## Account Activation - Email received from Medfusion

- Patient will receive an email from <u>nonreply@medfusion.net</u> with link for patient to sign up with Columbus Public Health Department patient portal
- Click on blue "Sign Up" button or simply copy and paste blue URL into your web browser.

You're invited to create a Patient Portal account at Columbus Health Department Index \*



Please verify information by entering ZIP code and Date of Birth. Please note: if this information does not match with our database then patient will not be able to proceed with activation.
Please call provider office to obtain the information to proceed with activation. Click "Continue".

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THE COLOR	Columbus Health Department	
	Please Verify Some Information Please enter your date of birth and zip code so that we can verify you.	
	ZIP code	
	Date of birth	
	Month 🗸 Day Year	
	Cancel	Continue

• Create username, password, pick a location, enter phone number and answer secret question. Click "Enter Portal"

Columbus Health Departmer	ht
Welcome! Create Security Details Thank you for joining the portal. Please create a password and answer a sec	ret question.
User name	Secret Question
	~
Password	Answer
Your password must contain 8-32 characters, include no common words, and fulfill three of the following: one capital letter one lower case letter	Phone
one number one symbol (&%#@!?)	Type Mobile ~
Primary Location	

• Patient Portal page will display

A Home	Welcom	e, Desk Test			🌐 English Account Sign Out
Messages	2		us Health Department		
Appointments		COLUMBUS PUBLIC HEALTH			
Ask a Question	A	Please complete your Patient Port	tal consent one time under the 'Health Forms' icon below.		\$
Medications					
+ Health Forms			$\frown$		
Health Record			G		<b>O</b>
Patient Education		Messages	Appointments	Ask a Question	Medications
		ſ <b>₽</b> Ĩ			
		nealuri Forms	rieaim Record	Patient Education	

• Please complete the patient registration form by clicking on "Start Registration" and fill out the consent form

• Patient will receive New Member Confirmation email through <u>nonreply@medfusion.net</u> to notify patient with their username and link to access their portal since there is no mobile app to access patient portal. Please bookmark this link.

	THE CITY OF COLUMBUS PUBLIC HEALTH		
Hi Desk,			
Thank you for creating an account with Columbus Health Department. Our secure patient portal is a convenient way to manage your health information and provides you with 24/7 access to our services. It's easy to get started.			
<u>Visit our patient portal now</u>			
Sign in with your user name: TDesk2022			
Thank you,			
Columbus Health Department			
Visit our website			
If you are having trouble v of future emails, please ad	with the link, copy and paste it into your web browser. To ensure delivery id <u>noreply@medfusion.net</u> to your address book.		
Please do not reply to this message. Please contact your practice if you have a question about this email.			

• Once clicked on link "Visit our patient portal now" patient will be directed to Columbus public health patient portal login page.

English	
THE CITY OF RECEVE 2 GHORE HARDS COLUMBUS PUBLIC HEALTH	Columbus Health Department
Sign In User name	
Password	
	Sign In
	Remember user name I forgot my user name and/or password.

• If patient forgets their username or password, simply click on "I forgot my user name and password" link on login page and they will be directed to reset the password or they can click on "Help with Portal" to chat with a representative 8am to 8pm EST

