty (30) days of receiving a completed parking study.
- B. As outlined in the Strategic Parking Plan, staff review of parking variances aims to consider system impacts in order to provide adequate parking supply and limit spillover impacts on residents and businesses. A target range of 60%-80% on-street occupancy is preferred.
- C. Current parking occupancy will be compared with the increased demand for on-street parking created by the requested reduction.
  1. The provided Parking Study Template (see Exhibits B, C and D) gives a framework for counts and the analysis of the projected demand for on-street parking that will be caused by the requested variance. Staff will review projected impacts of additional cars parking on-street equivalent to 50%, 75% and 100% of the requested variance.
  2. If the requested variance creates parking demand that would not raise on-street occupancy above 80%, support of the variance is encouraged.
  3. If the requested variance creates parking demand that would raise on-street occupancy above 80%, support of the variance is discouraged without additional supporting documentation, including but not limited to:
    - a. Letter(s) of support from neighborhood organizations such as civic associations or area commissions;
    - b. Demonstration of mobility options existing adjacent to the site, and/or provided within the plan, including but not limited to:
      - 1) COTA bus stop(s);
      - 2) Bicycle share station;
      - 3) Bicycle parking;
      - 4) Car share parking;
      - 5) Shared parking agreements;
      - 6) Transportation demand management strategies.

## VII. SPECIAL REVIEW

- A. There may be instances when enforcement of these guidelines would create a gross inequity of new cultural, institutional, or affordable housing uses or expansions of cultural, institutional, or affordable housing uses are proposed. Qualifying affordable housing is defined as housing that has its affordability requirements monitored by a government agency, or other housing as determined on a case by case basis. When it is determined that the application of these guidelines would create a gross inequity for such uses, the Director shall have the authority to waive the requirement for a parking study.
- B. Per recommendations from the Strategic Parking Plan, residents of multifamily developments that receive a variance to off-street parking requirements are not eligible to receive on-street residential parking permits.

APPROVED BY:

JENNIFER GALLAGHER, DIRECTOR  
DEPARTMENT OF PUBLIC SERVICE

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Legislation Number: PN0038-2022

Drafting Date: 2/7/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice  
Type:

**Notice/Advertisement Title:** REVISED - To Amend Chapter 251.03 of the Columbus City Health Code

**Contact Name:** Christina Wilson

**Contact Telephone Number:** 614-645-6197

**Contact Email Address:** christinaw@columbus.gov

The following will be considered at the February 15, 2022 Columbus Public Health Board Meeting.

To amend Chapter 251 of the Columbus City Health Code in regards to the food service operation and retail food establishment fees in accordance with The State of Ohio Uniform Food Safety Code, law and rules.

**WHEREAS**, the staff of Columbus Public Health has traditionally provided licenses and conducted inspections for all food service operations and retail food establishments within the City of Columbus; and,

**WHEREAS**, the staff of Columbus Public Health has completed the cost analysis calculations required by Ohio Revised Code §3717.07 Uniform Cost Methodologies; Ohio Administrative Code, Cost Analysis and Calculations §3701-21-02.2; Cost Analysis and License Fee Calculation §901:3-4-04; and,

**WHEREAS**, the staff of Columbus Public Health recommend the following food service operation and retail food establishment license and facility layout & equipment specification review fees to recover current costs of the food protection program; and,

**WHEREAS**, the code establishes a new fee structure and cost methodology for establishing fees which is to go into effect on February 25, 2022; now, therefore

**BE IT RESOLVED BY THE BOARD OF HEALTH OF THE CITY OF COLUMBUS:**

**Section 1.** That licensing fees established by the state methodology be adopted by the Columbus Board of Health.

**Section 2.** That Section 251.03(a) of the Columbus City Health Code, Approval of Plans; Fees, be amended to read as follows:

Food Service Operation (FSO) and Retail Food Establishment (RFE) fees charged by Columbus Public Health shall be as follows (this amount is separate and in addition to the state fee that is included in the total license fee):

**2022 FEE SCHEDULE**

TYPE	CITY FEE
Level 1 < 25,000 sq. ft. Commercial	\$160.00
Level 2 < 25,000 sq. ft. Commercial	\$175.50
Level 3 < 25,000 sq. ft. Commercial	\$302.50
Level 4 < 25,000 sq. ft. Commercial	\$373.50
Level 1 > 25,000 sq. ft. Commercial	\$215.25
Level 2 > 25,000 sq. ft. Commercial	\$224.60
Level 3 > 25,000 sq. ft. Commercial	\$701.50
Level 4 > 25,000 sq. ft. Commercial	\$741.00
Level 1 < 25,000 sq. ft. Non Commercial	\$ 80.00
Level 2 < 25,000 sq. ft. Non Commercial	\$ 87.75
Level 3 < 25,000 sq. ft. Non Commercial	\$151.25
Level 4 < 25,000 sq. ft. Non Commercial	\$186.75
Level 1 > 25,000 sq. ft. Non Commercial	\$107.63

Level 2 > 25,000 sq. ft. Non Commercial	\$112.30
Level 3 > 25,000 sq. ft. Non Commercial	\$350.75
Level 4 > 25,000 sq. ft. Non Commercial	\$370.50
Mobile Food Service	\$165.00
*Temporary Food Service Commercial	\$26.00
*Temporary Food Service Non Commercial	\$13.00
Food Vending Locations	\$35.00
Facility Layout & Equipment Specification Review	
Risk Level 1 < 25,000 sq. ft. Commercial	\$ 210.00
Risk Level 2-4 < 25,000 sq. ft. Commercial	\$ 420.00
Risk Level 1 > 25,000 sq. ft. Commercial	\$ 420.00
Risk Level 2-4 > 25,000 sq. ft. Commercial	\$ 840.00
Risk Level 1 < 25,000 sq. ft. Non Commercial	\$ 105.00
Risk Level 2-4 < 25,000 sq. ft. Non Commercial	\$ 210.00
Risk Level 1 > 25,000 sq. ft. Non Commercial	\$ 210.00
Risk Level 2-4 > 25,000 sq. ft. Non Commercial	\$ 420.00
Risk Level 1 Extensive Alteration < 25,000 sq. ft.	\$ 105.00
Risk Level 2-4 Extensive Alteration < 25,000 sq. ft.	\$ 210.00
Risk Level 1 Extensive Alteration > 25,000 sq. ft.	\$ 210.00
Risk Level 2-4 Extensive Alteration > 25,000 sq. ft.	\$ 420.00
Change of Ownership - All Categories	\$ 210.00

**Section 3.** That all previous fees specified in §251.03(a) for food service operation and retail food establishments be repealed. The expedited fees as specified in §251.03(b) shall remain unchanged.

**Legislation Number:** PN0039-2022

**Drafting Date:** 2/7/2022

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter:** Public Notice

**Type:**

Notice/Advertisement Title: Public Utilities Notice - Industrial Wastewater Discharge Permits

Contact Name: Industrial Wastewater Pretreatment Working Group

Contact Telephone Number: 614-645-5876

Contact Email Address: [gretreatment@columbus.gov](mailto:gretreatment@columbus.gov) <<mailto:gretreatment@columbus.gov>>

The Administrator of the Division of Sewerage and Drainage announces intent to issue an Industrial Wastewater Discharge Permit to the following company(s) on or about March 7, 2022; ISP Chemicals, LLC (Columbus, Ohio), 1979 Atlas Street, Columbus, Ohio 43229.

The Draft Permit(s) will be available for review between 7:30 A.M. and 4:00 P.M, February 14th - March 4th, 2022, at the City of Columbus Industrial Wastewater Pretreatment Office, 1250 Fairwood Avenue, Suite 186, Columbus, Ohio 43206. Written comments will be accepted during this period at the above address or via email at [Pretreatment@Columbus.gov](mailto:Pretreatment@Columbus.gov) This Notice is made according to Columbus City Code Chapter 1145.44(C).

**Legislation Number:** PN0041-2022

**Drafting Date:** 2/9/2022

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Notice/Advertisement Title: City of Columbus Board of Zoning Adjustment  
Contact Name: Jamie Freise  
Contact Telephone Number: 614-645-6350  
Contact Email Address: [jffreise@columbus.gov](mailto:jffreise@columbus.gov) <<mailto:jffreise@columbus.gov>>

**AGENDA**

**BOARD OF ZONING ADJUSTMENT  
CITY OF COLUMBUS, OHIO  
FEBRUARY 22, 2022**

The Board of Zoning Adjustment hears requests for Special Permits, Appeals and Variances to the requirements of the Columbus Zoning Code, Title 33, of the Columbus City Codes. The Board does not hear applications to amend the Official Zoning Map.

The City BOARD OF ZONING ADJUSTMENT will hold a public hearing on the following zoning applications on **TUESDAY, FEBRUARY 22, 2022 at 4:30 p.m.** at the **MICHAEL B. COLEMAN GOVERNMENT CENTER** at 111 North Front Street, Columbus, OH 43215 in the 2ND FLOOR HEARING ROOM. You can also monitor the hearing through the City of Columbus YouTube channel at the following link: <http://www.youtube.com/cityofcolumbus>

With the return to in-person meetings, we want to assure attendees that all safety precautions per the CDC will be followed. The hearing room will be cleaned after each meeting, attendees should feel comfortable wearing a mask if they choose. Free masks will be available for any participant. Spectator chairs and board members' chairs have been set up with social distancing in mind. We ask that chairs and tables not be moved to ensure a safe meeting environment for all who attend.

**SPECIAL NOTE TO APPLICANT: YOU OR YOUR REPRESENTATIVE MUST ATTEND THIS MEETING.** It is the rule of the Commission to withdraw an application when a representative is not present.

**SIGN LANGUAGE INTERPRETER:** A Sign Language Interpreter, to "Sign" this meeting, will be made available for anyone with a need for this service, provided the Department of Building & Zoning Services is made aware of this need and given a reasonable notice of at least forty-eight (48) hours prior to the scheduled meeting time. To schedule an interpreter, please call 614-645-6373 or TDD 614-645-3293

Further information may be obtained by visiting the City of Columbus Zoning Office website at <https://www.columbus.gov/bzs/primary/Zoning/> or by calling the Department of Building and Zoning Services, Public Hearings Section at 614-645-4522.

**POLICY ITEM:**

Motion to update the language in section 13(f) of the Board's Rules and Regulations to the following:

*f) Persons other than the applicant, Department of Building and Zoning Services representatives, and witnesses may be permitted to speak if relevant to the outcome of the case or if the outcome of the case could affect the property rights of such persons. For such speakers, the Board will entertain up to three (3) speakers for and up to three (3) speakers against the case before the Board. Each speaker will be given a maximum of three (3) minutes to speak, unless extended by the Board.*

**REGULAR AGENDA:**

**01. Application No.: BZA21-151**

**Location:** 1055 W. 5TH AVE. (43212), located on the south side of West 5th Avenue, approximately 65 feet east of Oxley Road (010-015168; 5th by Northwest Area Commission).  
**Existing Zoning:** M, Manufacturing District  
**Request:** Variance(s) to Section(s):  
3312.49(C), Minimum numbers of parking spaces required.



To reduce the number of required parking spaces from 28 to 15.

**Proposal:** To convert a portion of the building to a veterinary office.

**Applicant(s):** Dr. Jane Flores  
1250 North High Street  
Columbus, Ohio 43201

**Attorney/Agent:** Blostein / Overly Architects; c/o Bart Overly  
922 West Broad Street  
Columbus, Ohio 43222

**Property Owner(s):** Applicant

**Planner:** Michael Maret, (614) 614-2749; [MJMaret@Columbus.gov](mailto:MJMaret@Columbus.gov) <<mailto:MJMaret@Columbus.gov>>

**02. Application No.: BZA21-124**

**Location:** **2875 E. LIVINGSTON AVE. (43209)**, located at the southeast corner of East Livingston Avenue and Wellesley Road (010-092223; Mideast Area Commission).

**Existing Zoning:** R-3, Residential District

**Request:** Variance(s) to Section(s):  
3312.27, Parking setback line.  
To reduce the parking setback line along Dover Avenue from 25 feet to 0 feet.  
3312.21(B), Landscaping and screening.  
To provide no perimeter landscaping to visually buffer a parking lot from residentially zoned property.  
3332.26(B), Minimum side yard permitted.  
To reduce the side-yard setback line along the west side of the property from 5 feet to 0 feet

**Proposal:** The installation of a new surface parking lot to be used by an accessory religious structure and to legitimize an existing parking lot used by the primary religious structure.

**Applicant(s):** Robert Brennan  
197 East Gay Street  
Columbus, Ohio 43215

**Attorney/Agent:** Korda/Nemeth Engineering, c/o Cody Free  
1650 Watermark Drive  
Columbus, Ohio 43215

**Property Owner(s):** Owner

**Planner:** Jamie Freise, (614) 645-6350; [JFFreise@Columbus.gov](mailto:JFFreise@Columbus.gov) <<mailto:JFFreise@Columbus.gov>>

**03. Application No.: BZA21-125**

**Location:** **7700 CROSSWOODS DR. (43235)**, located on the northeast side of Crosswoods Drive, approximately 640 feet north of East Campus View Boulevard (610-201425; Far North Columbus Communities Coalition).

**Existing Zoning:** CPD, Commercial Planned Development District

**Request:** Variance(s) to Section(s):  
3312.49(C), Minimum numbers of parking spaces required.  
To reduce the minimum number of required parking spaces from 368 to 77.

**Proposal:** To construct an expansion to an existing church building.

**Applicant(s):** St. John AME Church; c/o Kristopher Coombs  
7700 Crosswoods Drive  
Columbus, Ohio 43235

**Attorney/Agent:** Underhill & Hodge; c/o Aaron Underhill, Atty.  
8000 Walton Parkway, Suite 260  
New Albany, Ohio 43054

**Property Owner(s):** Applicant

**Planner:** Phil B. Bennetch, (614) 500-3165; [PBBennetch@Columbus.gov](mailto:PBBennetch@Columbus.gov)

**04. Application No.: BZA21-155**

**Location:** 729 BECK ST. (43206), located at the southeast corner of East Beck Street and South 17th Street (010-021692; Columbus Southside Area Commission).

**Existing Zoning:** R-2F, Residential District

**Request:** Variance(s) to Section(s):  
3321.05(B)(1), Vision Clearance.  
To allow a portion of a parking space to fall within the required 10 x 10 clear vision triangle.  
3332.14, R-2F area district requirements.  
To decrease the required lot area from 6,000 square feet to 2,967 square feet for Parcel A and Parcel B.  
3332.27, Rear yard.  
To decrease the rear yard setback from 25 percent to 7.1 percent for Parcel A and from 25 percent to 11.7 percent for Parcel B.  
3332.28, Side or rear yard obstruction.  
To allow parking in the side yard.  
3312.49, Minimum number of parking spaces required.  
To decrease the required parking spaces from 4 spaces to 0 spaces.

**Proposal:** To split the parcel and construct a two-unit dwelling on each parcel.

**Applicant(s):** Maple Craft LLC c/o Gary Dunn  
5863-C Zarley Street  
New Albany, Ohio 43054

**Attorney/Agent:** Applicant

**Property Owner(s):** Svetlana Shaulova  
8004 Crescent Drive  
Lewis Center, Ohio 43035

**Planner:** Sierra L. Saumenig, (614) 645-7973; [SLSaumenig@columbus.gov](mailto:SLSaumenig@columbus.gov)  
[<mailto:SLSaumenig@columbus.gov>](mailto:SLSaumenig@columbus.gov)

**05. Application No.: BZA21-163**

**Location:** 3900 S. HIGH ST. (43207), located on the southwest corner of South High Street and Obetz Road (010-111553; Far South Columbus Area Commission).

**Existing Zoning:** C-4, Commercial District

**Request:** Variance(s) to Section(s):  
3356.11(A), C-4 district setback lines.  
To reduce the building setback line from 25 feet to 6 feet along Obetz Road.

**Proposal:** To replace the existing vacuums within the building setback.

**Applicant(s):** Matt Poindexter  
2800 Corporate Exchange Drive, Suite 400  
Columbus, Ohio 43231

**Attorney/Agent:** Applicant

**Property Owner(s):** TH Midwest Inc. c/o Rob Polo  
165 Flanders Road  
Westborough, Massachusetts 01581

**Planner:** Sierra L. Saumenig, (614) 645-7973; [SLSaumenig@columbus.gov](mailto:SLSaumenig@columbus.gov)  
[<mailto:SLSaumenig@columbus.gov>](mailto:SLSaumenig@columbus.gov)

**06. Application No.: BZA21-165**

**Location:** 6080 N. HAMILTON RD. (43081), located on the east side of of North Hamilton Road, north of East Dublin-Granville Road (010-304257; Northland Community Council).

**Existing Zoning:** CPD, Commercial Planned Development District

**Request:** Variance(s) to Section(s):  
3312.49(C), Minimum numbers of parking spaces required.  
To increase the maximum number of required parking spaces from 14 to 18.

**Proposal:** To construct a credit union with drive-thru.  
**Applicant(s):** Kemba FCU; c/o Bryan Balemain  
550 Office Center Place  
Columbus, Ohio 43230  
**Attorney/Agent:** Kramer Engineers; c/o Matthew Dicken  
394 Oak Street  
Columbus, Ohio 43215  
**Property Owner(s):** Applicant  
**Planner:** Michael Maret, (614) 614-2749; [MJMaret@Columbus.gov](mailto:MJMaret@Columbus.gov) <<mailto:MJMaret@Columbus.gov>>

**07. Application No.: BZA21-167**

**Location:** **2864 N. HIGH ST. (43202)**, located on the east side of North High Street, approximately 270 feet north of Olentangy Street (010-015659; Clintonville Area Commission).  
**Existing Zoning:** C-4, Commercial District  
**Request:** Variance(s) to Section(s):  
3312.13(B), Driveway.  
To reduce the minimum driveway width from 20 feet to 19 feet.  
3312.21(A)(2), Landscaping and screening.  
To reduce the soil area for a parking lot tree from 145 square feet and a 4 foot radius to 127 square feet and a 2.5 foot radius.  
3312.25, Maneuvering.  
To reduce the required maneuvering area from 20 feet to 19 feet.  
3312.49, Minimum number of parking spaces required.  
To reduce the minimum number of required parking spaces from 14 to 10.  
**Proposal:** To change the use of an existing building from retail/automotive repair to exclusively retail.  
**Applicant(s):** High St. Kitchens LLC  
402 Ocean Avenue  
Encinitas, California 92024  
**Attorney/Agent:** Walter Rubio  
6593 Riverdale Street  
San Diego, California 92120  
**Property Owner(s):** Applicant  
**Planner:** Michael Maret, (614) 614-2749; [MJMaret@Columbus.gov](mailto:MJMaret@Columbus.gov) <<mailto:MJMaret@Columbus.gov>>

**08. Application No.: BZA21-168**

**Location:** **1600 HANSEN AVE. (43224)**, located on the north side of Hansen Avenue, approximately 890 feet west of Dresden Street (010-232902; North Linden Area Commission).  
**Existing Zoning:** L-R-2, Limited Residential District  
**Request:** Variance(s) to Section(s):  
3332.27, Rear yard.  
To reduce the rear yard area from 25 percent of the lot to 20 percent.  
**Proposal:** To construct a single-unit dwelling.  
**Applicant(s):** Susan Kirkman  
690 Brice Road  
Reynoldsburg, Ohio 43068  
**Attorney/Agent:** None  
**Property Owner(s):** Applicant  
**Planner:** Phil B. Bennetch, (614) 500-3165; [PBBennetch@Columbus.gov](mailto:PBBennetch@Columbus.gov) <<mailto:PBBennetch@Columbus.gov>>

**09. Application No.: BZA21-173**

**Location:** 5979 E. MAIN ST. (43213), located at the southwest corner of East Main Street and McNaughten Road (010-016622; Far East Area Commission).

**Existing Zoning:** C-4, Commercial District

**Request:** Variance(s) to Section(s):  
 3312.27(4), Parking setback line.  
 To reduce the minimum parking setback along East Main Street from 10 feet to 3 feet.  
 3321.01, Dumpster area.  
 To allow the dumpsters to be located with the building setback, 10 feet from East Main Street.  
 3356.11(A)(2), C-4 district setback lines.  
 To reduce the minimum building setback along East Main Street from 60 feet to 40 feet.

**Proposal:** To raze and rebuild a restaurant with associated parking.

**Applicant(s):** City BBQ; c/o Keith Willis  
 5168 Blazer Parkway  
 Dublin, Ohio 43017

**Attorney/Agent:** CESO, Inc.; c/o Jeffrey Lonchor, P.E.  
 2800 Corporate Exchange Drive, Suite 400  
 Columbus, Ohio 43231

**Property Owner(s):** W&D Davis Investment Co., LTD.  
 102 County Line Road West #A  
 Westerville, Ohio 43082

**Planner:** Phil B. Bennetch, (614) 500-3165; [PBennetch@Columbus.gov](mailto:PBennetch@Columbus.gov)  
[<mailto:PBennetch@Columbus.gov>](mailto:PBennetch@Columbus.gov)

**10. Application No.: BZA21-174**

**Location:** 118 S. YALE AVE. (43222), located on the east side of Yale Avenue, at the terminus of West State Street (010-013682; Franklinton Area Commission).

**Existing Zoning:** M, Manufacturing District

**Request:** Variance(s) to Section(s):  
 3312.49, Minimum numbers of parking spaces required.  
 To reduce the minimum number of required parking spaces from 50 to 40.  
 3363.19, Location requirements.  
 To reduce the separation requirement of a more objectionable use to a residentially zoned district from 600 feet to 50 feet.

**Proposal:** To expand an existing furniture production and storage facility.

**Applicant(s):** Furniture Bank of Central Ohio, c/o Philip R. Washburn, President and CEO  
 118 South Yale Avenue  
 Columbus, Ohio 43222

**Attorney/Agent:** None

**Property Owner(s):** Applicant

**Planner:** Jamie Freise, (614) 645-6350; [JFFreise@Columbus.gov](mailto:JFFreise@Columbus.gov) [<mailto:JFFreise@Columbus.gov>](mailto:JFFreise@Columbus.gov)

**11. Application No.: BZA21-177**

**Location:** 333 W. 6TH AVE. (43201), located on the south side of West Sixth Avenue, approximately 40 feet east of Pennsylvania Avenue (010-001092; University Area Commission).

**Existing Zoning:** R-4, Residential District

**Request:** Variance(s) to Section(s):  
 3332.38(F,G), Private garage.  
 To increase the area devoted to a garage from 720 sq.ft to 1,080 sq.ft and to increase the height from 15 feet to 26 feet.

**Proposal:** To legitimize the square footage of an existing garage and to add a second story.

**Applicant(s):** Jared Herschell  
333 West 6th Avenue  
Columbus, Ohio 43201

**Attorney/Agent:** None

**Property Owner(s):** Applicant

**Planner:** Jamie Freise, (614) 645-6350; [JFFreise@Columbus.gov](mailto:JFFreise@Columbus.gov) <<mailto:JFFreise@Columbus.gov>>

**12. Application No.: BZA21-085**

**Location:** **612-614 E. 2ND AVE. (43201)**, located at the northwest corner of East 2nd Avenue and North 9th Street (010-030376; Milo-Grogan Area Commission).

**Existing Zoning:** R-4, Residential District

**Request:** Variance(s) to Section(s):  
3321.05(B)(1), Vision clearance.  
To reduce the required vision clearance triangle from 10 feet to 8 feet for Lot B.  
3332.05(A)(4), Area district lot width requirements.  
To reduce the minimum lot width for Lot B from 50 feet to 35 feet.  
3332.15, R-4 area district requirements.  
To reduce Lot B's square footage from 4,500 square feet to 3,675 square feet.  
3332.21(F), Building lines.  
To reduce Lot A's 18 foot building setback to 16 feet (existing).  
3332.26(C)(3), Minimum side yard permitted.  
To reduce Lot A's minimum side yard (east) from 5 feet to 2.1 feet.  
3332.27, Rear yard.  
To reduce Lot B's rear yard from 25 percent to 6.6 percent.  
3312.27(3), Parking setback line.  
To reduce parking pad setback from 10 feet to 8 feet for Lot B.  
3312.49(C), Minimum numbers of parking spaces required.  
To reduce the required number of parking spaces from 6 to 3 spaces for lot B and for from 4 to 2 spaces for lot A(existing building).

**Proposal:** To split a lot and construct a three-unit dwelling.

**Applicant(s):** BSH RE Hold, LLC c/o Jack Millman  
1071 N. 4th Street  
Columbus, Ohio 43201

**Attorney/Agent:** None

**Property Owner(s):** Applicant

**Planner:** Sierra L. Saumenig, (614) 645-7973; [SLSaumenig@Columbus.gov](mailto:SLSaumenig@Columbus.gov)

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**Legislation Number:** PN0043-2022

**Drafting Date:** 2/9/2022

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter:** Public Notice

**Type:**

Notice/Advertisement Title: Public Utilities Notice: Department of Public Utilities - Industrial Wastewater Discharge Permits

Contact Name: Justine Patmon

Contact Telephone Number: (614) 645-5876

Contact Email Address: [jrpatmon@columbus.gov](mailto:jrpatmon@columbus.gov)

The Administrator of the Division of Sewerage and Drainage announces intent to issue an Industrial Wastewater Discharge Permit to the following company(s) on or about Monday, March 7, 2022; Engineered Profiles LLC, 2141 Fairwood Ave, Columbus, Ohio 43207.

The Draft Permit(s) will be available for review between 7:30 A.M. and 4:00 P.M. February 14, 2022 through March 4, 2022, at the City of Columbus Industrial Wastewater Pretreatment Office, 1250 Fairwood Avenue, Suite 186, Columbus, Ohio 43206. Written comments will be accepted during this period at the above address or via email at [Pretreatment@Columbus.gov](mailto:Pretreatment@Columbus.gov)

<mailto:Pretreatment@Columbus.gov>. This Notice is made according to Columbus City Code Chapter 1145.44(C).

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**Legislation Number:** PN0044-2022

**Drafting Date:** 2/9/2022

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Public Utilities Notice: Department of Public Utilities - Industrial Wastewater Discharge Permits

**Contact Name:** Justine Patmon

**Contact Telephone Number:** (614) 645-5876

**Contact Email Address:** [jrpatmon@columbus.gov](mailto:jrpatmon@columbus.gov)

The Administrator of the Division of Sewerage and Drainage announces intent to issue an Industrial Wastewater Discharge Permit to the following company(s) on or about Monday, March 7, 2022; Armstrong World Industries, Inc., 4241 Leap Road, Hilliard, Ohio 43026.

The Draft Permit(s) will be available for review between 7:30 A.M. and 4:00 P.M. February 14, 2022 through March 4, 2022, at the City of Columbus Industrial Wastewater Pretreatment Office, 1250 Fairwood Avenue, Suite 186, Columbus, Ohio 43206.

Written comments will be accepted during this period at the above address or via email at [Pretreatment@Columbus.gov](mailto:Pretreatment@Columbus.gov)

<mailto:Pretreatment@Columbus.gov>. This Notice is made according to Columbus City Code Chapter 1145.44(C).

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**Legislation Number:** PN0045-2022

**Drafting Date:** 2/10/2022

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Columbus City Council's Annual Black History Month Celebration

**Contact Name:** Stanley Gates II

**Contact Telephone Number:** (614) 645-3566

**Contact Email Address:** [segates@columbus.gov](mailto:segates@columbus.gov)

Columbus City Council presents a celebration of African American history in the success and shaping of Columbus. This year's theme will be focused around Black Health and Wellness. During the ceremony, Council will honor the recipients of the 2022 James Preston Poindexter Awards, named after Reverend James Preston Poindexter, the first Black member of Columbus City Council.

Friday, February 18, 2022

12:00pm - 1:00pm

City Hall, Council Chambers

90 West Broad St

Columbus, OH 43215

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**Legislation Number:** PN0046-2022

**Drafting Date:** 2/10/2022

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** WTC February 2022 Meeting

**Contact Name:** Nate Hall

**Contact Telephone Number:** 614-645-5664  
**Contact Email Address:** nchall@columbus.gov

The Columbus Wage Theft Prevention and Enforcement Commission will meet on February 23, 2022 at 9am. The meeting will take place at the Hearing Room in the Coleman Government Center, 111 N. Front St., Rm. 204, Columbus, OH 43215.

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**Legislation Number:** PN0047-2022

**Drafting Date:** 2/14/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Near East Area Commission: By-Laws Update  
**Contact Name:** Ross Goldsmith, Chair, By-Laws Committee  
**Contact Telephone Number:** 937-244-2600  
**Contact Email Address:** ross.goldsmith74@gmail.com

On January 13, 2022, the Near East Area Commission (NEAC) passed the updated by-laws by more than 2/3 vote. Revised bylaws are attached.

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**Legislation Number:** PN0048-2022

**Drafting Date:** 2/14/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Far West Side Area Commission 2022-2024 Meeting Schedule  
**Contact Name:** Sharon Rastatter, Chair, Far West Side Area Commission  
**Contact Telephone Number:** 614-946-4464  
**Contact Email Address:** srastatter.fwsac@gmail.com

The Far West Side Area Commission holds its general Commission meetings at Hilliard Horizon Elementary School, located at 6000 Renner Rd., Columbus, OH 43228 on the 4th Tuesday of each month, at 7 pm. The full calendar for 2022 is below. Questions regarding this matter should be forwarded to the FWSAC Chair, Sharon Rastatter.

Interim Meeting	Regular Meeting
3rd Tuesday of month	4th Tuesday of month
January 18, 2022	January 25, 2022
February 15, 2022	February 22, 2022
March 15, 2022 (2nd Tuesday)	
April 19, 2022	April 26, 2022
May 17, 2022	May 24, 2022
June 21, 2022	June 28, 2022
July 19, 2022	July 26, 2022
August 16, 2022	August 23, 2022
September 20, 2022	September 27, 2022
October 18, 2022	October 25, 2022

November 15, 2022            November 22, 2022  
December 13, 2022 (2nd Tuesday)  
January 17, 2023            January 24, 2023  
February 21, 2023           February 28, 2023  
March 21, 2023             March 28, 2023

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**Legislation Number:** PN0049-2022

**Drafting Date:** 2/14/2022

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** West Scioto Area Commission 2022 Meeting Schedule

**Contact Name:** Kristen McKinley, Chair, West Scioto Area Commission

**Contact Telephone Number:** 614-404-9220

**Contact Email Address:** mckinleywsac@gmail.com

The West Scioto Area Commission holds its general Commission meetings at the West Side Neighborhood Pride Center, located at 1186 W. Broad St., Columbus, OH 43222, on the 3rd Thursday of each month, at 7 pm. The full calendar for 2022 is below. Questions regarding this matter should be forwarded to the WSAC Chair, Kristen McKinley.

2022 MEETING SCHEDULE

Zoning and Variance	Commission Meetings
the first Wednesday of each month	
or 15 days prior to the AC meeting	the third Thursday of the month

January 5, 2022	January 20, 2022
February 2, 2022	February 17, 2022
March 2, 2022	March 17, 2022
April 6, 2022	April 21, 2022
May 4, 2022	May 19, 2022
June 1, 2022	June 16, 2022
July 6, 2022	July 21, 2022
August 3, 2022	August 18, 2022
August 31, 2022	September 15, 2022
October 5, 2022	October 20, 2022
November 2, 2022	November 17, 2022
December 11-30-22	December 15, 2022
January 4, 2023	January 19, 2023
February 1, 2023	February 16, 2023
March 1, 2023	March 16, 2023
April 5, 2023	April 20, 2023

\* There will be occasional Holiday exceptions

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**Legislation Number:** PN0050-2022



**Drafting Date:** 2/16/2022

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** South Linden Area Commission Special Meeting

**Contact Name:** Lois Ferguson, Chair

**Contact Telephone Number:** 614-357-3315

**Contact Email Address:** slac.lferguson@yahoo.com

**Meeting Date:** Tuesday, March 1, 2022

**Meeting Time:** 6:00 - 8:00 PM

**Meeting Location:** St. Stephen's Community House, 1500 E. 17th Avenue, Columbus, Ohio 43219

The South Linden Area Commission will hold a special meeting on Tuesday, March 1st at 6:00 PM at 1700 E. 17th Avenue to amend bylaws and discuss the 2020-2021 budget.

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**Legislation Number:** PN0051-2022

**Drafting Date:** 2/16/2022

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Communications0216222

**Contact Email Address:** jadilley@columbus.gov

THE FOLLOWING COMMUNICATIONS WERE RECEIVED BY THE CITY CLERK'S OFFICE AS OF WEDNESDAY, FEBRUARY 16, 2022:

New Type: D2

To: 721 Grandview Crossing Holdings 1 LLC

721 Grandview Crossing Way Unit 1

Columbus OH 43215

Permit #8007880

New Type: D1

To: Vidas Butcher LLC & Patio & Bsmt

1724 Northwest Blvd Ste C

Columbus OH 43212

Permit #9263281

New Type: D2

To: 710 Grandview Crossing Holdings 2 LLC

710 Grandview Crossing Way Unit 2

Columbus OH 43215

Permit #8007850

New Type: D2

To: 710 Grandview Crossing Holdings 4 LLC

710 Grandview Crossings Way Unit 4  
Columbus OH 43215  
Permit #8007866

New Type: D5J  
To: Buckeye Rise & Dine Nationwide LLC  
DBA Sunny Street Café  
277 W Nationwide Blvd  
Columbus OH 43215  
Permit #1072277

New Type: D1  
To: CDR Waters & Assoc LLC  
DBA Bottoms Up Café & Bsmt  
1069 W Broad St  
Columbus OH 43222  
Permit #1181690

Transfer Type: D2 D2X D3 D3A  
To: El Pollo Perucho Restaurant LLC  
727 Georgesville Rd  
Columbus OH 43229  
From: VBC Entertainment LLC  
DBA Southbend Tavern & Patio & Partial Bsmt  
126 E Moler St  
Columbus OH 43207  
Permit #2180520

New Type: D2  
To: Little Rock Co  
DBA Little Rock & Patio & Rooftop Patio  
944 N 4th St  
Columbus OH 43201  
Permit #5239374

New Type: D2  
To: Goremade Pizza Italian Village LLC  
936 N Fourth St  
Columbus OH 43201  
Permit #32929930005

TREX Type: D1 D2  
To: Center Square Columbus LLC  
225 Neilson St & Patio  
Columbus OH 43215  
From: RTJ Restaurant LLC  
DBA Donato's Pizza  
1263 Cameron Ave

Lewis Center, OH 43035  
Permit #7151436

Advertise Date: 2/19/22  
Return Date: 3/1/22

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**Legislation Number:** PN0052-2022

**Drafting Date:** 2/17/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Civilian Police Review Board Meeting  
**Contact Name:** Kate Pishotti  
**Contact Telephone Number:** 614-645-8573  
**Contact Email Address:** kmpishotti@columbus.gov

**The Civilian Police Review Board will convene its fifth meeting on Tuesday, March 1, 2022. The meeting is open to anyone who would like to attend, though public testimony will not be received by the Board.**

**Date:** March 1, 2022  
**Time:** 2:00-5:00pm  
**Location:** 111 N Front Street, Columbus, OH 43215  
**Michael B Coleman Government Building, 2nd Floor Hearing Room**

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**Legislation Number:** PN0053-2022

**Drafting Date:** 2/17/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** City Council Zoning Meeting, February 28, 2022  
**Contact Name:** Monique Goins-Ransom  
**Contact Telephone Number:** 614-645-0845  
**Contact Email Address:** mlgoins-ransom@columbus.gov

**REGULAR MEETING NO.10 OF CITY COUNCIL (ZONING), FEBRUARY 28, 2022 AT 6:30 P.M. IN COUNCIL CHAMBERS.**

**ROLL CALL**

**READING AND DISPOSAL OF THE JOURNAL**

**EMERGENCY, TABLED AND 2ND READING OF 30 DAY LEGISLATION**

**ZONING: DORANS, CHR. BANKSTON BARROSO DE PADILLA BROWN FAVOR REMY HARDIN**

**0478-2022** To grant a Variance from the provisions of Sections 3332.035, R-3 residential district; 3312.29, Parking space; 3332.05, Area district lot width requirements; 3332.13, R-3 area district requirements; 3332.25(B), Maximum side yards required; and 3332.26(E)(F), Minimum side yard permitted, of the Columbus City Codes; for the property located at 1440 MADISON AVE. (43205), to permit a two-unit dwelling with reduced development standards in the R-3, Residential District (Council Variance #CV21-099).

**0510-2022** To amend Ordinance #1531-87, passed July 20, 1987 (Z84-1435), and Ordinance #2724-2003, passed January 12, 2004 (Z84-1435B), for property located at 3730 W. DUBLIN-GRANVILLE RD. (43235), by amending Section 1 of Ordinance #1531-87 to include the legal description for this specific property, and by repealing Section 1 of Ordinance #2724-2003 and replacing it with new Section 3 thereby modifying the required CPD setbacks along State Route 161 (Rezoning # Z87-1435C).

**0511-2022** To grant a Variance from the provision of 3332.035, R-3 Residential District; 3312.27, Parking setback line; 3312.49, Minimum number of parking spaces required; and 3321.05(B)(1), Vision clearance, of the Columbus City Codes; for the property located at 106 S. WHEATLAND AVE. (43204), to permit general office and educational uses with reduced development standards in the R-3, Residential District, (Council Variance #CV21-152).

**1693-2021** To rezone 1104 CLEVELAND AVE. (43201), being 1.29± acres located on the east side of Cleveland Avenue, 100± feet north of East 5th Avenue, From: C-4, Commercial District and M, Manufacturing District, To: CPD, Commercial Planned Development District (Rezoning #Z20-050).

**ADJOURNMENT**

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**Legislation Number:** PN0054-2022

**Drafting Date:** 2/17/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Rescheduled Columbus Art Commission Meeting

**Contact Name:** Lori Baudro

**Contact Telephone Number:** (614) 645-6986

**Contact Email Address:** LSBaudro@Columbus.gov

The Columbus Art Commission will be holding a rescheduled hearing on Thursday, February 24 starting at 12:30 p.m. The hearing to be held on February 16 was canceled due to a lack of a quorum. The hearing will be held in-person at the Coleman Government Center, 111 N. High Street, Columbus, OH 43215. Staff should be contacted before an application and materials are submitted electronically.

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**Legislation Number:** PN0055-2022

**Drafting Date:** 2/18/2022

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Depository Commission and Treasury Investment Board Meeting

**Contact Name:** Dean Smith

**Contact Telephone Number:** 614-645-7197

**Contact Email Address:** drsmith@columbus.gov

Date: February 22nd, 2022

Time 11:00-12:00 PM

Purpose: To discuss the City's Investment Strategy & Portfolio with Meeder Investment Management

Via Zoom Teleconference format

Due to COVID-19 and in the interest of public health, this meeting will be held virtually using the Zoom format. Interested parties wishing to attend the meeting should use the following dial in information:

Join by phone: 1-301-715-8592 (Local call in toll number)

Meeting number/access code: 891 9956 9958

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**Legislation Number:** PN0308-2021

**Drafting Date:** 11/16/2021

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Brewery District Commission 2022 Meeting Schedule

**Contact Name:**

**Contact Telephone Number:**

**Contact Email Address:** BDC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^  
([BDC@columbus.gov](mailto:BDC@columbus.gov))\*  
4:00p.m.

Business Meeting Date\*\*  
(111 N. Front St. Hearing Rm. 204)  
12:00p.m.

Hearing Date\*\*  
(111 N Front St. Hearing Rm 204)  
4:00p.m.

December 10, 2021  
January 7, 2022  
February 4, 2022  
March 11, 2022

December 16, 2021  
January 20, 2022  
February 17, 2022  
March 18, 2022

January 6, 2022  
February 3, 2022  
March 3, 2022  
April 7, 2022

April 8, 2022	April 24, 2022	May 5, 2022
May 6, 2022	May 19, 2022	June 2, 2022
June 10, 2022	June 23, 2022	July 7, 2022
July 8, 2022	July 21, 2022	August 4, 2022
August 5, 2022	August 18, 2022	September 1, 2022
September 9, 2022	September 22, 2022	October 6, 2022
October 7, 2022	October 20, 2022	November 3, 2022
November 4, 2022	November 17, 2022	December 1, 2022
December 9, 2022	December 22, 2022	January 5, 2023

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\* Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning). The Hearing time will change to 4:00 p.m. beginning in July 2020.

^Date change due to holiday

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

**Legislation Number:** PN0309-2021

**Drafting Date:** 11/16/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Downtown Commission 2022 Meeting Schedule

**Contact Name:** Luis Teba

**Contact Telephone Number:** 614-645-8062

**Contact Email Address:** DC@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (DC@columbus.gov) *	Business Meeting** (111 N. Front St., Rm #204) 8:30am	Regular Meeting** (111 N. Front St. Rm. #204) 8:30am
December 28, 2021	January 11, 2022	January 25, 2022
January 26, 2022	February 8, 2022	February 22, 2022

February 23, 2022	March 8, 2022	March 22, 2022
March 29, 2022	April 12, 2022	April 26, 2022
April 27, 2022	May 10, 2022	May 24, 2022
May 31, 2022	June 14, 2022	June 28, 2022
June 29, 2022	July 12, 2022	July 26, 2022
July 27, 2022	August 9, 2022	August 23, 2022
August 30, 2022	September 13, 2022	September 27, 2022
September 28, 2022	October 11, 2022	October 25, 2021
October 26, 2022	November 2, 2022	November 16, 2022^
November 23, 2022	December 7, 2022	December 21, 2022^

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation. Please contact staff to confirm.

^Date change due to holiday. November 16th and December 21st are on Wednesday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

**Legislation Number:** PN0313-2021

**Drafting Date:** 11/18/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** City of Columbus Records Commission- Meeting Schedule 2022

**Contact Name:** Monique L. Goins-Ransom, Records Commission Coordinator

**Contact Telephone Number:** 614-645-0845

**Contact Email Address:** mlgoins-ransom@columbus.gov

## MEETING SCHEDULE

### CITY OF COLUMBUS RECORDS COMMISSION:

The regular meetings of the City of Columbus Records Commission for the calendar year 2022 are scheduled as follows:

**Monday, February 14, 2022**

**Monday, May 16, 2022**

**Monday, September 19, 2022**

Meetings will take place at: **City Hall, 90 West Broad Street, 2nd Floor, in the City Council Conference Room 225. They will begin promptly at 10:00 am.**

Every effort will be made to adhere to the above schedule, but the City of Columbus Records Commission reserves the right to change

the date, time or location of any meeting; or to hold additional meetings. To confirm the meeting date, time and locations or

to obtain agenda information, contact Monique Goins-Ransom the City of Columbus Records Commission Coordinator at (614) 645-0845.

**Legislation Number:** PN0317-2021

**Drafting Date:** 11/22/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** German Village Commission 2022 Meeting Schedule

**Contact Name:**

**Contact Telephone Number:**

**Contact Email Address:** [GVC@columbus.gov](mailto:GVC@columbus.gov)

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ ( <a href="mailto:GVC@columbus.gov">GVC@columbus.gov</a> )* 4:00p.m.	Business Meeting Date** (111 N. Front St. Hearing Rm. 204) 12:00p.m.	Hearing Date** (111 N. Front St. Hearing earing HRm. 204) 4:00p.m.
December 8, 2021	December 21, 2022	January 5, 2022
January 6, 2022	January 19, 2022	February 2, 2022
February 3, 2022	February 16, 2022	March 2, 2022
March 10, 2022	March 23, 2022	April 6, 2022
April 7, 2022	April 20, 2022	May 4, 2022
May 5, 2022	May 18, 2022	June 1, 2022
June 9, 2022	June 22, 2022	July 6, 2022
July 7, 2022	July 20, 2022	August 3, 2022
August 11, 2022	August 24, 2022	September 7, 2022
September 8, 2022	September 21, 2022	October 5, 2022
October 6, 2022	October 19, 2022	November 2, 2022
November 10, 2022	November 23, 2022	December 7, 2022
December 8, 2022	December 21, 2023	January 4, 2023

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)



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**Legislation Number:** PN0318-2021

**Drafting Date:** 11/22/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Historic Resource Commission 2022 Meeting Schedule

**Contact Name:**

**Contact Telephone Number:**

**Contact Email Address:** [HRC@columbus.gov](mailto:HRC@columbus.gov)

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ ( <a href="mailto:HRC@columbus.gov">HRC@columbus.gov</a> )* 4:00p.m.	Business Meeting Date** (111 N. Front St. Hearing Rm. 204) 12:00p.m.	Hearing Date** (111 N. Front St. Hearing earing HRm. 204) 4:00p.m.
December 23, 2021^	January 6, 2022	January 20, 2022
January 21, 2022	February 3, 2022	February 17, 2022
February 18, 2022	March 3, 2022	March 17, 2022
March 25, 2022	April 7, 2022	April 21, 2022
April 22, 2022	May 5, 2022	May 19, 2022
May 20, 2022	June 2, 2022	June 16, 2022
June 24, 2022	July 7, 2022	July 21, 2022
July 22, 2022	August 4, 2022	August 18, 2022
August 19, 2022	September 1, 2022	September 15, 2022
September 23, 2022	October 6, 2022	October 20, 2022
October 21, 2022	November 3, 2022	November 17, 2022
November 18, 2022	December 1, 2022	December 15, 2022
December 23, 2022	January 5, 2023	January 19, 2023

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

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**Legislation Number:** PN0319-2021

**Drafting Date:** 11/22/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Italian Village Commission 2022 Meeting Schedule

**Contact Name:**

**Contact Telephone Number:**

**Contact Email Address:** [IVC@columbus.gov](mailto:IVC@columbus.gov)

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

<b>Application Deadline^^</b>	<b>Business Meeting Date**</b>	<b>Hearing Date**</b>
<a href="mailto:IVC@columbus.gov">IVC@columbus.gov</a> < <a href="mailto:IVC@columbus.gov">mailto:IVC@columbus.gov</a> >*)	(111 N. Front St. Hearing Rm. 204)	(111 N. Front St. Hearing Rm. 204)
4:00p.m.	12:00p.m.	<b>4:00p.m.</b>
December 15, 2021	December 28, 2021	January 11, 2022
January 12, 2022	January 25, 2022	February 8, 2022
February 9, 2022	February 22, 2022	March 8, 2022
March 16, 2022	March 29, 2022	April 12, 2022
April 13, 2022	April 26, 2022	May 10, 2022
May 18, 2022	May 31, 2022	June 14, 2022
June 15, 2022	June 28, 2022	July 12, 2022
July 13, 2022	July 26, 2022	August 9, 2022
August 17, 2022	August 30, 2022	September 13, 2022
September 14, 2022	September 27, 2022	October 11, 2022
October 12, 2022	October 25, 2022	November 8, 2022
November 16, 2022	November 29, 2022	December 13, 2022
December 14, 2022	December 27, 2022	January 10, 2023

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

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**Legislation Number:** PN0320-2021

Drafting Date: 11/22/2021

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: University Impact District Review Board 2022 Meeting Schedule

Contact Name:

Contact Telephone Number:

Contact Email Address: uidrb@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (uidrb@columbus.gov)*	Business Meeting** (111 N. Front St. Rm. #204) 12:00pm	Regular Meeting** (111 N. Front St. Rm. #204) 4:00pm
December 30, 2021	January 13, 2022	January 27, 2022
January 28, 2022	February 10, 2022	February 24, 2022
February 25, 2022	March 10, 2022	March 24, 2022
March 31, 2022	April 14, 2022	April 28, 2022
April 29, 2022	May 12, 2022	May 26, 2022
May 27, 2022	June 9, 2022	June 23, 2022
June 24, 2022	July 14, 2022	July 28, 2022
July 29, 2022	August 11, 2022	August 25, 2022
August 26, 2022	September 8, 2022	September 22, 2022
September 29, 2022	October 13, 2022	October 27, 2022
October 28, 2022	November 10, 2022	November 21, 2022^
November 23, 2022^	December 8, 2022^	December 19, 2022^

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation. Please contact staff to confirm dates and Room location for Business Meetings. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^^Date and location change due to holiday

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0321-2021

Drafting Date: 11/22/2021

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: Victorian Village Commission 2022 Meeting Schedule

**Contact Name:** Kimberly Barnard-Sheehy  
**Contact Telephone Number:**  
**Contact Email Address:** VVC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (VVC@columbus.gov)* 4:00p.m.	Business Meeting Date** (111 N. Front St., 2nd Fl. Rm. 204)+ 12:00p.m.	Hearing Date** (111 N. Front St., 2nd Fl. Rm.204)+ 4:00p.m.
December 16, 2021	December 29, 2021	January 12, 2022
January 13, 2022	January 26, 2022	February 9, 2022
February 10, 2022	February 23, 2022	March 9, 2022
March 17, 2022	March 30, 2022	April 13, 2022
April 14, 2022	April 27, 2022	May 11, 2022
May 12, 2022	May 25, 2022	June 8, 2022
June 16, 2022	June 29, 2022	July 13, 2022
July 14, 2022	July 27, 2022	August 10, 2022
August 18, 2022	August 31, 2022	September 14, 2022
September 15, 2022	September 28, 2022	October 12, 2022
October 13, 2022	October 26, 2022	November 9, 2022
November 17, 2022	November 30, 2022	December 14, 2022
December 15, 2022	December 28, 2022	January 11, 2023

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning). The Hearing time changed to 4:00 p.m. in July 2021.

^^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

**Legislation Number:** PN0322-2021

**Drafting Date:** 11/22/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** East Franklinton Review Board 2022 Meeting Schedule

**Contact Name:**

**Contact Telephone Number:**

**Contact Email Address:** efrb@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (efrb@columbus.gov)*	Business Meeting** (111 N. Front St., Rm #204) 12:00pm	Regular Meeting** (111 N. Front St. Rm. #204) 3:00pm
December 29, 2021	January 12, 2022	January 26, 2022
January 27, 2022	February 9, 2022	February 23, 2022
February 24, 2022	March 9, 2022	March 23, 2022
March 30, 2022	April 13, 2022	April 27, 2022
April 28, 2022	May 11, 2022	May 25, 2022
May 26, 2022	June 8, 2022	June 22, 2022
June 29, 2022	July 13, 2022	July 27, 2022
July 28, 2022	August 10, 2022	August 24, 2022
August 31, 2022	September 14, 2022	September 28, 2022
September 29, 2022	October 12, 2022	October 26, 2022
October 27, 2022	November 9, 2022	November 29, 2022^
November 30, 2022	December 14, 2022	December 28, 2022

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^Date change due to holiday. November 29th is on a Tuesday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

**Legislation Number:** PN0326-2021

**Drafting Date:** 11/24/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Columbus Art Commission 2022 Hearing and Application Schedule

**Contact Name:** Lori Baudro

**Contact Telephone Number:** 614-483-3511 (c) 614.645.6986 (o)

**Contact Email Address:** lsbaudro@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

<b>Application Deadline</b> (lsbaudro@columbus.gov)*	<b>Hearing Dates**</b>
December 15, 2021	January 19, 2022
January 19, 2022	February 16, 2022
February 16, 2022	March 16, 2022
March 16, 2022	April 20, 2022
April 20, 2022	May 18, 2022
May 18, 2022	June 15, 2022
June 15, 2022	July 20, 2022
#####	NO AUGUST HEARING
August 17, 2022	September 21, 2022
September 21, 2022	October 19, 2022
October 19, 2022	November 16, 2022
November 16, 2021	December 21, 2022

Hearings are held in-person at the Coleman Government Center, 111 N. High Street, Columbus, OH 43215 and the start time will be 4:30 PM. Staff should be contacted before an application and materials are submitted electronically.

\* If you have questions call 614.645.6986 (o) 614-483-3511 (c).

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

**Legislation Number:** PN0328-2021

**Drafting Date:** 11/24/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Rocky Fork-Blacklick Accord 2021 Meeting Schedule

**Contact Name:** Nolan Harshaw

**Contact Telephone Number:** 614.645.1995

**Contact Email Address:** [nmharshaw@columbus.gov](mailto:nmharshaw@columbus.gov)

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the

ADA, please call the City’s ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ <a href="mailto:planninginfo@columbus.gov">planninginfo@columbus.gov</a> *	(New Albany Village Hall)+	Hearing Dates**
December 23, 2021^	January 20, 2022	
January 21, 2022	February 17, 2022	
February 18, 2022	March 17, 2022	
March 25, 2022	April 21, 2022	
April 22, 2022	May 19, 2022	
May 20, 2022	June 16, 2022	
June 24, 2022		July 21, 2022
July 22, 2022	August 18, 2022	
August 19, 2022	September 15, 2022	
September 23, 2022	October 20, 2022	
October 21, 2022	November 17, 2022	
November 18, 2022	December 15, 2022	
December 23, 2022	January 19, 2023	

+ Meeting Location & Time: 99 W. Main St. New Albany, OH 43054 at 4:00 PM.

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month’s Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

**Legislation Number:** PN0345-2021

**Drafting Date:** 12/13/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter:** Public Notice

**Type:**

**Notice/Advertisement Title:** Big Darby Accord Advisory Panel 2022 Schedule

**Contact Name:** Stephanie Kensler

**Contact Telephone Number:** 614.645.8654

**Contact Email Address:** [planninginfo@columbus.gov](mailto:planninginfo@columbus.gov)

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City’s ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least

three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (planninginfo@columbus.gov)*	(Franklin County Courthouse)+	Hearing Date** 1:30PM
December 15, 2021		January 11, 2022
January 12, 2022		February 8, 2022
February 9, 2022		March 8, 2022
March 16, 2022		April 12, 2022
April 13, 2022		May 10, 2022
May 18, 2022		June 14, 2022
June 15, 2022		July 12, 2022
July 13, 2022		August 9, 2022
August 17, 2022		September 13, 2022
September 14, 2022		October 11, 2022
October 12, 2022		November 8, 2022
November 16, 2022		December 13, 2022

+ Meeting location: 373 S. High St., 25th Fl. - Room B

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

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**Legislation Number:** PN0351-2021

**Drafting Date:** 12/16/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Board of Industrial Relations

**Contact Name:** William Gaines

**Contact Telephone Number:** 614-645-5436

**Contact Email Address:** [wgaines@columbus.gov](mailto:wgaines@columbus.gov)

The Board of Industrial Relations holds regular meetings on the third Monday of each month at 1:30pm in Room #205, 111 N. Front St., Columbus, OH 43215. Due to observed holidays, the January meeting will be held on January 24, 2022 at 1:30pm. The February meeting will be held on February 28, 2022 at 1:30pm.



**Legislation Number:** PN0357-2021

**Drafting Date:** 12/23/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter:** Public Notice

**Type:**

**Civil Service Commission Public Notice**

**Notice/Advertisement Title:**

Civil Service Commission Public Notice

**Contact Name:**

Wendy Brinnon

**Contact Telephone Number:**

(614) 645-7531

**Contact Email Address:**

webrinnon@columbus.gov

OFFICIAL NOTICE

CIVIL SERVICE COMMISSION

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DEPARTMENT OF PUBLIC SERVICE  
CITY OF COLUMBUS, OHIO

**SUBJECT:** Loading Zone Rules and Regulations

**EFFECTIVE DATE:** January 31, 2022

**PAGES:** 1 of 7

**BY:** Division of Parking Services

## I. PURPOSE

The City of Columbus recognizes that public on-street parking as well as private parking for individual businesses is limited in many commercial, residential and mixed-use neighborhoods within the City of Columbus. In order to enhance businesses in areas of limited parking and loading areas, it is necessary to establish loading zones. The purpose of these rules and regulations is to establish guidelines for the use of City of Columbus right-of-way for the purpose of operating a loading zone.

## II. AUTHORITY

- A. Pursuant to the authority granted under Chapter 903 and Section 2105.15 of the Columbus City Codes, 1959, as amended, the Director of Public Service hereby adopts, establishes, and publishes these rules and regulations to be effective at the earliest time allowed by law.
- B. These rules and regulations supersede all previously promulgated rules and regulations for loading zones and are applicable to public right-of-way.
- C. Loading zones operated and maintained outside the right-of-way are not governed by these rules and regulations.

## III. DEFINITIONS

The following words, terms and phrases, when used in these rules and regulations, shall have the meanings ascribed to them, except when the context clearly indicates a different meaning:

- A. *Department* means the City of Columbus Department of Public Service, Division of Parking Services.
- B. *Director* means the Director of the Department of Public Service.
- C. *Applicant* means the requestor of the loading zone.
- D. *Parking meter* means any mechanical or electronic device used, placed, installed, or erected at or near the curb adjacent to the parking lane, or otherwise on property which is owned, leased, or operated by the city. A parking meter includes, but is not limited to, single space meters, multi-space meters, and parking mobile payment applications authorized by the city of Columbus as prescribed in Section 2155.01.
- E. *Permit Holder* means a business that requested and was approved to have a loading zone installed under these rules and regulations.
- F. *Loading zone* means a designated location in the public right-of-way for the loading and unloading of passengers and/or.

#### **IV. GENERAL RULES**

The following general rules are hereby established:

- A. The issuance of a loading zone permit does not entitle the permit holder to sole use of the designated loading zone in the public right-of-way. The loading zone may be used by the general public for the purposes of loading and unloading passengers and/or freight.
- B. Businesses in proximity to one another are encouraged to share loading zones in an effort to preserve on-street public parking.
- C. A duly authorized business association, special improvement district, civic association or other responsible entity acceptable to the City of Columbus may apply for a loading zone permit for the purpose of consolidating loading activities to preserve public on-street parking within a specific geographic region of the City.

#### **V. LOADING ZONES**

- A. Loading zones shall be:
  - 1. Permitted in the curb lane of street where parking exists and does not otherwise interfere with the lane of travel or bike lanes;
  - 2. Used as a staging area where vehicles are parked temporarily for the loading and unloading of passengers and/or freight;
  - 3. Permitted to share the same location as a permitted valet parking zone to preserve public on-street parking; and
  - 4. Limited to one (1) designated loading zone per block face to preserve on-street parking.
- B. Loading zones shall not:
  - 1. Exceed the length of the permit holders property frontage(s) unless written consent from the neighboring property owners and businesses is provided;
  - 2. Be less than twenty three (23) foot in length;
  - 3. Operate in an area in which parking is already restricted for other uses, or were parking is otherwise restricted or regulated per Title 21 of Columbus City Code; and
  - 4. Allow long term parking of a vehicle.

#### **VI. STANDARDS OF OPERATION**

A permit holder shall operate a loading zone within the following manner:

- A. Occupy only the public right-of-way within the posted regulatory signs erected by the Department;
- B. Maintain the safe operation of roadways and not obstruct use of the travel lanes, neighboring parking spaces, driveways, wheelchair ramps, crosswalks, sidewalks, bikeway facilities, signs, markings, signals fire hydrants, street lights, and intersections; and
- C. Use the space for visibly active loading and unloading passengers and/or freight and not allow staging of vehicles.

**VII. APPLICATION**

- A. Any business, partnership, firm or corporation desiring a loading zone in the public right-of-way shall submit a completed application for a loading zone via the Permit Office web portal at <https://ca.columbus.gov/ca/>. Applications shall contain the following information at a minimum:
  - 1. The names, addresses and telephone numbers of the Applicant, co-applicant(s) and the property owner if the Applicant is a lessee;
  - 2. The reason for requesting a loading zone;
  - 3. The proposed hours and days of the week the loading zone will be operational;
  - 4. A scaled site plan showing the proposed address and property tax parcel ID number of the proposed location of the loading zone; and
  - 5. Any other information reasonably required by the Department for the purpose of processing the application under the requirements of these rules and regulations.
- B. The Department may contact the local business association, special improvement district, neighborhood area commission, civic association and/or neighboring businesses for input as part of the approval process.
- C. Once all information is received, the Department has thirty (30) business days to review and approve or deny the requested loading zone.
- D. Upon approval of the application and payment of all required fees, the Department will install regulatory signage stating: No Parking Loading Zone and hours of the day and days of the week the loading zone will be operational.

**VIII. FEES**

The following fees are hereby established:

- A. A nonrefundable annual fee according to the schedule below, payable upon approval of an application or renewal of a previously approved loading zone.

RATE ZONE	FEE PER FOOT OF BUSINESS LOADING ZONE	
	FEE PER FOOT	MINIMUM FEE
<b>ZONE 1</b>	\$31.00	\$775.00
<b>ZONE 2</b>	\$26.00	\$650.00
<b>ZONE 3</b>	\$16.00	\$400.00
<b>ZONE 4 (metered)</b>	\$13.00	\$325.00
<b>ZONE 4 (unmetered)</b>	\$6.00	\$150.00

- B. Rate Zones as depicted in Exhibit A shall be defined according to the following specific descriptions:
  - a. Zone 1. The area bounded by the south side of State Street from High Street to Fourth Street, the east side of Fourth Street from State Street to Mt. Vernon Avenue, the north side of Nationwide Boulevard from Fourth Street to High Street, the west side of High Street from Nationwide Boulevard to State Street shall constitute Zone 1.

- b. Zone 2. The area bounded by the south side of Fulton Street from Front Street to Third Street, the east side of Third Street from Fulton Street to Main Street, the north side of Main Street from Third Street to High Street, the east side of High Street from Main Street to State Street, the west side of High Street from State Street to Nationwide Boulevard, the north side of Nationwide Boulevard from High Street to East Street, the west side of East Street from Nationwide Boulevard to Spring Street, the south side of Spring Street from East Street to Marconi Boulevard, the west side of Marconi Boulevard from Spring Street to Long Street, the east side of Marconi Boulevard from Long Street to Broad Street, the north side of Broad Street across Marconi Boulevard to the east bank of the Scioto River from Broad Street to Main Street, the south side of Main Street from the east bank of the Scioto River to Second Street, the west side of Second Street from Main Street to Mound Street, the south side of Mound Street from Second Street to Front Street, the west side of Front Street from Mound Street to Fulton Street shall constitute Zone 2.
- c. Zone 3. The area bounded by the south side of Mound Street from Third Street to Fourth Street, the east side of Fourth Street from Mound Street to Town Street, the south side of Town Street from Fourth Street to Washington Avenue, the east side of Washington Avenue from Town Street to Broad Street, the north side of Broad Street from Washington Avenue to Grant Avenue, the east side of Grant Avenue from Broad Street to Long Street, the north side of Long Street from Grant Avenue to Neilston Street, the east side of Neilston Street from Long Street to the north terminus of Neilston Street, the extension of the east side of Neilston Street along the same bearing from the north terminus of Neilston Street to the south side of Interstate 670, the south side of Interstate 670 from the extension of the east side of Neilston Street to the extension of the west side of Armstrong Street along the same bearing, the extension of the west side of Armstrong Street from Interstate 670 to the north terminus of Armstrong Street, the west side of Armstrong Street from its north terminus to Vine Street, the south side of Vine Street from Armstrong Street to Front Street, the west side of Front Street from Vine Street to Nationwide Boulevard, the north side of Nationwide Boulevard from Front Street to Fourth Street, the east side of Fourth Street from Nationwide Boulevard to State Street, the south side of State Street from Fourth Street to High Street, the east side of High Street from State Street to Main Street, the north side of Main Street from High Street to Third Street, the east side of Third Street from Main Street to Mound Street; and the area bounded by the north side of Broad Street from the east bank of the Scioto River to Marconi Boulevard, the east side of Marconi Boulevard from Broad Street to Long Street, the west side of Marconi Boulevard from Long Street to Spring Street, the south side of Spring Street from Marconi Boulevard to West Street, the north side of Spring Street from West Street to Neil Avenue, the extension of the west side of Neil Avenue along the

same bearing from its southern terminus at Spring Street to the east bank of the Scioto River, the east bank of the Scioto River from the extension of the west side of Neil Avenue to Broad Street; and the area bounded by the south side of Sycamore Street from Front Street to High Street, the east side of High Street from Sycamore Street to Willow Street, the south side of Willow Street from High Street to Pearl Street, the east side of Pearl Street from Willow Street to Livingston Avenue, the north side of Livingston Avenue from Pearl Street to Front Street, the west side of Front Street from Livingston Avenue to Sycamore Street shall constitute Zone 3.

- d. Zone 4. Those areas within the City of Columbus corporation limits not included in Zones 1, 2, or 3 shall constitute Zone 4.
- C. A nonrefundable regulatory sign installation fee of three hundred dollars (\$300.00). Said fee shall be payable upon approval of a loading zone permit and prior to the installation of signs for the approved loading zone.
- D. Pursuant to Section 2155.055 of the Columbus City Code, there will be a paid parking out of service fee equivalent to the hourly rate of each approved paid parking space multiplied by the hours the parking space is enforced. Paid parking out of service fees shall be paid prior to issuance or renewal of the approved loading zone permit each year.

## **IX. REFUNDS, TRANSFERS AND EXPIRATION**

- A. There shall be no refund of any fees if the loading zone is no longer needed by the permit holder and all signs are removed and public parking is restored to normal operating hours.
- B. Transferring an approved permanent loading zone from the original permit holder to a successor business at the same address may be allowed provided the new business submits an application for approval, that all fees and fines for the previous permit holder are paid and up to date, and that the application requests the same conditions as the approved loading zone, in which case the nonrefundable yearly fee for that year shall not be charged.
- C. All loading zone shall expire on December 31 of each year.

## **X. ENFORCEMENT, DENIAL, REVOCATION, SUSPENSION AND TERMINATION**

- A. The operation of a loading zone under these Rules and Regulations is subject to the enforcement of applicable local and state traffic, parking, general offenses, and right-of-way occupancy codes and regulations. The Department and the Columbus Division of Police have the authority to enforce these rules and regulations.
- B. The Department or the Columbus Division of Police may temporarily suspend the operations of a loading zone if the public right-of-way reserved by the permit holder is needed for an emergency or temporary use, including, but not limited to, the construction, maintenance, or repair of a street or utility or special event.

- C. The Department shall notify the applicant/permit holder in writing and may deny a loading zone or revoke or suspend without refund of any portion of any fees for a loading zone if:
  - 1. The applicant/permit holder fails to comply with the requirements of this policy or other applicable law;
  - 2. The applicant/permit holders makes a false statement of material fact on an application for a loading zone; or
  - 3. The Department determines that the operation of the loading zone would:
    - a. Endanger the safety of persons or property or otherwise not be in the public interest;
    - b. Unreasonably interfere with pedestrian or vehicular traffic;
    - c. Unreasonably interfere with the use of a utility pole, parking meter, traffic sign, traffic signal, hydrant, mailbox, or other object at or near the proposed location of the loading zone; or
    - d. Unreasonably interfere with an existing use permitted at or near the proposed location of the loading zone.

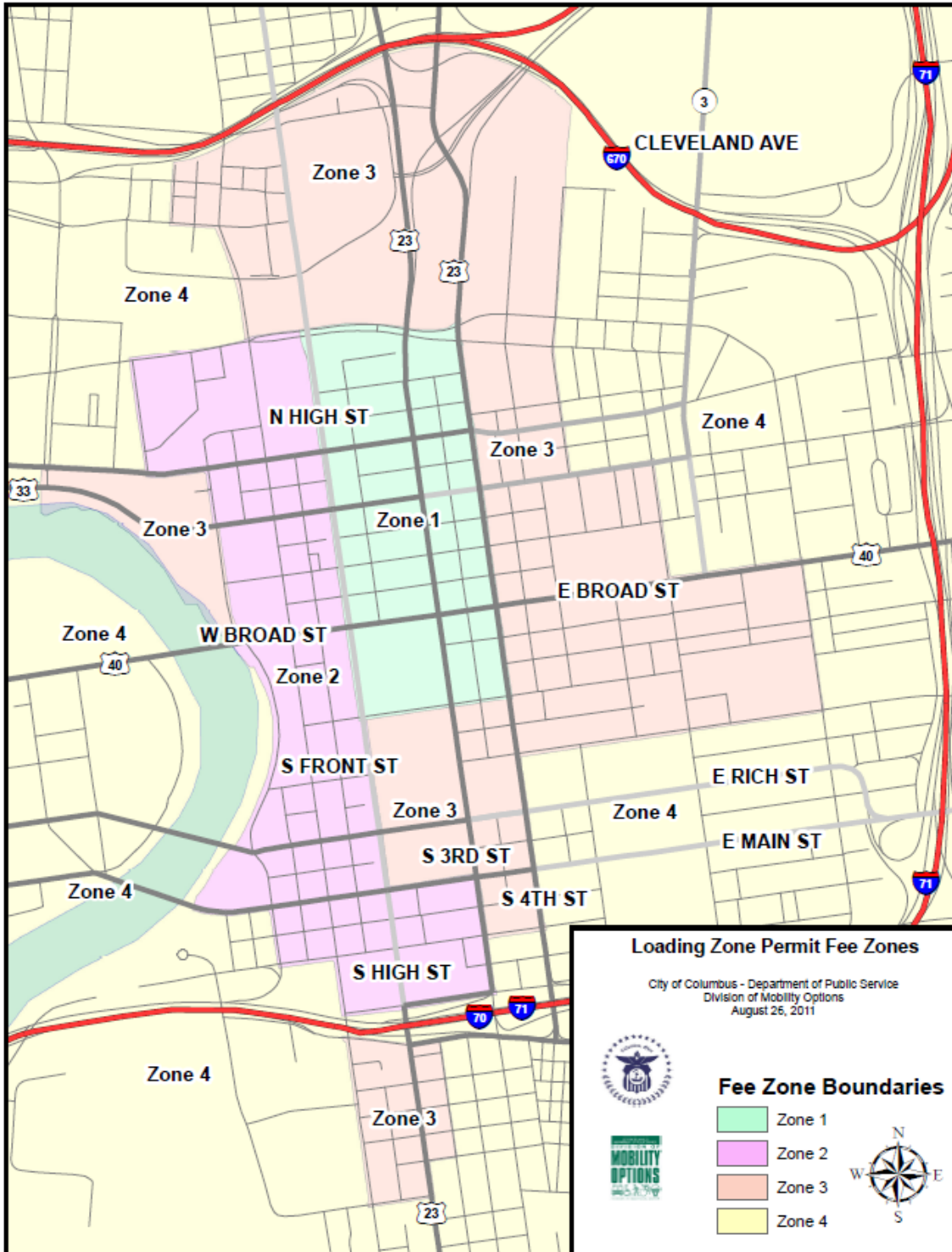
## **XI. APPEAL PROCESS**

- A. Any applicant or permit holder shall have the right to appeal the denial, suspension or revocation of a loading zone permit associated with these Rules and Regulations. An appeal must be filed within ten (10) days of the denial, suspension or revocation of a loading zone permit. The appeal shall be on a form provided by the Department, which, at a minimum, shall include the following information:
  - 1. The name, address, telephone number, and email address of the applicant or permit holder; and
  - 2. The reason for the appeal.
- B. Any other information requested by the Department for the purpose of processing and considering the appeal under the requirements of these rules and regulations. The Department may request comments from the applicable area commission, civic association, business association, and/or special improvement district.
- C. The Director will review each appeal and provide a decision within fifteen (15) business days of receiving the appeal and supporting documentation.
- D. The Director's decision on an appeal shall be final.

BY ORDER:

JENNIFER GALLAGHER, DIRECTOR  
DEPARTMENT OF PUBLIC SERVICE

# EXHIBIT A





DEPARTMENT OF PUBLIC SERVICE  
CITY OF COLUMBUS, OHIO

**SUBJECT:** Valet Parking Zone Rules and Regulations

**EFFECTIVE DATE:** January 31, 2022

**PAGES:** 1 of 12

**BY:** Division of Parking Services

**I. PURPOSE**

Public on-street parking as well as private parking for individual businesses is limited in many commercial, residential and mixed-use neighborhoods within the City of Columbus. Valet parking is one of many parking demand management tools that can alleviate parking issues in high demand commercial districts.

**II. AUTHORITY**

- A. Pursuant to the authority granted under and Sections 2105.15(C) of the Columbus City Code, as amended, the Director of Public Service hereby adopts, establishes, and publishes these rules and regulations to be effective at the earliest time allowed by law.
- B. These rules and regulations supersede all previously promulgated rules and regulations for valet parking zones and temporary valet parking zones and are applicable to public right-of-way and city-owned public parking facilities.

**III. APPLICABILITY**

These rules and regulations provide requirements for valet parking zones and temporary valet parking zones located in the public right-of-way and city-owned public parking facilities. Valet parking zones and temporary valet parking zones operated and maintained outside the right-of-way, including valet parking zones and private parking facilities are not governed by these rules and regulations.

**IV. DEFINITIONS**

The following words, terms and phrases, when used in these rules and regulations, shall have the meanings ascribed to them, except when the context clearly indicates a different meaning:

- A. *Attendant* means a person who operates a vehicle between a valet parking zone and a parking facility on behalf of a valet parking service.
- B. *Block face* means a portion of the roadway that includes one (1) intersection.
- C. *Department* means the City of Columbus Department of Public Service.
- D. *Director* means the Director of Public Service or designee.
- E. *Division* means the Division of Parking Services.
- F. *Parking meter* means any mechanical or electronic device used, placed, installed, or erected at or near the curb adjacent to the parking lane, or otherwise on property which is owned, leased, or operated by the city. A parking meter includes, but is not limited to, single space meters, multi-space meters, and parking mobile payment applications authorized by the city of Columbus as prescribed in Section 2155.01.

- G. *Permit holder* means a parking operator or duly authorized association or special improvement district permitted under these rules and regulations to operate a valet parking service.
- H. *Public parking facility* means any parking lot or garage located off the public right-of-way that is owned, leased, managed, or otherwise operated by the City of Columbus.
- I. *Temporary valet parking zone* means a short term valet used for a special event in an area of limited parking. Temporary valet parking zones are not for long term parking but are staging areas where vehicles are parked temporarily while people unload in close proximity to a business or event location.
- J. *Valet parking service* means a parking operator, including employees of a parking provider, or an independent contractor to a parking provider that provides a driver to operate a vehicle to and from a parking location so that the driver and passengers in the vehicle may unload and load at their immediate destination regardless of whether a fee is charged.
- K. *Valet parking zone* means a designated location in the public right-of-way or public parking facilities where an attendant takes possession of a vehicle for the purpose of parking and returns the vehicle to the possession of the driver thereof. In general, this term also applies to temporary valet parking zones unless explicitly noted.
- L. *Valet parking facilities* means a privately owned parking lot or garage where the valet parking service park one (1) or more valet customers' vehicles until the vehicle is retrieved by the valet parking service. There shall be no on-street valet parking unless explicitly exempted by the Director of Public Service.
- M. *Valet parking service stand* means a table, podium, desk, or similar sized structure at or near the valet client business where one (1) copy of the valet parking receipts and keys to the valet customers' vehicles are kept and where valet customers may go to drop off or retrieve their motor vehicle or the keys to their motor vehicle.

## V. GENERAL RULES

The following general rules are hereby established:

- A. A valet parking service may be conducted in the public right-of-way or public parking facility only with an approved valet parking zone permit that includes the location, hours of operation, and is in compliance with these rules and regulations.
- B. The permit holder shall comply with all requirements contained in these rules and regulations and shall be responsible for ensuring the compliance of any co-applicants, employees, agents, and contractors.
- C. The permit holder must keep on the premises at the permitted location a valid copy of the approved valet parking zone permit at all times, and may be subject to inspection by any authorized official of the City of Columbus during hours of valet parking service operation.
- D. The issuance of a valet parking zone permit does not entitle the permit holder to sole use of the designated valet zone in the public right-of-way. The permit

holder has an obligation to maintain the safe and orderly movement of vehicles while maintaining the safety of pedestrians and bicycles.

- E. Nothing in these rules and regulations shall be construed to allow a commercial establishment to substitute off-street valet parking services for any parking requirements imposed by the City of Columbus Zoning and Traffic Codes, nor shall any valet parking lot be permitted on private property unless the owner of said parking location has received zoning clearance from the Department of Development.
- F. A duly authorized business association, special improvement district, civic association or other responsible entity acceptable to the City of Columbus may apply for a valet parking zone permit for the purpose of consolidating valet parking zones to preserve public on-street parking within a specific geographic region of the City.

## **VI. VALET PARKING ZONES**

- A. Valet parking zones shall:
  - 1. Operate only in the curb lane of the roadway;
  - 2. Be permitted where on-street paid parking exists upon approval from the Director;
  - 3. Maintain a minimum of four (4) feet or greater distance on the sidewalk for the passage of pedestrians as required by the Department;
  - 4. Be used as a staging area where vehicles are parked temporarily for the loading and unloading of passengers;
  - 5. Be permitted to share the same location as loading zones to preserve public on-street parking; and
  - 6. Be limited to one (1) designated valet parking zone per block face to preserve on-street parking.
- B. Valet parking zones shall not:
  - 1. Exceed the length of a single businesses property frontage(s) on the city street(s) adjoining such property unless written consent from the neighboring property owners and businesses is provided;
  - 2. Operate where on-street public parking does not exist, or where establishing a valet parking zone will otherwise interfere with a lane of travel or bike lane;
  - 3. Operate in an area in which parking is already restricted for other uses, or where parking is otherwise restricted or regulated per Title 21 of Columbus City Code;
  - 4. Be located within the area used by vehicle detection devices near signalized intersections; and
  - 5. Park or allow long-term parking of a vehicle in a valet parking zone, or allow the loading and unloading of goods, equipment, or merchandise during permitted hours.

## **VII. VALET PARKING FACILITIES**

Valet parking facilities shall:

- A. Not be located in the public right-of-way or a public parking facility, except as approved by the Director;
- B. Not be located within a city park; and
- C. Be appropriately zoned in accordance with the City of Columbus Zoning Code.

## **VIII. STANDARDS OF OPERATION**

A permit holder shall:

- A. Allow only employees and independent contractors holding a valid state driver's license, and having valid vehicle insurance or covered under the permit holders insurance meeting the minimum requirements for coverage required by the State of Ohio, to operate any vehicle in connection with the valet parking service.
- B. Assure attendants wear a uniform, shirt, coat or jacket, or other name tag, nameplate, hat, or vest with the name of the attendant and the company logo that identifies the attendant as an authorized employee of the permit holder.
- C. Assure that all employees, contractors, and/or agents place on the dashboard of each patron vehicle a sign or placard of a size no smaller than three (3) by three (3) inches in such a manner so as to be conspicuously visible through the windshield of the patron vehicle. The sign or placard shall clearly state: This Vehicle Parked by [Valet Parking Business Name].
- D. Operate the valet parking service in a manner that does not:
  1. Use or occupy more of the public right-of-way than was approved in the valet parking zone permit;
  2. Unreasonably interfere with the use of paid parking space, mailbox, or other object, or the safe operation of roadways including, but not limited to travel and parking lanes, driveways, wheelchair ramps, crosswalks, sidewalks, bikeway facilities, signs, markings, signals, fire hydrants, street lights, and intersections;
  3. Obstruct a vehicle operator's ability to see any part of an intersecting road; and
  4. Injure, damage, or create a hazard to persons or property.
- E. Provide, upon taking custody of a patron's vehicle a numbered ticket to each customer containing the following information:
  1. Name, address and telephone of the valet parking service; and
  2. Fee or cost to the customer of the valet parking service.
- F. Not allow a vehicle with its engine running to remain unattended in a valet parking zone.
- G. Not allow the parking of vehicles owned or otherwise driven by an employee, owner, contractor or agent of the permit holder in the valet parking permit zone.
- H. Provide valet parking service only during hours of operation authorized in the valet parking zone permit.

- I. Not prohibit or otherwise interfere with the operation and use of public parking spaces at any times other than the hours of operation and the location of a valet parking zone permitted by the Department.
- J. Allow the traveling public to utilize the valet loading zone for the purposes of passenger loading and unloading even if the motorist is not utilizing the valet service.

#### **IX. VALET PARKING SERVICE STAND**

- A. A permit holder shall provide one (1) valet parking service stand at each permitted location. The valet parking service stand shall be located in the public right-of-way at a location approved by the Department or within the adjacent building for whose benefit the valet parking service is provided. The valet parking service stand must be exclusively for the operation of the valet parking service.
- B. A valet parking service stand shall:
  - 1. Not be located within the travel lanes, bike lanes or parking lanes of the roadway;
  - 2. Occupy an area of the public right-of-way no greater than four (4) feet by four (4) feet with a minimum of four (4) feet unobstructed pedestrian clear zone;
  - 3. Not obstruct a bicycle rack;
  - 4. Not be permanently affixed to the public right-of-way in any manner;
  - 5. Be easily moveable by one person;
  - 6. Be removed from the public right-of-way when the valet parking service is not being operated;
  - 7. Be secured and locked when left unattended;
  - 8. Have affixed a sign not larger than two (2) feet by two (2) feet for the sole purpose of identifying the valet parking service indicating the name of the operator of the valet parking service and the fee for valet parking service;
  - 9. Not be electrified or lighted in any way, or have any moving components; and
  - 10. Not have any heating or cooling source of any kind.
- C. If the valet parking service stand is located within a building, the permit holder may provide a sign advertising the valet parking service, provided said sign meets the requirements for signs on private property per the Zoning Code.

#### **X. VALET PARKING ZONE SIGNAGE**

- A. The Department shall install permanent regulatory signage marking the limits of each approved permanent valet parking zone. Each sign shall indicate that the location is restricted for use by a valet parking service and state the days and hours of operation of the valet parking service. If the valet parking zone is located in a paid parking space, regulatory signs will be installed by the Department on affected parking meters by the Department stating "Tow Away Zone" and the days and hours of operation of the valet zone service.

- B. One (1) temporary sidewalk sign announcing the valet parking service may be displayed at the approved valet parking zone provided. Said sign shall:
1. Be approved by the Director;
  2. Be constructed of durable material that will withstand the year-round impact of the weather and must be maintained and in good condition at all times;
  3. Be sufficiently weighted and constructed to withstand strong winds;
  4. Not exceed twenty four (24) inches in width and forty eight (48) inches in height (including base, holder, frames, etc.) measured from the sidewalk surface;
  5. Be placed on the sidewalk no more than one half (1/2) hour before the valet parking service opens and must be removed no later than one half (1/2) hour after the close of valet parking service;
  6. Be in front of the business offering the valet service without encroaching upon the frontage of another business;
  7. Be positioned on the sidewalk and/or tree lawn outside the travel lanes, bike lanes and parking lanes, and allow a minimum four (4) foot clearance for pedestrian traffic;
  8. Be freestanding and may not be affixed to any street fixtures including, but not limited to trees, parking meters, lampposts, grates, bike racks, decorative benches, news boxes, etc. in any manner;
  9. Not be electrified or lighted in any way, or have any moving components; and
  10. Include only the name and logo of the permit holder, the business offering the valet service, the words "Valet Parking", the rate charged for the service and the hours of operation. The sign shall not indicate "Valet Only" as the valet loading zone is available for those who are not using the valet service but are dropping off or picking up passenger(s).

#### **XI. TEMPORARY VALET ZONE PARKING PERMIT**

- A. A temporary valet zone permit holder shall comply with all requirements contained in these rules and regulations that apply to a valet parking zone and shall be responsible for ensuring that any employees, contractors, and agents are also in compliance with these rules and regulations.
- B. Temporary valet zone permits are not intended to accommodate permanent valet zones during the application process. Permanent valet zones shall abide by the application process outlined in these rules and regulations.
- C. A temporary valet zone permit shall not be granted for more than three (3) consecutive days. For requests extending beyond three (3) days, an appeal may be filed with the Director.
- D. Temporary valet zone permit holders are required to notify the adjacent property owner(s) for any parking space that extends beyond the storefront of the requested location.

## **XII. INDEMNIFICATION AND INSURANCE**

The permit holder shall forever indemnify and hold harmless the City and all of its agents, employees and representatives from and against all claims, damages, losses, suits and actions, including attorney's fees, arising or resulting from said operation of a valet parking service. In addition, the permit holder shall obtain general liability insurance in an amount no less than \$1,500,000.00 and shall name the City as an additional insured on said policy. A copy of the certificate of insurance shall be provided to the Department and shall become a part of any permit executed by the Department.

## **XIII. APPLICATION PROCESS**

- A. An applicant seeking to operate a valet parking service in the public right-of-way or public parking facility shall submit to the Department an application for a valet parking zone permit or a temporary valet parking zone permit. All valet applications shall be submitted via the Permit Office web portal at <https://ca.columbus.gov/ca/>.
- B. Application Processing Time
  - 1. All applications for a valet zone parking permit shall be submitted a minimum of sixty (60) business days prior to the start of the permit.
  - 2. All applications for a temporary valet parking permit shall be submitted a minimum of five (5) business days prior to the start of the permit.
  - 3. Requests received less than the minimum number of days to review the permit will be considered but no assurance is made that a decision will be rendered by the requested permit start date.
- C. Each application for a valet parking zone or temporary valet zone is required to contain the following:
  - 1. A scaled site plan showing the proposed address of the location of the valet parking zone, the valet parking service stand, and the placement of any temporary signage to be placed in the right-of-way. Refer to Exhibit A for a sample drawing;
  - 2. A drawing showing the color, content, materials, design and dimensions of the proposed temporary sidewalk signage;
  - 3. Proof of insurance and signed indemnity and release forms as required by Section XII;
  - 4. Copy of the contract between the permit holder and private parking facility used to store vehicles while in the care of the valet parking service; and
  - 5. A letter of authorization from the business receiving valet services.
- D. An application for shared valet parking zones shall identify all businesses on the application, along with proof of consent or approval from the duly authorized representative of each business on the application. The applicant requesting a valet parking zone permit will be responsible for the payment of all fees. A permit holder desiring to modify the operation of an approved valet parking zone may submit for approval the requested changes to the Department, which may be subject to the signage fee depending on the extent and complexity of the proposed change, as determined by the Department.

#### **XIV. FEES**

##### **A. Valet parking zone permit**

1. The following fees are hereby established and shall be payable prior to the issuance of an approved valet parking zone permit:
  - a. A nonrefundable application fee of \$200.00, payable upon submitting an application for first-time installation or upon submitting an application per the provisions of Section XIII;
  - b. Pursuant to Section 2155.055 of the Columbus City Code, there will be a nonrefundable paid parking out of service fee equivalent to the hourly rate of each paid parking space approved for a valet parking zone, multiplied by the hours of use approved in the valet parking zone permit; and
  - c. A nonrefundable regulatory sign installation and removal fee of \$250.00 per sign.
2. Application for renewal and payment of the annual fee for a valet parking zone permit may be made on or prior to the expiration date. The following fees are hereby established and shall be payable prior to the renewal of an valet parking zone permit:
  - a. A nonrefundable annual renewal fee of \$50.00, payable upon submitting an application of renewal of a previously approved valet parking zone permit; and
  - b. A nonrefundable paid parking out of service fee per the requirements in Section XIV(b).
  - c. If the applicant fails to pay all required renewal fees upon expiration, the Division may require a new application and payment of all applicable fees.

##### **B. Temporary valet parking zone permit**

1. The following fees are hereby established and shall be payable prior to the issuance of an approved temporary valet parking zone permit:
  - a. A nonrefundable application fee of \$50.00, payable upon submitting an application per the provisions of Section XIII; and
  - b. Per City of Columbus Code Section 2155.055, there will be a nonrefundable paid parking out of service fee equivalent to the hourly rate of each paid parking space approved for a temporary valet parking zone permit, multiplied by the hours the meter(s) is enforced for each day approved.

#### **XV. REFUNDS, TRANSFERS AND EXPIRATION**

- A. If a permit holder terminates a valet service prior to the expiration date of the permit, there shall be no refund of any fees.
- B. A valet parking zone permit is specific to a location, and shall not be transferred to another location.
- C. Transferring an approved valet parking zone from the original applicant to a successor at the same address may be allowed provided the new applicant



submits a renewal application for approval, that all fees and fines for the previous permit holder are paid and up to date, and that the applicant requests the same conditions as the approved valet parking zone permit, in which case only a renewal fee shall be charged.

- D. All valet parking permits are annual permits and shall expire one (1) year after issuance.

## **XVI. ENFORCEMENT, DENIAL, REVOCATION, SUSPENSION AND TERMINATION**

- A. The permit holder shall comply with all requirements contained in these rules and regulations and shall be responsible for ensuring that any employees, contractors, and agents are in compliance with these rules and regulations.
- B. The operation of a valet parking zone under these Rules and Regulations is subject to the enforcement of applicable local and state traffic, parking and general codes and regulations. Enforcement of these Rules and Regulations may result in a documented warning or violation and may result in fines, revocation, termination or denial of a valet parking permit. The violation and fine structure is as follows:
  - 1. The first offense shall result in a written warning.
  - 2. The second offense shall result in a written violation and an assessed fine of one hundred dollars (\$100).
  - 3. The third offense shall result in a written violation and an assessed fine of two hundred fifty dollars (\$250). The permit holder is also required to attend a meeting with the Division of Parking Services.
  - 4. The fourth offense shall result in a written violation and an assessed fine of five hundred dollars (\$500). The permit holder and the business receiving valet services are required to attend a meeting with the Division of Parking Services.
  - 5. The fifth and final offense shall result in a written violation, an assessed fine of one thousand dollars (\$1000) and revocation of the valet parking permit for that specific location.
- C. A copy of any documented warning, violation, and letter of revocation shall be provided to the on-site valet operator and mailed to the valet permit holder and business receiving the valet service by United States Postal Certified Mail.
- D. Fines shall be paid within thirty (30) days of receipt of the written violation. Fines shall be paid to the Division of Parking Services, 111 N Front Street, 5<sup>th</sup> Floor, Columbus, Ohio 43215. A copy of the violation form shall be included with payment. If fines are not paid in full within thirty (30) days of the violation, Parking Services will initiate the removal of the valet zone.
- E. After issuance of the fifth offense and revocation of the permit, the permit holder may not reapply for a valet parking permit for that specific location for a minimum of six (6) months.
- F. The Department or the Columbus Division of Police may temporarily suspend the operations of a valet parking service in the public right-of-way reserved by the valet parking service if needed for an emergency or temporary use,

including, but not limited to, the construction, maintenance, or repair of a street or utility or special event.

- G. The Department shall notify the applicant in writing and may deny a valet parking zone permit or revoke or suspend without refund of any portion of any fees a valet parking zone permit if:
1. The applicant fails to comply with the requirements of these rules and regulations or other applicable law;
  2. The applicant makes a false statement of material fact on an application for a valet parking zone permit; or
  3. The Department determines that the operation of the valet parking service would:
    - a. Endanger the safety of persons or property or otherwise not be in the public interest;
    - b. Unreasonably interfere with pedestrian or vehicular traffic;
    - c. Unreasonably interfere with the use of a pole, parking meter, traffic sign, traffic signal, hydrant, mailbox, or other object at or near the proposed location of the valet parking service; or
    - d. Unreasonably interfere with an existing use permitted at or near the proposed location of the valet parking service.

## **XVII. EXEMPTIONS**

It is the policy of the City of Columbus that all businesses seeking to operate a valet parking service in the public right-of-way or within public parking facilities shall adhere to these Rules and Regulations, to preserve the health, safety, and general welfare of the public. However, the City recognizes that there may be unique circumstances where the health, safety and general welfare of the public may not be best served by strict adherence to these Rules and Regulations. Such an exemption shall be issued at the sole discretion of the Director and may be for such reasons as safety issues, economic waste or geographical features.

- A. Criteria for consideration of an exemption include:
1. Proximity to permit parking areas;
  2. Proximity to a historic district;
  3. Proximity to on-street and off-street parking;
  4. Safety considerations; and
  5. Other factors that preserve the health, safety and welfare of the citizens of the City.
- B. To request an exemption, the applicant shall submit the following to the Department:
1. Written request stating which provision or provisions of these Rules and Regulations are being requested an exemption; and
  2. Reasons for an exemption that reflect but are not limited to the above stated criteria; and
  3. Any other relevant documentation or information as determine by the Director.

- C. The Department will approve or deny exemption requests within thirty (30) business days after receipt of a complete request.

**XVIII. APPEAL PROCESS**

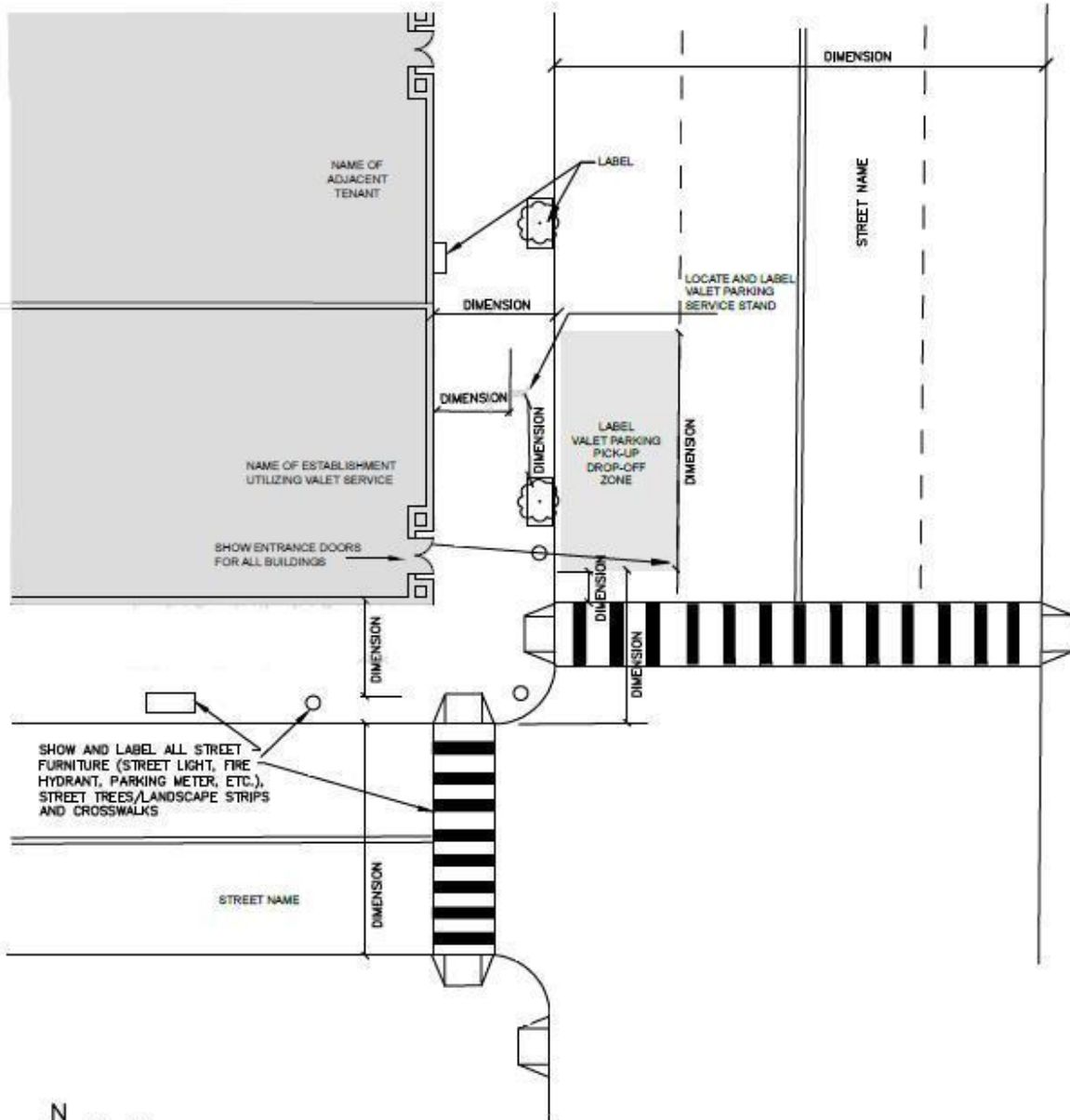
- A. Any applicant or permit holder shall have the right to appeal the issuance of any written warning, violation and/or assessed fine, or denial, suspension or revocation of a valet parking zone permit associated with these Rules and Regulations. An appeal must be filed no later than ten (10) days from the date of issuance of the written warning or violation. The appeal shall be on a form provided by the Department, which, at a minimum, shall contain the following information:
  - 1. The name, address, telephone number, and email address of the applicant or permit holder; and
  - 2. The reason for the appeal.
- B. Any other information requested by the Department for the purpose of processing and considering the appeal under the requirements of these rules and regulations. The Department may request comments from the applicable area commission, civic association, business association, and/or special improvement district.
- C. The Director will review each appeal and provide a decision within fifteen (15) business days of receiving the appeal and supporting documentation.
- D. The Director's decision on an appeal shall be final.

BY ORDER:

JENNIFER GALLAGHER, DIRECTOR  
DEPARTMENT OF PUBLIC SERVICE

# EXHIBIT A

## APPLICATION FOR ON-STREET VALET PERMIT SAMPLE Site Plan Drawing



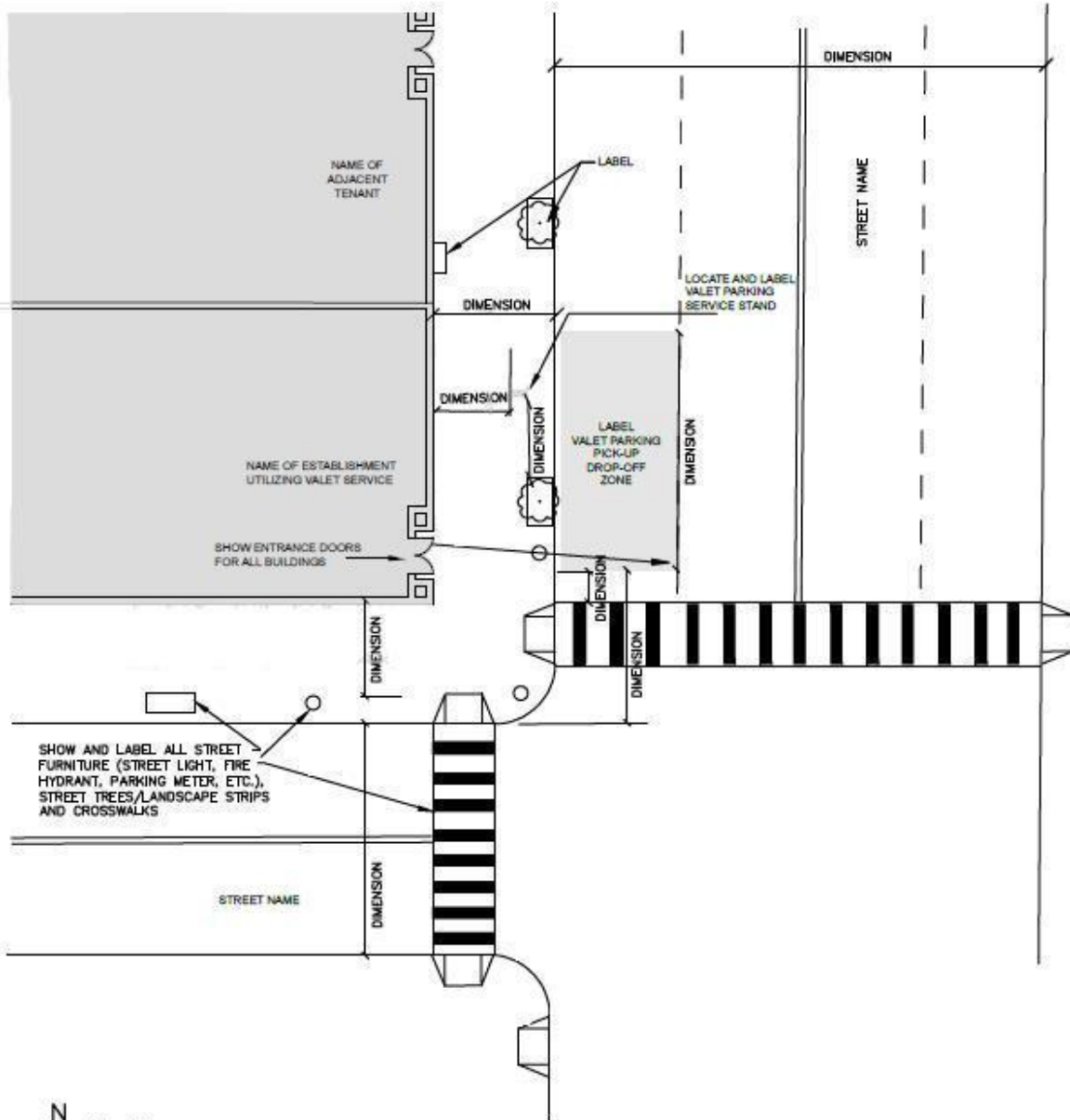
**N**  
PLAN  
SCALE: 1" = 10'-0"  
DATE: XX/XX/XXX

APPLICANT NAME:

PICK-UP/DROP-OFF ZONE LOCATION:

**EXHIBIT A**

**APPLICATION FOR ON-STREET VALET PERMIT**  
**SAMPLE Site Plan Drawing**



APPLICANT NAME:

PICK-UP/DROP-OFF ZONE LOCATION:

## I. PURPOSE

The purpose of these rules and regulations is to establish guidelines for permit parking zones established or modified after July 1, 2018. The goal of the permit program is to prioritize neighborhood parking, manage the demand for on-street parking created by commercial attractions, promote retail patronage, encourage the use of alternate forms of transportation, and manage congestion in and around permit parking zones.

## II. AUTHORITY

- A. Pursuant to the authority granted under Section 2105.21 of the Columbus City Codes, as amended, the Director of Public Service hereby adopts, establishes, and publishes these rules and regulations to be effective at the earliest time allowed by law.
- B. These rules and regulations apply only to permit parking zones established or modified after July 1, 2018, and supersede all previously promulgated rules and regulations for permit parking. All residential permit parking zones established prior to July 1, 2018, shall remain under the existing rules and regulations for residential district permit parking that were promulgated on January 22, 2016.

## III. DEFINITIONS

The following words, terms, and phrases, when used in these rules and regulations, shall have the meanings ascribed to them, except when the context clearly indicates a different meaning:

- A. *Application* means a form created by the Department.
- B. *Business Permit* means a permit, obtained from the Department, designated for a specific permit parking zone and linked to a license plate number that gives a business owner, manager, or employee permission to park legally, exempt from the posted restriction, within the designated permit parking zone
- C. *Department* means the City of Columbus Department of Public Service.
- D. *Director* means the Director of the Department of Public Service, or designee.
- E. *Guest Permit* means a permit, obtained from the Department, designated for a specific permit parking zone and linked to a license plate number that gives a resident guest permission to park legally, exempt of the posted restriction, within the designated permit parking zone for a defined period of time.
- F. *Institutional Permit* means a permit, obtained from the Department, designated for a specific permit parking zone and linked to a license plate number that gives an institution guest or employee permission to park legally, exempt from the posted restriction, within the designated permit parking zone.
- G. *License Plate Recognition (LPR) Camera* means a device installed upon a city of Columbus parking enforcement vehicle used to efficiently enforce parking restrictions by capturing an image of a vehicle and license plate.
- H. *Mobile Parking Application (App)* means a mobile payment platform, authorized by the City of Columbus, provided to customers to pay for parking at single space and/or multi-space parking meters and mobile payment only zones.

- I. *Parking Services Personnel* means any employee or agent of the city of Columbus, Division of Parking Services.
- J. *Parking Permit* means a permit, obtained from the Department, designated for a specific permit parking zone and linked to a license plate number that allows that vehicle to park legally, exempt from the posted restriction, within the designated parking permit zone.
- K. *Parking Session* means a specific time duration in which parking has been paid for or validated via the mobile parking application authorized by the City of Columbus.
- L. *Permit Parking Zone* means an area within the city of Columbus established by the Department where parking is regulated and managed through the issuance of parking permits.

#### **IV. PROCEDURE TO ESTABLISH, MODIFY, OR REMOVE PERMIT PARKING ZONES**

- A. Intake
  - 1. A request to establish, modify, or remove a permit parking zone shall be made by the appropriate area commission, civic association, business district, special improvement district, or initiated by Parking Services personnel.
- B. Outreach
  - 1. Parking Services personnel shall meet with the appropriate area commission, civic association, business district, and/or special improvement district to document the need and potential impact of permit parking.
- C. Parking Study
  - 1. Parking Services personnel shall initiate a parking study and consider the following criteria:
    - 1. Land use makeup of the area to determine the zone boundary; and
    - 2. On-street parking occupancy rates (average occupancy greater than or equal to eighty percent (80%) prompts additional steps in the process).
  - 2. If Parking Services personnel determines, based on the parking study, the permit parking zone is merited, personnel shall work with the area commission, civic association, business district, and/or special improvement district to determine the optimal zone and restriction for the area.
    - 1. Parking Services personnel shall notify, in writing, all addresses in the affected area by United State Postal Service mail and solicit feedback on the proposed parking management plan.
- D. Permit Zones
  - 1. Permit parking zones are determined by evaluating parking demand and land use makeup to draw boundaries that can easily be understood and efficiently enforced. The zone shall be as broad as possible so that parking pressures are not moved from one area to the next.
  - 2. The Department shall install official parking restriction signs within a permit parking zone displaying the following information:
    - a. Time limits of the restriction (e.g. 2 hour parking);
    - b. Hours of the day of the restriction (e.g. 8am-4pm);

- c. Days of the week the restriction is enforced, if not enforced every day of the week;
    - d. Identification of the permit zone; and
    - e. Identify if the street is paid parking.
  - 3. If changes are required to the boundaries of an existing permit parking zone, the Director shall notify, in writing, all existing permit holders and potential permit holders impacted by the change through electronic mail or the United States Postal Service.
- E. Enforcement
  - 1. Parking Services personnel shall enforce permit parking with LPR. LPR captures the license plate image when digitally marking a vehicle for movement, identifying permit holders, and vehicles that have paid for parking, where applicable.
  - 2. Images captured by the LPR system shall be purged nightly from the system unless a vehicle is issued a parking citation.
    - 1. Images associated with a vehicle issued a parking citation shall be attached to the citation as evidence of the parking infraction.
  - 3. Plate images are only captured for parking enforcement purposes and are not transmitted to any agency or organization.
- F. Evaluation Period
  - 1. The City shall evaluate an existing permit parking zone at the request of the applicable area commission, civic association, business district, and/or special improvement district and may be initiated by Parking Services personnel. The following variables will be used to evaluate the success of a permit parking zone:
    - 1. On-street parking occupancy;
      - 1. Paid parking (where applicable); and
      - 2. Unpaid, managed parking (where applicable).
    - 2. Permit utilization; and
      - 1. Resident permits;
      - 2. Resident guest permits;
      - 3. Business permits; and
      - 4. Institutional permits.
    - 3. Mobility option utilization (where applicable).
  - 2. Any modifications to an existing permit parking zone requires notification to stakeholders and property owners.

## **V. GENERAL RULES**

### **A. Permit Parking General Rules**

- 1. Parking permits are provided by the City of Columbus as an ability for the permit holder to park in exemption of the posted parking restriction and does not entitle the parking permit holder to park illegally or in prohibition of other posted parking or traffic signage. Improper use of a parking permit may result in the revocation of the current parking permit and/or non-renewal of any future parking permits, as determined by the Department. The vehicle in violation may be subject to a parking citation and vehicle impoundment.



2. No parking permit shall be issued to a resident, business owner, or employee with unpaid City of Columbus parking tickets.
3. Parking permits are not valid at single space or multi-space parking meters, or mobile payment-only spaces unless otherwise indicated on the posted sign.
4. Parking permit applications and required documentation may be submitted online at [www.parkcolumbus.com](http://www.parkcolumbus.com), by United States postal mail, or at the Division of Parking Services, 2700 Impound Lot Road, Columbus, Ohio 43207. Renewals may be completed online, by United States postal mail, or at the Division of Parking Services.
5. A parking permit shall become null and void when a resident or business ceases to:
  - a. Reside or be located within the permit parking zone; or
  - b. Own property within the permit parking zone; or
  - c. Be a business owner or employee of a business within the permit parking zone.
6. If a permit holder changes vehicles, it is the responsibility of the permit holder to update vehicle information including the license plate number and vehicle registration, where applicable. This can be done online by logging in to the permit holders' account portal at [www.parkcolumbus.com](http://www.parkcolumbus.com) or at the Division of Parking Services.

## **VI. PERMITTING**

### **A. Resident Permitting**

1. See *Table 1* for zone-specific eligibility requirements, required documentation, and fee structure.
2. Any resident that resides in a permit parking zone and meets all eligibility requirements may obtain a parking permit.
3. Applicants who meet specific income guidelines are eligible for discounted residential permits for ten dollars (\$10) each and may be renewed on an annual basis. Residents must meet all residency requirements in this Section and provide proper documentation. Documentation is required annually to verify the applicant meets specific income guidelines. Required documentation shall be noted on the application and is subject to change.

### **B. Resident Guest Permitting**

1. See *Table 1* for zone-specific eligibility requirements and fee structure.
2. All residents are encouraged to utilize the online permit management system to register the guests' license plate to access guest parking privileges. Permit holders not using the online permitting system may contact Parking Services at 614-645-7903 to update the license plate associated with the guest permit.
3. Guest parking privileges are only valid in the permit parking zone the resident resides in.
4. Reselling guest parking privileges is strictly prohibited. Residents found guilty of reselling guest parking privileges shall have all permit privileges revoked.
5. Resident guest privileges may be restricted to manage on-street parking demand and mitigate prohibited uses of guest parking privileges.

C. Business Permitting

1. See *Table 1* for zone-specific eligibility requirements, required documentation, and fee structure.
2. Businesses located in a permit parking zone must provide a copy of the business' filing with the Ohio Secretary of State and a current building lease or proof of building ownership to be eligible for a parking permit. Proof of lease must indicate the business as the primary leaseholder and must match the applicant's address.
3. Only one (1) license plate may be assigned to a permit at any given time.
4. All businesses are required to use the online permit management system to register the employees' license plate to access parking privileges.

D. Institutional Permitting

1. See *Table 1* for zone-specific eligibility requirements, required documentation, and fee structure.
2. Institutions located in a permit parking zone must provide a letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested and a current building lease or proof of building ownership to be eligible for a parking permit. Proof of lease must indicate the business as the primary leaseholder and must match the application address.
3. All institutions will be required to use the online permit management system to register the guests' license plate to access parking privileges.

E. Miscellaneous Permitting

1. Property Owners/Landlords
  - a. Upon verification of ownership, property owners that do not reside in a permit parking zone but own a property in the permit parking zone are entitled to one (1) guest parking permit for the parking permit zone in which the property is located. No resident guest parking privileges shall be granted. The cost of the permit is the same as a resident permit.
2. Short-Term Rentals
  - a. Properties operating as Airbnb and bed and breakfast-type rentals will be classified as a residence unless the owner can meet the requirements of the business parking program.

**VII. REFUNDS, TRANSFERS, AND EXPIRATION**

- A. Permit fees shall not be refunded.
- B. A parking permit is specific to a permit parking zone, and shall not be transferred to another permit zone, subsequent household, or business address occupant.
- C. See *Table 1* for zone-specific expiration information.

**VIII. ENFORCEMENT, DENIAL, REVOCATION, SUSPENSION, AND TERMINATION**

- A. The Department and the Columbus Division of Police shall have the authority to enforce the provisions of these Rules and Regulations.
- B. The Department or the Columbus Division of Police may temporarily suspend permit parking if the public right-of-way is needed for an emergency or temporary

use, including, but not limited to, the construction, maintenance, or repair of a street or utility.

- C. The use of a parking permit is subject to the enforcement of applicable local and state traffic, parking, general offenses, and right-of-way occupancy codes and regulations. Enforcement of these rules and regulations may include parking citation and/or impoundment, suspension, revocation, termination, or denial of a parking permit.
- D. The Department may deny issuing a parking permit or revoke or suspend without refund any portion of any fees for a parking permit if:
  - 1. The permit holder fails to comply with the requirements of these rules and regulations or other applicable law;
  - 2. The permit holder makes a false statement of material fact on an application for a parking permit; or
  - 3. The permit holder misuses, duplicates, or transfers a parking permit.

#### **IX. APPEALS**

- A. The application for appeal shall be on a form provided by the Department, which shall contain the following information, at a minimum:
  - 1. The name, address, telephone number, and email address of the applicant(s);
  - 2. The reason for the requested appeal; and
  - 3. Any other information requested by the Department for processing and considering the application and under the requirements of these rules and regulations.
- B. The Department may request comments from the applicable area commission, civic association, business association, and/or special improvement district that represents the permit parking zone or whose jurisdiction otherwise intersects with permit parking.
- C. The Director will review each appeal and provide a decision within thirty (30) days of receiving the appeal and supporting documentation.
- D. The Director's decision on an appeal shall be final.

BY ORDER:

\_\_\_\_\_  
JENNIFER GALLAGHER, DIRECTOR  
DEPARTMENT OF PUBLIC SERVICE

1/30/2022  
\_\_\_\_\_  
DATE

**Table 1: Permit Eligibility and Fees for Specific Permit Parking Zones**

<b>Short North Permit Parking Permit Zones: SNA, SNB, SNC, SND, SNE, and VG</b>			
<b>Resident Permitting</b>			
Eligibility	<ul style="list-style-type: none"> <li>- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver not to exceed two (2) permits per address.</li> <li>- Multifamily developments built prior to December 31, 2008 with five (5) or more units are eligible for one (1) annual permit per licensed driver not to exceed two (2) permits per address.</li> <li>- Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.</li> </ul>		
Required Documentation	<p>Applicants shall provide a copy, at a minimum, of the following information:</p> <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application):               <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>		
Fees	<p>Each permit is \$25 annually. Any permit appeal approved for more than two (2) permits, \$25 each.</p>		
Expiration	Expires one (1) year after issuance.		
<b>Resident Guest Privileges</b>			
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit per address and three hundred (300) twenty-four-hour guest passes annually.		
Fees	<ul style="list-style-type: none"> <li>- \$25 per address, per year.</li> <li>- May also purchase up to three hundred (300) twenty-four (24) hour parking passes for three dollars (\$3) each.</li> </ul>		
Expiration	Expires one (1) year after issuance.		
<b>Business Permitting</b>			
Eligibility	<ul style="list-style-type: none"> <li>- All businesses located in a permit zone, by individual address, are eligible for up to ten (10) business permits.</li> <li>- Four (4) permits will be valid for the zone the business is located in and valid twenty-four (24) hours a day, seven (7) days a week. This applies to permit zones SNA and SNB only.</li> <li>- The remaining six (6) permits will be valid from 6a-8p daily in the outer zones closest to the business location (SNC, SND).</li> </ul>		
Required Documentation	<p>Applicants shall provide, at a minimum, the following information:</p> <ol style="list-style-type: none"> <li>1. The name, address and valid email address of the business owner;</li> <li>2. Current signed building lease (primary) or proof of building ownership;</li> <li>3. Copy of its business filing with the Ohio Secretary of State; and</li> <li>4. Valid government-issued photo ID of the applicant.</li> </ol>		
Fees	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <ul style="list-style-type: none"> <li>- Permit one: \$100</li> <li>- Permit two: \$100</li> <li>- Permit three: \$100</li> <li>- Permit four: \$100</li> </ul> </td> <td style="width: 50%; border: none;"> <ul style="list-style-type: none"> <li>- Permit six: \$300</li> <li>- Permit seven: \$400</li> <li>- Permit eight: \$500</li> <li>- Permit nine: \$600</li> </ul> </td> </tr> </table>	<ul style="list-style-type: none"> <li>- Permit one: \$100</li> <li>- Permit two: \$100</li> <li>- Permit three: \$100</li> <li>- Permit four: \$100</li> </ul>	<ul style="list-style-type: none"> <li>- Permit six: \$300</li> <li>- Permit seven: \$400</li> <li>- Permit eight: \$500</li> <li>- Permit nine: \$600</li> </ul>
<ul style="list-style-type: none"> <li>- Permit one: \$100</li> <li>- Permit two: \$100</li> <li>- Permit three: \$100</li> <li>- Permit four: \$100</li> </ul>	<ul style="list-style-type: none"> <li>- Permit six: \$300</li> <li>- Permit seven: \$400</li> <li>- Permit eight: \$500</li> <li>- Permit nine: \$600</li> </ul>		

	- Permit five: \$200	- Permit ten: \$700
Prorated Fees	If permits are purchased after July 1:	
	- Permit one: \$50 - Permit two: \$50 - Permit three: \$50 - Permit four: \$50 - Permit five: \$100	- Permit six: \$150 - Permit seven: \$200 - Permit eight: \$250 - Permit nine: \$300 - Permit ten: \$350
Expiration	Valid for one (1) year beginning January 1 and expiring on December 31 of each year.	
<b>Institutional Permitting</b>		
Eligibility	Institutions are encouraged to contact Parking Services at <a href="mailto:parkingservices@columbus.gov">parkingservices@columbus.gov</a> to learn more about permit options and to set up an account to obtain permits. Institutional uses may receive up to fifty (50) permits that are valid in the parking permit zone the institution is located.	
Required Documentation	Applicants shall provide, at a minimum, the following information: 1. The name, address and valid email address of the institution owners; 2. Current signed building lease indicating the institution as the primary lease holder or proof of building ownership; 3. Valid government issues photo ID of the applicant; 4. A letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested.	
Fees	\$25 each, per year.	
Expiration	Expires one (1) year after issuance.	

<b>Children’s Hospital Permit Parking Permit Zone: CH</b>	
<b>Resident Permitting</b>	
Eligibility	- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver. - Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.
Required Documentation	Applicants shall provide a copy, at a minimum, of the following information: <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application): <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.
<b>Resident Guest Privileges</b>	
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit and three hundred (300) twenty-four-hour guest passes annually.
Fees	- \$25 per address, per year. - May also purchase up to three hundred (300) twenty-four (24) hour parking passes for two dollars (\$2) each.
Expiration	Expires one (1) year after issuance.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are encouraged to contact Parking Services at <a href="mailto:parkingservices@columbus.gov">parkingservices@columbus.gov</a> to learn more about permit options and to set up an account to obtain permits. Institutional uses may receive up to fifty (50) permits that are valid in the parking permit zone the institution is located.
Required Documentation	Applicants shall provide, at a minimum, the following information: <ol style="list-style-type: none"> <li>1. The name, address and valid email address of the institution owners;</li> <li>2. Current signed building lease indicating the institution as the primary lease holder or proof of building ownership;</li> <li>3. Valid government issues photo ID of the applicant; and</li> <li>4. A letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested.</li> </ol>
Fee	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.

<b>East Franklinton Permit Parking Permit Zone: EF</b>	
<b>Resident Permitting</b>	
Eligibility	- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver. - Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.
Required Documentation	Applicants shall provide a copy, at a minimum, of the following information: <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application): <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.
<b>Resident Guest Privileges</b>	
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit and three hundred (300) twenty-four-hour guest passes annually. .
Fees	- \$25 per address, annually. - May also purchase up to three hundred (300) twenty-four (24) hour parking passes for two dollars (\$2) each.
Expiration	Expires one (1) year after issuance.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are encouraged to contact Parking Services at <a href="mailto:parkingservices@columbus.gov">parkingservices@columbus.gov</a> to learn more about permit options and to set up an account to obtain permits. Institutional uses may receive up to fifty (50) permits that are valid in the parking permit zone the institution is located.
Required Documentation	Applicants shall provide, at a minimum, the following information: <ol style="list-style-type: none"> <li>1. The name, address and valid email address of the institution owners;</li> <li>2. Current signed building lease indicating the institution as the primary lease holder or proof of building ownership;</li> <li>3. Valid government issues photo ID of the applicant; and</li> <li>4. A letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested.</li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.

<b>Downtown – Library Park Permit Parking Permit Zone: LP</b>	
<b>Resident Permitting</b>	
Eligibility	Each of the following addresses listed below are eligible for one (1) annual permit per licensed driver not to exceed two (2) permits per address. <ul style="list-style-type: none"> <li>• 381, 389, 391 and 393 Library Park Court; and</li> <li>• 380 (A&amp;B), 382, 390 (A&amp;B), 392 (A&amp;B) E Town Street.</li> </ul>
Required Documentation	Applicants shall provide a copy, at a minimum, of the following information: <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application): <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.
<b>Resident Guest Privileges</b>	
Eligibility	Residents are not eligible for guest permits or passes.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are not eligible for parking permits.



<b>University District Permit Parking Permit Zone: UDA, H and O</b>	
<b>Resident Permitting</b>	
Eligibility	<ul style="list-style-type: none"> <li>- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver not to exceed four (4) permits per address.</li> <li>- Multifamily developments, built prior to December 31, 2008, with five (5) or more units are eligible for one (1) annual permit per licensed driver not to exceed four (4) permits per address.</li> <li>- Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.</li> </ul>
Required Documentation	<p>Applicants shall provide a copy, at a minimum, of the following information:</p> <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID; and</li> <li>3. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application):               <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	<ul style="list-style-type: none"> <li>- Permit one and two: \$25 each annually</li> <li>- Permit three: \$50 annually</li> <li>- Permit four: \$100 annually</li> <li>- Any permit appeal approved for more than four (4) permits, \$200 each</li> </ul>
Expiration	Expires one (1) year after issuance.
<b>Resident Guest Privileges</b>	
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit and one hundred fifty (150) twenty-four-hour guest passes annually.
Fees	<ul style="list-style-type: none"> <li>- \$25 per address, per year.</li> <li>- May also purchase up to one hundred fifty (150) twenty-four (24) hour parking passes for three dollars (\$3) each.</li> </ul>
Expiration	Expires one (1) year after issuance.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are encouraged to contact Parking Services at <a href="mailto:parkingservices@columbus.gov">parkingservices@columbus.gov</a> to learn more about permit options and to set up an account to obtain permits. Institutional uses may receive up to fifty (50) permits that are valid in the parking permit zone the institution is located.
Required Documentation	<p>Applicants shall provide, at a minimum, the following information:</p> <ol style="list-style-type: none"> <li>1. The name, address and valid email address of the institution owners;</li> <li>2. Current signed building lease indicating the institution as the primary lease holder or proof of building ownership;</li> <li>3. Valid government issues photo ID of the applicant; and</li> <li>4. A letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested.</li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.

**University District Permit Parking  
Permit Zone: UDB & UDC**

**Resident Permitting**

Eligibility	<ul style="list-style-type: none"> <li>- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver not to exceed six (6) permits per address.</li> <li>- Multifamily developments, built prior to December 31, 2008, with five (5) or more units are eligible for one (1) annual permit per licensed driver not to exceed six (6) permits per address.</li> <li>- Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.</li> </ul>
Required Documentation	<p>Applicants shall provide a copy, at a minimum, of the following information:</p> <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID; and</li> <li>3. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application):             <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	<ul style="list-style-type: none"> <li>- Permit one and two: \$25 each annually</li> <li>- Permit three: \$50 annually</li> <li>- Permit four: \$100 annually</li> <li>- Permit five: \$200 annually</li> <li>- Permit six: \$300 annually</li> <li>- Any permit appeal approved for more than six (6) permits: \$400 each.</li> </ul>
Expiration	Valid for one (1) year beginning August 1 and expiring on July 31 of each year.

**Resident Guest Privileges**

Eligibility	Residents are not eligible for guest permits.
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**Business Permitting**

Eligibility	<ul style="list-style-type: none"> <li>- All businesses located in a permit zone, by individual address, are eligible for up to ten (10) business permits.</li> <li>- All permits will be valid for the zone the business is located in and valid Monday through Saturday, 8am to 10pm.</li> </ul>	
Required Documentation	<p>Applicants shall provide, at a minimum, the following information:</p> <ol style="list-style-type: none"> <li>1. The name, address and valid email address of the business owner;</li> <li>2. Current signed building lease (primary) or proof of building ownership;</li> <li>3. Copy of its business filing with the Ohio Secretary of State; and</li> <li>4. Valid government-issued photo ID of the applicant.</li> </ol>	
Fees	<ul style="list-style-type: none"> <li>- Permit one: \$100</li> <li>- Permit two: \$100</li> <li>- Permit three: \$100</li> <li>- Permit four: \$100</li> <li>- Permit five: \$200</li> </ul>	<ul style="list-style-type: none"> <li>- Permit six: \$300</li> <li>- Permit seven: \$400</li> <li>- Permit eight: \$500</li> <li>- Permit nine: \$600</li> <li>- Permit ten: \$700</li> </ul>
Prorated Fees	If permits are purchased after July 1:	
	<ul style="list-style-type: none"> <li>- Permit one: \$50</li> <li>- Permit two: \$50</li> <li>- Permit three: \$50</li> <li>- Permit four: \$50</li> <li>- Permit five: \$100</li> </ul>	<ul style="list-style-type: none"> <li>- Permit six: \$150</li> <li>- Permit seven: \$200</li> <li>- Permit eight: \$250</li> <li>- Permit nine: \$300</li> <li>- Permit ten: \$350</li> </ul>

Expiration	Valid for one (1) year beginning January 1 and expiring on December 31 of each year.
<b>Institutional Permitting</b>	
Eligibility	Institutions are encouraged to contact Parking Services at <a href="mailto:parkingservices@columbus.gov">parkingservices@columbus.gov</a> to learn more about permit options and to set up an account to obtain permits. Institutional uses may receive up to fifty (50) permits that are valid in the parking permit zone the institution is located.
Required Documentation	Applicants shall provide, at a minimum, the following information: <ul style="list-style-type: none"> <li>5. The name, address and valid email address of the institution owners;</li> <li>6. Current signed building lease indicating the institution as the primary lease holder or proof of building ownership;</li> <li>7. Valid government issues photo ID of the applicant; and</li> <li>8. A letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested.</li> </ul>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.

<b>Permit Zones (Non-Virtual Permitting)</b> <b>Permit Zones: B, D, and X</b>	
<b>Resident Permitting</b>	
Eligibility	Single-family homes and multifamily developments are eligible for one (1) annual permit per licensed driver. <i>See Table 2 for address eligibility.</i>
Required Documentation	Applicants shall provide a copy, at a minimum, of the following information: <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application): <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually. If purchased beginning November 1, the cost of the permit is \$20. If purchases beginning February 1, the cost of the permit is \$15. If purchased beginning May 1, the cost of the permit is \$10.
Expiration	Valid for one (1) year beginning August 1 and expire on July 31 of each year.
<b>Resident Guest Privileges</b>	
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit hangtag with each residential permit and one-day guest passes.
Fee	- There is no fee for a guest hangtag. - The first five (5) one-day passes are free. Each one-day guest permit after the fifth is \$1 each.
Expiration	Valid for one (1) year beginning August 1 and expire on July 31 of each year.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are not eligible for parking permits.

<b>Permit Zones (Non-Virtual Permitting)</b> <b>Permit Zones: A, C, E, G, MV, N, T, W, Y, and Z</b>	
<b>Resident Permitting</b>	
Eligibility	Single-family homes and multifamily developments are eligible for one (1) annual permit per licensed driver. <i>See Table 2 for address eligibility.</i>
Required Documentation	Applicants shall provide a copy, at a minimum, of the following information: <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application): <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually. If purchased beginning April 1, the cost of the permit is \$20. If purchases beginning July 1, the cost of the permit is \$15. If purchased beginning October 1, the cost of the permit is \$10.
Expiration	Valid for one (1) year beginning January 1 and expire on December 31 of each year.
<b>Resident Guest Privileges</b>	
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit hangtag with each residential permit and one-day guest passes.
Fee	- There is no fee for a guest hangtag. - The first five (5) one-day passes are free. Each one-day guest permit after the fifth is \$1 each.
Expiration	Valid for one (1) year beginning August 1 and expire on July 31 of each year.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are not eligible for parking permits.

**Table 2: Non-Virtual Permit Parking Eligibility (In order by street name)**

STREET	ADDRESS	ZIP CODE	PERMIT	VISITOR	EXPIRATION
W. 2ND AV.	308-488 ALL	43201	C	Y	JANUARY
W. 3RD AV.	328-385 ALL	43201	C	Y	JANUARY
W. 3RD AV.	514 ONLY	43201	C	Y	JANUARY
W. 3RD AV.	1340 ONLY	43212	G	Y	JANUARY
W. 3RD AV.	1394-1398	43212	G	Y	JANUARY
W. 3RD AV.	1354 ONLY	43212	G	Y	JANUARY
W. 3RD AV.	1408-1442 EVEN	43212	G	Y	JANUARY
W. 3RD AV.	1400 ONLY	43212	G	Y	JANUARY
S. 3RD ST.	473-599	43215	A	Y	JANUARY
S. 3RD ST.	600-730	43206	A	Y	JANUARY
W. 4TH AV.	327-498 ALL	43201	C	Y	JANUARY
S. 4TH ST.	491-566 ALL	43206	A	Y	JANUARY
S. 5TH ST.	523-540	43206	A	Y	JANUARY
W. 6TH AV.	295-434 ALL	43201	B	Y	AUGUST
S. 6TH ST.	535-554 ALL	43206	N	Y	JANUARY
W. 7TH AV.	288-423 ALL	43201	B	Y	AUGUST
ALDEN AV.	340-355	43201	X	Y	AUGUST
E. BECK ST.	22-26 & 31-99	43215	A	Y	JANUARY
E. BECK ST.	100-206	43206	A	Y	JANUARY
BERGER AL.	153-199	43206	A	Y	JANUARY
BERGER AL.	318	43206	N	Y	JANUARY
E. BLENKNER ST.	31-99	43215	A	Y	JANUARY
E. BLENKNER ST.	100-173	43206	A	Y	JANUARY
E. BLENKNER ST.	229-243 ODD	43206	A	Y	JANUARY
E. BLENKNER ST.	261-271	43206	N	Y	JANUARY
BRIDGEWALK ST	2872,2878,2884	43224	X	Y	AUGUST
BRIDGEWALK ST	2893-2903 ODD	43224	X	Y	AUGUST
E. BROAD ST.	753-775	43205	E	Y	JANUARY

CITY PARK AV.	468-599	43215	A	Y	JANUARY
CITY PARK AV.	600-726	43206	A	Y	JANUARY
E. COOKE RD	20-148 EVEN	43214	T	Y	JANUARY
CRESTVIEW RD.	345-400	43202	D	Y	AUGUST
DELAWARE AV.	866-872	43215	W	Y	JANUARY
DRUMMOND CT.	670-806	43214	Z	Y	JANUARY
FAIRLAWN DR.	105-295 ODD	43214	T	Y	JANUARY
FAIRLAWN DR.	128-280 EVEN	43214	T	Y	JANUARY
E. FRANKFORT ST.	12,14,21,22,24	43206	A	Y	JANUARY
E. FRANKFORT ST.	32-80	43206	A	Y	JANUARY
W. FRANKFORT ST.	17-25 ODD	43206	X	Y	AUGUST
FREDERICK ST.	14-49	43206	E	Y	JANUARY
S. FRONT ST.	740-772 EVEN	43206	X	Y	AUGUST
S. FRONT ST.	822-824 EVEN	43206	E	Y	JANUARY
S. FRONT ST.	876-1014	43206	E	Y	JANUARY
S. GARFIELD AV.	15-54	43205	E	Y	JANUARY
S. GRANT AV.	541-670	43206	N	Y	JANUARY
HARRISON AV.	1038-1181	43201	C	Y	JANUARY
E. HENDERSON RD	25-106	43214	T	Y	JANUARY
S. HIGH ST.	718,724,726,728,730 ONLY	43206	A	Y	JANUARY
S. HIGH ST.	740-746 ONLY	43206	A	Y	JANUARY
S. HIGH ST.	937 APT 2 ONLY	43206	E	Y	JANUARY
S. HIGH ST.	937 1/2 APT B & C ONLY	43206	E	Y	JANUARY
S. HIGH ST.	939 1/2 A & B ONLY	43206	E	Y	JANUARY
HOLLYWOOD PL.	1349-1387	43212	G	Y	JANUARY
E. HOSTER ST.	31-71	43215	A	Y	JANUARY
W. HUBBARD AV.	334 & 338 ONLY	43215	W	Y	JANUARY

INGHAM AV.	4280-4396 EVEN	43214	T	Y	JANUARY
INGHAM AV.	4281-4395 ODD	43214	T	Y	JANUARY
E. JACKSON ST.	129-170	43206	A	Y	JANUARY
JAEGER ST.	948	43206	MV	Y	JANUARY
W. KOSSUTH	17-54	43206	E	Y	JANUARY
S. LAZELLE ST.	483-638	43206	A	Y	JANUARY
LIBERTY ST.	83 AND 85	43215	E	Y	JANUARY
E. LIVINGSTON AV.	31-185 ODD	43215	A	Y	JANUARY
MADISON AV.	939-1045	43205	E	Y	JANUARY
MARGRAFF AL.	500 ONLY	43206	A	Y	JANUARY
MICHIGAN AV.	1314-1418	43201	B	Y	AUGUST
MOHAWK ST.	499-657	43206	A	Y	JANUARY
MORNING AV.	1350-1379 ALL	43212	G	Y	JANUARY
NEIL AV.	1043-1057 ODD	43201	C	Y	JANUARY
NEIL AV.	1281-1367 ODD	43201	B	Y	AUGUST
NORTHWEST BLVD.	1377 & 1385	43212	G	Y	JANUARY
OAK ST.	754-764 ONLY	43205	E	Y	JANUARY
OSCAR AL.	520 ONLY	43206	A	Y	JANUARY
S. PEARL ST.	522-599 EVEN	43215	A	Y	JANUARY
S. PEARL ST.	600-722 EVEN	43206	A	Y	JANUARY
S. PEARL ST.	707-723 ODD	43206	A	Y	JANUARY
PENNSYLVANIA AV.	1056-1181	43201	C	Y	JANUARY
PENNSYLVANIA AV.	1297-1413	43201	B	Y	AUGUST
PERRY ST.	1148 - 1204 EVEN	43201	C	Y	JANUARY
PHALE D. HALE DR.	1376-1482	43203	Y	Y	JANUARY



RADER AL.	512-614	43206	A	Y	JANUARY
REINHARD AV.	252-302	43206	MV	Y	JANUARY
S. SOUDER AV.	178-217	43222	T	Y	JANUARY
E. STIMMEL ST.	17-44	43206	A	Y	JANUARY
SUNRISE AV.	1343 - 1371 ALL	43212	G	Y	JANUARY
E. SYCAMORE ST.	33-150	43201	A	Y	JANUARY
E. SYCAMORE ST.	301-307 ODD ONLY	43206	N	Y	JANUARY
E. SYCAMORE ST.	306, 316, 318 ONLY	43206	N	Y	JANUARY
TAPPAN ST.	288-343	43201	C	Y	JANUARY
THORNWOOD PL.	1337	43212	G	Y	JANUARY
THORNWOOD PL.	1363-1365 ODD	43212	G	Y	JANUARY
VILLAGE DR.	93 & 105 ONLY	43214	T	Y	JANUARY
S. WALL ST.	750,753,757,767 ONLY	43215	E	Y	JANUARY
S. WALL ST.	837 ONLY	43206	E	Y	JANUARY
S. WALL ST.	899-1027	43206	E	Y	JANUARY
E. WILLOW ST.	54-123	43206	A	Y	JANUARY
E. WILLOW ST.	184 & 186 ONLY	43215	A	Y	JANUARY

**Table 1: Permit Eligibility and Fees for Specific Permit Parking Zones**

<b>Short North Permit Parking Permit Zones: SNA, SNB, SNC, SND, SNE, and VG</b>			
<b>Resident Permitting</b>			
Eligibility	<ul style="list-style-type: none"> <li>- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver not to exceed two (2) permits per address.</li> <li>- Multifamily developments built prior to December 31, 2008 with five (5) or more units are eligible for one (1) annual permit per licensed driver not to exceed two (2) permits per address.</li> <li>- Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.</li> </ul>		
Required Documentation	<p>Applicants shall provide a copy, at a minimum, of the following information:</p> <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application):               <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>		
Fees	<p>Each permit is \$25 annually. Any permit appeal approved for more than two (2) permits, \$25 each.</p>		
Expiration	Expires one (1) year after issuance.		
<b>Resident Guest Privileges</b>			
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit per address and three hundred (300) twenty-four-hour guest passes annually.		
Fees	<ul style="list-style-type: none"> <li>- \$25 per address, per year.</li> <li>- May also purchase up to three hundred (300) twenty-four (24) hour parking passes for three dollars (\$3) each.</li> </ul>		
Expiration	Expires one (1) year after issuance.		
<b>Business Permitting</b>			
Eligibility	<ul style="list-style-type: none"> <li>- All businesses located in a permit zone, by individual address, are eligible for up to ten (10) business permits.</li> <li>- Four (4) permits will be valid for the zone the business is located in and valid twenty-four (24) hours a day, seven (7) days a week. This applies to permit zones SNA and SNB only.</li> <li>- The remaining six (6) permits will be valid from 6a-8p daily in the outer zones closest to the business location (SNC, SND).</li> </ul>		
Required Documentation	<p>Applicants shall provide, at a minimum, the following information:</p> <ol style="list-style-type: none"> <li>1. The name, address and valid email address of the business owner;</li> <li>2. Current signed building lease (primary) or proof of building ownership;</li> <li>3. Copy of its business filing with the Ohio Secretary of State; and</li> <li>4. Valid government-issued photo ID of the applicant.</li> </ol>		
Fees	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <ul style="list-style-type: none"> <li>- Permit one: \$100</li> <li>- Permit two: \$100</li> <li>- Permit three: \$100</li> <li>- Permit four: \$100</li> </ul> </td> <td style="width: 50%; border: none;"> <ul style="list-style-type: none"> <li>- Permit six: \$300</li> <li>- Permit seven: \$400</li> <li>- Permit eight: \$500</li> <li>- Permit nine: \$600</li> </ul> </td> </tr> </table>	<ul style="list-style-type: none"> <li>- Permit one: \$100</li> <li>- Permit two: \$100</li> <li>- Permit three: \$100</li> <li>- Permit four: \$100</li> </ul>	<ul style="list-style-type: none"> <li>- Permit six: \$300</li> <li>- Permit seven: \$400</li> <li>- Permit eight: \$500</li> <li>- Permit nine: \$600</li> </ul>
<ul style="list-style-type: none"> <li>- Permit one: \$100</li> <li>- Permit two: \$100</li> <li>- Permit three: \$100</li> <li>- Permit four: \$100</li> </ul>	<ul style="list-style-type: none"> <li>- Permit six: \$300</li> <li>- Permit seven: \$400</li> <li>- Permit eight: \$500</li> <li>- Permit nine: \$600</li> </ul>		

	- Permit five: \$200	- Permit ten: \$700
Prorated Fees	If permits are purchased after July 1:	
	- Permit one: \$50 - Permit two: \$50 - Permit three: \$50 - Permit four: \$50 - Permit five: \$100	- Permit six: \$150 - Permit seven: \$200 - Permit eight: \$250 - Permit nine: \$300 - Permit ten: \$350
Expiration	Valid for one (1) year beginning January 1 and expiring on December 31 of each year.	
<b>Institutional Permitting</b>		
Eligibility	Institutions are encouraged to contact Parking Services at <a href="mailto:parkingservices@columbus.gov">parkingservices@columbus.gov</a> to learn more about permit options and to set up an account to obtain permits. Institutional uses may receive up to fifty (50) permits that are valid in the parking permit zone the institution is located.	
Required Documentation	Applicants shall provide, at a minimum, the following information: 1. The name, address and valid email address of the institution owners; 2. Current signed building lease indicating the institution as the primary lease holder or proof of building ownership; 3. Valid government issues photo ID of the applicant; 4. A letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested.	
Fees	\$25 each, per year.	
Expiration	Expires one (1) year after issuance.	

<b>Children’s Hospital Permit Parking Permit Zone: CH</b>	
<b>Resident Permitting</b>	
Eligibility	- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver. - Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.
Required Documentation	Applicants shall provide a copy, at a minimum, of the following information: <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application): <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.
<b>Resident Guest Privileges</b>	
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit and three hundred (300) twenty-four-hour guest passes annually.
Fees	- \$25 per address, per year. - May also purchase up to three hundred (300) twenty-four (24) hour parking passes for two dollars (\$2) each.
Expiration	Expires one (1) year after issuance.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are encouraged to contact Parking Services at <a href="mailto:parkingservices@columbus.gov">parkingservices@columbus.gov</a> to learn more about permit options and to set up an account to obtain permits. Institutional uses may receive up to fifty (50) permits that are valid in the parking permit zone the institution is located.
Required Documentation	Applicants shall provide, at a minimum, the following information: <ol style="list-style-type: none"> <li>1. The name, address and valid email address of the institution owners;</li> <li>2. Current signed building lease indicating the institution as the primary lease holder or proof of building ownership;</li> <li>3. Valid government issues photo ID of the applicant; and</li> <li>4. A letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested.</li> </ol>
Fee	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.

<b>East Franklinton Permit Parking Permit Zone: EF</b>	
<b>Resident Permitting</b>	
Eligibility	- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver. - Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.
Required Documentation	Applicants shall provide a copy, at a minimum, of the following information: <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application): <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.
<b>Resident Guest Privileges</b>	
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit and three hundred (300) twenty-four-hour guest passes annually. .
Fees	- \$25 per address, annually. - May also purchase up to three hundred (300) twenty-four (24) hour parking passes for two dollars (\$2) each.
Expiration	Expires one (1) year after issuance.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are encouraged to contact Parking Services at <a href="mailto:parkingservices@columbus.gov">parkingservices@columbus.gov</a> to learn more about permit options and to set up an account to obtain permits. Institutional uses may receive up to fifty (50) permits that are valid in the parking permit zone the institution is located.
Required Documentation	Applicants shall provide, at a minimum, the following information: <ol style="list-style-type: none"> <li>1. The name, address and valid email address of the institution owners;</li> <li>2. Current signed building lease indicating the institution as the primary lease holder or proof of building ownership;</li> <li>3. Valid government issues photo ID of the applicant; and</li> <li>4. A letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested.</li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.

<b>Downtown – Library Park Permit Parking Permit Zone: LP</b>	
<b>Resident Permitting</b>	
Eligibility	Each of the following addresses listed below are eligible for one (1) annual permit per licensed driver not to exceed two (2) permits per address. <ul style="list-style-type: none"> <li>• 381, 389, 391 and 393 Library Park Court; and</li> <li>• 380 (A&amp;B), 382, 390 (A&amp;B), 392 (A&amp;B) E Town Street.</li> </ul>
Required Documentation	Applicants shall provide a copy, at a minimum, of the following information: <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application): <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.
<b>Resident Guest Privileges</b>	
Eligibility	Residents are not eligible for guest permits or passes.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are not eligible for parking permits.

<b>University District Permit Parking Permit Zone: UDA, H and O</b>	
<b>Resident Permitting</b>	
Eligibility	<ul style="list-style-type: none"> <li>- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver not to exceed four (4) permits per address.</li> <li>- Multifamily developments, built prior to December 31, 2008, with five (5) or more units are eligible for one (1) annual permit per licensed driver not to exceed four (4) permits per address.</li> <li>- Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.</li> </ul>
Required Documentation	<p>Applicants shall provide a copy, at a minimum, of the following information:</p> <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID; and</li> <li>3. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application):               <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	<ul style="list-style-type: none"> <li>- Permit one and two: \$25 each annually</li> <li>- Permit three: \$50 annually</li> <li>- Permit four: \$100 annually</li> <li>- Any permit appeal approved for more than four (4) permits, \$200 each</li> </ul>
Expiration	Expires one (1) year after issuance.
<b>Resident Guest Privileges</b>	
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit and one hundred fifty (150) twenty-four-hour guest passes annually.
Fees	<ul style="list-style-type: none"> <li>- \$25 per address, per year.</li> <li>- May also purchase up to one hundred fifty (150) twenty-four (24) hour parking passes for three dollars (\$3) each.</li> </ul>
Expiration	Expires one (1) year after issuance.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are encouraged to contact Parking Services at <a href="mailto:parkingservices@columbus.gov">parkingservices@columbus.gov</a> to learn more about permit options and to set up an account to obtain permits. Institutional uses may receive up to fifty (50) permits that are valid in the parking permit zone the institution is located.
Required Documentation	<p>Applicants shall provide, at a minimum, the following information:</p> <ol style="list-style-type: none"> <li>1. The name, address and valid email address of the institution owners;</li> <li>2. Current signed building lease indicating the institution as the primary lease holder or proof of building ownership;</li> <li>3. Valid government issues photo ID of the applicant; and</li> <li>4. A letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested.</li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.

**University District Permit Parking  
Permit Zone: UDB & UDC**

**Resident Permitting**

Eligibility	<ul style="list-style-type: none"> <li>- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver not to exceed six (6) permits per address.</li> <li>- Multifamily developments, built prior to December 31, 2008, with five (5) or more units are eligible for one (1) annual permit per licensed driver not to exceed six (6) permits per address.</li> <li>- Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.</li> </ul>
Required Documentation	<p>Applicants shall provide a copy, at a minimum, of the following information:</p> <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID; and</li> <li>3. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application):             <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	<ul style="list-style-type: none"> <li>- Permit one and two: \$25 each annually</li> <li>- Permit three: \$50 annually</li> <li>- Permit four: \$100 annually</li> <li>- Permit five: \$200 annually</li> <li>- Permit six: \$300 annually</li> <li>- Any permit appeal approved for more than six (6) permits: \$400 each.</li> </ul>
Expiration	Valid for one (1) year beginning August 1 and expiring on July 31 of each year.

**Resident Guest Privileges**

Eligibility	Residents are not eligible for guest permits.
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**Business Permitting**

Eligibility	<ul style="list-style-type: none"> <li>- All businesses located in a permit zone, by individual address, are eligible for up to ten (10) business permits.</li> <li>- All permits will be valid for the zone the business is located in and valid Monday through Saturday, 8am to 10pm.</li> </ul>	
Required Documentation	<p>Applicants shall provide, at a minimum, the following information:</p> <ol style="list-style-type: none"> <li>1. The name, address and valid email address of the business owner;</li> <li>2. Current signed building lease (primary) or proof of building ownership;</li> <li>3. Copy of its business filing with the Ohio Secretary of State; and</li> <li>4. Valid government-issued photo ID of the applicant.</li> </ol>	
Fees	<ul style="list-style-type: none"> <li>- Permit one: \$100</li> <li>- Permit two: \$100</li> <li>- Permit three: \$100</li> <li>- Permit four: \$100</li> <li>- Permit five: \$200</li> </ul>	<ul style="list-style-type: none"> <li>- Permit six: \$300</li> <li>- Permit seven: \$400</li> <li>- Permit eight: \$500</li> <li>- Permit nine: \$600</li> <li>- Permit ten: \$700</li> </ul>
Prorated Fees	If permits are purchased after July 1:	
	<ul style="list-style-type: none"> <li>- Permit one: \$50</li> <li>- Permit two: \$50</li> <li>- Permit three: \$50</li> <li>- Permit four: \$50</li> <li>- Permit five: \$100</li> </ul>	<ul style="list-style-type: none"> <li>- Permit six: \$150</li> <li>- Permit seven: \$200</li> <li>- Permit eight: \$250</li> <li>- Permit nine: \$300</li> <li>- Permit ten: \$350</li> </ul>



Expiration	Valid for one (1) year beginning January 1 and expiring on December 31 of each year.
<b>Institutional Permitting</b>	
Eligibility	Institutions are encouraged to contact Parking Services at <a href="mailto:parkingservices@columbus.gov">parkingservices@columbus.gov</a> to learn more about permit options and to set up an account to obtain permits. Institutional uses may receive up to fifty (50) permits that are valid in the parking permit zone the institution is located.
Required Documentation	Applicants shall provide, at a minimum, the following information: <ul style="list-style-type: none"> <li>5. The name, address and valid email address of the institution owners;</li> <li>6. Current signed building lease indicating the institution as the primary lease holder or proof of building ownership;</li> <li>7. Valid government issues photo ID of the applicant; and</li> <li>8. A letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested.</li> </ul>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.

<b>Permit Zones (Non-Virtual Permitting)</b>	
<b>Permit Zones: B, D, and X</b>	
<b>Resident Permitting</b>	
Eligibility	Single-family homes and multifamily developments are eligible for one (1) annual permit per licensed driver. <i>See Table 2 for address eligibility.</i>
Required Documentation	Applicants shall provide a copy, at a minimum, of the following information: <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application): <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually. If purchased beginning November 1, the cost of the permit is \$20. If purchases beginning February 1, the cost of the permit is \$15. If purchased beginning May 1, the cost of the permit is \$10.
Expiration	Valid for one (1) year beginning August 1 and expire on July 31 of each year.
<b>Resident Guest Privileges</b>	
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit hangtag with each residential permit and one-day guest passes.
Fee	- There is no fee for a guest hangtag. - The first five (5) one-day passes are free. Each one-day guest permit after the fifth is \$1 each.
Expiration	Valid for one (1) year beginning August 1 and expire on July 31 of each year.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are not eligible for parking permits.

<b>Permit Zones (Non-Virtual Permitting)</b>	
<b>Permit Zones: A, C, E, G, MV, N, T, W, Y, and Z</b>	
<b>Resident Permitting</b>	
Eligibility	Single-family homes and multifamily developments are eligible for one (1) annual permit per licensed driver. <i>See Table 2 for address eligibility.</i>
Required Documentation	Applicants shall provide a copy, at a minimum, of the following information: <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. Current motor vehicle registration that includes the year, make, model, and license plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application): <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually. If purchased beginning April 1, the cost of the permit is \$20. If purchases beginning July 1, the cost of the permit is \$15. If purchased beginning October 1, the cost of the permit is \$10.
Expiration	Valid for one (1) year beginning January 1 and expire on December 31 of each year.
<b>Resident Guest Privileges</b>	
Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit hangtag with each residential permit and one-day guest passes.
Fee	- There is no fee for a guest hangtag. - The first five (5) one-day passes are free. Each one-day guest permit after the fifth is \$1 each.
Expiration	Valid for one (1) year beginning August 1 and expire on July 31 of each year.
<b>Business Permitting</b>	
Eligibility	Businesses are not eligible for parking permits.
<b>Institutional Permitting</b>	
Eligibility	Institutions are not eligible for parking permits.

**Table 2: Non-Virtual Permit Parking Eligibility (In order by street name)**

STREET	ADDRESS	ZIP CODE	PERMIT	VISITOR	EXPIRATION
W. 2ND AV.	308-488 ALL	43201	C	Y	JANUARY
W. 3RD AV.	328-385 ALL	43201	C	Y	JANUARY
W. 3RD AV.	514 ONLY	43201	C	Y	JANUARY
W. 3RD AV.	1340 ONLY	43212	G	Y	JANUARY
W. 3RD AV.	1394-1398	43212	G	Y	JANUARY
W. 3RD AV.	1354 ONLY	43212	G	Y	JANUARY
W. 3RD AV.	1408-1442 EVEN	43212	G	Y	JANUARY
W. 3RD AV.	1400 ONLY	43212	G	Y	JANUARY
S. 3RD ST.	473-599	43215	A	Y	JANUARY
S. 3RD ST.	600-730	43206	A	Y	JANUARY
W. 4TH AV.	327-498 ALL	43201	C	Y	JANUARY
S. 4TH ST.	491-566 ALL	43206	A	Y	JANUARY
S. 5TH ST.	523-540	43206	A	Y	JANUARY
W. 6TH AV.	295-434 ALL	43201	B	Y	AUGUST
S. 6TH ST.	535-554 ALL	43206	N	Y	JANUARY
W. 7TH AV.	288-423 ALL	43201	B	Y	AUGUST
ALDEN AV.	340-355	43201	X	Y	AUGUST
E. BECK ST.	22-26 & 31-99	43215	A	Y	JANUARY
E. BECK ST.	100-206	43206	A	Y	JANUARY
BERGER AL.	153-199	43206	A	Y	JANUARY
BERGER AL.	318	43206	N	Y	JANUARY
E. BLENKNER ST.	31-99	43215	A	Y	JANUARY
E. BLENKNER ST.	100-173	43206	A	Y	JANUARY
E. BLENKNER ST.	229-243 ODD	43206	A	Y	JANUARY
E. BLENKNER ST.	261-271	43206	N	Y	JANUARY
BRIDGEWALK ST	2872,2878,2884	43224	X	Y	AUGUST
BRIDGEWALK ST	2893-2903 ODD	43224	X	Y	AUGUST
E. BROAD ST.	753-775	43205	E	Y	JANUARY

CITY PARK AV.	468-599	43215	A	Y	JANUARY
CITY PARK AV.	600-726	43206	A	Y	JANUARY
E. COOKE RD	20-148 EVEN	43214	T	Y	JANUARY
CRESTVIEW RD.	345-400	43202	D	Y	AUGUST
DELAWARE AV.	866-872	43215	W	Y	JANUARY
DRUMMOND CT.	670-806	43214	Z	Y	JANUARY
FAIRLAWN DR.	105-295 ODD	43214	T	Y	JANUARY
FAIRLAWN DR.	128-280 EVEN	43214	T	Y	JANUARY
E. FRANKFORT ST.	12,14,21,22,24	43206	A	Y	JANUARY
E. FRANKFORT ST.	32-80	43206	A	Y	JANUARY
W. FRANKFORT ST.	17-25 ODD	43206	X	Y	AUGUST
FREDERICK ST.	14-49	43206	E	Y	JANUARY
S. FRONT ST.	740-772 EVEN	43206	X	Y	AUGUST
S. FRONT ST.	822-824 EVEN	43206	E	Y	JANUARY
S. FRONT ST.	876-1014	43206	E	Y	JANUARY
S. GARFIELD AV.	15-54	43205	E	Y	JANUARY
S. GRANT AV.	541-670	43206	N	Y	JANUARY
HARRISON AV.	1038-1181	43201	C	Y	JANUARY
E. HENDERSON RD	25-106	43214	T	Y	JANUARY
S. HIGH ST.	718,724,726,728,730 ONLY	43206	A	Y	JANUARY
S. HIGH ST.	740-746 ONLY	43206	A	Y	JANUARY
S. HIGH ST.	937 APT 2 ONLY	43206	E	Y	JANUARY
S. HIGH ST.	937 1/2 APT B & C ONLY	43206	E	Y	JANUARY
S. HIGH ST.	939 1/2 A & B ONLY	43206	E	Y	JANUARY
HOLLYWOOD PL.	1349-1387	43212	G	Y	JANUARY
E. HOSTER ST.	31-71	43215	A	Y	JANUARY
W. HUBBARD AV.	334 & 338 ONLY	43215	W	Y	JANUARY

INGHAM AV.	4280-4396 EVEN	43214	T	Y	JANUARY
INGHAM AV.	4281-4395 ODD	43214	T	Y	JANUARY
E. JACKSON ST.	129-170	43206	A	Y	JANUARY
JAEGER ST.	948	43206	MV	Y	JANUARY
W. KOSSUTH	17-54	43206	E	Y	JANUARY
S. LAZELLE ST.	483-638	43206	A	Y	JANUARY
LIBERTY ST.	83 AND 85	43215	E	Y	JANUARY
E. LIVINGSTON AV.	31-185 ODD	43215	A	Y	JANUARY
MADISON AV.	939-1045	43205	E	Y	JANUARY
MARGRAFF AL.	500 ONLY	43206	A	Y	JANUARY
MICHIGAN AV.	1314-1418	43201	B	Y	AUGUST
MOHAWK ST.	499-657	43206	A	Y	JANUARY
MORNING AV.	1350-1379 ALL	43212	G	Y	JANUARY
NEIL AV.	1043-1057 ODD	43201	C	Y	JANUARY
NEIL AV.	1281-1367 ODD	43201	B	Y	AUGUST
NORTHWEST BLVD.	1377 & 1385	43212	G	Y	JANUARY
OAK ST.	754-764 ONLY	43205	E	Y	JANUARY
OSCAR AL.	520 ONLY	43206	A	Y	JANUARY
S. PEARL ST.	522-599 EVEN	43215	A	Y	JANUARY
S. PEARL ST.	600-722 EVEN	43206	A	Y	JANUARY
S. PEARL ST.	707-723 ODD	43206	A	Y	JANUARY
PENNSYLVANIA AV.	1056-1181	43201	C	Y	JANUARY
PENNSYLVANIA AV.	1297-1413	43201	B	Y	AUGUST
PERRY ST.	1148 - 1204 EVEN	43201	C	Y	JANUARY
PHALE D. HALE DR.	1376-1482	43203	Y	Y	JANUARY

RADER AL.	512-614	43206	A	Y	JANUARY
REINHARD AV.	252-302	43206	MV	Y	JANUARY
S. SOUDER AV.	178-217	43222	T	Y	JANUARY
E. STIMMEL ST.	17-44	43206	A	Y	JANUARY
SUNRISE AV.	1343 - 1371 ALL	43212	G	Y	JANUARY
E. SYCAMORE ST.	33-150	43201	A	Y	JANUARY
E. SYCAMORE ST.	301-307 ODD ONLY	43206	N	Y	JANUARY
E. SYCAMORE ST.	306, 316, 318 ONLY	43206	N	Y	JANUARY
TAPPAN ST.	288-343	43201	C	Y	JANUARY
THORNWOOD PL.	1337	43212	G	Y	JANUARY
THORNWOOD PL.	1363-1365 ODD	43212	G	Y	JANUARY
VILLAGE DR.	93 & 105 ONLY	43214	T	Y	JANUARY
S. WALL ST.	750,753,757,767 ONLY	43215	E	Y	JANUARY
S. WALL ST.	837 ONLY	43206	E	Y	JANUARY
S. WALL ST.	899-1027	43206	E	Y	JANUARY
E. WILLOW ST.	54-123	43206	A	Y	JANUARY
E. WILLOW ST.	184 & 186 ONLY	43215	A	Y	JANUARY

## GENERAL GUIDELINES

DEPARTMENT OF PUBLIC SERVICE  
DIVISION OF PARKING SERVICES  
CITY OF COLUMBUS, OHIO

**SUBJECT:** Parking Variance Review Guidelines

**EFFECTIVE DATE:** January 31, 2021

**PAGES:** 1 of 9

**BY:** Jennifer Gallagher, Director

### I. PURPOSE

The Division of Parking Services is committed to providing accessible, equitable and predictable mobility and parking options for all residents, guests and visitors. The Division aims to manage congestion, increase mobility options and manage parking, while preserving the uniqueness of our neighborhoods for all to enjoy. These guidelines were created in an effort to standardize the parking variance process and provide current parking availability data to Parking Services staff to make data driven decisions about supporting or not supporting a parking variance request.

These guidelines set forth the procedure for reviewing proposed variances to parking code-requirements within the zoning review process. Variances are often required to provide context-sensitive solutions for proposed developments that are unable to meet the code-required minimum number of parking spaces, or in cases where providing required parking would contribute to overbuilding parking in the area. These guidelines outline standard protocols and process for determining staff recommendations for proposed parking variances.

### II. DEFINITIONS

The following definitions shall apply to terms used in these guidelines:

- A. *Department* means the City of Columbus Department of Public Service.
- B. *Director* means the Director of the Department of Public Service, or designee.
- C. *Division* means the Division of Parking Services
- D. *Individual street parking space* means a portion of the paved surface approximately twenty (20) feet in length along the curb of streets and shall accommodate a vehicle when the same is parked as prescribed by Section 2151.06 of the Columbus City Code.
- E. *Parking* means the standing of a vehicle whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading, or in compliance with directions of a police officer or traffic control device as prescribed in Section 2155.01 of the Columbus City Code.
- F. *Parking meter* means any mechanical or electronic device used, placed, installed, or erected at or near the curb adjacent to the parking lane, or otherwise on property which is owned, leased, or operated by the city. A parking meter includes, but is not limited to, single space meters, multi-space meters, and parking mobile payment applications authorized by the city of Columbus as prescribed in Section 2155.01 of the Columbus City Code.
- G. *Parking Demand Zone* means an area of the City that has a higher population and employment density, indicating a higher demand for parking. For a map of all parking demand zones, refer to the map in Exhibit A.



**III. PARKING DEMAND ZONE**

The Parking Demand Zone (see Exhibit A) is determined through an evaluation of job and population density data, derived using 2025 projections from the Mid-Ohio Regional Planning Commission’s (MORPC) Metropolitan Transportation Plan (MTP). Areas with high employment and population density were considered for inclusion in the zone. Other factors such as proximity to other high demand areas, land use type, and existing parking demand data were also considered.

**IV. PROCESS**

A. Parking variance requests must provide a detailed explanation of the hardship faced due to code required parking minimums, and justification for the variance, including compliance with the City’s Strategic Parking Plan, if applicable.

B. Parking variances should be reviewed based on existing data regarding parking availability, or data should be collected, as described in Sections V(C) through V(E), to determine availability when current data is not readily available.

C. Request within a Parking Demand Zone:

1. When a parking variance request for a non-residential development is located within the Parking Demand Zone, the applicant will be required to conduct a parking study when the following conditions are met:

Number of spaces reduced		Percent reduction	Parking study required
<15 spaces	OR	<25% reduction	No
≥15 spaces	AND	≥25% reduction	Yes

2. When a parking variance request for a residential development is located within the Parking Demand Zone, the application will be required to conduct a parking study when the following conditions are met:

Number of spaces reduced		Percent reduction	Parking study required
<15 spaces	OR	<34% reduction	No
≥15 spaces	AND	≥34% reduction	Yes

3. In the situation of a mixed-use development that includes both non-residential and residential uses, the threshold described in Section IV(C)(1) would be utilized.

D. Request outside the Parking Demand Zone:

1. When a parking variance request for a non-residential development is located outside the Parking Demand Zone, the applicant will be required to conduct a parking study when the following conditions are met:

Number of spaces reduced		Percent reduction	Parking study required
<30 spaces	OR	<25% reduction	No
≥30 spaces	AND	≥25% reduction	Yes

2. When a parking variance request for a residential development is located outside the Parking Demand Zone, the applicant will be required to conduct a parking study when the following conditions are met:

Number of spaces reduced		Percent reduction	Parking study required
<30 spaces	OR	<15% reduction	No
≥30 spaces	AND	≥15% reduction	Yes

3. In the situation of a mixed-use development that includes both non-residential and residential uses, the threshold described in Section IV(D)(2) would be utilized.
- E. The parameters described in Sections IV(C) and IV(D) are intended to provide the general framework for the Division to require a parking study to be performed. However, the Division may require a parking study to be performed for a project that would be outside of these parameters in order to ensure a specific development project does not overburden the public streets.
- F. In a case where a parking study is not required, the recommendation of the Division will be to support the requested variance.
- G. The Division of Parking Services staff will review the parking study and existing parking demand and make a recommendation for support or nonsupport of the variance, as described in Section VI.

## **V. PARKING STUDY REQUIREMENTS**

- A. Parking occupancy must be counted for all on-street and off-street parking locations as determined by the Division on a project-by-project basis.
- B. Parking occupancy counts shall be taken on a typical day so as best to determine parking demand under normal conditions. Counts are not to be taken during special events, poor weather conditions, holidays, or any other condition that may have a significant impact on parking.
- C. One (1) parking occupancy count is required at a single point in time, on one (1) weekday, Monday through Friday, during each of the following time periods:
  1. Between the hours of 5:00 AM and 7:00 AM;
  2. Between the hours of 11:00 AM and 1:00 PM; and
  3. Between the hours of 6:00 PM and 8:00 PM.
- D. One (1) parking occupancy count is required at a single point in time, on one (1) weekend day, to be a Saturday unless otherwise specified, during each of the following time periods:
  1. Between the hours of 5:00 AM and 7:00 AM;
  2. Between the hours of 11:00 AM and 1:00 PM; and
  3. Between the hours of 6:00 PM and 8:00 PM.
- E. Photographs or video of each block/off-street parking area studied shall be provided, including time stamp, to validate counts.
- F. Presence of mobility options proposed within the plan or existing adjacent to the project site should be noted. Examples of mobility options include the presence on-site or adjacent to a COTA transit stop, bike share station, and/or car share vehicle.
- G. Provision of comparable projects may be requested as part of a parking study where there is limited data available for the proposed use or significant pressures on parking supply and demand.
- H. Data shall be provided to the Division using the provided template and meeting data standards as outlined in Exhibits B, C and D.
- I. In the event that the study area is adjacent to or includes streets within a municipality other than the City of Columbus, the Division will contact staff from that municipality to gather input on parking conditions in the area. This input will help to inform the Division's support or nonsupport of the variance.
  1. For the purposes of this evaluation, the streets within another municipality will, not be considered as providing capacity for overflow demand not managed on site,

though they may be required to be studied in order to understand existing parking demands in the area.

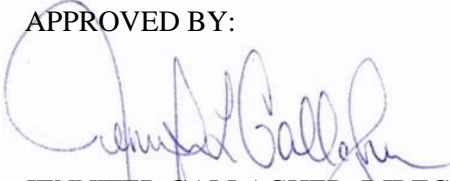
## **VI. STAFF DECISION MAKING PROCESS**

- A. Division staff shall review all submitted and required parking study data to render a decision to either support or not support of the requested parking variance within thirty (30) days of receiving a completed parking study.
- B. As outlined in the Strategic Parking Plan, staff review of parking variances aims to consider system impacts in order to provide adequate parking supply and limit spillover impacts on residents and businesses. A target range of 60%-80% on-street occupancy is preferred.
- C. Current parking occupancy will be compared with the increased demand for on-street parking created by the requested reduction.
  1. The provided Parking Study Template (see Exhibits B, C and D) gives a framework for counts and the analysis of the projected demand for on-street parking that will be caused by the requested variance. Staff will review projected impacts of additional cars parking on-street equivalent to 50%, 75% and 100% of the requested variance.
  2. If the requested variance creates parking demand that would not raise on-street occupancy above 80%, support of the variance is encouraged.
  3. If the requested variance creates parking demand that would raise on-street occupancy above 80%, support of the variance is discouraged without additional supporting documentation, including but not limited to:
    - a. Letter(s) of support from neighborhood organizations such as civic associations or area commissions;
    - b. Demonstration of mobility options existing adjacent to the site, and/or provided within the plan, including but not limited to:
      - 1) COTA bus stop(s);
      - 2) Bicycle share station;
      - 3) Bicycle parking;
      - 4) Car share parking;
      - 5) Shared parking agreements;
      - 6) Transportation demand management strategies.

## **VII. SPECIAL REVIEW**

- A. There may be instances when enforcement of these guidelines would create a gross inequity of new cultural, institutional, or affordable housing uses or expansions of cultural, institutional, or affordable housing uses are proposed. Qualifying affordable housing is defined as housing that has its affordability requirements monitored by a government agency, or other housing as determined on a case by case basis. When it is determined that the application of these guidelines would create a gross inequity for such uses, the Director shall have the authority to waive the requirement for a parking study.
- B. Per recommendations from the Strategic Parking Plan, residents of multifamily developments that receive a variance to off-street parking requirements are not eligible to receive on-street residential parking permits.

APPROVED BY:

A handwritten signature in blue ink, appearing to read "Jennifer Gallagher", is written over a light gray rectangular background.

JENNIFER GALLAGHER, DIRECTOR  
DEPARTMENT OF PUBLIC SERVICE

Exhibit A: Map of Parking Demand Zone

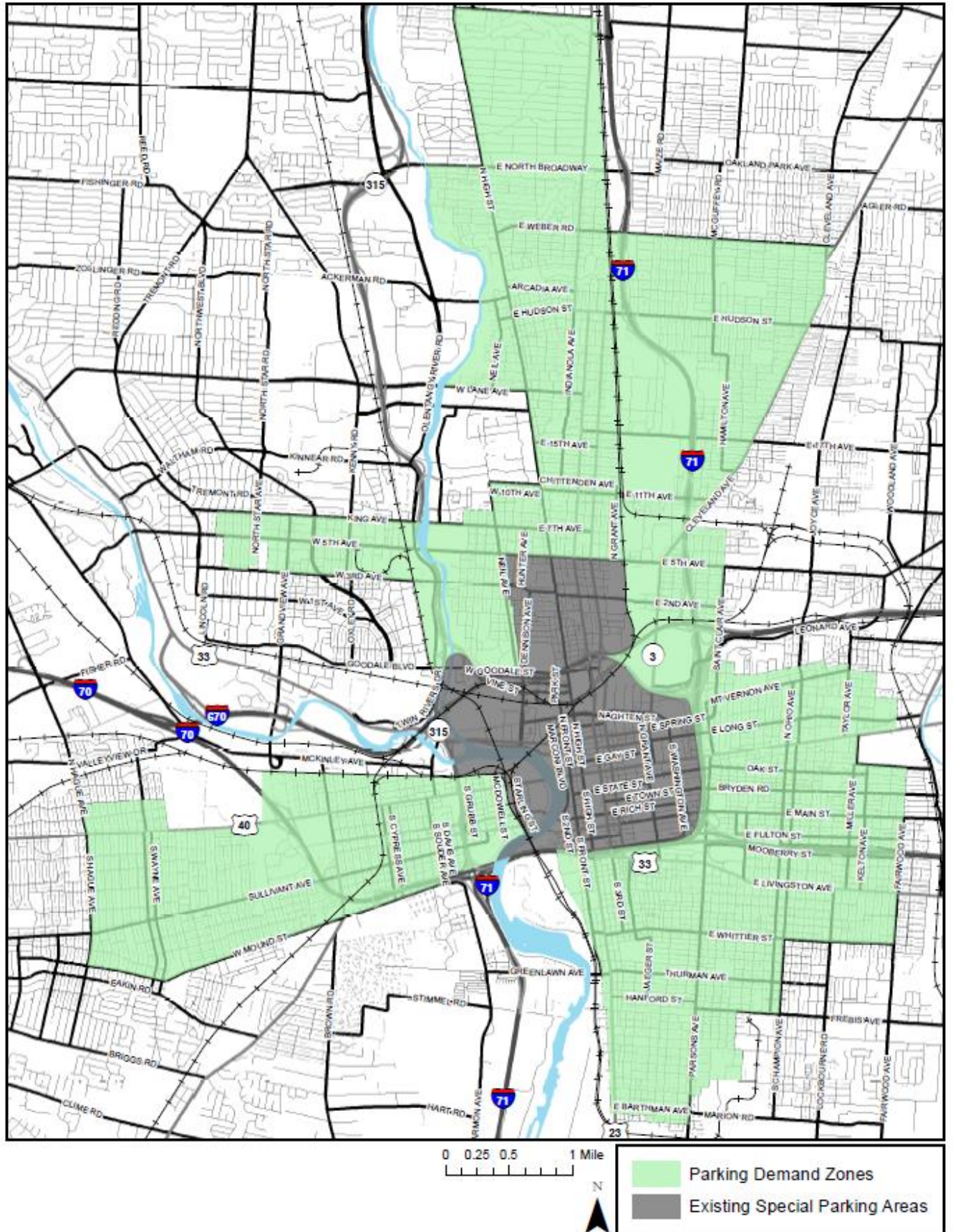


Exhibit B: Parking Study Template (On-Street)

Example Counts											
Street (name of street segment being counted)	Blockface	From	To	Total Existing Spaces	Example Count	Available Spaces	Example Occupancy %	Day of Week	Date	Time	Photo Taken?
FRONT ST (Example)	W	W BROAD ST	W LONG ST	14	14	0	100% (Count total/Existing Spaces)	Wednesday	1/2/2019	6:30 AM	Y
FRONT ST (Example)	E	W BROAD ST	W LONG ST	14	7	7	50%	Wednesday	1/2/2019	6:45 AM	Y
Morning Counts - Weekday											
Street (name of street segment being counted)	Blockface	From	To	Total Existing Spaces	Morning Count	Available Spaces	Morning (5-7am) Occupancy %	Day of Week	Date	Time	Photo Taken?
TOTAL MORNING COUNT + OCCUPANCY											
Mid-Day Counts - Weekday											
Street (name of street segment being counted)	Blockface	From	To	Total Existing Spaces	Mid-day Count	Available Spaces	Mid-day (11am-1pm) Occupancy %	Day of Week	Date	Time	Photo Taken?
TOTAL MID-DAY COUNT + OCCUPANCY											
Evening Counts - Weekday											
Street (name of street segment being counted)	Blockface	From	To	Total Existing Spaces	Evening Count	Available Spaces	Evening (6-8pm) Occupancy %	Day of Week	Date	Time	Photo Taken?
TOTAL EVENING COUNT + OCCUPANCY											
Additional Mobility Notes:											

Exhibit C: Parking Study Template (Off-Street)

Example Counts								
Parking Lot Studied	Total Existing Spaces	Example Count	Available Spaces	Example Occupancy %	Day of Week	Date	Time	Photo Taken?
Kroger	125	50	75	40% (Count total/Existing Spaces)	Tuesday	10/29/2019	6:30 AM	Y
E Spring and N Pearl	200	180	20	90%	Tuesday	10/29/2019	6:45 AM	Y
Morning Counts - Weekday								
Parking Lot Studied	Total Existing Spaces	Morning Count	Available Spaces	Morning (5-7am) Occupancy %	Day of Week	Date	Time	Photo Taken?
<b>TOTAL MORNING COUNT + OCCUPANCY</b>								
Mid-Day Counts - Weekday								
Parking Lot Studied	Total Existing Spaces	Mid-day Count	Available Spaces	Mid-day (11am-1pm) Occupancy %	Day of Week	Date	Time	Photo Taken?
<b>TOTAL MID-DAY COUNT + OCCUPANCY</b>								
Evening Counts - Weekday								
Parking Lot Studied	Total Existing Spaces	Evening Count	Available Spaces	Evening (6-8pm) Occupancy %	Day of Week	Date	Time	Photo Taken?
<b>TOTAL EVENING COUNT + OCCUPANCY</b>								
Additional Mobility Notes:								





Exhibit A: Map of Parking Demand Zone

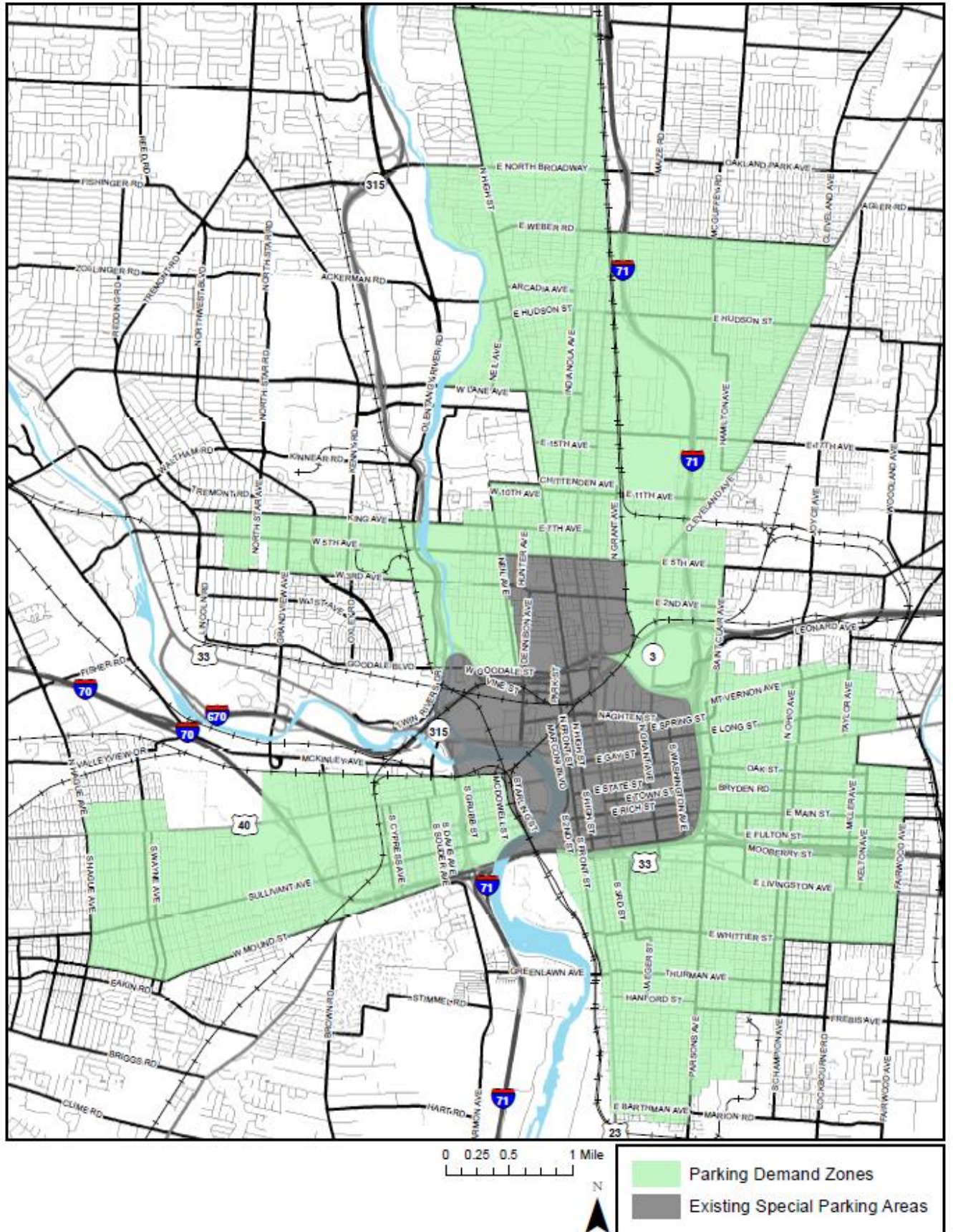


Exhibit B: Parking Study Template (On-Street)

Example Counts											
Street (name of street segment being counted)	Blockface	From	To	Total Existing Spaces	Example Count	Available Spaces	Example Occupancy %	Day of Week	Date	Time	Photo Taken?
FRONT ST (Example)	W	W BROAD ST	W LONG ST	14	14	0	100% (Count total/Existing Spaces)	Wednesday	1/2/2019	6:30 AM	Y
FRONT ST (Example)	E	W BROAD ST	W LONG ST	14	7	7	50%	Wednesday	1/2/2019	6:45 AM	Y
Morning Counts - Weekday											
Street (name of street segment being counted)	Blockface	From	To	Total Existing Spaces	Morning Count	Available Spaces	Morning (5-7am) Occupancy %	Day of Week	Date	Time	Photo Taken?
TOTAL MORNING COUNT + OCCUPANCY											
Mid-Day Counts - Weekday											
Street (name of street segment being counted)	Blockface	From	To	Total Existing Spaces	Mid-day Count	Available Spaces	Mid-day (11am-1pm) Occupancy %	Day of Week	Date	Time	Photo Taken?
TOTAL MID-DAY COUNT + OCCUPANCY											
Evening Counts - Weekday											
Street (name of street segment being counted)	Blockface	From	To	Total Existing Spaces	Evening Count	Available Spaces	Evening (6-8pm) Occupancy %	Day of Week	Date	Time	Photo Taken?
TOTAL EVENING COUNT + OCCUPANCY											
Additional Mobility Notes:											

Exhibit C: Parking Study Template (Off-Street)

Example Counts								
Parking Lot Studied	Total Existing Spaces	Example Count	Available Spaces	Example Occupancy %	Day of Week	Date	Time	Photo Taken?
Kroger	125	50	75	40% (Count total/Existing Spaces)	Tuesday	10/29/2019	6:30 AM	Y
E Spring and N Pearl	200	180	20	90%	Tuesday	10/29/2019	6:45 AM	Y
Morning Counts - Weekday								
Parking Lot Studied	Total Existing Spaces	Morning Count	Available Spaces	Morning (5-7am) Occupancy %	Day of Week	Date	Time	Photo Taken?
TOTAL MORNING COUNT + OCCUPANCY								
Mid-Day Counts - Weekday								
Parking Lot Studied	Total Existing Spaces	Mid-day Count	Available Spaces	Mid-day (11am-1pm) Occupancy %	Day of Week	Date	Time	Photo Taken?
TOTAL MID-DAY COUNT + OCCUPANCY								
Evening Counts - Weekday								
Parking Lot Studied	Total Existing Spaces	Evening Count	Available Spaces	Evening (6-8pm) Occupancy %	Day of Week	Date	Time	Photo Taken?
TOTAL EVENING COUNT + OCCUPANCY								
Additional Mobility Notes:								

Exhibit D: Parking Analysis Worksheet

This worksheet projects parking demand onto the current on-street network. Enter the requested reduction in parking, and the total existing spaces and counts for the entire study area for each date and time collected. The spreadsheet will calculate the current occupancy for the entire area, as well as future occupancy if 50%, 75%, and 100% of the total requested variance were to be parked within the area.

Total requested variance	75% Demand	50% Demand							

**Study Area On-Street Parking Availability - Current and Future**

Day of Week	Date	Time of Day	Total Existing Spaces	Total Count	Available Spaces	Current Occupancy %	Future Occupancy % (50% projected demand)	Future Occupancy % (75% projected demand)	Future Occupancy % (100% projected demand)



CITY OF COLUMBUS  
NEAR EAST AREA COMMISSION



**BY-LAWS**

(Revised March 26, 1996, July 8, 2010, June 14, 2012,  
January 13, 2022) *AJU*

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**City of Columbus**  
**Near East Area Commission**  
**By-Laws**  
Revised January 13, 2022

**PREAMBLE**

WE, the residents of the City of Columbus in general and the Near East Area in particular, in order to: study the problems and needs of the Area, recommend solutions therefore, and bring the same to the attention of the proper government agencies; determine the need for, and recommend legislation affecting the Area; provide communication within the Area and between the Area and city government; solicit the cooperation of all segments of the community; develop techniques for creating and promoting community dialogue relating to issues affecting the Area; and to assume and discharge all duties and responsibilities delegated to the organization under the laws of the City of Columbus - do establish and ordain these By-Laws.

**ARTICLE I. General Provisions**

Section 1. The name of the organization shall be the Near East Area Commission, herein referred to as the "Commission."

Section 2. The Near East Area shall be bounded on the east by the west bank of Alum Creek; on the north by the extended south right-of-way of I-670; on the west by the east right-of-way line of Interstate 71; and on the south by the extended intersection of Interstate 70 with the north right-of-way line of Livingston Avenue, and by the extended north right-of-way line of Livingston Avenue from its intersection with Interstate 70 east to the westbank of Alum Creek.

The four (4) districts of the Near East Area are as follows:

*District I* – West side of Champion Avenue; East side of I-71;  
South side of I-670; North side of East Broad Street.

*District II* – West Bank of Alum Creek; East side of Champion  
Avenue; South side of I-670; North side of I-70.

*District III* – West side of Wilson Avenue; East side of I-71;  
South side of East Broad Street; North side of I-70.

*District IV* – West side of Alum Creek; East side of Wilson  
Avenue; South side of Broad Street; North side of I-70.

Section 3. No person shall represent the Commission, save as directed by a vote of the Commission. This shall not be construed to restrict persons from expressing themselves, in any context and on any issue, provided that they do not represent themselves as speaking for the Commission.

Section 4. No Recommendations, expressions of support or endorsements of the Commission shall be effective for 365 days, unless expressly otherwise declared. All recommendations of the Commission shall contain notice of this limitation, except zoning recommendations, which shall remain valid until such time as they may be modified by the Commission.

## **ARTICLE II. Members**

Section 1. There shall be seventeen (17) official members of the Commission to be known as “Commissioners”.

A. Three (3) members (to be known as “District Commissioners”) shall be elected from each of the four (4) geographical districts within the Area.

B. Five (5) members (to be known as “At-Large Commissioners”) shall be elected by the whole Near East Area community and shall represent the following vested interests within the area: Human Resources (1), Education (1), Religion (1), & Business (2).

Section 2. All Commissioners shall serve a term of three (3) years, without compensation, unless appointed to serve out the unexpired term of another Commissioner.

A. The Commission shall appoint non-Commissioner members of standing committees without restriction upon re-appointment.

Section 3. Vacancies shall be filled as follows:

A. For an At-Large Commissioner, by a majority roll call vote of the Commission, and to serve the unexpired term of his or her predecessor, as stated in Article II, Section 1 (B), subject to the approval of the Mayor and Columbus City Council.

B. For a District Commissioner, by a majority roll call vote of the Commission to serve the unexpired term of his or her predecessor, subject to the approval of the Mayor and Columbus City Council.

1. Notice of the filling of a vacancy shall be given in the meeting notice to a Commissioner at least three (3) days prior to the meeting.

C. All Commission vacancies shall be filled upon report and recommendation of the Screening Committee, subject to the acceptance of the report and recommendation of the Commission.

Section 5. District Commissioners shall retain their residence within the district from which they were elected. Failure to abide by this By-Law shall constitute resignation by that Commissioner. Upon petition by that Commissioner, the Commission may grant a waiver to this By-Law by a two-thirds vote. Such waiver shall under no circumstances allow a Commissioner to be reelected to represent a district in which he or she does not reside. Restrictions on residence shall not apply to At-Large Commissioners.

Section 6. Each Commissioner shall attend a minimum of eight (8) regular Commission meetings and eight (8) standing committee meetings per year. Commissioners who are absent from four (4) regular meetings or four (4) standing committee meetings will be unable to meet their obligation and therefore will have their name submitted to the Mayor for removal from The Commission pursuant to the City of Columbus charter. All appeals must be made in writing, to the Chairperson, within fourteen (14) days of receipt of notification from the Commission. A two-thirds vote of the Commissioners present at the next regular meeting shall be required to waive this By-Law. The vote on all appeals shall be a majority roll call vote. A waiver, if approved by the Commission, shall not release a Commissioner from his or her obligation to attend future meetings. If a



Commissioners fails to attend a future meeting, the Commissioner's names shall be again submitted to the Mayor for removal.

### **ARTICLE III. Officers**

- Section 1. The officers of the Commission shall be a Chair, a Vice-Chair, a Secretary, Treasurer, and Sergeant-at-Arms.
- A. The officers shall be elected by the Commission at the January meeting, unless there is a vacancy, and shall take office upon election by majority voice vote, and for the unexpired term in a manner consistent with Article II, Section 2 (A).
  - B. All officers shall serve a term of three (3) years, and shall not serve more than two consecutive terms, unless voted by a majority of Commissioners to serve longer.
  - C. Vacancies in officer positions shall be filled in the same manner as the original selections and for the unexpired term of the former officer.
- Section 2. The Chair shall: preside at meetings of the Commission; prepare the agenda for Commission meetings; and shall appoint members to standing and special (ad hoc) committees of NEAC.
- Section 3. The Vice-Chair shall: perform the duties of the Chair in the Chair's absence; and be responsible for the dissemination of all Commission correspondence at NEAC meetings. Moreover, the Vice-Chair shall attend meetings as designated by the Chair.
- Section 4. The Secretary shall: be responsible for recording minutes of Commission meetings and votes including the actual vote numbers and abstentions; distributing minutes to Commission members in a timely fashion; maintaining a filing system of minutes; maintaining other records as the Commission may direct or need; and performing related duties as may be demanded of the Secretary's position. One copy of the minutes shall be sent to the City of Columbus, Department of Neighborhoods. The minutes of all public Commission meetings shall be open to the public's examination. Copies of all available Commission documents shall be provided to any person email or other digital means.
- Section 5. The Treasurer shall: maintain records of all monetary receipts and disbursements, submit invoices as needed; provide such budgets and financial reports to the Commission as may be required; and perform related duties as may be demanded of the Treasurer's position.

- Section 6. A vacancy in the office of Chair shall be filled by the Vice-Chair. A vacancy in another position shall be filled in the same manner as the original selection.
- Section 7. The Sergeant-at-Arms shall be appointed by the Chair and shall: at the request of the presiding officer, assure the maintenance of order at regular and special Commission meetings. He or she shall have the authority to cause unruly or disorderly persons to be removed from said meetings and shall otherwise exercise good judgment and discretion in implementing measures to assure the safety of Commissioners and other attendees of Commission meetings. The Sergeant-at-Arms shall appoint a Deputy from the membership of each standing and special committee and the same shall be charged with the responsibility for order and security in the respective committee meetings, pursuant to the directions of the Sergeant-at-Arms. In the absence of the Sergeant-at-Arms or any Deputy from a Commission or committee meeting, the person presiding may appoint a Commissioner or any committee member Sergeant-at-Arms, *pro tem*, and the same shall serve as such until the conclusion of the meeting.
- Section 8. Additional officers or representatives may be created by the Commission. They shall be elected by the Commission.
- Section 9. NEAC Officers shall be elected by the following procedure.
- A. Nominations for each office may be made by any Commissioner including self-nominations. Persons making nominations may present a brief verbal or written statement supporting such nomination. The Chair, with the assistance of the Secretary, as needed, shall provide a list of the nominations for each office sequentially to all Commissioners present; then the election for such office shall be held; then the process shall be repeated for the next office. Offices shall be filled in this order; Chair, Vice-Chair, Secretary, and Treasurer.
  - B. A simple majority vote of the Commissioners present and voting will be sufficient to elect a NEAC Officer. If there is no majority for any nominee, then a second ballot shall occur between the two nominees with the most votes on the first ballot.
  - C. A Commissioner may hold only one office.
  - D. NEAC members nominating an absent Commissioner shall have a written statement from that person illustrating his or her willingness to serve if elected.

## ARTICLE IV. Meetings

- Section 1. The Commission shall hold a regular meeting on the second Thursday of each month, except during the month of August.
- A. The day, time, and place of a regular meeting shall be set by majority vote of the Commission.
  - B. A regular meeting may be canceled, or the week of the month changed by two-thirds vote.
  - C. All official meetings of the Commission shall be open to the public.
  - D. All official meeting dates of the Commission shall be submitted for publication to the Columbus City Bulletin, the Near East Area Commission website, and the City of Columbus Neighborhood Liaison prior to the meeting dates.
- Section 2. The first regular meeting in January shall be known as the organizational and orientation meeting and shall include introducing new commissioners to the By-Laws and their expected duties and responsibilities.
- Section 3. The first regular meeting in January, the organizational and orientation meeting, shall be known as the election of officers meeting. In addition, this meeting will include the designation of new Commissioners to standing committees, as well as the possible redesignation of existing Commission members to other standing committees.
- Section 4. All four (4) NEAC Districts (i.e. Districts 1, 2, 3, and 4), comprised of three (3) elected Commissioners each, shall hold a minimum of two open public district meetings per year: the first meeting in the fall and the second in the spring. As a result of these district meetings, community discussion and participation will be generated to more aptly reflect the needs and concerns of NEAC's constituency. Written and oral reports of these district meetings shall be presented at the following Commission meeting.
- Section 5. Special meetings may be called to session by the Chair, or by a majority of members in a regular or special meeting, or may be summoned upon written request by five (5) or more members. The purpose of the meeting, date, time, and location shall be stated in the summons. Except in cases of emergency, at least three (3) days' notice shall be given before a special meeting is called to session. Special meetings shall be open to the public and all official business of NEAC shall be conducted in a regular or special meeting, except as otherwise specifically permitted in these By-Laws.

- Section 6. A majority of currently seated members of the Commission, including the Chair, shall constitute a quorum.
- Section 7. The Order of Business of Commission meetings shall generally include but not be limited to, the following:
- A. Roll Call
  - B. Minutes of Previous Meetings
  - C. Correspondence
  - D. Standing Committee Reports
  - E. Special Committee Reports
  - F. Neighborhood Group Reports
  - G. Old Business
  - H. New Business
  - I. Announcements
  - J. Adjournment
- Section 8. The Chair shall recognize members of the public who wish to address the Commission concerning issues under discussion. The time limit allotted each person for his or her address to the Commission shall be three (3) minutes; unless enlarged at the discretion of the Chair. If the time is insufficient to properly address all relevant issues presented by the member(s) of the public, the issue – when appropriate – shall be referred by the Chair to the proper committee for further discussion or appropriate action. Any decision or action resulting from such referral shall be reported at the next Commission meeting by the committee to which it was referred. Minority, dissenting or non-concurring committee reports may be filed with Secretary by a Commissioner and shall be attached to the majority report.

## **ARTICLE V. Committees**

- Section 1. Appointment of Commissioners to Standing Committees shall be made by the Commission Chair with due consideration to the preference of individual members. Committee appointments shall be effective until the next annual meeting, and shall be subject to approval by a majority vote.
- Section 2. After appointment of commissioners to Standing Committees are made and approved, the members of each committee shall select a Committee Chair and Vice Chair from Commissioners appointed to that committee. After which, standing committees shall select their other officers from the remaining membership of the committee.

summary reports and attendance records of their meetings, by written and oral reports, during the regular Commission meeting each month.

Section 4. Appointment(s) of individuals to Standing Committees shall be made by the Committee Chair based on the approval of a majority of the other commissioners appointed to the same committee. Individuals who are not commissioners may serve in every capacity required of them until the next organizational and orientation meeting. These appointments however, shall not be official until approved by a majority vote of NEAC. Standing Committee appointees shall have or be accorded full voting privileges in all proceedings of the committee to which they are appointed or serve except in the appointment of non-commissioners to the standing committee. Moreover, each standing committee shall have at least one (1) individual representing each of the four geographical districts within the NEAC area, if possible.

Section 5. Individual non-commissioned committee positions shall not equal or exceed the number of commissioner positions on any standing committee; for instance, if there are seven (7) commissioners appointed to particular standing committee, then there can be no more than six (6) non-commissioner individuals on the same committee. However, if a standing committee is faced with special needs or problems (as defined by NEAC), then that committee can have more individuals (that are not Commissioners) to serve their needs.

Section 6. The Chair of NEAC shall be an ex-officio member of all committees, special and standing, except the Nominating Committee.

Section 7. The Standing Committees shall be:

A. **Planning Committee** – The Planning Committee shall review existing area plans and recommend guidelines for the comprehensive social, economic, and physical developments of the Near East Area – This will be accomplished by reviewing Community Development Act (CDA); Mid-Ohio Regional Planning Commission (MORPC), as well as City of Columbus Department of Development, Department of Neighborhoods, and Planning Division documents, and any other sources that are appropriate. The committee shall also examine federal, state, and local funding programs, which may be implemented in the Near East Area. Furthermore, this committee shall develop means for citizen participation in planning projects or programs, which affect the Near East Area

B. **Zoning, Building, Housing and Environment Committee** – The

Zoning Committee shall regularly receive, review and make recommendations on all applications for rezoning, variances, and other zoning adjustments; all appeals; all requests for demolition permits, graphics permits, and special permits; and all applications for city historical designations pertaining to property wholly or partially within the Near East Area. The Committee shall also review existing zoning, building practices and administrative procedures, as well as make recommendations for proposed changes. All applications shall be reviewed and acted upon by the Zoning Committee based on the comprehensive nature of the proposed plan.

- C. **Executive Committee** – The Executive Committee shall be composed of NEAC Officers (Chair, Vice-Chair, Secretary, and Treasurer) and the Committee Chairs of the Standing Committees (Planning and Zoning). The Executive Committee shall meet in a group (formally) in the month of February and thereafter at the discretion of the Chair and discuss NEAC business, establish annual goals for NEAC, report all recommendations to NEAC for approval, and oversee all disbursements of funds for the Commission.

Section 8. Special Committees may be established for specific purposes by a majority vote at any meeting. Membership on a special committee may be accorded to Commissioners or non-Commissioners. Special Committees may be terminated by conditions set forth in the initiating action, or by a subsequent majority vote. All findings of the Commission's committees, which result in proposed actions or resolutions, shall be submitted at regular or special meeting for consideration.

The Special Committees shall be:

- A. **Elections Committee** – The Elections Committee shall have all necessary authority to conduct to the election in accordance with the election rules which are a part of these By-Laws.
- B. **Screening Committee** – The Screening Committee and its members shall be appointed by the NEAC Chair and will be responsible for assisting the Commission in filling vacancies. All prospective commissioners will have to be reviewed by the Screening Committee for suitability, with final acceptance or non-acceptance of this Committee's report and recommendation to be granted by the Commission Chair. No Commission vote to seat a Commissioner or to fill a vacancy will be valid unless the aforementioned procedures are followed.

Section 9. The number of people who appear shall constitute a quorum.

## **ARTICLE VI. Public Hearings**

- Section 1. Hearings may be held for specific purposes with a clearly delineated scope by a majority vote at a regular or special meeting.
- Section 2. A reasonable effort must be made to notify all Commissioners and appropriate Standing and Special Committees of the Commission, as well as other affected parties.

## **ARTICLE VII. Parliamentary Authority**

- Section 1. The rules contained in the current edition of Robert's Rules of Order shall govern the Commission in all cases to which they are not inconsistent with these By-Laws and any special rules of order NEAC may adopt.

## **ARTICLE VIII. Amendment of By-Laws**

- Section 1. These By-Laws may be amended at any regular meeting of the Commission by a two-thirds (2/3) vote of the Commissioners present and voting, provided that the amendment(s) in question was submitted in writing at the previous regular meeting, and Commissioners were previously notified of the intention to amend.

## **ARTICLE IX. Effective Date of By-Laws**

- Section 1. These By-Laws shall become effective after the proper vote of the Commission and their receipt and certification by the Clerk, City of Columbus.

## **ARTICLE X. Election Rules**

- Section 1. Elections shall take place at a location determined by the Commission annually prior to September 30. Public elections may be conducted by secret ballot.
- Section 2. Polling Places: The number and location of polls shall be determined by the Election Committee. If that Committee determines that polls shall be in each district, there shall be an equal number of polling places in each district. The Commission's headquarters shall be the primary polling site for all four (4) Districts and may be the only polling site.

- Section 3. Hours: Polling places will be open from 10 A.M. to 3 P.M.
- Section 4. The Commission shall certify election results annually prior to September 30 at a regular full Commission meeting.
- Section 5. All At-Large Commissioners shall be elected during the same election for District Commissioners held prior to September 30.
- Section 6. All District Area Commissioners and At-Large Commissioners shall begin their term on January 1. Area commissioner appointments are subject to approval by the Mayor with the concurrence of Columbus City Council.
- Section 7. Area commissioner terms shall end on December 31 in the year that their term expires.
- Section 8. Area commissioners may not serve on more than one (1) area commission.
- Section 9. No elector shall cast more than one (1) ballot in an election. Elections shall be determined by plurality of vote if three (3) or more candidates vie for a single position, otherwise a majority of votes cast shall determine the winner.
- Section 10. No election procedure shall be scheduled if the number of candidates is less than or equal to the number of elected commissioners with expiring
- Section 11. All elected and appointed area commissioners shall complete the area commission appointment / code of conduct form and return the completed form to the Department of Neighborhoods. All forms shall be signed by the Commission chairperson and submitted to the Department of Neighborhoods annually prior to September
- Section 12. Election Committee:
- A. The Committee shall have all necessary authority to conduct the election, including the counting of ballots.
  - B. The Election Committee shall be composed of seven (7) NEAC district residents and Commissioners who are appointed by the Chair. The Chair shall designate one person as "Committee Chair of Elections."
  - C. Candidates for election to the Near East Area Commission shall not be members of the Election Committee or polling staff in the year or years in which their names will appear upon the ballot for election.



Section 13. Ballots:

- A. Upon each ballot there shall be prominently displayed the identifying number for the respective district of the candidates listed.
- B. Each ballot shall carry the name of each candidate and shall state the number of candidates for whom the voter may vote. A block shall precede the name of each candidate certified by the Election Committee as having been properly nominated.
- C. The order of listing candidate's names on the ballot of the respective area districts shall be determined by a drawing of names anonymously.
- D. No political party or other organization shall be named on the ballot.
- E. The total of ballots reproduced for each district shall be numbered and recorded by the Election Committee.

Section 14. Candidate Qualifications:

- A. Each candidate shall be sixteen (16) years of age or older.
- B. Each candidate must be a resident of the Near East Area Commission district for which he or she seeks to be elected at the time he or she commences circulating a nominating petition.
- C. Candidates in this non-partisan election shall not declare any political party affiliation.
- D. Candidates need not be registered voters on the rolls of the Franklin County Election Board.
- E. Write-in candidates are not permitted.
- F. At-Large Commissioner candidates do not need to reside on the Near East Side but must demonstrate a vested interest in the Near East Side community.

Section 15. Petition Qualification:

- A. Petitions shall be made available no later than the first Monday in April.
- B. Petitions are to be circulated personally by the candidates.
- C. Each circulator of a petition must complete and execute the affidavit at the end of the petition prior to its submission to the Election Committee.
- D. The Election Committee may grant exception to the requirement that a petition be circulated personally by the candidate due to disability demonstrated by the circulator. This exception may be granted only upon written application submitted by the circulator to the Election

Committee. If granted, a written statement to that effect must be issued by the Committee within seven (7) days after the Committee has received the written application. A proxy shall be designated to collect to collect the signatures.

- E. Each petition must be signed by at least fifty (50) persons, aged 16 or over, and residing in the area district of the circulator.
- F. At-Large Commissioner candidates shall follow the same petition qualifications as District Commissioner candidates, with the exception that at-large candidates may gather the 50 petition signatures from any of the four districts.

Section 16. Voter Qualifications:

- A. Each voter must be sixteen (16) years of age or older. Identification may be required to verify age.
- B. Each voter must be a resident within the Near East Area upon election date of the year in which the resident seeks to cast a vote. Identification shall be required to verify place of residence.
- C. Each voter need not be a registered voter on the rolls of the Franklin County Election Board.
- D. Each voter shall vote only upon the ballot pertaining to the election of a candidate in the district in which the voter resides.

Section 17. Campaign Procedures:

- A. Campaigning shall be permissible only within the 14 days immediately preceding Election Day.
- B. There shall be a \$100.00 limit on campaign expenditures. A campaign expense is any appraisable good or service acquired primarily for campaign purposes. Each candidate must file a report of campaign expenditures with the Elections Committee within seven (7) calendar days after the election and candidates failing to meet this requirement shall be disqualified.
- C. Campaigning of any kind (including the posting of campaign materials, and not excluding any other activity that would amount to campaigning) within 100 feet of the polling place premises is prohibited. Violation of this rule shall result in the disqualification of the candidate.
- D. It is the candidate's responsibility to remove any campaign posters, flyers, etc., within 48 hours following Election Day.

Section 18. Polling Procedures:

- A. The polling staff shall keep a register of the residents who have voted

in the respective polling places, said register to reflect a list of names and addresses of those who cast ballots and signatures.

- B. All polling records shall be placed in the custody of the Secretary of the Commission and retained in a secure place for three (3) years.

Section 19. Counting of Ballots:

- A. The counting of ballots shall be done by the Election Committee at its headquarters immediately following the conclusion of all voting and the transportation of voted ballots to the headquarters.
- B. Candidates may have an observer present at the counting of the ballots at the headquarters.
- C. Results of the balloting shall be certified by the Election Committee to the Commission at the next regularly scheduled meeting following the election and shall, thereafter, be certified by the full Commission at the next regular Commission meeting, before being sent by the Secretary of the Commission to the Clerk of City Council within thirty (30) days.

Section 20. Results:

- A. In the event of tie votes, the winner shall be decided by the majority vote of the Commission only after a recount of ballots, subject to the approval of the Mayor and Columbus City Council.

Section 21. Security of Ballots:

- A. In the polling places, each ballot voted shall be deposited by the voter in a sealed ballot box.
- B. Ballot boxes shall remain sealed until counting begins.
- C. Counting shall begin after all ballot boxes have been delivered to the Election Committee at its headquarters.
- D. All voted ballots for each district shall be placed in a sealed container after counting has been completed.
- E. The sealed containers shall be kept in a secure place until three (3) weeks after the election, at which time they may be destroyed under the supervision of the Election Committee.

Section 22. Election Challenges:

- A. An infraction of any of the election rules may result in a candidate being disqualified and/or a special election.
- B. Election challenges must be presented in writing to the Elections Committee on or by 5:00 p.m. on the 7th day following the election.

Each candidate for election, upon verification of his or her qualifications and petitions, shall be informed specifically where challenges may be delivered.

- C. In the event of an election challenge, an immediate fact-finding hearing will be held by the Election Committee for the purpose of receiving relevant testimony and receiving other evidence. The Election Committee shall not deliberate upon or make any determination in regard to oral or other evidence received in the fact-finding hearing. In a second hearing, which shall be open to the public the Election Committee shall describe the evidence previously received, hear arguments relating to the evidence and make its decision. The decision of the Election Committee shall be appealable to the full Commission. The decision of Council shall be final.

#### Section 23. Duties of the Election Committee:

- A. Devise the form, arrange for reproduction of, and distribute petitions of candidacy for commissioner.
- B. Devise the form, arrange for, and supervise the reproduction of ballots.
- C. Select a location for and equip headquarters for the committee.
- D. Certify the adequacy of circulated petitions submitted by candidates and make public announcement of the names and districts of the certified candidates.
- E. Enlist and assign volunteer workers to staff polling places.
- F. Obtain and distribute equipment and supplies required in polling places.
- G. Tally the votes and certify the results for the Commission.
- H. Make final determination of challenges of the eligibility of votes, handle the final determination of challenges of past ballots, and final determination of other questions arising during the election process.
- I. Make all other necessary and appropriate arrangements and determinations with respect to the nomination and election process.

#### Section 24. Election Deadlines

When a date is set as a deadline, and that date falls on a Saturday, Sunday, or a State (Ohio) or national holiday, then the deadline shall be extended to the next regular business day following the aforesaid weekend day or holiday. In all cases, the day of the deadline shall end at 4:30 p.m. Deadlines as they pertain to the election rules shall be strictly adhered to and shall be final in regard to the items to which they relate. No person shall have the right to an extension of any election deadline.

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