

FIRE PROTECTION INSPECTION REQUEST FORM

DEPARTMENT OF BUILDING
AND ZONING SERVICES

111 N Front Street, Columbus, Ohio 43215

BZSCFDInspectionRequests@Columbus.gov • Fax: 614-645-2434 • Cancellations: 614-645-8235

JOB SITE INFORMATION:

Permit Number(s); Must Be Listed For Requested Test _____

Fire Protection Company Name _____

Job Site Address _____

Existing Fire System _____

New Fire System _____

TYPE OF INSPECTION:

Lead Time = 10am, 2 business days

Lead Time = 4pm, 1 business day**

Witness Test*

Fire Suppression Hydrostatic Test (=>200 psi)

24 Hour Air Test

Final Hood Suppression (Witness Test)*

Working Pressure Hydrostactic Test

Final Suppression

Rough Suppression

Fire Pump* (check one below):

Electrical Fire Pump (required to be scheduled under electrical permit that is listed above)

Fuel Run Fire Pump (i.e. natural gas, diesel)

SCHEDULING INFO: (REQUESTS TO SCHEDULE TESTS MUST ADHERE TO THE GUIDELINES DOCUMENTED IN CIC03)

Date Requested: _____

Site Contact Name: _____

Time: Regular Business Hours; select one: 9:30 12:30

Phone Number: _____

After Hours; Requested Time: _____

Contractor Name: _____

After Hours inspections available:

Business Days 5:00pm - 5:30am

Weekends 5:00pm Friday - 5:30am Monday

Phone Number: _____

Comments: _____

Fire Alarm Devices	#	Fire Alarm Devices	#	Fire Alarm Devices	#	Electrical Systems	#
Manual Pull Stations		Hold Open Devices		Hood/Suppression Alarm		Fire Pump Test	
A/V Units		Fire Shutter		Stairway Pressurization			
Smoke/Heat Detectors		Sprinkler Flow Alarm		Panel Replacement		Fire Suppression Systems	#
Elevator Recall		Sprinkler Tamper Device					
Electric Strikes		Smoke Control System				Sprinkler Heads	
Pre-Action Test		Duct Detectors				Risers	
Egress Control Devices		Smoke Dampers				FM 200 (Clean Agent)	

Total Number of Devices **REQUIRED** As Indicated On Plan Approval: _____

F/A Installer Signature Required		*Pretest has been performed and Record of Completion will be provided on site for inspection	
		Fire Protection Registration #	
F/S Installer Signature Required		Fire Suppression Registration #	

All information must be listed for the requested inspection. Please call 614-645-7433 with questions.

**Not available for specific time unless an after-hours inspection is requested