

## Utility Bill Payment Options

### No Added Fees

#### Mail Payment

Please use the enclosed envelope and include the return stub with payment. Allow sufficient time for the payment to travel and process before the due date to avoid late fees. Make checks payable to "Columbus City Treasurer - Water and Sewer Services" and mail to:

Columbus City Treasurer  
Water and Sewer Services  
PO Box 182882  
Columbus, OH 43218-2882

#### Pay in Person

- ▷ Michael B. Coleman Governmental Center  
111 N Front Street  
Columbus, OH 43215  
Open weekdays 7:30 a.m. - 5:00 p.m.  
Free short-term parking is available  
Cash, check and money orders are accepted

**NOTE:** Payments are no longer accepted at the Public Utilities Complex/910 Dublin Road or City Hall due to this new centrally located office.

**New Paperless Billing / Customer Payment Portal** Visit <https://schedulepayment.com/columbus/> to sign up for eBill, pay online via eCheck or credit card, auto pay and more. Features available include:

- Paperless eBill
- Pay online via eCheck or credit card
- Auto pay
- View bills and portal payment history
- Submit billing inquiries
- Customer newsletter, letters, other communications
- Feeless payment options are available

### \$2 Processing Fee

#### Pay by Phone

(800) 824-2375

Visa, Discover and MasterCard are accepted

Or visit [www.columbus.gov/utilities/](http://www.columbus.gov/utilities/) and click on the "Pay Online" link or the "Pay Bills" icon.

#### Pay at an Authorized Agent's Location

Kroger, Meijer, Giant Eagle, Walgreens and others accept City of Columbus utility payments. Visit Western Union for the most up-to-date list of authorized agents:

Visit: [www.westernunion.com/us/en/pay-bills.html](http://www.westernunion.com/us/en/pay-bills.html)

#### Please NOTE:

Regardless of where you pay your bill, if you have received a disconnect notice or your door has been tagged for non-payment, you must report your payment to a utility representative to prevent service interruption (or to restore service). Please call 645-8276 weekdays, 7a.m. - 6 p.m.

### Reduce Your Bill



Simple steps you can take in your home or neighborhood can protect the environment and green your world - you may just save a little green in your wallet too.

Learn how to reduce your water usage, detect the cause of a high bill, reduce outdoor seasonal watering and more.

For those with very limited resources, the city provides income-based and senior citizen discount programs. To learn more, please visit us online at [www.columbus.gov/ReduceYourBill/](http://www.columbus.gov/ReduceYourBill/).

**For more information, please call 614-645-8276 or visit [www.columbus.gov/utilities/](http://www.columbus.gov/utilities/)**