

# New Detective and Criminal Investigator

## Instructors: Tom Tittle

**THOMAS G. TITTLE** is a retired Captain with the Marion County, Florida, Sheriff's Office. Captain Tittle became a member of the Marion County Sheriff's Office in 1977 and was assigned to the Civil Division. Since then he has held assignments within the following areas: Patrol Division, Street Crimes, Property Crimes, Major Crimes, Training Director, Community Relations, D.A.R.E. Officer, Drug Unit and Communications. Prior to the Juvenile Division, Captain Tittle was in charge of a District Station where he supervised uniformed patrol officers and a district detective. Additionally, he was on the S.W.A.T. for 13 years with his last assignment as a Team Leader. During Captain Tittle's tenure in investigations, he has investigated numerous major crimes, drug cases and property crimes, including, but not limited to: sexual assaults (children and adults), child abuse, robberies, suicides, death investigations, crimes against persons, and vice cases. Captain Tittle holds an Associate of Arts degree from Central Florida Community College in Ocala, Florida. He also holds a Bachelor of Arts degree from the University of West Florida in Pensacola, Florida. Additionally, he is a graduate of the Southern Police Institute in Louisville, Kentucky. He has attended numerous courses in Death Investigations, Sex Crimes, DEA School, Sniper school, SWAT courses and Domestic Relations. Captain Tittle is an adjunct instructor at the Central Florida Community's Criminal Justice Institute where he has instructed firearms, driving, domestic violence, crisis intervention and interviews & interrogations techniques and crimes against the elderly. Captain Tittle has had articles published in; The Florida Police Chief, American Police Beat and Inside School Safety and has self-published six law enforcement training manuals.

## Paul Villaverde

**PAUL VILLAVERDE** is a law enforcement supervisor within a law enforcement agency in Miami-Dade County. He has served its citizens for over 29 years. Sergeant Villaverde has a vast amount of work experience, knowledge and training derived from his work and supervisory assignments, which include: the, Homicide Bureau, Executive Officer to the Head of Agency, Robbery Bureau, Narcotics Bureau, Warrants Bureau, Professional Compliance Bureau, General Investigations Unit, Crime Suppression Team and previously detached as a Task Force officer for the US Marshal's Service, and to Alcohol, Tobacco, Firearms & Explosives (ATF). Sergeant Villaverde currently supervises a Homicide Bureau Cold Case Unit and is an active member of the Special Response Hostage Negotiator Team.

Sergeant Villaverde possesses a Bachelor of Science in Criminal Justice Management and has a professional and practical background in law enforcement supervision and investigations. His practical knowledge and experience are rooted in him from the positions and assignments he has held.

Sergeant Villaverde has served as an instructor concerning several investigative level subjects, and has been teaching for over 15 years. He is sought out to instruct, Homicide School, Internal Affairs School, Florida Department of Law Enforcement (FDLE) Officer Discipline School and has previously instructed Robbery Bureau Investigations Classes and General Investigations Schools. He utilizes a dynamic approach to instruction that includes student participation and thought-provoking problem-solving methods relative to today's law enforcement professional. Sergeant Villaverde proudly served as an elected Board of Director for the Dade County Police Benevolent Association, (PBA) for over ten years, and currently remains a proud member of the PBA.

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National Criminal Justice  
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**Columbus Police Department**  
Columbus, Ohio

## Training Seminar New Detective and Criminal Investigator

### Instructors:

**Tom Tittle**  
Captain (retired)  
Marion County Florida  
Sheriff's Office

**Paul Villaverde**  
Sergeant  
Miami Dade  
Police Department

**August 19, 20, 21, 22 & 23, 2024**  
Columbus, Ohio  
**Register online at: [www.patc.com](http://www.patc.com)**

# New Detective and Criminal Investigator

## Course Objectives:

This course is composed to assist the newly appointed Detective [or Patrol Officer conducting investigations] in becoming familiar with the many aspects of a Criminal Investigation. It is designed to assist in providing a solid foundation of basic techniques from which Detectives can build upon as they progress through their careers. Policies and procedures differ from agency to agency and this presentation is a general overview, not to conflict with your department operating guidelines in criminal investigations.

This course is a comprehensive INTRODUCTORY LEVEL overview for the law enforcement officer who has recently become assigned the crucial task of conducting supplemental investigations of suspected criminal offenses. During this course the student will also be exposed to various injury, death, homicide and sexually sensitive and explicit sexual battery cases. Also included in this course will be several post-mortem examination photographs and videotape segments, as well as injury, death and homicide scenes through photos and videotapes from actual closed cases. This part of the course will be VERY GRAPHIC AND INTENSE.

Upon successful completion of this course, each student will have acquired a comprehensive understanding and skills, which are needed to conduct a thorough and meticulous investigation concerning suspected criminal activity.

## Accountability:

In any investigation the lead investigator will be charged with the responsibility of the investigation and will ultimately be held accountable for the integrity and success of the completed investigation. Participants will be made aware of the proper methods of ensuring that the scene is properly processed and that first responders document their actions during the investigation. This documentation includes written reports, photographs, measurements, sketches, analyzation of evidence and area canvasses. Participants will learn the importance on why everyone should be held accountable for their specific roles during an investigation. By learning the importance of everyone being held accountable during investigations, the participants will see how it translates into successful prosecutions for their cases.

## Burglary, Robbery, Homicide, and Police-Involved Shooting:

Police officers are called to investigate approximately over 2.5 million burglaries a year. Police officers investigate over 300,000 robberies a year. Police officers are called to investigate approximately over 22,000 homicides a year. Lastly, Police Officers are involved in over 1000 police-involved shootings a year. These types of investigations will receive public scrutiny and certain types can become national news immediately. First responders will see the complete investigative process on these types of investigations, from the initial call being received, to the prosecution. The importance will be for participants to be able to see how the *fundamentals of criminal investigation* were applied in these crimes, and to understand how and why things were done. Additionally, these investigative techniques can be applied to all investigative cases from property crimes to person crimes.

## Beginning the Criminal Investigation:

The 10 Most Common Investigative Errors - Defining Crime - Evidence and Crime Scene Issues - Investigative Training Skills Required - The Investigator's Responsibilities - The Preliminary Inquiry

## The Crime Scene:

Fourth Amendment Considerations - Judicially Created Exceptions - Search Warrant Requirements - Crime Scene Search & Protection of Area - Thermal Injuries- Blood at the Scene- Dental- 3 Types of Track Evidence- The Importance of Documenting Weather- Blood at Crime Scenes- Hangings vs. Strangulations - Shaken Baby Syndrome

## Injury & Death Investigations:

Classifications of Homicide - Evaluation of Information From The Autopsy - Time of Death Considerations - Wound Information and Evidence - Firearms - Blunt Force Trauma - Incisions - Stabbing - Offender Injuries from Self-Wounding - Suicide Investigations - Autoerotic Asphyxia & "The Choking Game"

## Sex Crimes:

The Basic Principles of Deviant Sexual Behavior - Paraphilias - Investigative Strategies for Officers to include; the 4 Types of Rapist, the 3 defenses a rapist will give you, the two "M.O.'s in a sex crime, the two parts of a confession with sex offenders and the three reasons "evidence" is taken from a rape scene

## Strategies For A Successful Investigation:

Where Your Investigation Begins - Legal Issues Involving the Investigation - Goals and Objectives of a Successful Investigation - The Importance of the Post-Arrest Investigation - Case Management Strategies - Organization - Checklists - Solvability Factors / Case Filtering - Studies Impacting Criminal Investigations - Sources of Information - Knowing & Utilizing Available Resources - Conducting Successful Lineups - Analytical Tools and the Internet - UCR/NIBRS .

# Seminar Agenda New Detective and Criminal Investigator

## August 19, 20, 21, 22 & 23, 2024

### August 19, 2024

0800-0830

0830-0930

0930-1030

1030-1130

1130-1230

1230-1430

1430-1630

1630-1700

### Registration

First responder's duties (Crime Scene, Witnesses, Subject & Family Members)

Detective accountability of the investigation & procedures for lineups & Show ups.

Interview techniques for Witnesses, Subjects (Miranda) & Family Members

Lunch (on your own)

Follow Up, Analyzation & Interpretation of Evidence (Physical & Digital)

Social Media Evidence, Cellular Data Evidence,

Fingerprint & DNA Evidence

Case File Organization, Presentation of your case & Successful Prosecution

### August 20, 2024

0800-0900

0900-1000

1000-1130

1130-1230

1230-1530

1530-1630

1630-1700

What officers need to know when investigating a "Burglary" & the resources that can be used to solve/prevent them?

What officers need to know when conducting "Robbery" & "Homicide" investigations & resources that can be used to solve/prevent them?

Robbery Case and Prosecution Case Study

**Lunch (on your own)**

Homicide Case and Prosecution Case Study

Police-Involved Shooting Case Study

The importance of evidence storage for solving future crimes: CODIS, AFIS, NIBN, DNA, VICAP

### August 21, 2024

8:00- 12:00

1200-1300

1300-1600

### The 10 Most Common Investigative Pitfalls

Repeated mistakes/errors officers make during Investigations -considerations of scene assessment Outside Resources- 4th Amendment Issues (Search Warrant & Judicial Created Exceptions)

### Lunch (On Your Own)

### Investigative Strategies for Sex Crimes Investigations

The three approaches a rapist will utilize—The Three Defenses a rapist will give law enforcement once accused - The two types of confessions from sex offenders - The Three Behaviors to focus on a rape case— The four types Of rapists in our society— The three reasons evidence is taken from a rape scene - The Eyewitness statement

### August 22, 2024

800-1200

1200-1300

1300- 1600

### The Sexually Violent Juvenile & Their Behaviors

Statistics & Case Studies—Behavioral Concerns: Fire-Setting & Animal Cruelty— Child victimizations —Enuresis Children of Disabilities (As victims) - Conduct Disorder

**Lunch (On Your Own)**

### Crime Scene Considerations

Eight purposes of evidence—3 common homicide (scene) Stagings—Search patterns—Thermal injuries - Temperatures for 2nd degree water burns— Bite marks - Track evidence— Weather Considerations— Hangings/ Strangulations— shaken baby-Locard's Theory— Langer Lines— Alternate light source— Sketching the scene

### August 23, 2024

800-1200

### Injury and Death Overview

Motives for murder cause— Mechanism-manner of death Homicide classifications— Decedent information- U Unidentified remains— Time of death estimations— Sharp Force trauma— Blunt force trauma— Firearm wounds/injuries Suicide investigation— Auto erotic deaths— The choking game.

## 3 Ways to Register for a Seminar!

1. **Register Online** at [www.patc.com](http://www.patc.com) — Yellow link in upper left corner
2. **Fax Form** to Public Agency Training Council **FAX: 1-317-821-5096**
3. **Mail Form** to

**Public Agency Training Council**  
2230 Stafford Road  
STE 115, PMB 379  
Plainfield, IN 46168

**Federal ID# 47-4078912**

\*\*\* **Pre-payment is not required to register** \*\*\*

Upon receiving your registration we will send an invoice to the department or agency .

Checks, Claim Forms, Purchase Orders should be made payable to:

**Public Agency Training Council**

If you have any questions please call  
**317-821-5085 (Indianapolis)**  
**800-365-0119 (Outside Indianapolis)**



**Seminar Title: Detective & New Criminal Investigator**

**Instructors: Tom Tittle & Paul Villaverde**

**When: August 19, 20, 21, 22 & 23, 2024**

**Registration Time: 8:00 A.M. (August 19, 2024)**

**Location: Columbus Ohio Division of Police Training Academy  
1000 North Hague Avenue  
Columbus, OH 43204**

**Hotel Reservations: Drury Inn & Suites Columbus Convention Center  
88 E. Nationwide Blvd.  
Columbus, OH 43215  
Phone: 614-221-7008  
Contact Hotel for Govt. Per Diam Rate**

**Registration Fee: \$595.00 Includes New Detective & Criminal Investigator Course Material and Certificate of Completion.**

**Seminar ID  
#NDCI-014**

**Names of Attendees** 1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**Agency** \_\_\_\_\_

**Invoice To Attn:** \_\_\_\_\_

(Must Be Completed)

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

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