

# **Columbus City Bulletin**



**Bulletin #34  
August 20, 2022**

# Proceedings of City Council

Saturday, August 20, 2022



## SIGNING OF LEGISLATION

(Note: There was no City Council meeting on *Monday, August 15, 2022*; subsequently, there is no passed or defeated legislation included in this edition.)

### **The City Bulletin Official Publication of the City of Columbus**

Published weekly under authority of the City Charter and direction of the City Clerk. The Office of Publication is the City Clerk's Office, 90 W. Broad Street, Columbus, Ohio 43215, 614-645-7380. The City Bulletin contains the official report of the proceedings of Council. The Bulletin also contains all ordinances and resolutions acted upon by council, civil service notices and announcements of examinations, advertisements for bids and requests for professional services, public notices; and details pertaining to official actions of all city departments. If noted within ordinance text, supplemental and support documents are available upon request to the City Clerk's Office.

# **City RFPs, RFQs, and Bids**

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

**CITY OF COLUMBUS FORMAL BID OPPORTUNITIES ARE UPDATED DAILY AT :**

Each proposal shall contain the full name and address of every person, firm or corporation interested in the same, and if corporation, the name and address of President or Secretary.

**EQUAL OPPORTUNITY CLAUSE:** Each responsive bidder shall submit, with its bid, a contract compliance certification number or a completed application for certification. Compliance with a provision of Article I, Title 39, is the condition of the contract. Failure to comply with this Article may result in cancellation of the contract.

**WITHHOLDING OF INCOME TAX:** All bidders are advised that in order for a contract to bind the city, each contract must contain the provisions found in Section 361.34 C.C.C. with regard to income taxes due or payable to the City of Columbus for wages, salaries and commissions paid to the contractor's employees as well as requiring those contractors to ensure that subcontractors withhold in a like manner.

**LOCAL CREDIT:** In determining the lowest bid for a contract the local bidder credit will not be applied.

**FOR COMPLETE SPECIFICATIONS ON ANY OF THE FOLLOWING BID PROPOSALS PLEASE VISIT [HTTPS://COLUMBUSVENDORSERVICES.POWERAPPSPORTALS.COM/](https://columbusvendorservices.powerappsportals.com/).**

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 8/19/2022 1:00:00 PM

RFQ022387 - Hoover Dam Improvements - Part 2

The Department of Public Utilities (DPU), Division of Water (DOW) operates four Class I dams. This project is part of the City's continuing program to evaluate, maintain and upgrade its Class I dams to provide a safe, efficient, and reliable raw water supply to the water plants. The City of Columbus, Ohio, Department of Public Utilities (DPU), DOW is soliciting technical proposals from experienced professional consulting/engineering firms for assistance with the evaluation, design, and engineering services during construction for improvements to the Hoover Dam facility. The City will initially enter into a contract with the selected firm for Preliminary Design Services (Phase 1). The Phase 1 Preliminary Design Services shall inspect and evaluate the condition and operation of the following dam elements: concrete spillway and abutments including concrete stairs; embankments including groundwater seepage; various equipment including the crest gates (actuators, vents, electrical supply and controls), the Hoover Dam electrical transformer, and associated electrical and communications duct banks. Prepare a concise Preliminary Design report that summarizes the work conducted and the recommended improvements, including 30% drawings. The Preliminary Design shall identify all agencies having jurisdiction over the work and their plan approval/permit requirements, which may include the Ohio Environmental Protection Agency, Ohio Department of Natural Resources (ODNR), Army of Corps of Engineers, Franklin County and Columbus Building and Zoning (including stormwater) and Floodplain Administrators. Maintenance of water supply during construction is a critical component of the work and shall be considered under this Preliminary Design. Plans for maintaining water supply during construction shall be developed in conjunction with improvement recommendations. It is the City's intent to execute future contract modifications for Design and Bidding Services (Phase 2) and Engineering Services During Construction (Phase 3). See attachment for details concerning proposal submittal. All RFP documents shall be downloaded from Bonfire at <https://columbus.bonfirehub.com/projects/71638/details>. Hard copies will not be provided.

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ022531 - 2022 Crisis Grief Counseling and Training

The City of Columbus, Columbus Public Health's (CPH) Neighborhood Social Services section is seeking proposals to establish a contract to develop culturally sensitive crisis grief counseling for families after a violent loss. Additionally, the contract seeks to provide a sibling loss group, to effectively work with both youth and adults related to grief and emotional healing provide a workshop on coping for families during the first year after a loss, and finally the contract will also provide one traumatic grief training to share best practices with professionals prior to contract's end date. Applications must be submitted electronically through the City of Columbus Bonfire hub at <https://columbus.bonfirehub.com/projects>. Follow the link to create a new vendor registration.

BID OPENING DATE - 8/22/2022 1:00:00 PM

RFQ022684 - 3002- 65" Flat screen smart tv

BID OPENING DATE - 8/23/2022 1:00:00 PM

RFQ022455 - Ped Safety Imp - TRR Sidewalk Replacement (2022 Tree Root)

1.1 Scope: The City of Columbus, Department of Public Service is receiving bids until August 23, 2022, at 1:00 PM local time, for construction services for the Pedestrian Safety Improvements-TRR Sidewalk Replacement (2022 Tree Root), CIP 590105-902282, project. Bids are to be submitted only at [www.bidexpress.com](http://www.bidexpress.com). Hard copies shall not be accepted. This project involves repairs sidewalk damaged by City street tree roots by removing and replacing concrete, and other such work as may be necessary to complete the contract, as set forth in this Invitation For Bid (IFB). All questions concerning this project are to be sent to [capitalprojects@columbus.gov](mailto:capitalprojects@columbus.gov). The last day to submit questions will be specified in the IFB; phone calls will not be accepted. Responses will be posted on Bid Express at [www.bidexpress.com](http://www.bidexpress.com) as an addendum. A pre-bid meeting will not be held. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on [www.bidexpress.com](http://www.bidexpress.com). 1.2 Classification: All bid documents (Invitation for Bid, technical specifications, plans, and future addenda) will be available for review and download on Bid Express at [www.bidexpress.com](http://www.bidexpress.com) after the IFB is published. Firms must meet the mandatory requirements stated in the IFB for a bid to be considered for contract award. 1.3 Bid Express: If you do not have an account with Bid Express and you would like to review project information or submit a bid, you will need to register for an account. Go to [www.bidexpress.com](http://www.bidexpress.com) in order to sign up. 1.4 City of Columbus MBE/WBE Program: This project is subject to the requirements of the City's MBE/WBE Program. The MBE/WBE goal assigned to this project is 13.0%. The contract will be awarded to the lowest, responsive, responsible, and best bidder. City certified MBE/WBE firms that submit a proposal may be eligible to receive a bid discount of 5% of the bid amount up to a maximum discount of \$50,000.00. To be eligible for the bid discount, the firm must: • Be the prime contractor. • Be certified by the City's Office of Diversity and Inclusion as an MBE/WBE capable of providing the type of construction services sought by the City at the bid due date. • Be a member of the ethnic and gender groups determined by the City's 2019 Disparity Study to have a statistically significant disparity in the awarding of City construction contracts. (The eligible groups for Construction IFB's are all City certified MBE/WBE firms except Hispanic American Male firms.) • Submit a completed Bid Discount / Proposal Incentive Request Form with the proposal.

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ022530 - Whetstone Sports Field Imp. Design RFP

The Columbus Recreation and Parks Department (CRPD) is requesting proposals from qualified consulting firms for professional design services associated with Whetstone Sport Field Improvements. The project involves grading, drainage, turf improvements, and preparation of construction plans and specification suitable for bidding a successful project for construction. The project site is located at the lower sports fields along the Olentangy River which is near the Park of Roses Shelter House (3901 N High St, Columbus, OH 43214). RFP Pre-Proposal Meeting: August 12, 2022 at 11AM A pre-bid conference will be held at Whetstone Community Center. If you cannot attend in person, please join us through the webex link below. **THERE HAVE BEEN MANY CHANGES TO THE BID DOCUMENTS AND THERE ARE NEW FORMS TO COMPLETE WHEN SUBMITTING BIDS. POTENTIAL RESPONDANTS ARE VERY STONGLY ENCOURAGED TO ATTEND THIS PRE-BID TO LEARN ABOUT THE DOCUMENT CHANGES, HOW TO COMPLETE THE FORMS, AND THE CITY'S NEW MBE/WBE PROGRAM REQUIREMENTS.** Join from the meeting link: <https://cocmeetings.webex.com/cocmeetings/j.php?MTID=m57f67a002e5590b70b3ddc12d35636bd> Join by meeting number Meeting number (access code): 2314 145 0368 Meeting password: vSM77ctgcp3 Tap to join from a mobile device (attendees only) +1-650-479-3207,,23141450368## Call-in toll number (US/Canada) Proposals shall be submitted to Mishelle Hilliard at [mlhilliard@columbus.gov](mailto:mlhilliard@columbus.gov). No hard copy proposals will be received nor considered. Proposals will be received by the City until 1:00PM Local Time on Friday, August 23, 2022. No proposals will be accepted thereafter. Direct questions via e-mail only to: Project Manager Mishelle Hilliard [mlhilliard@columbus.gov](mailto:mlhilliard@columbus.gov) No contact is to be made with the City other than with the Project Manager(s) through e-mail with respect to this proposal or its status. The deadline for questions is August 9, 2022. Answers to questions received will be posted on the City's Vendor Services web site.

RFQ022537 - PROFESSIONAL ENGINEERING SERVICES - TASK ORDER CONTRACT

The City of Columbus, Department of Finance and Management is receiving proposals until 1:00 P.M. local time August 23, 2022, for professional engineering services – task order basis. Proposals shall be submitted to Bonfire Portal at <https://columbus.bonfirehub.com/projects/view>. Hard copies shall not be accepted. The Department of Finance and Management, Office of Construction Management (hereinafter, "DOFM") is initiating this procurement effort that will result in the award and execution of a contract for small projects completed on a task order basis. The intent of the contract is to provide the Office of Construction Management with continuing, contractual access to resources that are necessary to perform professional architectural/Engineering services as well as provide technical expertise for DOFM to implement projects for various City of Columbus departments. As needs arise, DOFM shall present to the ENGINEER a general scope of improvements for a project and the ENGINEER shall respond with a detailed scope of services, schedule, and a fee proposal. After review and approval of the scope, schedule, and fee by DOFM, DOFM shall issue a project specific Notice to Proceed. There will be multiple projects under this contract and the ENGINEER fee for each project shall be based upon the approved scope of services.

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 8/24/2022 10:00:00 AM

RFQ022468 - Signals - Flashing Yellow Arrow Implementation Pilot

1.1 Scope: The City of Columbus, Department of Public Service is receiving proposals until August 24, 2022 at 10:00 A.M. local time, for professional services for the Signals - Flashing Yellow Arrow Implementation Pilot RFP. Proposals are being received electronically by the Department of Public Service, Office of Support Services via Bonfire at <https://columbus.bonfirehub.com/login>. This project consists of the design of the replacement and upgrade of traffic signal and associated infrastructure for a pilot project in the implementation of flashing yellow arrow vehicular signal heads. This contract also includes public involvement and education for the flashing yellow arrow implementation. The traffic signals composing the project are at the Hilliard-Rome Road intersections with Westpoint Plaza, Westchester Woods Boulevard, Tanglewood Plaza, Tanglewood Park Boulevard, Nike Drive, Roberts Crossing Place, and Roberts Road and the Roberts Road intersections with Walcutt Road, International Street, Westbelt Drive, and Wilson Road, and other such work as may be necessary to complete the contract, as set forth in this Request for Proposals (RFP). All questions concerning the RFP are to be sent to [capitalprojects@columbus.gov](mailto:capitalprojects@columbus.gov). The last day to submit questions will be specified in the RFP; phone calls will not be accepted. Responses will be posted on Bonfire at <https://columbus.bonfirehub.com/login> as an addendum. A pre-proposal meeting will not be held. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on Bonfire at <https://columbus.bonfirehub.com/login>. The selected Consultant shall attend a scope meeting anticipated to be held on/about two weeks after proposals are due. The projected scope date will be specified in the RFP. If the Project Manager is not available, the Consultant may designate an alternate to attend in their place. 1.2 Classification: All proposal documents (Request for Proposal, reference documents, addenda, etc.) will be available for review and download on Bonfire at <https://columbus.bonfirehub.com/login> after the RFP is advertised. Firms must meet the mandatory requirements stated in the RFP for a proposal to be considered for contract award. 1.3 Bonfire: If you do not have an account with Bonfire and you would like to review project information or submit a proposal, you will need to register for an account. Go to <https://columbus.bonfirehub.com/login> in order to sign up. 1.4 City of Columbus MBE/WBE Program: This project is subject to the requirements of the City's MBE/WBE Program. The MBE/WBE goal assigned to this project is 20.0%. Contact the Office of Diversity and Inclusion, Tia Roseboro, Contract Compliance and Certification Programs Manager, at [THRoseboro@Columbus.gov](mailto:THRoseboro@Columbus.gov) with any questions concerning companies eligible to participate in the program. A debriefing session is available to all professional services prime consultants who are unsuccessful in responding to this solicitation for request for proposals. A request for a debriefing session must be submitted via email at [capitalprojects@columbus.gov](mailto:capitalprojects@columbus.gov) within thirty days following the contract award.

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 8/25/2022 11:00:00 AM

RFQ022485 - Ion Chromatography System

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: It is the intent of the City of Columbus, Division of Water /Department of Public Utilities to obtain formal bids to establish a contract for the purchase of a ThermoFisher Scientific Integrion Reagent Free Ion Chromatography System to be used for simultaneous analysis of anions and cations in drinking and source water by the Water Quality Assurance Laboratory. 1.2 Classification: The contract resulting from this bid proposal will provide for the purchase and delivery of the Ion Chromatography System. All offerors must document the manufacture certified reseller partnership. Bidders are required to show experience in providing this type of equipment and warranty service as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of equipment and warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, August 8, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, August 11, 2022 at 11:00 am. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ022488 - Wedeco/Xylem UV Reactor Parts & Services UTC



THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 8/25/2022 1:00:00 PM

RFQ022299 - Operation Safewalks - School Sidewalks - Noe Bixby (Refugee

1.1 Scope: The City of Columbus, Department of Public Service is receiving bids until August 25, 2022, at 1:00 PM local time, for construction services for the Operation Safewalks - School Sidewalks - Noe Bixby (Refugee to Carbondale) project. Bids are to be submitted only at [www.bidexpress.com](http://www.bidexpress.com). Hard copies shall not be accepted. This project scope consists of constructing sidewalks along the east side of Noe-Bixby Road from Refugee Road to Carbondale Drive. Installation of the sidewalk will include curb ramps, intersection striping, signal improvements, SCP facilities, drive approaches, and other such work as may be necessary to complete the contract, as set forth in this Invitation For Bid (IFB). All questions concerning this project are to be sent to [capitalprojects@columbus.gov](mailto:capitalprojects@columbus.gov). The last day to submit questions will be specified in the IFB; phone calls will not be accepted. Responses will be posted on Bid Express at [www.bidexpress.com](http://www.bidexpress.com) as an addendum. A pre-bid meeting will not be held. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on [www.bidexpress.com](http://www.bidexpress.com).

1.2 Classification: All bid documents (Invitation for Bid, technical specifications, plans, and future addenda) will be available for review and download on Bid Express at [www.bidexpress.com](http://www.bidexpress.com) after the IFB is published. Firms must meet the mandatory requirements stated in the IFB for a bid to be considered for contract award.

1.3 Bid Express: If you do not have an account with Bid Express and you would like to review project information or submit a bid, you will need to register for an account. Go to [www.bidexpress.com](http://www.bidexpress.com) in order to sign up.

1.4 City of Columbus MBE/WBE Program: This project is subject to the requirements of the City's MBE/WBE Program. The MBE/WBE goal assigned to this project is 13.0%. The contract will be awarded to the lowest, responsive, responsible, and best bidder. City certified MBE/WBE firms that submit a proposal may be eligible to receive a bid discount of 5% of the bid amount up to a maximum discount of \$50,000.00. To be eligible for the bid discount, the firm must:

- Be the prime contractor.
- Be certified by the City's Office of Diversity and Inclusion as an MBE/WBE capable of providing the type of construction services sought by the City at the bid due date.
- Be a member of the ethnic and gender groups determined by the City's 2019 Disparity Study to have a statistically significant disparity in the awarding of City construction contracts. (The eligible groups for Construction IFB's are all City certified MBE/WBE firms except Hispanic American Male firms.)
- Submit a completed Bid Discount / Proposal Incentive Request Form with the proposal.

Contact the Office of Diversity and Inclusion, Tia Roseboro, Contract Compliance and Certification Programs Manager, at [THRoseboro@Columbus.gov](mailto:THRoseboro@Columbus.gov) with any questions concerning companies eligible to participate in the program.

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 8/30/2022 1:00:00 PM

RFQ022524 - Intersection – E. Broad St. at Reynoldsburg-New Albany Road

1.1 Scope: The City of Columbus, Department of Public Service is receiving bids until August 30, 2022, at 1:00 PM local time, for construction services for the Intersection – E. Broad St. at Reynoldsburg-New Albany Road, CIP 538007-100000, project. Bids are to be submitted only at [www.bidexpress.com](http://www.bidexpress.com). Hard copies shall not be accepted. This project consists of work to be performed within the right of way includes curb ramp, sidewalk, and traffic signal replacement, as well as street light construction at the E. Broad Street and Reynoldsburg-New Albany Road intersection, and other such work as may be necessary to complete the contract, as set forth in this Invitation For Bid (IFB). All questions concerning this project are to be sent to [capitalprojects@columbus.gov](mailto:capitalprojects@columbus.gov). The last day to submit questions will be specified in the IFB; phone calls will not be accepted. Responses will be posted on Bid Express at [www.bidexpress.com](http://www.bidexpress.com) as an addendum. A pre-bid meeting will not be held. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on [www.bidexpress.com](http://www.bidexpress.com). 1.2 Classification: All bid documents (Invitation for Bid, technical specifications, plans, and future addenda) will be available for review and download on Bid Express at [www.bidexpress.com](http://www.bidexpress.com) after the IFB is published. Firms must meet the mandatory requirements stated in the IFB for a bid to be considered for contract award. 1.3 Bid Express: If you do not have an account with Bid Express and you would like to review project information or submit a bid, you will need to register for an account. Go to [www.bidexpress.com](http://www.bidexpress.com) in order to sign up. 1.4 City of Columbus MBE/WBE Program: This project is subject to the requirements of the City's MBE/WBE Program. The MBE/WBE goal assigned to this project is 0.0%. The contract will be awarded to the lowest, responsive, responsible, and best bidder. City certified MBE/WBE firms that submit a proposal may be eligible to receive a bid discount of 5% of the bid amount up to a maximum discount of \$50,000.00. To be eligible for the bid discount, the firm must: • Be the prime contractor. • Be certified by the City's Office of Diversity and Inclusion as an MBE/WBE capable of providing the type of construction services sought by the City at the bid due date. • Be a member of the ethnic and gender groups determined by the City's 2019 Disparity Study to have a statistically significant disparity in the awarding of City construction contracts. (The eligible groups for Construction IFB's are all City certified MBE/WBE firms except Hispanic American Male firms.) • Submit a completed Bid Discount / Proposal Incentive Request Form with the proposal. Contact the Office of Diversity and Inclusion, Tia Roseboro, Contract Compliance and Certification Programs Manager, at [THRoseboro@Columbus.gov](mailto:THRoseboro@Columbus.gov) with any questions concerning companies eligible to participate in the program.

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 8/30/2022 2:00:00 PM

RFQ022589 - Demolition Program 2021-2022

The City of Columbus (hereinafter "City") is accepting bids for 2021□2022 Demolition Program the work for which consists of building demolition, concrete, asphalt, fence, and play equipment removal, grading, seeding, strawing, and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, plans and City of Columbus Construction and Material specifications set forth in this Invitation For Bid (IFB). The program consists of four sites: Douglas School demolition, Sammons Park concessionaire and announcers building demolition, McCoy Park restroom building demolition, and Smith Road Farm farmhouse and art barn demolition. WHERE & WHEN TO SUBMIT BID Bids will be received by the City of Columbus, Department of Recreation & Parks, at [www.bidexpress.com](http://www.bidexpress.com) until August 30th 2022 at 2:00 P.M. Eastern Time. There will not be a public bid opening for this project. The opening of bids for the 2021□2022 Demolition Program project will proceed according to City Code Chapter 329 and will be opened online and the results made available to the public via Bid Express. DRAWINGS AND TECHNICAL SPECIFICATIONS Drawings and technical specifications are available as separate documents at [www.bidexpress.com](http://www.bidexpress.com). Drawings and technical specifications are contract documents. NOTICE TO PROCEED/CONTRACT COMPLETION The City anticipates issuing a notice to proceed on or about September 2022. Douglas School demolition is to be complete by May 2023. All other work is to be complete by June 2023. QUESTIONS CONCERNING THE BID DOCUMENTS OR PROJECT Questions pertaining to the drawings, plans, specifications, IFB, and/or other contract documents must be submitted in writing to the Department of Recreation & Parks by email to Mary Murray, [mlmurray@columbus.gov](mailto:mlmurray@columbus.gov) through August 23rd, 2022. No phone calls will be accepted.

RFQ022590 - Playground Imp 2021-2022 Phase 2 Nelson Park CDBG

The City of Columbus (hereinafter "City") is accepting bids 2021□2022 Playground Improvements Program Phase 2 – Nelson Park CDBG the work for which consists of demolition of existing playground equipment, supply and installation of new playground equipment and safety surfacing, supply and installation of site furnishings and site drainage, related site work, and other such work at Nelson Park as may be necessary to complete the contract, in accordance with the drawings, technical specifications, plans and City of Columbus Construction and Material specifications set forth in this Invitation For Bid (IFB). WHERE & WHEN TO SUBMIT BID Bids will be received by the City of Columbus, Department of Recreation & Parks, Design & Construction, at [www.bidexpress.com](http://www.bidexpress.com) until August 30th, 2022 at 2:00 P.M. Eastern Time. There will not be a public bid opening for this project. The opening of bids for the 2021□2022 Playground Improvements Program Phase 2 – Nelson Park CDBG project will proceed according to City Code Chapter 329 and will be opened online and the results made available to the public via Bid Express. DRAWINGS AND TECHNICAL SPECIFICATIONS Drawings and technical specifications are available as separate documents at [www.bidexpress.com](http://www.bidexpress.com). Drawings and technical specifications are contract documents. NOTICE TO PROCEED/CONTRACT COMPLETION The City anticipates issuing a notice to proceed on or about September 2022. All work is to be complete by April 2023. QUESTIONS CONCERNING THE BID DOCUMENTS OR PROJECT Questions pertaining to the drawings, plans, specifications, IFB, and/or other contract documents must be submitted in writing to the Department of Recreation & Parks, by email to [mlmurray@columbus.gov](mailto:mlmurray@columbus.gov) on or before August 23rd 2022. No phone calls will be accepted.

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 8/31/2022 1:00:00 PM

RFQ022552 - HEALTH DEPARTMENT EXPANSION RENOVATION

The City of Columbus (hereinafter "City") is accepting bids for HEALTH DEPARTMENT EXPANSION RENOVATION 570092-100000, the work for which consists of interior renovation of over 60,000 sq ft of historic building at 240 Parsons Ave. This is a 16 month construction project in an occupied Building of floors 1 and 2. The majority of the work will take place on the 3rd and 4th floors, with associated work to take place throughout the building. HVAC, plumbing and electrical will be upgraded throughout as well as other work indicated in the Contract Documents. This project includes a full interior renovation to its original late 1870's building material and systems to be renovated to office and conference room space. This scope includes selective demolition, architectural, technology & security systems, elevators, structural remediation, remediation of historical architecture, and FFE. This project also includes MEP systems which includes but limited to chiller, DOAS, FCU, FA, fire suppression, new electrical feed upgrades, pumps, water heater, etc. and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB)

BID OPENING DATE - 8/31/2022 3:00:00 PM

RFQ022464 - Lateral Lining – Blueprint North Linden 1, Agler/Berrell

The City of Columbus is accepting bids for Lateral Lining – Blueprint North Linden 1, Agler/Berrell, C.I.P No. 650872-141001, the work for which consists of lining approximately 544 sanitary service laterals via cured-in-place pipe (CIPP) technology and other such work as may be necessary to complete the contract, in accordance with the plans and specifications set forth in the Invitation For Bid. WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express ([www.bidexpress.com](http://www.bidexpress.com)). Bids are due August 31st, 2022 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." SPECIFICATIONS Drawings and technical specifications are available as separate documents at [www.bidexpress.com](http://www.bidexpress.com). QUESTIONS Questions pertaining to the drawings and specifications must be submitted in writing only to the Nick Domenick, P.E., at [NJDDomenick@Columbus.gov](mailto:NJDDomenick@Columbus.gov) prior to August 24th, 2022 at 5:00 p.m. local time. Any questions regarding the bidding process may be sent electronically to [DPUCConstructionBids@columbus.gov](mailto:DPUCConstructionBids@columbus.gov). No phone calls will be accepted.

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 9/1/2022 11:00:00 AM

RFQ022515 - DPS - Infrastructure - (7) Snow Plow Upfits for F250s/F350s

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: It is the intent of the City of Columbus, Division of Infrastructure Management to obtain formal bids to establish a contract for the purchase and installation of seven (7) new snow plows onto seven (7) City supplied pickup trucks. The purchase and installation cost will include all related components (wiring/control module/cab command controls/etc.). The trucks will need to be picked up and delivered to/from the City of Columbus Street Maintenance facility. Upon delivery back to the City, trucks shall have fully operational power operated snow plows. 1.2 Classification: The contract resulting from this bid proposal will provide pick up and delivery of the F250 and F350 pickup trucks from the City of Columbus for the purchase and installation of seven (7) new snow plows onto seven (7) City supplied pickup trucks. The installation cost will include all related components (wiring/control module/cab command controls/etc.). Bidders are required to show experience in providing this type of equipment and warranty service as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of equipment and warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, August 15, 2022 Responses will be posted on the RFQ on Vendor Services no later than Thursday, August 18 at 11:00 am. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ022592 - Turf Sprayer

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: It is the intent of the City of Columbus, Department of Recreation and Parks, Division of Golf to obtain formal bids to establish a contract for the purchase of 2 (two) Toro Multi Pro 5800-G custom configured units, or approved equal. 1.2 Classification: The contract resulting from this bid proposal will provide for the purchase and delivery of 2 (two) Toro Multi Pro 5800-G custom configured units. All Offerors must document the manufacture certified reseller partnership. Bidders are required to show experience in providing this type of equipment and warranty service as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of equipment and warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 1:00 PM Thursday, August 18, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, August 25, 2022 at 1:00 PM. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <https://columbusvendorservices.powerappsportals.com/> and view this Case ID No. RFQ021390.

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RFQ022593 - Reel Mower

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: It is the intent of the City of Columbus, Department of Recreation and Parks, Division of Golf to obtain formal bids to establish a contract for the purchase of a Toro Reelmaster 5410-D Fairway Mower, or approved equal. 1.2 Classification: The contract resulting from this bid proposal will provide for the purchase and delivery of a Toro Reelmaster 5410-D Fairway Mower with custom product configuration. Offeror must document the manufacture certified reseller partnership. Bidders are required to show experience in providing this type of equipment and warranty service as detailed in these specifications. 1.2.1 Bidder Experience: The Offeror must submit an outline of its experience and work history in these types of equipment and warranty service for the past five years. 1.2.2 Bidder References: The Offeror shall have documented proven successful contracts from at least four customers that the Offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 1:00 PM Thursday, August 18, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, August 25, 2022 at 1:00 PM. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <https://columbusvendorservices.powerappsportals.com/> and view this Case ID No. RFQ022593.

BID OPENING DATE - 9/1/2022 12:00:00 PM

RFQ022527 - DEV-Emergency Repair Program-Electrical Services

The City of Columbus Department of Development (hereinafter "City") is seeking bids from licensed electrical companies to perform emergency electrical system repair work at residential properties within the city limits of Columbus, Ohio under a Task Order Contract. The City of Columbus anticipates establishing multiple Task Order Contracts with electrical contractors to perform services in the following Service Categories: electrical repairs that constitute an emergency condition, and when such condition, if not corrected, may cause the owner to vacate their home. All bids must be submitted via Vendor Services, please see attached bid instructions, and attached bid form to submit your bid. A voluntary Pre-Bid Meeting will be taking place virtually via Webex on Tuesday, August 9th at 1 pm, instructions are in the bid document.

BID OPENING DATE - 9/1/2022 1:00:00 PM

RFQ022533 - Accelerate Columbus: Administering Small Business and Entrep

The Department of Development is seeking proposals to assist in the implementation of the Accelerate Columbus: Scale Up and Grow program that targets small business development. The selected Entrepreneur Support Organization (ESO) must demonstrate knowledge, expertise, and experience in implementing programs that target and impact Main Street, technology, emerging businesses, and entrepreneurs. The City anticipates entering into contracts with multiple ESOs through this RFP. All RFP documents shall be downloaded from the Bonfire website at <https://columbus.bonfirehub.com/opportunities/72549>. Hard copies will not be provided. Proposals shall be uploaded to the Bonfire website at <https://columbus.bonfirehub.com/opportunities/72549>. Proposals will be received by the City until 1:00PM local time on Thursday, September 1, 2022. No proposals will be accepted thereafter. No hard copy proposals will be received nor considered. Specific questions concerning the RFP requirements should be submitted in writing before 1:00PM local time on August 25, 2022. Written questions must be submitted via the Bonfire website at: <https://columbus.bonfirehub.com/opportunities/72549>

THE CITY BULLETIN  
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RFQ022555 - Pedestrian Safety Improvements – Sidewalk Trip Hazard Mitiga

1.1 Scope: The City of Columbus, Department of Public Service is receiving bids until September 1, 2022, at 1:00 PM local time, for construction services for the Pedestrian Safety Improvements – Sidewalk Trip Hazard Mitigation 2022 project. Bids are to be submitted only at [www.bidexpress.com](http://www.bidexpress.com). Hard copies shall not be accepted. This project involves using horizontal saw cutting or scarification/grinding to remove sidewalk trip hazards caused by City street trees, and other such work as may be necessary to complete the contract, as set forth in this Invitation For Bid (IFB). All questions concerning this project are to be sent to [capitalprojects@columbus.gov](mailto:capitalprojects@columbus.gov). The last day to submit questions will be specified in the IFB; phone calls will not be accepted. Responses will be posted on Bid Express at [www.bidexpress.com](http://www.bidexpress.com) as an addendum. A pre-bid meeting will not be held. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on [www.bidexpress.com](http://www.bidexpress.com). 1.2 Classification: All bid documents (Invitation for Bid, technical specifications, plans, and future addenda) will be available for review and download on Bid Express at [www.bidexpress.com](http://www.bidexpress.com) after the IFB is published. Firms must meet the mandatory requirements stated in the IFB for a bid to be considered for contract award. 1.3 Bid Express: If you do not have an account with Bid Express and you would like to review project information or submit a bid, you will need to register for an account. Go to [www.bidexpress.com](http://www.bidexpress.com) in order to sign up. 1.4 City of Columbus MBE/WBE Program: This project is subject to the requirements of the City's MBE/WBE Program. The MBE/WBE goal assigned to this project is 15.0%. The contract will be awarded to the lowest, responsive, responsible, and best bidder. City certified MBE/WBE firms that submit a proposal may be eligible to receive a bid discount of 5% of the bid amount up to a maximum discount of \$50,000.00. To be eligible for the bid discount, the firm must: • Be the prime contractor. • Be certified by the City's Office of Diversity and Inclusion as an MBE/WBE capable of providing the type of construction services sought by the City at the bid due date. • Be a member of the ethnic and gender groups determined by the City's 2019 Disparity Study to have a statistically significant disparity in the awarding of City construction contracts. (The eligible groups for Construction IFB's are all City certified MBE/WBE firms except Hispanic American Male firms.) • Submit a completed Bid Discount / Proposal Incentive Request Form with the proposal. Contact the Office of Diversity and Inclusion, Tia Roseboro, Contract Compliance and Certification Programs Manager, at [THRoseboro@Columbus.gov](mailto:THRoseboro@Columbus.gov) with any questions concerning companies eligible to participate in the program.

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BID OPENING DATE - 9/2/2022 1:00:00 PM

RFQ022587 - CIP 650725-100018 Phase 3: Near North & East LD

The Department of Public Utilities (DPU), Division of Sewerage and Drainage (DOSD) has identified the project to provide the design for rehabilitation of approximately 4,900 linear feet of combined sewer, ranging in diameters from 39 to 60-inch, and twenty two (22) associated manholes in addition to five (5) cross bore removals. Approximately 2,500 linear feet of the sewers to be rehabilitated are located in the Near East area near Franklin Park, and 2,400 linear feet of the sewers are located in the Goodale Park area. Approximately 95,300 linear feet of large combined sewer, ranging in diameters from 36 to 108-inch in the near North and East area was previously assessed to determine the extent of deterioration to plan for future improvements. The assessment included field survey of the manholes to determine the state plane coordinates and the top of casting (T/C) elevation; conducting and delivering a Manhole Assessment Certification Program (MACP) manhole inspections reports for the identification of manholes and structure locations, as well as diameter, invert elevation, and construction material of the sewers; performing CCTV pipeline inspections; and production of a technical memorandum summarizing the findings from the assessment to describe the structural and operational conditions of the sewer. As part of the Condition Assessment Report, dated 4/17/2020, approximately 6,800 linear feet of sewers near Franklin Park Area, and 9,500 linear feet of sewers within and near Goodale Park Area were found to be in fair or poor condition and rehabilitation was recommended. The System Condition Risk Enhanced Assessment Model (SCREAM) utilized by the Division of Sewerage & Drainage determined that the optimal life cycle course of action would be to rehabilitate the sewer. Based on the conceptual cost estimates of the proposed work, the City has decided to proceed forward with the rehabilitation of 2,500 linear feet of the sewers near Franklin Park area, and 2,400 linear feet of the sewers within and around Goodale Park area. It should be noted though that while SCREAM determined that shotcrete or centrifugally cast concrete pipe (CCCP) is the optimum rehabilitation method for most of the sewer, more detailed analysis of the site conditions and construction requirements during design phase may yield that cured- in-place pipe (CIPP) is a competitive alternative to include in the construction bid documents. The Consultant shall furnish services in accordance with the provisions of Tasks A1 through A15 for the combined sewer near Franklin Park, as follows in this document. The inclusion of the Schedules attached hereto in no way supersedes the work delineated below. As part of this project, the City expects the Consultant to conduct a thorough review and analysis of the project design aspects including the existing pipe conditions, hydraulics, construction methods, project access right of way and easements, cost, operational & maintenance considerations as well as the impact each of these aspects has on the others. A comprehensive documentation of these factors is to be provided in a Detailed Design Memo (DDM). The project will require coordination with stakeholders including: Ohio EPA, City of Columbus Department of Public Utilities, Department of Public Service, Columbus City School, and several other property owners. Proposals shall be uploaded to the Bonfire website at <https://columbus.bonfirehub.com/projects/72765/details>. Proposals will be received by the City until 1:00PM Local Time on Friday, September 2, 2022. No proposals will be accepted thereafter. Direct Proposals to: Bonfire at <https://columbus.bonfirehub.com/projects/72765/details> No hard copy proposals will be received nor considered. 6.2 Questions Direct questions via e-mail only to: Contract Manager, [DPUCapitalRFP@columbus.gov](mailto:DPUCapitalRFP@columbus.gov) No contact is to be made with the City other than with the Contract Manager through e-mail with respect to this proposal or its status. The deadline for questions is Wednesday, August 24, 2022. Answers to questions received will be posted on the City's Vendor Services web site by Friday, August 26, 2022.

BID OPENING DATE - 9/6/2022 1:00:00 PM

RFQ022658 - SHP Media Campaign



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BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 9/7/2022 1:00:00 PM

RFQ022554 - FMD-INSPECTION, TESTING, REMOVAL, AND/OR REMEDIATION

PROJECT NAME: INSPECTION, TESTING, REMOVAL, AND/OR REMEDIATION OF ASBESTOS, LEAD, MOLD AND RELATED HAZARDOUS MATERIALS AT VARIOUS CITY LOCATIONS. SOLICITATION NUMBER: RFQ0022554 Facilities Management Division DATE BIDS DUE: September 07, 2022 TIME BIDS DUE: 1:00 PM Local Time

BID OPENING DATE - 9/7/2022 3:00:00 PM

RFQ022625 - Power Distribution Installation & Restoration

The City of Columbus (hereinafter "City") is accepting bids for Power Distribution Installation and Restoration Services, the work for which consists of providing labor, materials and equipment for setting poles, installing equipment, cable, conductors, removal of poles and conductor at various locations within the Columbus Electric system on an as needed basis and other such work as may be necessary to complete the contract, in accordance with the specifications set forth in this Invitation For Bid (IFB). In order for a bid to be considered responsive, the bidder must submit all required information for the project as outlined in the IFB. All materials submitted in response to this advertisement will become part of the awarded contract; will become the property of the City; will not be returned; and will be considered public records subject to disclosure as contemplated by Ohio Revised Code Section 149.43. WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express ([www.bidexpress.com](http://www.bidexpress.com)). Bids are due September 7, 2022 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." The responding bids will be further reviewed before any contract award is made. No public bid openings will be held pursuant to Columbus City Code Chapter 329.18. GOALS MBE/WBE Contract-specific subcontract goals are required for this service contract. In order to receive credit for the participation of a MBE/WBE subcontractor, the consultant must use MBE/WBEs certified by the City of Columbus Office of Diversity and Inclusion at the time of bid. The MBE/WBE Goal for this project is: 10%. A bidder who fails to submit a bid that meets the MBE/WBE subcontract goals must provide sufficient proof of a good faith effort (GFE). See Appendix C. An MBE or WBE prime bidder may count 100% of the dollar value of the work it intends to perform with its own forces toward the applicable contract participation goal. The cost of supplies and materials obtained by the MBE or WBE for the work of the contract, including equipment leased, may be credited toward the goal (except supplies and equipment the MBE or WBE subcontractor purchases or leases from the prime contractor or its affiliate). The MBE or WBE prime contractor must be certified for the services it intends to self-perform at the time of bid. Bidder/Proposer will receive 60% credit toward goal attainment for use of MBE/WBE suppliers (i.e., where a Bidder/Proposer proposes to purchase \$100,000 worth of construction materials from a MBE/WBE Supplier, \$60,000 will be credited toward the Bidder/Proposer's MBE/WBE participation goal). However, where the supplier is the manufacturer of the product supplied, Bidders/Proposers will receive MBE/WBE credit for 100% of the dollar amount of the supply contract. The Office of Diversity and Inclusion (ODI) has the sole responsibility for determining what spend is eligible to be counted toward the contract MBE/WBE subcontracting goals and how it will be counted. Bid Discount: A bid discount applies to construction bids when the award is based on low bid and the prime contractor is a minority or women-owned business or a minority or women-owned joint venture certified with the Office of Diversity and Inclusion in the relevant work classification. The bid discount is 5% for construction, goods and services bids, not to exceed \$50,000 on a single bid. The bid discount allows an original bid to be discounted by 5% for purposes of evaluating and determining the lowest responsive bid. Complete the "Bid Discount/Proposal Incentive Form" (see Appendix A) if the bid discount applies to the bidder. MBE/WBE Utilization Plan: All bidders shall complete the "Declaration of Proposed MBE/WBE Utilization Form & Affidavit of MBE/WBE Intent to Perform as a Subcontractor/Subconsultant/Supplier Form" (see Appendix B) and certify if the MBE/WBE goal is met or is not met. If the goal is not met per Appendix B, the bidder must complete the "Request for MBE/WBE Goal Waiver and Documentation of Good Faith Effort" Form (see Appendix C). Bidders must earn a minimum of 80 points in the categories outlined and described on this form in order to demonstrate a Good Faith Effort. SPECIAL

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**PROVISIONS AND TECHNICAL SPECIFICATIONS** Special provisions and technical specifications are available as separate documents at [www.bidexpress.com](http://www.bidexpress.com). Technical specifications are contract documents. **PRE-BID CONFERENCE** There will be no pre-bid conference for this project. Submit questions as directed below. **PREVAILING WAGE** Bidders are required to submit bids using current prevailing wage rates on Public Improvements in Franklin County and the City of Columbus, Ohio as determined by the Ohio Bureau of Employment Services, Wage and Hour Division. See Section IV for the Prevailing Wage Determination Cover Letter and Prevailing Wage Rates. For further information, call (614) 644-2239 or visit <http://www.com.ohio.gov/dico/>. The Prevailing Wage Guide for Contractors is available on the contracting department's Bid Express Home Page. **NOTICE TO PROCEED/CONTRACT TERM** This Contract will remain in force for a period of one year with the option to renew annually for an additional two one year periods upon mutual agreement between the parties and approval by the Columbus City Council, unless terminated by the City. This Contract will be funded on an incremental basis with monies appropriated by the City. The City anticipates issuing a Notice to Proceed on or about mid to late October 2022. **BID CANCELLATION AND REJECTION** The City may cancel the IFB, reject any or all bids in whole or in part, waive technicalities, and/or advertise for new bids, without liability to the City and when in the best interest of the City up until the time the contract is executed by the City. The City shall have 180 calendar days from the date of the bid opening to provide the bidder a Notice of Intent to Award. During this 180 day period, the bidder agrees to hold their bid prices. **QUESTIONS CONCERNING THE BID DOCUMENTS FOR PROJECT** Questions pertaining to the technical specifications must be submitted in writing only to the City's Project Manager Connie Pennington, via email at [CGPennington@columbus.gov](mailto:CGPennington@columbus.gov) prior to August 31, 2022 at 1:00 p.m. local time. Any questions regarding the bidding process may be sent electronically to [DPUConstructionBids@columbus.gov](mailto:DPUConstructionBids@columbus.gov). **QUESTIONS CONCERNING BID EXPRESS** The City cannot assist with Bid Express issues or questions. For questions or help with Bid Express, contact Bid Express at 888-352-2439 or [support@bidexpress.com](mailto:support@bidexpress.com).

RFQ022666 - LOCKBOURNE ROAD QUARRY EMBANKMENT IMPROVEMENTS

The City of Columbus (hereinafter "City") is accepting bids for Lockbourne Road Quarry Embankment Improvement, C.I.P. No. 690604-1000000 the work for which consists of:  Filling the eroded bank per the approved plans;  Installation of sheet piling;  Installation of Rock Channel Protection along banks of the river and quarry  Installation of concrete erosion control surface material  Landscaping of grasses and trees  Other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, special provisions, and City of Columbus Construction and Material specifications set forth in this Invitation For Bid (IFB). **WHERE & WHEN TO SUBMIT BID** Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express ([www.bidexpress.com](http://www.bidexpress.com)). Bids are due September 7th 2022 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." **SPECIAL PROVISIONS, DRAWINGS AND TECHNICAL SPECIFICATIONS** Special Provisions, Drawings and technical specifications are available as separate documents at [www.bidexpress.com](http://www.bidexpress.com). Drawings and technical specifications are contract documents. Drawings and technical specifications are available as separate documents at [www.bidexpress.com](http://www.bidexpress.com). **QUESTIONS CONCERNING THE BID DOCUMENTS OR PROJECT** Questions pertaining to the drawings and specifications must be submitted in writing only to the Resource International, Inc., ATTN: Michelle Eckels, via email at [MichelleE@ResourceInternational.com](mailto:MichelleE@ResourceInternational.com) prior to August 31st 2022 at 12pm local time. Any questions regarding the bidding process may be sent electronically to [DPUConstructionBids@columbus.gov](mailto:DPUConstructionBids@columbus.gov). No phone calls will be accepted.

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 9/8/2022 11:00:00 AM

RFQ022659 - Composting Bulking Material (Woodchips) UTC

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase bulking materials (woodchips) for use to compost sewerage sludge at the Compost facility. The proposed contract will be in effect through November 30, 2024. 1.2 Classification: The successful bidder will provide and deliver woodchips. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view bid number RFQ022659.

BID OPENING DATE - 9/8/2022 1:00:00 PM

RFQ022656 - Patrol Bicycles

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus Division of Police with a Universal Term Contract to purchase mountain bicycles and parts to be used for patrolling the City. The proposed contract will be in effect through December 31, 2025. 1.2 Classification: The successful bidder will provide and deliver mountain bicycles and parts. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The Offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The Offeror shall have documented proven successful contracts from at least four customers that the Offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 1:00 PM Thursday, August 25, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, September 1, 2022 at 1:00 PM. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <https://columbusvendorservices.powerappsportals.com/> and view case number RFQ022656.

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 9/14/2022 10:00:00 AM

RFQ022685 - Intersection – Greenlawn Avenue – Thurman Avenue at High St

1.1 Scope: The City of Columbus, Department of Public Service is receiving proposals until September 14, 2022 at 10:00 A.M. local time, for professional services for the Intersection – Greenlawn Avenue – Thurman Avenue at High Street RFP. Proposals are being received electronically by the Department of Public Service, Office of Support Services via Bonfire at <https://columbus.bonfirehub.com/login>. This project consists of design improvements to the intersection of Greenlawn Avenue - Thurman Avenue at High Street. Via a prior study, the conceptual configuration of the improvements has been determined. The recommended long term countermeasure within the study is intended for advancement with this design, and other such work as may be necessary to complete the contract, as set forth in this Request for Proposals (RFP). This RFP has a 15 page proposal limit. All questions concerning the RFP are to be sent to [capitalprojects@columbus.gov](mailto:capitalprojects@columbus.gov). The last day to submit questions will be specified in the RFP; phone calls will not be accepted. Responses will be posted on Bonfire at <https://columbus.bonfirehub.com/login> as an addendum. A pre-proposal meeting will not be held. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on Bonfire at <https://columbus.bonfirehub.com/login>. The selected Consultant shall attend a scope meeting anticipated to be held on/about two weeks after proposals are due. The projected scope date will be specified in the RFP. If the Project Manager is not available, the Consultant may designate an alternate to attend in their place. 1.2 Classification: All proposal documents (Request for Proposal, reference documents, addenda, etc.) will be available for review and download on Bonfire at <https://columbus.bonfirehub.com/login> after the RFP is advertised. Firms must meet the mandatory requirements stated in the RFP for a proposal to be considered for contract award. 1.3 Bonfire: If you do not have an account with Bonfire and you would like to review project information or submit a proposal, you will need to register for an account. Go to <https://columbus.bonfirehub.com/login> in order to sign up. 1.4 City of Columbus MBE/WBE Program: This project is subject to the requirements of the City's MBE/WBE Program. The MBE/WBE goal assigned to this project is 18.0%.

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BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 9/15/2022 1:00:00 PM

RFQ022689 - INTERSECTION – SR 161 AT KARL ROAD

The City of Columbus, Department of Public Service is receiving bids until September 15, 2022, at 1:00 PM local time, for construction services for the Intersection – SR 161 at Karl Rd, PID 110436, Capital Improvement Project 538006-100000. Bids are to be submitted only at [www.bidexpress.com](http://www.bidexpress.com). Hard copies shall not be accepted. This project includes the E03712 plan and the CC19469 plan and are to be bid as one project. The City will award the project to the lowest combined bidder. This project will add a mini roundabout and median along the northern approach of the intersection of Karl Road with SR 161 and install pedestrian facilities along the roadway. The traffic signal at this intersection will also be reconstructed to accommodate these modifications as part of the safety project. Other improvements include new curb and gutter, sidewalk, lighting, sanitary, waterline work and drainage, and other such work as may be necessary to complete the contract, as set forth in this Invitation For Bid (IFB). A pre-bid meeting will not be held. The DBE Goal for this project is 8%. All bid documents (Invitation for Bid, technical specifications, plans, and future addenda) are available for review and download at [www.bidexpress.com](http://www.bidexpress.com). Firms wishing to submit a bid must meet the mandatory requirements stated in the IFB. All questions concerning this project are to be sent to [capitalprojects@columbus.gov](mailto:capitalprojects@columbus.gov). The last day to submit questions is September 6, 2022; phone calls will not be accepted. Responses will be posted on Bid Express as an addendum. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on [www.bidexpress.com](http://www.bidexpress.com). Bidders must also have an account with one of Bid Express' surety verification companies: Surety 2000 ([www.surety2000.com](http://www.surety2000.com)) or InSure Vision/SuretyWave ([www.web.insurevision.com](http://www.web.insurevision.com)). Contact them directly to set up an account. Only ODOT pre-qualified contractors are eligible to submit bids for this project. Pre-qualification status must be in force at the time of bid, at the time of award, and through the life of the construction contract. The prime contractor must perform no less than 50 percent of the total original price.

BID OPENING DATE - 9/15/2022 3:00:00 PM

RFQ022631 - DPU/IQA - RESERVOIR RESTORATION

Scope: This proposal is to provide the City of Columbus with an Indefinite Quantity Agreement Contract for Tree and Shrub Planting Services as well as herbicide treatment of invasive plants to be used on an as needed basis. It is estimated that the City will require installation of trees and shrubs at approximately thirty (30) sites of approximately eighteen (18) total acres annually. Subsequent to the acceptance of an offer, individual written purchase orders may be issued as needed by the City to purchase items listed herein during the term of the agreement. At no time shall the obligation of the City agency exceed the dollar amount of an associated purchase order. The proposed contract will be in effect from the date of execution to and including September 1, 2023 with the possibility of two (2) - one (1) year renewals for a total of three (3) years. \*\*\*Please see the attachment\*\*\*

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 9/22/2022 11:00:00 AM

RFQ022673 - Sports Office and Storage Containers

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: It is the intent of the City of Columbus, Division/Department of Recreation and Parks to obtain formal bids to establish a contract for the purchase of five (5) Storage Container Offices and two (2) Storage Containers to be used to manage operations and store equipment. 1.2 Classification: The contract resulting from this bid proposal will provide for the purchase and delivery of five (5) Storage Container Offices and two (2) Storage Containers. All Offerors must document the manufacture certified reseller partnership. Bidders are required to show experience in providing this type of equipment and warranty service as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of equipment and warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, September 05, 2022. Responses will be posted on the RFQ on Vendor Services no later than Thursday, September 08, 2022 at 4:00 pm. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 9/23/2022 1:00:00 PM

RFQ022660 - Storm Sewer Large Diameter Condition Assessment - Phase 3

Project Overview: In 2019 the City of Columbus Department of Public Utilities (DPU), Division of Sewerage and Drainage (DOSD) initiated a program to assess the debris accumulation and structural integrity of the City's large diameter storm sewer infrastructure. There are project limits for Phase 3 of this assessment program are illustrated in Appendix H. Based on existing record plan information, the sewers are constructed of varying materials, with diameters ranging from 38- to 144-inches. The Consultant shall prepare a schedule for all activities showing task duration, deliverables, and Project milestones within fourteen (14) days of contract award. The schedule shall specifically show all information to and/or from others necessary to complete the work. The Consultant shall update the schedule monthly and submit it with the progress report. Updates should reflect the Project schedule as of the last day of the month in which it is prepared. In no case shall the submittal of the final Technical Memorandum be longer than eighteen (18) months from Notice to Proceed. The City reserves the right to cancel this RFP and reject any bid or proposal, in whole or in part, for good cause when it is in the best interests of the City. GOALS: MBE/WBE Contract-specific subcontract goals are required for this contract. In order to receive credit for the participation of a MBE/WBE subcontractor, the consultant must use MBE/WBEs certified by the City of Columbus Office of Diversity and Inclusion at the time of bid. Note: a certified MBE or WBE awarded a contract as a prime consultant may count 100% of the dollar value of the work it intends to perform with its own forces toward the applicable contract participation goal. The MBE/WBE contract specific goal is: 15% BID DISCOUNT / PROPOSAL INCENTIVE: A Proposal Incentive of 5% (5 POINTS) shall be applied in ranking the submittals of MBE/WBE Prime Consultants who are members of the ethnic and gender groups determined by the City's 2019 Disparity Study to have a statistically significant disparity. Complete the "Bid Discount/Proposal Incentive Form" (see Appendix D) if the Proposal Incentive applies to the consultant. MBE/WBE UTILIZATION PLAN: All consultants shall complete the "Declaration of Proposed MBE/WBE Utilization Form" (see Appendix F) and certify if the MBE/WBE goal is met or is not met. Consultants shall also complete the associated "Affidavit of MBE/WBE Intent to Perform as a Subcontractor/Subconsultant/Supplier Form" for each certified MBE/WBE committed to performing on this contract (See Appendix F). If the goal is not met per Appendix F, the consultant must complete the "Request for MBE/WBE Goal Waiver and Documentation of Good Faith Effort" Form (see Appendix E). Consultants must earn a minimum of 80 points in the categories outlined and described on this form in order to demonstrate a Good Faith Effort. Questions Direct questions via e-mail only to: Contract Manager, DPUCapitalRFP@columbus.gov No contact is to be made with the City other than with the Contract Manager through e-mail with respect to this proposal or its status. The deadline for questions is September 7, 2022. Answers to questions received will be posted on the City's Vendor Services web site by September 9, 2022.

RFQ022677 - SWWTP Security Improvements CIP 650373-100000

The Division of Sewerage and Drainage recently performed a risk and resilience assessment at SWWTP in accordance with the recommendations set forth in America's Water Infrastructure Act Section 2013. The assessment highlighted security deficiencies that are an unacceptable risk to the continued operations of SWWTP. The goal of this project is to address the noted deficiencies and improve the safety and security of SWWTP staff and assets through various site security improvements. Proposals shall be uploaded to the Bonfire website at <https://columbus.bonfirehub.com/projects/73490/details> . Proposals will be received by the City until 1:00PM Local Time on Friday, September 23, 2022. No proposals will be accepted thereafter. Direct Proposals to: Bonfire at <https://columbus.bonfirehub.com/projects/73490/details>. No hard copy proposals will be received nor considered. 6.2 Questions Direct questions via e-mail only to: Contract Manager, DPUCapitalRFP@columbus.gov No contact is to be made with the City other than with the Contract Manager through e-mail with respect to this proposal or its status. The deadline for questions is September 14, 2022. Answers to questions received will be posted on the City's Vendor Services web site by September 16, 2022.

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 9/28/2022 3:00:00 PM

RFQ022646 - Deep Row Hybrid Poplar Tree Farm #2

The City of Columbus, Department of Public Utilities, Division of Sewerage and Drainage, is accepting bids for Deep Row Hybrid Poplar Tree Farm #2, the work for which consists of: hauling and incorporation of Class B biosolids at an OEPA approved deep row hybrid poplar tree farm site; and other such work as may be necessary to complete the contract in accordance with the specifications set forth in this Invitation For Bid (IFB). Copies of plans and specifications are available for viewing at the following location: 1. Division of Sewerage and Drainage, Treatment Engineering, 1250 Fairwood Avenue, Room 0020, Columbus, OH 43206-3372. Questions must be in writing, by courier, personal delivery, by fax, or by email and can be submitted to Joseph Cook, Treatment Engineering, 1250 Fairwood Avenue, Room 0020, Columbus, OH 43206-3372, [jdcook@columbus.gov](mailto:jdcook@columbus.gov). Questions must be received at least five (5) days prior to the Bid Opening date. In order for a Proposal to be considered responsive, the bidder must submit all required information for the project as outlined in the advertisement for bids. All materials submitted in response to this advertisement will become part of the awarded contract; will become the property of the City and will not be returned; and will be considered public records subject to disclosure as contemplated by Ohio Revised Code Section 149.43. All materials received will be open to the public once the sealed proposals are publicly opened and read. PRE-BID CONFERENCE There will be not be a pre-bid conference. WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Vendor Services Portal. Bids are due September 28, 2022 at 3:00 P.M. local time. For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <https://columbusvendorservices.powerappsportals.com/> and view this Case ID No. RFQ022646.

BID OPENING DATE - 10/12/2022 3:00:00 PM

RFQ022645 - Class B Liquid Biosolids Land Application

The City of Columbus, Department of Public Utilities, Division of Sewerage and Drainage, is accepting bids for Class B Liquid Biosolids Land Application, the work for which consists of: hauling and incorporation of liquid Class B biosolids for agronomic benefit on approved land; and other such work as may be necessary to complete the contract in accordance with the specifications set forth in this Invitation For Bid (IFB). Copies of plans and specifications are available for viewing at the following location: 1. Division of Sewerage and Drainage, Treatment Engineering, 1250 Fairwood Avenue, Room 0020, Columbus, OH 43206-3372. Questions must be in writing, by courier, personal delivery, by fax, or by email and can be submitted to Joseph Cook, Treatment Engineering, 1250 Fairwood Avenue, Room 0020, Columbus, OH 43206-3372, [jdcook@columbus.gov](mailto:jdcook@columbus.gov). Questions must be received at least five (5) days prior to the Bid Opening date. In order for a Proposal to be considered responsive, the bidder must submit all required information for the project as outlined in the advertisement for bids. All materials submitted in response to this advertisement will become part of the awarded contract; will become the property of the City and will not be returned; and will be considered public records subject to disclosure as contemplated by Ohio Revised Code Section 149.43. All materials received will be open to the public once the sealed proposals are publicly opened and read. PRE-BID CONFERENCE There will be not be a pre-bid conference. WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Vendor Services Portal. Bids are due October 12, 2022 at 3:00 P.M. local time. For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <https://columbusvendorservices.powerappsportals.com/> and view this Case ID No. RFQ022645.



# Public Notices

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The link to the Columbus City Health Code pdf shall constitute publication in the City Bulletin of changes to the Columbus City Health Department's Health Code. To go to the Columbus City Health Code, [click here \(pdf\)](#).

The Columbus City Code's "Title 7 -- Health Code" is separate from the Columbus City Health Code. Changes to "Title 7 -- Health Code" are published in the City Bulletin. To go to the Columbus City Code's "Title 7 -- Health Code," [click here \(html\)](#).

**City of Columbus**  
**City Bulletin Report**

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

**Legislation Number:** PN0001-2022

**Drafting Date:** 1/3/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Land Review Commission 2022 Schedule

**Contact Name:** Mark Lundine

**Contact Telephone Number:** 614-645-1693

**Contact Email Address:** malundine@columbus.gov

The following scheduled Land Review Commission meetings are subject to cancellation. Please contact a staff member to confirm.

111 N. Front St., Hearing Room 204

Columbus, OH 43215

9:00am

January 20

February 17

March 17

April 21

May 19

June 16

July 21

August 18

September 15

October 20

November 17

December 15

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

**Legislation Number:** PN0103-2022

**Drafting Date:** 4/13/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Columbus Art Commission 2022 Hearing and Application Schedule

**Contact Name:** Lori Baudro

**Contact Telephone Number:** 614-483-3511 (c) 614.645.6986 (o)

**Contact Email Address:** lsbaudro@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the

ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline (lsba	Hearing Dates** (lsbaudro@columbus.gov)*
December 15, 2021	January 19, 2022
January 19, 2022	February 16, 2022
February 16, 2022	March 16, 2022
March 16, 2022	April 20, 2022
April 20, 2022	May 18, 2022
May 18, 2022	June 15, 2022
June 15, 2022	July 20, 2022
#####	NO AUGUST HEARING
August 17, 2022	September 21, 2022
September 21, 2022	October 19, 2022
October 19, 2022	November 16, 2022
November 16, 2021	December 21, 2022

Hearings are held in-person at the Coleman Government Center, 111 N. High Street, Columbus, OH 43215 and the start time will be 5:30 PM. Staff should be contacted before an application and materials are submitted electronically. Hard copy submissions are no longer needed.

\* If you have questions call 614.645.6986 (o).

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

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**Legislation Number:** PN0150-2022

**Drafting Date:** 5/19/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** 5/26 Columbus Art Commission Rescheduling

**Contact Name:** Lori Baudro

**Contact Telephone Number:** 614 645 6986

**Contact Email Address:** [lsbaudro@columbus.gov](mailto:lsbaudro@columbus.gov)

The Columbus Art Commission will be holding a rescheduled hearing on Thursday, May 26 starting at 5:30 p.m. The hearing to be held on May 18 was canceled because there wasn't a quorum. The hearing will be held at 111 N. Front Street at the M.B. Coleman Government Center in room 204. The hearing will be streamed to the City of Columbus YouTube station (<https://www.youtube.com/user/cityofcolumbus>).

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**Legislation Number:** PN0188-2022

**Drafting Date:** 6/23/2022

**Current Status:** Clerk's Office for Bulletin

Version: 1

Matter Public Notice  
Type:

**Notice/Advertisement Title:** Rescheduled CAC Hearing

**Contact Name:** Lori Baudro

**Contact Telephone Number:** 614-645-6986

**Contact Email Address:** lsbaudro@columbus.gov

The Columbus Art Commission will be holding a rescheduled hearing on Thursday, June 30 starting at 12:30 p.m. The hearing to be held on June 15 was canceled because of COVID exposure issues. The hearing will be held at 111 N. Front Street at the M.B. Coleman Government Center in room 204. The hearing will be streamed to the City of Columbus YouTube station (<https://www.youtube.com/user/cityofcolumbus>)

Please contact [lsbaudro@columbus.gov](mailto:lsbaudro@columbus.gov) <<mailto:lsbaudro@columbus.gov>> if additional information is needed.

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**Legislation Number:** PN0211-2022

**Drafting Date:** 7/25/2022

**Current Status:** Clerk's Office for Bulletin

Version: 1

Matter Public Notice  
Type:

**Notice/Advertisement Title:** Depository Commission and Treasury Investment Board Meeting

**Contact Name:** Dean Smith

**Contact Telephone Number:** 614-645-7197

**Contact Email Address:** drsmith@columbus.gov

Joint Meeting of the Depository Commission and Treasury Investment Board

DATE: Monday, August 22, 2022

TIME: 11:00 am

LOCATION: 90 West Broad Street, room 119

PURPOSE: Investment Update

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**Legislation Number:** PN0213-2022

**Drafting Date:** 7/27/2022

**Current Status:** Clerk's Office for Bulletin

Version: 1

Matter Public Notice  
Type:

**Notice/Advertisement Title:** Clintonville Area Commission Bylaws Update

**Contact Name:** Beth Fairman Kinney, Neighborhood Liaison

**Contact Telephone Number:** 614-724-1900

**Contact Email Address:** bfinney@columbus.gov

Clintonville Area Commission approved the bylaw revisions on July 7, 2022. New bylaws attached.

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**Legislation Number:** PN0215-2022

**Drafting Date:** 7/27/2022

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Public Utilities Notice: Department of Public Utilities - Industrial Wastewater Discharge Permits  
**Contact Name:** Michael Merz  
**Contact Telephone Number:** 614-645-1942  
**Contact Email Address:** mbmerz@columbus.gov

The Administrator of the Division of Sewerage and Drainage announces intent to issue an Industrial Wastewater Permit to the following company on or about August 23, 2022 to: Gotta Groove Records, Inc., 1145 Chesapeake Avenue Suite R, Columbus, Ohio 43229.

The Draft Permit will be available for review between 7:30AM and 4:00PM August 1st through August 19th, 2022 at the City of Columbus Industrial Wastewater Pretreatment Office, 1250 Fairwood Avenue, Suite 186, Columbus, Ohio 43206. Written comments will be accepted during this period at the above address or via email at [Pretreatment@Columbus.gov](mailto:Pretreatment@Columbus.gov) [<mailto:Pretreatment@Columbus.gov>](mailto:Pretreatment@Columbus.gov). This Notice is made according to Columbus City Code Chapter 1145.44(C).

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**Legislation Number:** PN0224-2022

**Drafting Date:** 8/8/2022

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Greater South East Area Commission Updated Bylaws August 2022  
**Contact Name:** Lynne LaCour  
**Contact Telephone Number:** 614-724-0100  
**Contact Email Address:** ldlacour@columbus.gov

The Greater South East Area Commission submits their updated bylaws, amended to conform to Citywide Area Commission elections. Bylaws and Certification Statement are attached.

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**Legislation Number:** PN0225-2022

**Drafting Date:** 8/10/2022

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** City of Columbus August 23, 2022 Board of Zoning Adjustment Meeting  
**Contact Name:** Jamie Freise  
**Contact Telephone Number:** 614-645-6350  
**Contact Email Address:** [iffreise@columbus.gov](mailto:iffreise@columbus.gov) [<mailto:iffreise@columbus.gov>](mailto:iffreise@columbus.gov)

**AGENDA**  
**BOARD OF ZONING ADJUSTMENT**  
**CITY OF COLUMBUS, OHIO**  
**AUGUST 23RD , 2022**

The Board of Zoning Adjustment hears requests for Special Permits, Appeals and Variances to the requirements of the Columbus Zoning Code, Title 33, of the Columbus City Codes. The Board does not hear applications to amend the Official Zoning Map.

The City BOARD OF ZONING ADJUSTMENT will hold a public hearing on the following zoning applications on **TUESDAY, AUGUST 23RD, 2022 at 4:30 p.m.** at the **MICHAEL B. COLEMAN GOVERNMENT CENTER** at 111 North Front Street, Columbus, OH 43215 in the 2ND FLOOR HEARING ROOM. You can also monitor the hearing through the City of Columbus YouTube channel at the following link: <http://www.youtube.com/cityofcolumbus>

With the return to in-person meetings, we want to assure attendees that all safety precautions per the CDC will be followed. The hearing room will be cleaned after each meeting, attendees should feel comfortable wearing a mask if they choose. Free masks will be available for any participant. Spectator chairs and board members' chairs have been set up with social distancing in mind. We ask that chairs and tables not be moved to ensure a safe meeting environment for all who attend.

**SPECIAL NOTE TO APPLICANT: YOU OR YOUR REPRESENTATIVE MUST ATTEND THIS MEETING.** It is the rule of the Commission to withdraw an application when a representative is not present.

**SIGN LANGUAGE INTERPRETER:** A Sign Language Interpreter, to "Sign" this meeting, will be made available for anyone with a need for this service, provided the Department of Building & Zoning Services is made aware of this need and given a reasonable notice of at least forty-eight (48) hours prior to the scheduled meeting time. To schedule an interpreter, please call 614-645-6373 or TDD 614-645-3293

Further information may be obtained by visiting the City of Columbus Zoning Office website at <https://www.columbus.gov/bzs/primary/Zoning/> or by calling the Department of Building and Zoning Services, Public Hearings Section at 614-645-4522.

**01. Application No.: BZA21-076**

**Location:** 495 S. 4TH ST. (43206), located at the southwest corner of South 4th Street & East Livingston Avenue (010-002626; German Village Commission).

**Existing Zoning:** C-4, Commercial District

**Request:** Variance(s) to Section(s):

3312.49, Minimum numbers of parking spaces required.

To reduce the number of required spaces from 31 spaces to 0.

**Proposal:** To convert a portion of the existing building for expansion of eating/drinking establishment use.

**Applicant(s):** Bristolino 495 South 4th Street Columbus, Ohio 43206

**Attorney/Agent:** Jeffrey L. Brown, Atty. 37 West Broad Street, Suite 460 Columbus, Ohio 43215

**Property Owner(s):** Rosemarie B. Keidel 216 Hamilton Avenue Columbus, Ohio 43203

**Planner:** Jamie Freise, (614) 645-6350; [JFFreise@Columbus.gov](mailto:JFFreise@Columbus.gov) <<mailto:JFFreise@Columbus.gov>>

**02. Application No.: BZA22-046**

**Location:** 1550 E. CHERRY ST. (43205), located on the north side of East Cherry Street apoximently 22 feet west of Kelton Avenue (010-003637; Near East Area Commission).

**Existing Zoning:** R-3, Residential District

**Request:** Variance(s) to Section(s):

3332.13, R-3 area district requirements.

To reduce the lot area from 5,000 square feet to 2,803 square feet.

3332.19, Fronting.

To allow a dwelling to front on an alley rather than a public street.

3312.49, minimum numbers of parking spaces required.

To reduce the number of required parking spaces from 2 to 1

**Proposal:** To construct a single-unit dwelling

**Applicant(s):** Denota Strickland 254 Mccutcheon Road. Gahanna, Ohio 43230

**Attorney/Agent:** None

**Property Owner(s):** Applicant

**Planner:** Adam Trimmer, 614-645-1469; [ADTrimmer@Columbus.gov](mailto:ADTrimmer@Columbus.gov) <<mailto:ADTrimmer@Columbus.gov>>

**03. Application No.: BZA22-060**

**Location:** 5500 ALKIRE RD. (43228), located at the northeast corner of Norton Road and Alkire Road (570-122651; Westland Area Commission).

**Existing Zoning:** M, Manufacturing District

**Request:** Variance(s) to Section(s):

3312.27 (3) Minimum parking setback line

To reduce the minimum parking setback from 25 feet to 17 feet.

3363.24, Building Lines.

To reduce the corner yard setback from 200 feet to 136 feet.

**Proposal:** To construct an electrical service station.

**Applicant(s):** Joel Sigler 1 Riverside Plaza Columbus, Ohio 43215

**Attorney/Agent:** John Orli, Architect. 277 W. Natonwide Blvd Columbus, Ohio 43215

**Property Owner(s):** Applicant

**Planner:** Adam Trimmer, 614-645-1469; ADTrimmer@Columbus.gov

**04. Application No.: BZA22-066**

**Location:** 446 STANLEY AVE. (43206), located on the north side of Stanley Avenue approximately 170 feet west of South Washington Avenue (010-029868; Columbus Southside Area Commission).

**Existing Zoning:** R-2F, Residential District

**Request:** Variance(s) to Section(s):

3332.21(D), Building lines

To reduce the building setback from 10 feet to 6.3 feet.

3332.26(C) (3), Minimum side yard permitted

To reduce the minimum west side yard from 5 feet to 2 feet for a mudroom connector and the minimum west side yard to 0 feet for the existing structure.

3332.27, Rear yard

To reduce the required rear yard from 25% of the total lot to 8.37%.

3312.49, Minimum numbers of parking spaces required

To reduce the minimum number of required parking spaces from 4 to 3.

**Proposal:** To convert an existing detached two-car garage into an attached three-car garage with an additional dwelling unit with two bedrooms above.

**Applicant(s):** Zachary Guenin 446 Stanley Avenue Columbus, Ohio 43206

**Attorney/Agent:** Tom Lemon 3753 Beechway Boulevard Toledo, Ohio 43614

**Property Owner(s):** Applicant

**Planner:** Steven Smedley, 614-645-6130; [SFSmedley@Columbus.gov](mailto:SFSmedley@Columbus.gov) <<mailto:SFSmedley@Columbus.gov>>

**05. Application No.: BZA22-072**

**Location:** 42 GARDEN RD. (43214), located on the north side of Garden Road, approximately 270 feet east of North High Street. (010-084716; Clintonville Area Commission).

**Existing Zoning:** R-3, Residential District

**Request:** Variance(s) to Section(s):

3332.26, Minimum side yard permitted.

To reduce the minimum western side yard from 5 feet to 2.2 feet.

3332.28, Side or rear yard obstruction.

To allow a vehicle to be parked in the required side yard.

**Proposal:** To legitimize an existing reduced side yard.

**Applicant(s):** Peter and Rachel Panfil 42 Garden Road Columbus, Ohio 43214

**Attorney/Agent:** Jamee Parish, Architect 295 East Dunedin Road Columbus, Ohio 43214

**Property Owner(s):** Applicant

**Planner:** Jamie Freise, (614) 645-6350; JFFreise@Columbus.gov

**06. Application No.: BZA22-073**

**Location:** 2364 SAWBURY BLVD. (43235), located at the northwest corner of Sawbury Boulevard and Warrington Way.

(590-198037; Far North Columbus Communities Coalition).

**Existing Zoning:** AR-12, Residential District

**Request:** Variance(s) to Section(s):

3321.05(A,2), Vision clearance.

To legitimize a fence exceeding two and one-half feet in height above the finished lot grade with greater than 25 percent opacity located in a required yard having vehicular access to a street or abutting such access.

**Proposal:** To legitimize a fence located in a required yard.

**Applicant(s):** Afuma and Courtney Porter 2364 Sawbury Boulevard Columbus, Ohio 43235

**Attorney/Agent:** None

**Property Owner(s):** Applicant

**Planner:** Jamie Freise, (614) 645-6350; [JFFreise@Columbus.gov](mailto:JFFreise@Columbus.gov) <mailto:JFFreise@Columbus.gov>

**07. Application No.: BZA22-075**

**Location:** 1656 & 1664 WESTBELT DR. (43228), located at the southeast corner of Westbelt Drive and Equity Drive (560-210803; West Scioto Area Commission).

**Existing Zoning:** M-2, Manufacturing District

**Request:** Variance(s) to Section(s):

3367.15(A), M-2 manufacturing district special provisions.

To reduce the minimum building setback from 50 feet to 10 feet along Westbelt Drive and 5 feet along Equity Drive and the railroad tracks.

**Proposal:** To construct a self-storage facility consisting of two separate buildings.

**Applicant(s):** Gabriel Obeng-Agyekum 1640 Westbelt Drive Columbus, Ohio 43228

**Attorney/Agent:** None

**Property Owner(s):** Applicant

**Planner:** Steven Smedley, 614-645-6130; [SFSmedley@Columbus.gov](mailto:SFSmedley@Columbus.gov)

**08. Application No.: BZA22-076**

**Location:** 4048 MORSE RD. (43230), located on the north side of Morse Road, approximately 650 feet east of Stelzer Road (600-296464; Nothland Community Council).

**Existing Zoning:** C-4, Commercial District

**Request:** Variance(s) to Section(s):

3312.25, Maneuvering.

To allow maneuvering accross parcel lines.

3312.49, Minimum number of parking spaces required.

To increase the maximum number of parking spaces from 29 to 33.

3356.11(A)(2), C-4 district setback lines.

To reduce the building setback from 110 feet to 11 feet along Morse Road.

**Proposal:** To construct a medical office building for an emergency veterinary clinic.

**Applicant(s):** Thomas English Retail Real Estate 841 E. 64th Street, STE 201 Indianapolis, Indiana 46220

**Attorney/Agent:** Jeffery Brown, Atty. 37 West Broad Street, STE 460 Columbus, Ohio 43215

**Property Owner(s):** MTA Outlot LLC 150 East Broad Street Columbus, Ohio 43215

**Planner:** Steven Smedley, 614-645-6130; [SFSmedley@Columbus.gov](mailto:SFSmedley@Columbus.gov) <mailto:SFSmedley@Columbus.gov>

**09. Application No.: BZA22-079**

**Location:** 757-767 MACON ALY. (43206), located on the west side of Macon Alley, approximately 140 feet north of East Columbus Street. (010-032165 & 010-049641; German Village Commission).

**Existing Zoning:** R-2F, Residential District

**Request:** Variance(s) to Section(s):

3332.19, Fronting.

To allow a dwelling to front an alley rather than a public street.

3332.25, Maximum side yards required.

To reduce the maximum side yards from 16 feet to 7.1 feet.

3332.26, Minimum side yard permitted.

To reduce the eastern minimum side yard from 5 feet to 2.1 feet.



**Proposal:** To combine two lots, each with a single-unit dwelling, and then adjoin the two dwellings.

**Applicant(s):** Robert and Kylie Whitman 767 Macon Alley Columbus, Ohio 43206

**Attorney/Agent:** Nathan Sampson, Architect 990 West 3rd Avenue Columbus, Ohio 43212

**Property Owner(s):** Applicant

**Planner:** Jamie Freise, (614) 645-6350; [JFFreise@Columbus.gov](mailto:JFFreise@Columbus.gov)

#### **10. Application No.: BZA22-080**

**Location:** 1533 CLEVELAND AVE. (43211), located at the southwest corner of Cleveland Avenue and East 13th Street. (010-077951 and seven others.; South Linden Area Commission).

**Existing Zoning:** AR-O, Apartment Residential District

**Request:** Variance(s) to Section(s):

3333.18, Building lines

To reduce the building setback along Cleveland Avenue from 50 feet to 11 feet and along East 13th from 25 feet to 5 feet.

3312.27, Parking setback line

To reduce the parking setback line along Cleveland Avenue from 25 feet to 4 feet and along East 13th Avenue from 25 feet to 0 feet.

3312.21(D), Landscaping and screening

To provide no parking lot screening for the north parking lot south of 13th Avenue.

3321.01(A), Dumpster area

To reduce the building setback for a dumpster along the north property line from 25 feet to 0 feet.

3312.49, Minimum numbers of parking spaces required

To reduce the required number of parking spaces from 224 to 51.

**Proposal:** To combine seven lots surrounding a religious facility to be used for additional parking.

**Applicant(s):** Traveler's Rest Baptist Church 1533 Cleveland Avenue Columbus, Ohio 43211

**Attorney/Agent:** Jackson B. Reynolds, III, Atty. 37 West Broad Street, Ste. 460 Columbus, Ohio 43215

**Property Owner(s):** Applicant

**Planner:** Jamie Freise, (614) 645-6350; [JFFreise@Columbus.gov](mailto:JFFreise@Columbus.gov) <<mailto:JFFreise@Columbus.gov>>

#### **11. Application No.: BZA22-084**

**Location:** 64 OVERBROOK DRIVE. (43214), located on the north side of Overbrook Drive, approximately 220 feet east of North High Street (010-267926 and 010-086073; Clintonville Area Commission).

**Existing Zoning:** R-3, Residential District

**Request:** Variance(s) to Section(s):

3332.38(G), Private garage.

To increase the height of a detached garage from 15 feet to 24.6 feet.

**Proposal:** To raze an existing detached garage and construct a two story garage.

**Applicant(s):** Adam Valente 64 Overbrook Drive Columbus, Ohio 43214

**Attorney/Agent:** None

**Property Owner(s):** Krisy Valente 64 Overbrook Drive Columbus, Ohio 43214

**Planner:** Adam Trimmer, 614-645-1469; [ADTrimmer@Columbus.gov](mailto:ADTrimmer@Columbus.gov)

#### **12. Application No.: BZA22-085**

**Location:** 233 ERIE RD. (43214), located on the south side of Erie Road, approximately 370 feet southeast of Webster Park Avenue (010-077628; Clintonville Area Commission).

**Existing Zoning:** R-3, Residential District

**Request:** Variance(s) to Section(s):

3332.38(G), Private garage.

To increase the allowable height of a detached garage from 15 feet to 25.5 feet.

**Proposal:** To raze an existing 2 story detached garage to allow for the construction of a 26' x 24' detached garage in the same location.

**Applicant(s):** Shawn McNeil 331 Charleston Avenue Columbus, Ohio 43214

**Attorney/Agent:** Applicant

**Property Owner(s):** Andrea and Michael Costello 233 Erie Road Columbus, Ohio 43214

**Planner:** Steven Smedley, 614-645-6130; [SFSmedley@Columbus.gov](mailto:SFSmedley@Columbus.gov) <<mailto:SFSmedley@Columbus.gov>>

**13. Application No.: BZA22-089**

**Location:** 44 WEST TORRENCE RD. (43214), located at the northwest corner of West Torrence Road and Medbrook Way (010-058738; Cliintonville Area Commission).

**Existing Zoning:** R-3, Residential District

**Request:** Variance(s) to Section(s):

3332.38(G), Private garage.

To increase the height of a detached garage from 15 feet to 22 feet 3 inches.

3332.21, Building lines.

To reduce the building line along West Torrence Road from 25 feet to 22 feet for a garage.

**Proposal:** To raze and rebuild a detached garage.

**Applicant(s):** Bill and Nancy Hoza 44 West Torrence Road Columbus, Ohio 43214

**Attorney/Agent:** Matt Randal 6400 Huntley Road, Ste. 107 Columbus, Ohio 43229

**Property Owner(s):** Applicant

**Planner:** Jamie Freise, (614) 645-6350; JFFreise@Columbus.gov

**14. Application No.: BZA22-093**

**Location:** 8295 SANCUS BLVD. (43081), located on the west side of Sancus Boulevard, approximately 220 feet south of Lazelle Road. (610-138303; Far North Columbus Communities Coalition).

**Existing Zoning:** L-C-4, Commercial District

**Request:** Special Permit(s) to Section(s):

3389.151, Ohio Medical Marijuana Control Program Retail Dispensary.

To grant a Special Permit for an Ohio Medical Marijuana Control Program Retail Dispensary.

**Proposal:** To construct a new Medical Marijuana dispensary.

**Applicant(s):** Truelieve OH, Inc. 3494 Martin Hurst Road Tallahassee, Florida 32312

**Attorney/Agent:** Jill S.Tangeman, Atty. 52 East Gay Street Columbus, Ohio 43215

**Property Owner(s):** Giuseppe A. Pinque 7839 Katie's Way Lane Worthington, Ohio 43085

**Planner:** Jamie Freise, (614) 645-6350; JFFreise@Columbus.gov

**Legislation Number:** PN0227-2022

**Drafting Date:** 8/10/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Wage Theft Commission August Meeting

**Contact Name:** Nate Hall

**Contact Telephone Number:** 614-645-5664

**Contact Email Address:** nchall@columbus.gov

The Columbus Wage Theft Prevention and Enforcement Commission will hold its August 2022 meeting on 8/24/2022 at 9am in the Hearing Room (204) of the Coleman Government Building.

**Legislation Number:** PN0228-2022

**Drafting Date:** 8/11/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Mideast Area Commission Zoning Meeting on BZA22-057

**Contact Name:** Lynne LaCour  
**Contact Telephone Number:** 614-724-0100  
**Contact Email Address:** LDLacour@columbus.gov

The Mideast Area Commission Zoning Committee will meet on Tuesday, August 23rd at 6:30 PM, to review zoning application BZA22-057. The meeting will be held at Christ United Methodist Church, 1480 Zettler Road, Columbus, OH 43227.

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**Legislation Number:** PN0230-2022

**Drafting Date:** 8/16/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Civilian Police Review Board Meeting  
**Contact Name:** Bethany Dickess  
**Contact Telephone Number:** 614-645-9633  
**Contact Email Address:** BADickess@columbus.gov

The Civilian Police Review Board will convene its 2nd meeting on Tuesday, September 6, 2022. The meeting is open to anyone who would like to attend, though public testimony will not be received by the Board.

Date: September 6, 2022  
Time: 2-5PM  
Location: Michael B. Coleman Government Building  
111 N Front Street, 2nd Floor Hearing Room Columbus, OH 43215

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**Legislation Number:** PN0231-2022

**Drafting Date:** 8/17/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Communications08172022  
**Contact Email Address:** cdchambers@columbus.gov

THE FOLLOWING COMMUNICATIONS WERE RECEIVED BY THE CITY CLERK'S OFFICE AS OF WEDNESDAY, AUGUST 17, 2022

Stock Type C1 C2  
To: Joyce Market INC  
DBA North Linden Market  
1580 Joyce Av  
Columbus, OH 43219  
Permit #: 4401654

New Type D5

To: La Padilla 1 INC  
From: DBA The Franklin  
3450 Indianola Ave  
Permit #: 4957234

TREX Type D2 D6  
To: Ten Star Enterprises INC  
DBA Scramblers  
3344 Secor Rd Unit A  
Toledo, OH 43606  
From: Ten Star Enterprises INC  
DBA Scramblers  
& Patio  
25690 Dixie Hwy  
Perrysburg, OH 43551  
Permit #: 88407200110

New Type D3  
To: CDL East Main LLC  
1106-1108 E Main St  
Columbus, OH 43205  
Permit #: 1371018

New Type D3  
To: Casa Oaxaca Mexican Grill LLC  
DBA Casa Oaxaca Mexican Grill  
2906 & 2910 Hayden Run Plaza  
Columbus, OH 43235  
Permit #: 1286215

Advertise Date: 8/20/22  
Return Date: 8/30/22

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**Legislation Number:** PN0232-2022

**Drafting Date:** 8/17/2022

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Greater South East Area Commission August Meeting Cancellation  
**Contact Name:** Lynne LaCour  
**Contact Telephone Number:** 614-724-0100  
**Contact Email Address:** LDLacour@columbus.gov

The Greater South East Area Commission has cancelled their Tuesday, August 23rd 6:30 PM meeting.

Legislation Number: PN0308-2021

Drafting Date: 11/16/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter: Public Notice

Type:

Notice/Advertisement Title: Brewery District Commission 2022 Meeting Schedule

Contact Name:

Contact Telephone Number:

Contact Email Address: BDC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (BDC@columbus.gov)* 4:00p.m.	Business Meeting Date** (111 N. Front St. Hearing Rm. 204) 12:00p.m.	Hearing Date** (111 N Front St. Hearing Rm 204) 4:00p.m.
December 10, 2021	December 16, 2021	January 6, 2022
January 7, 2022	January 20, 2022	February 3, 2022
February 4, 2022	February 17, 2022	March 3, 2022
March 11, 2022	March 18, 2022	April 7, 2022
April 8, 2022	April 24, 2022	May 5, 2022
May 6, 2022	May 19, 2022	June 2, 2022
June 10, 2022	June 23, 2022	July 7, 2022
July 8, 2022	July 21, 2022	August 4, 2022
August 5, 2022	August 18, 2022	September 1, 2022
September 9, 2022	September 22, 2022	October 6, 2022
October 7, 2022	October 20, 2022	November 3, 2022
November 4, 2022	November 17, 2022	December 1, 2022
December 9, 2022	December 22, 2022	January 5, 2023

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\* Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning). The Hearing time will change to 4:00 p.m. beginning in July 2020.

^^Date change due to holiday

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

**Legislation Number:** PN0309-2021

**Drafting Date:** 11/16/2021

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Downtown Commission 2022 Meeting Schedule

**Contact Name:** Luis Teba

**Contact Telephone Number:** 614-645-8062

**Contact Email Address:** DC@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (DC@columbus.gov) *	Business Meeting** (111 N. Front St., Rm #204) 8:30am	Regular Meeting** (111 N. Front St. Rm. #204) 8:30am
December 28, 2021	January 11, 2022	January 25, 2022
January 26, 2022	February 8, 2022	February 22, 2022
February 23, 2022	March 8, 2022	March 22, 2022
March 29, 2022	April 12, 2022	April 26, 2022
April 27, 2022	May 10, 2022	May 24, 2022
May 31, 2022	June 14, 2022	June 28, 2022
June 29, 2022	July 12, 2022	July 26, 2022
July 27, 2022	August 9, 2022	August 23, 2022
August 30, 2022	September 13, 2022	September 27, 2022
September 28, 2022	October 11, 2022	October 25, 2021
October 26, 2022	November 2, 2022	November 16, 2022^
November 23, 2022	December 7, 2022	December 21, 2022^

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation. Please contact staff to confirm.

^Date change due to holiday. November 16th and December 21st are on Wednesday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

**Legislation Number:** PN0313-2021

**Drafting Date:** 11/18/2021

**Current Status:** Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: City of Columbus Records Commission- Meeting Schedule 2022
Contact Name: Monique L. Goins-Ransom, Records Commission Coordinator
Contact Telephone Number: 614-645-0845
Contact Email Address: mlgoins-ransom@columbus.gov

MEETING SCHEDULE

CITY OF COLUMBUS RECORDS COMMISSION:

The regular meetings of the City of Columbus Records Commission for the calendar year 2022 are scheduled as follows:

Monday, February 14, 2022

Monday, May 16, 2022

Monday, September 19, 2022

Meetings will take place at: City Hall, 90 West Broad Street, 2nd Floor, in the City Council Conference Room 225. They will begin promptly at 10:00 am.

Every effort will be made to adhere to the above schedule, but the City of Columbus Records Commission reserves the right to change the date, time or location of any meeting; or to hold additional meetings. To confirm the meeting date, time and locations or to obtain agenda information, contact Monique Goins-Ransom the City of Columbus Records Commission Coordinator at (614) 645-0845.

Legislation Number: PN0317-2021

Drafting Date: 11/22/2021

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: German Village Commission 2022 Meeting Schedule
Contact Name:
Contact Telephone Number:
Contact Email Address: GVC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^

Business Meeting Date\*\*

Hearing Date\*\*

[GVC@columbus.gov](mailto:GVC@columbus.gov)\* (111 N. Front St. Hearing Rm. 204)  
4:00p.m. 12:00p.m.

(111 N. Front St. Hearing earing HRm. 204)  
4:00p.m.

December 8, 2021  
January 6, 2022  
February 3, 2022  
March 10, 2022  
April 7, 2022  
May 5, 2022  
June 9, 2022  
July 7, 2022  
August 11, 2022  
September 8, 2022  
October 6, 2022  
November 10, 2022  
December 8, 2022

December 21, 2022  
January 19, 2022  
February 16, 2022  
March 23, 2022  
April 20, 2022  
May 18, 2022  
June 22, 2022  
July 20, 2022  
August 24, 2022  
September 21, 2022  
October 19, 2022  
November 23, 2022  
December 21, 2023

January 5, 2022  
February 2, 2022  
March 2, 2022  
April 6, 2022  
May 4, 2022  
June 1, 2022  
July 6, 2022  
August 3, 2022  
September 7, 2022  
October 5, 2022  
November 2, 2022  
December 7, 2022  
January 4, 2023

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

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**Legislation Number:** PN0318-2021

**Drafting Date:** 11/22/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Historic Resource Commission 2022 Meeting Schedule

**Contact Name:**

**Contact Telephone Number:**

**Contact Email Address:** [HRC@columbus.gov](mailto:HRC@columbus.gov)

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^  
[HRC@columbus.gov](mailto:HRC@columbus.gov)\* (111 N. Front St. Hearing Rm. 204)  
4:00p.m. 12:00p.m.

Hearing Date\*\*  
(111 N. Front St. Hearing earing HRm. 204)  
4:00p.m.



December 23, 2021 <sup>^</sup>	January 6, 2022	January 20, 2022
January 21, 2022	February 3, 2022	February 17, 2022
February 18, 2022	March 3, 2022	March 17, 2022
March 25, 2022	April 7, 2022	April 21, 2022
April 22, 2022	May 5, 2022	May 19, 2022
May 20, 2022	June 2, 2022	June 16, 2022
June 24, 2022	July 7, 2022	July 21, 2022
July 22, 2022	August 4, 2022	August 18, 2022
August 19, 2022	September 1, 2022	September 15, 2022
September 23, 2022	October 6, 2022	October 20, 2022
October 21, 2022	November 3, 2022	November 17, 2022
November 18, 2022	December 1, 2022	December 15, 2022
December 23, 2022	January 5, 2023	January 19, 2023

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

<sup>^</sup>Date change due to holiday.

<sup>^^</sup>A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

**Legislation Number:** PN0319-2021

**Drafting Date:** 11/22/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Italian Village Commission 2022 Meeting Schedule

**Contact Name:**

**Contact Telephone Number:**

**Contact Email Address:** [IVC@columbus.gov](mailto:IVC@columbus.gov)

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

**Application Deadline<sup>^^</sup>**

[IVC@columbus.gov](mailto:IVC@columbus.gov) <<mailto:IVC@columbus.gov>>\*  
4:00p.m.

**Business Meeting Date\*\***

(111 N. Front St. Hearing Rm. 204)  
12:00p.m.

**Hearing Date\*\***

(111 N. Front St. Hearing Rm. 204)  
4:00p.m.

December 15, 2021	December 28, 2021	January 11, 2022
January 12, 2022	January 25, 2022	February 8, 2022
February 9, 2022	February 22, 2022	March 8, 2022
March 16, 2022	March 29, 2022	April 12, 2022
April 13, 2022	April 26, 2022	May 10, 2022
May 18, 2022	May 31, 2022	June 14, 2022
June 15, 2022	June 28, 2022	July 12, 2022
July 13, 2022	July 26, 2022	August 9, 2022
August 17, 2022	August 30, 2022	September 13, 2022
September 14, 2022	September 27, 2022	October 11, 2022
October 12, 2022	October 25, 2022	November 8, 2022
November 16, 2022	November 29, 2022	December 13, 2022
December 14, 2022	December 27, 2022	January 10, 2023

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

**Legislation Number:** PN0320-2021

**Drafting Date:** 11/22/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** University Impact District Review Board 2022 Meeting Schedule

**Contact Name:**

**Contact Telephone Number:**

**Contact Email Address:** [uidrb@columbus.gov](mailto:uidrb@columbus.gov)

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ ( <a href="mailto:uidrb@columbus.gov">uidrb@columbus.gov</a> )*	Business Meeting** (111 N. Front St. Rm. #204) 12:00pm	Regular Meeting** (111 N. Front St. Rm. #204) 4:00pm
December 30, 2021	January 13, 2022	January 27, 2022
January 28, 2022	February 10, 2022	February 24, 2022
February 25, 2022	March 10, 2022	March 24, 2022
March 31, 2022	April 14, 2022	April 28, 2022
April 29, 2022	May 12, 2022	May 26, 2022

May 27, 2022	June 9, 2022	June 23, 2022
June 24, 2022	July 14, 2022	July 28, 2022
July 29, 2022	August 11, 2022	August 25, 2022
August 26, 2022	September 8, 2022	September 22, 2022
September 29, 2022	October 13, 2022	October 27, 2022
October 28, 2022	November 10, 2022	November 21, 2022 <sup>^</sup>
November 23, 2022 <sup>^</sup>	December 8, 2022 <sup>^</sup>	December 19, 2022 <sup>^</sup>

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation. Please contact staff to confirm dates and Room location for Business Meetings. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

<sup>^</sup>Date and location change due to holiday

<sup>^^</sup>A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

**Legislation Number:** PN0321-2021

**Drafting Date:** 11/22/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Victorian Village Commission 2022 Meeting Schedule

**Contact Name:** Kimberly Barnard-Sheehy

**Contact Telephone Number:**

**Contact Email Address:** [VVC@columbus.gov](mailto:VVC@columbus.gov)

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline <sup>^^</sup> ( <a href="mailto:VVC@columbus.gov">VVC@columbus.gov</a> )* 4:00p.m.	Business Meeting Date** (111 N. Front St., 2nd Fl. Rm. 204)+ 12:00p.m.	Hearing Date** (111 N. Front St., 2nd Fl. Rm.204)+ 4:00p.m.
December 16, 2021	December 29, 2021	January 12, 2022
January 13, 2022	January 26, 2022	February 9, 2022
February 10, 2022	February 23, 2022	March 9, 2022
March 17, 2022	March 30, 2022	April 13, 2022
April 14, 2022	April 27, 2022	May 11, 2022
May 12, 2022	May 25, 2022	June 8, 2022
June 16, 2022	June 29, 2022	July 13, 2022
July 14, 2022	July 27, 2022	August 10, 2022

August 18, 2022  
September 15, 2022  
October 13, 2022  
November 17, 2022  
December 15, 2022

August 31, 2022  
September 28, 2022  
October 26, 2022  
November 30, 2022  
December 28, 2022

September 14, 2022  
October 12, 2022  
November 9, 2022  
December 14, 2022  
January 11, 2023

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning). The Hearing time changed to 4:00 p.m. in July 2021.

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

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**Legislation Number:** PN0322-2021

**Drafting Date:** 11/22/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** East Franklinton Review Board 2022 Meeting Schedule

**Contact Name:**

**Contact Telephone Number:**

**Contact Email Address:** [efrb@columbus.gov](mailto:efrb@columbus.gov)

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^  
([efrb@columbus.gov](mailto:efrb@columbus.gov))\*

Business Meeting\*\*  
(111 N. Front St., Rm #204)  
12:00pm

Regular Meeting\*\*  
(111 N. Front St. Rm. #204)  
3:00pm

December 29, 2021  
January 27, 2022  
February 24, 2022  
March 30, 2022  
April 28, 2022  
May 26, 2022  
June 29, 2022  
July 28, 2022  
August 31, 2022  
September 29, 2022  
October 27, 2022

January 12, 2022  
February 9, 2022  
March 9, 2022  
April 13, 2022  
May 11, 2022  
June 8, 2022  
July 13, 2022  
August 10, 2022  
September 14, 2022  
October 12, 2022  
November 9, 2022

January 26, 2022  
February 23, 2022  
**March 23, 2022**  
April 27, 2022  
May 25, 2022  
June 22, 2022  
July 27, 2022  
August 24, 2022  
September 28, 2022  
October 26, 2022  
November 29, 2022^

November 30, 2022

December 14, 2022

December 28, 2022

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^Date change due to holiday. November 29th is on a Tuesday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

**Legislation Number:** PN0326-2021

**Drafting Date:** 11/24/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Columbus Art Commission 2022 Hearing and Application Schedule

**Contact Name:** Lori Baudro

**Contact Telephone Number:** 614-483-3511 (c) 614.645.6986 (o)

**Contact Email Address:** [lsbaudro@columbus.gov](mailto:lsbaudro@columbus.gov)

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

**Application Deadline**  
([lsbaudro@columbus.gov](mailto:lsbaudro@columbus.gov))\*

**Hearing Dates\*\***  
January 19, 2022  
February 16, 2022  
March 16, 2022  
April 20, 2022  
May 18, 2022  
June 15, 2022  
July 20, 2022  
NO AUGUST HEARING  
September 21, 2022  
October 19, 2022  
November 16, 2022  
December 21, 2022

December 15, 2021  
January 19, 2022  
February 16, 2022  
March 16, 2022  
April 20, 2022  
May 18, 2022  
June 15, 2022  
#####  
August 17, 2022  
September 21, 2022  
October 19, 2022  
November 16, 2021

Hearings are held in-person at the Coleman Government Center, 111 N. High Street, Columbus, OH 43215 and the start time will be 4:30 PM. Staff should be contacted before an application and materials are submitted electronically.

\* If you have questions call 614.645.6986 (o) 614-483-3511 (c).

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

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**Legislation Number:** PN0328-2021

**Drafting Date:** 11/24/2021

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Rocky Fork-Blacklick Accord 2021 Meeting Schedule

**Contact Name:** Nolan Harshaw

**Contact Telephone Number:** 614.645.1995

**Contact Email Address:** [nmharshaw@columbus.gov](mailto:nmharshaw@columbus.gov)

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^

Hearing Dates\*\*

[planninginfo@columbus.gov](mailto:planninginfo@columbus.gov)\*

(New Albany Village Hall)+

December 23, 2021^	January 20, 2022
January 21, 2022	February 17, 2022
February 18, 2022	March 17, 2022
March 25, 2022	April 21, 2022
April 22, 2022	May 19, 2022
May 20, 2022	June 16, 2022
June 24, 2022	July 21, 2022
July 22, 2022	August 18, 2022
August 19, 2022	September 15, 2022
September 23, 2022	October 20, 2022
October 21, 2022	November 17, 2022
November 18, 2022	December 15, 2022
December 23, 2022	January 19, 2023

+ Meeting Location & Time: 99 W. Main St. New Albany, OH 43054 at 4:00 PM.

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

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**Legislation Number:** PN0345-2021

**Drafting Date:** 12/13/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Big Darby Accord Advisory Panel 2022 Schedule

**Contact Name:** Stephanie Kensler

**Contact Telephone Number:** 614.645.8654

**Contact Email Address:** [planninginfo@columbus.gov](mailto:planninginfo@columbus.gov)

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^  
([planninginfo@columbus.gov](mailto:planninginfo@columbus.gov))\* (Franklin County Courthouse)+

Hearing Date\*\*  
1:30PM

December 15, 2021  
January 12, 2022  
February 9, 2022  
March 16, 2022  
April 13, 2022  
May 18, 2022  
June 15, 2022  
July 13, 2022  
August 17, 2022  
September 14, 2022  
October 12, 2022  
November 16, 2022

January 11, 2022  
February 8, 2022  
March 8, 2022  
April 12, 2022  
May 10, 2022  
June 14, 2022  
July 12, 2022  
August 9, 2022  
September 13, 2022  
October 11, 2022  
November 8, 2022  
December 13, 2022

+ Meeting location: 373 S. High St., 25th Fl. - Room B

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

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**Legislation Number:** PN0351-2021

**Drafting Date:** 12/16/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Board of Industrial Relations

**Contact Name:** William Gaines

**Contact Telephone Number:** 614-645-5436

**Contact Email Address:** [wgaines@columbus.gov](mailto:wgaines@columbus.gov)

The Board of Industrial Relations holds regular meetings on the third Monday of each month at 1:30pm in Room #205, 111 N. Front St., Columbus, OH 43215. Due to observed holidays, the January meeting will be held on January 24, 2022 at 1:30pm. The February meeting will be held on February 28, 2022 at 1:30pm.

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**Legislation Number:** PN0357-2021

**Drafting Date:** 12/23/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Civil Service Commission Public Notice**

**Notice/Advertisement Title:**

Civil Service Commission Public Notice

**Contact Name:**

Wendy Brinnon

**Contact Telephone Number:**

(614) 645-7531

**Contact Email Address:**

[wbrinnon@columbus.gov](mailto:wbrinnon@columbus.gov)

OFFICIAL NOTICE

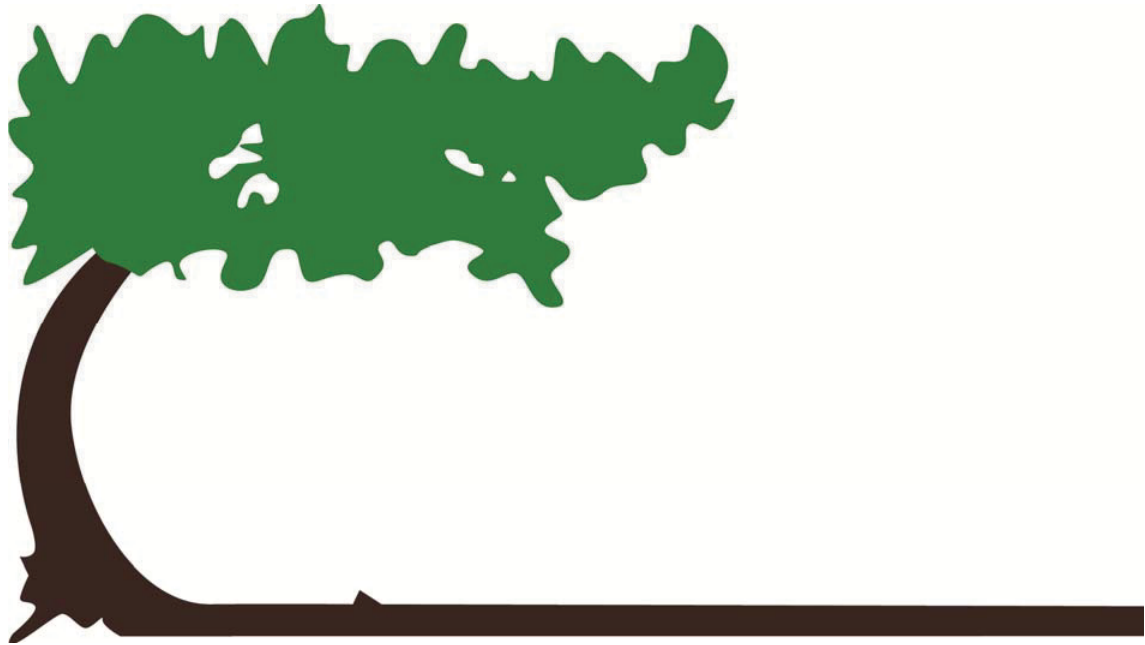
CIVIL SERVICE COMMISSION

COMPETITIVE EXAMINATION ANNOUNCEMENTS

APPLY ONLINE 24 HOURS A DAY, 7 DAYS A WEEK OR APPLY IN PERSON 9:00 A.M. TO 4:00 P.M. MONDAY THROUGH FRIDAY.



The Civil Service Commission continuously administers competitive examinations. Information regarding examinations, for which the Civil Service Commission is currently accepting applications, is located on our website at [www.columbus.gov/civilservice](http://www.columbus.gov/civilservice) and is also posted at the Commission offices located at 77 North Front Street, 3rd Floor, Columbus, Ohio, as well as on the 1st Floor in the City Self-Serve Job Center. Please note that all visitors are required to produce a picture ID, authenticating their identity, in order to visit the applications area on the third floor. Applicants interested in City jobs or job announcement alerts should check our website or visit the Commission offices.



# Clintonville Area Commission By-Laws

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*(incorporating election-related changes)*

These by-laws shall establish the order of procedures under which the Clintonville Area Commission (CAC) shall execute those duties and functions set forth in and with the authority granted under Chapter 3109 of Columbus City Code. The Commission shall not endorse any candidate for public office.

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## I. Membership

- A. There shall be nine members of the Commission who shall be known as District Commissioners and each shall be elected from one of the districts set forth in Article VII. A Commissioner shall maintain his or her residency in the district from which he or she was elected. Failure to maintain such residency shall constitute resignation from the Commission.
- B. A term of office on the Commission shall be three years, beginning at the annual meeting in January and continuing until the annual meeting three years thereafter. Commissioners elected in 2021 will serve one three and a half year term.
- C. The Commission may declare a vacancy when a member resigns or can no longer serve as a Commissioner.
  - 1. A simple majority of members present at a regular meeting is sufficient to accept a resignation and declare a vacancy.
  - 2. If a Commissioner can no longer serve as Commissioner and a resignation is not submitted, a vacancy exists only if at least three quarters of members present vote to declare a vacancy.
  - 3. If the Commission declares a vacancy at least twelve months before the term expires, the Commission shall call for a special election to fill the unexpired term. If a vacancy is declared less than twelve months before the term expires, the Commission shall recommend to the Mayor a candidate for appointment to the unexpired term.
  - 4. In the case of a special election, the Election Committee shall, within two weeks of the call for a special election, announce an election date. The election date shall be at least ten weeks after the Election Committee's announcement. The election shall proceed using the same schedule and process as an annual election. If only one valid candidate petition is received for a special election, the Commission shall declare the candidate the winner of the election and cancel the election.
  - 5. If no special election is called, the Commission shall give public notice of the vacancy before the date on which the Commission will vote to recommend a candidate to fill the vacancy. The Commission shall require interested individuals to submit a petition and any other materials it deems necessary seven days prior to the meeting at which the vacancy is to be filled. The Commission shall, by a majority vote of members present at a scheduled meeting, select a candidate to fill the vacancy. The Commission Secretary shall send written notice of the successful candidate for appointment to the Mayor, pursuant to section 3313.10 of the Columbus City Code.
- D. A Commissioner who will be absent from a Commission meeting shall notify the Commission Chairperson prior to the meeting. A Commissioner who is absent from three Commission meetings between annual meetings without such prior notice to the Chairperson shall be deemed a resignation and notice of such shall be communicated to the Mayor or the Mayor's designee and the City Council. The Secretary shall send written notice to a Commissioner who has been absent from two meetings without prior notice to the Chairperson, informing the Commissioner that his or her absence without prior notification from one more meeting before the next annual meeting will constitute resignation from the Commission and notice of such shall be communicated to the Mayor or the Mayor's designee and the City Council.
- E. No Commissioner shall represent the Commission, except as specifically authorized by the Commission. This shall not be construed as a restriction upon the right of the individual Commissioners to represent their own views before public or private bodies, whether in agreement or disagreement with the Commission.

## II. Officers

- A. The Commission shall elect from among its members a Chairperson, a Vice-Chairperson, a Secretary, and a Treasurer. The officers shall be elected at the annual meeting and shall serve for a period of one year, until the next July annual meeting.
  1. **Chairperson:** The Chairperson shall be a voting member of the Commission, preside at meetings of the Commission, prepare the agenda for the Commission meetings, approve the spending of all funds, and, in consultation with the other Commission members, appoint chairpersons of standing and special committees of the Commission. No person who has served three consecutive full terms in the office of Chairperson shall be eligible for election to a fourth consecutive term in that same office, but shall be eligible for election to any office in subsequent years.
  2. **Vice-Chairperson:** The Vice-Chairperson shall perform the duties of the Chairperson in the Chairperson's absence or incapacity. In addition the Vice-Chairperson shall be the Commission's liaison with the Clintonville Resource Center and other public and private agencies in the Clintonville area that provide social services.
  3. **Secretary:** The Secretary shall maintain a file of minutes and such other records as the Commission may direct and shall send written notice to the Board of Zoning Adjustment or other appropriate entities of zoning-related actions of the Commission. The minutes of all Commission meetings shall be open to public examination. The Secretary shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson and Vice-Chairperson.
  4. **Treasurer:** The Treasurer shall receive all monies and disburse all payments for the Commission as directed by the Chairperson; shall report on the financial condition of the Commission at each regular meeting; shall comply with the fiscal requirements within the memorandum of agreement with the City; and shall perform other duties as directed by the Commission.
- B. In the event that the Chairperson, the Vice-Chairperson, and the Secretary are absent or incapacitated, a Commissioner shall convene a regular or special meeting of the Commission, the first order of business being the election of a Chairperson Pro Tem to preside over that meeting.
- C. The Chairperson may appoint a Recording Secretary, subject to the approval of the Commission. The Recording Secretary shall record votes, take minutes of Commission meetings, distribute minutes and agenda to Commissioners and perform such other duties as determined by the Commission. If there is no Recording Secretary, the Secretary shall perform the duties of the Recording Secretary.
- D. The Chairperson may appoint additional officers deemed necessary to conduct the Commission's business, subject to the approval of the Commission. Additional appointed officers shall serve until the next January annual meeting.

### III. Meetings

- IV. All meetings of the Commission shall be open to the public. The regular meetings of the Commission shall be on the first Thursday of each month. Each meeting shall be held in the Commission's normal place. The Commission may change the date, time, or location of the regular meeting, providing fifteen (15) days prior notice to the public except in the event of an emergency requiring immediate official action.
- V. The regular meeting in January shall be known as the annual meeting and shall include the election of officers.
- VI. Special meetings may be called by the Chairperson or by a majority of the Commissioners during a meeting. Special meetings may also be called upon written request of at least five (5) Commissioners to the Chairperson. The purpose of the meeting, the date, time, and location shall be stated in the call. Except in cases of emergency requiring immediate official action, at least three (3) days' notice shall be given for a special meeting.
- VII. The time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings shall be made available on the website maintained by the Commission. If no website is maintained, the Commission shall establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings. The Commission Chairperson shall provide reasonable advance notification of Commission meetings and the agenda for Commission meetings via e-mail to any person who requests such notification.
- VIII. The quorum shall consist of a minimum of five members of the Commission. A majority of Commissioners present and voting shall be required to approve a motion, except as otherwise provided. Actions taken by the Commission shall remain in effect until amended or rescinded by subsequent action of the Commission, unless otherwise specified in these Bylaws.
- IX. In all zoning, variance, graphics and other special permit applications, wherever initiated, and in all matters in which Commission approval is requested by sources other than Commissioners, the issue shall be placed initially before the Commission by a statement by the Chair, of the form, "the question before the Commission is: Shall the application (request, proposal) for \_\_\_\_\_ be approved?" Once stated, this question shall immediately have the status of a main motion to approve, subject to amendment, refer to committee, and all other actions and dispositions that apply to such a main motion under Robert's Rules of Order Newly Revised. In particular, a motion to disapprove such an application shall not be in order. Except as provided under referral to the Zoning & Variance Committee, an affirmative majority of the quorum of the Commission shall be required for approval of all such applications, requests or proposals. The Secretary shall include the vote in any report of the Commission's action to City government bodies.
- X. The Chairperson may recognize members of the public who wish to address the Commission regarding issues under discussion. Time limits for such presentations may be set by the Chairperson in consultation with other Commissioners.
- XI. Dissenting or non-concurring reports may be filed with the Secretary by a Commissioner and shall be attached to the majority report.

## IV. Public Hearings

Upon an affirmative majority vote of the Commission at a regular or special meeting, the Commission may hold hearings for specific purposes.

## V. Committees

- A. There shall be six (6) standing committees to assist with the regular work of the Commission: Planning & Development, Zoning & Variance, Historic Buildings Committee, Technology and Community Relations, Greenspot, and Election. In the event a matter overlaps the area of two or more committees the Chairperson of the Commission shall have the authority to assign such issues to a specific committee, or charge two or more of the committees to work as a special committee for the issue.
1. **Planning & Development Committee:** The Planning & Development Committee will review community focused development and planning issues, including proposed business development, civic and social development arising from the community and/or its various civic organizations, City plans impacting Clintonville, and shall, upon the Commission's request, prepare comprehensive social, physical, commercial and economic planning recommendations for the Commission. The committee will explore what Federal, State, and local funds may be available to implement plans in the Clintonville area. The committee will provide arenas for interested parties and the general population to participate and discuss all such issues affecting Clintonville. The committee will work pro-actively with other community-based organizations to forward the development and promotion of Clintonville in a manner consistent with the Commission's mission statement.
  2. **Zoning & Variance Committee:** The Zoning & Variance Committee shall regularly receive, review and make recommendations on all applications for rezoning, variances, graphics and other zoning adjustment appeals and special permits located wholly or partially in the Clintonville area. The committee will consist of no fewer than seven and no more than nine members.
    - a. In the event that a recommendation on a zoning matter must be reported to a City government body before the full Commission can properly meet and take action upon it, the Zoning & Variance Committee may proceed to make the recommendation on the Commission's behalf, if prior to making such recommendation, the Zoning & Variance Committee obtains approval of the Commission Chairperson. The Commission may refer a zoning matter back to the Zoning & Variance Committee for the adjustment of final details, and this final adjustment shall be considered to be an action of the Commission.
    - b. In the event the Commission receives from the City a demolition request for an accessory use building in a residential district from a private home owner, the chairperson of the Zoning & Variance Committee, the Commission Chairperson and the District Commissioner for the district in which the demolition request is received, may review the demolition request without a full meeting of the Commission. The three shall review the proposed demolition; if all agree, the demolition is deemed to be approved. If one disagrees, the matter shall be held over until the next regular Commission meeting. The Commission Vice-Chairperson shall be called upon if the Zoning & Variance Committee chairperson or the Commission Chairperson is also the District Commissioner for the district in which the demolition request is received. In the event that a non-accessory building demolition permit, including but not limited to a house, office building or school, is received it will be heard by the Zoning & Variance Committee at its next regular meeting and its recommendations given to the Commission for action at the next Commission meeting.



3. **Historic Buildings Committee:** The Historic Buildings Committee will pursue a process to catalogue buildings in Clintonville, with an emphasis on all buildings along High Street and Indianola Avenue. The purpose of having an up-to-date database for historic buildings in the CAC districts is to provide a basic understanding of which properties are deemed architecturally or historically significant. Focused attention along the major thoroughfares will aid the CAC in its decision-making process related to proposed development in the community, by knowing which individual or groups of buildings are significant in those areas. The Committee will research avenues of funding to assist owners in maintaining and preserving historically/architecturally significant buildings. The Committee will develop opportunities to educate citizens on Clintonville’s unique sense of place and will collaborate on historic preservation efforts with community groups.
4. **Technology and Community Relations:** CAC will maintain and update a website to aid in communicating with the community at large.
  - a. CAC will hold domain names as the responsible entity. Depending on what is required, the commission chair and treasurer shall act as agents for the commission to hold the domain names. When officers change the agents must be changed within 30 days of the verification of the election of CAC officers.
  - b. CAC will form a technology committee that includes the chair, treasurer, Social Media facilitator from the Clintonville GreenSpot Neighborhood committee and at least one other person. The committee will:
    - 1) Formulate and present to the entire commission for approval rules for use and content of the website and other commission platforms;
    - 2) Oversee the maintenance, updating and payment for website hosting, domain names and any other needs for a workable public website and other official public communications platforms.
5. **Election Committee:** The Election Committee shall conduct elections for District Commissioners. The Election Committee shall have all necessary authority to conduct Commission elections, including certification of candidate and voter qualifications, establishment of and staffing of polling places, counting of ballots, and adjudication of disputes and challenges. The committee will consist of five Clintonville area residents appointed by the Commission.
  - a. No committee member may be any of the following:
    - i. a Commissioner;
    - ii. a candidate for election to the Commission; or
    - iii. a member of the immediate family or household of a candidate for the Commission.
  - b. The Commission shall designate one Commissioner to serve as liaison between the Committee and the Commission. Such liaison may be the Commission Chairperson, but shall not be a candidate for election to the Commission during that year.
  - c. The Election Committee shall propose, for consideration by the Commission at its regular February meeting, election rules that describe the procedures by which elections will be conducted. The committee shall conduct the Commission elections pursuant to Article VIII and the adopted election rules, and shall meet as often as necessary.

6. **Clintonville GreenSpot Neighborhood Committee:** The mission of the Clintonville GreenSpot Neighborhood Committee, as part of the Clintonville Area Commission, will encourage green practices and sustainability in the community of Clintonville. This effort is open to all community residents, businesses and organizations.
  - A. The Chair shall be appointed by the area commission. The chair may be a commissioner or may be an interested resident. The chair will facilitate the activities of all of the priority areas toward achieving a Green Spot Neighborhood designation by 2021/22.
  - B. It is envisioned that the committee as a whole will meet quarterly.
  - C. The committee will be responsible for approving activities and proposals that the priority areas engage in with the community and for reporting on a quarterly basis to the area commission.
  - D. The priority area activity coordinators are responsible for the completion of their particular activities. They are encouraged to form committees and draft more community members to help with the activities. Members of those committees may join throughout the year.
  - E. The Social Media facilitator and chair will track progress of the Clintonville GreenSpot Neighborhood Committee and will communicate that progress with the GreenSpot coordinator as well as with the Technology and Community Relations Committee of the CAC. (At the present time, GreenSpot Columbus is using the ARTHA Tracking System.) The Social Media facilitator will be included as a member of the Clintonville Area Commission Technology and Community Relations Committee.
- B. The Commission Chairperson, following the January annual meeting, shall appoint a chairperson for each of the standing committees established in accordance with these Bylaws. The chairpersons of the Planning and Development Committee, the Historic Buildings Committee, Technology and Community Relations and the Zoning and Variance Committee shall recommend to the Commission members of those committees who may be Commissioners or non-Commissioners. The chairperson of the Election Committee shall recommend to the Commission members of that committee who shall all be non-Commissioners. The Commission shall approve the membership of the standing committees at the August regular meeting of the Commission. Appointments to the standing committees shall be for the period of one year until the next August regular meeting.
- C. Ex Officio Committee Members: The Chairperson of the Commission shall be an ex officio member of all committees except the Election Committee. A Commissioner who is not a regular member of the Zoning & Variance Committee shall be an ex-officio member of the Zoning & Variance Committee during that committee's review of an application for rezoning, a special permit, a variance, or other zoning adjustment appeal for property located in the Commissioner's district. Ex officio members of committees shall have the same rights and privileges as other members of those committees.
- D. At any meeting, a majority of the Commission may establish, modify or eliminate one or more special committees for specific purposes. The Commission Chairperson shall appoint a chairperson for any special committee established in accordance with these Bylaws. The special committee chairperson shall recommend members for the special committee and the Commission shall approve these members.

- E. The Commission Chairperson may establish and appoint members to a task force to address a specific issue. A task force shall operate for the period of time until the next annual meeting unless disbanded earlier by the Commission Chairperson.
- F. All Commission committee and task force meetings shall be open to the public.
- G. All findings of Commission committees and task forces which result in proposed actions or resolutions shall be submitted at a regular or special meeting of the Commission for consideration.

## **VI. Parliamentary Authority**

The most recent edition of Roberts Rules of Order Newly Revised shall govern in all cases to which they are applicable and not inconsistent with these by-laws and any special rules of order that the Commission may adopt.

## VII. Commission Districts

- A. Each district of the Clintonville Area Commission shall have boundaries as defined in this section.
1. **District 1:** Bounded on the south by the Glen Echo Ravine, on the east by the railroad tracks just east of Indianola, on the north by the center line of Weber Road, and on the west by the center line of High Street.
  2. **District 2:** Bounded on the south by the Glen Echo Ravine, on the east by the center line of High Street, on the north by the center line of Orchard Lane, and on the west by the Olentangy River.
  3. **District 3:** Bounded on the south by the center line of Weber Road, on the east by the railroad tracks just east of Indianola, on the north by the center line of Oakland Park Avenue, and on the west by the center line of High Street.
  4. **District 4:** Bounded on the south by the center line of Orchard Lane (west of High Street) and by the center line of Oakland Park Avenue (east of High Street), on the east by the railroad tracks just east of Indianola, on the north by the center line of Arden Road and its eastward projection (east of High Street) and by the center line of Hollenback Drive and its westward projection (west of High Street), and on the west by the Olentangy River.
  5. **District 5:** Bounded on the south by the center line of Arden Road and its eastward projection, on the east by the railroad tracks just east of Indianola, on the north by the center line of Glenmont Road and its eastward projection, and on the west by the center line of High Street.
  6. **District 6:** Bounded on the south by the center line of Hollenback Drive and its westward projection, on the east by the center line of High Street, on the north by the Columbus city limits and its eastward projection and on the west by the Olentangy River.
  7. **District 7:** Bounded on the south by the center line of Glenmont Road and its eastward projection, on the east by the railroad tracks just east of Indianola, on the north by the center line of Garden Road, and on the west by the center line of High Street.
  8. **District 8:** Bounded on the south by the center line of Garden Road, on the east by the railroad tracks just east of Indianola, on the north by the south line of the State Schools for the Deaf and Blind and the center line of Georgetown Drive and its westward projection, and on the west by the center line of High Street.
  9. **District 9:** Bounded on the south by the Columbus City limits and the eastward projection of the Columbus city limits (west of High Street) and by the center line of Georgetown Drive and its westward projection and the south line of the State Schools for the Blind and Deaf (east of High Street), on the east by the railroad tracks just east of Indianola, on the north by the city limits of Worthington, and on the west by the Olentangy River and the Columbus city limits.
- B. Schedule of district terms
1. Elections shall be held for districts 1, 2 and 9 in 2011 and every three years thereafter.
  2. Elections shall be held for districts 4, 5, and 7 in 2012 and every three years thereafter.
  3. Elections shall be held for districts 3, 6, and 8 in 2013 and every three years thereafter.

## VIII. Elections

IX. Annual elections shall be the first Saturday in August; special elections shall be held on a date selected in accordance with Article I. The Commission shall make generally available the election schedule and rules.

### X. Candidate Qualifications

1. Potential candidates shall be eighteen years of age or older on Election Day.
2. Potential candidates shall submit nominating petitions and affidavits for candidacy completed pursuant to the requirements set forth in the election rules.
3. Potential candidates shall be residents of the districts they seek to represent and shall offer satisfactory evidence, as determined by the Election Committee, of residence in that district.
4. Potential candidates in this non-partisan election are urged not to declare any political party affiliations.
5. Potential candidates need not be registered voters on the rolls of the County Board of Elections.

### XI. Voter Qualifications

1. Each voter must be at least eighteen years of age on Election Day.
2. Each voter must reside in the Clintonville Area Commission district for which an election is being held and shall offer satisfactory evidence, as determined by the Election Committee, of residence in the district in which they wish to vote.
3. Each voter shall vote only upon the ballot pertaining to the election of a candidate in the district in which the voter resides.
4. The voter need not be a registered voter on the rolls of the County Board of Elections.
5. No voter shall cast more than one ballot.

### XII. Election Results

1. The candidate in each district receiving a plurality of valid votes cast shall be the winner of his or her district.
2. If the candidate who receives the most votes is disqualified, the person with the second highest number of votes should be declared the winner.
3. In the event of a tie vote, the relevant ballots shall be recounted. If the tie is verified, the tie shall be resolved by lots drawn by the chairperson of the Election Committee in the presence of a majority of the members of the Commission.
4. The Election Committee shall certify the election results, including the votes, in writing to the Commission Chairperson after six days but within ten days following Election Day. The Commission Chairperson shall, on behalf of the Commission, certify the elected candidates to the Office of the Mayor of the City of Columbus, in writing, within forty days of receipt of certification from the Committee, but not before any complaint or appeal is resolved.
5. Only a person who has, before the election, been certified as a qualified candidate by the Election Committee may be certified as the winner of an election.

E. Complaints/Challenges

1. A person who seeks reconsideration of a decision by the Election Committee may file a written complaint, specifying the decision to be reconsidered, with the committee chairperson no later than five days after the election. The committee shall rule on the request within five days.
2. Any candidate, any Commissioner, or the person who requested reconsideration may file a written appeal of the Election Committee's decision with the Chairperson of the Commission within three days of notification of the committee's decision. The Commission, excluding any Commissioner whose election is the subject to the appeal, shall consider the appeal as a special order of business at its next regular meeting after receiving the appeal. The complaint is sustained if a majority of the Commissioners present and eligible to vote sustain the complaint. The Commission shall issue a written decision on the appeal within five days after hearing the appeal, but may issue an oral decision sooner.
3. The resolution of any election-related dispute by the Commission is final.

## IX. By-Law Amendments

These by-laws may be amended at any regular meeting of the Commission by an affirmative vote of 2/3 of the entire membership of the Commission provided that the amendments were submitted in writing at the previous regular meeting. The Secretary shall file any approved amendment immediately after its adoption with the city clerk for publication in the city bulletin. Such amendments shall take effect ten (10) days after such publication per C.C. 121.05.

By-law amendments adopted: 4-3-2004, 3-5-2005, 9-1-2005, 2-1-2007, 10-2008, 5-2010, 6-2013, 7-2013, 12-2013, 4-2015, 6-2015, 6-2016, 1-5-2017, 2-7-2019.



I, David Vottero, Chairperson of the Clintonville Area Commission, certify the forgoing to be a true and exact copy of the by-laws of this commission as adopted by the Clintonville Area Commission on the 7<sup>th</sup> day of July, 2022.

Signed:

A handwritten signature in blue ink, appearing to read 'David Vottero', written over the printed name.

David Vottero

Chairperson

GREATER SOUTH EAST AREA COMMISSION



**GSEAC**

COLUMBUS, OH

**GREATER SOUTH EAST  
AREA COMMISSION BY-  
LAWS**

Amended 5-18-2022

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## **Greater South East Area Commission Bylaws**

These Bylaws establish the procedure under which the Greater South East Area Commission shall execute those duties and functions set forth in and with authority granted under Chapter 3109 and 3111 of the Columbus City Codes (herein abbreviated as C.C.)

### **Article I – Name**

The name of this organization shall be the Greater South East Area Commission, herein referred to as the “Commission”.

### **Article II – Area**

#### On the north:

Interstate 70 from S. Hamilton Road (State Rt. 317) to Big Walnut Creek; Big Walnut Creek from Interstate 70 to the Norfolk Southern railroad corridor; the Norfolk Southern railroad corridor from Big Walnut Creek to the west corporate limit of the Village of Brice; the west, south, and east corporate limits of the Village of Brice from the Norfolk Southern railroad corridor on the west side of the village to the Norfolk Southern railroad corridor on the east side of the village; the Norfolk Southern railroad corridor from the east corporate limit of the Village of Brice to Refugee Road; and Refugee Road from the Norfolk Southern railroad corridor to the west corporate limit of the City of Pickerington.

#### On the east:

The west corporate limit of the City of Pickerington to Wright Road; and the Fairfield County/Franklin County line from Wright Road to the north corporate limit of the City of Canal Winchester.

#### On the south:

The north and west corporate limits of the City of Canal Winchester from the

Fairfield County/Franklin County line to Columbus-Lancaster Road (U.S. Rt. 33); Columbus-Lancaster Road (U.S. Rt. 33) from the west corporate limit of the City of Canal Winchester to the east corporate limit of the City of Groveport just south of Blacklick Creek; the east corporate limit of the City of Groveport from Columbus limit of the City of Groveport; and the north corporate limit of the City of Groveport from the east corporate limit of the City of Groveport to I-270.

On the west:

I-270 at the intersection of Columbus-Lancaster Road (U.S. Rt. 33) to S. Hamilton Road (State Rt. 317). Where I-270 crosses S. Hamilton Road (State Rt. 317), the western boundary continues north along S. Hamilton Road (State Rt. 317) to I-70.

Acres: 9,390 acres or 14.7 square miles

Estimated number of housing units: 16,522 (14,720 (89.1%) occupied; 1,802 (10.9%) vacant)

### **Article III – Purpose**

1. The purpose of this Commission shall be to afford additional voluntary citizen participation in decision making in an advisory capacity to the City Administration and City Council and to facilitate communication, understanding, and cooperation between neighborhood groups, city officials, and developers. The Commission shall:
  - a. In the interests of local planning for local needs, identify and study problems and requirements of the Commission Area in order to:
    - i. Create plans and policies which will serve as guidelines for future developments of the Area.
    - ii. Bring the problems and needs of the Area to the attention of appropriate Government agencies or residents and local officials.
    - iii. Recommend solutions or legislation
  - b. Aid and promote communication within the Commission Area and between it and the rest of the City by means of:
    - i. Regular and special meetings of the Commission which are open to the public, the area,

- ii. Public forums and surveys to provide an opportunity for area residents, businesses and organizations, institutions and governments to comment,
  - iii. Initiating proposals and supporting those introduced by individual citizens or area organizations which will enhance the quality of life enjoyed by area residents and preserve the unique residential and commercial mix of the Area, and
  - iv. Promoting and encouraging business functions, methods of operation, architectural appearance, and locations are consistent with the character and requirement of the area.
- c. Initiate, review and recommend criteria and programs for the preservation, development, and enhancement of the Commission Area, including but not limited to parks, recreation areas, sidewalks, streets and traffic by means of:
  - i. Reviewing the proposed Capital Improvements Budget and proposing new items and changes relating to the area,
  - ii. Making recommendations for restoration and preservation of the historical elements within the Area, and
  - iii. Receiving and reviewing for recommendation prior to the adoption by governmental bodies, any new or revised comprehensive plan affecting the Area.
- d. Recommend priorities for and review government services and operation of the various government departments in the Commission Area by means of:
  - i. Requesting and receiving from departments or agencies periodic reports concerning governmental services in the Area,
  - ii. Meeting with administrative heads of any department or agencies or any of their subordinates to obtain additional information deemed necessary for the Commission to fulfill its functions,
  - iii. Requesting and receiving from departments or agencies, prior to implementation, full reports on any proposed changes,
  - iv. Reviewing and evaluating pending legislation substantially affecting the area prior to its consideration by Council, and
  - v. Review and comment on zoning issues and demolition presented to the Commission.

- e. Recommend persons from Commission Area for nominations to membership on City boards and Commission which make decisions or recommendations affecting the Commission Area.
  - i. The Commission shall not endorse any candidate for public office.

## **Article IV – Membership**

1. Appointment. All Commissioners shall be appointed by the Mayor of the City of Columbus in accordance with C.C. 3109. The Secretary shall notify the Mayor of all nominations, elections, and vacancies within ten days of such action.
  - a. Should the Mayor neither approve nor disapprove the action within thirty (30) days of notifications, the actions shall be deemed approved until notice from the Mayor as specified in C.C. 3109.
  - b. A copy of each notice shall be sent to the City Council in care of the City Clerk.
2. Members. The Commission shall consist of 13 members (13) members. Each member shall either reside, work or own property in the Commission area. Each member shall serve without compensation. The Commission will solicit residents or businesses from all areas of the Commission.
  - a. Ten (10) Elected Commissioners shall be elected from the Greater South East Area. The ten (10) Commissioners shall be selected in accordance with the selection Rules adopted by the Greater South East Area Commission. Each selected commissioner must be a resident in the city of Columbus. No more than two commissioners shall be elected from one subdivision. This will be enforced once a Commissioner's term is completed. The subdivision will be based on information from the Franklin County Auditor's website.
  - b. Three (3) At-Large Commissioners shall either be employed, own real property or operate a business within the area and shall be nominated by the Commission. The three (3) individuals nominated by the Commission may be from, but not limited to, the following: one (1) official from Greater South East City Schools, one (1) representative of the Greater South East clergy, and one (1) from a Greater South East Area Business Association.

- c. No more than one person from any household shall serve on the commission. Examples include husband, wife, parent and child, siblings, etc. The information must be disclosed at the time of applying to run for a commission seat. If found after the election profile is submitted, the Commission has the right to disqualify the applicant. Members of the same household may serve on Commission committees.
    - d. Area commissioners may not serve on more than one (1) area commission.
3. Terms. The term of membership of elected officials shall be three years. All terms shall expire December 31 in the year that their term expires; At large members shall serve three years and will need to be reappointed each term. -
4. Upon expiration of each member's term and thereafter, each member shall serve a total of three years so as to maintain continuity of experienced representation.
5. No Commission member shall represent the Commission in its official actions before any other public body or official, except as specifically authorized in writing by the Commission. This shall not be construed as a restriction upon the right of the individual Members to represent their own views before public or private bodies, whether in agreement or disagreement with the official action of the Commission.
6. Disqualification. Members shall maintain their residence, property or business in the Commission Area from which they were elected or appointed. Failure of a member to maintain his or her residence, property or business in the Greater South East Commission Area, shall be deemed a resignation and the Secretary shall notify the Mayor, city Clerk and the Director of Development.
7. Attendance. The 1<sup>st</sup> Meeting is the 4<sup>th</sup> Tuesday in January. Members shall, so far as possible, be regular in attendance. Attendance shall also include participation by means of communication or media equipment if all persons participating can hear each other and participate. A member's absence from four (4) regular meetings in any one (1) year shall be deemed a resignation from the Commission, unless a petition has been received by the Chairperson of the Commission. The Commission must act upon the petition when it is received at either the next regularly scheduled meeting or the following regularly scheduled meetings. The petition must be made in writing and received by the Chairperson at least eight (8) days prior to the next regular meeting following the third absence. The petition is to request that some or all of the absences be



excused due to extenuating circumstances. The nature of the extenuating circumstances shall be explained. If the Commission accepts, by majority vote, all or a portion of the absences may be excused. If a petition is not received, it shall be deemed a resignation from the Commission and notice of such will be communicated to the City of Columbus. After the second missed meeting, the secretary will remind the member of the attendance policy. After the third missed meeting, the secretary will remind the member about the need to submit a petition to the Chairperson if the member would like to maintain their position. Members shall, as soon as possible, inform either the Chairperson or the Secretary, prior to the meeting, when they know they will be absent.

8. In the case of a vacancy, the commission may nominate one (1) or more candidates to fill the vacancy caused by death, resignation or disqualification, or other means for the remainder of the unexpired term. Area commissioners appointed in this manner are subject to approval by the Mayor with the concurrence of Columbus City.
9. All elected and appointed area commissioners shall complete the area commissioner appointment / code of conduct form and return the completed form to the Department of Neighborhoods. All forms shall be signed by the commissioner chairperson and submitted to the Department of Neighborhoods annually prior to September.

## **Article V- Officers**

1. The officers of the Commission shall be: Chairperson, Vice-Chairperson, Secretary and Treasurer. At the first meeting of the Commission, officers shall be elected by majority vote of the Commission members. Thereafter, election of officers shall be at the annual meeting. Officers shall serve (1) year, or until a successor is elected. There is no limit to the number of terms that someone can serve in the same office. Each officer shall have the right to vote on any question. All officers shall be Commission members.
2. The Chairperson shall preside at all meetings of the Commission; in consultation with other Commission members, appoint standing and special committees of the Commission; serve as an ex-officio member of all committees; coordinate the action of officer and committee chairperson; or perform other duties associated with the office as required.

3. The Vice-chairperson shall assist the Chairperson; perform all the duties of the Chairperson; in his or her absence, or at the request of the Chairperson; and perform other such duties as may be assigned by the Commission.
4. The Secretary shall call and record roll; remind a member of his or her absences per Article IV, section 6; record and maintain accurate voting records and meeting summaries which shall be open to public examination; maintain such other records as the Commission may direct; notify the Mayor of any vacancy; perform related duties as may be assigned by the Commission; and in the absence of both the Chairperson and the Vice- Chairperson, call the meeting to order and preside until the immediate election of Chairperson pro tempore. The Secretary shall also maintain Public Records such as (emails, memos, meeting notes, and minutes, etc.) that the Commissions creates as they go about Commission business.. The records shall be available to the public at request;
5. The Commission shall also abide by the City of Columbus’s Record Retention schedule which describes the dates and process for destroying documents.
6. The Treasurer shall receive all funds and disburse all funds with the Commission’s approval. The Commission shall provide for a reconciliation of the financial records of the accounts prior to each annual meeting. The treasurer shall have the right to open the account, make deposit and write checks.
7. A vacancy in the office of the Chairperson shall be filled by the Vice-chairperson. A vacancy in any other position shall be filled in the same manner as the original selection.

## **Article VI-Meetings**

1. Regular meetings of the Commission shall be held every month on the fourth Tuesday at 6:30 pm, unless otherwise directed by the majority vote of the Commission in sufficient time to notify constituents and the City Administration of such change. Each meeting shall be held in the Commission Area unless suitable facilities are not available in which they may seek suitable facilities contiguous to the Commission Area in an appropriate large room convenient for members and the public chosen by the Commission as its regular meeting place unless otherwise specified at least fifteen (15) days prior to the meeting. Notice of the meeting with an agenda shall be published in the City Bulletin prior to changing meeting time or location.

2. The annual meeting shall be the first regular meeting in January at which time new members will be seated and new officers elected
3. Special meetings may be called by the Executive Committee, the Chairperson, or by a majority of the members in a regular or special meeting. The meeting's purpose, date, time and location shall be stated when the meeting is called. No business will be considered at the special meeting unless it was stated when the meeting was called. Except in cases of emergency, three (3) days' notice shall be given for a special meeting. The Commission shall maintain a list of persons who have requested to be contacted prior to a Special meeting being called. When possible, at least three (3) days in advance in a newspaper of general circulation in the Commission Area and on the web site.
4. Quorum: A majority of the Commission members shall constitute a quorum for conducting business.
5. Voting: A majority of the Commission members present and voting shall be required to approve any action. A tie vote is disapproval. The Chairperson shall state each issue in a positive form such as "The question before the Commission is: Shall the application; Request approval for \_\_\_\_\_ be approved?"
6. Each commissioner should determine for herself or himself when they have a conflict of interest that warrants their recusal from participating and voting on a particular matter before their commission.
7. Should a 'conflict/recusal' issue arise in an open Commission meeting, the meeting should include full discussion, notating any motion, voting and reporting in the Minutes.

8. Order of Business can be determined by the Chair. A suggested format is:
  - a. Pledge of Allegiance
  - b. Roll Call
  - c. Zoning
  - d. Invited Guests
  - e. Routine Business
  - f. New Business
    - i. Reports
    - ii. Announcements
  - g. Old Business
  - h. Adjournment
9. The Chairperson shall recognize members of the public who wish to address the Commission concerning issues under discussion. The Chairperson shall uniformly limit debate to an equal amount of time for each side of the issue. When appropriate, further action on the issue may be deferred to the next Commission meeting.
10. Dissenting or non-concurring reports may be filed with the Secretary by any Commission member and shall be attached to the majority report.
11. Individual citizens or Commissioners may be asked to research a specific topic and report findings to the Commission.

## **Article VII-Committees**

1. The Chairperson shall appoint Commission members to standing committees giving due consideration to their individual preferences and subject to approval by a majority vote of the Commission members.
2. The Chairperson shall appoint non-members to Commission committees from recommendations by Commission members appointed to that particular committee subject to approval by a majority vote of the Commission members. Non-members appointed shall have full voting privileges in all proceedings of the committee to which they are appointed. The number of non-members on any committee shall not exceed the number of Commission members appointed.

3. Committee members shall serve at the pleasure of the Chairperson and their appointments shall expire at the next annual meeting.
4. Chairperson shall be an ex-officio member of all committees, except the Nominating Committee.
5. After appointments are approved, the members of each committee shall select a Committee Chairperson from among the Commission members appointed to the committee.
6. Committees will be formed as needed.
7. Notice of all committee meetings and copies of all committee correspondence shall be filed with the Secretary and the Chairperson of the Commission. Committee findings which propose action or resolution shall be submitted at a regular meeting of the Commission for consideration.

## **Article VIII- Elections**

1. The Elections Board shall consist of a minimum of three (3) Commission Area residents appointed by the Chairperson with the approval of the Commission by July 1<sup>st</sup> in the current calendar year. No individual running election night activities can be connected in any way with any candidate appearing on the ballot for the Commission. Elections shall take place at Far East Neighborhood Pride Center, 2500 Park Crescent Drive, Columbus Oh, 43232 annually prior to the last Saturday in August.
2. The Board shall appoint any necessary officers; provide for printing and distributing necessary for such as, but not limited to: petitions, ballots and tallies; receive petitions; certify persons who have qualified as candidates; conduct the election; tally the votes; hear and decide complaints concerning the election or campaign; and certify the winning candidates to the Commission pursuant to C.C. 3109 and the Selection Procedure, including all activities incidental thereto. The Commission shall certify election results annually prior to September 30 at a regular Commission.
3. Candidates for selection shall not be members of the Election Board or polling staffs in year or years in which their names appear on the ballot. No write – in candidates shall be allowed.

4. No elector shall cast more than one (1) ballot in an election. Elections shall be by secret ballot and determined by plurality of vote if three (3) or more candidates vie for a single position, otherwise a majority of votes cast shall elect. Any person eighteen (18) years of age or older who is a resident of the Commission Area may be an elector. Electors need not be registered with the Franklin County Board of Elections or Fairfield County Board of Elections. Each election shall be conducted by the Elections Board the last Saturday in August. Newly elected commissioners shall begin their term on January 1<sup>st</sup> provided the appointment has been approved and voted on by the Mayor and City Council. Area commissioners' terms shall end on December 31 in the year that their term expires.
5. Election Board shall adopt Election Rules for governing the elections by majority vote of its members provided such rules shall conform to these Bylaws and Selection Procedure. Such rules shall not be changed during the ninety (90) days before an election nor thirty (30) days after an election. The adoption of amendment of such Rules shall be presented to the Commission at the beginning of a regular meeting. Should the Commission not disapprove of them prior to adjournment, such Rules take effect. The Commission may amend the Election Rules without action by the Elections Board in the same manner as an amendment of these Bylaws.
6. No election procedures shall be scheduled if the number of candidates is less than or equal to the number of elected commissioners with expiring terms.
7. Area commissions shall appoint, at – large or other seats annually prior to September 30 at a regular full commission.

## **Article IX-Parliamentary Authority**

Robert's Rules of Order Newly Revised shall govern in all cases to which they are applicable and not inconsistent with these Bylaws and any special rules of order the Commission may adopt.

## **Article X- Amendment of Bylaws**

These Bylaws may be amended at any regular meeting of the Commission by an affirmative vote of two-thirds (2/3) of the Commission Members provided that the amendment was submitted in writing at the previous regular meeting. The Secretary

shall file any approved amendment immediately after its adoption with the City Clerk for publication in the City Bulletin. Such amendment shall take effect ten (10) days after such publication per C.C. 121.05.

It has been brought to my attention by the City Attorney's office related to the City code sections referenced below that Area Commission by-laws filed with the clerk (and for publication in the City Bulletin) need to be "certified" copies. To accomplish that, each of them (going forward) needs to have a signed statement from the Chairperson stating:

I, Vangela Barnes, Chairperson of the Greater South East Area Commission, certify the forgoing to be true and exact copy of the by-laws of this commission as adopted by the Greater South East Area Commission on the 5, day of August, 2022.  
Signed: Vangela Barnes, Chairperson

\*If the copy is accompanied by this certification statement, it would be considered "certified". Please also update the language to add that within the public notice for publication.