

2025 FIRE CAPTAIN PROMOTIONAL EXAM READING LIST

Internal Sources		May be tested on the following phase(s):		
		Multiple-Choice	Tactical Exercise	Oral Board
1.	Division of Fire Standard Operating Procedures*	X	X	X
2.	Division of Fire Systems Manual*	X		X
3.	IAFF Contract in effect July 31, 2024*	X		X
4.	City of Columbus Central Work Rules	X		X
5.	Engine Company Operations: A Manual for the CFD Firefighter Revised 01/31/22*	X	X	
6.	Truck Company Operations: A Manual for the CFD Firefighter Revised 08/30/21*	X	X	
7.	High-Rise Company Operations: A Manual for the CFD Firefighter Revised 01/11/22*	X	X	
8.	Saving Our Own: A Manual for the CFD Firefighter Revised 10/04/20*	X	X	
<p>*The internal sources have been edited, omitting limited sections. When preparing for the examination <u>only</u> use the version of the sources provided on the Civil Service Commission's Website.</p>				

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External Sources		May be tested on the following phase(s):		
		Multiple-Choice	Tactical Exercise	Oral Board
1.	<p><u>Building Construction for the Fire Service 6th Edition</u> Glenn Corbett & Francis L. Brannigan; Jones & Bartlett Learning; 6 edition (October 21, 2019) ISBN-13: 978-1284177312 Available at: www.amazon.com, www.barnesandnoble.com</p>	X	X	
2.	<p><u>Fire Department Incident Safety Officer (Revised) 3rd Edition</u> David Dodson; Jones & Bartlett Learning (2020) ISBN-13: 978-1284216554 Available at: www.amazon.com, www.barnesandnoble.com</p>	X	X	
3.	<p><u>Step Up and Lead</u> Frank Viscuso; Fire Engineering Books & Videos(March 25, 2013) ISBN-13: 978-1593703080 Available at https://fireengineeringbooks.com www.amazon.com</p>			X
<p>IMPORTANT: 1) When ordering books, be sure to utilize the ISBN number. 2) Any of the listed source materials may be referenced by candidates during the preparation period of the Oral Board phase. All other exam phases are closed book. Personal electronic sources will <u>not</u> be permitted for use during exams.</p>				

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External Sources - Video		May be tested on the following phase(s):		
		Multiple-Choice	Tactical Exercise	Oral Board
1.	How to lead tough conversations by Adar Cohen How to Lead Tough Conversations Adar Cohen TEDxKeene (youtube.com) Video Run time: 15:44			X
2.	Why good leaders make you feel safe by Simon Sinek Why good leaders make you feel safe Simon Sinek TED (youtube.com) Video Run time: 11:59			X
3.	Leader versus Manager by Simon Sinek SIMON SINEK: Leader versus manager - YouTube Video Run time: 3:39			X
4.	What leaders need to know about change by Taylor Harrel What leaders need to know about change Taylor Harrell TEDxSDSU (youtube.com) Video Run time: 19:55			X
5.	Leadership shouldn't be a position by Rachel Kohman Leadership Shouldn't Be a Position Rachel Kohman TEDxMissouriS&T (youtube.com) Video Run time: 11:25			X
IMPORTANT: 1) Total Run time of all videos combined: 62:42 2) Videos will be unavailable during Oral Board Preparation Period.				