

Columbus City Bulletin



Bulletin #09
February 26, 2022

Proceedings of City Council

Saturday, February 26, 2022



SIGNING OF LEGISLATION

(Note: There was no City Council Meeting on Monday, February 21, 2022. Subsequently, there is no passed or defeated legislation included in this edition.)

The City Bulletin Official Publication of the City of Columbus

Published weekly under authority of the City Charter and direction of the City Clerk. The Office of Publication is the City Clerk's Office, 90 W. Broad Street, Columbus, Ohio 43215, 614-645-7380. The City Bulletin contains the official report of the proceedings of Council. The Bulletin also contains all ordinances and resolutions acted upon by council, civil service notices and announcements of examinations, advertisements for bids and requests for professional services, public notices; and details pertaining to official actions of all city departments. If noted within ordinance text, supplemental and support documents are available upon request to the City Clerk's Office.

City RFPs, RFQs, and Bids

THE CITY BULETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

CITY OF COLUMBUS FORMAL BID OPPORTUNITIES ARE UPDATED DAILY AT :

Each proposal shall contain the full name and address of every person, firm or corporation intrested in the same, and if corporation, the name and address of President or Secretary.

EQUAL OPPORTUNITY CLAUSE: Each responsive bidder shall submit, with its bid, a contract compliance cretification number or a completed application for certification. Compliance with a provision of Article I, Title 39, is the condition of the contract. Failure to comply with this Article may result in cancellation of the contract.

WITHHOLDING OF INCOME TAX: All bidders are advised that in order for a contract to bind the city, each contract must contain the provisions found in Section 361.34 C.C.C. with regard to income taxes due or payable to the City of Columbus for wages, salaries and commissions paid to the contractor's employees as well as requiring those contractors to ensure that subcontractors withhold in a like manner.

LOCAL CREDIT: In determining the lowest bid for a contract the local bidder credit will not be applied.

FOR COPIES OF ANY OF THE FOLLOWING BID PROPOSALS CALL THE LISTED DIVISION

THE CITY BULETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/25/2022 12:00:00 PM

RFQ020874 - Champions Golf Course Topsoil & Hydroseeding

The City of Columbus is accepting Bids for the Champions Golf Course Topsoil and Hydroseeding, the work for which consists of excavation, grading and hydroseeding and other such work as may be necessary to complete the contract, in accordance with the scope of services set forth in this Invitation For Bid (IFB). Bids will be received by the City of Columbus, Department of Recreation & Parks, Design and Construction until 2/25/22 at 12:00pm local time. The bid should be emailed to Keith May at kamay@columbus.gov. Pre-Bid Conference The City will be holding a pre-bid conference on 2/14/2022 beginning at 10:00 am local time. Attendance is strongly suggested. It will be held at 3900 Westerville Road, Columbus, Ohio. Meet in the parking lot at the Club House. **QUESTIONS** Questions regarding the IFB should be submitted to Keith May, City of Columbus, Design and Construction, via email kamay@columbus.gov prior to 2/21/18 at 12:00pm local time.

BID OPENING DATE - 2/25/2022 1:00:00 PM

RFQ020975 - 5101 Spring Candy Eggs

THE CITY BULETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 3/1/2022 2:00:00 PM

RFQ020904 - Glenwood Bottoms & Ulry Warner Clearing and Removals

The City of Columbus (hereinafter "City") is accepting bids for GLENWOOD BOTTOMS AND ULRY-WARNER CLEARING, GRUBBING, AND REMOVAL PROJECT, the work for which consists of clearing and grubbing, removal of limbs, removal of dead, diseased, and dying trees and their stumps, and invasive plants at both Glenwood Bottoms and Ulry Warner Park as designated on the drawings and technical specification and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). Bids will only be received electronically by the City of Columbus, Department of Recreation & Parks via Bid Express (www.bidexpress.com). Bids are due March 1, 2021 at 2pm local time. Bids will be opened and results publically available after the bids close on Bid Express. Drawings and technical specifications are available as separate documents at www.bidexpress.com. Drawings and technical specifications are contract documents. Questions regarding the IFB should be submitted to James C. Miller, PE, City of Columbus, Design and Construction, via email jcmiller@columbus.gov prior to March 22, 2022, 2pm local time.

BID OPENING DATE - 3/3/2022 11:00:00 AM

RFQ020850 - Solar School Flashing Beacon System

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase Solar wireless communication school flasher beacon systems to be used throughout the City at all school zones. The proposed contract will be in effect through April 30, 2024. 1.2 Classification: The successful bidder will provide and deliver two circuit solid stat time switch with annual programming capability and accessories to make the units complete. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ020867 - Trees and Nursery Stock UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase Trees and Various Nursery Stock to be used throughout the City of Columbus. The proposed contract will be in effect through March 31, 2025. 1.2 Classification: The successful bidder will provide and deliver trees, shrubs, perennials, annuals and other various nursery items. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

THE CITY BULETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ020870 - Computer and Accessories UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus, Department of Technology with a Universal Term Contract to purchase Configured to Order (CTO) desktop, laptop, mobile table, and table computers. These computers are direct replacements equipment. Specified manufacturers are required. The proposed contract will be in effect through April 30, 2024. 1.2 Classification: The successful bidder will provide and deliver computers, bundled accessories, and other hardware, as necessary. Bidders must be Authorized Resellers of the equipment offered. Bidders must show experience in providing this type of equipment as detailed in these specifications. 1.2.1 Bidder Experience: The Offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The Offeror shall have documented proven successful contracts from at least four customers that the Offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 1:00 PM EST Thursday, February 17, 2022. Responses will be posted on the RFQ on Vendor Services no later than Friday, February 24, 2022 at 1:00 PM EST. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <https://columbusvendorservices.powerappsportals.com/> and view this Case ID: RFQ020870.

RFQ020933 - Schwing Pump Parts UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase Schwing Sludge Cake Pump System Replacement Parts or parts for any added Schwing Pump. The current equipment is located at the Southerly and Jackson Pike Wastewater Treatment Plants and is used to transport dewatered sludge from the facilities' sludge dewatering buildings to incineration facilities or sludge load out facilities for disposal. The proposed contract will be in effect through April 30, 2024. 1.2 Classification: The successful bidder will provide and deliver the Schwing Pump Parts. Bidders are asked to quote discounts off price list/catalog pricing as well as the worksheet list of parts. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, February 21, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, February 24, 2022 at 11:00 am. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

BID OPENING DATE - 3/4/2022 1:00:00 PM

RFQ020701 - DPU-Sewer Assessment & Video Inspection RFP

The CITY of Columbus, Department of Public Utilities (DPU) is soliciting proposals from qualified firms to supply, implement, and provide support for a Sewer Assessment and Video Inspection Software. The CITY has approximately 4,405 miles of Sewer Lines covering a service area that is geographically dispersed across 19 different communities. The CITY has a number of departments/divisions that will be involved in this project including the Sewer Maintenance Operations Center (SMOC), the Sewer Systems Engineering Section (SSES), and the Department of Technology (DOT) who is responsible for centralized IT functions, such as hardware and software support, email, security as well as system integrations citywide. Since 2004, the City of Columbus, Department of Public Utilities (DPU) has been utilizing a camera based pipe inspection service provided by Pipetech to manage and track condition assessment data throughout the sanitary and storm system. This review of NASCCO Pipeline Assessment Certification Program (PACP) coded data and video to support these condition assessment inspections is performed by City Staff in the Sewer Maintenance Operations Center (SMOC), Sewer Engineering Section (SSES) and/or consultants. Currently CITY staff utilizes five work trucks with built-in tower PCs running on MS Windows 10 to collect the assessment data. All RFP documents shall be downloaded from Bonfire at <https://columbus.bonfirehub.com/projects/60004/details>.

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BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 3/4/2022 2:00:00 PM

RFQ020964 - RENOVATION OF COUNCIL CHAMBERS

This project will include the removal of the existing curtains in the council chambers and the installation of new curtains and curtain rods. Additionally, the existing leather that wraps the doors of the council chambers is to be replaced with new leather. All work is to be started and completed in the month of August 2022.

BID OPENING DATE - 3/7/2022 10:00:00 AM

RFQ020842 - 2601 Collection Services

1.0 Scope and Classification 1.1 The Franklin County Municipal Court Clerk (herein referred to as the "Clerk") intends to establish a contract for the purpose of collecting accounts receivables owed to the Franklin County Municipal Court (herein referenced to as the Court). The Clerk will award the contract to one or more collection agencies. The contract will be awarded for three (3) years, with three (3) consecutive one (1) year renewal options, by mutual agreement of both parties and with approval by Columbus City Council. The estimated contract commencement date is August 1, 2022. 1.2 The successful bidder(s) will collect a percentage of past due fines, court costs and fees that are at least forty-five (45) days past due. 1.3 The successful bidder(s) will invoice the Clerk on a percentage basis of the receivables collected, but shall not include a percentage of the amount added to the original receivable amount for the purpose of offsetting collection costs.

BID OPENING DATE - 3/8/2022 12:00:00 PM

RFQ020955 - Community Violence and Trauma Communications

The City of Columbus, Columbus Public Health's (CPH) Neighborhood Social Services section is seeking proposals to establish a contract to develop a culturally-informed, multi-media campaign that promotes violence reduction and increased awareness on the impact of trauma. Applications must be submitted electronically through the City of Columbus Bonfire hub at <https://columbus.bonfirehub.com/projects>. Follow the link to create a new vendor registration.

RFQ020992 - Document Translation Services

It is the intent of the City of Columbus, Columbus Public Health Department to obtain formal bids to establish a contract for document translation services to provide effective written language assistance to clients from April 1, 2022 through March 31, 2023 with the option to extend for four additional one-year periods. The purpose of this RFP is to solicit proposals from qualified agencies that are able to provide professional document translation services to meet the needs of Columbus Public Health staff and customers. Bidders must provide translation services upon request. The services will be scheduled through the Center for Public Health Innovation. Applications must be submitted electronically through the City of Columbus Bonfire hub at <https://columbus.bonfirehub.com/projects>

RFQ020993 - In Person Interpretation Services

It is the intent of the City of Columbus, Columbus Public Health Department to obtain formal bids to establish a contract for interpretation services to provide effective oral and written language assistance to clients from April 1, 2022 through March 31, 2023 with the option to extend for four additional one-year periods. The purpose of this RFP is to solicit proposals from qualified agencies that are able to provide professional interpretation services to meet the needs of Columbus Public Health staff and customers. Bidders must provide interpretation services upon request twenty-four hours a day, seven days a week. The services will be scheduled through the Center for Public Health Innovation. Applications must be submitted electronically through the City of Columbus Bonfire hub at <https://columbus.bonfirehub.com/projects>

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BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ020994 - Telephone Interpretation Services

It is the intent of the City of Columbus, Columbus Public Health Department to obtain formal bids to establish a contract for telephone interpretation services to provide effective oral language assistance to clients from April 1, 2022 through March 31, 2023 with the option to extend for four additional one-year periods. The purpose of this RFP is to solicit proposals from qualified agencies that are able to professional telephone interpretation services to meet the needs of Columbus Public Health staff and customers. Bidders must provide telephone interpretation services upon request twenty-four hours a day, seven days a week. The services will be scheduled through Columbus Public Health staff. Applications must be submitted electronically through the City of Columbus Bonfire hub at <https://columbus.bonfirehub.com/projects>

RFQ020995 - American Sign Language Interpretation Services

It is the intent of the City of Columbus, Columbus Public Health Department to obtain formal bids to establish a contract American Sign Language interpretation services to provide effective language assistance to clients from April 1, 2022 through March 31, 2023 with the option to extend for four additional one-year periods. The purpose of this RFP is to solicit proposals from qualified agencies that are able to provide professional American Sign Language interpretation services to meet the needs of Columbus Public Health staff and customers. Bidders must provide interpretation services upon request twenty-four hours a day, seven days a week. The services will be scheduled through the Center for Public Health Innovation. Applications must be submitted electronically through the City of Columbus Bonfire hub at <https://columbus.bonfirehub.com/projects>

BID OPENING DATE - 3/8/2022 2:00:00 PM

RFQ020967 - NORTH OUTPOST MATERIAL STORAGE

The primary scope consists of pavement demolition, removal of existing storm line and fire protection line and building a new storm sewer system UG, to build a New Material Storage building of 3520 S.F consisting of seven bays of material storage areas covered by Tensile Fabric Membrane Roof, electrical works for the new building and any other work as mentioned in drawings and specifications.

BID OPENING DATE - 3/9/2022 3:00:00 PM

RFQ020752 - DPU/Electrical Substation & Electrical Maintenance Services

1.1 Scope: This proposal is to provide the City of Columbus, Department of Public Utilities, with an Indefinite Quantity Agreement Contract for Electrical Substation and Electrical Maintenance Services to be used on an as needed basis. The Department of Public Utilities will use this contract for planned inspections, testing and troubleshooting to ensure the correct operation of all components and their interaction for the equipment lifecycle. The service includes but is not limited to: Infrared services, predictive and preventative maintenance, testing of transformers, substation equipment, grounding high voltage equipment for repairs, hi/low voltage switchgear and breaker maintenance and repair. Subsequent to the acceptance of an offer, individual written purchase orders may be issued as needed by the City to purchase services listed herein during the term of the agreement. At no time shall the obligation of the City agency exceed the dollar amount of an associated purchase order. The proposed contract will be in effect through December 31, 2025. 1.2 Classification: The successful bidder will provide Electrical Substation and Electrical Maintenance Services. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of services for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least three customers that the offeror supports that are similar in scope, complexity and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by Monday, February 28, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, March 3, 2022. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <https://columbusvendorservices.powerappsportals.com/> and view this bid number. See attached bid packet for additional details.

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BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 3/16/2022 1:00:00 PM

RFQ021025 - Fleet - CNG Station PRD Certification and Replacement

1.1 Scope: It is the intent of the City of Columbus, Fleet Management Division/Department of Finance and Management to obtain formal bids to establish a contract for the certification and replacement of one hundred five (105) PRD's of various manufacturers, sizes and pressure ratings at its three (3) Compressed Natural Gas (CNG) fueling sites. See attached list identifying PRD sizes, pressure ratings, manufacture, locations and quantities for each. 1.2 Classification: The contract resulting from this bid proposal will provide for the purchase and delivery of the material, certification and installation. All bidders must document the manufacturer certified reseller partnership. Bidders are required to show experience in providing this type of equipment/material/services and warranty service as detailed in these specifications. 1.2.1 Bidder Experience: The bidder must submit an outline of its experience and work history in these types of equipment/material and warranty service for the past five years. 1.2.1.1 Bidder shall possess its own VR stamp with the ability to perform testing and certification in house. 1.2.1.2 Bidder shall be certified and licensed to perform testing certification and installation of said PRD's in a compressed natural gas environment. 1.2.2 Bidder References: The bidder shall have documented proven successful contracts from at least five customers that the bidder supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Friday 3/4. Responses will be posted on the RFQ on Vendor Services no later than 11:00 pm Tuesday 3/8. 1.4 Pre-Bid Facility Walk-Through: A walk-through of the facility at 4211 Groves Rd is scheduled for 9:00 am Thursday 3/3. Attendance is not required; however, this will be the only opportunity for bidders to examine the work site. Bidders are strongly encouraged to attend. See Section 3.2.5 for further information. 1.5 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

BID OPENING DATE - 3/16/2022 2:00:00 PM

RFQ021019 - Muni Ct - Public Relations

I. SCOPE AND CLASSIFICATION The Franklin County Municipal Court Judges intend to contract with a qualified contractor to act in the capacity of an as needed Public Relations contact. The Court anticipants that the contract will not exceed \$50,000. The Franklin County Municipal Court is one of the largest and busiest municipal courts in the state. II. CONTRACT TERM This will be a one year contract effect from April 1, 2022 to March 31, 2023.

BID OPENING DATE - 3/17/2022 11:00:00 AM

RFQ020859 - Refuse Collection Containers UTC

<https://columbus.bonfirehub.com/projects/60307/details> Bid on the link provided via Bonfire

RFQ020935 - Exmark OEM Parts UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: It is the intent of this bid proposal to provide all agencies of the City of Columbus with a "Catalog" firm offer for sale option contract(s) for the purchase of Exmark OEM Parts. The bidder shall submit standard published catalogs and price lists of items offered. The proposed contract will be in effect from the date of execution through May 31, 2024. 1.2 Classification: The contract(s) resulting from this bid proposal will provide an option for the purchase and delivery of Exmark OEM Parts by any agency of the City from the catalogs and price lists provided. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ020936 - Wearing Apparel UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase wearing apparel to be used by participants and employees at recreation centers. The proposed contract will be in effect through 5/31/2024, with the option to extend two (2) additional one-year periods. 1.2 Classification: The successful bidder will provide and deliver wearing apparel. Bidders are asked quote both specific items of apparel in addition to discounts off price list/catalog pricing for purchase of other related items. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. The City reserves the right to award a contract on each item separately, on all items as a whole, award multiple contracts, or any combination thereof. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, February 28, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, February 24 at 11:00 am. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ020965 - Sports Apparel UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This bid proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase sports apparel to be used by participants and employees at recreation centers. The proposed contract will be in effect through 5/31/2024, with the option to extend two (2) additional one-year periods. 1.2 Classification: The successful bidder will provide and deliver sports apparel. Bidders are asked to quote both specific items of apparel in addition to discounts off price list/catalog pricing for the purchase of other related items. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, February 28, 2022 at 11:00 am. Responses will be posted on the RFQ on Vendor Services no later than Thursday, March 3, 2022 at 11:00 am. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ020973 - Turf and Golf Course Chemicals UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase Pesticide, Fertilizer, and Seeds to be used on the Golf Courses, Sports Fields, and in the Parks throughout the City of Columbus. The proposed contract will be in effect through December 31, 2025 1.2 Classification: The successful bidder will provide and deliver Pesticides, Fertilizers, and Seed. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, February 28, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, March 3, 2022 at 11:00 am. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ020978 - Rental of Uniforms, Mats and Building Maint. Supplies UTC

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) for the rental of non-safety employee uniforms, mats and building maintenance supplies on a weekly, bi-weekly and/or monthly basis to be used in various City buildings. The proposed contract will be in effect through May 31, 2024.

1.2 Classification: The successful bidder will provide and deliver the rental, cleaning and maintenance of various uniform items, mats, mops and shop towels. Many uniforms will be worn in industrial conditions (repairing of water mainlines, sewer lines, heavy equipment, etc.) and therefore will be extremely soiled and sometimes in need of repair. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view bid number RFQ020978.

RFQ021004 - Police - Helicopter Imaging System

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: It is the intent of the City of Columbus, Division of Police to obtain formal bids to establish a contract for the purchase of a Wescam MX-10 Multi Spectral Imaging System to be used by the Division of Police, Helicopter Unit. 1.2 Classification: The contract resulting from this bid proposal will provide for the purchase and delivery of a Wescam MX-10 Multi Spectral Imaging System. All Offerors must document the manufacture certified reseller partnership. Bidders are required to show experience in providing this type of equipment and warranty service as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of equipment and warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, February 28, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, March 3, 2022* at 4:00 pm. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

BID OPENING DATE - 3/18/2022 1:00:00 PM

RFQ021017 - HVAC RENOVATION FOR GLADDEN HOUSE

HVAC RENOVATION AT THE GLADDEN COMMUNITY HOUSE INCLUDING AIR HANDLER REPLACEMENT, VAV BOX REPLACEMENTS AND TEMPERATURE CONTROLS AND ELECTRICAL UPGRADES.

BID OPENING DATE - 3/23/2022 1:00:00 PM

RFQ021020 - 240 Parsons-Health Department 1st Floor Renovation

The City of Columbus, Department of Finance and Management is receiving proposals until 1:00 P.M. local time March 23, 2022, for professional architectural/engineering services for 240 Parsons-Health Department 1st Floor Renovation project. Proposals shall be submitted to Bonfire Portal at <https://columbus.bonfirehub.com/projects/view/22404> Hard copies shall not be accepted. A pre-proposal meeting and facility tour shall be held at 240 Parsons Avenue, Columbus, Ohio at 1:30 pm on March 9, 2022. Meet in the lobby. Attendance is strongly encouraged. All questions concerning the RFP shall be sent to Bonfire at <https://columbus.bonfirehub.com/projects/view/22404>. The last day to submit questions is March 16, 2022. Responses will be posted on Bonfire Portal as an addendum. Phone calls will not be accepted. For additional information concerning this RFP, including procedures on how to submit a proposal, you must go to the Bonfire portal at <https://columbus.bonfirehub.com/projects/view/22404>

THE CITY BULETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 3/24/2022 11:00:00 AM

RFQ020982 - FMD-HELIPORT DOOR REPLACEMENT

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: It is the intent of the City of Columbus, Division/Department of Facilities to obtain formal bids to establish a contract for the replacement of one (1) City of Columbus heliport garage door, operator and all hardware. 1.2 Classification: The contract resulting from this bid proposal will provide for the purchase and delivery and replacement of one (1) City of Columbus Heliport Garage Door. All Offerors must document the manufacture certified reseller partnership. Bidders are required to show experience in providing this type of equipment and warranty service as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of equipment and warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, March 7, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, March 10, 2022 at 11:00 am. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ020997 - Automated External Defibrillators

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: It is the intent of the City of Columbus, Department of Public Safety, Division of Police to obtain formal bids to establish a contract for the purchase of portable automated external defibrillators (AED), and related accessories used to respond in a sudden cardiac event. 1.2 Classification: The contract resulting from this proposal will provide for the purchase and delivery of AED, and accessories. An Offeror must document their manufacturer certified reseller partnership. Bidders are required to show experience in providing this type of equipment, and warranty service, as detailed in these specifications. 1.2.1 Bidder Experience: The Offeror must submit an outline of its experience and work history in this equipment and warranty service over the past five years. 1.2.2 Bidder References: The Offeror shall document proven successful contracts from at least four customers supported by the Offeror, similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 1:00 PM Thursday, March 10, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, March 17, 2022 at 1:00 PM. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <https://columbusvendorservices.powerappsportals.com/> and view RFQ020997.

RFQ021022 - Police - Laser Eye Protection

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: It is the intent of the City of Columbus, Division of Police to obtain formal bids to establish a contract for the purchase of laser eye protection to be used in the event of citizens using lasers to harm law enforcement, primarily during civil disorders. 1.2 Classification: The contract resulting from this bid proposal will provide for the purchase and delivery of laser eye protection. All Offerors must document the manufacture certified reseller partnership. Bidders are required to show experience in providing this type of equipment and warranty service as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of equipment and warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Wednesday, March 2, 2022. Responses will be posted on the RFQ on Vendor Services no later than Monday, March 7, 2022 at 4:00 pm. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ021023 - Transformer UTC

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase outdoor medium-voltage electrical distribution transformers and secondary network protectors. The proposed contract will be in effect through April 30, 2025. 1.2 Classification: The successful bidder will provide and deliver various categories electric distribution transformers including single-phase overhead, single-phase pad-mounted, three-phase pad-mounted, single-phase submersible subway, three-phase submersible subway and three-phase submersible network types. The successful bidder will also supply secondary network protectors for use in conjunction with three-phase submersible network transformers. The successful bidder will be required to submit preliminary drawings for approval prior to the manufacturer of the transformers. Final drawings, operating manuals and certified test results must be provided. Transformers are to be shipped complete with oil. On-site training maybe required. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The Offerer must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The Offerer shall have documented proven successful contracts from at least four customers that the Offerer supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 The City intends to award multiple contracts to the lowest, responsive and best bidders. Contract award shall include consideration to the bidders offering pricing on the greatest number of line items on the Proposal page attached to the RFQ. The bidders receiving a contract will be given opportunities to provide quotes as needs arise. All Contractors must submit a quote when notified of an opportunity. The lowest, responsive Contractor will be issued a purchase order to provide the transformers. 1.4 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, March 7, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, March 10, 2022 at 11:00 am. 1.5 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

BID OPENING DATE - 3/31/2022 12:00:00 PM

RFQ020976 - Web-Based Subrecipient Monitoring Software

Web-Based Subrecipient and Grantee Monitoring Software. See full specifications and submit your offer at <https://columbus.bonfirehub.com/projects/61197/details>

Public Notices

The link to the Columbus City Health Code pdf shall constitute publication in the City Bulletin of changes to the Columbus City Health Department's Health Code. To go to the Columbus City Health Code, [click here \(pdf\)](#).

The Columbus City Code's "Title 7 -- Health Code" is separate from the Columbus City Health Code. Changes to "Title 7 -- Health Code" are published in the City Bulletin. To go to the Columbus City Code's "Title 7 -- Health Code," [click here \(html\)](#).

City of Columbus
City Bulletin Report

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Number: PN0001-2022

Drafting Date: 1/3/2022

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Land Review Commission 2022 Schedule

Contact Name: Mark Lundine

Contact Telephone Number: 614-645-1693

Contact Email Address: malundine@columbus.gov

The following scheduled Land Review Commission meetings are subject to cancellation. Please contact a staff member to confirm.

111 N. Front St., Hearing Room 204
Columbus, OH 43215

9:00am

January 20

February 17

March 17

April 21

May 19

June 16

July 21

August 18

September 15

October 20

November 17

December 15

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Legislation Number: PN0029-2022

Drafting Date: 2/3/2022

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Public Utilities Notice: Department of Public Utilities - Industrial Wastewater Discharge Permits

Contact Name: Justine Patmon

Contact Telephone Number: (614) 645-5876

Contact Email Address: jrpamon@columbus.gov

The Administrator of the Division of Sewerage and Drainage announces intent to issue an Industrial Wastewater Discharge Permit to the following company(s) on or about Monday, February 28, 2022; GFS Chemicals, Inc., 851 McKinley Avenue, Columbus, Ohio 43222.

The Draft Permit(s) will be available for review between 7:30 A.M. and 4:00 P.M. February 7, 2022 through February 25, 2022,

at the City of Columbus Industrial Wastewater Pretreatment Office, 1250 Fairwood Avenue, Suite 186, Columbus, Ohio 43206. Written comments will be accepted during this period at the above address or via email at Pretreatment@Columbus.gov <<mailto:Pretreatment@Columbus.gov>>. This Notice is made according to Columbus City Code Chapter 1145.44(C).

Legislation Number: PN0030-2022

Drafting Date: 2/3/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter: Public Notice

Type:

Notice/Advertisement Title: Public Utilities Notice: Department of Public Utilities - Industrial Wastewater Discharge Permits

Contact Name: Justine Patmon

Contact Telephone Number: (614) 645-5876

Contact Email Address: jrpatmon@columbus.gov

The Administrator of the Division of Sewerage and Drainage announces intent to issue an Industrial Wastewater Discharge Permit to the following company(s) on or about Monday, February 28, 2022; Express Container Services, 1795 Feddern Ave, Columbus, Ohio 43123.

The Draft Permit(s) will be available for review between 7:30 A.M. and 4:00 P.M. February 7, 2022 through February 25, 2022, at the City of Columbus Industrial Wastewater Pretreatment Office, 1250 Fairwood Avenue, Suite 186, Columbus, Ohio 43206. Written comments will be accepted during this period at the above address or via email at

Pretreatment@Columbus.gov <<mailto:Pretreatment@Columbus.gov>>. This Notice is made according to Columbus City Code Chapter 1145.44(C).

Legislation Number: PN0034-2022

Drafting Date: 2/4/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter: Public Notice

Type:

Notice Advertisement Title: Loading Zone Rules and Regulations

Contact Name: Max Bauman

Contact Telephone Number: 614-645-5470

Contact Email: mabauman@columbus.gov

DEPARTMENT OF PUBLIC SERVICE

CITY OF COLUMBUS, OHIO

SUBJECT: Loading Zone Rules and Regulations

EFFECTIVE DATE: January 31, 2022

BY: Division of Parking Services

I. PURPOSE

The City of Columbus recognizes that public on-street parking as well as private parking for individual businesses is limited in many commercial, residential and mixed-use neighborhoods within the City of Columbus. In order to enhance businesses in areas of limited parking and loading areas, it is necessary to establish loading zones. The purpose of these rules and regulations is to establish guidelines for the use of City of Columbus right-of-way for the purpose of operating a loading zone.

II. AUTHORITY

- A. Pursuant to the authority granted under Chapter 903 and Section 2105.15 of the Columbus City Codes, 1959, as amended, the Director of Public Service hereby adopts, establishes, and publishes these rules and regulations to be effective at the earliest time allowed by law.
- B. These rules and regulations supersede all previously promulgated rules and regulations for loading zones and are applicable to public right-of-way.

C. Loading zones operated and maintained outside the right-of-way are not governed by these rules and regulations.

III. DEFINITIONS

The following words, terms and phrases, when used in these rules and regulations, shall have the meanings ascribed to them, except when the context clearly indicates a different meaning:

A. Department means the City of Columbus Department of Public Service, Division of Parking Services.

B. Director means the Director of the Department of Public Service.

C. Applicant means the requestor of the loading zone.

D. Parking meter means any mechanical or electronic device used, placed, installed, or erected at or near the curb adjacent to the parking lane, or otherwise on property which is owned, leased, or operated by the city. A parking meter includes, but is not limited to, single space meters, multi-space meters, and parking mobile payment applications authorized by the city of Columbus as prescribed in Section 2155.01.

E. Permit Holder means a business that requested and was approved to have a loading zone installed under these rules and regulations.

F. Loading zone means a designated location in the public right-of-way for the loading and unloading of passengers and/or.

IV. GENERAL RULES

The following general rules are hereby established:

A. The issuance of a loading zone permit does not entitle the permit holder to sole use of the designated loading zone in the public right-of-way. The loading zone may be used by the general public for the purposes of loading and unloading passengers and/or freight.

B. Businesses in proximity to one another are encouraged to share loading zones in an effort to preserve on-street public parking.

C. A duly authorized business association, special improvement district, civic association or other responsible entity acceptable to the City of Columbus may apply for a loading zone permit for the purpose of consolidating loading activities to preserve public on-street parking within a specific geographic region of the City.

V. LOADING ZONES

A. Loading zones shall be:

1. Permitted in the curb lane of street where parking exists and does not otherwise interfere with the lane of travel or bike lanes;

2. Used as a staging area where vehicles are parked temporarily for the loading and unloading of passengers and/or freight;

3. Permitted to share the same location as a permitted valet parking zone to preserve public on-street parking; and

4. Limited to one (1) designated loading zone per block face to preserve on-street parking.

B. Loading zones shall not:

1. Exceed the length of the permit holders property frontage(s) unless written consent from the neighboring property owners and businesses is provided;

2. Be less than twenty three (23) foot in length;

3. Operate in an area in which parking is already restricted for other uses, or where parking is otherwise restricted or regulated per Title 21 of Columbus City Code; and

4. Allow long term parking of a vehicle.

VI. STANDARDS OF OPERATION

A permit holder shall operate a loading zone within the following manner:

A. Occupy only the public right-of-way within the posted regulatory signs erected by the Department;

B. Maintain the safe operation of roadways and not obstruct use of the travel lanes, neighboring parking spaces, driveways, wheelchair ramps, crosswalks, sidewalks, bikeway facilities, signs, markings, signals fire hydrants, street lights, and intersections; and

C. Use the space for visibly active loading and unloading passengers and/or freight and not allow staging of vehicles.

VII. APPLICATION

- A. Any business, partnership, firm or corporation desiring a loading zone in the public right-of-way shall submit a completed application for a loading zone via the Permit Office web portal at <https://ca.columbus.gov/ca/>. Applications shall contain the following information at a minimum:
 - 1. The names, addresses and telephone numbers of the Applicant, co-applicant(s) and the property owner if the Applicant is a lessee;
 - 2. The reason for requesting a loading zone;
 - 3. The proposed hours and days of the week the loading zone will be operational;
 - 4. A scaled site plan showing the proposed address and property tax parcel ID number of the proposed location of the loading zone; and
 - 5. Any other information reasonably required by the Department for the purpose of processing the application under the requirements of these rules and regulations.
- B. The Department may contact the local business association, special improvement district, neighborhood area commission, civic association and/or neighboring businesses for input as part of the approval process.
- C. Once all information is received, the Department has thirty (30) business days to review and approve or deny the requested loading zone.
- D. Upon approval of the application and payment of all required fees, the Department will install regulatory signage stating: No Parking Loading Zone and hours of the day and days of the week the loading zone will be operational.

VIII. FEES

The following fees are hereby established:

- A. A nonrefundable annual fee according to the schedule below, payable upon approval of an application or renewal of a previously approved loading zone.

RATE ZONE FEE PER FOOT OF BUSINESS LOADING ZONE		
	FEE PER FOOT	MINIMUM FEE
ZONE 1	\$31.00	\$775.00
ZONE 2	\$26.00	\$650.00
ZONE 3	\$16.00	\$400.00
ZONE 4 (metered)	\$13.00	\$325.00
ZONE 4 (unmetered)	\$6.00	\$150.00

- B. Rate Zones as depicted in Exhibit A shall be defined according to the following specific descriptions:
 - a. Zone 1. The area bounded by the south side of State Street from High Street to Fourth Street, the east side of Fourth Street from State Street to Mt. Vernon Avenue, the north side of Nationwide Boulevard from Fourth Street to High Street, the west side of High Street from Nationwide Boulevard to State Street shall constitute Zone 1.
 - b. Zone 2. The area bounded by the south side of Fulton Street from Front Street to Third Street, the east side of Third Street from Fulton Street to Main Street, the north side of Main Street from Third Street to High Street, the east side of High Street from Main Street to State Street, the west side of High Street from State Street to Nationwide Boulevard, the north side of Nationwide Boulevard from High Street to East Street, the west side of East Street from Nationwide Boulevard to Spring Street, the south side of Spring Street from East Street to Marconi Boulevard, the west side of Marconi Boulevard from Spring Street to Long Street, the east side of Marconi Boulevard from Long Street to Broad Street, the north side of Broad Street across Marconi Boulevard to the east bank of the Scioto River from Broad Street to Main Street, the south side of Main Street from the east bank of the Scioto River to Second Street, the west side of Second Street from Main Street to Mound Street, the south side of Mound Street from Second Street to Front Street, the west side of Front Street from Mound Street to Fulton Street shall constitute Zone 2.
 - c. Zone 3. The area bounded by the south side of Mound Street from Third Street to Fourth Street, the east side of Fourth Street from Mound Street to Town Street, the south side of Town Street from Fourth Street to Washington Avenue, the east side of Washington Avenue from Town Street to Broad Street, the north side of Broad Street from Washington Avenue to Grant Avenue, the east side of Grant

Avenue from Broad Street to Long Street, the north side of Long Street from Grant Avenue to Neilston Street, the east side of Neilston Street from Long Street to the north terminus of Neilston Street, the extension of the east side of Neilston Street along the same bearing from the north terminus of Neilston Street to the south side of Interstate 670, the south side of Interstate 670 from the extension of the east side of Neilston Street to the extension of the west side of Armstrong Street along the same bearing, the extension of the west side of Armstrong Street from Interstate 670 to the north terminus of Armstrong Street, the west side of Armstrong Street from its north terminus to Vine Street, the south side of Vine Street from Armstrong Street to Front Street, the west side of Front Street from Vine Street to Nationwide Boulevard, the north side of Nationwide Boulevard from Front Street to Fourth Street, the east side of Fourth Street from Nationwide Boulevard to State Street, the south side of State Street from Fourth Street to High Street, the east side of High Street from State Street to Main Street, the north side of Main Street from High Street to Third Street, the east side of Third Street from Main Street to Mound Street; and the area bounded by the north side of Broad Street from the east bank of the Scioto River to Marconi Boulevard, the east side of Marconi Boulevard from Broad Street to Long Street, the west side of Marconi Boulevard from Long Street to Spring Street, the south side of Spring Street from Marconi Boulevard to West Street, the north side of Spring Street from West Street to Neil Avenue, the extension of the west side of Neil Avenue along the same bearing from its southern terminus at Spring Street to the east bank of the Scioto River, the east bank of the Scioto River from the extension of the west side of Neil Avenue to Broad Street; and the area bounded by the south side of Sycamore Street from Front Street to High Street, the east side of High Street from Sycamore Street to Willow Street, the south side of Willow Street from High Street to Pearl Street, the east side of Pearl Street from Willow Street to Livingston Avenue, the north side of Livingston Avenue from Pearl Street to Front Street, the west side of Front Street from Livingston Avenue to Sycamore Street shall constitute Zone 3.

- d. Zone 4. Those areas within the City of Columbus corporation limits not included in Zones 1, 2, or 3 shall constitute Zone 4.
- C.A nonrefundable regulatory sign installation fee of three hundred dollars (\$300.00). Said fee shall be payable upon approval of a loading zone permit and prior to the installation of signs for the approved loading zone.
- D. Pursuant to Section 2155.055 of the Columbus City Code, there will be a paid parking out of service fee equivalent to the hourly rate of each approved paid parking space multiplied by the hours the parking space is enforced. Paid parking out of service fees shall be paid prior to issuance or renewal of the approved loading zone permit each year.

IX. REFUNDS, TRANSFERS AND EXPIRATION

- A. There shall be no refund of any fees if the loading zone is no longer needed by the permit holder and all signs are removed and public parking is restored to normal operating hours.
- B. Transferring an approved permanent loading zone from the original permit holder to a successor business at the same address may be allowed provided the new business submits an application for approval, that all fees and fines for the previous permit holder are paid and up to date, and that the application requests the same conditions as the approved loading zone, in which case the nonrefundable yearly fee for that year shall not be charged.
- C. All loading zone shall expire on December 31 of each year.

X. ENFORCEMENT, DENIAL, REVOCATION, SUSPENSION AND TERMINATION

- A. The operation of a loading zone under these Rules and Regulations is subject to the enforcement of applicable local and state traffic, parking, general offenses, and right-of-way occupancy codes and regulations. The Department and the Columbus Division of Police have the authority to enforce these rules and regulations.
- B. The Department or the Columbus Division of Police may temporarily suspend the operations of a loading zone if the public right-of-way reserved by the permit holder is needed for an emergency or temporary use, including, but not limited to, the construction, maintenance, or repair of a street or utility or special event.
- C. The Department shall notify the applicant/permit holder in writing and may deny a loading zone or revoke or suspend without refund of any portion of any fees for a loading zone if:
 - 1. The applicant/permit holder fails to comply with the requirements of this policy or other applicable law;

2. The applicant/permit holders makes a false statement of material fact on an application for a loading zone; or
3. The Department determines that the operation of the loading zone would:
 - a. Endanger the safety of persons or property or otherwise not be in the public interest;
 - b. Unreasonably interfere with pedestrian or vehicular traffic;
 - c. Unreasonably interfere with the use of a utility pole, parking meter, traffic sign, traffic signal, hydrant, mailbox, or other object at or near the proposed location of the loading zone; or
 - d. Unreasonably interfere with an existing use permitted at or near the proposed location of the loading zone.

XI. APPEAL PROCESS

- A. Any applicant or permit holder shall have the right to appeal the denial, suspension or revocation of a loading zone permit associated with these Rules and Regulations. An appeal must be filed within ten (10) days of the denial, suspension or revocation of a loading zone permit. The appeal shall be on a form provided by the Department, which, at a minimum, shall include the following information:
 1. The name, address, telephone number, and email address of the applicant or permit holder; and
 2. The reason for the appeal.
- B. Any other information requested by the Department for the purpose of processing and considering the appeal under the requirements of these rules and regulations. The Department may request comments from the applicable area commission, civic association, business association, and/or special improvement district.
- C. The Director will review each appeal and provide a decision within fifteen (15) business days of receiving the appeal and supporting documentation.
- D. The Director’s decision on an appeal shall be final.

Exhibit A: See Attached

BY ORDER:

JENNIFER GALLAGHER, DIRECTOR
DEPARTMENT OF PUBLIC SERVICE

Legislation Number: PN0039-2022

Drafting Date: 2/7/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: Public Utilities Notice - Industrial Wastewater Discharge Permits

Contact Name: Industrial Wastewater Pretreatment Working Group

Contact Telephone Number: 614-645-5876

Contact Email Address: gretreatment@columbus.gov <<mailto:gretreatment@columbus.gov>>

The Administrator of the Division of Sewerage and Drainage announces intent to issue an Industrial Wastewater Discharge Permit to the following company(s) on or about March 7, 2022; ISP Chemicals, LLC (Columbus, Ohio), 1979 Atlas Street, Columbus, Ohio 43229.

The Draft Permit(s) will be available for review between 7:30 A.M. and 4:00 P.M, February 14th - March 4th, 2022, at the City of Columbus Industrial Wastewater Pretreatment Office, 1250 Fairwood Avenue, Suite 186, Columbus, Ohio 43206. Written comments will be accepted during this period at the above address or via email at Pretreatment@Columbus.gov This Notice is made according to Columbus City Code Chapter 1145.44(C).

Legislation Number: PN0043-2022

Drafting Date: 2/9/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: Public Utilities Notice: Department of Public Utilities - Industrial Wastewater Discharge Permits

Contact Name: Justine Patmon

Contact Telephone Number: (614) 645-5876

Contact Email Address: jrpatmon@columbus.gov

The Administrator of the Division of Sewerage and Drainage announces intent to issue an Industrial Wastewater Discharge Permit to the following company(s) on or about Monday, March 7, 2022; Engineered Profiles LLC, 2141 Fairwood Ave, Columbus, Ohio 43207.

The Draft Permit(s) will be available for review between 7:30 A.M. and 4:00 P.M. February 14, 2022 through March 4, 2022, at the City of Columbus Industrial Wastewater Pretreatment Office, 1250 Fairwood Avenue, Suite 186, Columbus, Ohio 43206.

Written comments will be accepted during this period at the above address or via email at Pretreatment@Columbus.gov <<mailto:Pretreatment@Columbus.gov>>. This Notice is made according to Columbus City Code Chapter 1145.44(C).

Legislation Number: PN0044-2022

Drafting Date: 2/9/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: Public Utilities Notice: Department of Public Utilities - Industrial Wastewater Discharge Permits

Contact Name: Justine Patmon

Contact Telephone Number: (614) 645-5876

Contact Email Address: jrpatmon@columbus.gov

The Administrator of the Division of Sewerage and Drainage announces intent to issue an Industrial Wastewater Discharge Permit to the following company(s) on or about Monday, March 7, 2022; Armstrong World Industries, Inc., 4241 Leap Road, Hilliard, Ohio 43026.

The Draft Permit(s) will be available for review between 7:30 A.M. and 4:00 P.M. February 14, 2022 through March 4, 2022, at the City of Columbus Industrial Wastewater Pretreatment Office, 1250 Fairwood Avenue, Suite 186, Columbus, Ohio 43206.

Written comments will be accepted during this period at the above address or via email at Pretreatment@Columbus.gov <<mailto:Pretreatment@Columbus.gov>>. This Notice is made according to Columbus City Code Chapter 1145.44(C).

Legislation Number: PN0046-2022

Drafting Date: 2/10/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: WTC February 2022 Meeting

Contact Name: Nate Hall

Contact Telephone Number: 614-645-5664

Contact Email Address: nchall@columbus.gov

The Columbus Wage Theft Prevention and Enforcement Commission will meet on February 23, 2022 at 9am. The meeting will take place at the Hearing Room in the Coleman Government Center, 111 N. Front St., Rm. 204, Columbus, OH 43215.

Legislation Number: PN0047-2022

Drafting Date: 2/14/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: Near East Area Commission: By-Laws Update
Contact Name: Ross Goldsmith, Chair, By-Laws Committee
Contact Telephone Number: 937-244-2600
Contact Email Address: ross.goldsmith74@gmail.com

On January 13, 2022, the Near East Area Commission (NEAC) passed the updated by-laws by more than 2/3 vote. Revised bylaws are attached.

Legislation Number: PN0048-2022

Drafting Date: 2/14/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: Far West Side Area Commission 2022-2024 Meeting Schedule
Contact Name: Sharon Rastatter, Chair, Far West Side Area Commission
Contact Telephone Number: 614-946-4464
Contact Email Address: srastatter.fwsac@gmail.com

The Far West Side Area Commission holds its general Commission meetings at Hilliard Horizon Elementary School, located at 6000 Renner Rd., Columbus, OH 43228 on the 4th Tuesday of each month, at 7 pm. The full calendar for 2022 is below. Questions regarding this matter should be forwarded to the FWSAC Chair, Sharon Rastatter.

Interim Meeting	Regular Meeting
3rd Tuesday of month	4th Tuesday of month
January 18, 2022	January 25, 2022
February 15, 2022	February 22, 2022
March 15, 2022 (2nd Tuesday)	
April 19, 2022	April 26, 2022
May 17, 2022	May 24, 2022
June 21, 2022	June 28, 2022
July 19, 2022	July 26, 2022
August 16, 2022	August 23, 2022
September 20, 2022	September 27, 2022
October 18, 2022	October 25, 2022
November 15, 2022	November 22, 2022
December 13, 2022 (2nd Tuesday)	
January 17, 2023	January 24, 2023
February 21, 2023	February 28, 2023
March 21, 2023	March 28, 2023

Legislation Number: PN0049-2022

Drafting Date: 2/14/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice
Type:

Notice/Advertisement Title: West Scioto Area Commission 2022 Meeting Schedule
Contact Name: Kristen McKinley, Chair, West Scioto Area Commission
Contact Telephone Number: 614-404-9220
Contact Email Address: mckinleywsac@gmail.com

The West Scioto Area Commission holds its general Commission meetings at the West Side Neighborhood Pride Center, located at 1186 W. Broad St., Columbus, OH 43222, on the 3rd Thursday of each month, at 7 pm. The full calendar for 2022 is below. Questions regarding this matter should be forwarded to the WSAC Chair, Kristen McKinley.

2022 MEETING SCHEDULE

Zoning and Variance Commission Meetings
the first Wednesday of each month
or 15 days prior to the AC meeting the third Thursday of the month

January 5, 2022	January 20, 2022
February 2, 2022	February 17, 2022
March 2, 2022	March 17, 2022
April 6, 2022	April 21, 2022
May 4, 2022	May 19, 2022
June 1, 2022	June 16, 2022
July 6, 2022	July 21, 2022
August 3, 2022	August 18, 2022
August 31, 2022	September 15, 2022
October 5, 2022	October 20, 2022
November 2, 2022	November 17, 2022
December 11-30-22	December 15, 2022
January 4, 2023	January 19, 2023
February 1, 2023	February 16, 2023
March 1, 2023	March 16, 2023
April 5, 2023	April 20, 2023

* There will be occasional Holiday exceptions

Legislation Number: PN0050-2022

Drafting Date: 2/16/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice
Type:

Notice/Advertisement Title: South Linden Area Commission Special Meeting
Contact Name: Lois Ferguson, Chair
Contact Telephone Number: 614-357-3315
Contact Email Address: slac.lferguson@yahoo.com
Meeting Date: Tuesday, March 1, 2022
Meeting Time: 6:00 - 8:00 PM
Meeting Location: St. Stephen's Community House, 1500 E. 17th Avenue, Columbus, Ohio 43219

The South Linden Area Commission will hold a special meeting on Tuesday, March 1st at 6:00 PM at 1700 E. 17th Avenue to amend bylaws and discuss the 2020-2021 budget.

Legislation Number: PN0052-2022

Drafting Date: 2/17/2022

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Civilian Police Review Board Meeting

Contact Name: Kate Pishotti

Contact Telephone Number: 614-645-8573

Contact Email Address: kmpishotti@columbus.gov

The Civilian Police Review Board will convene its fifth meeting on Tuesday, March 1, 2022. The meeting is open to anyone who would like to attend, though public testimony will not be received by the Board.

Date: March 1, 2022

Time: 2:00-5:00pm

Location: 111 N Front Street, Columbus, OH 43215

Michael B Coleman Government Building, 2nd Floor Hearing Room

Legislation Number: PN0053-2022

Drafting Date: 2/17/2022

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: City Council Zoning Meeting, February 28, 2022

Contact Name: Monique Goins-Ransom

Contact Telephone Number: 614-645-0845

Contact Email Address: mlgoins-ransom@columbus.gov

REGULAR MEETING NO.10 OF CITY COUNCIL (ZONING), FEBRUARY 28, 2022 AT 6:30 P.M. IN COUNCIL CHAMBERS.

ROLL CALL

READING AND DISPOSAL OF THE JOURNAL

EMERGENCY, TABLED AND 2ND READING OF 30 DAY LEGISLATION

ZONING: DORANS, CHR. BANKSTON BARROSO DE PADILLA BROWN FAVOR REMY

HARDIN

0478-2022 To grant a Variance from the provisions of Sections 3332.035, R-3 residential district; 3312.29, Parking space; 3332.05, Area district lot width requirements; 3332.13, R-3 area district requirements; 3332.25(B), Maximum side yards required; and 3332.26(E)(F), Minimum side yard permitted, of the Columbus City Codes; for the property located at 1440 MADISON AVE. (43205), to permit a two-unit dwelling with reduced development standards in the R-3, Residential District (Council Variance #CV21-099).

0510-2022 To amend Ordinance #1531-87, passed July 20, 1987 (Z84-1435), and Ordinance #2724-2003, passed January 12, 2004 (Z84-1435B), for property located at 3730 W. DUBLIN-GRANVILLE RD. (43235), by amending Section 1 of Ordinance #1531-87 to include the legal description for this specific property, and by repealing Section 1 of Ordinance #2724-2003 and replacing it with new Section 3 thereby modifying the required CPD setbacks along State Route 161 (Rezoning # Z87-1435C).

0511-2022 To grant a Variance from the provision of 3332.035, R-3 Residential District; 3312.27, Parking setback line; 3312.49, Minimum number of parking spaces required; and 3321.05(B)(1), Vision clearance, of the Columbus City Codes; for the property located at 106 S. WHEATLAND AVE. (43204), to permit general office and educational uses with reduced development standards in the R-3, Residential District, (Council Variance #CV21-152).

1693-2021 To rezone 1104 CLEVELAND AVE. (43201), being 1.29± acres located on the east side of Cleveland Avenue, 100± feet north of East 5th Avenue, From: C-4, Commercial District and M, Manufacturing District, To: CPD, Commercial Planned Development District (Rezoning #Z20-050).

ADJOURNMENT

Legislation Number: PN0308-2021

Drafting Date: 11/16/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Brewery District Commission 2022 Meeting Schedule

Contact Name:

Contact Telephone Number:

Contact Email Address: BDC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^

Business Meeting Date**

Hearing Date**

(BDC@columbus.gov)*
4:00p.m.

(111 N. Front St. Hearing Rm. 204)
12:00p.m.

(111 N Front St. Hearing Rm 204)
4:00p.m.

December 10, 2021
January 7, 2022
February 4, 2022
March 11, 2022
April 8, 2022
May 6, 2022
June 10, 2022
July 8, 2022
August 5, 2022
September 9, 2022
October 7, 2022
November 4, 2022
December 9, 2022

December 16, 2021
January 20, 2022
February 17, 2022
March 18, 2022
April 24, 2022
May 19, 2022
June 23, 2022
July 21, 2022
August 18, 2022
September 22, 2022
October 20, 2022
November 17, 2022
December 22, 2022

January 6, 2022
February 3, 2022
March 3, 2022
April 7, 2022
May 5, 2022
June 2, 2022
July 7, 2022
August 4, 2022
September 1, 2022
October 6, 2022
November 3, 2022
December 1, 2022
January 5, 2023

* If you are unable to email, call 614-724-4437 to request alternative delivery options

** Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning. The Hearing time will change to 4:00 p.m. beginning in July 2020.

^Date change due to holiday

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0309-2021

Drafting Date: 11/16/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Downtown Commission 2022 Meeting Schedule

Contact Name: Luis Teba

Contact Telephone Number: 614-645-8062

Contact Email Address: DC@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (DC@columbus.gov) *	Business Meeting** (111 N. Front St., Rm #204) 8:30am	Regular Meeting** (111 N. Front St. Rm. #204) 8:30am
December 28, 2021	January 11, 2022	January 25, 2022
January 26, 2022	February 8, 2022	February 22, 2022
February 23, 2022	March 8, 2022	March 22, 2022
March 29, 2022	April 12, 2022	April 26, 2022
April 27, 2022	May 10, 2022	May 24, 2022
May 31, 2022	June 14, 2022	June 28, 2022
June 29, 2022	July 12, 2022	July 26, 2022
July 27, 2022	August 9, 2022	August 23, 2022
August 30, 2022	September 13, 2022	September 27, 2022
September 28, 2022	October 11, 2022	October 25, 2021
October 26, 2022	November 2, 2022	November 16, 2022^
November 23, 2022	December 7, 2022	December 21, 2022^

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation. Please contact staff to confirm.

^Date change due to holiday. November 16th and December 21st are on Wednesday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0313-2021

Drafting Date: 11/18/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: City of Columbus Records Commission- Meeting Schedule 2022

Contact Name: Monique L. Goins-Ransom, Records Commission Coordinator

Contact Telephone Number: 614-645-0845

Contact Email Address: mlgoins-ransom@columbus.gov

MEETING SCHEDULE

CITY OF COLUMBUS RECORDS COMMISSION:

The regular meetings of the City of Columbus Records Commission for the calendar year 2022 are scheduled as follows:

Monday, February 14, 2022

Monday, May 16, 2022

Monday, September 19, 2022

Meetings will take place at: **City Hall, 90 West Broad Street, 2nd Floor, in the City Council Conference Room 225. They will begin promptly at 10:00 am.**

Every effort will be made to adhere to the above schedule, but the City of Columbus Records Commission reserves the right to change the date, time or location of any meeting; or to hold additional meetings. To confirm the meeting date, time and locations or to obtain agenda information, contact Monique Goins-Ransom the City of Columbus Records Commission Coordinator at (614) 645-0845.

Legislation Number: PN0317-2021

Drafting Date: 11/22/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: German Village Commission 2022 Meeting Schedule

Contact Name:

Contact Telephone Number:

Contact Email Address: GVC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (GVC@columbus.gov)* 4:00p.m.	Business Meeting Date** (111 N. Front St. Hearing Rm. 204) 12:00p.m.	Hearing Date** (111 N. Front St. Hearing earing HRm. 204) 4:00p.m.
December 8, 2021	December 21, 2022	January 5, 2022
January 6, 2022	January 19, 2022	February 2, 2022
February 3, 2022	February 16, 2022	March 2, 2022
March 10, 2022	March 23, 2022	April 6, 2022
April 7, 2022	April 20, 2022	May 4, 2022
May 5, 2022	May 18, 2022	June 1, 2022
June 9, 2022	June 22, 2022	July 6, 2022
July 7, 2022	July 20, 2022	August 3, 2022
August 11, 2022	August 24, 2022	September 7, 2022
September 8, 2022	September 21, 2022	October 5, 2022
October 6, 2022	October 19, 2022	November 2, 2022
November 10, 2022	November 23, 2022	December 7, 2022
December 8, 2022	December 21, 2023	January 4, 2023

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times

and locations are also available at www.columbus.gov/planning

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0318-2021

Drafting Date: 11/22/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter: Public Notice

Type:

Notice/Advertisement Title: Historic Resource Commission 2022 Meeting Schedule

Contact Name:

Contact Telephone Number:

Contact Email Address: HRC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (HRC@columbus.gov)* 4:00p.m.	Business Meeting Date** (111 N. Front St. Hearing Rm. 204) 12:00p.m.	Hearing Date** (111 N. Front St. Hearing earing HRm. 204) 4:00p.m.
December 23, 2021^	January 6, 2022	January 20, 2022
January 21, 2022	February 3, 2022	February 17, 2022
February 18, 2022	March 3, 2022	March 17, 2022
March 25, 2022	April 7, 2022	April 21, 2022
April 22, 2022	May 5, 2022	May 19, 2022
May 20, 2022	June 2, 2022	June 16, 2022
June 24, 2022	July 7, 2022	July 21, 2022
July 22, 2022	August 4, 2022	August 18, 2022
August 19, 2022	September 1, 2022	September 15, 2022
September 23, 2022	October 6, 2022	October 20, 2022
October 21, 2022	November 3, 2022	November 17, 2022
November 18, 2022	December 1, 2022	December 15, 2022
December 23, 2022	January 5, 2023	January 19, 2023

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0319-2021

Drafting Date: 11/22/2021

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: Italian Village Commission 2022 Meeting Schedule

Contact Name:

Contact Telephone Number:

Contact Email Address: IVC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^	Business Meeting Date**	Hearing Date**
(IVC@columbus.gov < mailto:IVC@columbus.gov >)*	(111 N. Front St. Hearing Rm. 204)	(111 N. Front St. Hearing Rm. 204)
4:00p.m.	12:00p.m.	4:00p.m.
December 15, 2021	December 28, 2021	January 11, 2022
January 12, 2022	January 25, 2022	February 8, 2022
February 9, 2022	February 22, 2022	March 8, 2022
March 16, 2022	March 29, 2022	April 12, 2022
April 13, 2022	April 26, 2022	May 10, 2022
May 18, 2022	May 31, 2022	June 14, 2022
June 15, 2022	June 28, 2022	July 12, 2022
July 13, 2022	July 26, 2022	August 9, 2022
August 17, 2022	August 30, 2022	September 13, 2022
September 14, 2022	September 27, 2022	October 11, 2022
October 12, 2022	October 25, 2022	November 8, 2022
November 16, 2022	November 29, 2022	December 13, 2022
December 14, 2022	December 27, 2022	January 10, 2023

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0320-2021

Drafting Date: 11/22/2021

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: University Impact District Review Board 2022 Meeting Schedule

Contact Name:

Contact Telephone Number:

Contact Email Address: uidrb@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (uidrb@columbus.gov)*	Business Meeting** (111 N. Front St. Rm. #204) 12:00pm	Regular Meeting** (111 N. Front St. Rm. #204) 4:00pm
December 30, 2021	January 13, 2022	January 27, 2022
January 28, 2022	February 10, 2022	February 24, 2022
February 25, 2022	March 10, 2022	March 24, 2022
March 31, 2022	April 14, 2022	April 28, 2022
April 29, 2022	May 12, 2022	May 26, 2022
May 27, 2022	June 9, 2022	June 23, 2022
June 24, 2022	July 14, 2022	July 28, 2022
July 29, 2022	August 11, 2022	August 25, 2022
August 26, 2022	September 8, 2022	September 22, 2022
September 29, 2022	October 13, 2022	October 27, 2022
October 28, 2022	November 10, 2022	November 21, 2022^
November 23, 2022^	December 8, 2022^	December 19, 2022^

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation. Please contact staff to confirm dates and Room location for Business Meetings. Meeting dates, times and locations are also available at www.columbus.gov/planning

^Date and location change due to holiday

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0321-2021

Drafting Date: 11/22/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Victorian Village Commission 2022 Meeting Schedule

Contact Name: Kimberly Barnard-Sheehy

Contact Telephone Number:

Contact Email Address: VVC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (VVC@columbus.gov)* 4:00p.m.	Business Meeting Date** (111 N. Front St., 2nd Fl. Rm. 204)+ 12:00p.m.	Hearing Date** (111 N. Front St., 2nd Fl. Rm.204)+ 4:00p.m.
December 16, 2021	December 29, 2021	January 12, 2022
January 13, 2022	January 26, 2022	February 9, 2022
February 10, 2022	February 23, 2022	March 9, 2022
March 17, 2022	March 30, 2022	April 13, 2022
April 14, 2022	April 27, 2022	May 11, 2022
May 12, 2022	May 25, 2022	June 8, 2022
June 16, 2022	June 29, 2022	July 13, 2022
July 14, 2022	July 27, 2022	August 10, 2022
August 18, 2022	August 31, 2022	September 14, 2022
September 15, 2022	September 28, 2022	October 12, 2022
October 13, 2022	October 26, 2022	November 9, 2022
November 17, 2022	November 30, 2022	December 14, 2022
December 15, 2022	December 28, 2022	January 11, 2023

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning. The Hearing time changed to 4:00 p.m. in July 2021.

^^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0322-2021

Drafting Date: 11/22/2021

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: East Franklinton Review Board 2022 Meeting Schedule

Contact Name:

Contact Telephone Number:

Contact Email Address: efrb@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline ^{^^} (efrb@columbus.gov)*	Business Meeting** (111 N. Front St., Rm #204) 12:00pm	Regular Meeting** (111 N. Front St. Rm. #204) 3:00pm
December 29, 2021	January 12, 2022	January 26, 2022
January 27, 2022	February 9, 2022	February 23, 2022
February 24, 2022	March 9, 2022	March 23, 2022
March 30, 2022	April 13, 2022	April 27, 2022
April 28, 2022	May 11, 2022	May 25, 2022
May 26, 2022	June 8, 2022	June 22, 2022
June 29, 2022	July 13, 2022	July 27, 2022
July 28, 2022	August 10, 2022	August 24, 2022
August 31, 2022	September 14, 2022	September 28, 2022
September 29, 2022	October 12, 2022	October 26, 2022
October 27, 2022	November 9, 2022	November 29, 2022 [^]
November 30, 2022	December 14, 2022	December 28, 2022

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

[^]Date change due to holiday. November 29th is on a Tuesday.

^{^^}A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0326-2021

Drafting Date: 11/24/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Columbus Art Commission 2022 Hearing and Application Schedule

Contact Name: Lori Baudro

Contact Telephone Number: 614-483-3511 (c) 614.645.6986 (o)

Contact Email Address: lsbaudro@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline (lsbaudro@columbus.gov)*	Hearing Dates**
December 15, 2021	January 19, 2022
January 19, 2022	February 16, 2022
February 16, 2022	March 16, 2022
March 16, 2022	April 20, 2022
April 20, 2022	May 18, 2022
May 18, 2022	June 15, 2022
June 15, 2022	July 20, 2022
#####	NO AUGUST HEARING
August 17, 2022	September 21, 2022
September 21, 2022	October 19, 2022
October 19, 2022	November 16, 2022
November 16, 2021	December 21, 2022

Hearings are held in-person at the Coleman Government Center, 111 N. High Street, Columbus, OH 43215 and the start time will be 4:30 PM. Staff should be contacted before an application and materials are submitted electronically.

* If you have questions call 614.645.6986 (o) 614-483-3511 (c).

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

Legislation Number: PN0328-2021

Drafting Date: 11/24/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Type:

Notice/Advertisement Title: Rocky Fork-Blacklick Accord 2021 Meeting Schedule

Contact Name: Nolan Harshaw

Contact Telephone Number: 614.645.1995
Contact Email Address: nmharshaw@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ planninginfo@columbus.gov *	Hearing Dates** (New Albany Village Hall)+
December 23, 2021^	January 20, 2022
January 21, 2022	February 17, 2022
February 18, 2022	March 17, 2022
March 25, 2022	April 21, 2022
April 22, 2022	May 19, 2022
May 20, 2022	June 16, 2022
June 24, 2022	July 21, 2022
July 22, 2022	August 18, 2022
August 19, 2022	September 15, 2022
September 23, 2022	October 20, 2022
October 21, 2022	November 17, 2022
November 18, 2022	December 15, 2022
December 23, 2022	January 19, 2023

+ Meeting Location & Time: 99 W. Main St. New Albany, OH 43054 at 4:00 PM.

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0345-2021

Drafting Date: 12/13/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Big Darby Accord Advisory Panel 2022 Schedule

Contact Name: Stephanie Kensler

Contact Telephone Number: 614.645.8654
Contact Email Address: planninginfo@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (planninginfo@columbus.gov)*	(Franklin County Courthouse)+	Hearing Date**
		1:30PM
December 15, 2021		January 11, 2022
January 12, 2022		February 8, 2022
February 9, 2022		March 8, 2022
March 16, 2022		April 12, 2022
April 13, 2022		May 10, 2022
May 18, 2022		June 14, 2022
June 15, 2022		July 12, 2022
July 13, 2022		August 9, 2022
August 17, 2022		September 13, 2022
September 14, 2022		October 11, 2022
October 12, 2022		November 8, 2022
November 16, 2022		December 13, 2022

+ Meeting location: 373 S. High St., 25th Fl. - Room B

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

^^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0351-2021

Drafting Date: 12/16/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Board of Industrial Relations

Contact Name: William Gaines

Contact Telephone Number: 614-645-5436

Contact Email Address: wgaines@columbus.gov

The Board of Industrial Relations holds regular meetings on the third Monday of each month at 1:30pm in Room #205, 111 N. Front St., Columbus, OH 43215. Due to observed holidays, the January meeting will be held on January 24, 2022 at 1:30pm. The February meeting will be held on February 28, 2022 at 1:30pm.

Legislation Number: PN0357-2021

Drafting Date: 12/23/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Civil Service Commission Public Notice

Notice/Advertisement Title:

Civil Service Commission Public Notice

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wcbrinnon@columbus.gov

OFFICIAL NOTICE

CIVIL SERVICE COMMISSION

COMPETITIVE EXAMINATION ANNOUNCEMENTS

APPLY ONLINE 24 HOURS A DAY, 7 DAYS A WEEK OR APPLY IN PERSON 9:00 A.M. TO 4:00 P.M. MONDAY THROUGH FRIDAY.

The Civil Service Commission continuously administers competitive examinations. Information regarding examinations, for which the Civil Service Commission is currently accepting applications, is located on our website at www.columbus.gov/civilservice and is also posted at the Commission offices located at 77 North Front Street, 3rd Floor, Columbus, Ohio, as well as on the 1st Floor in the City Self-Serve Job Center. Please note that all visitors are required to produce a picture ID, authenticating their identity, in order to visit the applications area on the third floor. Applicants interested in City jobs or job announcement alerts should check our website or visit the Commission offices.

DEPARTMENT OF PUBLIC SERVICE
CITY OF COLUMBUS, OHIO

SUBJECT: Loading Zone Rules and Regulations

EFFECTIVE DATE: January 31, 2022

PAGES: 1 of 7

BY: Division of Parking Services

I. PURPOSE

The City of Columbus recognizes that public on-street parking as well as private parking for individual businesses is limited in many commercial, residential and mixed-use neighborhoods within the City of Columbus. In order to enhance businesses in areas of limited parking and loading areas, it is necessary to establish loading zones. The purpose of these rules and regulations is to establish guidelines for the use of City of Columbus right-of-way for the purpose of operating a loading zone.

II. AUTHORITY

- A. Pursuant to the authority granted under Chapter 903 and Section 2105.15 of the Columbus City Codes, 1959, as amended, the Director of Public Service hereby adopts, establishes, and publishes these rules and regulations to be effective at the earliest time allowed by law.
- B. These rules and regulations supersede all previously promulgated rules and regulations for loading zones and are applicable to public right-of-way.
- C. Loading zones operated and maintained outside the right-of-way are not governed by these rules and regulations.

III. DEFINITIONS

The following words, terms and phrases, when used in these rules and regulations, shall have the meanings ascribed to them, except when the context clearly indicates a different meaning:

- A. *Department* means the City of Columbus Department of Public Service, Division of Parking Services.
- B. *Director* means the Director of the Department of Public Service.
- C. *Applicant* means the requestor of the loading zone.
- D. *Parking meter* means any mechanical or electronic device used, placed, installed, or erected at or near the curb adjacent to the parking lane, or otherwise on property which is owned, leased, or operated by the city. A parking meter includes, but is not limited to, single space meters, multi-space meters, and parking mobile payment applications authorized by the city of Columbus as prescribed in Section 2155.01.
- E. *Permit Holder* means a business that requested and was approved to have a loading zone installed under these rules and regulations.
- F. *Loading zone* means a designated location in the public right-of-way for the loading and unloading of passengers and/or.

Loading Zones**Effective January 31, 2022****IV. GENERAL RULES**

The following general rules are hereby established:

- A. The issuance of a loading zone permit does not entitle the permit holder to sole use of the designated loading zone in the public right-of-way. The loading zone may be used by the general public for the purposes of loading and unloading passengers and/or freight.
- B. Businesses in proximity to one another are encouraged to share loading zones in an effort to preserve on-street public parking.
- C. A duly authorized business association, special improvement district, civic association or other responsible entity acceptable to the City of Columbus may apply for a loading zone permit for the purpose of consolidating loading activities to preserve public on-street parking within a specific geographic region of the City.

V. LOADING ZONES

- A. Loading zones shall be:
 - 1. Permitted in the curb lane of street where parking exists and does not otherwise interfere with the lane of travel or bike lanes;
 - 2. Used as a staging area where vehicles are parked temporarily for the loading and unloading of passengers and/or freight;
 - 3. Permitted to share the same location as a permitted valet parking zone to preserve public on-street parking; and
 - 4. Limited to one (1) designated loading zone per block face to preserve on-street parking.
- B. Loading zones shall not:
 - 1. Exceed the length of the permit holders property frontage(s) unless written consent from the neighboring property owners and businesses is provided;
 - 2. Be less than twenty three (23) foot in length;
 - 3. Operate in an area in which parking is already restricted for other uses, or were parking is otherwise restricted or regulated per Title 21 of Columbus City Code; and
 - 4. Allow long term parking of a vehicle.

VI. STANDARDS OF OPERATION

A permit holder shall operate a loading zone within the following manner:

- A. Occupy only the public right-of-way within the posted regulatory signs erected by the Department;
- B. Maintain the safe operation of roadways and not obstruct use of the travel lanes, neighboring parking spaces, driveways, wheelchair ramps, crosswalks, sidewalks, bikeway facilities, signs, markings, signals fire hydrants, street lights, and intersections; and
- C. Use the space for visibly active loading and unloading passengers and/or freight and not allow staging of vehicles.

Loading Zones

Effective January 31, 2022

VII. APPLICATION

- A. Any business, partnership, firm or corporation desiring a loading zone in the public right-of-way shall submit a completed application for a loading zone via the Permit Office web portal at <https://ca.columbus.gov/ca/>. Applications shall contain the following information at a minimum:
 - 1. The names, addresses and telephone numbers of the Applicant, co-applicant(s) and the property owner if the Applicant is a lessee;
 - 2. The reason for requesting a loading zone;
 - 3. The proposed hours and days of the week the loading zone will be operational;
 - 4. A scaled site plan showing the proposed address and property tax parcel ID number of the proposed location of the loading zone; and
 - 5. Any other information reasonably required by the Department for the purpose of processing the application under the requirements of these rules and regulations.
- B. The Department may contact the local business association, special improvement district, neighborhood area commission, civic association and/or neighboring businesses for input as part of the approval process.
- C. Once all information is received, the Department has thirty (30) business days to review and approve or deny the requested loading zone.
- D. Upon approval of the application and payment of all required fees, the Department will install regulatory signage stating: No Parking Loading Zone and hours of the day and days of the week the loading zone will be operational.

VIII. FEES

The following fees are hereby established:

- A. A nonrefundable annual fee according to the schedule below, payable upon approval of an application or renewal of a previously approved loading zone.

RATE ZONE	FEE PER FOOT OF BUSINESS LOADING ZONE	
	FEE PER FOOT	MINIMUM FEE
ZONE 1	\$31.00	\$775.00
ZONE 2	\$26.00	\$650.00
ZONE 3	\$16.00	\$400.00
ZONE 4 (metered)	\$13.00	\$325.00
ZONE 4 (unmetered)	\$6.00	\$150.00

- B. Rate Zones as depicted in Exhibit A shall be defined according to the following specific descriptions:
 - a. Zone 1. The area bounded by the south side of State Street from High Street to Fourth Street, the east side of Fourth Street from State Street to Mt. Vernon Avenue, the north side of Nationwide Boulevard from Fourth Street to High Street, the west side of High Street from Nationwide Boulevard to State Street shall constitute Zone 1.

Loading Zones**Effective January 31, 2022**

- b. Zone 2. The area bounded by the south side of Fulton Street from Front Street to Third Street, the east side of Third Street from Fulton Street to Main Street, the north side of Main Street from Third Street to High Street, the east side of High Street from Main Street to State Street, the west side of High Street from State Street to Nationwide Boulevard, the north side of Nationwide Boulevard from High Street to East Street, the west side of East Street from Nationwide Boulevard to Spring Street, the south side of Spring Street from East Street to Marconi Boulevard, the west side of Marconi Boulevard from Spring Street to Long Street, the east side of Marconi Boulevard from Long Street to Broad Street, the north side of Broad Street across Marconi Boulevard to the east bank of the Scioto River from Broad Street to Main Street, the south side of Main Street from the east bank of the Scioto River to Second Street, the west side of Second Street from Main Street to Mound Street, the south side of Mound Street from Second Street to Front Street, the west side of Front Street from Mound Street to Fulton Street shall constitute Zone 2.
- c. Zone 3. The area bounded by the south side of Mound Street from Third Street to Fourth Street, the east side of Fourth Street from Mound Street to Town Street, the south side of Town Street from Fourth Street to Washington Avenue, the east side of Washington Avenue from Town Street to Broad Street, the north side of Broad Street from Washington Avenue to Grant Avenue, the east side of Grant Avenue from Broad Street to Long Street, the north side of Long Street from Grant Avenue to Neilston Street, the east side of Neilston Street from Long Street to the north terminus of Neilston Street, the extension of the east side of Neilston Street along the same bearing from the north terminus of Neilston Street to the south side of Interstate 670, the south side of Interstate 670 from the extension of the east side of Neilston Street to the extension of the west side of Armstrong Street along the same bearing, the extension of the west side of Armstrong Street from Interstate 670 to the north terminus of Armstrong Street, the west side of Armstrong Street from its north terminus to Vine Street, the south side of Vine Street from Armstrong Street to Front Street, the west side of Front Street from Vine Street to Nationwide Boulevard, the north side of Nationwide Boulevard from Front Street to Fourth Street, the east side of Fourth Street from Nationwide Boulevard to State Street, the south side of State Street from Fourth Street to High Street, the east side of High Street from State Street to Main Street, the north side of Main Street from High Street to Third Street, the east side of Third Street from Main Street to Mound Street; and the area bounded by the north side of Broad Street from the east bank of the Scioto River to Marconi Boulevard, the east side of Marconi Boulevard from Broad Street to Long Street, the west side of Marconi Boulevard from Long Street to Spring Street, the south side of Spring Street from Marconi Boulevard to West Street, the north side of Spring Street from West Street to Neil Avenue, the extension of the west side of Neil Avenue along the

Loading Zones**Effective January 31, 2022**

same bearing from its southern terminus at Spring Street to the east bank of the Scioto River, the east bank of the Scioto River from the extension of the west side of Neil Avenue to Broad Street; and the area bounded by the south side of Sycamore Street from Front Street to High Street, the east side of High Street from Sycamore Street to Willow Street, the south side of Willow Street from High Street to Pearl Street, the east side of Pearl Street from Willow Street to Livingston Avenue, the north side of Livingston Avenue from Pearl Street to Front Street, the west side of Front Street from Livingston Avenue to Sycamore Street shall constitute Zone 3.

- d. Zone 4. Those areas within the City of Columbus corporation limits not included in Zones 1, 2, or 3 shall constitute Zone 4.
- C. A nonrefundable regulatory sign installation fee of three hundred dollars (\$300.00). Said fee shall be payable upon approval of a loading zone permit and prior to the installation of signs for the approved loading zone.
- D. Pursuant to Section 2155.055 of the Columbus City Code, there will be a paid parking out of service fee equivalent to the hourly rate of each approved paid parking space multiplied by the hours the parking space is enforced. Paid parking out of service fees shall be paid prior to issuance or renewal of the approved loading zone permit each year.

IX. REFUNDS, TRANSFERS AND EXPIRATION

- A. There shall be no refund of any fees if the loading zone is no longer needed by the permit holder and all signs are removed and public parking is restored to normal operating hours.
- B. Transferring an approved permanent loading zone from the original permit holder to a successor business at the same address may be allowed provided the new business submits an application for approval, that all fees and fines for the previous permit holder are paid and up to date, and that the application requests the same conditions as the approved loading zone, in which case the nonrefundable yearly fee for that year shall not be charged.
- C. All loading zone shall expire on December 31 of each year.

X. ENFORCEMENT, DENIAL, REVOCATION, SUSPENSION AND TERMINATION

- A. The operation of a loading zone under these Rules and Regulations is subject to the enforcement of applicable local and state traffic, parking, general offenses, and right-of-way occupancy codes and regulations. The Department and the Columbus Division of Police have the authority to enforce these rules and regulations.
- B. The Department or the Columbus Division of Police may temporarily suspend the operations of a loading zone if the public right-of-way reserved by the permit holder is needed for an emergency or temporary use, including, but not limited to, the construction, maintenance, or repair of a street or utility or special event.

Loading Zones

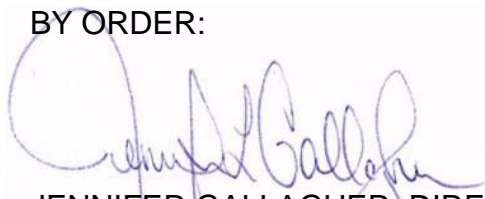
Effective January 31, 2022

- C. The Department shall notify the applicant/permit holder in writing and may deny a loading zone or revoke or suspend without refund of any portion of any fees for a loading zone if:
 - 1. The applicant/permit holder fails to comply with the requirements of this policy or other applicable law;
 - 2. The applicant/permit holders makes a false statement of material fact on an application for a loading zone; or
 - 3. The Department determines that the operation of the loading zone would:
 - a. Endanger the safety of persons or property or otherwise not be in the public interest;
 - b. Unreasonably interfere with pedestrian or vehicular traffic;
 - c. Unreasonably interfere with the use of a utility pole, parking meter, traffic sign, traffic signal, hydrant, mailbox, or other object at or near the proposed location of the loading zone; or
 - d. Unreasonably interfere with an existing use permitted at or near the proposed location of the loading zone.

XI. APPEAL PROCESS

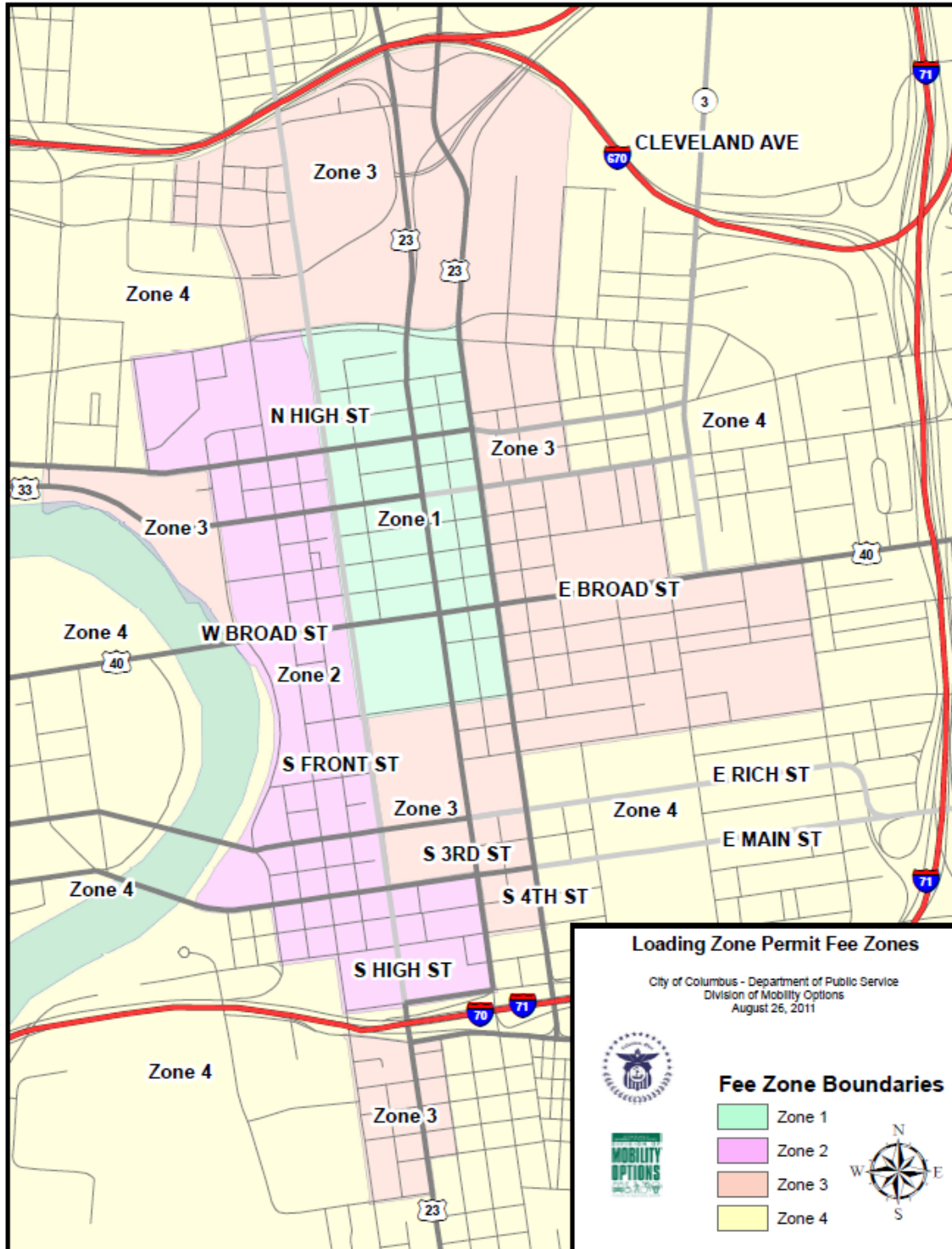
- A. Any applicant or permit holder shall have the right to appeal the denial, suspension or revocation of a loading zone permit associated with these Rules and Regulations. An appeal must be filed within ten (10) days of the denial, suspension or revocation of a loading zone permit. The appeal shall be on a form provided by the Department, which, at a minimum, shall include the following information:
 - 1. The name, address, telephone number, and email address of the applicant or permit holder; and
 - 2. The reason for the appeal.
- B. Any other information requested by the Department for the purpose of processing and considering the appeal under the requirements of these rules and regulations. The Department may request comments from the applicable area commission, civic association, business association, and/or special improvement district.
- C. The Director will review each appeal and provide a decision within fifteen (15) business days of receiving the appeal and supporting documentation.
- D. The Director's decision on an appeal shall be final.

BY ORDER:



**JENNIFER GALLAGHER, DIRECTOR
DEPARTMENT OF PUBLIC SERVICE**

EXHIBIT A





CITY OF COLUMBUS
NEAR EAST AREA COMMISSION



BY-LAWS

(Revised March 26, 1996, July 8, 2010, June 14, 2012,
January 13, 2022) *AJU*

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City of Columbus

Near East Area Commission

By-Laws

Revised January 13, 2022

PREAMBLE

WE, the residents of the City of Columbus in general and the Near East Area in particular, in order to: study the problems and needs of the Area, recommend solutions therefore, and bring the same to the attention of the proper government agencies; determine the need for, and recommend legislation affecting the Area; provide communication within the Area and between the Area and city government; solicit the cooperation of all segments of the community; develop techniques for creating and promoting community dialogue relating to issues affecting the Area; and to assume and discharge all duties and responsibilities delegated to the organization under the laws of the City of Columbus - do establish and ordain these By-Laws.

ARTICLE I. General Provisions

Section 1. The name of the organization shall be the Near East Area Commission, herein referred to as the "Commission."

Section 2. The Near East Area shall be bounded on the east by the west bank of Alum Creek; on the north by the extended south right-of-way of I-670; on the west by the east right-of-way line of Interstate 71; and on the south by the extended intersection of Interstate 70 with the north right-of-way line of Livingston Avenue, and by the extended north right-of-way line of Livingston Avenue from its intersection with Interstate 70 east to the westbank of Alum Creek.

The four (4) districts of the Near East Area are as follows:

District I – West side of Champion Avenue; East side of I-71;
South side of I-670; North side of East Broad Street.

District II – West Bank of Alum Creek; East side of Champion
Avenue; South side of I-670; North side of I-70.

District III – West side of Wilson Avenue; East side of I-71;
South side of East Broad Street; North side of I-70.

District IV – West side of Alum Creek; East side of Wilson
Avenue; South side of Broad Street; North side of I-70.

Section 3. No person shall represent the Commission, save as directed by a vote of the Commission. This shall not be construed to restrict persons from expressing themselves, in any context and on any issue, provided that they do not represent themselves as speaking for the Commission.

Section 4. No Recommendations, expressions of support or endorsements of the Commission shall be effective for 365 days, unless expressly otherwise declared. All recommendations of the Commission shall contain notice of this limitation, except zoning recommendations, which shall remain valid until such time as they may be modified by the Commission.

ARTICLE II. Members

Section 1. There shall be seventeen (17) official members of the Commission to be known as “Commissioners”.

A. Three (3) members (to be known as “District Commissioners”) shall be elected from each of the four (4) geographical districts within the Area.

B. Five (5) members (to be known as “At-Large Commissioners”) shall be elected by the whole Near East Area community and shall represent the following vested interests within the area: Human Resources (1), Education (1), Religion (1), & Business (2).

Section 2. All Commissioners shall serve a term of three (3) years, without compensation, unless appointed to serve out the unexpired term of another Commissioner.

A. The Commission shall appoint non-Commissioner members of standing committees without restriction upon re-appointment.

Section 3. Vacancies shall be filled as follows:

A. For an At-Large Commissioner, by a majority roll call vote of the Commission, and to serve the unexpired term of his or her predecessor, as stated in Article II, Section 1 (B), subject to the approval of the Mayor and Columbus City Council.

B. For a District Commissioner, by a majority roll call vote of the Commission to serve the unexpired term of his or her predecessor, subject to the approval of the Mayor and Columbus City Council.

1. Notice of the filling of a vacancy shall be given in the meeting notice to a Commissioner at least three (3) days prior to the meeting.

C. All Commission vacancies shall be filled upon report and recommendation of the Screening Committee, subject to the acceptance of the report and recommendation of the Commission.

Section 5. District Commissioners shall retain their residence within the district from which they were elected. Failure to abide by this By-Law shall constitute resignation by that Commissioner. Upon petition by that Commissioner, the Commission may grant a waiver to this By-Law by a two-thirds vote. Such waiver shall under no circumstances allow a Commissioner to be reelected to represent a district in which he or she does not reside. Restrictions on residence shall not apply to At-Large Commissioners.

Section 6. Each Commissioner shall attend a minimum of eight (8) regular Commission meetings and eight (8) standing committee meetings per year. Commissioners who are absent from four (4) regular meetings or four (4) standing committee meetings will be unable to meet their obligation and therefore will have their name submitted to the Mayor for removal from The Commission pursuant to the City of Columbus charter. All appeals must be made in writing, to the Chairperson, within fourteen (14) days of receipt of notification from the Commission. A two-thirds vote of the Commissioners present at the next regular meeting shall be required to waive this By-Law. The vote on all appeals shall be a majority roll call vote. A waiver, if approved by the Commission, shall not release a Commissioner from his or her obligation to attend future meetings. If a

Commissioners fails to attend a future meeting, the Commissioner's names shall be again submitted to the Mayor for removal.

ARTICLE III. Officers

- Section 1. The officers of the Commission shall be a Chair, a Vice-Chair, a Secretary, Treasurer, and Sergeant-at-Arms.
- A. The officers shall be elected by the Commission at the January meeting, unless there is a vacancy, and shall take office upon election by majority voice vote, and for the unexpired term in a manner consistent with Article II, Section 2 (A).
 - B. All officers shall serve a term of three (3) years, and shall not serve more than two consecutive terms, unless voted by a majority of Commissioners to serve longer.
 - C. Vacancies in officer positions shall be filled in the same manner as the original selections and for the unexpired term of the former officer.
- Section 2. The Chair shall: preside at meetings of the Commission; prepare the agenda for Commission meetings; and shall appoint members to standing and special (ad hoc) committees of NEAC.
- Section 3. The Vice-Chair shall: perform the duties of the Chair in the Chair's absence; and be responsible for the dissemination of all Commission correspondence at NEAC meetings. Moreover, the Vice-Chair shall attend meetings as designated by the Chair.
- Section 4. The Secretary shall: be responsible for recording minutes of Commission meetings and votes including the actual vote numbers and abstentions; distributing minutes to Commission members in a timely fashion; maintaining a filing system of minutes; maintaining other records as the Commission may direct or need; and performing related duties as may be demanded of the Secretary's position. One copy of the minutes shall be sent to the City of Columbus, Department of Neighborhoods. The minutes of all public Commission meetings shall be open to the public's examination. Copies of all available Commission documents shall be provided to any person email or other digital means.
- Section 5. The Treasurer shall: maintain records of all monetary receipts and disbursements, submit invoices as needed; provide such budgets and financial reports to the Commission as may be required; and perform related duties as may be demanded of the Treasurer's position.

- Section 6. A vacancy in the office of Chair shall be filled by the Vice-Chair. A vacancy in another position shall be filled in the same manner as the original selection.
- Section 7. The Sergeant-at-Arms shall be appointed by the Chair and shall: at the request of the presiding officer, assure the maintenance of order at regular and special Commission meetings. He or she shall have the authority to cause unruly or disorderly persons to be removed from said meetings and shall otherwise exercise good judgment and discretion in implementing measures to assure the safety of Commissioners and other attendees of Commission meetings. The Sergeant-at-Arms shall appoint a Deputy from the membership of each standing and special committee and the same shall be charged with the responsibility for order and security in the respective committee meetings, pursuant to the directions of the Sergeant-at-Arms. In the absence of the Sergeant-at-Arms or any Deputy from a Commission or committee meeting, the person presiding may appoint a Commissioner or any committee member Sergeant-at-Arms, *pro tem*, and the same shall serve as such until the conclusion of the meeting.
- Section 8. Additional officers or representatives may be created by the Commission. They shall be elected by the Commission.
- Section 9. NEAC Officers shall be elected by the following procedure.
- A. Nominations for each office may be made by any Commissioner including self-nominations. Persons making nominations may present a brief verbal or written statement supporting such nomination. The Chair, with the assistance of the Secretary, as needed, shall provide a list of the nominations for each office sequentially to all Commissioners present; then the election for such office shall be held; then the process shall be repeated for the next office. Offices shall be filled in this order; Chair, Vice-Chair, Secretary, and Treasurer.
 - B. A simple majority vote of the Commissioners present and voting will be sufficient to elect a NEAC Officer. If there is no majority for any nominee, then a second ballot shall occur between the two nominees with the most votes on the first ballot.
 - C. A Commissioner may hold only one office.
 - D. NEAC members nominating an absent Commissioner shall have a written statement from that person illustrating his or her willingness to serve if elected.

ARTICLE IV. Meetings

- Section 1. The Commission shall hold a regular meeting on the second Thursday of each month, except during the month of August.
- A. The day, time, and place of a regular meeting shall be set by majority vote of the Commission.
 - B. A regular meeting may be canceled, or the week of the month changed by two-thirds vote.
 - C. All official meetings of the Commission shall be open to the public.
 - D. All official meeting dates of the Commission shall be submitted for publication to the Columbus City Bulletin, the Near East Area Commission website, and the City of Columbus Neighborhood Liaison prior to the meeting dates.
- Section 2. The first regular meeting in January shall be known as the organizational and orientation meeting and shall include introducing new commissioners to the By-Laws and their expected duties and responsibilities.
- Section 3. The first regular meeting in January, the organizational and orientation meeting, shall be known as the election of officers meeting. In addition, this meeting will include the designation of new Commissioners to standing committees, as well as the possible redesignation of existing Commission members to other standing committees.
- Section 4. All four (4) NEAC Districts (i.e. Districts 1, 2, 3, and 4), comprised of three (3) elected Commissioners each, shall hold a minimum of two open public district meetings per year: the first meeting in the fall and the second in the spring. As a result of these district meetings, community discussion and participation will be generated to more aptly reflect the needs and concerns of NEAC's constituency. Written and oral reports of these district meetings shall be presented at the following Commission meeting.
- Section 5. Special meetings may be called to session by the Chair, or by a majority of members in a regular or special meeting, or may be summoned upon written request by five (5) or more members. The purpose of the meeting, date, time, and location shall be stated in the summons. Except in cases of emergency, at least three (3) days' notice shall be given before a special meeting is called to session. Special meetings shall be open to the public and all official business of NEAC shall be conducted in a regular or special meeting, except as otherwise specifically permitted in these By-Laws.

- Section 6. A majority of currently seated members of the Commission, including the Chair, shall constitute a quorum.
- Section 7. The Order of Business of Commission meetings shall generally include but not be limited to, the following:
- A. Roll Call
 - B. Minutes of Previous Meetings
 - C. Correspondence
 - D. Standing Committee Reports
 - E. Special Committee Reports
 - F. Neighborhood Group Reports
 - G. Old Business
 - H. New Business
 - I. Announcements
 - J. Adjournment
- Section 8. The Chair shall recognize members of the public who wish to address the Commission concerning issues under discussion. The time limit allotted each person for his or her address to the Commission shall be three (3) minutes; unless enlarged at the discretion of the Chair. If the time is insufficient to properly address all relevant issues presented by the member(s) of the public, the issue – when appropriate – shall be referred by the Chair to the proper committee for further discussion or appropriate action. Any decision or action resulting from such referral shall be reported at the next Commission meeting by the committee to which it was referred. Minority, dissenting or non-concurring committee reports may be filed with Secretary by a Commissioner and shall be attached to the majority report.

ARTICLE V. Committees

- Section 1. Appointment of Commissioners to Standing Committees shall be made by the Commission Chair with due consideration to the preference of individual members. Committee appointments shall be effective until the next annual meeting, and shall be subject to approval by a majority vote.
- Section 2. After appointment of commissioners to Standing Committees are made and approved, the members of each committee shall select a Committee Chair and Vice Chair from Commissioners appointed to that committee. After which, standing committees shall select their other officers from the remaining membership of the committee.

summary reports and attendance records of their meetings, by written and oral reports, during the regular Commission meeting each month.

- Section 4. Appointment(s) of individuals to Standing Committees shall be made by the Committee Chair based on the approval of a majority of the other commissioners appointed to the same committee. Individuals who are not commissioners may serve in every capacity required of them until the next organizational and orientation meeting. These appointments however, shall not be official until approved by a majority vote of NEAC. Standing Committee appointees shall have or be accorded full voting privileges in all proceedings of the committee to which they are appointed or serve except in the appointment of non-commissioners to the standing committee. Moreover, each standing committee shall have at least one (1) individual representing each of the four geographical districts within the NEAC area, if possible.
- Section 5. Individual non-commissioned committee positions shall not equal or exceed the number of commissioner positions on any standing committee; for instance, if there are seven (7) commissioners appointed to particular standing committee, then there can be no more than six (6) non-commissioner individuals on the same committee. However, if a standing committee is faced with special needs or problems (as defined by NEAC), then that committee can have more individuals (that are not Commissioners) to serve their needs.
- Section 6. The Chair of NEAC shall be an ex-officio member of all committees, special and standing, except the Nominating Committee.
- Section 7. The Standing Committees shall be:
- A. **Planning Committee** – The Planning Committee shall review existing area plans and recommend guidelines for the comprehensive social, economic, and physical developments of the Near East Area – This will be accomplished by reviewing Community Development Act (CDA); Mid-Ohio Regional Planning Commission (MORPC), as well as City of Columbus Department of Development, Department of Neighborhoods, and Planning Division documents, and any other sources that are appropriate. The committee shall also examine federal, state, and local funding programs, which may be implemented in the Near East Area. Furthermore, this committee shall develop means for citizen participation in planning projects or programs, which affect the Near East Area
- B. **Zoning, Building, Housing and Environment Committee** – The

Zoning Committee shall regularly receive, review and make recommendations on all applications for rezoning, variances, and other zoning adjustments; all appeals; all requests for demolition permits, graphics permits, and special permits; and all applications for city historical designations pertaining to property wholly or partially within the Near East Area. The Committee shall also review existing zoning, building practices and administrative procedures, as well as make recommendations for proposed changes. All applications shall be reviewed and acted upon by the Zoning Committee based on the comprehensive nature of the proposed plan.

- C. **Executive Committee** – The Executive Committee shall be composed of NEAC Officers (Chair, Vice-Chair, Secretary, and Treasurer) and the Committee Chairs of the Standing Committees (Planning and Zoning). The Executive Committee shall meet in a group (formally) in the month of February and thereafter at the discretion of the Chair and discuss NEAC business, establish annual goals for NEAC, report all recommendations to NEAC for approval, and oversee all disbursements of funds for the Commission.

Section 8. Special Committees may be established for specific purposes by a majority vote at any meeting. Membership on a special committee may be accorded to Commissioners or non-Commissioners. Special Committees may be terminated by conditions set forth in the initiating action, or by a subsequent majority vote. All findings of the Commission's committees, which result in proposed actions or resolutions, shall be submitted at regular or special meeting for consideration.

The Special Committees shall be:

- A. **Elections Committee** – The Elections Committee shall have all necessary authority to conduct to the election in accordance with the election rules which are a part of these By-Laws.
- B. **Screening Committee** – The Screening Committee and its members shall be appointed by the NEAC Chair and will be responsible for assisting the Commission in filling vacancies. All prospective commissioners will have to be reviewed by the Screening Committee for suitability, with final acceptance or non-acceptance of this Committee's report and recommendation to be granted by the Commission Chair. No Commission vote to seat a Commissioner or to fill a vacancy will be valid unless the aforementioned procedures are followed.

Section 9. The number of people who appear shall constitute a quorum.

ARTICLE VI. Public Hearings

- Section 1. Hearings may be held for specific purposes with a clearly delineated scope by a majority vote at a regular or special meeting.
- Section 2. A reasonable effort must be made to notify all Commissioners and appropriate Standing and Special Committees of the Commission, as well as other affected parties.

ARTICLE VII. Parliamentary Authority

- Section 1. The rules contained in the current edition of Robert's Rules of Order shall govern the Commission in all cases to which they are not inconsistent with these By-Laws and any special rules of order NEAC may adopt.

ARTICLE VIII. Amendment of By-Laws

- Section 1. These By-Laws may be amended at any regular meeting of the Commission by a two-thirds (2/3) vote of the Commissioners present and voting, provided that the amendment(s) in question was submitted in writing at the previous regular meeting, and Commissioners were previously notified of the intention to amend.

ARTICLE IX. Effective Date of By-Laws

- Section 1. These By-Laws shall become effective after the proper vote of the Commission and their receipt and certification by the Clerk, City of Columbus.

ARTICLE X. Election Rules

- Section 1. Elections shall take place at a location determined by the Commission annually prior to September 30. Public elections may be conducted by secret ballot.
- Section 2. Polling Places: The number and location of polls shall be determined by the Election Committee. If that Committee determines that polls shall be in each district, there shall be an equal number of polling places in each district. The Commission's headquarters shall be the primary polling site for all four (4) Districts and may be the only polling site.

- Section 3. Hours: Polling places will be open from 10 A.M. to 3 P.M.
- Section 4. The Commission shall certify election results annually prior to September 30 at a regular full Commission meeting.
- Section 5. All At-Large Commissioners shall be elected during the same election for District Commissioners held prior to September 30.
- Section 6. All District Area Commissioners and At-Large Commissioners shall begin their term on January 1. Area commissioner appointments are subject to approval by the Mayor with the concurrence of Columbus City Council.
- Section 7. Area commissioner terms shall end on December 31 in the year that their term expires.
- Section 8. Area commissioners may not serve on more than one (1) area commission.
- Section 9. No elector shall cast more than one (1) ballot in an election. Elections shall be determined by plurality of vote if three (3) or more candidates vie for a single position, otherwise a majority of votes cast shall determine the winner.
- Section 10. No election procedure shall be scheduled if the number of candidates is less than or equal to the number of elected commissioners with expiring
- Section 11. All elected and appointed area commissioners shall complete the area commission appointment / code of conduct form and return the completed form to the Department of Neighborhoods. All forms shall be signed by the Commission chairperson and submitted to the Department of Neighborhoods annually prior to September
- Section 12. Election Committee:
- A. The Committee shall have all necessary authority to conduct the election, including the counting of ballots.
 - B. The Election Committee shall be composed of seven (7) NEAC district residents and Commissioners who are appointed by the Chair. The Chair shall designate one person as "Committee Chair of Elections."
 - C. Candidates for election to the Near East Area Commission shall not be members of the Election Committee or polling staff in the year or years in which their names will appear upon the ballot for election.

Section 13. Ballots:

- A. Upon each ballot there shall be prominently displayed the identifying number for the respective district of the candidates listed.
- B. Each ballot shall carry the name of each candidate and shall state the number of candidates for whom the voter may vote. A block shall precede the name of each candidate certified by the Election Committee as having been properly nominated.
- C. The order of listing candidate's names on the ballot of the respective area districts shall be determined by a drawing of names anonymously.
- D. No political party or other organization shall be named on the ballot.
- E. The total of ballots reproduced for each district shall be numbered and recorded by the Election Committee.

Section 14. Candidate Qualifications:

- A. Each candidate shall be sixteen (16) years of age or older.
- B. Each candidate must be a resident of the Near East Area Commission district for which he or she seeks to be elected at the time he or she commences circulating a nominating petition.
- C. Candidates in this non-partisan election shall not declare any political party affiliation.
- D. Candidates need not be registered voters on the rolls of the Franklin County Election Board.
- E. Write-in candidates are not permitted.
- F. At-Large Commissioner candidates do not need to reside on the Near East Side but must demonstrate a vested interest in the Near East Side community.

Section 15. Petition Qualification:

- A. Petitions shall be made available no later than the first Monday in April.
- B. Petitions are to be circulated personally by the candidates.
- C. Each circulator of a petition must complete and execute the affidavit at the end of the petition prior to its submission to the Election Committee.
- D. The Election Committee may grant exception to the requirement that a petition be circulated personally by the candidate due to disability demonstrated by the circulator. This exception may be granted only upon written application submitted by the circulator to the Election

Committee. If granted, a written statement to that effect must be issued by the Committee within seven (7) days after the Committee has received the written application. A proxy shall be designated to collect to collect the signatures.

- E. Each petition must be signed by at least fifty (50) persons, aged 16 or over, and residing in the area district of the circulator.
- F. At-Large Commissioner candidates shall follow the same petition qualifications as District Commissioner candidates, with the exception that at-large candidates may gather the 50 petition signatures from any of the four districts.

Section 16. Voter Qualifications:

- A. Each voter must be sixteen (16) years of age or older. Identification may be required to verify age.
- B. Each voter must be a resident within the Near East Area upon election date of the year in which the resident seeks to cast a vote. Identification shall be required to verify place of residence.
- C. Each voter need not be a registered voter on the rolls of the Franklin County Election Board.
- D. Each voter shall vote only upon the ballot pertaining to the election of a candidate in the district in which the voter resides.

Section 17. Campaign Procedures:

- A. Campaigning shall be permissible only within the 14 days immediately preceding Election Day.
- B. There shall be a \$100.00 limit on campaign expenditures. A campaign expense is any appraisable good or service acquired primarily for campaign purposes. Each candidate must file a report of campaign expenditures with the Elections Committee within seven (7) calendar days after the election and candidates failing to meet this requirement shall be disqualified.
- C. Campaigning of any kind (including the posting of campaign materials, and not excluding any other activity that would amount to campaigning) within 100 feet of the polling place premises is prohibited. Violation of this rule shall result in the disqualification of the candidate.
- D. It is the candidate's responsibility to remove any campaign posters, flyers, etc., within 48 hours following Election Day.

Section 18. Polling Procedures:

- A. The polling staff shall keep a register of the residents who have voted

in the respective polling places, said register to reflect a list of names and addresses of those who cast ballots and signatures.

- B. All polling records shall be placed in the custody of the Secretary of the Commission and retained in a secure place for three (3) years.

Section 19. Counting of Ballots:

- A. The counting of ballots shall be done by the Election Committee at its headquarters immediately following the conclusion of all voting and the transportation of voted ballots to the headquarters.
- B. Candidates may have an observer present at the counting of the ballots at the headquarters.
- C. Results of the balloting shall be certified by the Election Committee to the Commission at the next regularly scheduled meeting following the election and shall, thereafter, be certified by the full Commission at the next regular Commission meeting, before being sent by the Secretary of the Commission to the Clerk of City Council within thirty (30) days.

Section 20. Results:

- A. In the event of tie votes, the winner shall be decided by the majority vote of the Commission only after a recount of ballots, subject to the approval of the Mayor and Columbus City Council.

Section 21. Security of Ballots:

- A. In the polling places, each ballot voted shall be deposited by the voter in a sealed ballot box.
- B. Ballot boxes shall remain sealed until counting begins.
- C. Counting shall begin after all ballot boxes have been delivered to the Election Committee at its headquarters.
- D. All voted ballots for each district shall be placed in a sealed container after counting has been completed.
- E. The sealed containers shall be kept in a secure place until three (3) weeks after the election, at which time they may be destroyed under the supervision of the Election Committee.

Section 22. Election Challenges:

- A. An infraction of any of the election rules may result in a candidate being disqualified and/or a special election.
- B. Election challenges must be presented in writing to the Elections Committee on or by 5:00 p.m. on the 7th day following the election.

Each candidate for election, upon verification of his or her qualifications and petitions, shall be informed specifically where challenges may be delivered.

- C. In the event of an election challenge, an immediate fact-finding hearing will be held by the Election Committee for the purpose of receiving relevant testimony and receiving other evidence. The Election Committee shall not deliberate upon or make any determination in regard to oral or other evidence received in the fact-finding hearing. In a second hearing, which shall be open to the public the Election Committee shall describe the evidence previously received, hear arguments relating to the evidence and make its decision. The decision of the Election Committee shall be appealable to the full Commission. The decision of Council shall be final.

Section 23. Duties of the Election Committee:

- A. Devise the form, arrange for reproduction of, and distribute petitions of candidacy for commissioner.
- B. Devise the form, arrange for, and supervise the reproduction of ballots.
- C. Select a location for and equip headquarters for the committee.
- D. Certify the adequacy of circulated petitions submitted by candidates and make public announcement of the names and districts of the certified candidates.
- E. Enlist and assign volunteer workers to staff polling places.
- F. Obtain and distribute equipment and supplies required in polling places.
- G. Tally the votes and certify the results for the Commission.
- H. Make final determination of challenges of the eligibility of votes, handle the final determination of challenges of past ballots, and final determination of other questions arising during the election process.
- I. Make all other necessary and appropriate arrangements and determinations with respect to the nomination and election process.

Section 24. Election Deadlines

When a date is set as a deadline, and that date falls on a Saturday, Sunday, or a State (Ohio) or national holiday, then the deadline shall be extended to the next regular business day following the aforesaid weekend day or holiday. In all cases, the day of the deadline shall end at 4:30 p.m. Deadlines as they pertain to the election rules shall be strictly adhered to and shall be final in regard to the items to which they relate. No person shall have the right to an extension of any election deadline.